

**Exeter Board of Selectmen Meeting
Monday, May 18th, 2015, 7:00 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Bid Openings/Awards – Town Office Wiring
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions
 - b. Regular Meetings: May 4th, 2015
5. Appointments – Economic Development Commission
6. Discussion/Action Items
 - a. New Business
 - i. COAST Route 7 Update
 - ii. Parks/Recreation Needs Assessment Report
 - iii. Approve NHMBB Documents: Sidewalks/Linden Street Culverts
 - b. Old Business-
 - i. Encroachment Agreement: Linden Commons
 - ii. Blue Sign Request: Inn By the Bandstand
7. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Selectmen's Committee Reports
 - e. Correspondence
8. Review Board Calendar
9. Non Public Session
10. Adjournment

Julie Gilman, Chairwoman
Exeter Selectboard

Posted: 05/15/15 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE

Draft Minutes

Exeter Board of Selectmen

May 4, 2015

1. Call Meeting to Order

The Board convened at 6:50 p.m. in the Nowak Room, then moved to the Economic Development Director's office to interview Chris Surette for a position on the Economic Development Commission. The Board also spoke with Joanna Pellerin about her application for the Conservation Commission. The Board then moved back up to the Nowak Room for its regular business meeting.

Chairwoman Julie Gilman called the meeting to order at 7:00 p.m. in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Don Clement, Selectwoman Nancy Belanger, Selectwoman Anne Surman and Selectman Dan Chartrand. Town Manager Russell Dean was also present.

2. Bid Openings/Awards

- a. Jennifer R. Perry, Public Works Director, presented quotes for the lease/purchase financing of the loader mounted snow blower. The quotes were from Donovan Equipment Co. for an RPM Tech LM220, net total with trade \$128,544.00 and H.P. Fairfield for a SnoGo MP3D w/Cat C9, net total with trade \$134,500. Ms. Perry recommended Donovan Equipment Co. as the best choice. A motion was made by Selectman Chartrand to accept the recommendation for the purchase of the RPM Tech LM 220 from Donovan Equipment Co. in the amount of \$128,544.00. Motion was seconded by Chairwoman Gilman, Motion carried, all in favor.

A second motion was made by Selectman Chartrand to accept the recommendation of tax exempt leasing of the RPM Tech LM 220 for a term of five years @ 2.58%. Motion seconded by Selectwoman Belanger. Motion carried, all in favor.

3. Public Comment

Andrea Kohler, Exeter Town Clerk, presented her Top Dog Contest drawing results. She noted how successful the endeavor has been with 1,823 dogs registered this year. Out of this total, 235 signed up for the Top Dog Contest. Chairwoman Gilman drew the three top winners which will be announced during the month of May. Selectman Chartrand thanked and congratulated Town Clerk Kohler for her efforts.

Susan Ratnoff commented at the December 15, 2014 Selectmen's meeting the results of sound testing at the Exeter Sportsman's Club was deferred to a later meeting for discussion. She inquired whether any progress had been made. Chairwoman Gilman reported the background work has been completed and will be discussed at the next regular Board of Selectmen's meeting in May, 2015.

Frank Ferraro requested that agenda items be addressed for Public Comment before motions are made.

Mr. Ferraro further addressed a comment made at the April 14, 2015 Board of Selectmen Meeting regarding the Non-Profit Exeter Development Commission and the Exeter Economic Development Commission. He noted at that meeting, he made a request for disclosure of the fund balance/expenditures and had followed up with an email to Chairwoman Gilman. He questioned the length of lapsed time without response and questioned when he can expect receipt of response. Chairwoman Gilman noted she thought response had been sent and apologized for the possible oversight. Town Manager Dean stated he can also supply the requested information.

Mike Dawley commented on issues of transparency and the ongoing discussions regarding the hiring process in 2014 of the Town of Exeter Economic Development Director. He requested a motion by the Board of Selectmen or a public statement on the issues that have been documented during the past two months. Selectwoman Surman expressed her concern about the ongoing issues and made the following motion: "In light of information received and discussions taken place in the last six to eight weeks, the Board of Selectmen acknowledges that with regard to the hiring in August, 2014 of a new Economic Development Director, errors in both managerial judgment and timely communication have taken place with regard to outside consulting work allowed. The Board of Selectmen regrets said mistakes made and is committed to learning from them so as not to have them re-occur in the future. This motion is in no way meant to be a reflection on job performance of the Economic Development Director hired during this process."

The motion was seconded for discussion by Selectman Chartrand, who expressed his strong disagreement with the motion and further stated he would be voting against the motion. Selectwoman Belanger also expressed her disagreement with the motion.

Beth MacDonald, a current member of the Economic Development Commission for two years, stated the feedback from Exeter businesses has been very positive since the hire of the new Economic Director last year and asked the Board to give careful consideration to any decisions made surrounding this issue.

Selectwoman Belanger commented when the Economic Development Director was hired the Board had been informed of his consulting business and ongoing outside commitments which would need completion.

Selectwoman Surman's motion failed 1 in favor 4 opposed.

4. Minutes & Proclamations

a. Proclamations & Recognitions

Selectwoman Belanger read a Proclamation for National Public Works Week which is May 17-23, 2015.

b. Regular Meeting April 13, 2015, April 20, 2015

Selectman Chartrand questioned a section of the April 13, 2015 minutes regarding the Stadium Well Lease Agreement, Item #7 for clarification. The Board agreed to strike the sentence "It is an agreement between Exeter and Phillips Exeter Academy to use up to 5,000 gallons a year" and replace with "It is a 30 year agreement at \$5,000.00 per year".

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the April 13, 2015 as amended and respectfully submitted by Recording Secretary, Nicole Piper. Motion carried, all in favor.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the April 20, 2015 Board of Selectmen meeting as presented and respectfully submitted by Recording Secretary Nicole Piper. Motion carried, all in favor.

5. Appointments

Vice-Chair Clement made a motion to rescind the appointment of John Hauschildt to the Planning Board. Motion was seconded by Selectman Chartrand. Motion carried, all in favor.

Selectman Chartrand made a motion to appoint John Hauschildt to a full voting Board member on the Zoning Board of Appeals with a term ending 4/30/18. Selectwoman Surman seconded the motion. Motion carried, all in favor.

Selectman Chartrand made a motion to appoint Kelly Bergeron to a full voting member of the Planning Board with a term ending 4/30/17. Vice-Chair Clement seconded the motion. Motion carried, all in favor.

Selectman Chartrand made a motion to appoint Aaron Brown to a full voting member of the Planning Board with a term ending 4/30/17. Vice-Chair Clement seconded the motion. Motion carried, all in favor.

Vice-Chair Clement made a motion to change Don Briselden to an Alternate Conservation Commission member with a term ending 4/30/18. Selectman Chartrand seconded the motion. Motion carried, all in favor.

Vice-Chair Clement made a motion to appoint Virginia Raub to an alternate Conservation Commission Member with a term ending 4/30/18. Selectwoman Belanger seconded the motion. Motion carried, all in favor.

6. Discussion/Action Items

a. New Business

i. Town Forest Management Plan-Don Briselden, Conservation Commission

Don Briselden reported on the forest management actions approved by the Exeter Conservation Commission at their April 14, 2015 meeting. These actions consist of invasive plant treatment and selective tree harvesting in the Town Forest commencing in the summer of 2015 with completion during the winter of 2015/2016. He noted the Commission retained a licensed forester, Charlie Moreno, to prepare an updated forest management plan for the Town Forest known as the Henderson-Swasey forest. Mr. Moreno was also present at the Board of Selectmen Meeting. Mr. Briselden and Mr. Moreno presented a Map Legend showing two management zones in the Town Forest where this work will be focused. The project will consist of two contracts managed by the forester; an invasive treatment operations contract and a logging contract. The project is projected to cost \$17,800.

ii. 2015 Paving Proposal: Bell & Flynn – DPW

Jennifer Perry, Public Works Director, presented the Bell & Flynn's paving proposal for the 2015 Road Surface Management Program. It was her recommendation for approval of their proposal to supply paving materials @ \$71.90 per ton. Vice Chair Clement made a motion to approve the extension of Bell & Flynn's contract to supply paving materials at \$71.90 per ton. Selectman Chartrand seconded the motion. Motion carried, all in favor.

The road paving list for 2015 was reviewed by the Board of Selectmen.

iii. Quarterly Financial Report – January – March 2015 – Finance

Doreen Ravell, Finance Director, presented the Quarterly Financial Report. She presented General Fund Revenues & Expenses, noting Building Permits & Fees up \$91,000 when comparing 2014 with 2015. She noted the upsurge in new and building renovation as a strong contributing factor. Ms. Ravell then reviewed Water/Sewer Fund Revenues/Expenses, CATV Revolving Fund, Recreation Revolving Fund Revenues/Expenses and Ambulance Revolving Fund. She presented an Analysis of Property Tax/Liens Receivable noting as of March 31, 2015, 98.4% of 2014 property taxes billed were paid.

iv. Blue Sign Request: Inn By The Bandstand

The Inn By The Bandstand presented a request for permission from the Town of Exeter to place two blue signs at locations as follows: 108/Portsmouth Ave at 111/27 High Street and Junction 111/27 Hampton Road. The signs would be mounted on the top of telephone poles which may require utility company assistance. Selectwoman Surman noted she would not be in favor of the signage because of the proposed location. Chairwoman Gilman felt the request should be re-visited at another time after further research. Vice Chair Clement requested this matter be deferred for further discussion to the next regular Board of Selectmen's Meeting.

v. BOS Goals Report 2015 – Primex

Chairwoman Gilman reported on the Board of Selectmen's goal and strategy setting workshop conducted by Primex which was completed on April 11, 2015. She discussed the top 2015 goals for the Town of Exeter and development of a work plan. Goal #1: Grow and improve relationship with major industries in Town, Goal #2 Regional waste water treatment solution, Goal #3 Water Sharing with Stratham and Goal #4 Planning Department complete operations review.

Selectman Chartrand referred to Goal #4 and expressed concerns surrounding the Town of Exeter Planning Board. He noted at a recently attended meeting an election was held for voting members utilizing improper processes and procedures. Selectman Chartrand made a motion for a direct reorganization at the next Planning Board Meeting where all full voting members are in attendance and election of officers to be in accordance with RSA 673:8. Motion was seconded. Motion carried. Selectwomen Surman opposed.

Selectman Chartrand made a second motion to direct a Selectboard member and the Town Manager to work with the Planning Board updating the Planning Board procedures by May 31, 2015. Motion was seconded. The Board discussed the timeframe for completing this process noting considerably more time may be required for completion. Selectman Chartrand withdrew his motion, the second was also withdrawn.

Selectman Chartrand made a motion that Exeter Selectboard direct the Town Manager to engage a consultant to review Planning Department operations with funds to be provided by the 2015 Planning budget. Scope to include department structure, compliance with RSA's, a complete review of planning processes and procedures and timelines. Motion was seconded. The Board discussed all aspects of the motion. Selectman Chartrand withdrew the motion, the second was also withdrawn.

b. Old Business

i. Stratham Water Purchase Agreement – Town Manager

The updated Exeter and Stratham Water Purchase Agreement DRAFT Memorandum of Understanding was presented. The Board discussed all aspects of the agreement. Amendments to the first paragraph and item #3 of the agreement were discussed by the Board and deemed appropriate. Selectman Chartrand made a motion for approval to direct Chairwoman Gilman to sign the Exeter and Stratham Water Purchase Agreement DRAFT Memorandum of Understanding including amendments to paragraph one. Selectwoman Belanger seconded the motion. Vice Chair Clement and Selectwoman Surman voted nay. Motion carried.

**ii. Linden Commons Encroachment Agreement – Conservation-
Tabled**

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

A motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve the Yield Tax in the amount of \$453.92 for Map 5, Lot 2 Cubie Road Exeter, NH. Motion carried-all in favor.

**b. Permits & Approvals
None**

c. Town Managers Report

Russell Dean reported he will be sending the UNH Report on Parks and Recreation Needs Assessment to the Board which depicts a long range view based on a recently conducted survey. Mr. Dean also reviewed a request from the Stagnones regarding planning board funds for Guinea Road from 1990s.

d. Selectmen's Committee Reports

- Selectwoman Belanger had nothing to report.
- Vice Chair Clement reported on the recently attended Planning Board meeting. He noted the approval of an addition to RJ's. An approval to the Racquet Club was tabled pending a site walk. He further reviewed a report from the Coastal Commission.

- Selectman Chartrand reported the next Economic Development Commission Meeting will be held on May 19, 2015.
- Selectwoman Surman had nothing to report.
- Chairwoman Gilman reported on the recently held Special Town Meeting. She further reported on the Historical Commission's recent presentation on architectural styles and the Transportation Committee Meeting.

e. Correspondence

The following correspondence was included in the packet:

- From the Town of Stratham Board of Selectmen regarding their Fire Department and the possibility of a first responder agreement between the two towns.
- From Unitil an invitation to their 2015 Emergency Response & Preparedness Meeting on June 2, 2015 at Exeter Inn
- From Thomas Hassan, Phillips Exeter Academy, a letter of appreciation for the town's support at the special town vote.
- From Douglas Eastman, Town of Exeter Building Inspector, a letter regarding a waiver request from the Town of Exeter Noise Ordinance due to construction activities.
- From Marcia Sink, President/CEO CASA for children, a letter of appreciation for the Town of Exeter's recent donation.
- From Meg Connelly, Exec. Director New Generation for the Town of Exeter's recent donation.
- From Stacy Kramer, VP Operations Big Brothers Big Sisters, a letter of appreciation for the Town of Exeter's recent donation.
- From State of New Hampshire Dept. of Revenue Administration which shows the Town of Exeter's total equalized valuation.
- From Medical Reserve Corps regarding a change of fiduciary agents.
- From State of New Hampshire Board of Tax and Land Appeals regarding reporting of final tax billing date.
- From Janet Guen, a letter of appreciation for the Town Manager's participation in Economic Development Day.
- From Peter Thomson, State of NH Highway Safety Agency regarding Highway Safety Projects # 315-15A-166, 167.

