

**Exeter Board of Selectmen Meeting
Monday, March 12th, 2012, 6:50 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Board Interview – Conservation Commission
3. Public Comment
4. Minutes & Proclamations
 - a. Exeter High School Alpine Ski Team Recognition
 - b. Regular Meeting: February 27th, 2012
 - c. Regular Meeting: March 5th, 2012
5. Appointments
6. Department Reports
7. Discussion/Action Items
 - a. New Business
 - i. Bid Award: Norris Brook Culverts
 - ii. Bid Award: WTP Filter #3
 - iii. HHW Day Collection Application 2012
 - b. Old Business-
 - i. Pawnbroker Ordinance: 2nd Reading
 - ii. Tattoo Ordinance: 2nd reading
8. Regular Business
 - a. Bid Openings
 - b. A/P and Payroll Manifests
 - c. Budget Updates
 - d. Tax Abatements & Exemptions
 - e. Water/Sewer Abatements
 - f. Permits
9. Reports
 - a. Town Manager
 - b. Selectmen's Committee Reports
 - c. Legislative Update
 - d. Correspondence
10. Review Board Calendar
11. Non Public Session
12. Adjournment

Matt Quandt, Acting Chairman
Board of Selectmen

Posted: 3/9/12 Town Offices, Library, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

Exeter Blue Hawk Girls Alpine Ski Team 2012

"New Hampshire Division I State Champions"

Emily Sakovits, Grade 12
Brooke Kelleher, Grade 11
Kanoë Eichholz, Grade 11
Lauren DeFeo, Grade 9
Megan DeFeo, Grade 9
Carly Jefferson, Grade 9
Kaleigh Kennedy, Grade 11
Molly Ganley, Grade 9
Kristina Keith, Grade 9
Alice Young, Grade 9

Coach: Joanne Pare, Mathematics Teacher/Varsity Ski Team Coach

DRAFT MINUTES
BOARD OF SELECTMAN MEETING

MINUTES

FEBRUARY 27, 2012

1. Call Meeting to Order

Vice Chairman Matt Quandt convened The Board at 7:00 p.m. in The Nowak Room of the Town Office Building. Other members of The Board present were Selectman Frank Ferraro, Selectwoman Julie Gilman, Selectman Don Clement and Town Manager, Russ Dean.

2. Public Comment

Rene O'Barton, of 5 Blanche Lane, Exeter comes forward. Ms. O'Barton is concerned that she was trying to view some of the meeting minutes from the Budget Committee online. She emailed Mr. Swanson expressing her concerns, indicating she had even tried to view the meetings online at www.townhallstreams.com. Mr. Swanson replied to her email the same day, advising her that the Town Hall Streams website was undergoing a server move and would be unavailable for a few days. She presented a copy of the email and screen shot prints from each of the several committees with no minutes available to the public. The list of missing meeting minutes includes three meetings from 2012 and sixteen meetings from 2011. Ms. O'Barton visited the Town Hall and requested the minutes from the Clerk's office and she was told they are not available. Ms. O'Barton cites NH Regulation 91A indicating that all public meeting minutes are supposed to be submitted within five business days. Mr. Dean responded to Ms. O'Barton's concerns indicating that the minutes are still in draft form, some of which are still in handwritten form and are currently in the possession of the previous recording secretary. They need to be reformatted and finalized and are not available at this time. Mr. Ferraro reminds the Board of a proposal made in June, 2011 to change the current statute to require meeting minutes to be submitted by the recording secretary within five days of the meeting, and the finalized minutes within five days of that. Vice Chairman Quandt requests that the policy and procedure be added to the agenda for next week.

Mr. Gerry Hamel, Exeter resident comes forward to comment on the last televised Selectmen's Meeting. Mr. Hamel's concerns relate to the operating contract between the Town of Exeter and JBC Communications. Mr. Hamel first expresses that his opinions do not relate to the integrity or professionalism of JBC Communications itself. Mr. Hamel is a member of the Cable Advisory Committee and is well aquatinted with the concerns raised at the last Selectman's Meeting regarding the contract itself. Mr. Hamel indicates that the Cable Advisory Committee was originally given a proposal from JBC Communications. The contract raised several questions and concerns across the Cable Advisory Committee members. There were many issues the Committee felt needed to be changed or negotiated. He feels that the contract was lacking. Mr. Hamel expresses his disappointment that the voice of the Cable Advisory Committee seemed to fall upon deaf ears. He does not feel as though the Board of Selectman took the opinions of the Committee and utilized them to make a decision to approve or deny the contract.

Anne Surman, of 12 Hampton Falls Road, Exeter comes forward. Ms. Surman is also a member of the Cable Advisory Committee. She expresses her concerns regarding the contract between the Town of Exeter and JBC Communications. She feels the contract is missing several key elements including a scope of work. She also believes the contract has no payment schedule tied to milestones is unacceptable. She also wishes to express that her opinion has nothing to do with the vendor, his credibility or his reputation. The language of the contract is her primary concern. She asks the Board to reconsider the contract. She suggests The Board could edit the contract, including the vendor in the editing. She also implores The Board to reorganize the Cable Committee so it can have a voice that can be heard. Mr. Clement suggests the Board look at the charge of the Committee to possibly redefine its statement. Vice Chairman Quandt agrees to put this issue on the agenda and requests a copy of the current charge so it can be reviewed and possibly redefined.

3. Minutes & Proclamations

a. Regular Session: February 13, 2012

Mr. Ferraro proposes a change to the February 13, 2012 minutes indicating he would like to strike the word 'feel' and insert the phrase 'believes that.'

Ms. Gilman moves to approve the February 13, 2012 minutes with the proposed changes suggested by Mr. Ferraro.
Mr. Clement Seconds. Vote: Unanimous.

4. Appointments – Heritage Commission, Conservation Committee, River Study Committee

Mr. Clement moves to appoint Richard Huber to the open position on the River Study Committee with a term to expire April 30, 2012. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves to appoint Robert Field as an alternate to the Conservation Committee with a term to expire on April 30, 2013. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves to appoint Cynthia Field as an alternate the Conservation Committee with a term to expire on April 30, 2014. Ms. Gilman Seconds. Vote: Unanimous.

Ms. Gilman moves to appoint Jamie Lopez to the open position on the Heritage Commission with a term to expire on April 30, 2014. Mr. Clement Seconds. Vote: Unanimous.

5. Department Reports - None

6. Discussion / Action Items

a. New Business

i. Public Hearing: Fire Department Grants

Mr. Clement moves to open a public hearing on the Fire Department Grants. Ms. Gilman Seconds. Vote: Unanimous.

Fire Chief Comeau comes forward to summarize the two grants available to the Town of Exeter. The First is a \$5,000 grant from the National Association of County and City Health Officials. This grant will be used to help develop and train and recruit volunteer health aides. The second grant available to the Town of Exeter is a \$100,000 grant from the Assistance to Firefighters Program through FEMA. The grant will pay \$95,000 to the Town of Exeter to install a sprinkler system in the Exeter Public Safety Complex. In order to receive this grant, the Town of Exeter must provide a \$5,000 match in either funds or work in hand.

Mr. Clement moves to close the public hearing on the Fire Department grants. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves to approve the receipt of the grant from the National Association of County and City Health Officials in the amount of \$5,000. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Clement moves to approve the receipt of the grant from the Assistance to Firefighters fund in the amount of \$100,000 with \$95,000 from the grantee with a \$5,000 match. Ms. Gilman Seconds. Vote: Unanimous.

ii. Pawnbroker Ordinance

Mr. Dean advises The Board that Police Chief Kane will be available to speak to the Pawnbroker Ordinance on March 12, 2012. A draft of the proposed ordinance is in the packet. Mr. Clement suggests that as a public hearing and first reading, The Board should publicize the event so the residents can attend with an opportunity to express their opinions. Mr. Clement suggests reaching out specifically to the current vendors of second hand items, and have them sent a direct invitation. Mr. Dean advises the Board that the standard is disclosure and discussion. According to policy, the draft ordinance needs to be read three times.

iii. Tattoo Ordinance

Mr. Dean advises that the process regarding the Tattoo Ordinance is the same, it would require a public hearing. Vice Chairman Quandt reminds the Board and the public that this ordinance was passed at a town vote in 1998 and needs to go into the policies. Fire Chief Comeau comes forward to advise the Board that the new recommended ordinance is in the packet. The previous ordinance was part of the public health code. The Town of Exeter adopted the State of NH ordinances. Mr. Clement points out that the new ordinance indicates the Public Health Department is suggesting the massage therapy portion of the ordinance should be removed. Chief Comeau advises The Board that the State of NH no longer require inspections of massage therapy parlors, making it a non issue to the Public Health Department. Mr. Dean recommends that The Board separate the two policies into two separate ordinances, one for massage and one for tattoo, as both processes are very lengthy.

