

Board of Selectmen Meeting
Monday, December 30th, 2013, 7:00 p.m.
Nowak Room
10 Front Street, Exeter, NH

BUSINESS MEETING TO BEGIN AT 7:00 P.M.

1. Call Meeting to Order
2. Public Comment
3. Minutes & Proclamations
 - a. Regular Meetings: December 16th, 2013
4. Appointments
5. Discussion/Action Items
 - a. New Business
 - i. FY13 Year End Encumbrances
 - ii. Exeter Sportsman's Club: RAP Update
 - iii. Department of HHS Grant Acceptance
 - b. Old Business-
 - i. Water/Sewer Chemicals Bid Award
6. Regular Business
 - a. Bid Openings/Surplus Declarations
 - b. Tax, Water/Sewer Abatements & Exemptions
 - c. Permits & Approvals
 - d. Town Manager's Report
 - e. Legislative Update
 - f. Selectmen's Committee Reports
 - g. Correspondence
7. Review Board Calendar
8. Non Public Session
9. Adjournment

Don Clement, Chairman
Board of Selectmen

Posted: 12/27/13 Town Offices, Town Hall, Website, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

Meeting agenda is subject to change.

Draft Minutes

Exeter Board of Selectmen

December 16, 2013

1. Call Meeting to Order

Chairman Don Clement called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chairman Dan Chartrand, Selectman Frank Ferraro, Selectwoman Julie Gilman, and Selectman Matt Quandt. Town Manager Russell Dean was also present.

Chairman Clement congratulated the 2013 Division 1 Field Hockey Champions of Exeter High School. The two co-captains were there and introduced themselves. The BOS congratulated the team again and Mr. Dean presented them with a plaque.

2. Public Comment

Brian Griset questioned an abatement request on Page 7 of the December 2 minutes pertaining to the Exeter River MHP. Mr. Dean told him it is a settlement and that is how he was advised to handle it. He said it does not result in a property value change.

3. Minutes & Proclamations

a. Regular Meeting: December 2, 2013

A Motion was made by Vice Chair Chartrand and seconded by Selectman Quandt to accept the minutes of the December 2, 2013 Board of Selectmen meeting. Motion carried – all in favor.

There was one proclamation, which is mentioned above, for the Exeter HS field hockey champions.

4. Appointments

None.

A Motion was made by Selectman Quandt and seconded by Selectwoman Gilman to special order Water/Sewer Abatements before Discussion/Action Items on the agenda. Motion carried – all in favor.

6. Regular Business

b. Tax, Water/Sewer Abatements & Exemptions

Lenny Willis was there to ask for abatement for a large water bill. He has lived in his house for 5 ½ years and he recently received a bill that was 500% higher than his normal bill. He does not believe there is a leak. The only thing he could think of is that he had gotten his water meter replaced. Vice Chair Chartrand asked if the bill has stayed high. Mr. Willis said no, just that one bill was up then the next one was back down.

Mike Jeffers explained the new water meter to Mr. Willis and asked if he would like to have his meter tested. Mr. Willis said he does not know if that will explain the bill. Mr. Jeffers said the new meters detect leaks and track data, whereas the old ones did not. Chairman Clement asked when he had his meter replaced. Mr. Jeffers said it would have been shortly before the next billing cycle. Mr. Willis believed it was April.

Selectwoman Gilman was inclined to grant abatement because the bill was at a certain amount before and after this one bill. Mr. Dean said they would have to do a calculation for the total abatement.

Chairman Clement said the BOS felt comfortable with Mr. Jeffers coming back with an abatement amount and also a specific date for when the meter was changed. They tabled the request until they have more information.

5. Discussion/Action Items

a. New Business

I. FY14 Budget Discussion

Chairman Clement said they have received the budget recommendations for FY14. It is included in the packet. At the last meeting, he had asked the BOS to come back to this meeting with some comments or recommendations to lower the budget. He said they would not be voting on any changes tonight.

Selectman Quandt said he would like to get the 4.4% increase down. He would like to direct that to the Town Manager to see if he could come up with some cuts. He would like to see a 1% decrease, bringing the budget to a 3.4% increase. A 1% decrease would be \$173,579.

Selectman Ferraro agrees that a 4.4% increase is too high. He said last year the budget was up 2.8% and he felt that was too much. He would like to shoot for a 2.8-3.0% increase instead of a 4.4% increase.

Vice Chair Chartrand said he is respectful of the Budget Recommendation volunteers, adding it a long process. He likes Selectman Quandt's idea to direct to the Town Manager to try and get the budget down.

Selectwoman Gilman also liked the idea to go with the Town Manager and department heads to get the budget down to a 3.25-3.5% increase.

Chairman Clement talked about the big budget items, saying the paving numbers have increased the budget. Harry Thayer said he would like the paving numbers to go back to how they were done in previous years; \$650,000 in the budget and \$250,000 in the warrant as opposed to it all be in the budget. Brandon Stauber spoke, disagreeing. He said if paving is important it should be included in the budget. He said the town needs that paving, and everyone should contribute. Brian Griset spoke, agreeing with Mr. Stauber. He talked about the paving budget. He said in regards to making cuts, taking paving out now makes it look all over the place to the citizens. He asked the BOS to look at the budget themselves before they turn it over to the Town Manager.

Selectman Ferraro talked about the addition of positions. He is concerned about just setting a number.

Chairman Clement asked Mr. Dean if he could have some cuts by the January 6, 2014 meeting. Mr. Dean said he could, and he could bring two lists; one reflecting a 1% decrease and one reflecting a 2.8% increase versus a 4.4% increase. Selectwoman Gilman reminded to consider the 53rd payroll week.

Brian Griset said the Economic Development Director position only has an expenses budget of \$3000. He asked why car, phone and other like expenses were not factored in.

A Motion was made by Selectman Quandt and seconded by Vice Chair Chartrand to direct the Town Manager to give a proposal of a decreased budget by 1-1.5%. Motion carried – Chartrand, Gilman, Quandt, Clement vote yes, Ferraro opposed.

Selectman Ferraro asked when they were going to discuss potential warrant articles. Chairman Clement said they would not act on those until January. Selectman Ferraro said the Planning Board is still discussing a couple warrants. He does not believe the TIF should be on the warrant, saying the town doesn't have anything to gain. Vice Chair Chartrand said the EDC voted to push forward with the town adopting the RSA, saying that is why it is still on the warrant, for future development.

II. Wastewater Facilities Plan Contract

Mr. Dean said the reps from the Public Works and the Water/ Sewer Advisory Committee came together to discuss the contract. They recommend Wright Pierce be hired as the contractors. The contract amount is \$349,000. He said they need to get moving on this. This is the first phase and they are hoping to get underway shortly.

A Motion was made by Selectman Ferraro and seconded by Vice Chair Chartrand to approve the contract with Wright Pierce in the amount of \$349,000. Motion carried – all in favor.

b. Old Business

i. Historical Society Lease Renewal

Saying he has reviewed the lease, Vice Chair Chartrand made a Motion, seconded by Selectman Ferraro, to approve the lease with the Exeter Historical Society. Motion carried – all in favor.

ii. Baggage Building/Welcome Center Project Update

Mr. Dean said the project is going through a series of delays, but it is proceeding. They have a contract with Dubois & King and have held a planning meeting with them. He said he has had numerous conversations with Federal and State reps. Dubois & King did a walk through last week and they will take that into the next steps.

Selectwoman Gilman talked about the grant administration. Mr. Dean said there were communication issues, saying regulations changed mid-stream. He said they are able to take advantage of the grant. They are applying for a 30/70 grant. He said they have got that cycle going and as things progress they will continue to discuss that.

Chairman Clement said progress has been ongoing for years and good things are moving along.

