

Housing Authority  
of the  
Town of Exeter  
277 Water Street  
Exeter, NH 03833-1719  
(603)778-8110 or (603)778-1479  
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**M I N U T E S**  
**Board of Commissioners Meeting**  
**Regular Meeting February 15, 2011 – 1:00 p. m.**  
**Community Room, 277 Water Street**  
**Exeter, NH 03833**

**Item #1 – Roll Call** - The roll call was taken. Present at the meeting were:

Acting Chair Person	Barbara Chapman
Commissioner	George St. Amour
Commissioner	George Bragg
Executive Director	Vernon Sherman
Maintenance Manager	Tony Teixeira

**Item #2 – Approval of Minutes November 10, 2010** – Acting Chair Person, Barbara Chapman made a motion to accept these minutes, seconded by Commissioner St. Amour and they were accepted 3 ayes 0 nays.

**Item #3 – Maintenance Managers Report** – Mr. Teixeira reported on the following items:

- Mr. Teixeira hired a part time employee, Ken Murray who had some prior experience with public housing and both the authority and residents have been pleased with his performance since October.
- Maintenance Staff has been busy with snow removal and preparing the 11 vacant apartments since October 1, 2010.
- Annual Apartment Inspections are scheduled for 277 Water Street on March 7, 9 & 11; Linden Fields on March 15<sup>th</sup> & Auburn Street and Portsmouth Ave. on March 17<sup>th</sup>.
- Both the Rip/Rap project at Linden Fields and Hot Water Heater Replacement Projects have been completed.
- Mr. Teixeira hopes the exhaust fans in the bathrooms at 277 Water Street will be replaced during annual inspections.
- Mr. Teixeira also mentioned that the front entrance way project is ready to go out to bid following the completion of the Town Sewer Project.

**Item #4 – 10-Minute Audience Participation** – Mr. Sherman inquired about the Council’s recent activities. Bill Hennessey commented on the nice Valentine’s Party and that the movie night had also been a success. Mary Dupre commented on a paper clip project residents had participated in. Bill Hennessey added that the Library Book Program has also been well received.

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Item #5 – Executive Director’s Report – The financial reports closing in December 2010 were given to Board members. Mr. Sherman reported on upcoming cuts expected to affect the 2010/2011 budget and how this would impact the Section 8 program dramatically. Mr. Sherman is anticipating a finalization of the budget in May at which point several tenants may have to be removed from the Section 8 program.

Mr. Sherman commended the maintenance department for their fine job with the snow removal and Mrs. Chapman commented on the money well spent on the Bob Cat.

The next meeting was scheduled for Thursday, March 10, 2011.

As there was no further business a motion was made to adjourn the meeting which ended at 1:40 p. m.

Respectfully submitted,

  
Vernon R. Sherman  
Executive Director

  
Barbara Chapman  
Acting Chair Person