iv. Review Purchase and Sale Agreement: Getty Property

Mr. Dean summarizes a memo from Credere Associates regarding the Getty Property. The site assessment included a review of the online files available in the NH Department of Environmental Services OneStop Database for the site. There is also comprehensive data in the memo indicating the current environmental status of the site. Mr. Dean also advises the Board that the Purchase and Sales agreement is in the packet, along with an email from Getty Realty Corp. indicating they acknowledge some interest from private residents offering to purchase the property. Mr. Ferraro points out that the memo from Credere indicates the two remaining 10,000 gallon gasoline USTS tanks were not actually removed from the site, but rather were cleaned and filled with concrete and are buried. Mr. Ferraro further points out that the seller; Leemilt's Petroleum Inc. is an entity that is not related to Getty at all. All of the documents filed with the NHDES list the owner of the property as either Getty Properties or Getty Realty. Mr. Ferraro indicates he has called NHDES to try to verify the relationship between Getty and Leemilt's Petroleum Inc. Mr. Ferraro expresses some concern in the language of the Purchase and Sales Agreement. The current language mandates any disposal of contaminated soil in the future must be disposed of by low-level thermal desorption. Mr. Ferraro is concerned this could limit the options available to the Town of Exeter. He does not feel the seller should have the authority to determine how any contaminated soil shall be disposed of. Secondly, Mr. Ferraro is concerned about the time frame in which the seller can be held liable or responsible if the NHDES issues a letter of no further action after water samples are taken. He believes this twelve-month responsibility should be extended to 18 months. If the NHDES declines to issue the letter, the current language allows the seller to negate responsibility after twelve months, knowing that it will require a twelve months worth of water samples in order to request a new letter. Mr. Ferraro also expresses concern relating to the leaseholders rights to the property. The seller maintains that the leaseholder has forfeited any rights and the leaseholder has been issued an order to vacate. Mr. Ferraro feels it is the obligation of the seller to provide legal proof that the tenant has vacated the property. Mr. Dean reminds the Board that any conditions that are not met by the Town or that could prevent closing negate the purchase and sales agreement and purchase of the property is not required if the Town does not close.

Ms. Gilman moves to approve the purchase and sales agreement with the amendments that Mr. Ferraro suggested. Mr. Ferraro seconds.

Mr. Clement expresses concern in amending the purchase and sales agreement. He is concerned that changing the language would nullify the contract that was signed January 3, 2012. The Town of Exeter would have to go back to the seller's agent and if the seller does not agree, this could prove to have grave consequences. He is concerned the property could go to the open market. Mr. Ferraro suggests that the consequences are such that we should have seen the agreement previous to any signature. There is no current legal opinion that says it should have been signed. Vice Chairman Quandt calls for a vote.

In favor: Mr. Ferraro and Ms. Gilman. Opposed: Mr. Clement and Vice Chairman Quandt. The motion fails.

Mr. Ferraro wishes to be clear on his opinion of the contract. He expresses, again that there was no legal opinion that the contract was legally authorized to be signed and entered into. There is no current legally binding contract if it was not entered into legally. Mr. Ferraro advises The Board that he sent an email to the attorney at the Mitchell Group asking for clarification of her opinions. Vice Chairman Quandt reminds Mr. Ferraro that the usual process for contacting the Town Attorney is through the Chairman of the Board or the Town Manager. Ms. Gilman also expresses concern that conversations via email need to be had in a public forum; these should be discussions that come to a vote. Mr. Clement expresses his concern relating to individual members of the Board contacting the legal representation of the Town. He feels the board should act as a governing body, not as individuals. He agrees with Ms. Gilman that discussions between the Board members should be held in a public forum. Renee O'Barton, Exeter resident comes forward. She asks the Board to clarify the monetary responsible party for removal of the storage tanks. Should the tanks, currently filled with concrete need to be removed in the future, would NHDES or the Town of Exeter cover remediation. Mr. Ferraro clarifies that the tank removal would be the monetary responsibility of the Town of Exeter. Any contaminated soil surrounding the tanks would be at the cost of NHDES.

b. Old Business

i. Exeter / Stratham Study Update

Mr. Clement summarizes his meeting from a few weeks ago he and Mr. Dean attended. At the meeting the group walked through the project and timeline including milestones and deliverables. Mr. Clement feels the project is very broad based, but all in all there is a good feeling about what the consultants proposed as a task track. The study should take approximately sixteen weeks with a set milestone every four to six weeks. Mr. Clement briefly summarizes the five different possible results of the study. The consultants will provide the study group with the regulations and requirements of inter-municipal

agreements if collaboration is recommended. Mr. Dean reminds the Board that as a part of the process there will be a draft and final report. The reports will include a lot of technical details from the initial meeting. Mr. Dean also wishes to remind the Board that the Town of Exeter is not looking to appropriate any money for any future collaboration. The study will be reviewed and whether collaborating with the Town of Stratham makes sense for the Town of Exeter must be determined, but this collaboration will require no new costs to the Town of Exeter. Mr. Ferraro inquires if tax-sharing opportunities have been addressed. Mr. Ferraro describes a Town of Exeter policy that disallows provisions of water and sewer services to any address outside of the Town of Exeter and acknowledges it was created long ago. He feels these issues need to be addressed. Mr. Dean expects that an answer to these issues will be part of the study.

7. Regular Business

a. Bid Openings - None

b. A/P and Payroll Manifests

Mr. Ferraro moves to approve an accounts payable warrant for checks dated 2/24/12 in the amount of \$93,875.62. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to approve an accounts payable warrant for checks dated 2/24/12 in the amount of \$300,901.28. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Ferraro moves to approve an accounts payable warrant to the Town of Exeter SAU for checks dated 2/24/12 in the amount of \$2,052,363.00. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to approve an accounts payable warrant for checks dated 2/17/12 in the amount of \$138,480.95. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Ferraro moves to approve a weekly payroll warrant for checks dated 2/15/12 in the amount of \$157,503.27. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to approve a weekly payroll warrant for checks dated 2/22/12 in the amount of \$154,178.99. Ms. Gilman Seconds. Vote: Unanimous

c. Budget Updates - None

d. Tax Abatements & Exemptions

Mr. Ferraro moves to accept the abatement requested for map 62, lot 58 in the amount of \$1,746.85. Ms. Gilman Seconds. Vote: Unanimous.

Mr. Ferraro moves to accept an abatement for map 64, lot 30 in the amount of \$3,349.60. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 61, lot 22 in the amount of \$1,208.38. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67, Unit 1 in the amount of \$1,519.33. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67, Unit 2 in the amount of \$1,519.33. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 3 in the amount of \$1,574.94. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 4 in the amount of \$1,516.80. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 5 in the amount of \$1,516.80. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 6 in the amount of \$1,676.06. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 7 in the amount of \$1,610.34. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 8 in the amount of \$1,519.33. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 9 in the amount of \$1,529.44. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 10 in the amount of \$1,582.53. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 11 in the amount of \$1,516.80. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 12 in the amount of \$1,514.27. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 13 in the amount of \$1,676.06. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 14 in the amount of \$1,630.56. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 15 in the amount of \$1,610.34. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 16 in the amount of \$1,537.02. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 17 in the amount of \$1,514.27. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 18 in the amount of \$1,580.00. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 19 in the amount of \$1,537.02. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 20 in the amount of \$1,516.80. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 21 in the amount of \$1,592.64. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 95, lot 67 Unit 22 in the amount of \$1,524.38. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an abatement for map 90, lot 33 Unit 1 in the amount of \$781.15. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to deny an abatement for map 74, lots 79 and 76 and map 75, lot 5. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to deny an abatement for map 74, lot 79 Units 1 and 3. Ms. Gilman Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an elderly exemption for map 104, lot 79 Unit 18. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an elderly exemption for map 64, lot 105 Unit 93. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an elderly exemption for map 104, lot 80, unit 1. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an elderly exemption for map 55, lot 31. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an elderly exemption for map 54, lot 4, Unit 107. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept an elderly exemption for map 32, lot 12, Unit 11. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept a Veterans Credit for map 63, lot 251. MR. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept a Veterans Credit for map 104, lot 79 Unit 103. Mr. Clement Seconds. Unanimous

Mr. Ferraro moves to accept a Veterans Credit for map 15, lot 1. Mr. Clement Seconds. Vote: Unanimous

Mr. Ferraro moves to accept a Disability Exemption for map 95, lot 64, Unit 257. Mr. Clement Seconds. Vote: Unanimous

e. Water / Sewer Abatements - None

f. Permits

The Exeter Women's Club applied to use the Town Hall for a craft fair on July 21, 2012 from 7am to 4pm.

Mr. Clement moves to approve the Exeter Women's Club permit request. Ms. Gilman Seconds. Vote: Unanimous

The River Study Commission applied to use the Town Hall for Dam Removal Forum on April 18, 2012 at 6pm.

Mr. Clement moves to approve the River Study Commission permit request. Mr. Ferraro Seconds. Vote: Unanimous

The Key Club at Exeter High School applied to use the Town Hall for a yard sale on April 1, 2012 from 6-7am until 2-3pm.

Ms. Gilman moves to approve the Key Club permit request. Mr. Ferraro Seconds. Vote: Unanimous

The Faith Lutheran Church applied to use the Town Hall on April 8, 2012 for a worship.

Ms. Gilman moves to approve the Faith Lutheran Church permit request. Mr. Clement Seconds. Vote: Unanimous

Mr. Frank Ferraro applied to use the Town hall on March 3, 2012 from 8am to 10am for a public forum address open to all residents for the purpose of answering any questions residents may have for him.