7. Regular Business

a. Bid Openings/Surplus Declarations

Chairman Clement gave the following bid openings for chemical purchases for the Water/Sewer Plant:

1) JCI Jones Chemicals

Chemical a) \$.69 per gallon

Chemical b) none
Chemical c) none
Chemical d) \$.81 per gallon
Chemical e) \$1.48 per gallon

2) Borden & Remington Corporation

a) \$.6611 per gallon
b) none
c) \$2.1522 per gallon
d) \$.7654 per gallon
e) none

3) PVS Chemical Solutions

a) none
b) none
c) none
d) none
e) \$1.71 per gallon

4) Holland Company

a) none
b) none
c) none
d) none
e) \$1.92 per gallon

5) Univar

a) \$.7596 per gallon
b) none
c) none
d) \$.8742 per gallon
e) none

6) Harcros Chemicals

a) \$.6335 per gallon
b) none
c) \$3.27 per pound
d) \$1.0200 per gallon
e) none

- 7) Wanson Companies
 - a) none
 - b) \$1.035 per gallon
 - c) \$2.275 per pound
 - d) none
 - e) none

- 8) Printers Oil Supply Company
 - a) none
 - b) none
 - c) \$2.35 per pound
 - d) none
 - e) none

- 9) Coin Chemical
 - a) none
 - b) \$1.2423 per gallon
 - c) \$2.15 per pound
 - d) none
 - e) none

A Motion was made by Selectman Quandt and seconded by Vice Chair Chartrand to refer these bids to DPW for a recommendation. Motion carried – all in favor.

Chairman Clement went through a list of items to be declared surplus which include: one Detroit Diesel Engine pump, one safe (with no combination), one dump body, one office trailer, one asphalt hot box, one utility trailer, two truck caps, one six inch red seal pump, one utility shed, one Olympian generator, two 275 gallon fuel tanks, one diesel generator, one Koehler generator, two metal desks, one metal a-frame, one sewer rod machine, one 12-foot boat, one backhoe bucket, one ship mooring cleat, and two plastic soccer goals.

A Motion was made by Vice Chair Chartrand and seconded by Selectman Quandt to declare surplus one Detroit Diesel Engine pump. Motion carried –all in favor.

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Gilman to declare all the above items surplus to be sold in one lot. Motion carried - all in favor.

b. Tax, Water/Sewer Abatements & Exemptions

Mr. Dean said there is an abatement request for 130 Exeter River Landing. He said the house was not even hooked up to water.

A Motion was made by Selectwoman Gilman and seconded by Vice Chair Chartrand to approve the application. Motion carried – all in favor.

c. Permits and Approvals

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Gilman to approve the application for use of the Town Hall and Tall Hall Stage by the Exeter Republican Town Committee for Voter Education on January 18, 2014. Motion carried – all in favor.

d. Town Manager's Report

Mr. Dean talked about the following:

- The holiday open house was a good turnout
- A conference call with Federal and State reps about the Welcome Center
- Last Thursday he had an Exeter student shadow in his office who learned a lot
- An EDC meeting and a meeting with the Stratham reps
- They interview a member for the Water/Sewer Committee last week. Alternate members are not permitted.

e. Legislative Update

None.

f. Selectmen's Committee Reports

Selectman Ferraro thanked the DPW for clearing the roads during the last snow storm. He said Water/Sewer met and they discussed the budget. They also agreed to start working on water/sewer rates in January. He said Planning Board met and approved the lights for the Exeter Sportsmen's Club.

Vice Chairman Chartrand reported EDC met. The TIF discussion voted to recommend to not move ahead with specifics but to adopt the RSA. Also, the Water/Sewer Finance Group met with the Stratham reps.

Selectwoman Gilman said the parade was fabulous. She reported Heritage Commission met and they looked at property proposed to be demolished on Franklin Street. They recommended against demolition. She reported the form based code subcommittee met and

hired a consultant to put together documentation. She said 375th met and het year is coming to a close. There is 375th merchandise for sale and also there are tickets on sale for the NYE party

Selectman Quandt had no report.

Chairman Clement reported Conservation Committee met and PSNH came in to talk about their power lines. Also, there was a presentation from the Boy Scouts.

j. Correspondence

Chairman Clement talked about the following correspondence:

- A letter from Pennichuck
- A 91-A request from Bob Eastman
- RDE and urban exemption
- A letter on the Planning Board case
- A letter from the State of NH DRA about Education Tax Warrant

8. Review Board Calendar

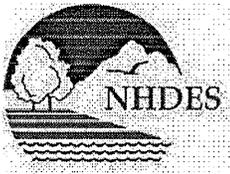
Chairman Clement said the next BOS meeting will be December 30, 2013.

A Motion was made by Vice Chair Chartrand and seconded by Selectwoman Gilman to adjourn the meeting at 8:47 pm. Motion carried – all in favor.

Respectively submitted,

Nicole McCormack
Recording Secretary

Town of Exeter Encumbrance Request For the Year Ended 12/31/13						
Account No.	Account Name	PO #	Vendor Name	Reason for Encumbrance Request	Amount	Additional Comments
01-4191-0301-5571	PL-Planning Studies	TBA	Ironwood	Additional time is needed to complete contract	7,000.00	Form-based Code
01-4191-0301-5570	PL- Mapping	41916	Cartographics	Additional time is needed to complete contract	1,600.00	GIS Mapping
01-4191-0301-5571	PL-Planning Studies	41915	URS Corp.	Additional time is needed to complete contract	2,000.00	Noise Testing
01-4311-0601-5446	PW-EPA Storm Water Phase	4311204	Wright Pierce	Work in progress not yet complete	13,829.48	WWTP Facilities Plan
01-4311-0601-5446	PW-EPA Storm Water Phase	4311203	Verdant Water, PLLC	Work in progress not yet complete	5,055.16	Contracted Stormwater Phase Work
01-4611-0305-5200	CC- Contracted Services	TBA	Seacoast School of Technology	Additional time is needed to complete contract	667.29	Replace doors in Raynes Barn
				Total General Fund Encumbrance Request	30,151.93	
03-4320-0631-5200	SA- Consulting Services	43206	Underwood Engineers	Work in progress not yet complete	41,000.00	I/I Services
				Total Sewer Encumbrances	41,000.00	



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES



Thomas S. Burack, Commissioner

October 24, 2013

Ken Berkenbush, Assistant Fire Chief/Health Officer
Town of Exeter
20 Court Street
Exeter, NH 03833

SUBJECT: Exeter – Exeter Sportsman's Club, Waterworks Pond Road
DES Site #200212050, Project #12496

Lead and PAH Sampling Results, URS letter to Assistant Chief Berkenbush, dated June 17, 2013

Proposed Schedule for Remedial Action Plan, dated April 8, 2013 (received August 13, 2013)

Request for Corrective Action Prior to Remedial Action Plan Approval, dated September 17, 2013

Dear Mr. Berkenbush:

The Department of Environmental Service (Department) has reviewed the subject documents related to the shooting range located on property owned by the Town of Exeter and used by the Exeter Sportsman's Club (ESC). The Town as the owner of the property and ESC as the operator of the ranges are both responsible for the investigation and remediation of contamination at the site. The reports were done on behalf of the Town. A portion of the work is proposed to be done by ESC and is intended to allow them unrestricted use of Area 1, likely for use as an archery range. The Department assumes that both parties are in agreement with the work that has been proposed. Additionally, while different remedial tasks may be performed by the individual parties, both parties have an obligation to ensure that the work is performed in accordance with the Department's approval.

Discussion

The September 17, 2013 letter from URS proposes corrective action for the portion of the former range referred to as Area 1 prior to approval of the remedial action plan for the entire site. The proposed corrective action is based on previous site investigation information on the extent of contamination including the lead and polynuclear aromatic hydrocarbons (PAH) sampling results transmitted in a URS June 17, 2013, letter sent to Assistant Chief Ken Berkenbush. The September 17, 2013 letter also includes a revised schedule of activities that replaces the schedule contained in the URS April 8, 2013 letter.

The corrective action proposed for Area 1 includes the following:

1. Removal of the berm in the open portion of the trap range that contains clay targets for off-site disposal. The trap berm constructed of targets is approximately 8 to 10 feet wide and 70 to 80 long and contains about 30 cubic yards of broken targets which will be placed in a rolloff container to for off-site disposal.
2. Removal of the top 15 inches of soil from the entire Area 1 and to a depth of 24 inches in the vicinity of PR1-3 or until clay target fragments are no longer visible, and relocation of the soil to the small bore range. 500-700 cubic yards of soil are proposed to be removed and used to construct a berm on the east side of the small bore range. The relocated soil is proposed to be covered with a minimum of 3 inches of loam and seeded to support a vegetative cover.

