

**Exeter Board of Selectmen Meeting
Monday, September 21st, 2015, 6:30 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Non Public Session
3. Bid Openings/Awards –Lincoln Street Water Lines, Ambulance
4. Public Comment
5. Minutes & Proclamations
 - a. Proclamations/Recognitions
 - b. Regular Meetings: August 24th, 2015
 - c. Special Meeting: September 8th, 2015
6. Appointments – Regional Transit Authority – Bob Hall, Arts Committee
7. Discussion/Action Items
 - a. New Business
 - i. Exeter Historical Society Lease Amendment
 - ii. Downtown Sidewalks Update
 - iii. Policy Review: Water/Sewer Abatement Policy
 - iv. CATV Franchise Agreement Renewal - Comcast
 - v. 2015 Board Goals Update
 - vi. Welfare/Human Services Discussion
 - vii. FY16 Preliminary Budget Request
 - b. Old Business-
 - i. String Bridge Project Update
 - ii. Sponsorship Policy - Parks/Recreation
8. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report
 - d. Selectmen's Committee Reports
 - e. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Julie Gilman, Chairwoman
Exeter Selectboard

Posted: 09/18/15 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



35 Bow Street
Portsmouth, New Hampshire
03801-3819

Phone: 603/431-6196

Fax: 603/431-5376

E-mail: info@cmaengineers.com

Web Site: www.cmaengineers.com

September 18, 2015

Jennifer Mates, P.E.
Assistant Town Engineer
Town of Exeter
Public Works Department
13 Newfields Road
Exeter, NH 03833

**Re: Lincoln/Winter Street Utility Improvements Project
Recommendation for Award
CMA #969**

Dear Jen:

This letter summarizes bids received for the Lincoln/Winter Street Utility Improvement Project, and recommends award. On September 14, 2015, two bids were received for the project:

Contractor	Base Bid	Bid Alternate A	Bid Alternate B	TOTAL BASE BID + ALTERNATE A (Basis for Award)
Joseph P. Cardillo & Son	\$834,567.50	\$294,150.00	\$314,040.00	\$1,128,717.50
Kingsbury Companies	\$987,050.00	\$484,160.00	\$391,420.00	\$1,471,210.00

As indicated, the low bidder is Joseph P. Cardillo & Son, Inc. of Wakefield, MA. A tabulation of these bids by bid item is attached. The Town plans to award the Base Bid and Alternate A. The bids received were competitive, and Cardillo's bid for the Base Bid and Alternate A was within 1% of the Engineer's Estimate.

We reviewed the bids and determined no irregularities or discrepancies between the total written price and the sum of each payment item price in Cardillo's bid. There is one irregularity in Kingsbury's bid: their unit individual item prices did not equate to their total for Bid Alternate B. The listed a total of \$372,620.00 but their items sum to \$391,420.00. This discrepancy does not change the ranking of bids.

As required in the bid documents, Cardillo completed and submitted the following:

- Bid Bond for 5% of the Bid Amount
- Acknowledgement of Addenda No. 1

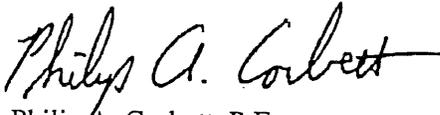
Cardillo provided information related to their equipment available and contracts at hand. Based on this information they appear to have the resources and capacity to complete this project. Cardillo has successfully and recently completed other similar projects for other municipalities. CMA Engineers contacted several of these municipalities and design engineers from these projects and all references were favorable and in total would recommend that Joseph P. Cardillo & Son is qualified to complete the work.

Based on the bids received, and our review of the bids, we recommend that award be made for the **Base Bid and Bid Alternate A** to the low bidder, **Joseph P. Cardillo & Son, Inc.**

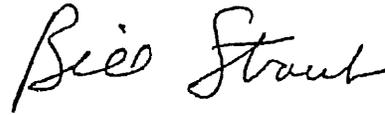
Should you have any questions, please do not hesitate to call.

Very truly yours,

CMA ENGINEERS, INC.