Mr. Clement moves to approve the permit request of Selectman Frank Ferraro. Ms. Gilman Seconds. Vote: Unanimous

g. Legislative Updates

Vice Chairman Quandt reports that House of Representatives are on vacation this week. Last week The House voted on the telephone pole tax exemption extension. The bill was killed and assessments for the telephone pole tax can begin soon. Mr. Dean advises that a supplemental tax warrant will be issued and he suspects FairPoint will appeal the decision. He also advises that all monies collected should be kept separate in case of any necessary abatement.

h. Town Manger's Report

i. Selectmen's Committee Reports

Mr. Ferraro reports that the Planning Board will meet in a few weeks. He also reports the Select Board Committee of himself, Mr. Clement and Mr. Dean will meet regarding the RFP for the website a week from today.

Ms. Gilman has nothing to report.

Vice Chairman Quandt has nothing to report.

Mr. Clement reports the River Committee met last week. He reports a Council of Aging meeting. Mr. Clement also wishes to report to The Board that a Mayors for Meals is coming up on 3/21/12. He summarizes this event as a chance for town legislators to ride along with the local meals on wheels chapter and deliver hot meals.

Mr. Ferraro comments on the website materials. He would like to issue a memo soon to the various Town of Exeter departments reminding them they should be putting together the materials they wish to have put on the website. The vendor will put together some guidelines for the departments to follow, but each individual department will be responsible for the actual material. These guidelines will help the departments understand the format in which the materials need to be submitted.

j. Correspondence

A financial monitoring report from the State of NH Department of Health and Human Services, including a summary of the compliance findings and recommendations.

A memo from Mark Leighton of Phillips Exeter Academy Facilities Department, regarding a small excavation to relocate the gas lines that feed the emergency generator in the Academy Building.

Mr. Clement moves to approve the request to excavate on Front Street with some recommendations. Ms. Gilman Seconds. Vote: Unanimous

A letter from Caroline Amport, MPP signifying her resignation as Vice Chairman of the Exeter Economic Development Commission.

A newspaper article relating to the Marlborough Select Board violating the right to know ordinances.

A letter from Sheila Roberge, regarding the amount of litter on the sides of Route 101.

Mr. Dean advises The Board that this letter could be sent to either the State of NH or the Exeter DPW.

8. Review Board Calendar

The Board will meet again on Monday, March 5, 2012 at 7pm.

9. Non Public Session

Mr. Ferraro moves to go to a non-public session under the 91A-2A. Mr. Clement Seconds. Vote: Clement yes, Gilman yes, Quandt yes, Ferraro yes.

10. Adjournment

The Board emerged from non public session and adjourned for the evening at 9:20 p.m..

Respectfully submitted,
Jennifer Kimball
Recording Secretary

DRAFT MINUTES

Exeter Board of Selectmen
Non Public Session Minutes
March 5, 2012

Present: Acting Chair Matt Quandt, Clerk Frank Ferraro, Selectman Clement, Selectwoman Gilman. Also present was Town Manager Russell Dean.

The Board convened the non public session at 9:00 p.m. in the Wheelwright Room.

The Board reviewed Attorney Kalman's draft response on the Pine Road issue.

Selectwoman Gilman motioned to authorize the cross claim in Exeter v. Brentwood Distribution LLC against the Town of Brentwood. Selectman Ferraro seconded. Vote is Clement aye, Gilman aye, Quandt aye, Ferraro aye.

Selectman Clement motioned to emerge from non public session at 8:25 p.m.. Selectwoman Gilman seconded. Roll call: Clement aye, Gilman aye, Quandt aye, Ferraro aye.

Respectfully submitted,

Russell Dean
Town Manager



CMA ENGINEERS, INC.
CIVIL/ENVIRONMENTAL ENGINEERS

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03801-3819

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Fax: 603/431-5376

E-mail: info@cmaengineers.com

Web Site: www.cmaengineers.com

March 9, 2012

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH

**RE: Swasey Parkway and Water Street Culvert Replacements
Recommendation of Award
CMA #807-E**

Dear Board:

This letter has been prepared to present a summary of bids received for the Swasey Parkway and Water Street Culvert Replacements construction contract. On March 5th, seven bids were received for the project in response to an Advertisement for Bids issued on February 3, 2012. A summary of the bids is attached in a bid tabulation spreadsheet.

For purposes of award, the total bid for the Base Contract is defined as the sum of Bid Items A, B, and C, and the total bid for the Bid Alternate is defined as the sum of Bid Items A, C, and E. The bids do not include unit price items for additional authorized additions or reductions in certain items of work. No discrepancies were found in the bids.

Brown Industrial Group (Brown) of Berwick is the low bidder for both the Base Contract and Bid Alternate with bids of \$388,250.00 and \$304,300, respectively. Brown is a contractor active in construction projects in Maine and New Hampshire and the company's experience includes utility, road, and site work.

We have also consulted with several of the references provided by Brown, all of whom report the company performed well and completed the respective projects in accordance with contract requirements.

We have reviewed the project's bonding requirements with Brown's bonding company, who has indicated no anticipated difficulty in providing the required performance and payment bonds.

Our Engineer's Estimate for the Base Contract is approximately \$500,000 and approximately \$440,000 for the Bid Alternate. Based on Brown's bid proposal of \$388,250, we recommend the Town award the Base Contract to Brown Industrial Group. We understand that based on the favorable bid, the Town will opt to complete the Water Street roadway construction which was

included in the base bid. You may execute the Notice of Award and return to us for forwarding to Brown Industrial Group.

Should you have any questions, please do not hesitate to call.

Very truly yours,

CMA ENGINEERS, INC.



Joshua W. Bouchard, P.E.
Project Engineer

JWB:amh

cc: Jennifer Perry, P.E. DPW

Attachment: Bid Tabulation
Bid Proposal
Notice of Award

CMA ENGINEERS, Inc.	File: 807-Bid Tab.xlsx
Civil/Environmental Engineers	Swasey Parkway and Water Street Culvert Replacements
35 Bow Street	CMA #807
Portsmouth, NH 03801	March 6, 2012
	By: JWB
	Reviewed By: WAS

**Swasey Parkway and Water Street Culvert Replacements
Bid Tabulation**

Bid Item No.	UNITS	Bid Item Description and Unit Price in Words	Est. Qty.	CPM Constructors		J.A. Polito & Sons, Inc	
				Unit Price	Total Price	Unit Price	Total Price
A. Contract							
1	LS	Mobilization/Demobilization	1	\$ 26,000.00	\$ 26,000.00	\$ 7,500.00	\$ 7,500.00
B. Water Street (Road Construction STA 101+00 to 108+75)							
1	LS	Traffic Control/Maintenance	1	\$ 11,300.00	\$ 11,300.00	\$ 5,000.00	\$ 5,000.00
2	LS	Cofferdam and Water Diversion System	1	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00
3	LS	Installation of 10'x5' Precast Concrete Box Culvert	1	\$ 77,000.00	\$ 77,000.00	\$ 150,000.00	\$ 150,000.00
4	LS	Water Main Installation	1	\$ 14,000.00	\$ 14,000.00	\$ 50,000.00	\$ 50,000.00
5	LS	Hydrant Installation	1	\$ 1,600.00	\$ 1,600.00	\$ 5,000.00	\$ 5,000.00
6	LS	Drainage Installation	1	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00
7	LS	Road Construction	1	\$ 107,000.00	\$ 107,000.00	\$ 150,000.00	\$ 150,000.00
8	LS	Guardrail Installation	1	\$ 7,250.00	\$ 7,250.00	\$ 10,000.00	\$ 10,000.00
9	LS	Granite Post Fence Relocation	1	\$ 14,000.00	\$ 14,000.00	\$ 20,000.00	\$ 20,000.00
10	LS	General Site Work	1	\$ 6,750.00	\$ 6,750.00	\$ 10,000.00	\$ 10,000.00
11	LS	Site Restoration/Project Cleanup	1	\$ 7,500.00	\$ 7,500.00	\$ 10,000.00	\$ 10,000.00
		Subtotal			\$ 264,400.00		\$ 425,000.00
C. Swasey Parkway							
1	LS	Traffic Control/Maintenance	1	\$ 12,000.00	\$ 12,000.00	\$ 5,000.00	\$ 5,000.00
2	LS	Cofferdam and Water Diversion System	1	\$ 57,220.00	\$ 57,220.00	\$ 30,000.00	\$ 30,000.00
3	LS	Retaining Wall and Headwall Repair	1	\$ 56,000.00	\$ 56,000.00	\$ 40,000.00	\$ 40,000.00
4	LS	Installation of 5.25'x6.25' Concrete Box Culvert	1	\$ 161,000.00	\$ 161,000.00	\$ 70,000.00	\$ 70,000.00
5	LS	Road Reconstruction	1	\$ 35,000.00	\$ 35,000.00	\$ 70,000.00	\$ 70,000.00
6	LS	General Site Work	1	\$ 5,250.00	\$ 5,250.00	\$ 20,000.00	\$ 20,000.00
7	LS	Site Restoration/Project Cleanup	1	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00
8	LS	Temporary Road Shoring	1	\$ 6,700.00	\$ 6,700.00	\$ 8,000.00	\$ 8,000.00
		Subtotal			\$ 343,170.00		\$ 258,000.00
D. Authorized Addition or Reduction of Work							
1	CY	Excavation	1*	\$ 20.00	\$ 20.00	\$ 30.00	\$ 30.00
2	CY	Class B Stone Fill	1*	\$ 65.00	\$ 65.00	\$ 30.00	\$ 30.00
3	CY	Class C Stone Fill	1*	\$ 75.00	\$ 75.00	\$ 30.00	\$ 30.00
4	Ton	Pavement	1*	\$ 85.00	\$ 85.00	\$ 150.00	\$ 150.00
5	CY	NHDOT Gravel	1*	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00
6	CY	Crushed Gravel	1*	\$ 40.00	\$ 40.00	\$ 30.00	\$ 30.00
7	SY	Medium Strength Geotextile	1*	\$ 5.00	\$ 5.00	\$ 10.00	\$ 10.00
8	SY	Loam and Seed	1*	\$ 10.00	\$ 10.00	\$ 35.00	\$ 35.00
9	LF	Guardrail	1*	\$ 22.00	\$ 22.00	\$ 50.00	\$ 50.00