DES Web Site: www.des.nh.gov

P.O. Box 95, 29 Hazen Drive, Concord, New Hampshire 03302-0095
Telephone: (603) 271-2908 Fax: (603) 271-2181 TDD Access: Relay NH 1-800-735-2964

3. Backfill, loam and seed the excavated areas.

Comments

1. The proposed location where the soil will be placed in the construction of the eastern berm of the small bore range is not shown on Figure 2 or 3. The trap berm is not shown on Figure 2. These features should be added to the site plan and submitted to the Department.
3. The plan does not include confirmation samples. Confirmation samples must be collected for lead and PAHs to verify that the soil remediation standards were met.
4. A remediation plan implementation report (Env-Or 606.07) summarizing the work performed must be submitted within 60 days after completion of the work. In accordance with Env-Or 606.14 (b) the results of this self initiated remediation shall be incorporated into the remedial action plan that is to be submitted
5. Please provide a typical cross section of the eastern berm of the small bore showing the placement of the soils from former trap range and the loam cover.

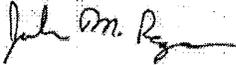
Future Actions

The Department concurs with the proposed work for correction prior to remedial action plan approval subject to the above comments and the following:

1. Lead ammunition and clay targets should be removed from the soil removed from the trap area to the extent practicable. Samples of lead concentrations in soil are below the soil suggesting that limited quantities are present in the soil but it lead ammunition and clay target are encountered during the excavation and relocate the lead should be separated and either recycled or properly disposed of and the clay targets should with the materials from the trap range berm. This reduces the amount of lead and clay targets that will require remediation in the future.
2. The Department strongly encourages the Town and ESC to implement BMPs including periodic removal of lead ammunition for the ongoing use of the small bore range.
3. Additionally, the Department recommends that the Town and ESC to develop a plan to evaluate different alternatives to finance the future investigation and remediation of contamination associated with ongoing use of the range and from the former range activities.

If you have any questions please do not hesitate to contact me.

Sincerely,



John M. Regan P.G.

Hazardous Waste Management Bureau

Tel: (603) 271-3744

Fax: (603) 271-2181

Email: john.regan@des.nh.gov

Waste
Management
Division



Digitally signed by Waste Management
Division
DN: cn=Waste Management Division,
o=NHDES, ou=Waste Management
Division,
email=jmberly.durjan@des.nh.gov, c=US
Date: 2013.10.24 08:35:12 -0400

cc: Board of Selectmen
Russell Dean, Town Manager
Sylvia VonAulock, Town Planner
Butch York, President, Exeter Sportsman's Club
Gary Garfield, P.E., URS

Memo

To: Russ Dean Town Manager
From: Assistant Chief Berkenbush
CC: Chief Comeau, File
Date: **October 30, 2013**
Re: Sportsmen's Club

Here are the estimated costs to complete phase one of the RAP.

- Removal Costs Clay Targets \$3500.00
- Oversight/Report \$4000.00
- Silt Fence \$900.00
- Outstanding Balance \$1736.08
- Total \$10,136.08

This is an estimate only. This does not take into account the cost of relocating soil into the berm.

If you have any questions please feel free to contact me.

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Town Manager 
RE: Sportsmen's Club Meeting of November 1st, 2013
DATE: November 1st, 2013

On Friday morning November 1st, Chairman Clement, Ken Berkenbush, and myself met with Mr. Butch York and two other representatives from the Sportsmen's Club in order to discuss costs related to execution of items 1, 2, and 3 approved by DES as part of Phase I of the RAP for the site at waterworks pond.

As a result of the meeting, the Sportsmen's Club is going to forward to the Town a proposal for contributing to the berm project for items #1, #2 and #3 contained in the letter from the DES to the Town dated October 24, 2013.

Assistant Chief Berkenbush has received a proposal from URS in the amount of \$4,000 to address items 1, 3, 4, and 5 in the comments section on page 2. Assistant Chief Berkenbush has relayed to me (and I have confirmed) there is not enough money in the water quality testing line item in 2013's budget to support this expense.

Once we have an understanding from the ESC of the total costs on items 1, 2, and 3 and their suggestions for funding those pieces, we will be taking up the issue again.

Memo

To: Board of Selectmen, Town Manager
From: Assistant Chief Berkenbush
CC: Chief Comeau, File
Date: **December 19, 2013**
Re: Grant Acceptance

I would like to request the Town to accept a grant from the Department of Health and Human Services for \$10,000.00. This grant will be used to support the Medical Reserve Corp Division of the Citizen Corp Team. It is for recruitment and development of the Team. The grant will allow us to continue our Team development. This grant will be administered thru the Public Health Division of the Health Department.

If you have any questions please feel free to contact me.

Memo

Date: December 17, 2013
To: Russell Dean, Town Manager
From: Matthew M. Berube, Water & Sewer Engineering Technician
RE: Award of Chemical Bids for 2014
Cc: Jennifer Perry, Michael Jeffers, Scott Butler, Paul Roy, Grace Rogers, Sheri Riffle

The Public Works Department has reviewed the bid results and recommends award to the *low bidders*, as follows:

	Unit Price:	Projected Annual Total
Bid Item #1	Sodium Hypochlorite 15% solution	
To:	Harcros Chemicals, Inc Nashua, MA @ \$0.6335/gal (603) 880-0535	WTP-15,000 gal * \$.6335/gal=\$9,502.50 WWTP-20,000 gal * \$.6335/gal= \$12,670 Total=\$22,172.50
Bid Item #2	Activated Carbon	
To:	Monson Companies Inc. S. Portland, ME @ \$1.035/lb (207) 885-5572	6,000 lb * \$1.035/lb = \$6,210
Bid Item #3	Potassium Permanganate	
To:	Borden & Remington Corp Fall River, MA @ \$2.1552/lb (207) 885-5572	1,980 lbs * \$2.1552/lb = \$4,267.30
Bid Item #4	Sodium Hydroxide	
To:	Borden & Remington Corp. Fall River, MA @ \$0.7654/gal (800) 543-5393	21,000 gal * \$0.7654= \$16,073.40
Bid Item #5	Liquid Sodium Bisulfite	
To:	JCI Jones Chemicals, Inc. Merrimack, NH @ \$1.48/gal (603) 424-7217	7,000 gal * \$1.48/gal= \$10,360



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: twmng@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: _____ Plywood Board Week: _____

Representative Information:

Name: JAN RUSSELL Address: 40 EACC PO BOX 278
Town/State/Zip: EXETER, NH 03833 Phone: 603-772-2411 OR
Email: BANGOLUF @ COMCAST. NET Date of Application: 239-234-5298 (JAN'S HOME)
12-19-13

Organization Information:

Name: FESTIVAL OF TREES Address: AS ABOVE
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Event/Meeting: CHARITY EVENT FOR CHAMBER CHILDREN'S FUND Date: DEC. 2 - 5, 2014
Times of Event: DEC. 4th 11:00-9:00 Times needed for set-up/clean-up: DEC 2 - 5th (OUT BY 2:00 ON 5th)
of tables: 8 # of chairs: 2 10 FOR ELDERLY VISITORS
List materials being used for this event: -
Will food/beverages be served? YES Description: BAKED GOOD SOLD IN ROOM OFF LOBBY

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Jane Russell Date: 12-19-13

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____
Fee: Paid Will pay by _____ Non-profit fee waiver requested



Russ Dean <rdean@town.exeter.nh.us>

recommendation

Jan Russell <bangoluf@comcast.net>
To: rdean@exeternh.gov

Fri, Dec 20, 2013 at 10:45 AM

Hello Russell,

Too often people are quick to point out the negative and neglect to mention good things. I wanted to pass along to you and the Board of Selectmen how helpful Doug, the custodian of the Town Hall, was when we were setting up and running the recent Festival of Trees. We have been so impressed with the condition of the hall when we arrive, and hopefully leave it in the same condition. We have appreciated the board's support in our event and look forward to our 16th year next December 4th!