Philip A. Corbett, P.E.
Project Manager



William A. Straub, P.E.
Principal-in-Charge

PAC/ams

Enclosures

Cardillo Bid Proposal
Bid Tabulation



Lincoln/Winter Street Utility Improvement Project
Exeter, NH

September 14, 2015 @ 2:00PM

Engineer's Opinion of Probable Construction Cost
Base Bid

BID ITEM	EST. QTY.	UNITS	BID ITEM DESCRIPTION AND UNIT PRICE IN WORDS	CMA ENGINEERS ESTIMATE		JOSEPH P. CARDILLO & SON		KINGSBURY COMPANIES	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1.1	20	LF	Furnish and install 8" C900 PVC sewer pipe	\$90.00	\$1,800.00	\$100.00	\$2,000.00	\$600.00	\$12,000.00
1.2	20	LF	Furnish and install 10" C900 PVC sewer pipe	\$100.00	\$2,000.00	\$150.00	\$3,000.00	\$650.00	\$13,000.00
2.1	110	LF	Furnish and install 6" diameter ductile iron water main	\$75.00	\$8,250.00	\$100.00	\$11,000.00	\$140.00	\$15,400.00
2.2	40	LF	Furnish and install 8" diameter ductile iron water main	\$85.00	\$3,400.00	\$20.00	\$800.00	\$30.00	\$1,200.00
2.3	2,500	LF	Furnish and install 12" diameter ductile iron water main	\$95.00	\$237,500.00	\$125.00	\$312,500.00	\$105.00	\$262,500.00
2.4	15	EA	Furnish and install 3/4" water service connections	\$80.00	\$1,200.00	\$80.00	\$1,200.00	\$110.00	\$1,650.00
2.5	15	EA	Furnish and install 1" water service connections	\$90.00	\$1,350.00	\$90.00	\$1,350.00	\$250.00	\$3,750.00
2.6	4	EA	Furnish and install 2" water service connections	\$1,500.00	\$6,000.00	\$3,000.00	\$12,000.00	\$5,500.00	\$22,000.00
2.7	470	LF	Furnish and install 3/4" copper water service pipe	\$52.00	\$24,440.00	\$25.00	\$11,750.00	\$19.00	\$8,930.00
2.8	390	LF	Furnish and install 1" copper water service pipe	\$58.00	\$22,620.00	\$60.00	\$23,400.00	\$93.00	\$36,060.00
2.9	200	LF	Furnish and install 2" copper water service pipe	\$75.00	\$15,000.00	\$60.00	\$12,000.00	\$92.00	\$18,400.00
2.10	3	EA	Furnish and install 6" water main connections	\$500.00	\$1,500.00	\$500.00	\$1,500.00	\$2,100.00	\$6,300.00
2.11	4	EA	Furnish and install 8" water main connections	\$600.00	\$2,400.00	\$4,000.00	\$16,000.00	\$2,100.00	\$8,400.00
2.12	3	EA	Furnish and install 10" water main connections	\$750.00	\$2,250.00	\$500.00	\$1,500.00	\$750.00	\$2,250.00
2.13	1	EA	Furnish and install 12" water main connections	\$1,200.00	\$1,200.00	\$500.00	\$500.00	\$4,000.00	\$4,000.00
2.14	3	EA	Furnish and install 6" gate valve assembly	\$1,200.00	\$3,600.00	\$6,000.00	\$18,000.00	\$4,000.00	\$12,000.00
2.15	4	EA	Furnish and install 8" gate valve assembly	\$1,600.00	\$6,400.00	\$500.00	\$2,000.00	\$750.00	\$3,000.00
2.16	1	EA	Furnish and install 12" gate valve assembly	\$2,400.00	\$2,400.00	\$1,500.00	\$1,500.00	\$5,500.00	\$5,500.00
2.17	8	EA	Furnish and install 12" gate valve assembly	\$5,500.00	\$44,000.00	\$10,000.00	\$80,000.00	\$22,000.00	\$176,000.00
2.18	4	EA	Furnish and install hydrant assembly	\$61,250.00	\$245,000.00	\$100,000.00	\$400,000.00	\$52,490.00	\$209,960.00
2.19	1	LS	Furnish and install temporary potable water system	\$2.00	\$2.00	\$0.25	\$0.25	\$3.00	\$3.00
2.20	830	SF	Furnish and install 2" thick rigid polystyrene insulation	\$400.00	\$332,000.00	\$80.00	\$66,400.00	\$2,500.00	\$2,075.00
3.1	8	EA	Exploratory test pit excavation	\$140.00	\$1,120.00	\$50.00	\$400.00	\$150.00	\$1,200.00
3.2	30	CY	Ledge removal including disposal (MIN \$80/CY, MAX \$140/CY)	\$15.00	\$450.00	\$10.00	\$300.00	\$5.00	\$150.00
3.3	50	CY	Temporary roadway stabilization gravels	\$35.00	\$1,750.00	\$20.00	\$1,000.00	\$25.00	\$1,250.00
3.4	3,770	LF	Trench patch (3" thick pavement & 12" thick base gravels)	\$25.00	\$94,250.00	\$18.00	\$67,860.00	\$40.00	\$150,800.00
3.4A	100	LF	Trench patch (2" thick pavement & 12" thick base gravels)	\$150.00	\$15,000.00	\$200.00	\$20,000.00	\$200.00	\$20,000.00
3.5	20	TON	Furnish and install hot bituminous pavement, hand method	\$60,000.00	\$1,200,000.00	\$60,000.00	\$1,200,000.00	\$150,000.00	\$3,000,000.00
4.1	1	LS	Mobilization, project setup and demobilization (not to exceed 8% of total base bid)	\$20,000.00	\$20,000.00	\$17,000.00	\$17,000.00	\$15,000.00	\$15,000.00
4.2	1	LS	Prepare a Traffic Control Plan/Maintenance of Traffic in accordance with the Traffic Control	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4.3	1	ALLOW	Uniformed officer for traffic control (Allowance)	\$22.00	\$22.00	\$20.00	\$20.00	\$28.00	\$28.00
4.4	1,400	HR	Uniformed flagger for traffic control	\$50.00	\$70,000.00	\$5.00	\$7,000.00	\$30.00	\$42,000.00
4.5	100	LF	Remove and dispose of Asbestos Cement pipe	\$15,000.00	\$1,500,000.00	\$15,000.00	\$1,500,000.00	\$15,000.00	\$1,500,000.00
4.6	1	ALLOW	Fuel Adjustment for Asphalt Escalation (Allowance)	\$3,800.00	\$3,800.00	\$2,000.00	\$2,000.00	\$10,000.00	\$10,000.00
4.7	1	LS	Develop, implement, and maintain an erosion control/dust control plan	\$4,800.00	\$4,800.00	\$15,000.00	\$15,000.00	\$60,000.00	\$60,000.00
4.8	1	LS	Site work, cleanup & restoration (Section 02100)	\$15.00	\$15.00	\$20.00	\$20.00	\$26.00	\$26.00
4.9	260	LF	Remove and reset granite curb	\$0.50	\$130.00	\$0.50	\$130.00	\$1.50	\$390.00
4.10	1,200	LF	Retroreflective paint marking, 4" line	\$2.50	\$3,000.00	\$1.00	\$1,200.00	\$4.50	\$5,400.00
4.11	1,200	LF	Retroreflective paint marking, 12" line	\$5.00	\$6,000.00	\$2.00	\$2,400.00	\$7.00	\$8,400.00
4.12	80	LF	Retroreflective paint marking, 18" line	\$10.00	\$800.00	\$10.00	\$800.00	\$12.00	\$960.00
4.13	100	SF	Retroreflective thermoplastic paint marking, symbol	\$10.00	\$1,000.00	\$10.00	\$1,000.00	\$12.00	\$1,200.00
TOTAL BID					\$767,470.00		\$834,567.50		\$987,050.00