8. Review Board Calendar

Chairwoman Gilman stated the Board will meet in two weeks.

Chairwoman Gilman reported on May 5, 2015 State Representatives will be at Tuck Center Gym for discussion of the State Budget.

A motion was made by Selectman Chartrand and seconded by Vice Chair Clement for adjournment. Motion carried-all in favor.

Respectfully submitted,

Lynne A. Carter
Acting Recording Secretary

Board Appointments

May 18th, 2015

Economic Development Commission

Christopher Surrette

Term to expire: April 30, 2018

Interviewed: May 4, 2015

Route 7

Newmarket / Stratham / Exeter (3 shopper/medical based service weekdays per week)

Westbound	NH 108 (Downtown Gazebo)	9:34	10:39	11:39	12:39	13:59	14:59	16:04
	Portsmouth Ave. (Market Basket)	9:47	10:52	11:52	12:52	14:12	15:12	16:17
	Lincoln St. (Exeter Train Station)	9:58	11:03	12:03	13:03	14:23	15:23	16:28
	DRAFT							
Eastbound	Lincoln St. (Exeter Train Station)	10:05	11:06	12:06	13:28	14:26	15:29	16:35
	Portsmouth Ave. (Market Basket)	10:23	11:24	12:24	13:46	14:44	15:47	16:53
	NH 108 (Downtown Gazebo)	10:34	11:35	12:35	13:57	14:55	15:58	17:04

* Only one Stratham Plaza (MB), No Jady Hill, Exeter Hospital (on-call).

Newmarket / Stratham / Exeter (1 shopper based Saturday per week)

	NH 108 (Downtown Gazebo)	9:35	10:41	11:56	12:56	15:31	16:36	16:01
	Portsmouth Ave. (Market Basket)	9:48	10:54	12:09	13:09	14:44	15:44	16:49
	Lincoln St. (Exeter Train Station)	9:59	11:05	12:20	13:20	14:55	15:55	17:00
	DRAFT							
	Lincoln St. (Exeter Train Station)	10:08	11:14	12:24	13:24	14:59	16:02	17:07
	Portsmouth Ave. (Market Basket)	10:26	11:32	12:42	13:42	15:17	16:20	17:25
	NH 108 (Downtown Gazebo)	10:37	11:43	12:53	13:53	15:28	16:31	17:36

* Only one Stratham Plaza (MB), No Jady Hill, Exeter Hospital (on-call).

Vehicle Hours	1:00	1:01	1:00	1:00	1:22	0:58	1:03	1:06	7:30:00	90.7%	Annualized Service Miles/Hours	1170:00:00
Revenue Vehicle Hours	1:00	1:01	1:00	1:00	1:22	0:58	1:03	1:06	7:30:00		WD Revenue Vehicle Hours	1170:00:00
Revenue Vehicle Miles	21.2	21.2	21.2	21.2	21.2	21.2	21.2	21.2	148.4	100.0%	WD Revenue Vehicle Miles	23,150
Saturday Revenue Vehicle Hours	1:02	1:06	1:10	1:10	1:00	1:35	1:03	1:05	8:01:00	95.1%	SAT Revenue Vehicle Hours	416:52:00
Saturday Revenue Vehicle Miles	102	106	110	110	100	135	103	105	8:01:00		SAT Revenue Vehicle Miles	7,717
Saturday Revenue Vehicle Miles	21.2	21.2	21.2	21.2	21.2	21.2	21.2	21.2	148.4	100.0%	SAT Revenue Vehicle Miles	7,717
											Total Veh: Hours	1586:52:00
											Total Rev: Veh: Hours	1586:52:00
											Total Veh: Miles	30,867
											Total Rev: Veh: Miles	30,867

Cost Est. *	\$	185,243
Fares Est. *	\$	9,749
Fed \$ Est. *	\$	100,871
Local \$ Est. *	\$	74,622

* Rte. 7 & attributable ADA costs.

Town of Exeter, NH:

2014-15 Recreation Needs Assessment and Planning Report

Submitted March, 2015 by:

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College of Health and Human Services
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About the Authors

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Special thanks to the efforts of UNH graduate students in the Department of Recreation Management and Policy for their assistance with the activities associated with this report: Clinton Begley, Timmy Britton, and Sarah Gerber.



Cover Photo:

Basketball court at the Recreation Park on Hampton Road. Courtesy of the Town of Exeter Parks and Recreation Department.

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Abstract/Summary

The town of Exeter's Parks and Recreation Department currently contributes successfully to the quality of life of residents and non-resident participants. Based on the activities associated with this project, including background research and observations, stakeholder focus groups, a town-hall style public input session, and a resident household survey, the following recommendations are offered for consideration by the town of Exeter:

- ✓ Build a new indoor sports center with turf fields to accommodate indoor sport and athletics activities, along with recreation office space, function rooms, and storage at the Recreation Park.
- ✓ Redesign, renovate, and expand available outdoor recreation facilities and amenities at the Recreation Park.
- ✓ Focus on basic maintenance and upkeep of neighborhood park and playground facilities, and provide renovation to Park Street Common to accommodate safe, active, non-formal recreation and play.
- ✓ Extend partnerships with the Exeter Conservation Commission and work to expand multi-modal trail networks and connectivity throughout the town.
- ✓ Work with the Southeast Land Trust to repurpose Gilman Park as a place for passive outdoor recreation and nature-based activities.
- ✓ Create and maintain partnership opportunities with relevant stakeholders, including businesses and organizations that are aligned with and share the values of the town of Exeter regarding parks and recreation provision.

Exeter's demography and geography suggest that the parks and recreation department is well-positioned to be a significant contributor to the quality of life and economic development of the town and region in the short- and long-term.

Introduction

The scope of this report focuses on the work of the planning and evaluation team from the University of New Hampshire in conducting a parks and recreation needs assessment for the town of Exeter, NH during the Fall and Winter of 2014-15. The project team was lead by Dr. Bob Barcelona and Dr. Nate Trauntvein from the University of New Hampshire's Department of Recreation and Policy, with assistance from graduate students in the same department. Specifically, the purpose of this study was to determine the current and future parks and recreation needs and planning priorities for the town of Exeter, NH. This was accomplished by the following activities:

1. Reviewing past park and recreation planning efforts, facility site visits, interviews with park and recreation staff, and reviewing community demographic profiles data;
2. Analyzing the results of the online household Recreation Needs Assessment Survey conducted by the town of Exeter in the summer of 2014;
3. Engaging citizens and stakeholders in public input sessions, including facilitating a series of focus groups and conducting a town-hall style public meeting.

All activities associated with the project took place between October, 2014 and March, 2015. The team from UNH has expertise in community planning and parks and recreation administration, and team members have conducted similar community planning studies in New Hampshire and throughout the country.

The team's philosophy and approach in undertaking the study was one of "holding up a mirror" and reflecting back to the community what was seen and heard during the data collection process. The results and recommendations presented in this report are a reflection of the data that was collected. While the team's expertise in parks and recreation planning played a role in shaping the final recommendations and discussion, all recommendations were informed by the data gathered during the research and public input process.

All public input activities were designed to get citizen participation and input into the process. Planning meetings were held with the park and recreation staff and town administrator to discuss the methodology used for this project, and suggestions and feedback were incorporated where feasible and when consistent with the project's scope of work. Summaries and snapshots of study data are included throughout the report. Expanded data tables from the household survey and public input session are included in the Appendices.

Summary of Project Activities

The following section provides a summary of project activities. This section provides information on the methodologies used and descriptions of project participants. An integration of the key ideas and themes across project activities, with specific references to data obtained to support the recommendations, will be discussed in the Recommendations section that follows.

1. Background and Information Gathering

The project team reviewed information provided by the Recreation Director that helped to provide historical, statistical, and demographic context for the report. In particular, the project team reviewed the Town of Exeter Master Plan of 2002, with a particularly focus on Chapter 7 (Parks and Recreation), the Town of Exeter's parks and recreation general fund budget, and the parks and recreation revolving fund budget. In addition, the team reviewed overall town demographic information and trends provided by the New Hampshire Employment Security Office's Community Profiles section, and public school enrollment data provided by the New Hampshire Department of Education.

Demographic trends for Exeter show that the community is growing steadily, consistent with demographic patterns in Rockingham County as a whole. The median age of the town is approximately 45 years, and approximately 33% of Exeter residents falling between the ages of 35-54. There appears to be a growing senior population in the town as well, as approximately 21% of

town residents are over the age of 65. Exeter is a relatively affluent town with an educated population. The median household income for Exeter residents is approximately \$72,231 and almost half of the population over age 25 holds a bachelor's degree or higher. Exeter is home to a prestigious private school (Phillips Exeter Academy), and has access to a high quality hospital and health care system. Exeter is a hub community, with connections to nearby communities such as Brentwood, Kensington, East Kingston, and Stratham. Analysis of school district enrollment data shows a steady enrollment pattern year-to-year from pre-K through high school, with an increase of approximately 5 percent over the past 10 years.

Tours of indoor and outdoor facilities available for public recreation in Exeter were conducted in late Fall, 2014. The town provides a wide-range of recreation facilities and amenities, including parks, playgrounds, athletic fields, tennis courts, multi-use trails, and an outdoor swimming pool. Park and recreation facilities appear to be in good condition, and generally appear to be meeting the current recreation needs of the town. It should be noted that this process identified areas where current facilities are not adequate to meet resident's needs, or where certain types of recreation facilities were needed but not perceived to be available. These will be discussed in the Recommendations section to follow.

The town also provides a range of recreation programs for citizens, including youth sports, instructional programs, community festivals, swimming lessons, day camps, and adult programs. Past planning efforts show that park and recreation facilities and programs are popular with Exeter residents, and in fact, the town's programs are popular with residents of surrounding towns as well, as the park and recreation department's service area extends through towns such as Stratham, Kingston, East Kingston, and Kensington. The park and recreation department has been successful generating revenue from its recreation programs and special events, as the department generates almost 50% of its revenue from non-general fund sources. This is an indication of the popularity of

the department's programs and services and the entrepreneurial approach and innovation of recreation department staff.

The park and recreation department partners with the Exeter school district to use gymnasium space for indoor recreation activities, such as youth and adult basketball. While this arrangement appears to be meeting the current needs for recreational youth basketball, the town lacks suitable indoor recreation facilities that are accessible to the public, particularly for recreational sports and fitness activities during the cold weather months. The town also partners with a number of outside private youth sports organizations to facilitate access to youth sports programming such as lacrosse, football, soccer, and baseball/softball. These private groups offer seasonal and year-round youth sports programs ranging from recreational and developmental in scope, to highly competitive travel clubs. Private youth sport groups have a strong connection with the recreation department, and some have partnered with the town actively in the past (i.e. Exeter Youth Soccer Association) to develop suitable facility space to run practices and games. The town has benefited from these arrangements by being able to facilitate a wide-range of youth sport experiences to area residents, while gaining access to athletic facility space for town programs and activities. Another key partner is Phillips Exeter Academy (PEA), which provides opportunities for town residents to use its indoor and outdoor facilities (e.g. walking/biking trails, athletic fields, field house, track). The new Performing Arts Center that is currently in development also represents an emerging opportunity for partnership and collaboration between PEA and the town. Finally, an emerging potential partner is the new Exeter Area YMCA, which is building a full-service indoor recreation facility that is being constructed on Linden Street.

2. Secondary Analysis of 2014 Exeter Recreation Needs Assessment Survey

An online household survey was developed by the town of Exeter and was presented to the public in the summer of 2014. The survey was developed by the park and recreation staff and was

based on similar needs assessment studies conducted by other cities and towns throughout the state and country. The survey asked residents a variety of questions related to their perceptions of parks and recreation programs and facilities, including their level of satisfaction, awareness, use, priorities for future development, and willingness to pay (e.g. fees, taxes). Questions consisted of both closed-ended, fixed choice categories and open-ended responses. The survey was made available to the public during the months of June-August, 2014. Approximately 577 residents participated in the survey.

Of those who participated in the survey, approximately 70% were Exeter residents, while almost 30% were non-residents who participated in Exeter parks and recreation programs. A majority of survey respondents were over age 40 (67.1%) and the highest percentage of respondents were in the 41-50 range (43.4%), consistent with the median age of the town. A majority of the respondents were female (76.6%), and a majority of respondents or their families (76.3%) had participated in town recreation programs over the past 12 months. A large percentage of respondents reported that they believe well-maintained recreation facilities provide economic benefits to the town (80.3%), and more than half (51.4%) felt that there was a need for additional recreation facilities in Exeter. Respondents generally supported fee increases for facility improvements and program expansion (74.0%), and almost half said that they would be willing to support town recreation efforts through additional tax dollars (49.0%). Data supporting specific recreation facility and/or program development will be noted in the Recommendations section that follows.

3. Public Input Sessions

Focus groups were held with recreation stakeholder groups in Exeter throughout the day on Monday, November 3, 2014. Separate 1-1 interviews were held with the parks and recreation director, assistant director, and town manager at various dates and times in November, December,

and January. Four (4) focus groups were held with approximately 15 stakeholders identified and invited by the park and recreation department. Stakeholder groups represented a range of interests including town and department staff, program partners, adult recreation participants, and private youth sport organizations. Meetings were scheduled through the town and coordinated with the parks and recreation department, and were facilitated by the project team from UNH. Meetings consisted of an open, guided conversation related to the recreation needs and priorities in Exeter. Detailed notes of focus group sessions were taken for each meeting by at least two of the project team members. Following each focus group, the project team would debrief, discuss what was heard, and triangulate information obtained in the notes. In this way, the project team was able to distill key ideas and themes from each of the sessions. Focus group data supporting specific recreation facility and program development priorities will be presented in the Recommendations section below.