Thank you,
Jan Russell, co-chairman

Exeter Farms Homeowners Association
P.O. Box 541
Exeter, NH 03833-0541

Town Manager's Office

DEC 19 2013

Received

Exeter Farms Homeowners' Association, Corporation

December 17, 2013

To: Chief Richard Kane, Exeter Police Department
From: Exeter Farms Homeowners' Association
Subject: Letter of Appreciation, Officer Joseph Saluto

Dear Chief Kane,

The Board of Directors of the Exeter Farms Homeowners' Association (EFHA) would like to commend Officer Joseph Saluto and the Exeter Police Department for their outstanding efforts in response to an incident which occurred in our neighborhood on December 12, 2013.

Officer Saluto was one of the officers responding to a vehicular incident on our neighborhood street. The incident occurred late in the afternoon during a time when many of the neighborhood children were on the sidewalks of our development. A motor vehicle observed traveling at an excessive speed jumped the street curb and crossed the sidewalk destroying an EFHA owned street light and homeowner mail box before fleeing the scene.

Officer Saluto and the Exeter Police Department successfully identified the operator of the vehicle utilizing car fragments left at the scene by the force of the impact. Officer Saluto's diligence and excellent police work will not only potentially help EFHA recoup the costs of replacing the destroyed street light it will more importantly restrict a reckless individual from operating a motor vehicle on the streets of our town.

On behalf of our entire community we thank Officer Saluto and the Exeter Police Department for the rapid results and your continued efforts in this matter.

Sincerely,



Bob Bilharz, President

Copy to: Mr. Russell Dean, Exeter Town Manager



DEC 19 2013

COMCAST

Received

December 18, 2013

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

RE: Important Information—Price Changes

Dear Chairman and Members of the Board:

At Comcast, we are committed to constantly improving our customers' entertainment and communications experience and we continue to invest in making their services even better. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting January 22, 2014, new prices will apply to select Video services and equipment as reflected in the enclosed notice.

Among these price changes, we have itemized a Broadcast TV Fee in order to defray the rising costs of retransmitting broadcast television signals. In the past, a portion (but not all) of these costs were included within the basic service rate. In recent years, the cost of retransmitting broadcast television signals has increased significantly, and we want to address these increases through a separate itemized charge so they are clear to the customer.*

We promise to continue to provide our customers with a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes and if I can be of any further assistance, please do not hesitate to contact me at 603.334.3603.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs

Enclosure

**If a customer was receiving services on a promotional basis, or under a minimum term agreement associated with a specific rate, as January 19, 2014, the customer will not be affected by the Broadcast TV Fee during the applicable period.*

IMPORTANT PRICE ADJUSTMENT INFORMATION FOR Epping & Exeter, NH

Dear Valued Customer,

December 2013

At Comcast, we are committed to constantly improving your entertainment and communications experience, and we continue to invest in making your services even better. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting **January 22, 2014**, new prices will apply to select Video and Internet services and equipment as reflected in this notice.

Among these price changes, we have itemized a Broadcast TV Fee in order to defray the rising costs of retransmitting broadcast television signals. In recent years, the cost of retransmitting broadcast television signals has increased significantly, and we want to address these more recent increases through a separate itemized charge so that they are clear to you.*

We promise to continue to provide you a consistently superior experience, including 24/7 customer service, two-hour appointment windows and on-time arrival. We back up our services with the Comcast Customer Guarantee (visit www.comcast.com/guarantee for details).

We know you may have questions about these changes. Feel free to visit us at www.xfinity.com/questions or call us at 1-800-COMCAST. Thank you for choosing Comcast. We value you as a customer, and look forward to continuing to serve you.

* If you were receiving services on a promotional basis, or under a minimum term agreement associated with a specific rate, as of January 19, 2014, you will not be affected by the Broadcast TV Fee during the applicable period.

TRIPLE PLAY PACKAGES

TRIPLE PLAY PACKAGES ¹	Current Price	New Price Eff. 01/22/14
Starter XF Triple Play Bundle Includes Digital Starter for primary outlet, Performance Internet and XFINITY Voice Unlimited™ SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$141.99 \$124.99 \$119.99	\$147.49 No Change No Change
Preferred XF Triple Play Bundle Includes Digital Starter and Digital Preferred for primary outlet, Performance Internet and XFINITY Voice Unlimited™ SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$154.99 \$134.99 \$129.99	\$160.49 No Change No Change
HD Preferred XF Triple Play Bundle Includes Digital Starter and Digital Preferred for primary outlet, HD Technology Fee, Starz®, Performance Internet and XFINITY Voice Unlimited™ SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$164.99 \$144.99 \$139.99	\$170.49 No Change No Change
HD Preferred Plus XF Triple Play Bundle Includes Digital Starter and Digital Preferred for primary outlet, HD Technology Fee, HBO®, Starz®, Blast!® Internet and XFINITY Voice Unlimited™ SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$184.99 \$164.99 \$159.99	\$190.49 No Change No Change
HD Premier XF Triple Play Bundle Includes Digital Starter, Digital Premier and DVR Service or AnyRoom® DVR Service for primary outlet, HD Technology Fee, Blast!® Internet and XFINITY Voice Unlimited™ SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$209.99 \$184.99 \$179.99	\$215.49 No Change No Change
HD Complete XF Triple Play Bundle Includes Digital Starter, Digital Premier and AnyRoom® DVR Service for primary outlet, Digital Additional Outlet Service on up to 3 TVs, HD Technology Fee, The Movie Channel®, Blast!® Internet, Wireless Gateway and XFINITY Voice Unlimited™ SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$239.99 \$224.99 \$219.99	\$245.49 No Change No Change
Economy Triple Play XF Includes Digital Economy for primary outlet, Economy Plus Internet and XFINITY Voice Local With More®	\$89.85	\$92.85

MULTILATINO PAQUETE TRIPLE³

	Current Price	New Price Eff. 01/22/14
MultiLatino Max Paquete Triple Includes MultiLatino Max for primary outlet, Performance Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300. SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$136.99 \$124.99 \$119.99	\$142.49 No Change No Change
MultiLatino Ultra Paquete Triple Includes MultiLatino Ultra for primary outlet, Performance Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300. SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$149.99 \$134.99 \$129.99	\$155.49 No Change No Change
MultiLatino Ultra HD Paquete Triple Includes MultiLatino Ultra for primary outlet, HD Technology Fee, Starz®, Performance Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300. SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$159.99 \$144.99 \$139.99	\$165.49 No Change No Change
MultiLatino Ultra HD Plus Paquete Triple Includes MultiLatino Ultra for primary outlet, HD Technology Fee, HBO®, Starz®, Blast!® Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300. SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$179.99 \$164.99 \$159.99	\$185.49 No Change No Change
MultiLatino Total HD Paquete Triple Includes MultiLatino Ultra and DVR Service or AnyRoom® DVR Service for primary outlet, HD Technology Fee, HBO®, Showtime®, Starz®, Cinemax®, Sports Entertainment Package, Blast!® Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300. Can substitute Carefree Minutes Mexico 300. SurePrice² SurePrice² (for 12 month promotion customers subscribing before 12/10/13)	\$204.99 \$184.99 \$179.99	\$210.49 No Change No Change
MultiLatino Plus Bundle XF Includes MultiLatino Plus for primary outlet, Economy Plus Internet and XFINITY Voice Local With More®	\$79.85	\$82.85
MultiLatino Extra Bundle XF Includes MultiLatino Extra for primary outlet, Economy Plus Internet and XFINITY Voice Local With More®	\$94.85	\$96.85

DOUBLE PLAY PACKAGES¹	Current Price	New Price Eff. 01/22/14
Blast Plus™ Includes Digital Economy and Streampix™ for primary outlet and Blast!® Internet (No longer available for new subscriptions effective 12/20/13)	\$82.95	\$84.95
Blast Plus™ with HBO® Includes Digital Economy, Streampix™ and HBO® for primary outlet and Blast!® Internet SurePrice⁴	\$89.95 \$69.99	\$91.95 No Change
Preferred XF Double Play Includes Digital Starter and Digital Preferred for primary outlet and Performance Internet SurePrice⁵	\$139.85 \$109.99	\$141.85 No Change
MultiLatino Max XF Double Play Includes MultiLatino Max for primary outlet and Performance Internet SurePrice⁵	\$111.90 \$104.99	\$123.90 No Change
MultiLatino Ultra XF Double Play Includes MultiLatino Ultra for primary outlet and Performance Internet SurePrice⁵	\$128.85 \$114.99	\$132.85 No Change