BID ITEM	EST. QTY.	UNITS	BID ITEM DESCRIPTION AND UNIT PRICE IN WORDS	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bid Alternate A - Winter & Main Street							
BID ITEM DESCRIPTION AND UNIT PRICE IN WORDS				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
A2.1	35	LF	Furnish and install 6" diameter ductile iron water main	\$75.00	\$2,625.00	\$200.00	\$7,000.00
A2.2	1,250	LF	Furnish and install 8" diameter ductile iron water main	\$80.00	\$100,000.00	\$100.00	\$125,000.00
A2.3	18	EA	Furnish and install 3/4" water service connections	\$800.00	\$14,400.00	\$700.00	\$12,600.00
A2.4	1	EA	Furnish and install 1" water service connection	\$900.00	\$900.00	\$800.00	\$800.00
A2.5	1	EA	Furnish and install 2" water service connection	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
A2.6	450	LF	Furnish and install 3/4" copper water service pipe	\$20.00	\$9,000.00	\$20.00	\$9,000.00
A2.7	25	LF	Furnish and install 1" copper water service pipe	\$38.00	\$950.00	\$30.00	\$750.00
A2.8	15	LF	Furnish and install 2" copper water service pipe	\$75.00	\$1,125.00	\$50.00	\$750.00
A2.9	5	EA	Furnish and install 6" water main connections	\$600.00	\$3,000.00	\$100.00	\$500.00
A2.10	5	EA	Furnish and install 8" water main connections	\$750.00	\$3,750.00	\$100.00	\$500.00
A2.11	5	EA	Furnish and install 10" water main connections	\$1,000.00	\$5,000.00	\$100.00	\$500.00
A2.12	2	EA	Furnish and install 6" gate valve assembly	\$1,200.00	\$2,400.00	\$800.00	\$1,600.00
A2.13	10	EA	Furnish and install 8" gate valve assembly	\$1,600.00	\$16,000.00	\$1,000.00	\$10,000.00
A2.14	2	EA	Furnish and install hydrant assembly	\$5,500.00	\$11,000.00	\$10,000.00	\$20,000.00
A2.15	1	LS	Furnish and install temporary potable water system	\$31,250.00	\$31,250.00	\$35,000.00	\$35,000.00
A2.16	1,400	SF	Furnish and install 2" thick rigid polystyrene insulation	\$2.00	\$2,800.00	\$0.25	\$350.00
A3.1	2	EA	Exploratory test pit excavation	\$400.00	\$800.00	\$300.00	\$600.00
A3.2	20	CY	Ledge removal including disposal (MIN \$80/CY, MAX \$140/CY)	\$140.00	\$2,800.00	\$80.00	\$1,600.00
A3.3	1,790	LF	Furnish and install trench patch (3" thick pavement & 12" thick base gravels)	\$35.00	\$62,650.00	\$20.00	\$35,800.00
A3.4	20	TON	Furnish and install hot bituminous pavement, hand method	\$150.00	\$3,000.00	\$200.00	\$4,000.00
A4.1	1	LS	Mobilization, project setup and demobilization (not to exceed 8% of total base bid)	\$29,000.00	\$29,000.00	\$13,000.00	\$13,000.00
A4.2	1	LS	Prepare a Traffic Control Plan/Maintenance of Traffic in accordance with the Traffic Control	\$10,000.00	\$10,000.00	\$2,000.00	\$2,000.00
A4.3	1	ALLOW	Uniformed officer for traffic control (Allowances)	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
A4.4	600	HR	Uniformed flagger for traffic control	\$22.00	\$13,200.00	\$20.00	\$12,000.00
A4.5	1	LS	Develop, implement, and maintain an erosion control/dust control plan	\$2,500.00	\$2,500.00	\$500.00	\$500.00
A4.6	1	LS	Site work, cleanup & restoration (Section 02100)	\$4,800.00	\$4,800.00	\$2,500.00	\$2,500.00
A4.7	180	LF	Remove and reset granite curb	\$15.00	\$2,700.00	\$20.00	\$3,600.00
TOTAL BID					\$353,250.00		\$294,150.00
							\$484,760.00