A town hall-style public input session was held on Wednesday, November 5, 2014 in the historic Exeter Town Hall. All Exeter residents were invited to attend, and the event was publicized through printed information located in town offices, via e-mail, and through the town's website. Approximately 21 residents attended the public input session, which included gathering quantitative and qualitative data related to key questions related to recreation needs and priorities, as well as group exercises designed to receive public input on important recreation planning issues, such as facility development, management priorities, and willingness to pay. Those who attended the public input session were active users of the recreation department's programs and facilities, as more than half (57.9%) reported that they or their families used town recreation facilities 3 or more times per week, and almost half (47.4%) reported that they or their families had participated in 3 or more recreation programs in the past year. All of the participants reported that the town should offer quality recreation programs and facilities, and a majority (61.1%) were satisfied with the Exeter Parks

and Recreation Department. More than half of the participants (68.4%) were over age 40, and most (84.2%) reported having at least one dependent child under the age of 19 living at home. All participants reported that they were Exeter residents. Public input data supporting specific recreation facility and program development priorities will be presented in the Recommendations section below.

Exeter Parks and Recreation Planning Study Recommendations

The town of Exeter's Parks and Recreation Department currently contributes successfully to the quality of life of residents and non-resident participants. In addition to serving Exeter residents, the Department serves as a hub for recreation activity in the surrounding area, drawing participants from Stratham, Kingston, East Kingston, and Kensington. The Department's diverse array of facilities and program offerings are generally well-thought of by the public. For example, the public is either satisfied or very satisfied with the location, quantity, and quality of recreation facilities and programs, and reports a high level of satisfaction with the Exeter Parks and Recreation Department as a whole.

Exeter is located in a desirable area of the state, with easy access to the seacoast, southern Maine, and northern Massachusetts and the North Shore, and has convenient transportation routes to Manchester and the rest of the state of New Hampshire. In addition, Exeter's population is growing and affluent. Access to and the availability of park and recreation facilities, programs, and amenities are important factors for residents' decisions to live in the town. For example, when given a list of town services such as "schools", "library", "public works", "parks and recreation", and "public safety", participants in the 2014 Recreation Needs Assessment Survey ranked parks and recreation second behind "school" as a factor in their decision to live in Exeter. Exeter's demography and geography suggest that the parks and recreation department is well-positioned to

be a significant contributor to the quality of life and economic development of the town and region in the short- and long-term.

Based on the activities associated with this project, including background research and observations, stakeholder focus groups, the public input session, and the resident household survey, the following recommendations are offered for consideration by the town of Exeter:

1. Build a new indoor sports center with turf fields to accommodate indoor sport and athletics activities, along with recreation office space, function rooms, and storage at the Recreation Park.

- ✓ Partner with existing outside competitive sport organizations (e.g. Exeter Youth Soccer, Lacrosse, Baseball, and Football) to pursue funding for the construction and operation of a permanent steel-framed indoor sports center with turf athletic fields for indoor sport play, practice, etc.
- ✓ Relocate Park and Recreation administrative offices to this new building. Repurpose, rent, or divest from the existing Park and Recreation office building.
- ✓ Include adequate space for functions, meetings, and multipurpose activity space for recreation programs, in addition to adequate storage for equipment and supplies and locker/changing rooms.
- ✓ Pursue sponsorship opportunities and/or naming rights with businesses or private organizations that are appropriately aligned to the mission of the town as one mechanism to help offset annual operating costs of the facility.

Data Support:

- ✓ Over 90% of respondents to the Recreation Needs Assessment Survey reported that athletic fields/facilities (soccer, baseball, softball and basketball) were either important or very important.

- ✓ 100% of public input participants reported that Athletic Fields/Sports Complexes were Very Important, and the largest Importance-Satisfaction gap (-72.8%) was for Indoor Recreation Facilities.
- ✓ 94.8% of public input participants believe that it is a good idea for the town to partner with other organizations in the development of new programs and facilities.
- ✓ Focus group participants reported that there was a need for “fields, fields, fields”, and a lack of indoor space for recreational sports activities on fields that could be used from November to March. Focus group participants also talked about the need to centralize recreation department operations and facilities, and expressed a desire to repurpose or divest from the existing recreation administrative offices if a new indoor building was built at the Rec Park.

2. Redesign, renovate, and expand available outdoor recreation facilities and amenities at the Recreation Park.

- ✓ Create new entrance-way into the park providing access to the developable acreage in the rear of the property. Options could include relocating tennis courts to another spot on the property, and creating new entranceway where the tennis courts were located.
- ✓ Tennis is a popular activity in the town. Add lighting to the tennis courts to expand tennis capacity. Options could include coin-operated lights to offset costs of utilities.
- ✓ Relocate Planet Playground and obtain an easement to expand the parking lot for the newly renovated Recreation Park. Create a “grand entrance” into the park with street-scaping, signage, and outdoor lighting.
- ✓ Consider adding a zero-entry leisure pool with splash pad and water features adjacent to/behind the existing lap pool. This will expand outdoor aquatics space and provide a different aquatics experience for participants. This will enhance aquatics options for

children and youth. The existing pool can be used for swim lessons and lap swimming.

Another possibility is to partner with the new Exeter YMCA to develop and jointly manage a new outdoor aquatics facility on their property.

- ✓ Design and build a new bathhouse and concessions facility to accommodate the needs of increased aquatics participants.
- ✓ Add additional multi-purpose playing fields and/or expand the size of the existing fields on the site.
- ✓ Add a perimeter walking/jogging path with outdoor fitness stations.
- ✓ Add an additional bathroom facility at the east end of the property to accommodate spectators and participants on the playing fields – this could be located near the small playground next to the ball fields.
- ✓ When a new building is constructed and the Recreation Park is fully renovated and built-out, it will be necessary to add at least 1 full-time equivalent (FTE) for building and facility supervision.
- ✓ Contract with a landscape architect/site engineer to conduct a feasibility study, including plans and cost-estimates for site work related to renovation and building.

Data Support:

- ✓ The current tennis courts and pool facilities are heavily utilized and appreciated by the community. Over 90% of respondents to the Recreation Needs Assessment Survey reported that the tennis courts and outdoor pool were important or very important recreation facilities in Exeter. In addition, survey respondents reported that access to restrooms and expanded hours of operation were both constraints to using town recreation facilities.

- ✓ 100% of public input participants noted that safe walking trails were important or very important, and the second largest Importance-Satisfaction gap (-50%) was for trails and greenways. Fitness facilities/programs was noted as a need by 50% of public input participants. All (100%) of public input participants reported that the town of Exeter should provide quality recreation facilities and amenities.
- ✓ Focus group participants stated that there was a strong need for athletic fields, particularly for soccer and lacrosse. Focus group participants consistently mentioned Exeter's location in the state, its strong reputation in the area of youth sports, and its active, successful, and financially stable private youth sports organizations as assets that could be used to attract out-of-town residents for regional and national sport tournaments and events. Hosting such events requires an adequate number of high quality athletic fields and facilities. Focus group participants also noted the popularity of Exeter's tennis program, and the need to expand capacity by adding lights and/or expanding public use of school tennis courts, particularly in the summer months.
- ✓ A recent playground safety inspector's report on Exeter's playground facilities noted that there were currently no safety concerns with Planet Playground. However, in conversations with the recreation director, the safety inspector noted that Planet Playground will likely need renovation within the next 5 years in order to keep up with current playground safety standards. According to the inspector, the estimated cost of these renovations would be approximately \$250,000.

3. Focus on basic maintenance and upkeep of neighborhood park and playground facilities, and provide renovation to Park Street Common to accommodate safe, active, non-formal recreation and play.

- ✓ Ensure that all playgrounds are renovated/maintained according to recommendations from a recent playground safety inspection. If Planet Playground is relocated as part of a renovated Recreation Park, ensure that all safety issues are addressed based on recent playground safety inspection.
- ✓ Ensure that all playground elements are accessible for youth with disabilities.
- ✓ Provide safety features at all playgrounds to promote accessibility including fencing, cross-walks, and safe walking access.
- ✓ At Kids Park – rearrange and expand multi-age play options with additional playground elements.
- ✓ At Park Street Common - expand playground elements to accommodate a wider range of ages, eliminate the hedges surrounding the existing play area, and fence the perimeter of the property for safety. Fencing should be consistent with the historic aesthetic of the neighborhood. Eliminate the current baseball diamond, creating a larger grass area for non-formal active recreation. Add picnic tables and shade elements. Continue to provide an area for outdoor ice skating in the winter.

Data Support:

- ✓ A vast majority of respondents to the recreational needs assessment had children under the age of 19. Nearly 60% of respondents had children under the age of 10.
- ✓ 53% of public input participants noted that there was a need for pre-Kindergarten programs/services, and 64.7% reported that outdoor ice skating was a need. Accessible playgrounds and parks were listed as priorities by public input participants when they

were asked to create priorities for parks and recreation facilities and amenities in Exeter. In addition, public input participants mentioned that there should be more of a focus on quality facilities and programs. Public input participants noted the need for shade elements at town park and playground facilities.

- ✓ A recent inspection of Exeter playground facilities noted areas that need to be addressed to continue to meet playground safety standards.
- ✓ Focus group participants discussed the challenges of using Park Street Common, particularly related to perceptions of safety. Focus group participants mentioned the lack of fencing, the proximity of the hedges to the playground elements, and the lack of safe walking access, particularly the lack of cross-walks. Some concern was raised in the focus group and staff interviews regarding possible issues with fencing the park due to neighborhood concerns based on the aesthetics of fencing.

4. Extend partnerships with the Exeter Conservation Commission and work to expand multi-modal trail networks and connectivity throughout the town.

- ✓ Consider partnering with the Conservation Commission to develop new opportunities for youth environmental/outdoor education or nature-based programs that could be based in Exeter parks or the Town Forest.
- ✓ Update and develop a trails inventory for the town and promote walking and biking opportunities on town properties and right of ways.

Data Support:

- ✓ 96.7% of Recreation Needs Assessment Survey respondents stated that walking trails were important or very important.
- ✓ 100% of public input participants reported that parks and open space, and trails and greenways were important or very important. The second largest Importance-

- Satisfaction gap for public input participants was related to trails and greenways (-50%). While public input participants generally felt that existing walking trails met their needs, more than 66% felt that bike lanes/paths were a need for the town. Biking trails were also mentioned as a group/table priority for new parks and recreation facilities and amenities. Program marketing was also noted as a group/table priority. Existing hiking and biking opportunities should be catalogued and widely publicized.
- ✓ Focus group participants discussed many possible ways to partner between the Conservation Commission and Parks and Recreation Department. Ideas included potentially working with parks and recreation to mow conservation properties, to take care of open grassland areas and trail heads, and to water small microparks in town during the summer. There was also discussion about the possibilities for coordinating Eagle Scout projects and possibly identifying joint needs that could be met through such projects. One of the more promising ideas was the possibility of partnering on youth programs focusing on environmental/outdoor education and nature-based programming. Ideas discussed were joint-programs focusing on building outdoor skills for youth, geocaching, and nature-based learning.

5. Work with the Southeast Land Trust to repurpose Gilman Park as a place for passive outdoor recreation and nature-based activities.

- ✓ Eliminate the basketball court at Gilman Park and reduce the size of the parking lot, creating additional natural viewsapes and turning this into a natural area or pastoral setting.
- ✓ Consider adding cultural or historical interpretation elements on the history of the property, the town of Exeter, or the Little and Exeter Rivers.

- ✓ Provide access to the river for traditional outdoor recreation activities, such as fishing and canoeing/kayaking.
- ✓ Obtain permission from the Southeast Land Trust to promote passive recreational activities at Gilman Park by building a covered picnic area that could be used for outdoor/nature-based youth camp/program space in the summer months.

Data Support:

- ✓ Respondents to the Recreation Needs Assessment Survey were least satisfied with the condition of Brickyard Park, followed closely by Gilman Park.
- ✓ All (100%) public input participants stated that parks and open space was important or very important, yet almost half (47.4%) stated that parks and open space was inadequate in Exeter. More than half of public input participants stated that there was a need for nature or environmental programs (52.7%).
- ✓ Focus group participants mentioned Gilman Park as a potential gem that could be used for passive recreation activities. Focus group participants also talked about the need for better boat ramps/launches, linkage to Swasey Parkway, controlling runoff and improving water quality, and developing connections to town conservation land. There was also discussion of building a community garden area at Gilman Park. Park and recreation amenities were seen to be key factors in economic development, and better marketing of parks and their connection to the historical and cultural fabric of the town was seen as important for enhancing economic development opportunities.

6. Create and maintain partnership opportunities with relevant stakeholders, including businesses and organizations that are aligned with and share the values of the town of Exeter regarding parks and recreation provision.

- ✓ Engage in active discussions regarding potential short- and long-term partnerships between the town and YMCA to create efficiencies in program and service delivery, to avoid duplication of programs and services, and to provide expanded capacity for multigenerational indoor recreation programs and activities in Exeter. For example, consider partnering/actively collaborating with the Y to gain access to additional indoor facility space for traditional recreation activities possibly through joint-programming efforts.
- ✓ Explore the possibility of a partnership with the YMCA for the planning, building, funding, and operating of an indoor and outdoor pool on or near the YMCA property.
- ✓ Continue maintaining active partnerships with outside private sport organizations (soccer, lacrosse, baseball/softball, football) to ensure that the youth sport needs and opportunities of the area are being met.
- ✓ Continue to collaborate with Phillips Exeter Academy for shared use of important recreation and sports facilities, including but not limited to trails, indoor recreation space (i.e. field house), outdoor sport and athletic areas (i.e. track and field), and performing arts.
- ✓ Collaborate with private land and property developers to assess issues with residential growth, and to identify potential pieces of property that have significance for the town, particularly as they impact parks and recreation.