XFINITY® TV

BASIC SERVICES

	Current Price	New Price Eff. 01/22/14
Epping, NH		
Limited Basic	\$24.60	No Change
Expanded Basic¹⁰ Includes standard definition digital converter and remote for primary outlet	\$45.35	No Change
Franchise Related Cost¹¹	\$0.33	No Change
Broadcast TV Fee	N/A	\$1.50
Exeter, NH³¹		
Limited Basic	\$24.60	No Change
Expanded Basic¹⁰ Includes standard definition digital converter and remote for primary outlet	\$45.35	No Change
Broadcast TV Fee	N/A	\$1.50

DIGITAL SERVICES

	Current Price	New Price Eff. 01/22/14
Digital Economy Includes Limited Basic, Digital Economy channels, and a standard definition digital converter and remote for the primary outlet, access to Pay-Per-View programming and Music Choice®	\$39.95	No Change
With XFINITY Voice or Internet Service	\$34.95	\$37.95
Digital Starter Includes Limited Basic, Expanded Basic, Digital Starter channels, MoviePlex, access to Pay-Per-View and On Demand programming and Music Choice®	\$69.95	No Change
Digital Preferred plus One Premium¹² Includes Digital Preferred and choice of HBO®, Showtime®, Starz®, Cinemax® or The Movie Channel®	\$32.45	No Change
Digital Preferred plus Two Premiums¹² Includes Digital Preferred and choice of two premium channels of HBO®, Showtime®, Starz®, Cinemax® or The Movie Channel®	\$43.45	No Change
Digital Preferred Plus¹² Includes Digital Preferred, HBO® and Starz®	\$43.45	No Change
Digital Premier¹² Includes Digital Preferred, HBO®, Showtime®, Starz®, Cinemax® and Sports Entertainment Package	\$57.45	No Change
MultiLatino Plus Includes Limited Basic, MultiLatino, standard definition digital converter and remote for primary outlet.	\$26.95	\$27.95
MultiLatino Extra Includes Digital Economy and MultiLatino	\$39.95	\$41.95
MultiLatino Max Includes MultiLatino Extra, MultiLatino Max channels, access to Pay-Per-View and On Demand programming	\$59.95	\$69.95
MultiLatino Ultra Includes MultiLatino Max and Digital Preferred	\$76.90	\$78.90

BASIC AND DIGITAL ANCILLARY SERVICES	Current Price	New Price Eff. 01/22/14
HBO®¹³	\$19.95	No Change
Showtime®¹³	\$19.95	No Change
Starz®¹³	\$19.95	No Change
Cinemax®¹³	\$19.95	No Change
The Movie Channel®¹³	\$19.95	No Change
Playboy®¹³	\$19.95	No Change
Digital Preferred¹⁴	\$17.95	No Change
MultiLatino¹³	\$16.95	\$17.95
Family Tier¹⁵	\$14.95	No Change
Sports Entertainment Package®¹²	\$8.95	No Change
HD Technology Fee³² (whole house)	\$9.95	No Change
3D Technology Fee¹⁶ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$0.00	No Change
DVR Service^{7, 16, 17} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$8.00	No Change
AnyRoom® DVR Service^{7, 8, 16, 17} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$10.00	No Change
Digital Additional Outlet Service¹⁸ (per outlet)		
with SD Digital Converter	\$9.95	No Change
with HD Digital Converter ¹⁶	\$9.95	No Change
with DVR Service ^{7, 16, 17}	\$17.95	No Change
with AnyRoom® DVR Service ^{7, 8, 16, 17}	\$19.95	No Change
with AnyRoom® DVR Service ^{7, 16} (client)	\$9.95	No Change
with CableCARD ¹⁹	\$7.45	No Change
Digital Adapter Additional Outlet Service²⁰ (per outlet)		
with SD Digital Adapter	\$1.99	No Change
with HD Digital Adapter ¹⁶	\$1.99	No Change
INTERNATIONAL SELECTIONS¹³		
Rai Italia (Italian)		\$9.99
TV5 MONDE (French)		\$9.99
CTI-Zhong Tian Channel (Chinese/Mandarin)		\$11.99
RTN (Russian)		\$14.99
Willow Plus (South Asian/Cricket Sport)		\$14.99
Zee TV (South Asian)		\$14.99
SIC (Portuguese)		\$9.99
TV Globo (Portuguese/Brazilian)		\$19.99
PFC (Portuguese/Brazilian)		\$19.99
TV Globo & PFC (Portuguese/Brazilian)		\$29.99
PAY-PER-VIEW AND ON DEMAND SUBSCRIPTION SERVICES²¹ (MONTHLY EXCEPT AS NOTED)		
Bollywood Hits On Demand		\$12.99
Bollywood Hits On Demand w/a South Asian international premium		\$9.99
here! TV On Demand		\$7.99
Filipino On Demand		\$7.99
Filipino On Demand w/a Filipino international premium		\$5.99
Too Much for TV On Demand		\$14.99
Disney Family Movies On Demand		\$5.99
The Jewish Channel On Demand		\$6.99
Pay-Per-View and On Demand Movies and Events²² (per title or event)		Prices Vary
Streampix™²³		\$4.99

SPORTS PACKAGES²¹

MLB Extra Innings, MLS Direct Kick, NHL Center Ice, NBA League Pass, ESPN GamePlan, ESPN Full Court Call 1-800-XFINITY for pricing

VIDEO EQUIPMENT

Limited Basic Only Converter	\$1.00
Digital Converter	\$2.50
Remote Control	\$0.18
HD Digital Converter (Limited Basic Only)	\$2.20
Digital Adapter ²⁴ (Limited Basic Only — Primary Outlet, SD or HD)	\$0.00
Digital Adapter ²⁴ (Limited Basic Only — 1st and 2nd Additional Outlet, SD or HD)	\$0.00
Digital Adapter ²⁴ (Limited Basic Only — 3rd Additional Outlet and above, SD or HD)	\$0.50
CableCARD (first card in device)	\$0.00
CableCARD (second card in same device)	\$1.00
Customer-Owned Video Equipment Credit (See www.comcast.com/equipmentpolicy for additional information)	\$2.50

INSTALLATION FEES²⁵

(PER OCCURRENCE UNLESS NOTED)

	Initial Installation of Service	After Initial Installation of Service
One Product ²⁶	\$50.00	N/A
Two Product ²⁶	\$80.00	N/A
Three Product ²⁶ (includes up to three outlets)	\$90.00	N/A
Installation of each Additional Outlet	\$13.35	\$32.15
Activation of each Additional Outlet	\$5.60	\$22.05
Relocate Additional Outlet	\$13.35	\$28.55
Connection of VCR/DVD	\$7.90	\$16.35
Upgrade/Downgrade of Service No in-home visit required		\$1.99
Upgrade DVR Service		\$26.30
Upgrade of Service In-home visit required		\$26.30
Downgrade of Service In-home visit required		\$12.05
Hourly Service Charge ²⁷ For custom installation work		\$33.20
In-Home Service Visit (XFINITY TV)		\$32.10

REACTIVATION FEES

(NO IN-HOME VISIT REQUIRED—PER OCCURRENCE UNLESS NOTED)

Office reactivation for XFINITY Internet	\$6.00
Office reactivation for XFINITY Voice	\$6.00
Office reactivation for XFINITY TV	\$6.00

MISCELLANEOUS FEES

(PER OCCURRENCE UNLESS NOTED)

Service Protection Plan ²⁸ (per month) Inside home wiring protection for cable TV, high-speed internet and phone services.	\$3.95
Field Collection Charge Visit to customer's residence required to collect past due balance or unreturned equipment.	\$20.00
Returned Payment Item (each)	\$20.00
Late Fee	\$9.50
Name Change Fee	\$1.99
Convenience Fee—Agent For payment made by phone with a Customer Care Representative.	\$5.99
Bill Statement Reprint—Agent For bill statement copy requested by phone or in person.	\$5.00
Unreturned or Damaged Equipment Fees ²⁹ (per piece)	Replacement Cost
Signal Amplifier	\$35.00
Self Install Kit ³⁰	\$15.00
Self Install Kit Shipping and Handling (Standard Shipping)	\$9.95
Self Install Kit Shipping and Handling (Priority Shipping)	\$29.95
Remote Shipping and Handling (Separate Shipping)	\$5.95
TV Guide® Weekly Magazine (per month)	\$4.20