BID ITEM	EST. QTY.	UNITS	BID ITEM DESCRIPTION AND UNIT PRICE IN WORDS	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Bid Alternate B - Tremont & Daniel Street									
GMA ENGINEERS/ESTIMAJE				UNIT PRICE	TOTAL	JOSEPH P. CARDILLO & SON			
B1.1	3	EA	Remove and dispose of sewer manholes	\$500.00	\$1,500.00	\$1,000.00	\$3,000.00	\$1,000.00	\$3,000.00
B1.2	3	CY	Furnish and install flowable fill in existing sewer main	\$200.00	\$600.00	\$1,000.00	\$3,000.00	\$1,000.00	\$3,000.00
B1.3	130	LF	Furnish and install 6" PVC SDR 35 sewer service connections	\$70.00	\$9,100.00	\$3.00	\$390.00	\$3.00	\$390.00
B1.4	260	LF	Furnish and install 8" PVC SDR 35 sewer service connections	\$85.00	\$22,100.00	\$75.00	\$19,500.00	\$90.00	\$23,400.00
B1.5	20	LF	Furnish and install 8" C900 PVC sewer pipe	\$90.00	\$1,800.00	\$75.00	\$1,500.00	\$60.00	\$1,200.00
B1.6	5	EA	Furnish and install cast iron covers for sewer service cleanouts	\$250.00	\$1,250.00	\$50.00	\$250.00	\$40.00	\$200.00
B1.7	3	EA	Furnish and install standard 4' diameter sewer manholes	\$4,000.00	\$12,000.00	\$6,000.00	\$18,000.00	\$4,000.00	\$12,000.00
B1.8	2	EA	Field core sewer manholes (4' - 15" diameter pipe) including pipe connection system	\$7,500.00	\$15,000.00	\$2,000.00	\$4,000.00	\$1,000.00	\$2,000.00
B1.9	75	LF	Furnish and install 12" R.C. pipe, 2000D	\$75.00	\$5,625.00	\$70.00	\$5,250.00	\$80.00	\$6,000.00
B1.10	1	EA	Furnish and install 4' catch basin type B	\$3,000.00	\$3,000.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
B2.1	930	LF	Furnish and install 6" diameter ductile iron water pipe	\$75.00	\$69,750.00	\$100.00	\$93,000.00	\$125.00	\$116,250.00
B2.2	12	EA	Furnish and install 3/4" water service connections	\$800.00	\$9,600.00	\$800.00	\$9,600.00	\$2,000.00	\$24,000.00
B2.3	4	EA	Furnish and install 1" water service connections	\$900.00	\$3,600.00	\$900.00	\$3,600.00	\$2,700.00	\$10,800.00
B2.4	220	LF	Furnish and install 3/4" copper water service pipe	\$22.00	\$4,840.00	\$25.00	\$5,500.00	\$26.00	\$5,720.00
B2.5	60	LF	Furnish and install 1" copper water service pipe	\$58.00	\$3,480.00	\$35.00	\$2,100.00	\$50.00	\$3,000.00
B2.6	2	EA	Furnish and install 6" gate valve assembly	\$12,000.00	\$24,000.00	\$10,000.00	\$20,000.00	\$15,000.00	\$30,000.00
B2.7	1	EA	Furnish and install hydrant assembly	\$23,750.00	\$23,750.00	\$30,000.00	\$30,000.00	\$10,000.00	\$10,000.00
B2.8	1	LS	Furnish and install temporary potable water system	\$400.00	\$400.00	\$300.00	\$300.00	\$5,000.00	\$5,000.00
B3.1	2	EA	Exploratory test pit excavation	\$55.00	\$110.00	\$20.00	\$40.00	\$22.00	\$44.00
B3.2	545	LF	Furnish and install trench patch (3" thick pavement & 12" thick base gravels)	\$150.00	\$81,750.00	\$200.00	\$109,000.00	\$200.00	\$109,000.00
B3.3	10	TON	Furnish and install hot bituminous pavement, hand method	\$90.00	\$900.00	\$125.00	\$1,250.00	\$150.00	\$1,500.00
B3.4	220	TON	Furnish and install hot bituminous pavement - machine method	\$200.00	\$44,000.00	\$35.00	\$7,700.00	\$26.00	\$5,720.00
B3.5	1,260	SY	Furnish and install roadway base gravels (P)	\$5,000.00	\$6,300.00	\$5,000.00	\$6,300.00	\$10,000.00	\$12,600.00
B4.1	1	LS	Prepare a Traffic Control Plan/Maintenance of Traffic in accordance with the Traffic Control	\$22.00	\$22.00	\$20.00	\$20.00	\$28.00	\$28.00
B4.2	200	HR	Uniformed flagger for traffic control	\$3,000.00	\$600,000.00	\$1,000.00	\$200,000.00	\$3,000.00	\$600,000.00
B4.3	1	LS	Develop, implement, and maintain an erosion control/dust control plan	\$3,800.00	\$3,800.00	\$3,000.00	\$3,000.00	\$24,000.00	\$24,000.00
B4.4	1	LS	Site work, cleanup & restoration (Section 02100)						
TOTAL BID					\$2,699,970.00		\$3,140,400.00		\$3,914,420.00

BASE BID \$987,405.00
ADD ALT A \$484,160.00
BASE BID + ADD ALT A \$1,471,565.00

ADD ALT B \$334,567.50
BASE BID \$294,850.00
BASE BID + ADD ALT A \$1,128,717.50

ADD ALT B \$314,040.00
BASE BID \$269,970.00
BASE BID + ADD ALT A + ADD ALT B \$1,390,690.00

BASE BID \$767,470.00
ADD ALT A \$353,250.00
BASE BID + ADD ALT A \$1,120,720.00

ADD ALT B \$269,970.00
BASE BID + ADD ALT A + ADD ALT B \$1,390,690.00

Draft Minutes

Exeter Board of Selectmen

August 24, 2015

1. Call Meeting to Order

Vice Chair Don Clement called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Selectman Dan Chartrand, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Chairwoman Julie Gilman was absent. Town Manager Russell Dean was also present.

2. Board Interview – Arts Committee

The Board had conducted a 6:50 pm interview with Joanne Campbell for the Exeter Arts Committee.

3. Bid Openings/Awards – Public Safety Complex Boiler Replacement

Mr. Dean said that the DPW made a recommendation of Palmer & Sicard to be awarded the bid. There is a memo from Kevin Smart to that effect in the packet.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger that the BOS award the job of replacing the Public Safety Complex Boiler to Palmer & Sicard, Inc. in the amount of \$84,900. Motion carried – all in favor.

Mr. Dean also said that the Fire Department is looking for a new ambulance. The RFP is in the packet. He just wanted the Board to be aware of this for September 21st as it is an EMS revolving fund purchase.

4. Public Comment

There was no public comment.