Data Support:

- ✓ 79.3% of Recreation Needs Assessment Survey respondents reported that an indoor pool was important or very important to them, 96.6% reported that an outdoor pool was important or very important, and 92.4% reported that indoor basketball courts were important or very important.
- ✓ 94.8% of public input participants agree or strongly agree that it is a good idea for the town to partner with other agencies and organizations to provide recreation programs and services. Indoor recreation activity space was consistently noted as a need by more than 50% of public input participants, and the largest Importance-Satisfaction gap was for indoor recreation facilities (-72.8%).
- ✓ Focus group participants talked about the desire and willingness to partner, and pointed to examples of successful partnerships between YMCAs and parks and recreation departments around the country. There appeared to be a desire to engage in an on-going and intentional dialogue to define what the scope of partnerships might look like, to create a common goal, and to outline roles that parties might play in the process. There was a desire for open dialogue and communication, and focus group participants felt that there needed to be an atmosphere of trust to make a partnership successful. Focus group participants talked about plans for an indoor pool as part of a phase 2 building effort at the Y.
- ✓ Interviews with town staff revealed that indoor recreation activity space for traditional sports such as basketball and volleyball do not appear to be major priorities for the parks and recreation department at this time, as the relationship with the Exeter schools for indoor activity space appears adequate to meet the current needs of the town. However, focus group participants expressed an interest in expanded opportunities for indoor

sports and activity space, and more opportunities for adult recreational sport programs and leagues. There was considerable interest among public input participants for expanding capacity for the town's popular summer camp program, and the summer camp was listed as a group/table priority.

Appendix A: Public Input Session Data – Descriptive Data

November 5, 2014 – Exeter Town Hall - Total Attendance = 21 citizen participants

Times per week participants and/or their families use Exeter Parks and Recreation facilities:

- 0 times = 15.8%
- 1 time = 15.8%
- 2 times = 10.5%
- 3 times = 36.8%
- 4 or more times = 21.1%

Number of Exeter Parks and Recreation programs participants and/or their families participated in over the last year:

- 0 programs = 5.3%
- 1-2 programs = 47.4%
- 3-4 programs = 26.3%
- 5-7 programs = 21.1%
- 8 or more programs = 0.0%

The Town of Exeter should provide quality recreation programs and services.

- Strongly Agree = 100.0%

The Town of Exeter should provide quality recreation facilities and amenities.

- Strongly Agree = 94.8%
- Agree = 5.2%

Overall level of satisfaction with the programs, facilities, and services provided by Exeter Parks and Recreation:

- Very Satisfied = 0.0%
- Satisfied = 61.1%
- Neutral = 27.8%
- Unsatisfied = 11.1%
- Very Unsatisfied = 0.0%

Willingness to Pay	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I would be willing to pay a fee for the use of certain recreation <i>facilities</i> in Exeter.	36.8%	42.1%	0.0%	15.8%	5.3%
I would be willing to pay a fee to participate in recreation <i>programs and activities</i> in Exeter.	36.8%	57.9%	5.3%	0.0%	0.0%
I believe that some portion of a resident's property tax should be used to offset the costs to build and maintain park and recreation <i>facilities</i> in Exeter.	57.9%	31.6%	0.0%	10.5%	0.0%
I believe that some portion of a resident's property tax should be used to pay to run recreation <i>programs and activities</i> in Exeter.	21.1%	36.8%	21.1%	21.1%	0.0%
I believe that it's a good idea for the Town to partner with other organizations.	73.7%	21.1%	5.3%	0.0%	0.0%

Adequacy of Park and Recreation Facilities

Program Area	Meets My Needs	Available but Inadequate	Important but not Available	Not Interested
Parks/open space	52.6	47.4%	0.0	0.0
Non-motor trails	44.4	27.8	0.0	27.8
Bike lanes/paths	27.8			5.6
Motorized trails	11.8			5.9
Indoor senior and/or teen center	42.1			5.3
Indoor multiuse athletic fields	27.8			5.6
Indoor performing arts center	25.0			12.5
Teen/youth center	36.8	36.8	10.5	15.8
Weight/fitness center	31.6			5.3
Indoor meeting space	41.2	17.6	23.5	17.6
Indoor performing arts center	11.8		5.9	23.5
Indoor ice skating	6.3	6.3	31.3	56.3
Indoor swimming pool	27.8		6.7	0.0
Indoor tennis courts	20.0		10.5	0.0
Outdoor swimming pool	36.8	5.3	10.5	47.4
Public boat launches	5.9			35.3
Outdoor multiuse athletic fields	38.9	0.0	11.1	50.0
Baseball/softball fields	41.2	0.0	5.9	52.9
Skate/action sports park	16.7	5.6	33.3	44.4
Playgrounds	21.1	0.0	5.3	73.7
Outdoor tennis courts	5.9	0.0	0.0	94.1
Outdoor performing arts	11.1	11.1	5.6	72.2
Dog/pet park	23.5			0.0
Outdoor ice skating	17.6			17.6

Note: Green (>50%) and yellow (>40%) highlighted facilities indicate perceived need for growth in those areas.

Possible Areas for Future Park and Recreation Development:

- ✓ Indoor athletics/recreation/tennis center
- ✓ Public boat launches
- ✓ Pet/dog parks
- ✓ Outdoor ice skating
- ✓ Improvements to parks/open space

Possible Areas for Partnerships with Other Agencies/Organizations:

- ✓ Bike lanes/paths
- ✓ Motorized trails
- ✓ Indoor senior and/or teen center
- ✓ Weight/fitness center
- ✓ Performing arts center
- ✓ Indoor swimming pool

Adequacy of Programs/Services

Program Area	Meets My Needs	Available but Inadequate	Important but not Available	Not Interested
Arts and cultural programming	50.0	6.3	6.3	37.5
Concerts	22.2	11.1	5.6	61.1
Holiday/special events	0.0	5.9	11.8	82.4
Disabilities	18.8			0.0
Pre-kindergarten	23.5			23.5
Out-of-school programs for youth/teens	52.9	23.5	23.5	0.0
Disabilities	0.0			35.3
Out-of-school programs for elementary/middle school	38.9	11.1	22.2	27.8
Summer day camps	29.4	5.9	5.9	58.8
Adult recreational programs	29.4			17.6
Senior/older adult programming	25.0			12.5
Fitness programs	33.3			16.7
Cycling	27.8	5.6	33.3	33.3
Running	38.9	5.6	22.2	33.3
Outdoor adventure/recreation	36.8		16.7	5.3
Nature or environmental programs	26.3		11.8	21.1
Sports instruction	5.6		11.8	44.4
Adult recreational sports	37.5	12.5	31.3	18.8
Youth recreational sports	43.8	6.3	0.0	50.0
Open gyms	61.5	30.8	7.7	0.0
Aquatic programming	35.3	29.4	11.8	23.5
Competitive youth sports	31.3	12.5	6.3	50.0

Note: Green (>50%) and yellow (>40%) highlighted program areas indicate perceived need for growth in those areas.

Possible Areas for Future Park and Recreation Development:

- ✓ More recreation programs for persons with disabilities
- ✓ Pre-kindergarten programs
- ✓ Bus trips and travel programs
- ✓ Sports instruction
- ✓ Adult recreational sports
- ✓ Adult recreation programs (non-sports)
- ✓ Aquatics programming

Possible Areas for Partnerships with Other Agencies/Organizations:

- ✓ Out-of-school programs for youth/teens
- ✓ Senior/older adult programming
- ✓ Fitness programs
- ✓ Outdoor adventure activities
- ✓ Nature or environmental programs

Importance of Recreation Amenities

Amenity	Very Important	Important	Neither Important nor Unimportant	Unimportant	Very Unimportant
Parks and Open Space	94.7%	5.3%	0.0%	0.0%	0.0%
Recreation Programs	94.7%	5.3%	0.0%	0.0%	0.0%
Athletic Fields/Sports Complexes	84.2%	15.8%	0.0%	0.0%	0.0%
Trails and Greenways	89.5%	10.5%	0.0%	0.0%	0.0%
Indoor Recreation Facilities	73.7%	15.8%	10.5%	0.0%	0.0%

Satisfaction with Recreation Amenities

Amenity	Very Satisfied	Satisfied	Neither Satisfied nor Unsatisfied	Unsatisfied	Very Unsatisfied
Parks and Open Space	5.6%	72.2%	5.6%	16.7%	0.0%
Recreation Programs	0.0%	55.6%	22.2%	22.2%	0.0%
Athletic Fields/Sports Complexes	5.6%	77.8%	0.0%	16.7%	0.0%
Trails and Greenways	22.2%	27.8%	16.7%	33.3%	0.0%
Indoor Recreation Facilities	0.0%	16.7%	16.7%	44.4%	22.2%

Importance/Satisfaction Gaps

Amenity	Importance	Satisfaction	Gap
Parks and Open Space	100.0%	77.8%	-22.2%
Recreation Programs	100.0%	55.6%	-44.4%
Athletic Fields/Sports Complexes	100.0%	83.4%	-16.6%
Trails and Greenways	100.0%	50.0%	-50.0%
Indoor Recreation Facilities	89.5%	16.7%	-72.8%

Note: Importance = the % of respondents that rated the amenity as either very important or important; Satisfaction = the % of respondents who reported that they were either very satisfied or satisfied with the amenity.

Allocation of \$100 to Exeter Parks and Recreation Amenities:

- Parks and Open Space = 15.8%
- Recreation Programs = 10.5%
- Athletic Fields/Sports Complexes = 15.8%
- Greenways, Trails, Complete Streets = 15.8%
- Indoor Recreation Facilities = 36.8%
- Other (more accessible programs and facilities for people with disabilities) = 5.2%

Place of Residence

- 100% = Exeter resident

At least 1 child under 6 living in the home:

- 31.6% = Yes
- 68.4% = No

At least 1 child between ages 6-12 living in the home:

- 68.4% = Yes
- 31.6% = No

At least 1 child between ages 13-18 living in the home:

- 31.6% = Yes
- 68.4% = No

At least 1 child under 19 years old living in the home:

- 84.2% = Yes
- 15.8% = No

Appendix B: Public Input Open Comments – Group and Individual Prioritization Exercise

Group/Table Priorities for Parks and Recreation Facilities and Amenities

Indoor Recreation

- ✓ Indoor swimming pool
- ✓ Indoor badminton court
- ✓ Indoor tennis courts
- ✓ Indoor badminton courts
- ✓ Indoor playground
- ✓ Indoor pool
- ✓ Indoor swimming pool
- ✓ Indoor courts for basketball and volleyball
- ✓ Indoor swimming

Playgrounds and Parks

- ✓ Community gardens with playground area
- ✓ Playgrounds
- ✓ Disabled/handicapped accessible areas
- ✓ Improve safety of existing parks and playgrounds
- ✓ Outdoor skating rink

Bike/Hiking Trails

- ✓ Bike trails
- ✓ Paved bike paths and lines – make Exeter a bike-friendly town!
- ✓ Bike paths for kids and adults so they don't have to travel on roads – “rail trail”
- ✓ Bike trails
- ✓ Biking and hiking trails
- ✓ Bike lanes
- ✓ Trail maps and markers for trails or easy walking/running paths

Outdoor Recreation/Rec Park Improvements

- ✓ Multisport complex with facilities and concessions
- ✓ Improved bath house at pool
- ✓ Add pavilion or covered space near/adjacent to pool
- ✓ Remove old factory by the swimming pool

Dog/Pet Park

- ✓ Dog friendly areas in some parks
- ✓ Dog park

Performing Arts Space/Community Center

- ✓ Indoor and outdoor performing arts space
- ✓ Buy IOKA as a co-investment and utilize it for teen/youth activity, performing arts, events, indoor community meeting spaces/rooms, and or for music events

Group/Table Priorities for Parks and Recreation Programs and Services

Partnerships

- ✓ Collaborate to connect parks and recreation with other partners
- ✓ Maximizing outdoor community resources to meet multigenerational needs

Access and Opportunity

- ✓ Transportation (to/from recreation programs)
- ✓ Disabled sports/programs

Summer Programming/ Camp

- ✓ More summer camp programs
- ✓ Summer camp that is not pool-oriented

Program Marketing

- ✓ Better marketing efforts
- ✓ Better marketing of programs and events
- ✓ Improve facebook, instagram, etc. of parks and recreation
- ✓ Improved registration and online programs
- ✓ Online forum for pickup games for indoor and outdoor sports on Exeter Town website
- ✓ Focus on quality – not more, but better!