XF TRIPLE PLAY PACKAGE / MULTILATINO PAQUETE TRIPLE REWARDS	Regular Price	Starter XF, MultiLatino Max	Preferred XF, MultiLatino Ultra	HD Preferred XF, MultiLatino Ultra HD	HD Preferred Plus XF, MultiLatino Ultra HD Plus	HD Premier XF, MultiLatino Total HD ⁶	HD Complete XF ⁶
HBO®¹³	\$19.95	\$15.00	\$15.00	\$15.00	Included	Included	Included
Showtime®¹³	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
Starz®¹³	\$19.95	\$10.00	\$10.00	Included	Included	Included	Included
Cinemax®¹³	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
The Movie Channel®¹³	\$19.95	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Included
Sports Entertainment Package®¹²	\$8.95	\$8.95	\$6.95	\$6.95	\$6.95	Included	Included
DVR Service^{7, 16, 17} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	Included	Included
AnyRoom® DVR Service^{7, 8, 16, 17} (primary outlet) HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	Included	Included
Digital Additional Outlet Service¹⁸	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	\$9.95	Included (up to 3)
HD Technology Fee³²	\$9.95	\$9.95	\$9.95	Included	Included	Included	Included
3D Technology Fee¹⁶ HD Technology Fee (whole house) is required at an additional charge of \$9.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Blast!® Speed Upgrade	\$63.95	\$10.00	\$10.00	\$10.00	Included	Included	Included
Extreme 105 Upgrade⁹							
Current Price	\$99.95	\$48.00	\$48.00	\$48.00	\$38.00	\$38.00	\$38.00
New Price Eff. 01/22/14	No Change	\$46.00	\$46.00	\$46.00	\$36.00	\$36.00	\$36.00

Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). After a notice of an increase in price, you may change your level of service at no additional charge for a period of 30 days from the effective date of the change. Please refer to your billing statement for your Local Franchising Authority's name and address. Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit www.comcast.com/equipmentpolicy. For information about XFINITY policies and terms of service, go to www.comcast.com/policies.

- Requires a Voice/Data Modem, except for HD Complete Triple Play.
- SurePrice only available for 12 months to XF Triple Play or MultiLatino Paquete Triple Play customers after 12 month promotional package.
- Requires a Voice/Data Modem.
- SurePrice for 12 months available only to Blast Plus with HBO® Double Play customers after 6 month promotional package.
- SurePrice only available for 12 months to Starter XF Double Play, Preferred XF Double Play, MultiLatino Max XF Double Play and MultiLatino Ultra XF Double Play customers after 12 month promotional package. HBO® and Streampix available at no extra cost during 12 month promotional package and 12 month SurePrice period. After end of the promotional and SurePrice periods, HBO® and Streampix will be billed at the then current retail rate.
- AnyRoom DVR service is included with HD Premier Triple Play, MultiLatino Total HD Paquete Triple and HD Complete Triple Play if AnyRoom DVR service is installed on primary outlet.
- Subject to availability.
- Sold only with one or more Digital Additional Outlet Service with AnyRoom DVR Service for maximum 3 clients. Requires professional installation.
- Not available in all areas. May require installation and non-refundable installation charge.
- Requires purchase of Limited Basic.
- Franchise Related Costs are costs associated with providing public, educational and/or government access facilities and equipment and/or other related costs in your community.
- Requires Digital Starter.
- Requires digital converter or CableCARD and Limited Basic.
- Requires Digital Starter or MultiLatino Max.
- Requires digital converter and purchase of Limited Basic and cannot be combined with Expanded Basic. Family Tier programming included in Digital services except for MultiLatino.
- Requires HD Technology Fee.
- Requires digital converter and Limited Basic. Digital Additional Outlet Service required for DVR Service on additional outlets. Not available to customers with Limited Basic only.
- Not available to Limited Basic only customers. Digital service tier on additional outlet corresponds to digital service tier on primary outlet.
- Applicable with a subscription to any level of digital service. Includes a customer-owned video equipment credit. An additional charge will apply for additional CableCARDS in the same device.
- Includes digital adapter and remote. Not available to customers with Limited Basic only.
- Requires digital converter and Limited Basic.
- Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View or On Demand ordering process.
- Requires digital converter and Limited Basic to receive Streampix™ on television. Streampix™ included with the following tiers of service: HD Preferred Plus XF Triple Play, HD Premier XF Triple Play or HD Complete XF Triple Play. HD content requires subscription to HD Technology Fee. Streaming to iOS device requires XFINITY™ TV app, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic. Streaming to laptop/computer requires equipment meeting minimum requirements posted at <http://customer.comcast.com/help-and-support/internet/requirements-to-run-xfinity-internet-service/>, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic.
- Not available to customers with Expanded Basic.
- Does not include Extreme 505 or Extreme 105 Internet Service installation charge, wireless networking, professional internet installation, Voice installation fees or activation fees.
- Product installations include installations up to 125 feet from existing Comcast plant, unless noted differently in the local franchise agreement. Custom installations include installations which require in-wall wiring or installations in extensive drop ceilings, basements or crawl spaces.
- Standard installations include video installations up to 125 feet from existing Comcast plant, unless noted differently in the local franchise agreement. Custom installations include installations which require in-wall wiring or installations in extensive drop ceilings, basements or crawl spaces.
- See <http://www.comcast.com/spp> for information on Service Protection Plan.
- Please contact 1-800-XFINITY for questions regarding equipment replacement charges.
- Does not apply to CableCARD Self Install Kit.
- Discount of \$2.00 off of Digital Starter available to qualified seniors age 65+ who are head of household. Restrictions apply.
- Not available to customers with Limited Basic only. ©2013 Comcast. All rights reserved.

XFINITY® TV Channel Lineup

Limited Basic

2	NHPTV (PBS) / NHPTV Prime HD - HD 802
3	HSN
4	WBZ-4 (CBS) / HD 804
5	WCVB-5 (ABC) / HD 805
6	NECN
7	WHDH-7 (NBC) / HD 807
8	WUNI-27 (Univision)
9	WMUR-9 (ABC) / HD 809
10	WWDP (ShopNBC) / HD 818
11	NHPTV Explore / NHPTV Explore HD - HD 801
12	WLVI-56 (CW) / HD 808
13	Educational Access ⁴
14	WSBK myTV38 (MyTV) / HD 814
15	WPXG-21 (ION) / HD 803
16	WFXT-25 (FOX) / HD 806
17	WMEA-26 (PBS) / HD 812
18	WBIN (IND) / HD 811
19	WNEU-60 (Telemundo) / HD 815
20	WMFP-62 (IND) / HD 813
21	WUTF-66 (UniMás)
22	Access Channel
23/295	WYDN-48 (Daystar)
44	C-SPAN
48/183	Jewelry Television
58	QVC
96	WCSH-6 (CBS)
98	Public Access ⁴
184/640	XFINITY Latino
209	NHPTV World
217	NHPTV Kids
229	Trinity Broadcasting Network
237	NHPTV Create
268	CatholicTV
283	Leased Access
288	WBIN-Live Well Network
289	WBIN-COOL TV
290	WNEU-Exitos
291	WLVI-TCN
292	WCVB MeTV
293	WMEA World
294	WMEA-MPBN
296	WFXT-MOVIES!
297	WHDH-This TV
298	WMUR-MeTV
299/724	WUNI-LATV
300/721	WFZX-24 (Mundo Fox)

Expanded Basic

24	Disney Channel
25	Nickelodeon
26	ABC Family
28	MTV
29	VH1
30	FX
31	TBS
32	HGTV
33	TNT
34	E!
35	USA
36	Lifetime
37	A&E
38	TLC
39	Discovery Channel
41	Fox News
42	CNN
43	CNN Headline News
46	CNBC
47	The Weather Channel
49	ESPN
50	ESPN2
51	NESN
52	Comcast SportsNet
53	Bravo
54	Food Network
55	Spike TV
59	AMC
60	Cartoon Network
61	Comedy Central
62	Syfy
63	Animal Planet
64	TV Land
65	NBC Sports Network
66	History
67	Travel Channel
68	BET
69	Golf Channel
71	Hallmark Channel
186	truTV
234	Inspiration Network
238	EWTN
250	Fox Sports 1
251	MSNBC
256	FXX
270	Lifetime Movie Network
284	Fox Business Network