5. Minutes and Proclamations

a. Proclamations/Recognitions

None.

b. Regular Meetings: August 10, 2015

Selectwoman Surman had an amendment to Page 3, changing the second to the last paragraph to read "Selectwoman Surman said she is in favor...".

Vice Chair Clement had an amendment to Page 6, paragraph 3, changing the first sentence to "Vice Chair Clement asked when Wright-Pierce needs an answer."

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the August 10, 2015 BOS minutes with the two amendments mentioned. Motion carried – all in favor.

6. Appointments

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to rescind the Motion appointing Sharon Marcella Marston to the Exeter Arts Committee because the term was wrong. Motion carried – all in favor.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to appoint Sharon Marcella Marston to the Exeter Arts Committee with a term to expire April 30, 2018. Motion carried – all in favor.

7. Discussion/Action Items

a. New Business

i) 2015 Property Revaluations

Mr. Dean said the town was due under State Law to revalue. The last time it was done was in 2010.

Scott Marsh said the revaluation has been recently completed. The town valuations have increased by an average 3%. A preliminary analysis has been done. Selectwoman Surman asked about it being a new process to meet with Mr. Marsh and discuss your revaluations, i.e. if you think an error was made. Mr. Marsh said it was common to have a couple week period to set up appointments and correct any changes.

Vice Chair Clement said he would like to know more about criteria about how they came up with their new assessments. Mr. Marsh said there are various fields in the assessing programs like style of home, quality, heating, flooring, and location. They are all taken into consideration in the computer system that it used. Vice Chair Clement asked how the values are computed. Mr. Marsh said it is based on the market. A lot of this is market driven. Vice Chair Clement said there are assessments now on paved driveways. He said they are marked small, medium and large and asked if this is new. Mr. Marsh said it is. Vice Chair Clement asked about a manufactured housing property driveway. Mr. Marsh said it is built into the land owner. Selectman Chartrand asked if it was looked at like commercial and Mr. Marsh said yes, they are. Vice Chair Clement asked if there is a chance of a tax rate decrease because of the

reevaluation increase. Mr. Dean said they should see around a flat rate or a small decrease, but they have to see what the final numbers will be.

Mr. Marsh said that if anyone has any questions on any revaluations, to please contact him.

ii) WWTF Facility Option Review

Mr. Dean said there is a letter in the packet from Bob Kelly talking about the Wastewater Treatment Plant options. He also said Wright-Pierce has written letters to EPA to see where they stand on the options, and have heard back from them. They are included in the packet.

Vice Chair Clement said he was reluctant to vote on this tonight, as they did not have a full Board.

Ed Leonard, from Wright-Pierce, said the response letter from EPA was a good one. He said they have been advancing the design, but cannot issue a report until they received a decision from the Board on an option. They are already behind schedule. They may have to ask for a time extension for the end, beginning, or both. They need a decision, but also need it to be the right one.

Selectman Chartrand agreed with Vice Chair Clement, as this is an important decision. He said he looked over all the correspondence and is struggling with making a decision, but is going to pursue option 3.

Selectwoman Surman agreed that option 3 is the way to go. She is glad the correspondence came through with EPA. She wasn't sure the AOC requirements would be met with phasing. Mr. Leonard said the AOC has a number of requirements, but said the model predicts all the requirements will be met.

Vice Chair Clement said if they take a vote and go one way, will the EPA be happy with that decision. Mr. Leonard said they will be going back to extend the time frame out.

Selectman Chartrand said in pursuing option 3, it may be that the O & M costs might be decreased.

Jennifer Perry said that in the next month they will bring on an engineering team and said there will be a rigorous process to go through.

Bob Kelly said he also looked at the carrying costs of the facility while they are not being used. There are approximately \$500,000/year of costs that don't necessarily need to be built. EPA said they would look at a delay if they were going a regional option. He said they just need

to take whatever amount of time possible and get the right answer. He urged the Board to engage in as many conversations with EPA as possible.

Vice Chair Clement said it is their responsibility to get the town to understand the details here and get on board. He asked if they are hurting the timeframe if the Board didn't vote tonight. Ms. Perry said the magnitude of the decision is so big that if the Board takes two more weeks it is not a deal breaker. However, she did remind everyone that the Administrative Order says there is a June 2016 start date. She asked the Board when their next meeting will be, as the holiday is coming up. The Board said they will check their schedule to try to get together for a Special Meeting to discuss this matter. Mr. Dean said as they get closer to the decision, the Board needs to think about permit renewals.

iii) Report on String Bridge – Hoyle Tanner

Sean James, from Hoyle Tanner, gave a PowerPoint presentation. He said the bridges of subject are two concrete bridges at Exeter/Squamscott Rivers. The bridges are both inspected by NHDOT bi-annually. The NHDOT Municipal Bridge Aid Program provides 80% reimbursement, 20% town share. It is a state-level program. The process includes a Section 106 review. He then talked about inspection findings. The bridge railing is generally in good condition. The concrete wing walls are in poor condition. The roadway pavement is in poor condition. He talked about putting all utilities so they go across both bridges. The bridges are in the Municipal Bridge Aid Program for FY15. Anticipated construction will start in 2016. They are currently in the preliminary design and permitting phase.

Selectman Chartrand asked if since they are just rehabilitating, there is no option for expansion. Mr. James said no, they are at width capacity now.

Selectwoman Surman and Selectwoman Belanger thanked Mr. James for his presentation and said they are happy this project is happening.

Vice Chair Clement asked how long the bridge will be closed for construction. Mr. James said they haven't finalized that, but around 6-8 months. Vice Chair Clement asked if they go into construction on this in 2016, and do dam removal, is there going to be a conflict. Ms. Perry said they have thought about it and it is a concern, but not a big one.