Adult Programming

- ✓ Adult (non-senior) recreation programs
- ✓ More adult recreation services
- ✓ Provide social opportunities for isolated seniors
- ✓ Low impact yoga

Child and Youth Programming

- ✓ Age appropriate based activities for no school days
- ✓ Continue track and field program
- ✓ Increase flag football for older ages
- ✓ More recognition for kids and programs
- ✓ Intramural sports programs for all levels
- ✓ Drop in activities for middle and high school aged youth
- ✓ Track and field across area communities
- ✓ Increase program offerings for preschool children

Individual Comments Regarding Park and Recreation Facilities/Amenities

- ✓ Add dog hours to parks
- ✓ Increase use of all parks and playgrounds for events
- ✓ Multigenerational opportunities
- ✓ Nature trails for walking and hiking
- ✓ Community garden to support local food effort
- ✓ More outdoor trails for walking, low impact bike riding
- ✓ Community space for gardens
- ✓ Bike paths for kids to get around off the roads
- ✓ Community garden
- ✓ Bike paths for adults like unused logging roads
- ✓ More fenced in playgrounds and parks to protect kids from surrounding traffic
- ✓ Better linkability (access, crosswalks, sidewalks) connecting parks and playgrounds
- ✓ The town needs to pay close attention to the safety and accessibility of existing playgrounds and parks – improve what already exists before building new things
- ✓ Rec complex with baseball, softball, and multi-use fields, snack building with seating indoors and out, with bathroom services
- ✓ Bath house is much needed/needs to be improved
- ✓ Bike trails that are family friendly
- ✓ Dog parks
- ✓ Bath house at the pool needs renovation
- ✓ Pavilion or covered space for rainy days at the rec complex on Hampton Road
- ✓ Bike trails – paved for family biking, not just mountain biking
- ✓ More picnic tables at rec complex
- ✓ Dog parks
- ✓ Special needs/accessible areas – straps on swings for handicap safety
- ✓ Need handicap accessible areas and equipment
- ✓ Safety harnesses on swings
- ✓ Open air ice skating rink / summer roller hockey rink
- ✓ Indoor pool
- ✓ Bike trails
- ✓ Outdoor running paths
- ✓ Multisport, multi-field complex (larger than existing rec location)
- ✓ Indoor multipurpose gyms

Individual Comments Regarding Park and Recreation Programs

- ✓ Adult yoga through the parks and recreation department
- ✓ Spin classes
- ✓ Sport programs for kids with special needs
- ✓ Sports programs for kids with disabilities
- ✓ More adult leagues
- ✓ Open gym times
- ✓ Music programs
- ✓ Adult recreational sport badminton
- ✓ Summer camp is awesome – but need more space for all Exeter needs
- ✓ Better marketing – A lot of things I'm not sure if Exeter has
- ✓ Flag football for older kids (girls too!)
- ✓ Keep the track and field program
- ✓ Fence Park Street Parks
- ✓ Crosswalks to all park facilities
- ✓ Disc golf course
- ✓ Keep track and field program
- ✓ If possible, look at developing a public disc golf course (Amesbury and Dover have successful public courses and the seacoast should explore this. Manchester is developing one as well)
- ✓ Yoga for all age groups
- ✓ Programming for toddler/preschool age children
- ✓ Drop-in space/times for parents with infants/toddlers
- ✓ Perception that the quality of programming is poor via parks and rec – not enough trained staff experts
- ✓ Increase social media presence of programs, events, accomplishments of kids in programs
- ✓ Better use of technology
- ✓ Better fencing and crosswalks to parks/playgrounds
- ✓ Middle school competitive flag football
- ✓ Continuation of “Hershey Track and Field”
- ✓ Concerts – better quality –profit center

Appendix C: 2014 Recreation Needs Assessment Survey Data Tables

<i>Table 1: Demographics for the Resident Survey</i>		
Variable	%, Median or Mean	N
<i>Exeter Residency</i>		
Resident	69.7%	402
Non-Resident	28.2%	163
<i>Age</i>		
18-30	3.5%	20
31-40	29.4%	170
41-50	43.4%	251
51-64	13.1%	76
65 and older	10.6%	61
<i>Gender</i>		
Male	20.2%	117
Female	76.6%	443
Prefer not to answer	3.1%	18
<i>Number of Years in Exeter</i>		
	M = 12.05 (SD 12.6)	N = 410
0-5	33.2%	136
5-10	28.5%	117
11-15	15.6%	64
16 and more	22.7%	93
<i>Household Size</i>		
	Median = 4 (SD 1.22)	576
1	5.7%	33
2	13.4%	77
3	17.4%	100
4	43.1%	248
5	13.9%	80
Over 5	6.6%	38
<i>Households w/ Children</i>		
	79.8%	471
Households w/ Children under 5	21.2%	125
Households w/ Children 5-9	48.1%	284
Households w/ Children 10-14	40.7%	240
Households w/ Children 15-19	15.3%	90
<i>Current Tax Bill</i>		
Under \$1000 per year	6.6%	31
\$1001 - \$5000 per year	17.5%	82
\$5001 - \$9999 per year	49.5%	232
\$10000 and up	26.4%	124
<i>Recreation Program Participants in the past 12 months</i>		
Yes Participated	76.3%	335
No Not Participated	23.7%	104

Note: This survey was developed and administered by the town of Exeter in the Summer of 2014. Secondary analysis of this data was conducted by UNH as part of this project.

<i>Table 2. Importance of Parks and Recreation to Residents</i>		
<i>What factors most effected your decision to live in Exeter?</i> (Scored on a scale of 1 = least important reason and 6 most important reason.)		
Variable	%, Median or Mean	N
School	M = 4.99 (SD 1.76)	383
Parks and Recreation	M = 4.17 (SD 1.35)	359
Police/Fire and Public Safety	M = 4.02 (SD 1.53)	349
Library	M = 3.62 (SD 1.57)	345
Public Works	M = 3.34 (SD 1.49)	330
Other	M = 4.29 (SD 1.97)	186
Other Examples: close to work, close to family, close to the seacoast, affordable.		
<i>Do you feel that Parks and Recreation funding is as important as schools, roads, and public safety?</i>		
Somewhat Agree or Strongly Agree	87%	460
Somewhat Disagree or Disagree	10.4%	55
Not Sure	2.6%	14
<i>Do you think well-maintained recreation facilities can provide economic benefits to town?</i>		
Yes	80.2%	373
No	3.9%	18
Not Sure	12.5%	74
<i>Current Tax Bill</i>		
Under \$1000 per year	6.6%	31
\$1001 - \$5000 per year	17.5%	82
\$5001 - \$9999 per year	49.5%	232
\$10000 and up	26.4%	124
<i>Would you support fee increases for Recreation programs for facility improvements or program expansion?</i>		
Yes	73.3%	365
No	26.7%	133
<i>Would you be willing to support Town Recreation Efforts Through Additional Tax Dollars</i>		
Yes	49%	229
No	51%	238
<i>Where would you like those additional tax dollars to be spent?</i>		
Improved Facilities	21.4%	51
More Programs	17.2%	41
Both	60.5%	144
Neither	0.8%	2
<i>How much more would you be willing to pay towards improvements of facilities, more programs or both?</i>		
\$0	1.4%	3
\$1-\$9	13.7%	30
\$10-25	24.7%	54
\$26-\$50	21.9%	48
\$51-\$75	6.8%	15
\$76-\$100	31.5%	69

Table 3. How important are the following Recreation facilities?

Location	% Important/Very important	N
Playgrounds	98.6%	410
Soccer Field	96.7%	393
Walking Trails	96.7%	418
Outdoor Pool	96.6%	417
Baseball & Softball Fields	92.8%	390
Basketball Courts	92.4%	386
Tennis Courts	90.7%	386
Picnic Areas	86.9%	398
Indoor Pool	79.3%	407
Non-Athletic/Memorial Parks	75.2%	386
Skate Park	67.7%	387
Indoor Athletic Fields	67.7%	381
Flag Football Field	40.5%	376
Artificial Fields	35.1%	370

Table 4. Condition of Recreation facilities

Location	% Good/Excellent	% Needs Improvement	Don't Know about it	N
Recreation Park	69%	7.8%	14.3%	449
Tennis Courts	66.2%	3.8%	25.1%	442
Daniel R. Healy Pool	64.1%	9.3%	14%	443
Founder's Park	53.1%	3.1%	34.2%	450
Gale Park War Memorial & Park	50.6%	3.3%	34.1%	449
Kid's Park	48.4%	7.2%	28.4%	444
Recreation Office	45.7%	9.2%	17.3%	445
Park Street Common	43.5%	9%	30.1%	442
Town House Common	38.9%	1.2%	49.1%	432
Stewart Park	38.2%	1.1%	49.4%	435
Gilman Park	28.6%	13.4%	39.6%	447
Winter Street Cemetery	28.4%	6.3%	45.6%	430
Brickyard Park	28.2%	13.8%	46%	450
John C. Littlefield Memorial Skate	23%	6.5%	57.7%	444

Table 5. What program areas would you like to see expanded?

Location	%	N
Adult Fitness/Sport Programs	27.6%	163
Family Programs	26.8%	158
Summer Camps	24.7%	146
Youth Sport Programs	23.6%	139
Youth Non-Athletic Programs	18.3%	108
Educational Programs	18.3%	108

Table 6. Satisfaction with Recreation Facilities

Location	% Somewhat Satisfied or Very Satisfied	N
Location of Recreation Facilities	92.9%	338
Quantity of Recreation Facilities	89.3%	337
Town Recreation Facilities	88.2%	338
Quantity of Recreation Programs	84.9%	337
Quality of Recreation Programs	84.8%	328
Quality of Recreation Facilities	83.5%	334

<i>Table 7. Reasons preventing use of Town Recreation Facilities and Programs</i>		
Reasons	%	N
Times of programs are not convenient	17.5%	103
Class/Program is Full	15.1%	89
Lack of knowledge regarding services and programs	14.6%	86
Parks do not contain facilities/restrooms we need	14.6%	86
Hours of operation are not convenient	12.5%	74
Not enough time	10.8%	64
Lack of parking by facilities and parks	7.5%	44
Fees are too expensive	6.9%	41
Lack of quality programs	5.9%	35
Facilities not well maintained	5.3%	31
Use facilities provided by other agencies/towns	4.6%	27
Facilities lack the right equipment	2.5%	15
Accessibility	2.5%	15
Don't know where facilities are located	2.4%	14
Poor customer service by staff	2%	12
Location of facilities	1.9%	11
Poor sportsmanship at athletic events	1.2%	7
Town facilities are not close to my home	1%	6
Security is insufficient	.8%	5

TOWN OF EXETER, NEW HAMPSHIRE
(the "Issuer")

CERTIFICATE OF VOTE REGARDING AUTHORIZATION
OF BONDS AND APPROVAL OF
LOAN AGREEMENT WITH THE NEW HAMPSHIRE MUNICIPAL BOND BANK

I, the undersigned Clerk of the Issuer, hereby certify that a meeting of the Governing Board of Issuer (the "Board") was held on _____. A quorum of the Board was in attendance and voting throughout.

I further certify that there are no vacancies on the Board, that all of the members of the Board were duly notified of the time, place and purposes of said meeting, including as one of the purposes the authorization of bonds and the approval of a Loan Agreement between the New Hampshire Municipal Bond Bank (the "Bond Bank") and the Issuer.

I further certify that the following is a true copy of resolutions unanimously adopted at said meeting:

RESOLVED: That under and pursuant to the Municipal Finance Act, Chapter 33, N.H.R.S.A., as amended, the New Hampshire Municipal Bond Bank Law, Chapter 35-A, N.H.R.S.A., as amended, and other laws in addition thereto, and to votes of the Issuer duly adopted on March 10, 2015 under Articles 11 and 12 of the Warrant for the annual meeting of the Issuer there be and hereby is authorized the issuance of a \$1,291,000 Bond of the Issuer (the "Bond") which is being issued by the Issuer for the purposes of financing the replacement of culverts and associated bridge reconstruction work on Linden Street and the design and construction of sidewalks, installation of street trees and related improvements.

The Bond shall be dated as of its date of issuance, shall be in such numbers and denominations as the purchaser shall request, shall mature in accordance with the schedule set forth in Exhibit A to a certain Loan Agreement hereinafter described (the "Loan Agreement"), shall bear a net interest cost rate (as defined in the Loan Agreement) of three and one-half percent (3.50%) per annum or such lesser amount as may be determined by a majority of the Board. The Bond shall be substantially in the form set forth as Exhibit B to the Loan Agreement and otherwise shall be issued in such manner and form as the signatories shall approve by their execution thereof.

RESOLVED: That the Bond shall be sold to the Bond Bank at the par value thereof plus any applicable premium.

RESOLVED: That in order to evidence the sale of the Bond, the Treasurer of Issuer and a member of the Board are authorized and directed to execute, attest and deliver, in the name and on behalf of the Issuer, a Loan Agreement in substantially the form submitted to this meeting, which is hereby approved, with such changes therein not inconsistent with this vote and approved by the officers executing the same on behalf of the Issuer. The approval of such changes by said officers shall be conclusively evidenced by the execution of the Loan Agreement by such officers.

RESOLVED: That all things heretofore done and all action heretofore taken by the Issuer and its officers and agents in its authorization of the project to be financed by the Bond are hereby ratified, approved and confirmed.

RESOLVED: That the Clerk and the signers of the Bond are each hereby authorized to take any and all action necessary and convenient to carry out the provisions of this vote, including delivering the Bond against payment therefor.

RESOLVED: That the useful life of the project being financed is in excess of fifteen (15) years.

I further certify that said meeting was open to the public; the aforesaid vote was not taken by secret ballot nor in executive session; that notice of the time and place of said meeting was posted in at least two (2) appropriate public places within the territorial limits of the Issuer, or published in a newspaper of general circulation in said area, at least twenty-four (24) hours, excluding Sundays and legal holidays, before said meeting; that no deliberations or actions with respect to the vote were taken in executive session; and that the minutes of said meeting have been promptly recorded and have been or will be made open to inspection within one hundred forty-four (144) hours of said meeting, all in accordance with Chapter 91-A, N.H.R.S.A., as amended.

I further certify that the above vote has not been amended or rescinded and remains in full force and effect as of this date.

WITNESS my hand and seal of the Issuer this _____ day of _____, 2015.

CLERK OF ISSUER

(SEAL)

J:\WDOX\DOCS\CLIENTS\012914\103418\M2861881.DOC

=====
L O A N A G R E E M E N T
=====

AGREEMENT, dated the day of June 2015, between the New Hampshire Municipal Bond Bank, a public body corporate and politic constituted as an instrumentality of the State of New Hampshire exercising public and essential governmental functions (hereinafter referred to as the "Bank"), created pursuant to the provisions of Chapter 35-A of the New Hampshire Revised Statutes Annotated, as amended (hereinafter referred to as the "Act"), having its principal place of business in Concord, New Hampshire, and Town of Exeter (hereinafter referred to as the "Governmental Unit"):

WITNESSETH:

WHEREAS, pursuant to the Act, the Bank is authorized to loan money (hereinafter referred to as the "Loans") to the Governmental Unit and the Governmental Unit is authorized to contract with the Bank with respect to such Loans to be evidenced by its municipal bonds (as defined in the Act) to be purchased by the Bank; and

WHEREAS, the Governmental Unit has requested a loan from the Bank in the amount of \$1,291,000 (hereinafter referred to as the "Loan") and, to evidence the indebtedness to be incurred thereby, has duly authorized the issuance of its bonds in at least that principal amount (the "Municipal Bonds"), which Municipal Bonds are to be purchased by the Bank in accordance with this Loan Agreement; and

WHEREAS, the Bank has adopted or will adopt a General Bond Resolution (hereinafter referred to as the "Bond Resolution") authorizing the issuance of its bonds from time to time, a portion of the proceeds of which will be expended for the purpose of making the Loan, and will adopt a resolution authorizing the making of the Loan to the Governmental Unit by the purchase of the Municipal Bonds,

NOW, THEREFORE, the parties agree:

- 1. The following words or terms used herein shall have the following meanings:
(a) "Fees and Charges" shall mean all fees and charges authorized to be charged by the Bank for the use of its services or facilities pursuant to paragraph VIII of Section 6 of the Act.
(b) "Governmental Unit's Allocable Proportion" shall mean the proportionate amount of the total requirement in respect of which the term is used, determined by the ratio that the Loan then outstanding bears to the total of all Loans which are then outstanding, as certified by the Bank.
(c) "Loan Obligation" shall mean that amount of bonds issued by the Bank which is equal to the principal amount of the Municipal Bonds outstanding.