Family Tier

24	Disney Channel
25	Nickelodeon
32	HGTV
43	CNN Headline News
47	The Weather Channel
54	Food Network
210	National Geographic
218	PBS Kids Sprout

221	The Hub
222	Disney XD
224	TeenNick
227	Science Channel
229	Trinity Broadcasting Network
240	DIY
247	C-SPAN2

Digital Economy Includes Limited Basic

3	HSN
24	Disney Channel
34	E!
35	USA
36	Lifetime
37	A&E
39	Discovery Channel
41	Fox News
42	CNN
47	The Weather Channel
54	Food Network
58	QVC
59	AMC
60	Cartoon Network
61	Comedy Central
63	Animal Planet
64	TV Land
66	History
68	BET
71	Hallmark Channel
182	TVGN
186	truTV
238	EWTN
242	H2
247	C-SPAN2
823	Discovery HD
824	Disney HD
835	USA HD
837	A&E HD
841	Fox News HD
842	CNN HD
854	Food Network HD
859	AMC HD
863	Animal Planet HD
872	History HD
905	BET HD
906	HSN HD
907	Hallmark HD
910	H2 HD

Digital Starter Includes Limited Basic and Expanded Basic

1	On Demand
45/246	Bloomberg TV
199	Hallmark Movie Channel
200	MoviePlex
211	Esquire Network

215	WE tv
218	PBS Kids Sprout
219	G4
235	UP
241	BBC America
242	H2
243	bio.
247	C-SPAN2
249	C-SPAN3
252	Investigation Discovery
267	GSN
333	XFINITY 3D³
784	Travel Channel HD
786	G4 HD
788	Lifetime Movie Network HD
789	Fox Business Network HD
790	Hallmark Movie Channel HD
791	QVC HD
794	Bravo HD
795	CNBC HD
797	bio. HD
799	WE tv HD
810	NECN HD
823	Discovery HD
824	Disney HD
825	Nick HD
826	ABC Family HD
827	MTV HD
828	Palladia
829	VH1 HD
830	FX HD
831	TBS HD
832	HGTV HD
833	TNT HD
834	E! HD
835	USA HD
836	Lifetime HD
837	A&E HD
839	Velocity HD
841	Fox News HD
842	CNN HD
843	CNN Headline News HD
846	Universal HD
847	The Weather Channel HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
854	Food Network HD
855	Spike TV HD
858	Comedy Central HD
859	AMC HD
860	Cartoon Network HD
862	Syfy HD

863	Animal Planet HD
865	NBC Sports Network HD
867	TLC HD
872	History HD
901	MSNBC HD
902	truTV HD
905	BET HD
906	HSN HD
907	Hallmark HD
908	UP HD
909	Investigation Discovery HD
910	H2 HD
916	Bloomberg TV HD
918	BBC America HD
924	FXX HD
925	Fox Sports 1 HD

MultiLatino Max

25	Nickelodeon
28	MTV
29	VH1
31	TBS
33	TNT
38	TLC
49	ESPN
50	ESPN2
51	NESN
52	Comcast SportsNet
53	Bravo
55	Spike TV
62	Syfy
65	NBC Sports Network
69	Golf Channel
218	PBS Kids Sprout
270	Lifetime Movie Network
788	Lifetime Movie Network HD
794	Bravo HD
825	Nick HD
827	MTV HD
829	VH1 HD
831	TBS HD
833	TNT HD
848	Golf Channel HD
849	ESPN HD
850	ESPN2 HD
851	NESN HD
852	Comcast SportsNet HD
862	Syfy HD
865	NBC Sports Network HD
867	TLC HD

Digital Preferred

1	On Demand
125	RLTV
176	Ovation
190	BBC World
191	BabyFirst TV

XFINITY® TV Channel Lineup (continued)

193	Smithsonian Channel	280	MTV Jams	260	TVG	Digital Premium	MultiLatino		
196	Jewish Life TV (JLTV)	281	LOGO	261	CBS Sports Network	301	HBO	641	TBN Enlace USA
197	Encore Family	282	CMT	262	FCS Atlantic	302	HBO2	642	Telefe Internacional
198	REELZ	286	ESPNU	263	FCS Central	303	HBO Signature	643	TeleFórmula
201	Sundance Channel	326	Encore	264	FCS Pacific	304	HBO Family	644	Pasiones
202	Flix	599	NBA TV	265	NFL Network	305	HBO Comedy	645	TV Chile
203	Encore Action	686	Mnet	266	Tennis Channel	306	HBO Zone	646	TV Colombia
204	Encore Classic	705	Mun2	269	MLB Network	307	HBO Latino	647	VideoRola
205	Encore Suspense	711	Tr3s	278	FX Movie Channel	321	Starz	648	Fox Life
206	indieplex	715	NFL Network	285	Big Ten Network	322	Starz Edge	649	TVE East
207	Encore Westerns	719	Galavisión	286	ESPNU	323	Starz InBlack	650	TV Venezuela
208	Hallmark Channel	783	AXS TV	287	NFL RedZone	324	Starz Kids & Family	652	Telehit
210	National Geographic	785	Encore HD	599	NBA TV	325	Starz Cinema	653	Ritmoson Latino
211	Esquire Network	787	Esquire Network HD	715	NFL Network	327	Starz Comedy	654	Bandamax
212	IFC	792	Disney XD HD	726	beIN Sports (Spanish)	338	5 StarMAX	655	De Película
214	TV One	793	Fuse HD	796	ESPNews HD	339	OuterMAX	656	De Película Clásico
216	Oxygen	796	ESPNews HD	822	NHL Network HD	340	MovieMAX	657	SUR Perú
220	Nicktoons	798	IFC HD	838	Tennis Channel HD	341	Cinemax	658	VME Kids
221	The Hub	821	National Geographic HD	853	NFL Network HD	342	MoreMAX	659	Canal SUR
222	Disney XD	822	NHL Network HD	856	CBS Sports Network HD	343	ActionMAX	660	Once México
223	Nick Jr.	853	NFL Network HD	885	Big Ten Network HD	344	ThrillerMAX	661	Multimedios Televisión
224	TeenNick	856	CBS Sports Network HD	899	NFL RedZone HD	361	Showtime	662	Mexicanal
225	retroplex	864	CMT HD	900	ESPNU HD	362	Showtime 2	663	La Familia Cosmovision
226	OWN	866	Science Channel HD	903	Turner Classic Movies HD	363	Showtime Showcase	665	HTV
227	Science Channel	900	ESPNU HD	913	NBA TV HD	364	Showtime Extreme	666	HITN
228	Nick Too	904	MGM HD	914	MLB Network HD	365	Showtime Beyond	667	Gran Cine
230	Discovery Fit and Health	907	Hallmark HD	Music Choice®		366	Flix	668	EWTN Español
231	pivot	911	Destination America HD	Requires Digital Economy or Digital Starter		381	The Movie Channel	670	Ecuavisa Internacional
232	Nat Geo WILD	912	TV One HD	501-550 Channel Information available on musicchoice.com		382	TMC Xtra	672	CB Tu Televisión Michoacán
233	Destination America	913	NBA TV HD	Pay-Per-View		451	Playboy Channel ¹	673	Caracol TV
236	The Word Network	914	MLB Network HD	399	In Demand HD	773	HBO Latino HD	674	Canal 52MX
238	EWTN	915	Ovation HD	401-403	Home Theater	775	HBO Zone HD	675	CineSony
239	Cooking Channel	921	Oxygen HD	435	Penthouse TV	868	Cinemax HD	678	LAS
240	DIY	922	Nat Geo Wild HD	451	Playboy	870	HBO HD	704	Supercanal Caribe
244	Disney Junior	Sports Entertainment Package		452	Juicy	871	HBO2 HD	705	Mun2
245	Weatherscan Local	126	Crime and Investigation	455	TEN	875	Starz HD	706	Discovery en español
248	ESPNews	127	Military History Channel	457	TEN	877	Showtime HD	707	Cine Latino
253	Military Channel	128	SportsNet NY (OOM)	458	XTSY	878	Showtime 2 HD	708	FOX Deportes
254	Al Jazeera America	130	Comcast SportsNet Chicago (OOM)	459	REAL	880	Showtime Extreme HD	709	CNN en Español
255	Outdoor Channel	133	Comcast SportsNet Bay Area (OOM)	800	In Demand HD	883	TMC HD	711	Tr3s
257	NBA TV	135	ESPN Goal Line	Sports Pay-Per-View		884	TMC Xtra HD	712	Viendo Movies
259	NHL Network	192	beIN Sports (English)	591-596	ESPN Fullcourt/ GamePlan	International Channels²		713	Cine Mexicano
260	TVG	194	PAC 12	600	NBA LP PRE	134/685	Willow Plus	716	History en español
261	CBS Sports Network	195	Outside TV	601-610	MLS - NBA TEAM 1-10	679	Rai Italia	717	WAPA America
265	NFL Network	213	Turner Classic Movies	612	TEAM HD	680	TV Globo	719	Galavisión
266	NFL Network	248	ESPNews	621-634	MLB-NHL GAME	681	SIC	720	ESPN Deportes
269	MLB Network	255	Outdoor Channel	635	GAME HD	682	PFC	722	BabyFirst TV (Spanish)
271	fuse	257	NBA TV	636	GAME 2 HD	688	TV5MONDE	723	CentroAmericana
272	MTV Hits	258	ESPN Classic			701	Zee TV	725	Discovery Familia
273	MTV2	259	NHL Network			702	CTI-Zhong Tian	726	beIN Sports (Spanish)
274	Centric					703	RTN	727	UniMás West
275	VH1 Soul							728	Univision West
276	CMT Pure Country							757	Televisión Dominicana
277	VH1 Classic								
279	Great American Country								