Art Baillargeon asked if there will be any lights on the sidewalks side of the bridges. He said the current ones have been missing for years. Jennifer Mates said it will mimic what is on Great Bridge, so yes there will be lights.

iv) Involuntary Lot Merger – 1 Little Pine Lane

Aaron Brown, from Atrio Properties, spoke on behalf of Carl and Pamela Pufahl, who were there to apply for restoration of an involuntary merged lot. Mr. Brown said the property is serviced by town water and sewer. There are no wetlands issues. The drainage goes away from the property. The re-established lot would be vacant. Selectman Chartrand said given Doug Eastman is comfortable with this, he was too. Selectwoman Surman asked if they will build on the separate lot. Mr. Brown said yes.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve the Application for Restoration of Involuntarily Merged Lots for tax map parcel 86/72. Motion carried- all in favor.

v) Epping Road Tank Maintenance Request - DPW

Mr. Dean said at the last BOS meeting Ms. Perry talked about THM issues and said one proposed solution as to embark on an intense tank cleaning. This work is not included in the 2015 water budget, but it is seen as urgent. If the Board approves this, he asked for it to be approved in the full amount with the timing. There is \$800,000 in the water fund as of 6/30/15. They can approve as an expenditure from the water fund reserves.

Jen Perry said there were also coliform hits in the tank, as well as the THM issues. There are very elevated water temps and a non-detectable level of chlorine. There is growth on the side of the tank and sediments which is from not having enough chlorine. There is not a boil order in place, but this is something that needs to be taken seriously. She is proposing a tank mechanical mixer to prevent stratification and mix the water.

Selectwoman Surman asked if there was some kind of regular maintenance schedule for the tanks when they were built. Ms. Perry said they knew there was some sediment in the tank and said they had planned to do this next year.

Vice Chair Clement said he had no issue with taking money out of reserves.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve the use of \$53,287 from the water reserves fund for maintenance and tank cleaning, disinfection, and mix distillation on the Epping Road water tank. Motion carried – all in favor.

vi) 2015 Board Goals Update

The Board agreed they would wait on this until Chairwoman Gilman was present.

b. Old Business

i) Sponsorship Policy – Parks/Recreation

Mr. Dean said he took the last policy and worked with it. They made some changes and shortened it a bit. There is a need to have a codification when doing sponsorships in Parks & Rec. He said they tried to work it so not JUST banners were covered. There is also a clause which talks about the approval process. He also added responsibilities of the sponsor and an annual renewal for sponsorships.

Selectwoman Surman said she thought a big concern was they didn't want banners. She is concerned about the banners. She said they are back doing advertisements and not sponsorships.

Selectwoman Belanger said she has no issues with the banners. 3.3 on the draft says banners are proposed to be at the Rec Dept on the fence. She also asked for clarification on Page 5, "Naming Rights". Mr. Dean said that is for renaming a structure.

Selectman Chartrand said he was content with the policy.

Vice Chair Clement said he never had a problem with the original sponsorship policy. The problem he had was with Convenient MD. He said this draft has evolved into much more than a sponsorship agreement. He has some issues with how they accept sponsors. He didn't think "Naming Rights" was a good idea. He could go back to the original policy.

Mr. Dean said they don't have anything today about how they accept sponsorships.

Selectwoman Surman asked if the BOS can override the zoning ordinance. Vice Chair Clement said they could not.

Selectwoman Belanger said the right of refusal language is important. She asked if it was possible to put banners on warrant article to get a town vote. She said this draft can open up opportunities for funding.

ii) UAS Policy – EXTV/IT/Fire

Mr. Dean said they have the original policy that Andy Swanson went over at the last meeting. Selectwoman Surman has gone through and made some edits. Mr. Dean said in response to an air space regulation questions, 84'-500' in the air is public domain space.

Vice Chair Clement said they are going to invariably film someone's property without consent. He said they need to look at want versus need.

Brian Comeau, Fire Chief, showed his support for the policy and the technology. He plans on using the device for rail accidents/incidents. Selectwoman Belanger asked how quickly the footage is available. Mr. Swanson said it is instant. Mr. Comeau said they can set it up so they can view on an iPad.

The Board decided they would continue the discussion when Chairwoman Gilman was present.

8. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

None.

b. Permits & Approvals

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve the application for use of the Town Hall by Rebecca Pawling for a New Heights lecture on October 15, 2015 and April 7, 2016 from 5-8:30pm. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean talked about the following, which was included in the packet:

- work continues on the town wide facilities plan
- the town received notice from FEMA that it will be reimbursed \$71,767 to offset the costs of the winter storms
- planning review process
- a monthly EDC meeting on August 11
- met with Great Bay water keeper Jeff Barnum on August 11 to review where the town was regarding the new WWTF
- Welfare/Human Services is ongoing
- budget preparation for FY16

He also went over three Citizen requests/complaints.

d. Selectmen's Committee Reports

Vice Chair Clement forwent his report.

Selectman Chartrand forwent his report.

Selectwoman Surman forwent her report.

Selectwoman Belanger talked about a Conservation Committee meeting on August 11. She also said the TIF Advisory Committee met and went over some basic goals.

e. Correspondence

The following correspondence were included in the packet:

- a letter from International Institute of Municipal Clerks
- an email from Jen Mates about Portsmouth Ave lane striping
- a letter from NHDOT about the Exeter Highway Block Grant Aid
- a letter from Exeter Business Park Condo Assoc.
- a list of maintenance costs and the portion allocated to the Town of Exeter.

9. Review Board Calendar

The next BOS meeting will be potentially September 8, 2015, and will only be dedicated the WWTF discussion.

10. Adjournment

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to adjourn the meeting at 10:06pm. Motion carried – all in favor.