TOTAL PRICE (Items A, B, and C)	\$ 633,570.00	\$ 690,500.00
Written Bid Amount	\$ 633,570.00	\$ 690,500.00
Discrepancy	\$ -	\$ -

E. Water Street (Road Construction STA 101+00 to 104+25)							
1	LS	Traffic Control/Maintenance	1	\$ 11,500.00	\$ 11,500.00	\$ 5,000.00	\$ 5,000.00
2	LS	Cofferdam and Water Diversion System	1	\$ 12,000.00	\$ 12,000.00	\$ 10,000.00	\$ 10,000.00
3	LS	Installation of 10'x5' Precast Concrete Box Culvert	1	\$ 91,000.00	\$ 91,000.00	\$ 150,000.00	\$ 150,000.00
4	LS	Water Main Installation	1	\$ 14,000.00	\$ 14,000.00	\$ 50,000.00	\$ 50,000.00
5	LS	Road Construction	1	\$ 44,000.00	\$ 44,000.00	\$ 70,000.00	\$ 70,000.00
6	LS	Guardrail Installation	1	\$ 12,000.00	\$ 12,000.00	\$ 15,000.00	\$ 15,000.00
7	LS	Granite Post Fence Relocation	1	\$ 4,000.00	\$ 4,000.00	\$ 7,500.00	\$ 7,500.00
8	LS	General Site Work	1	\$ 5,500.00	\$ 5,500.00	\$ 20,000.00	\$ 20,000.00
9	LS	Site Restoration/Project Cleanup	1	\$ 3,700.00	\$ 3,700.00	\$ 20,000.00	\$ 20,000.00
		Subtotal			\$ 197,700.00		\$ 347,500.00

TOTAL PRICE (Items A, C, and E)	\$ 566,870.00	\$ 613,000.00
Written Bid Amount	\$ 566,870.00	\$ 613,000.00
Discrepancy	\$ -	\$ -

Memo

Date: March 8, 2012
To: Russell Dean, Town Manager
From: Michael Jeffers, W&S Managing Engineer
RE: Award of Surface Water Treatment Plant Filter #3 Media Replacement
Cc: Jennifer Perry, Michael Jeffers, Paul Roy, Sheri Riffle

The Public Works Department has reviewed the bid results and recommends award to the *low bidder*, WaterLine Services, LLC. Bids listed low-to-high as follows:

	<u>Vendor</u>	<u>Total</u>
Vendor #1	WaterLineServices 7 London Lane Seabrook, NH 03874 (603) 474-8282	\$24,850
Vendor #2	R.H. White Construction 41 Canal St-P.O. Box 404 Springfield, MA (508) 832-3295	\$25,396
Vendor #3	PRB Construction To: 25 Country Club Rd. Gilford, NH 03249 (603) 523-1230	\$26,400
Vendor #4	Penta Corporation 1253 Whittier Highway-P.O. Box 390 Moultonboro, NH 03254 (603) 476-5525	\$31,000
Vendor #5	Methuen Construction 40 Lowell Road Salem, NH 03079 (603) 328-2222	\$31,300

CERTIFICATE OF AUTHORITY

I _____, Town Clerk of Exeter, New Hampshire do hereby certify that: (1) at the Annual Meeting held _____, the Town Meeting voted to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal, or other governmental unit or a private source which becomes available during the year in accordance with the procedures set forth in New Hampshire RSA 31:95b; (2) at the regular Selectmen's meeting held on _____, 2012, the Board of Selectmen voted to accept Household Hazardous Waste Collection funds and enter into a contract with the New Hampshire Department of Environmental Services, Waste Management Division. The Board of Selectmen further authorized the Town Manager to execute any documents which may be necessary for this contract; (3) this authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and (4) the following person has been appointed to and now occupies the office indicated above:

RUSSELL DEAN
Town Manager, Exeter

IN WITNESS THEREOF, I have hereunto set my hand as the Town Clerk of Exeter, New Hampshire this _____ day of _____, 2012.

Town Clerk

State of New Hampshire
County of Rockingham

On this the _____ day of _____, 2012, before me, _____ the undersigned officer,

Notary Public/Justice of the Peace)

personally appeared _____

who acknowledged her/himself to be the Town Clerk of Exeter, New Hampshire, and that she/he as such Town Clerk, being authorized so to do, executed the foregoing instrument for the purpose therein contained.

IN WITNESS THEREOF, I hereunto set my hand and official seal.

(Notary Public/Justice of the Peace)
(Seal)

SECTION V: ATTACHMENTS

Please include:

1. A general description of the project, including:
 - How the applicant will allocate the grant award.
 - How the applicant will fulfill the grant award's dollar-for-dollar match requirements.

2. Show and explain how the applicant will fulfill the public education component, including:
 - Informing the public about reducing HHW generation (pollution prevention).
 - Potential dangers of HHW.
 - Proper disposal of HHW.

3. In the case of an application serving more than one municipality, please attach a Letter of Commitment from each participating community stating each municipality's commitment to join the regional HHW collection project.

AUTHORIZATION (If mailing the application, an original signature of the person whose name appears in Section I is required on the original application)

I certify that, to the best of my knowledge, all of the foregoing information is complete and accurate.

(Signature of Authorized Person)

(Date)

(Print Name and Title of Authorized Person)

E-mail application to:

hhw@des.nh.gov

(Please include electronic signature)

Mail application to:

NH Department of Environmental Services
PO Box 95
Concord, NH 03302-0095
Attn: HHW Coordinator

OR

Please contact us with any questions you have.

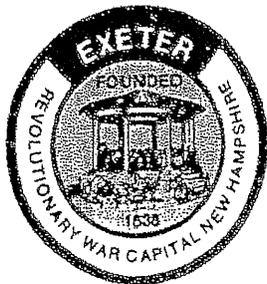
Telephone: (603) 271-2047

E-mail: hhw@des.state.nh.us

<http://des/nh.gov/organization/commissioner/p2au/pps/hhwp/index.htm>

Household Hazardous Waste Collection Grant Application FY 2013

Updated 10/12/2011



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH 03833-2792 • (603) 778-0591 • FAX 772-4709
www.town.exeter.nh.us

March 7, 2011

NH Department of Environmental Services
Waste Management Division
6 Hazen Drive
Concord, NH 03301-6509

Attn: Household Hazardous Waste Coordinator

The Town of Exeter, New Hampshire hereby commits to participate and cooperate with the communities of Stratham, Newfields, Epping and East Kingston in a Household Hazardous Waste Collection Project in October 2011. The Exeter Town Manager, Russell Dean, is authorized to represent the Town in organizing the collection project.

The Town of Exeter has appropriated \$7,907.86 for the purpose of allowing all residents of the community access to the Household Hazardous Waste Collection Project.