(d) "Maximum Interest Cost Rate" shall mean an interest cost rate 3.5% per centum per annum.

(e) "Municipal Bonds Interest Payments" shall mean the amount to be paid by the Governmental Unit pursuant to this Loan Agreement representing interest due or to become due on its Municipal Bonds.

(f) "Municipal Bonds Principal Payments" shall mean the amount to be paid by the Governmental Unit pursuant to this Loan Agreement representing principal due or to become due on its Municipal Bonds.

2. The Bank hereby agrees to make the Loan and the Governmental Unit hereby agrees to accept the Loan and to sell to the Bank the Municipal Bonds in the principal amount of the Loan. The Municipal Bonds shall bear interest from the date of their delivery to the Bank at such rate or rates per annum as will result in an interest cost rate to the Governmental Unit of the Maximum Interest Cost Rate (as calculated by the "Interest Cost Per Annum" method) or at rates per annum as will result in a lesser interest cost rate to the Governmental Unit as determined by the Bank. The interest cost rate for purposes of this Loan Agreement will be computed as if the Municipal Bonds bore interest from the delivery date of the Bank's bonds, and without regard to Sections 4 and 5 hereof which require that Governmental Unit make funds available to the Bank for the payment of principal and interest at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each respective principal and interest payment date. Subject to any applicable legal limitations, the rate or rates of interest borne by the Municipal Bonds shall be not less than the rate or rates of interest borne by the bonds issued by the Bank (for corresponding maturities) the proceeds of sale of which were used to make the Loan and to purchase the Municipal Bonds. Notwithstanding the above, the obligation of the Bank to make the Loan shall be conditioned upon receipt by the Bank of the proceeds of bonds issued by the Bank both for the purposes set forth herein and to create the reserves required by the Bond Resolution.

3. The Governmental Unit has duly adopted or will adopt all necessary votes and resolutions and has taken or will take all proceedings required by law to enable it to enter into this Loan Agreement and issue its Municipal Bonds for purchase by the Bank.

4. The Municipal Bonds Interest Payments shall be not less than the total amount of interest the Bank is required to pay on the Loan Obligation and shall be scheduled by the Bank in such manner and at such times as to provide funds sufficient to pay interest as the same becomes due on the Loan Obligation and the Governmental Unit shall make such funds available to the Bank at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each interest payment date.

5. The Municipal Bonds Principal Payments shall be scheduled by the Bank in such manner and at such times as to provide funds sufficient to pay the principal of the Loan Obligation as the same matures (based upon the maturity schedule provided by and for the Governmental Unit and appended hereto as Exhibit A) and the Governmental Unit shall make such funds available to the Bank at at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each principal payment date.

6. The Governmental Unit agrees to be obligated to pay Fees and Charges to the Bank. Such Fees and Charges, if any, collected from the Governmental Unit shall be in an amount sufficient, together with the Governmental Unit's Allocable Proportion of other monies available therefore, including any grants made by the United States of America or any agency or instrumentality thereof or by the State or any agency or instrumentality thereof, to pay on a semi-annual basis:

(a) as the same becomes due, the Governmental Unit's Allocable Proportion of the administrative expenses of the Bank; and

(b) as the same becomes due, the Governmental Unit's Allocable Proportion of the fees and expenses of the trustee and paying agents for the bonds of the Bank.

7. The Governmental Unit agrees to be obligated to make the Municipal Bonds Principal Payments scheduled by the Bank on an annual basis and agrees to be obligated to make the Municipal Bonds Interest Payments scheduled by the Bank and to pay any Fees and Charges imposed by the Bank on a semi-annual basis.

8. The Governmental Unit agrees that any loan agreements previously entered into between the Bank and the Governmental Unit in connection with loan obligations previously undertaken and presently outstanding between the Bank and the Governmental Unit, are hereby amended so as to provide that the Governmental Unit shall make such funds available to the Bank with respect to the payment of interest and principal of each such loan obligation, if any, at least thirty (30) calendar days (inclusive of Saturdays, Sundays and holidays) prior to each interest or principal payment date pertaining thereto.

9. The Bank shall not sell and the Governmental Unit shall not redeem prior to maturity any of the Municipal Bonds with respect to which the Loan is made by the Bank prior to the date on which all outstanding bonds issued by the Bank with respect to such Loan are redeemable, and in the event of any sale or redemption prior to maturity of such Municipal Bonds thereafter, the same shall be in an amount equal to the aggregate of (i) the principal amount of the Loan Obligation so to be redeemed, (ii) the interest to accrue on the Loan Obligation so to be redeemed to the next redemption date thereof not previously paid, (iii) the applicable premium, if any, payable on the Loan Obligation so to be redeemed, (iv) the costs and expenses of the Bank in effecting the redemption of the Loan Obligation, and (v) at the direction of the Bank, an amount equal to the proportionate amount of bonds so to be redeemed which were issued by the Bank with respect to the Loan Obligation and necessary to fund a portion of the reserve fund authorized by Section 11 of the Act, less the amount of monies or investments available for withdrawal from such reserve fund and for application to the redemption of such bonds issued by the Bank in accordance with the terms and provisions of the Bond Resolution, as determined by the Bank; provided, however, that, in the event the Loan Obligation has been refunded and the refunding bonds issued by the Bank were issued in a principal amount in excess of or less than the Loan Obligation remaining unpaid at the date of issuance of such refunding bonds, the amount which the Governmental Unit shall be obligated to pay under item (i) hereof shall be the amount set forth in the resolution of the Bank. In the event the Loan Obligation has been refunded and the interest the Bank is required to pay on the refunding bonds is less than the interest the Bank was

required to pay on such Loan Obligation, the amount which the Governmental Unit shall be obligated to pay under item (ii) above shall be the amount of interest set forth in the resolution of the Bank. In no event shall any such sale or redemption of Municipal Bonds be affected without the prior written agreement and consent of both parties hereto.

10. Simultaneously with the delivery to the Bank of the Municipal Bonds, which Municipal Bonds shall be in a form acceptable to the Bank, the Governmental Unit shall furnish to the Bank an opinion of bond counsel satisfactory to the Bank which shall set forth among other things, the unqualified approval of said Municipal Bonds then being delivered to the Bank and that said Municipal Bonds will constitute valid general obligations of the Governmental Unit as required by the Act. The Governmental Unit shall bear the cost of such opinion.

11. The Governmental Unit shall be obligated to notify the Bank and the corporate trust office of the trustee for the bonds of the Bank in writing at least 30 days prior to each interest payment date of the name of the official of the Governmental Unit to whom invoices for the payment of interest and principal should be addressed.

12. The Governmental Unit and the Bank agree that the Municipal Bonds Principal Payments, the Municipal Bonds Interest Payments and the Municipal Bonds or a portion thereof may be pledged or assigned by the Bank under and pursuant to the Bond Resolution.

13. The Governmental Unit agrees upon surrender to it of the Municipal Bonds by the Bank it will, at the option of the Bank, cause there to be delivered to the Bank either registered or coupon Municipal Bonds as the case may be.

14. Prior to payment of the amount of the Loan, or any portion thereof, and the delivery of the Governmental Unit's Municipal Bonds to the Bank or its designee, the Bank shall have the right to cancel all or any part of its obligations hereunder if:

(a) any representation made by the Governmental Unit to the Bank in connection with application for Bank assistance shall be incorrect or incomplete in any material respect; or

(b) the Governmental Unit has violated commitments made by it in its application and supporting document or has violated any of the terms of this Loan Agreement.

15. (a). The Governmental Unit agrees to furnish to the Bank annually as long as any of the Municipal Bonds remain outstanding such financial reports, audit reports and other financial information as the Bank may reasonably require.

(b). So long as the Governmental Unit shall constitute an obligated person within the meaning of S.E.C. Rule 15c2-12 (the "Rule") as in effect from time to time, the Governmental Unit agrees to furnish to the Bank (1) such financial information and operating data with respect to the Governmental Unit at such times and in such forms as the Bank shall reasonably request in order to comply with the provisions of the Rule, (2) when and if available, the Governmental Unit agrees promptly to provide the Bank with its audited financial statements for each fiscal year and (3) the Governmental Unit agrees to provide to

the Bank in a timely manner, notice of any of the following events with respect to the Municipal Bonds, if material:

- (a) Principal and interest payment delinquencies.
- (b) Non-payment related defaults, if material.
- (c) Unscheduled draws on debt service reserves reflecting financial difficulties.
- (d) Unscheduled draws on credit enhancements reflecting financial difficulties.
- (e) Substitution of credit or liquidity providers, or their failure to perform.
- (f) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Municipal Bonds, or other material events affecting the tax-exempt status of the Municipal Bonds.
- (g) Modifications to rights of the beneficial owners of the Municipal Bonds, if material.
- (h) Bond calls, if material, and tender offers.
- (i) Defeasance of the Municipal Bonds or any portion thereof.
- (j) Release, substitution or sale of property securing repayment of the Municipal Bonds, if material.
- (k) Rating changes.
- (l) Bankruptcy, insolvency, receivership or similar event of the Government Unit.
- (m) The consummation of a merger, consolidation, or acquisition involving the Government Unit or the sale of all or substantially all of the assets of the Government Unit, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material.
- (n) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

The Governmental Unit agrees that from time to time it will also provide notice to the Bank of the occurrence of other events, in addition to those listed above, if such other event is material with respect to the Municipal Bonds.

The Governmental Unit will provide, in a timely manner, to the Bank, notice of a failure to satisfy the requirements of this Section.

The intent of the Governmental Unit's undertaking pursuant to this Section is to facilitate the Bank's ability to comply with the requirements of the Rule. Accordingly, the Governmental Unit agrees to provide the Bank with any additional information the Bank may reasonably require in order to comply with the requirements of the Rule, as in effect from time to time.

To the extent the Rule no longer requires issuers of municipal securities to provide all or any portion of the information the Governmental Unit has agreed to provide pursuant to this Section, the obligation of the Governmental Unit to provide such information pursuant to this Section also shall cease immediately.

The sole remedy available to the Bank or to any other person for the failure of the Governmental Unit to comply with any provision of this Section shall be an action for specific performance of the Governmental Unit's obligations under this Section.

16. The Governmental Unit shall not take, or permit to be taken, any action or actions that would cause any Municipal Bond to be an "arbitrage bond" within the meaning of Section 148 of the Internal Revenue Code of 1986, as from time to time in effect (the "Code") or a "private activity bond" within the meaning of Section 141(a) of the Code or that would cause any Municipal Bond to be "federally guaranteed" within the meaning of Section 149(b) of the Code, or that would otherwise cause interest on the Municipal Bonds to become included in gross income of the recipient thereof for the purpose of federal income taxation.

The Governmental Unit shall at all times do and perform all acts and things permitted by law and necessary or desirable in order to assure that interest paid by the Governmental Unit on the Municipal Bonds shall be excluded from gross income of the recipient thereof for the purpose of federal income taxation under any valid provision of law and to assure that the Municipal Bonds shall not be "private activity bonds" within the meaning of Section 141(a) of the Code, including the preparation and filing of any statements required to be filed by the Governmental Unit in order to maintain such exclusion.

17. If any provision of this Loan Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect any of the remaining provisions of this Loan Agreement and this Loan Agreement shall be construed and enforced as if such invalid or unenforceable provision had not been contained herein.

18. This Loan Agreement may be executed in one or more counterparts, any of which shall be regarded for all purposes as an original and all of which constitute but one and the same instrument. Each party agrees that it will execute any and all documents or other instruments, and take such other actions as may be necessary to give effect to the terms of this Loan Agreement.

19. No waiver by either party of any term or conditions of this Loan Agreement shall be deemed or construed as a waiver of any other terms or conditions, nor shall a waiver of any breach be deemed to constitute a waiver of any subsequent breach, whether of the same or of a different section, subsection, paragraph, clause, phrase, or other provision of this Loan Agreement.

20. This Loan Agreement merges and supersedes all prior negotiations, representations, and agreements between the parties hereto relating to the subject matter hereof and constitutes the entire agreement between the parties hereto in respect hereof.

IN WITNESS WHEREOF, the parties hereto have executed this agreement the day and year first above written.

NEW HAMPSHIRE MUNICIPAL BOND BANK

Attest:

By _____
Secretary, NHMBB

(NHMBB SEAL)

By _____
Chairman, NHMBB Board of Directors

Attest:

By _____
Member, Board of Selectmen

By _____
Town Clerk

By _____
Town Treasurer

Town of Exeter (SEAL)

EXHIBIT A

Town of Exeter

MATURITY SCHEDULE - Level Principal (principal payment approximately the same each year) Structure

Governmental Unit's Bonds

Due	Principal Amount
8/15/2016	136,000
8/15/2017	135,000
8/15/2018	130,000
8/15/2019	130,000
8/15/2020	130,000
8/15/2021	130,000
8/15/2022	125,000
8/15/2023	125,000
8/15/2024	125,000
8/15/2025	125,000
8/15/2026	
8/15/2027	
8/15/2028	
8/15/2029	
8/15/2030	
8/15/2031	
8/15/2032	
8/15/2033	
8/15/2034	
8/15/2035	
Total Issue	\$1,291,000

**TOWN OF EXETER
CONSERVATION COMMISSION MEMORANDUM**

Date: April 16, 2015
To: Exeter Board of Selectmen
From: Kristen Murphy, Natural Resource Planner
Subject: Encroachment Agreement for Linden Commons

During the April 14th Conservation Commission meeting, the Commission discussed the proposed Encroachment Agreement between the Town of Exeter, and the abutters Breen/Bartolini.