Respectfully submitted,

Nicole Piper,

Recording Secretary

DRAFT MINUTES

BOARD OF SELECTMEN MEETING

MINUTES

September 8, 2015

SPECIAL MEETING WITH WATER/SEWER ADVISORY COMMITTEE

1. Call Meeting to Order

Chairwoman Gilman convened the Board of Selectmen at 6:30 p.m. in the Nowak Room of the Town Offices. Also present were Selectwoman Anne Surman, Selectman Dan Chartrand, Vice Chair Selectman Don Clement, and Selectwoman Nancy Belanger. Town Manager Russell Dean was also present. The Water Sewer Advisory Committee was represented at the meeting by Paul Scafidi, Gene Lambert, Bob Kelly, and Dave Michaelson.

Chairwoman Gilman opened the meeting by describing this was a joint meeting between the two groups to hopefully come to a consensus about moving ahead with a new wastewater facility. Many options have been studied and now is the time to move forward.

Ed Leonard from Wright-Pierce was present and reviewed the various options again with the Board. The two latest options were option 3, a 'build now' option which was 4.6 million dollars greater in cost than option 6, a phased option where a third tank would be built at a future date.

Mr. Kelly described how the water sewer committee includes engineers and part of their reasoning revolved around having tanks in option 3 that would not be used.

Mr. Scafidi said 15 years from now no one knows what will be needed. It would be good to save ratepayers money now.

Mr. Lambert commented on his history working at the Mill with their wastewater plant. He discussed gallon reductions that were accomplished that equaled cost savings. He doesn't see additional maintenance and operating costs as something the Town should take on now given the project cost.

Chairwoman Gilman asked for public comments.

Brian Griset commented that the savings would be in both principal and interest. He estimates an immediate reduction of \$200,000 in proposed rates plus yearly interest. This capacity won't be used for ten or fifteen years. We are paying interest on a capital project for ten years for capacity that wouldn't be used. Eight years would mean \$800,000 in savings. Fifteen years would be 1.5 million that could be added to future additional costs. He hopes the Board supports option 6 because it would save 2 million dollars.

Selectman Chartrand had reservations about option 6 but now is understanding our permitted capacity would not be reduced. He has talked with Mr. Kelly and now backs option 6. The fiscal steward says option 6 is it.

Selectman Clement asked Ed Leonard about operating costs. Mr. Leonard described the differences in O&M cost at the 20th year versus today. There would be a lower O&M cost today versus the 20th year. The difference between year 1 and year 20 for either option is about \$170,000 per year in savings. Labor is fixed, debt service is fixed. Heating bills are variable based on weather. Each option is

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estimated at being within 20-25K of each other. The cost of running the third tank is not factored in to the operating costs but could have an impact if not used.

Selectman Clement has also talked with Mr. Kelly and others and at this point he is ready to pursue option 6 the phased approach.

Selectwoman Belanger said the things tonight have reinforced her opinion that option 6 is preferred.

Selectwoman Surman asked about risks of option 6 versus option 3. Mr. Leonard discussed that if you build less than what you are rated for it could have an impact. EPA was contacted and asked to provide feedback and gave a pretty positive response. In the five to ten year horizon, it will allow things with EPA to play out. As long as there are not significant changes in staffing at DES and EPA, it is a reasonable approach. The risk is there may be some argument around the 2023 time frame about capacity. You may have to build the third tank sooner than you would like.

Selectwoman Surman asked the Board about paying for the project solely out of sewer rates. Mr. Kelly added that the Water Sewer Committee had talked about it, and their recommendation into the facilities plan was to potentially include taxpayers as part of paying for the plant. The new plant benefits the whole town, not just the ratepayers. They recommend not taking anything off the table. Selectman Clement suggests this is a separate discussion, this is a big decision tonight on the plant.

Chairwoman Gilman states she is in agreement with all regarding the option 6. She feels this has been a good process and can move ahead.

Selectman Chartrand moved that the Exeter Selectboard instruct the town manager and the Department of Public Works to move forward with option 6 the phased approach for the building of a new wastewater plant. Selectwoman Belanger seconded. The motion carried unanimously.

Selectman Clement mentioned now we move ahead to public relations.

2. Adjournment

Selectman Chartrand moved to adjourn. Selectwoman Surman seconded. Motion carried. The Board stood adjourned at 6:55 p.m..

Respectfully submitted,

Russell Dean
Town Manager

Appointments – September 21st, 2015

Arts Committee

Move the Board appoint Joanne Campbell to the Exeter Arts Committee with a term expiring April 30, 2018.

NH Rail Transit Authority

Move the Board appoint Bob Hall to continue as the Selectboard representative to the New Hampshire rail transit authority.



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

September 1, 2015

Ms. Julie Gilman
Chairman, Board of Selectmen
10 Front Street
Exeter, NH 03833

Dear Chairman Gilman:

As you know, Governor Maggie Hassan recently signed SB 63 into law relative to the membership of the board of directors for the New Hampshire Rail Transit Authority. This law eliminated the previous board structure and established a nine member board of directors as the governing body and a 28 member advisory board to provide a state-wide perspective of passenger rail needs to the Authority.

A designee of the town of Exeter Board of Selectmen is a duly authorized member of the advisory board. Under the previous law, Robert Hall was the Board of Selectmen's designee to the board. I am requesting that you please let me know at your earliest convenience if you would like Mr. Hall to continue in that role on the advisory board or if you would like to designate somebody else to fill that role.

If you have any questions or need further information, please feel free to contact me at PHerlihy@dot.state.nh.us or 603-271-2449.

Sincerely,

Patrick C. Herlihy
Director of Aeronautics, Rail and Transit

3 (b) That insurance liability, both indemnity and casualty, will be separately carried by Lessor and Lessee, with a specific listing and identification of the town's property, other than land and building, as set forth in Appendix B; the lessee will be responsible for obtaining building insurance in at least the amount recommended for the leased building by an insurance agent acceptable to the Town and subject to periodic review as determined by such agent. The Lessee shall be responsible for the determination of procurement of insurance for Lessee's contents in the leased building. A certificate of insurance shall be provided to the Lessor, naming the Town of Exeter as co-insured, on the anniversary date of coverage each year.