Russell Dean, Town Manager
Town of Exeter, New Hampshire

List for Selectmen's meeting March 12, 2012

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
87/14/18A	18 First Street Pinecrest	152,251
104/79/118	118 Exeter River Landing	152,251

Veteran's Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
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Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Refund</u>
86/4/2	18 Hampton Rd	Denial
76/5	20 Greenleaf Dr	887.33
96/16	28 Cullen Way	856.99
55/53	128 Epping Road	379.20
55/52	126 Epping Road	361.50
84/12	9 Folsom St	1,178.05
114/3	24 John West Rd	1,356.04
87/19	37 Hampton Road	2,060.32
104/76	110 Linden Street	2,179.14
72/102	Richard Linscott	568.80



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833
Faxed #: 603-772-4709 or emailed: townmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Representative Information:

Name: Holly Batchelder Address: 7 Pine Lane
Town/State/Zip: Kensington NH 03833 Phone: 603-601-6046
Email: chbatch3@comcast.net Date of Application: 3/6/12

Organization Information:

Name: Girl Scouts of the Green & White Mtns Address: PO Box 10832
Town/State/Zip: Bedford NH 03110 Phone: _____

Reservation Information:

Type of Event/Meeting: Rope Runners Derby Date: 5/25/12
Times of Event: 6pm-9:30 pm # of tables: 4 8 ft tables # of chairs: 20
List materials being used for this event: ropes, wood (clovel)
Will food/beverages be served? yes Description: light snack

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building acceptably cleaned, the deposit fee will be returned to user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Holly Batchelder* Date: 3/7/2012

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:
Liability Insurance: On file In-process Will receive by _____
Fee: Paid Will pay by _____ Non-profit fee waiver requested

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/27/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Smith, Bell & Thompson, Inc. 40 Main St., Suite 500 P.O. Box 730 Burlington, VT 05402-0730	CONTACT NAME: PHONE (A/C, No, Ext): (802)658-4600 FAX (A/C, No): (802)658-6191 E-MAIL ADDRESS: PRODUCER CUSTOMER ID #: <table style="width: 100%; border: none;"> <tr> <td style="width: 80%; border: none;">INSURER(S) AFFORDING COVERAGE</td> <td style="width: 20%; border: none;">NAIC#</td> </tr> <tr> <td style="border: none;">INSURER A: Travelers Indemnity Co of America</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER B: Phoenix Insurance Company</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER C: American Guarantee</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER D:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER E:</td> <td style="border: none;"></td> </tr> <tr> <td style="border: none;">INSURER F:</td> <td style="border: none;"></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: Travelers Indemnity Co of America		INSURER B: Phoenix Insurance Company		INSURER C: American Guarantee		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC#														
INSURER A: Travelers Indemnity Co of America															
INSURER B: Phoenix Insurance Company															
INSURER C: American Guarantee															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Girl Scouts of the Green and White Mountains PO Box 10832 Bedford, NH 03110															

COVERAGES CERTIFICATE NUMBER: 2012 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY		660-9A018120	01/01/2012	01/01/2013	EACH OCCURRENCE \$ 1,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					MED EXP (Any one person) \$ 5,000	
	GENL AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 5,000,000	
B	AUTOMOBILE LIABILITY		BA9A014090	01/01/2012	01/01/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$	
	<input checked="" type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (Per accident) \$	
	<input checked="" type="checkbox"/> HIRED AUTOS					\$	
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR		AUC3884703-10	01/01/2012	01/01/2013	EACH OCCURRENCE \$ 10,000,000	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE					AGGREGATE \$ 10,000,000	
	DEDUCTIBLE					\$	
	RETENTION \$					\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		UB3835T384	01/01/2012	01/01/2013	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER	
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> N/A					E.L. EACH ACCIDENT \$ 500,000		
If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 500,000	
A	Sexual Misconduct Coverage		660-9A018120	01/01/2012	01/01/2013	Aggregate Limit; \$2,000,000 Each Limit; \$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER For Informational Purposes	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Kirk Flanagan
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Town of Exeter
10 Front Street
Exeter, NH 03833
Phone: 778-0591 Fax: 772-4709

PERMIT APPLICATION FOR PEDDLING – SOLICITING – VENDING 802

PERMIT FEE: To be submitted with permit application. Permit fee is non-refundable.

Fee: \$25.00 per day or \$100.00 per week or \$250.00 per calendar year or any part thereof, in accordance with Town Ordinance 802.

Today's Date: Feb 21, 2012

Representative Information:

Name: Peter K. Datillo
Street Address: 65 Giles Road
Town/State/Zip: EAST KINGSTON NH 03827
Phone#: 603-264-5870 Fax#: —

Organization Information:

Name: IAN'S Granite State Grille
Street Address: 65 Giles Road
Town/State/Zip: EAST KINGSTON NH 03827
Phone#: 603-264-5870 Fax#: —

Organization Tax ID#: —

Type of Activity: Vending of food & beverage
Dates of Activity: MARCH 1, 2012 - DEC 31, 2012
Time of Activity: (9AM to 9PM limit): 9:00 AM - 9:00 PM

At what Town Parks, Parking Lots, Commons will ~~peddling, soliciting or~~ vending occur:

Vending will occur at Stewart Park in designated vendor parking space until Swasey Parkway is reopened later this year then will occur at Swasey Parkway.

Complete the following information for each individual involved:

Name: P.K. DATILLO DOB: 10-17-1960 SS#: 022382958
Name: _____ DOB: _____ SS#: _____

Method of Peddling/Soliciting: _____

Attach copies of any proposed contracts, agreements, promotional materials, or other materials designed to be used in peddling/soliciting or vending. Continue on other side of this form.....

Motor Vehicle Information:

License plate#: MOBY State: NH

Vehicle description: White Ford EXCURSION

Attach additional information sheet if necessary.



This permit is issued to the representative/organization listed on this permit for the purpose indicated on this permit. This permit shall be valid for said representative/organization only during the time and dates indicated on this permit. This permit is non-transferable.

As authorized by the Board of Selectmen/Designee:

_____ Date

Office Use:

Date Application Received: _____

Fee Received: \$ _____ Cash: _____ Check: _____

Submitted to Police: _____

Approved by Police: _____

Police Dept Notes: _____

Town of Exeter Ordinance: 802

To regulate Vendors, Hawker, Peddlers, Solicitors, and other Itinerant Vendors, and Door-to-Door Solicitations and Canvassing.

Town of Exeter Ordinance: 802.1

Requirement

No person, partnership, corporation, or other entity, whether maintaining permanent location in the Town of Exeter or not, may sell, barter, purchase, or otherwise carry on commerce in goods or services within the Town of Exeter, or attempt to do so, through door-to-door soliciations, or on the streets, sidewalks, or other property of the Town without first applying for and receiving a permit to do so from the Town of Exeter.

Complete Ordinance 802 available upon request.

Applicant
Dispatch

peddle/05-05

TOWN OF EXETER BOARD OF SELECTMEN / IAN'S GRANITE STATE FRANKS, LLC

CONDITIONS OF VENDOR PERMIT APPROVAL

Pursuant to Section 802 of the Town Ordinances and NH RSA 31:102-a, the Town of Exeter Board of Selectmen (the "Board") imposes the following conditions of approval on the vendor permit of Mr. Peter K. Datillo and Ian's Granite State Franks, LLC (the "vendor"):

1. The vendor shall locate its operation on the Swasey Parkway, north of the speedbump located nearest the Phillips Exeter Academy Boathouse. On Thursday afternoons until 6:00p.m., when the Farmer's Market is in operation, the vendor shall keep a minimum distance of approximately twenty-five (25) feet between the southerly end of its operation and the northerly end of the last Farmer's Market booth/stand/kiosk.
2. The vendor shall obey all traffic rules and regulations at all times. All parties understand that while the vendor will seek to consistently locate its operation in the same location in the Swasey Parkway, there may be occasion where the vendor's customary and desired location is occupied by other lawfully parked vehicles or activities. On such occasions, the vendor shall make reasonable attempts to locate its operation as near as is reasonably possible to its usual location and will do so in a safe manner.
3. The vendor shall be allowed to operate under this ~~permit~~^{written} on the Swasey Parkway during other permitted Swasey Parkway events with the ~~permission~~^{written} from such other event organizers. Such event organizers shall specify for the vendor the time and place at which the vendor's operation shall be located at such event. Permission shall not be unreasonably withheld. If an event organizer refuses to grant such ~~permission~~^{written}, then the vendor shall have the right to request from the Board an alternative location for vendor operation.
4. The vendor understands that it must seek Board approval via a new permit application for any proposed operations outside of the Swasey Parkway, as the approved permit to which these present conditions are attached authorizes the vendor to operate only within the bounds of the Swasey Parkway.
5. All vendor requests requiring Board approval, as described above, shall be made by the vendor at least ten (10) days prior to the event, via U.S. Mail and e-mail, to the Board of Selectmen at 10 Front Street, Exeter, NH, 03833 and selectmen@exeternh.org. Copies of all such correspondence shall be sent to the Exeter Town Manger and the Exeter Police Department.
6. The vendor understands that the Town Manager is a designee of the Board in such permitting matters and that the Board is authorized to consult with the Exeter Town Manager, the Exeter Police Department and other appropriate Town officials when presented with such vendor requests.
7. All decisions of the Board relative to vendor requests shall be made no later than three (3) days prior the event. A copy of all such decisions shall be sent via U.S. Mail and e-mail

to: Ian's Granite State Franks, LLC, 65 Giles Road, East Kingston, NH, 03827 and iansfranks@comast.net. Copies of all such correspondence shall be sent to the Exeter Town Manger and the Exeter Police Department.

8. The vendor's non-compliance with any of the above conditions, as determined by the Board, may result in a revocation of this permit by the Board.
9. The vendor shall act in good-faith to cooperate and abide by the reasonable requests of any and all municipal officials.
10. The vendor's permit, including the above conditions, shall only be amended or modified per Section 802 of the Town Ordinances and the vendor shall be provided with reasonable notice and an opportunity to discuss such amendments or modifications with the Board prior to final action by the Board.