This agreement encompasses a 0.10 acre area containing the abutter's side yard and driveway within the 21.59 acre Linden Commons Conservation Easement. Town legal counsel advised this encroachment agreement as the sole solution for resolving the encroachment because the easement has already been executed in 2011 and amending the boundary is not permitted. The Commission was gifted the 20.59 acre easement to serve as compensatory mitigation required by the NH Department of Environmental Services (NHDES) through the wetland permit issued for the Linden Commons subdivision.

Typically, the Commission, Planning Board inspector, and/or I review boundaries of conservation land prior to recommending the deed be accepted. In this occasion, we scheduled an inspection with all parties, including NHDES, but a large snowstorm prevented us from being able to confirm every marker. Review in the spring by Conservation Commission representative Pete Richardson and I revealed that pins were in fact missing. It was a length of time before the developer installed the missing pins and upon inspection, this large encroachment from the Breen/Bartolini lot was noted.

During their April 14th meeting the Commission had a detailed discussion about how this occurred and what measures have been implemented to ensure this will not occur in the future.

Following discussion, the Commission voted unanimously to recommend that the Board of Selectmen sign the encroachment agreement for Linden Commons. The Commission noted that they had not received confirmation that NHDES has been alerted by the developer to this encroachment.

Return to:

ENCROACHMENT AGREEMENT

This Agreement is dated May __, 2015 between the Town of Exeter, a municipal corporation, duly organized and existing in Rockingham County, New Hampshire, with an address of 10 Front Street, Exeter, New Hampshire 03833 (the "Town") and Patrick Breen and Sara Bartolini, with an address of 63 Linden Street, Exeter, New Hampshire 03833 ("Breen and Bartolini").

WHEREAS, the Town is the holder of a Conservation Easement over a portion of the property identified as Tax Map 95, Lot 67, located off Linden Road, Exeter, Rockingham County, New Hampshire, dated February 24, 2011 and recorded with the Rockingham County Registry of Deeds at Book 5197, Page 1038 (the "Conservation Easement").

WHEREAS, Breen and Bartolini are the owners of certain property identified as Tax Map 82 Lot 16, also known as at 63 Linden Street, Exeter, New Hampshire, as more particularly described in the deed dated June 23, 2014, recorded with the Rockingham County Registry of Deeds at Book 5540, Page 1610 (Breen/Bartolini Property").

WHEREAS, the original survey delineating the Conservation Easement for Tax Map 95, Lot 67 was incorrect and included a portion of Breen and Bartolini's Property, which Breen and Bartolini or their predecessor has owned and occupied for thirty (30) years.

WHEREAS, a lot line adjustment plan entitled, "Lot Line Adjustment Plan, Map 95, Lot 67 & Map 82, Lot 16," prepared by Jones & Beach Engineers, Inc., dated November 19, 2014, was approved and recorded with the Rockingham County Registry of Deeds as Plan D-_____ (the "Plan") to correct the lot line.

WHEREAS the Plan changes these two lots and transfers Parcel "A" to Breen and Bartolini.

WHEREAS, Contoocook River Lofts, LLC, transferred Parcel "A" to Breen and Bartolini to be consolidated with their property by deed of or near even dated, recorded herewith.

WHEREAS Breen and Bartolini wish to obtain the right to encroach upon a portion of the Conservation Easement shown as Parcel "A" on the Plan.

NOW THEREFORE, in consideration of good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

- 1 The Town hereby permits Breen and Bartolini to encroach upon a portion of the property burdened by the Conservation Easement identified as Parcel "A" on the Plan, given the existence of the encroachments for a period in excess of 20 years prior to the execution of the Conservation Easement.
- 2 Breen and Bartolini may use Parcel "A" for its existing purposes, but not introduce any new uses, which violate the Conservation Easement.
- 3 This Agreement shall inure to the benefit of, and be binding upon the parties hereto, and their respective heirs, executors, successors and assigns.
- 4 This is the entire agreement between the parties. Any changes must be made in writing and signed by both parties. Any disputes must be brought in the State of New Hampshire.

IN WITNESS WHEREOF this Agreement has been executed by the parties hereto as of the date above.

Town of Exeter, acting through its Board of
Selectmen

Julie Gilman, Chairwoman

Donald Clement, Vice Chairman,

Nancy Belanger, Clerk

Dan Chartrand, Member

Anne Surman, Member

Patrick Breen

Sara Bartolini

STATE OF NEW HAMPSHIRE
COUNTY OF ROCKINGHAM

May ____, 2015

Personally appeared the above named persons, being a majority of the members of the Board of Selectmen, in said capacity on behalf of the Town of Exeter Board of Selectmen, and acknowledged the foregoing instrument to be their free act and deed duly authorized.

Before me, _____
Justice of the Peace
My Commission Expires:

STATE OF NEW HAMPSHIRE
ROCKINGHAM COUNTY, SS

On this _____ day of May 2015, personally appeared Patrick Breen, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged that she executed the same for the purpose contained.

Notary Public
My Commission Expires:

STATE OF NEW HAMPSHIRE
ROCKINGHAM COUNTY, SS

On this _____ day of May 2015, personally appeared Sara Bartolini, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged that she executed the same for the purpose contained.

Notary Public
My Commission Expires:

INN BY THE BANDSTAND
EXETER, NEW HAMPSHIRE



Town Manager's Office

APR 20 2015

Received

April 17, 2015

Board of Selectmen
Exeter Town Office

The Inn is respectfully requesting permission from the Town to place two blue signs at the following locations:

1. 108/Portsmouth Avenue at 111/27 High Street. Telephone post next to sign for Portsmouth Avenue, and
2. Junction 111/27 Hampton Road. Telephone post next to sign for Hampton Road. *not another*

The signs, as we understand will be produced and placed at the above telephone posts by the Town's Department of Public Works. We also understand that there is a cost to make and place these signs. Please let us know and we will make a check out to the Town.

We request that the sign read: "HISTORIC INN BY THE BANDSTAND".

For any questions or clarification, you may contact us at the Inn at 772-6352.

Sincerely,

A handwritten signature in black ink, appearing to read 'Agostinho Nunes', written over a horizontal line.

Agostinho Nunes
Co-Owner

A Boutique Bed and Breakfast in Historic Downtown Exeter

List for Selectmen's meeting May 18, 2015

Abatements

Map/Lot	Location	Refund
95/64/330	70 Hilton Ave	578.53
81/22	1 Balnche Lane (late)	denial
107/1	58 Drinkwater Road	2,426.19
72/224/1	154-156 Water Street	5,624.37
72/224/2	11 Front St	denial

Intent to Cut

Map/Lot	Location
5/2	Beech Hill Road

Intent to Excavate

Map/Lot	Location
64/52	27 Cheatnut Street

Timber Tax

Map/Lot	Location	Amount
69/3	2 Hampton Road	502.38

**Town Facilities / Permits
May/June 2015**

Date of Event	Event Hours	Facility/Permit	Group	Purpose
5/7 to 10/29	2:15 PM - 6:30 PM	Swasey Parkway	Seacoast Growers Assoc.	Farmers Market
5/30	8:00 AM - 3:00 PM	Swasey Parkway	Lion's Club	Poker Scooter Run
5/31	8:00 AM - 12:00 PM	Road	Loco Sports	5K race
6/6	8:00 AM - 2:30 PM	Town Hall	GFWC	Yard Sale
6/13	7:30 AM - 12:00 PM	Road	Fire Association	Boot Drive
6/13	9:00 AM - 9:00 PM	Town Hall	Tai Chi Society	Workshop
6/14	9:00 AM - 5:00 PM	Town Hall	Tai Chi Society	Workshop
6/18	6:00 PM - 9:00 PM	Town Hall	Seacoast Photography Group	Monthly Meeting
6/18	6:00 PM - 9:00 PM	Swasey Parkway	Parks and Recreation	Summer Concert
6/22 to 6/24	5:00 PM - 8:30 PM	Town Hall	Musical Arts	Recitals
6/25	6:00 PM - 9:00 PM	Swasey Parkway	Parks and Recreation	Summer Concert
6/29	7:30 PM - 9:00 PM	Bandstand	Brass Band	Concert



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

LEGAL NOTICE EXETER PLANNING BOARD AGENDA

The Exeter Planning Board will meet on Thursday, May 28, 2015 at 7:00 P.M. in the Nowak Room of the Exeter Town Office Building, 10 Front Street, Exeter, to consider the following:

NEW BUSINESS: PUBLIC HEARINGS

The application of Tuck Realty Corp. for a site plan review of a proposal for construction of two (2) commercial buildings and two (2) multi-family residential buildings on the property located at 80 Epping Road. The subject property is located in the C-2, Highway Commercial and R-4, Multi-Family Residential zoning districts. Tax Map Parcel #55-3. Case #21506.

OTHER BUSINESS

EXETER PLANNING BOARD

Chairman, Kelly Bergeron

Please be advised that you have received this notice, as you are an abutter to the above application being considered by the Planning Board. If you have any questions, please contact the Planning & Building Department at (603) 778-0591, x 112. This meeting will also be televised on EXTV Channel 22 at 7:00 PM and at various times following the meeting.



7014 2120 0002 1467 6410

LEGISLATIVE BULLETIN

Bulletin #20

2015 Session

May 15, 2015

INSIDE THIS ISSUE:

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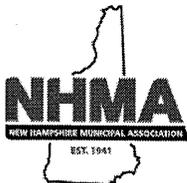
NHMA Government Affairs Contact Information

Judy A. Silva
Executive Director

Cordell A. Johnston
Government Affairs Counsel

Barbara T. Reid
Government Finance Advisor

Timothy W. Fortier
Communications & Member
Services Coordinator



25 Triangle Park Drive
Concord, NH 03301
Tel: 603.224.7447/Fax: 603.415.3090
NH Toll Free: 800.852.3358

Email: governmentaffairs@nhmunicipal.org
Website: www.nhmunicipal.org

Senate Finance Acts On Municipal Aid

This week the Senate Finance Committee began voting on budget recommendations for a number of state agencies and programs, including several affecting municipalities. As we have stated in the past several *Bulletins*, NHMA's budget priorities are to:

- restore funding for municipal highway and bridge aid, as promised when the gas tax was increased last year,
- restore the catch-up formula for the meals and rooms tax distribution to move municipalities closer to their statutory 40% share, and
- appropriate the state aid grant (SAG) funds necessary to pay the state's share of local water and wastewater projects as required by statute.

These items will be addressed by the committee within the next two weeks, and may be voted on as early as next Monday. All senators, but more importantly members of the Senate Finance Committee, need to hear from their municipal constituents **now!** The message should be very clear and concise: municipal highway and bridge aid is a public safety issue; the meals and rooms tax distribution provides property tax relief; and the SAG funding supports clean water and economic development statewide—all issues that should resonate with every legislator. Further explanations of these priorities are available in *Legislative Bulletin #18* and in NHMA's Senate budget testimony for last week's public hearing on the budget.

Action taken this week by the Senate Finance Committee directly affecting municipalities included:

- Deleting **HB 2** language that limited the payments-in-lieu-of-taxes for eighteen municipalities involved in interstate flood control compacts. The committee's intent is for the State of New Hampshire to make those municipalities whole regardless of whether the other states involved in these compacts (Massachusetts and Connecticut) honor their obligations.

Municipal Aid - continued

- Appropriating \$100,000 from Help America Vote Act (HAVA) funds to the Secretary of State's office to purchase cameras for use by municipal election officials in compliance with statutory voter photo requirements.
- Funding the Land and Community Heritage Investment Program (LCHIP) at \$3.5 million each year of the biennium (the same level as recommended by the Governor and the House).

Please talk with your senator right away, especially Finance Committee members, and let them know about the top three priorities for state aid to municipalities. Ask them to keep the state's promises and maintain its partnership with municipalities!

State Funding for Water/Wastewater Projects *Call Your Senators NOW!*

As discussed in the preceding article, the Senate Finance Committee will likely take up the issue of the state aid grants (SAG) for water and wastewater projects early next week. As **HB 1** (*i.e.*, the House version of the budget) currently stands, existing obligations, meaning projects for which state funding has already been approved by the Governor and Executive Council, are included in the budget. However, **HB 2** includes a provision to continue the existing moratorium on any new SAG funding through June, 2017. One of NHMA's policies is to eliminate the moratorium and restore full funding for the SAG program. The cost to do that is approximately \$7.2 million over the biennium, funding 60 projects in 27 municipalities statewide.

Tier 2. In the absence of lifting the moratorium, there are a number of municipalities with projects that qualified for SAG funding prior to enactment of the moratorium in 2013. These are projects that received local financing approval prior to December 31, 2008, but for one reason or another didn't "get on the list" in time when the 2014-2015 state budget was passed. One of NHMA's state budget priorities is that these qualified projects, which became known as the tier 2 projects, should be funded in the next budget. While the Governor included funding in her budget for eight tier 2 projects in 5 municipalities, the House cut all of it (\$825,933) from its budget.

Revised Tier 2. The Department of Environmental Services (DES) has now identified another 12 projects that meet the tier 2 criteria [Click here](#) for a **revised tier 2 list** which shows the original eight tier 2 projects and the additional 12 projects recently identified by DES. Funding the revised tier 2 list would require appropriations of \$949,582 in fiscal year 2016 and \$1,471,381 in fiscal year 2017.