Some restrictions apply. Not all programming is available in all areas. Digital capable equipment is required to receive any channel. High-definition capable equipment is required to receive high-definition channels. Additional equipment fees may apply.

1 A subscription to Playboy Channel digital service is required to receive this channel.

4 Available in Exeter only.

2 Available for individual purchase only.

3 Requires 3D TV, Comcast digital converter with 3D capability and subscription to 3D Technology Fee.

IMPORTANT Information about your Cable Service

December 22, 2013

Dear Valued Customer:

Comcast is committed to keeping you informed about our products and services. Periodically, we must adjust prices due to increases in programming and business costs. **Starting January 22, 2014, the monthly price for the following services will increase as follows:**

	Current Price	New Price 01/22/2014
Value Plus Bundle	\$129.99	\$135.49
Value Plus LD Bundle	\$129.99	\$135.49
HD Starter Bundle	\$149.99	\$155.49
HD Preferred Plus Bundle	\$174.99	\$180.49
HD Premier Bundle	\$214.99	\$220.49
Performance Extra Bundle	\$62.95	\$64.95
Blast Extra Bundle	\$72.95	\$74.95
Canales Selecto	\$11.95	\$12.95
MDU Preferred Bundle	\$99.99	\$101.99
MDU HD Preferred Bundle	\$109.99	\$111.99
MDU HD Preferred Plus Bundle	\$129.99	\$131.99

If you currently have services on a promotional price or a minimum term agreement, the prices for those services will not be affected during the promotion or minimum term period.

Thanks for being a Comcast customer.



Prices shown are for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices and services are subject to change. Call 1-800-COMCAST for additional details. ©2013 Comcast. X34268

IMPORTANT Information about your Cable Service

December 22, 2013

Dear Valued Customer:

Comcast is committed to keeping you informed about our products and services. Periodically, we must adjust prices due to increases in programming and business costs. **Starting January 22, 2014, the monthly price for the following packages will increase as follows:**

	Current Price	New Price 01/22/2014
Brunswick HD Digital Basic	\$9.00	\$12.00
Mercury Package	\$147.95	\$157.95
HD Mercury Package	\$147.95	\$157.95
Digital Showcase	\$98.00	\$108.00
HD Digital Showcase	\$99.00	\$109.00
Ultimate Advantage Pak	\$108.90	\$119.40

If you currently have services on a promotional price or a minimum term agreement, the prices for those services will not be affected during the promotion or minimum term period.

Thanks for being a Comcast customer.



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December 20, 2013

Mr. Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Mr. Dean:

Last year, as you may recall, the HealthTrust Board of Directors voted to return approximately \$20.8 million of surplus from 2011 to qualifying Members. This return of surplus was to be spread over the following two coverage years (2013 and 2014); the 2013 portion was sent to you in August of this year.

The purpose of this letter is to remind you that the second, and final, part of the 2011 surplus return will be distributed next year, and to inform you of the amount you will receive from that final distribution. It was difficult to calculate this amount until after the August 2013 distributions were made and fully processed, hence the lateness of this notification.

This final 2011 amount you receive will be in addition to the 2012 surplus return amount specified in your renewal package from October. For your convenience, the amounts from both 2011 and 2012, as well as the total, are presented below.

Final Part of 2011 Return of Surplus (Distribution Date: March 3, 2014)

Coverage	Amount
Medical	\$37,072.23
Dental	\$1,492.21
Total	\$38,564.44

Detailed breakdown by medical billing group:

Medical Billing Group Name	Amount
EXETER FIRE	\$6,961.74
EXETER HIGHWAY	\$5,336.77
EXETER LIBRARY	\$1,703.98
EXETER NHRS	\$4,769.07
EXETER POLICE	\$7,940.81
EXETER TOWN	\$6,601.69
EXETER WATER/SEWER	\$3,758.17

Detailed breakdown by dental billing group:

Dental Billing Group Name	Amount
EXETER FIRE	\$295.45
EXETER HIGHWAY	\$255.07
EXETER LIBRARY	\$58.68
EXETER NHRS	\$125.73
EXETER POLICE	\$322.60
EXETER TOWN	\$264.18
EXETER WATER/SEWER	\$170.50

2012 Return of Surplus (Distribution Date: March 3, 2014). These amounts were previously reported to you in October 2013 in your renewal package.

Coverage	Amount
Medical	\$103,260.74
Dental	\$5,902.11
Total	\$109,162.85

Detailed breakdown by medical billing group:

Medical Billing Group Name	Amount
EXETER FIRE	\$20,905.37
EXETER HIGHWAY	\$13,902.36
EXETER LIBRARY	\$4,515.92
EXETER NHRS	\$12,824.32
EXETER POLICE	\$21,390.55
EXETER TOWN	\$18,674.00
EXETER WATER/SEWER	\$11,048.22

Detailed breakdown by dental billing group:

Dental Billing Group Name	Amount
EXETER FIRE	\$1,268.06
EXETER HIGHWAY	\$917.85
EXETER LIBRARY	\$212.10
EXETER NHRS	\$531.48
EXETER POLICE	\$1,245.77
EXETER TOWN	\$1,051.50
EXETER WATER/SEWER	\$675.35

Total Return of Surplus to be Distributed in 2014 (March 3, 2014)

Distribution	Amount
Final Part of 2011 Return of Surplus	\$38,564.44
2012 Return of Surplus	\$109,162.85
Total (via 2 separate checks)	\$147,727.29

As with the 2012 surplus return, this distribution will take the form of a check unless a *Contribution Holiday* is requested in writing by February 3, 2014. It is important to note that, per the HealthTrust bylaws, in order to be eligible for a return of surplus for any coverage, a Member Group must be participating in that coverage as of the distribution date of the return of surplus, March 3, 2014.

As with previous returns, reporting is available to assist with understanding the enrollment details utilized for CY 2011 to determine your Group's specific return amounts. Your Benefits Advisor, Melisa Briggs, continues to be available to assist with any questions or report requests you may have relative to the returns. If you have any further questions, however, please do not hesitate to contact Melisa at (800) 527-5001.

Sincerely,

A handwritten signature in black ink, appearing to read "Peter Bragdon", with a stylized flourish at the end.

Peter Bragdon
Executive Director