REGULAR	
	\$5.00
<small>100% Beef - Natural casing - 2 ounce frank</small>	
KIPLBASA	
	\$5.00
<small>100% Beef - Natural casing - 2 ounce frank</small>	
ITALIAN	
	\$5.00
<small>100% Beef - Natural casing - 2 ounce frank</small>	
CHOURICO	
	\$5.00
<small>100% Beef - Natural casing - 2 ounce frank</small>	
TOFU	
	\$5.00
<small>100% Beef - Natural casing - 2 ounce frank</small>	
JUNIOR	
	\$2.50
<small>100% Beef - Natural casing - 2 ounce frank</small>	
SQUAMSCOT SODA	\$1.75
COKE • DIET • JUICE • WATER	\$1.50
CHIPS	\$1.00
<small>2 oz kettle chips</small>	
ICECREAM	\$4.00
<small>1/2 cup soft-serve ice cream 2oz soft-serve ice cream 2oz soft-serve ice cream</small>	

FINAL MINUTES

Mr. Dean will be talking to the auditors and will be getting back to the Board with the information.

iv. Southeast Watershed Alliance By-law Review

DPW Director, Jennifer Perry, has been the Town's appointed representative to the Southeast Watershed Alliance. The Alliance has completed its initial by-laws. Ms. Perry gave a quick synopsis of the by-law review. Mr. Aldrich asked if it cost anything to be a member. Ms. Perry said that it does not. Mr. Campbell wanted to make sure that the minutes of the meetings were taken and distributed to the Board. Ms. Perry stated that all meetings will have minutes taken and she will keep the Board informed. Mr. Clement recommended the Board get them by email. Ms. Perry agreed to the emailed minutes and noted that their will be another vote to authorize the final by-laws.

v. Update on Pine Road/Brentwood

Ms. Gilman explained that this is an update on the Board's visit to the Brentwood Selectmen's meeting of April 6, 2010. Pine Rd. is deteriorating because of heavy truck traffic coming from the industrial side of the road in Brentwood. It would cost an additional \$14,359. to improve it from what would normally have to be done to fix the road. Mr. Campbell said he would like to see Brentwood help out with the costs for the road since the deterioration is coming from their industries. Ms. Gilman stated that seeking their help will be the next action for the Board to take.

vi. Review Draft SOP: Assessing Dept: Abutter Lists

An issue with abutter lists has necessitated the creation of an SOP to address the issue. Assessing has drafted the SOP. Ms. Gilman said that there needs to be a simpler system. When one department gets a request, it should go out to all other departments. Doreen Ravell stated that the problem with sharing the request with all other departments is that there are tenants and it may not get to the owner. Lorrie Maker said that the change of addresses is shared with the Water and Sewer Department but there is no hard copy. In 2011 she hopes to have a system that will solve these issues. Gerry Hamel came before the board to say that everyone is sent a register letter and that the registers that are not received back should be followed up with. Ms. Gilman said they expected to do it that way and it is not working. The Board will talk to the Assessor and come back to this discussion at a later time.

vii. Economic Development Commission -- postponed for next week.

b. Old Business

i. Vendor Permit Application: Ian's Franks

Mr. Clement recused himself from this discussion because he is a Swasey Parkway Trustee. Jon McGowan, Mr. Datillo's, representative came before the Board to express his appreciation to the Board for the opportunity to meet again last Tuesday. He has reviewed the conditions that were set and has submitted a revised draft. They are not seeking to go beyond the ordinance; they would just like a clearer process. Mr. Aldrich found a few things he would like to change in the revised draft. In regards to where Mr. Datillo finding a reasonable space to park; he needs to always park further north beyond the speed bump. He would like to add "written" permission for other events and have it say that there would be no additional costs for new permits since Mr. Datillo has already

FINAL MINUTES

paid his annual permit fee. Also if a request is made for a new permit for permission to do a different event, the request would have to be made by Wednesday afternoon so that it can be on the agenda for the next meeting to be approved. Mr. McGowan also asked for the Board's authority to ask for permission if a permit holder for an event does not want Mr. Datillo vending there. Mr. Aldrich stated that condition #3 allows for negotiation. Ms. Gilman then opened the discussion to the public.

Jean Shiner came before the board and said that she has known Mr. Datillo since he has started his business. He knows a lot of people in Exeter and they like to talk and joke with him. She believes it is a great use of the park and asks for the Board's support and give him the permit.

Laura Picano came before the Board and said that she has moved to Exeter because it is a small quaint town. She believes the Hot Dog vendor is an enhancement if town and adds to its quaintness.

Roger Clark spoke to the Board and said that he met Mr. Datillo 5 years ago and enjoys a hot dog from him a couple times a week. He agrees with everyone who has previously spoken and believes Mr. Datillo to be an asset to the town.

Chief Kane came before the Board. He said that the different locations in town caused issues but there were also issues within Swasey Parkway. He believes that the conditions that are set now are better than what they were with having to get a permit for every location change.

Jim Knight said that Mr. Datillo has always been a reputable business person and he hopes the Board is generous.

Mr. Aldrich stated that he struggles with this. The conditions are stronger but he is not sure because of the negative history with Mr. Datillo and he is not over the hurdle of last year's issues. Mr. Campbell said that the rewriting has helped and he is willing to try granting the permit for one more year.

Mr. Campbell moved to approve the permit conditions as revised. Mr. Quandt seconded. Vote: Mr. Campbell: aye, Mr. Quandt: aye, Mr. Alrich: nay, Mr. Clement: recused. 2/1 carried.

ii. B/C/C Application Form

Mr. Aldrich asked the Board if they had any changes and if they could email them to him. Mr. Campbell said he liked the simplicity of the form and suggested flagging people on for 2 full terms. Mr. Clement suggested having an additional appointing form for after the interview for internal use. Mr. Gilman stated that they will move forward with this information.

7. Regular Business

a. Accounts Payable and Payroll Manifests

Mr. Clement moved to approve a payroll warrant for the week ending 4/11/2010 in the amount of \$182.59. Mr. Aldrich seconded. Vote: Unanimous.

Mr. Clement moved to approve a payroll warrant retro pay for the week ending 3/28/2010 in the amount 28,085.27. Mr. Aldrich seconded. Vote: Unanimous.

Mr. Clement moved to approve a weekly payroll warrant for the week ending 4/11/2010 in the amount of \$150,084.83. Mr. Aldrich seconded. Vote: Unanimous.

March 21, 2011

Mr. Peter Datillo
65 Giles Road
East Kingston, NH 03827

Dear Peter,

Please find enclosed your vendor permit for Swasey Parkway for 2011. The permit was approved by the Board of Selectmen at their meeting of March 14, 2011. The additional conditions approved in 2010 are to remain the same for 2011.

Thank you in advance for your continued cooperation.

Sincerely,

Russell Dean
Town Manager

Copy: Board of Selectmen



RECEIVED
MAR 05 2012
TOWN OF EXETER

NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Cultural Resources 603-271-3483
19 Pillsbury Street, Concord, NH 03301-3570 603-271-3558
TDD Access: Relay NH 1-800-735-2964 FAX 603-271-3433
www.nh.gov/nhdhr preservation@dcr.nh.gov

29 February 2012

Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

The Division of Historical Resources (DHR) has reviewed the inventory form for the Winter Street Cemetery in Exeter and has determined that it is eligible for listing in the New Hampshire State Register of Historic Places.

To officially list the property on the New Hampshire State Register, please have a legally-appropriate owner and/or representative check and sign this letter below and return it to our office at the address noted above. More information on the State Register and its benefits is enclosed. The property is also eligible for listing in the National Register of Historic Places, but a nomination form for this program would need to be completed. If this is of interest to you, please contact National Register coordinator Peter Michaud at 603.271.3583.

A copy of the Determination of Eligibility evaluation form is also attached. This evaluation and the inventory data will be added to DHR's database for historic properties in New Hampshire. Thank you for your stewardship of this important piece of New Hampshire history and please feel free to call if you have further questions.

Sincerely,

Mary Kate Ryan
State Survey Coordinator

Encl.
cc: E.Muzzey

I certify that I am the legal property owner or legally-appointed representative of the owner of the property listed above.

Please list my property on the New Hampshire State Register, pending the Resources Council's approval:

Please do NOT list my property on the New Hampshire State Register at this time:

Signature

Name (please print)

Date



Determination of Eligibility (DOE)

Inventory #: EXE0042

Review Date: 10/26/2011 DOE Date: 10/13/2011

Final DOE Approved



Property Name: Winter Street Cemetery

Area:

Address: Front Street, Winter Street, Railroad Avenue

Town: Exeter County: Rockingham

Reviewed For: Survey

DOE Program(s):
Certified local government project

DETERMINATION OF ELIGIBILITY

National Register eligible, individu
State Register eligible, individually

Integrity Y Level: Local

Criteria: A: Yes B: No C: Yes
D: No E: N

STATEMENT OF SIGNIFICANCE:

This lot was bequeathed to the town of Exeter in Col. John Gillman's 1738 will, a triangular lot with 1/2 acre on each corner going to each of his sons leaving a hexagonal plot of about 2.9 acres for a burying ground. As required by the will, a fence was erected by 1743 in wood. This boundary was made permanent circa 1822 when a stone wall was erected, and the two gates in that wall were replaced in 1910. This was the primary burying ground for the town from 1743 to around 1850, with frequent burials until at least 1870. Within the grounds, the names tell the history of the formation and development of Exeter, with prominent citizens and important families throughout; one section contains burials of freed Blacks, including several Revolutionary War veterans. The stone markers show the evolution of marker styles and carvings with more than 200 headstones extant. The cemetery represents an early public cemetery type, with no formal layout, landscaping, or paths, demonstrating a rather utilitarian view of death and burial.