Municipalities on the revised tier 2 list should contact their senators immediately and urge funding for all eligible tier 2 projects. These projects are now completed or near completion, and the host municipalities rightfully expect the state to fund its share of the debt payments as promised.

No Action on Accessory Dwelling Units This Session

The House Municipal and County Government Committee voted this week to retain **SB 146**, the bill that would require municipalities to allow accessory dwelling units (ADUs) as a matter of right or by special exception, and would limit the restrictions that can be imposed on ADUs. When a House committee votes to retain a bill, the question does not go to the full House; the bill stops there. Thus, **SB 146** will stay in the committee, which will study it between now and November and issue a recommendation to the full House for next year.

Meanwhile, we reported two weeks ago that the Senate Public and Municipal Affairs Committee, anticipating unfavorable action on **SB 146** in the House, had attached the language of the bill as an amendment to another bill, **HB 102**, to keep it alive. In an apparent compromise, however, the Senate passed **HB 102** this week without the amendment. We understand this was a concession in exchange for the House committee's decision to retain **SB 146**, rather than kill it, and it appears there will be no further attempts to revive the issue in the Senate. Consequently, all of the action will be with **SB 146** itself as the House committee studies it between now and November.

If you are interested in this issue, watch the [House calendars](#) between now and the fall for notice of subcommittee meetings on **SB 146**.

Vote Delayed on ZBA Procedure, Assessment Districts

We also reported two weeks ago that the Public and Municipal Affairs Committee had attached the language of **SB 141**, eliminating the requirement of a three-vote zoning board majority under RSA 674:33, III (which the House killed), to **HB 486**, the bill allowing municipalities to create special assessment districts. The Senate was scheduled to vote on the bill this week, but delayed the vote until next week because of last-minute questions about the underlying bill.

Legislative Hodgepodge

While we wait for more budget developments, let's take this opportunity to catch up on some other bills of municipal interest:

Cameras at polling places. The Senate Finance Committee this week considered and rejected suggestions that **HB 2** be amended to eliminate the requirement that moderators take photographs of voters who obtain a ballot by completing a challenged voter affidavit, rather than by showing a photo identification. The majority of committee members were not swayed by the petition signed by almost 150 local election officials urging repeal of this requirement. As noted in the budget article above, the committee did vote to include funding in the budget for the Secretary of State's office to buy photography equipment for election officials. This solves the unfunded mandate problem, although it does not solve the law's silliness.

Legislative Hodgepodge - continued

Local regulation of mining. The Senate Energy and Natural Resources Committee voted this week to recommend passage of **HB 233** and **HB 451**, two **NHMA policy bills** that would clarify the role of municipalities in regulating mining and quarrying operations. A superior court judge ruled last year that the state statute on mining and quarrying, RSA 12-E, completely preempts local ordinances and regulations, even though the statute expressly states the exact opposite. **HB 233** and **HB 451** clarify municipal authority so that the same mistake is unlikely to be made again. The committee recommended amendments that will improve both bills, and they will go to the full Senate next week or the following week.

Taxing the use of village district rights-of-way. We have not previously reported on **HB 193**, but we have followed it closely. The bill adds one sentence to RSA 52:3-a: “No town or city shall levy any fee or collect any tax for the use by any utility of roads maintained by a village district under RSA 52:1, I(m), except on the vote of the village district commissioners for remittance to the village district.” We believe this simply clarifies existing law: if the roads are maintained by a village district, and not by the city or town, it is only the village district that may tax the use of the road. The Senate passed the bill without amendment two weeks ago, so it is on its way to the Governor.

Voting on budgets in SB 2 towns. Two bills that would change the way voters in official ballot referendum (SB 2) towns vote on their budgets have been put on hold in favor of a committee to study the issues. **HB 689** would have given a town the option to vote on the default budget by official ballot in the event the proposed budget failed, and to hold one traditional-style meeting to adopt a budget if both the proposed and default budgets failed. **SB 242** would have required that any amendments to the budget adopted at the deliberative session be placed on the ballot for a separate vote in the event the proposed budget passes.

The House passed **HB 689** and the Senate passed **SB 242**, but each bill ran into significant opposition in the second chamber. In a compromise, the Senate re-referred **HB 689**, and the House Municipal and County Government Committee has recommended an amendment to **SB 242** that would gut the bill and replace it with language that creates a committee to study both issues. The committee’s charge is to study “methods of adopting a final and default budget in official ballot towns” and “methods of voting on the budget and budget amendments on the official ballot.” The committee would report its findings and recommendations for legislation by November 1. We anticipate that the House will pass the amended version of **SB 242** when it meets next.

Notice of recounts on ballot questions. **HB 133** is another bill made necessary by a state official’s misinterpretation of the law. Current law (RSA 40:4-c) establishes a process for a recount on a question that has been voted on by official ballot at town meeting, upon the written request of ten or more voters. A year ago a representative from the Attorney General’s office issued a cease-and-desist order to a town clerk who was about to conduct a recount, on the ground that she had not

Legislative Hodgepodge - continued

given notice of the date and time of the recount to the persons who had requested the recount. Of course, nothing in the existing law *requires* the giving of notice. (The clerk must notify affected candidates about an *election* recount, but that is entirely different.)

Local officials from the affected town proposed **HB 133** to clarify the law and avoid this “problem” in the future. (We might have been less conciliatory. The law was already clear--the problem was not the law, but the state’s misguided attempt to enforce it.) The bill, as passed by the Senate last week, provides that the clerk must give written notice to the first-named person on the recount petition, as well as to any other person who has requested notice in writing. Because the Senate passed a different version than the House, the House will need to decide whether to concur or request a committee of conference.

DES Proposes Rules on State Revolving Loan Fund

The Department of Environmental Services is proposing to readopt, with amendment Env-Wq 500, State Water Pollution Control Revolving Loan Fund. The Initial Proposal and Rulemaking Notice (including the Fiscal Impact Statement) for the rules are available at <http://des.nh.gov/organization/commissioner/legal/rulemaking/index.htm#pwaterq>.

The existing rules implement RSA 486:14, I, by establishing (a) the procedures and criteria applicable to eligible entities that apply for financial assistance from the state water pollution control revolving fund (CWSRF), (b) the requirements for completing projects for which financial assistance from the CWSRF is received, and (c) the process for establishing repayment requirements for the financial assistance received. The rules were amended extensively in 2009 to accommodate receipt and disbursement of federal stimulus funds, but the rules that were not part of that proceeding are scheduled to expire on May 8, 2015. The Department is thus proposing to readopt the entire chapter with amendments.

As part of the readoption, revisions are proposed to (1) add definitions for terms that are used in the rules and delete definitions of terms that are not used in the rules; (2) move statutory definitions to an appendix so rulemaking will not be required if the definitions change; (3) clarify the rules based on comments received from stakeholders and the Office of Legislative Services, Administrative Rules office on the recently-readopted Drinking Water SRF rules; (4) revise the rules as needed to reflect changes to federal law (including allowing certain non-municipal organizations and additional non-point source (NPS) pollution abatement projects, including BMPs, to be eligible) and advances in technology; and (5) add the requirements for procuring consulting engineering services that previously were in Env-Wq 600.

Revolving Loan Fund - continued

The **public hearing** is scheduled for **Thursday, June 4, 2015**, at **9:00 a.m.** in the Auditorium of the DES Offices at 29 Hazen Drive, Concord, NH. The deadline for filing written comments is **4:00 p.m. on Friday, June 12, 2015.**

Comments or questions should be directed as follows:

Beth L. Malcolm
DES Clean Water State Revolving Fund (CWSRF) Loan Program
29 Hazen Drive; P.O. Box 95
Concord, NH 03302-0095
Tel: 603-271-2978
Fax: 603-271-4821
Beth.Malcolm@des.nh.gov

Click [here](#) for the NH School Boards Association's
Legislative Bulletin.

HOUSE CALENDAR

Joint House/Senate Meetings Are Listed Under This Section

THURSDAY, MAY 21**JUDICIARY, Room 208, LOB**

10:00 a.m. Continued public hearing on **CACR 5**, relating to legal actions. Providing that taxpayers have standing to bring actions against the government.

SENATE CALENDAR**WEDNESDAY, MAY 20****ENERGY AND NATURAL RESOURCES, Room 100, SH**

9:00 a.m. Hearing on proposed amendment **2015-1677s** - establishing the traditional commercial and recreational fishing protection act, prohibiting political subdivisions from interfering with commercial and recreational operations, and relative to rulemaking by the commissioner of environmental services on certain minimal impact projects to **HB 464**, establishing the traditional commercial and recreational fishing protection act, prohibiting political subdivisions from interfering with commercial and recreational operations.

HOUSE FLOOR ACTION

There is no House floor action to report this week.

SENATE FLOOR ACTION

Thursday, May 14, 2015

HB 102, relative to consideration of warrant articles. **Passed.**

HB 463, relative to state agency communications. **Re-referred to Committee.**

HB 553-FN, relative to dealer registration privileges by a dealership management company and proof of ownership of a vehicle at the time of sale. **Passed with Amendment.**

HB 681-FN-A, (3rd New Title) establishing a fine for persons convicted of domestic violence and increasing the marriage license fee. **Passed with Amendment.**

Right-to-Know Law: Current Issues

When: June 11, 2015

Time: 7:00—9:00 p.m.

Location: 645 Old Turnpike Road, Salisbury NH

Call 800-852-3358, ext. 3350 for more information

Click [here](#) to register on-line (*free to NHMA members*)

Fundamentals of Local Welfare

Thursday, June 18, 2015

9:00 a.m.—2:30 p.m.

An informative session for municipal officials new to local welfare administration. This workshop is presented by the NH Municipal Association and the NH Local Welfare Administrators Association. Attendees will receive a copy of NHMA's 2015 edition, *The Art of Welfare Administration*.

For more information and to register online, click [here](#).



State Aid Grant Project List (As of 4/29/15)

Applicant	Project Number	Project Name	Warrant Article Date	End of Warranty Date	Estimated Eligible Project Cost	Payment Term (yrs)	SAG Eligibility	FY 16 SAG Payment	FY 17 SAG Payment
Tier 2 Delayed and Deferred Projects									
Exeter	130-10	Langdon Ave PS Improvements	3/13/2007	11/19/2009	\$443,672	7	20%	\$19,696	\$11,991
Rochester	122-11	WWTP Headworks Upgrade	6/17/2008	1/9/2013	\$1,794,869	20	20%	\$31,531	\$31,815
Portsmouth	106-13	Bartlett Area Sewer Improvements	8/5/2002	11/18/2011	\$6,818,710	20	30%	\$84,842	\$84,102
Portsmouth	106-14	Lincoln Area Sewer Separation - Contract 3A	8/5/2002	6/30/2013	\$7,624,745	20	30%	\$105,338	\$91,598
Hanover	197-04	Water Reclamation Facility Improvements	5/13/2008	4/2/2014	\$6,943,830	15	20%	\$144,683	\$139,368
Littleton	D2004-0416	Bishop Street Sanitary Sewer Infrastructure	5/26/2004	10/11/2005	\$254,831	5	30%	\$10,193	\$10,193
Littleton	D2004-0717	Bronson Street Sanitary Sewer Improvements	5/26/2004	7/25/2005	\$329,320	5	30%	\$13,172	\$13,173
Littleton	D2008-0807	Grove Street & S. Grove Street Sanitary Sewer Replacement	3/11/2008	7/25/2010	\$427,977	5	30%	\$17,119	\$17,119
Total Tier 2 Delayed and Deferred Projects					\$24,637,954			\$426,574	\$399,359
Projects with Warrant Article Before 12/31/2008 but Without SAG Application Before 7/1/2013^{1,2}									
Portsmouth	D2011-0502	Lincoln Area Sewer Separation - Contract #3B	8/5/2002	10/26/2014	\$4,660,796	20	30%	\$95,449	\$95,450
Portsmouth	D2011-1101	Cass Street Area Sewer Improvements	8/5/2002	9/7/2014	\$2,587,745	20	30%	\$52,995	\$52,995
Portsmouth	106-12	Rye Line Pump Station	10/1/2007	7/5/2010	\$1,250,000	20	30%	\$21,907	\$21,907
Nashua	D2004-0906	Primary Clarifier Rehabilitation	5/13/2008	8/14/2008	\$1,097,418	20	20%	\$14,983	\$14,983
Durham	D2010-0213	West End Sewer Improvements	12/1/2008	11/7/2011	\$345,119	20	20%	\$4,712	\$4,712
Berlin	D2011-0705	Inflow and Infiltration Reduction, Phase 1, Contract 2	12/31/2002	10/25/2013	\$776,922	20	20%	\$31,077	\$31,077
Portsmouth	D2013-D102	Lincoln Area Sewer Separation - Contract #3C	8/5/2002	4/9/2016	\$3,274,385	20	30%	\$67,057	\$67,057
Conway Village Fire District	237-04	Sewerage Improvements Program Phase II	3/15/2006	3/14/2016	\$12,093,000	20	30%	\$0	\$247,655
Lebanon	092-04 & 092-06	WWTF & Energy Evaluation Improvements, Phase II	11/7/2007	8/14/2016	\$11,200,000	20	20%	\$0	\$152,911
Berlin	111-05 & 111-06	Wastewater Treatment Facility Phase 2 Upgrade	3/17/2008	9/11/2015	\$17,200,000	20	20%	\$234,828	\$234,828
Nashua	D2012-0202	WWTF Grit System and Dewatering Upgrade	5/13/2008	11/8/2015	\$6,240,922	20	20%	\$0	\$85,206
Nashua	D2012-0605	Aeration and Secondary Clarifier Upgrade	5/13/2008	3/8/2016	\$4,632,124	20	20%	\$0	\$63,241
Total Projects with Warrant Article Before 12/31/2008 but Without SAG Application Before 7/1/2013					\$65,358,431			\$523,008	\$1,072,022
Grand Total					\$89,996,385			\$949,582	\$1,471,361

¹ Effective Date of HB 2, Chapter 144, Laws of 2013

² Known projects as of 4/29/15