The Winter Street cemetery (so called through common use) is eligible for the State and National Registers under criterion A for associations with the development of Exeter and under criterion C for its overall layout and representation of styles of markers over time. Though an argument is given for eligibility under criterion B, this better fits under the criterion A argument already established.

AREAS OF SIGNIFICANCE(S)

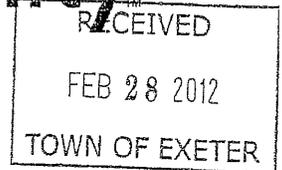
- Art
- Community Planning and Development
- Exploration, Settlement

Boundary: tax parcel

Follow Up:

Notify appropriate parties. Consultant should be commended for the clear, concise, and readable description section in particular, which distills this collection of markers into a cohesive whole property.

Comments:



February 27, 2012

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

RE: Important Price Adjustment Information

Dear Chairman and Members of the Board:

As part of our commitment to provide our customers with the very best entertainment and communications experience, we continue to invest in making our services even better. Now customers can enjoy even more On Demand choices and even faster Internet speeds along with our Comcast Guarantee, including 24/7 customer service and on-time appointments.

Periodically we need to adjust prices due to increases in programming and other business costs. Starting May 1, 2012, new prices will apply to certain video services, equipment and installation fees as indicated within the attached notice.¹

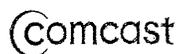
Customers will receive notice of these changes via their bill statement. Should you have any questions please feel free to contact me at 603.334.3603.

Sincerely,

Jay Somers

Jay Somers
Sr. Manager
Government & Regulatory Affairs

¹ For customers currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable promotion, minimum term or SurePrice™ period.



IMPORTANT PRICE ADJUSTMENT INFORMATION for Epping & Exeter, NH

Dear Valued Customer:

March, 2012

As part of our commitment to provide you with the best entertainment and communications experience, we continue to invest in making your services even better. Now you can enjoy even more On Demand choices and even faster Internet speeds along with our Comcast Guarantee, including 24/7 customer service and on-time appointments.

Periodically we need to adjust prices due to increases in programming and other business costs. Starting May 1, 2012, new prices will apply to certain video services, equipment and installation fees as indicated in this notice.

We'd welcome the opportunity to help you find the perfect package that meets your needs. Visit us at xfinity.com or call us at 1-800-XFINITY to learn more.

Thank you for being a Comcast customer. We look forward to continuing to serve you.

Prices shown are for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. If you are currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable promotion, minimum term or SurePrice™ period. Prices, services and features are subject to change. Not all services are available in all areas.

INTERNATIONAL SELECTIONS ¹	Current Price	New Price Eff. 05/01/12
Rai Italia (Italian)	\$ 9.95	\$ 9.99
TV5 MONDE (French)	\$ 9.95	\$ 9.99
CTI-Zhong Tian Channel (Chinese/Mandarin)	\$11.95	\$11.99
RTN (Russian)	\$14.95	\$14.99
Zee TV (South Asian)	\$14.95	\$14.99
SIC (Portuguese)	\$ 9.95	\$ 9.99
TV Globo (Portuguese/Brazilian)	\$19.95	\$19.99

VIDEO EQUIPMENT	Current Price	New Price Eff. 05/01/12
Limited Basic Only Converter	\$ 0.90	\$ 0.60
Digital Converter	\$ 1.75	\$ 2.15
HD Digital Converter (Limited Basic Only)	\$ 2.25	\$ 2.15
CableCARD (second card in same device)	\$ 1.50	\$ 1.15

INSTALLATION FEES (per occurrence unless noted) ²	Current Price	New Price Eff. 05/01/12
Installation of each Additional Outlet		
at time of initial installation of service	\$15.50	\$14.15
after initial installation of service	\$25.50	\$31.50
Activation of each Additional Outlet		
at time of initial installation of service	\$ 8.50	\$ 7.75
after initial installation of service	\$17.00	\$21.75
Relocate Additional Outlet		
at time of initial installation of service	\$15.00	\$13.60
after initial installation of service	\$15.00	\$13.60
Connection of VCR/DVD		
at time of initial installation of service	\$ 7.95	\$ 8.55
after initial installation of service	\$16.00	\$19.10
Upgrade Standard Definition DVR or HD DVR Service	\$16.00	\$20.05
Upgrade of service (In-home visit required)	\$16.00	\$20.05
Downgrade of service (In-home visit required)	\$11.50	\$12.05
Hourly Service Charge (For custom installation work)	\$31.60	\$33.60
In-Home Service Visit (Video)	\$28.50	\$33.55
In-Home Service Visit (Voice or Internet)	\$28.50	\$40.00

¹ Requires digital converter or CableCARD and Limited Basic.
² Does not include Extreme 105 Internet Service installation charge, wireless networking, professional internet installation, Voice installation fees or activation fees.



March 1, 2012

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: XFINITY Signature Support

Dear Chairman and Members of the Board:

I am pleased to let you know that Comcast customers in your community will soon receive notice of enhancements to XFINITY Signature Support, which provides expanded tech support for computers, home networks and connected devices along with affordable warranty protection plans for home electronic equipment such as computers, laptops, tablets, flat-panel televisions and home phones.

Starting March 21, Comcast customers in your community will have the option of purchasing *Triple Play Protection*, which provides protection for computers, flat-panel televisions and home phones under one warranty for just \$19.95 a month. Customers may also choose *Computer Protection Plus*, which provides protection for computers, laptops and tablets for just \$9.95 a month. Both plans also include our home wiring protection service, the *Service Protection Plan*, at no additional cost. Comcast subscribers who currently purchase XFINITY Signature Support will have the option of retaining their current plans or moving to one of our new plans.

Please contact me at 603.334.3603 if you would like any additional information about XFINITY Signature Support or any of Comcast's services. Information about XFINITY Signature Support is also available online at <https://signaturesupport.xfinity.com>.

Sincerely,

Jay Somers

Jay Somers
Sr. Manager
Government & Regulatory Affairs

S A S S

sexual assault
support services

7 Jenkins Avenue Portsmouth NH 03801 office 603-436-4107 fax 603-430-4017
hotline 1-888-747-7070 website www.sassnh.org
Serving Rockingham, Strafford and southern York Counties

February 27, 2012

Budget Recommendations Committee
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Committee Members:

Sexual Assault Support Services has served Rockingham and Strafford Counties of New Hampshire for the over thirty years. Due to the continuing economic climate, the demand for both our crisis services and educational programs has grown.

During these challenging times, SASS needs and appreciates your financial commitment, which enables us to assist victims and their families and provide prevention education programs aimed at keeping youth safe. We offer the following services to the Town of Exeter:

- 24-hour toll-free sexual assault crisis hotline 1(888) 747-7070
- 24-hour accompaniment to police stations and emergency rooms for sexual assault victims
- Support for families at the Rockingham and Strafford Child Advocacy Center
- Support groups for survivors of rape/sexual abuse, parents, and others affected
- "Safe Kids. Strong Teens." Sexual abuse and assault prevention education programs in schools for children, teens and parent
- Professional training for police departments, hospitals, schools, and the community

In order to ensure that our crisis and other services continue to be available to residents of Exeter, and in recognition of current financial constraints, **we are requesting level funding for 2013.**

TOTAL REQUEST: \$3,000

On behalf of our clients, board and staff I want to thank the Town of Exeter for your continued support.

Sincerely,



Amy Stevens
Operations Manager



Russ Dean <rdean@town.exeter.nh.us>

Postponement of April 18 Public Meeting

Mimi Becker <mibecker@cisunix.unh.edu>

Mon, Mar 5, 2012 at 2:47 PM

To: rdean@town.exeter.nh.us

Cc: lionelingham@comcast.net, pvlasich@town.exeter.nh.us

Dear Russ, Based on meetings that Paul Vlasich and other members of the Exeter River Study Work Group have had this past week with DES and our consultants, we have determined that we will need to postpone the scheduled April 18th public meeting (currently scheduled for the Town Hall from 6--9:30). We do not have a firm date at this time, but it will be near the end of May, most likely. We have work to do with respect to the hydrology and sediment data that is key for reporting out to the public. Would you please let whomever is in charge of public notice know NOT to post the 30 day notice for this meeting. I left a phone message, but that system is so circuitous that I am unsure that it worked. Also, the work group was scheduled for the 7th (this week) and we are postponing that meeting for a later date. I can be reached at 603-867-4046 (my cell) if you have questions. Mimi

Dr. Mimi Larsen Becker

Associate Professor, Environmental & Natural Resource Policy

Coordinator, Community & Environmental Planning

Coordinator, Natural Resources M.S. program in Integrated Coastal Ecosystem Science, Policy & Management

Office Room 134 James Hall or Environmental Policy Lab G04

Department of Natural Resources and the Environment

University of New Hampshire

Durham, NH 03824

Phone: 603-862-3950

Fax: 603-862-4976

e-mail: mimi.becker@unh.edu



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

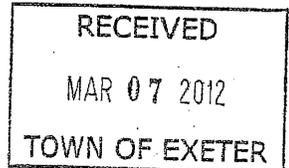


March 5, 2012

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Russell J. Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833



RE: EXETER, #13871
X-A000(071)
Expansion of Exeter Railroad Station Parking
PROJECT CLOSURE

Dear Mr. Dean:

This letter will serve as notification of our intent to close the above-referenced project. We will give you 30 days to respond to us in writing if you have the ability to continue with the project and do not wish to have the project closed. If we have not heard from you by the close of business on **April 6, 2012**, I will start the process to close the project.

NHDOT has received a check from the Town of Exeter for the amount of the first invoice reimbursed by us for the project. While we have not spoken, I assume that is an indication that the project cannot move forward.

Closing the project will not reflect negatively on the Town of Exeter. It simply represents the project is not able to move forward. I understand that the property in question is under new ownership since this project was started and the new owners do not wish to sell their property at the market value.

Please don't hesitate to contact me with questions and I look forward to working with you on projects in the future.

Sincerely,

Dean M. Eastman
Project Manager
Bureau of Planning and Community Assistance
Tel. (603) 271-4181
Fax (603) 271-8093

DME/sdb

cc: Armand Nolin, Finance and Contracts
Bill Jennison, Finance and Contracts

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483
TELEPHONE: 603-271-3734 • FAX: 603-271-3914 • TDD: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

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OFFICE OF THE
PLANNING BOARD



INCORPORATED
DECEMBER 15, 1727
CHARTER JANUARY 1, 1991

LEGAL NOTICE

NEWMARKET PLANNING BOARD

MARCH 20, 2012

7:00 P.M.

TOWN COUNCIL CHAMBERS

There will be a public hearing for an application for a Minor Site Plan Review for twelve antennas at a height of 160' on existing 190' telecommunications tower, cabling and 12'x30' equipment shelter with a propane powered emergency backup generator supplied by a pad mounted propane tank, requested by Town of Newmarket/Cellco Partnership d/b/a Verizon Wireless at 426 Wadleigh Falls Road, Tax Map R6, Lot 52, B3 Zone.

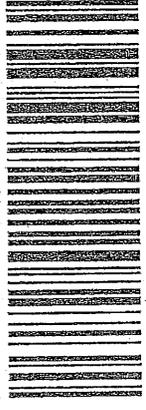
TOWN HALL
186 MAIN STREET, NEWMARKET, NEW HAMPSHIRE 03857
TELEPHONE (603) 659-3617



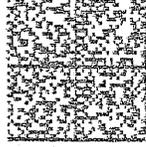
Town of Newmarket
 PLANNING BOARD
 186 MAIN STREET
 NEWMARKET, NH 03857-1838

ADDRESS SERVICE REQUESTED

CERTIFIED MAIL



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UNITED STATES POSTAGE
 02 1P
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 PITNEY BOWES
 0003124484 MAR 06 2012
 MAILED FROM ZIP CODE 03857

EXETER TOWN OFFICE
 10 FRONT STREET
 EXETER, NH 03833

0989332792 0006



TOWN OF HAMPTON



Dear Hampton Property Owner:

This legal notice is being sent to you because your Hampton property abuts one of the properties on the enclosed Zoning Board agenda. The petition number corresponds to the number on your mailing label.

You are invited to attend the meeting, and address the Board with your concerns or opinions on this petition. However, it is not a requirement that you attend. If you have an opinion, but cannot attend the hearing, you are welcome to send in written correspondence. Your written comments, addressed to the Chairman of the Zoning Board of Adjustment, must be received prior to the meeting.

The Zoning Board will render a decision the night of the hearing. If you are aggrieved by their action, you have the right to petition the Zoning Board for a rehearing, within thirty days of the Board meeting date as defined in RSA 677:2.

Sincerely,

Hampton Zoning Board of Adjustment

TOWN OF HAMPTON
ZONING BOARD OF ADJUSTMENT
March 5, 2012

To Whom It May Concern:

The Zoning Board of Adjustment for the Town of Hampton will hold a public hearing on Thursday, March 15, 2012, at 7:00 PM, in the Selectmen's Meeting Room, 100 Winnacunnet Road to hear the following petitions:

- 10-12 The petition of Richard & Martha Hyslip for property located at 1019 Ocean Blvd. seeking relief from Article IV, Section 4.5.1 to request the front portion of the existing deck an additional four feet towards the front property line. Having a 16 ft. front setback where 20 ft. is required. This property is located on Map 116, Lot 047 and in a RA Zone.
- 03-11 The rehearing of Ocean Crest Condominium Association for property located at 190 Kings Highway seeking relief from Article XVI, Sec. 2 to request a variance allow a wireless telecommunications facility in the Business Seasonal zone. This property is located on Map N/A, Lot N/A and in a BS Zone.
- 11-12 The petition of James Zegouros for property located at 421 Lafayette Road seeking relief from Article XI, Sections 11.5 and 11.5.a to use the vacant lot for a seasonal restaurant that offers takeout service. The structure is a 1963 Airstream Trailer that will be designed to attach to a permanent foundation whereby the tires will be removed and all utilities will be installed to make it a permanent structure, including electrical and Town water supply. This property is located on Map 160, Lot 24, and in a B Zone.
- 12-12 The petition of V. R. Realty Trust for property located at 127 Ocean Blvd. seeking relief from Article V, Sections 5.2, 5.4.1(a) and 5.4.2 A-3 to allow two panels of an existing sign to be replaced with an "electronic message center" informational panel of the same size as the combined size of the two replaced panels where the information on the panel would change more than eight times a day. The property is located on Map 290, Lot 5-1, Map 290, and in a BS Zone.
- 13-12 The petition of TRD Entertainment Co. LLC for property located at 81 Ocean Blvd. seeking relief from Article V, Sections 5.2, 5.4.2 (A) 3 + C1 to install freestanding and projecting signs as well as multiple wall signs. The property is located on Map 293, Lot 23/1, and in a BS Zone.
- 14-12 The petition of Richard and Arlene Stammer for property located at 823 Ocean Blvd. seeking relief from Article 1.3 and IV, Section 4.5.2 to convert attic space in back half of house into living space. This requires changing roof in back half from hip roof to gable roof. It also requires raising walls on back half of the house. The property is located on Map 197, Lot 23, and in a RA Zone.

15-12 The petition of GMC Group Limited Partnership for property located at 61 High Street seeking relief from Article VI, Sections 6.3.5 to allow renovations of existing building (previously used as café bakery) to allow for operation of full service pizza/flatbread restaurant. Restaurant seeks to have 90 interior seats and 30 additional seats outside for seasonal outside dining. The property is located on Map 116, Lot 17, Map 290, and in a B Zone.

BUSINESS SESSION

1. Adoption of Minutes

NOTE: Petitions not called and in progress by 10:00 PM may be postponed to a later date.

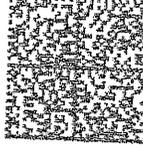
Hampton Zoning Board of Adjustment
William O'Brien, Chairman

TOWN OF HAMPTON
BUILDING/ZONING DEPARTMENT
100 WINNACUNNET RD.
HAMPTON, NH 03842-2190

CERTIFIED MAIL



7011 0470 0000 5339 7553



UNITED STATES POSTAGE
EAGLE
FITNELY BEHAVE

02 1A \$ 05.75
0004623327 MAR 06 2012
MAILED FROM ZIP CODE 03842

Town of Exeter
10 Front Street
Exeter, NH 03833-2792

0383332792 0005



To the Department of Public Works and Board of Selectmen/women

I have lived in Exeter for 40 years. I was married in Exeter, my children were born and raised in Exeter, I have volunteered to build playgrounds and in the schools. I just turned 69 and work two jobs. The only thing I want for my birthday is for the town to clean up the sides of Route 111/Kingston Road from Hobart Street to Pickpocket Road. I have lived on Pickpocket Road for 39 years and I travel on Route 111/Kingston Road to my place of employment every week day and I have never seen so much trash. It has reached the level of disgusting and possibly unhealthy for wildlife and plants and perhaps even people, as so much of it is near the Little River and Brickyard Pond.

I know that if there were this much trash on Hampton Road or even Portsmouth Ave, it would be picked up by people or the town. If I were not 69 and working, I would pick it up. The town has saved a lot of money this winter by not having to plow, and I know that winter is not over yet, but some of that money could be spent in perhaps 2 hours of cleaning up Route 111/Kingston Road. I also believe that the people who live along that road and put their rubbish out when it is not a "pick up" day should be given citations or warnings as a lot of the trash is because of that.

I am not some cranky old lady with nothing better to do than write annoying letters about petty concerns. The image of Exeter is surely tarnished by the rubbish along this road. I am surprised the folks who are trying to attract residents to the Riverwoods complexes have not complained to the town. I also realize that the slobs and ignorant people who dispose of their trash along the road, will continue to do so but it should be picked up. I would also suggest that having a sidewalk from Hobart St. to Brickyard Pond would help to cut down on the trash and make it safer for the public to use the ball fields there and the pond.

Thank you,


Sheila M. Roberge
15 Pickpocket Road
Exeter, NH 03833

2/23/12