3 (b) That insurance liability, both indemnity and casualty, will be separately carried by Lessor and Lessee. A copy of the Lessee's indemnity and casualty insurance and the Lessor's insurance covering the property ~~property, other than land and building, as set forth in~~ is attached to this lease as Appendix B; ~~the lessee will be responsible for obtaining building insurance in at least the amount recommended for the leased building by an insurance agent acceptable to the Town and subject to periodic review as determined by such agent.~~ The Lessee shall be responsible for ~~the determination of procurement of insurance for insuring~~ Lessee's contents in the leased building. A certificate of insurance **confirming these coverages** shall be provided to the Lessor, naming the Town of Exeter as co-insured, on the anniversary date of coverage each year.

POLICY ON WATER & SEWER ADJUSTMENTS

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem rests with the Town's system. However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release.

Adjustment Determination Procedure:

1. All customer requests to abate any portion of a metered water bill that is unusually high due to unpreventable leakage shall be reviewed by Town staff on a case-by-case basis. In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected. This policy only applies to leaks that have occurred within the previous six (6) months of the date of the abatement request.
2. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
3. In the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.
4. In the event the abnormally high consumption has occurred due to "unpredictable leakage" not caused by customer negligence, ignorance or unfortunate circumstances, as determined by Town staff and the Water & Sewer Advisory Committee, the Town shall consider granting a one-time abatement, per account, during any ten-year period, up to half of the water consumption above normal consumption. The abatement calculation may consider compensation from any other sources, including insurance policy

claims, etc. Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the Town staff or Committee. The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both.

5. The customer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.
6. The Town shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings.
7. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

The following example shows how the abatement is calculated based on rates in effect on 1/1/08:

	Consumption	Dollar Amount
Total Usage	75,000 gal	\$405.75
3 year average	<u>30,000 gal</u>	<u>\$162.30</u>
Excess above average	45,000 gal	\$243.45
Half of excess abated	(22,500 gal)	(\$121.72)
Remaining excess Customer responsibility	22,500 gal	\$121.72
3 year average	<u>30,000 gal</u>	<u>\$162.30</u>
Total remaining bill due		\$284.02

The above policy replaces all existing water and sewer adjustment policies.

Passed: 10-21-92
Amended: 04-10-95
Amended: 06-19-95
Amended: 10-16-00
Amended: 05-19-08

Renewal of Cable TV Franchise Agreement with Comcast

Comcast has sent the Town a letter, stating that it wishes to renew the cable TV franchise agreement that it has with the Town. The franchise is due to expire on October 24th, 2017. The Town is in the three-year "window" for conducting renewal negotiations with Comcast. The Board of Selectmen is marking the beginning of that process tonight. The Town will be conducting a process to ascertain the future cable TV related needs and interests of the Town, and reviewing Comcast's performance under the current franchise agreement, to prepare for negotiations with Comcast. Any citizens or organizations in the Town should contact the Town Manager's Office with any comments on the performance of Comcast over the past five years or the future cable TV related needs and interests of the community.

Does anyone have anything to add on this topic at this time?



Comcast Cable
676 Island Pond Road
Manchester, New Hampshire
03109
603.695.1400 Tel
603.628.3303 Fax
www.comcast.com

April 1, 2015

Via Overnight Delivery

Board of Selectmen
Exeter Town Hall
10 Front Street
Exeter, NH 03833

Re: Commencement of Renewal Process

Dear Chair and Members of the Board:

Over the years, we at Comcast have appreciated the opportunity to serve the citizens of the Town of Exeter (the "Town"). We have done our best to provide the high quality cable television service the Town of Exeter and its residents demand, and we anticipate being able to provide that service to our subscribers in Town for many years to come. Therefore, we are taking this step to ensure the renewal of our agreement with you.

The Cable Communications Policy Act of 1984 encourages issuing authorities and cable companies to reach agreement on a renewal agreement at any time through an informal process of discussion. However, Section 626 of the Act also provides for a contemporaneous alternative formal renewal procedure with specific substantive and procedural requirements. If either the issuing authority or the cable company does not initiate the formal process within a certain time frame, the protections of that process may be lost. To that end, Comcast hereby notifies the Town that the renewal period for our agreement under Section 626 is now open, and we request the start of renewal proceedings pursuant to the Section 626(a)(1).

This letter is not intended to preclude informal negotiations, but instead is intended only to preserve the rights of Comcast under the formal renewal process. Comcast has every reason to believe that the Town and Comcast will reach a mutually agreeable renewal of the cable television agreement through good-faith negotiations, thus making many of the Act's formal procedures unnecessary. The relevant provision of Section 626 on the informal process is brief and reads as follows:

"(h) . . . [A] cable operator may submit a proposal for the renewal of a franchise pursuant to this subsection at any time, and a franchising authority may, after affording the public adequate notice and opportunity for comment, grant or deny such proposal at any time (including after formal proceedings pursuant to this section have commenced) . . ."

Re: Commencement of Renewal Process

April 1, 2015

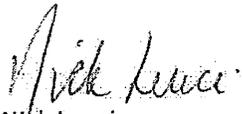
Page 2

The "formal" process generally includes the following steps:

1. Within six (6) months of the submission of this letter, the Town conducts an ascertainment proceeding which affords residents an opportunity to a) identify the future cable-related needs, and b) review Comcast's performance under the current agreement.
2. At your request or on our own, Comcast submits a renewal proposal with a draft cable television agreement.
3. Within four (4) months of the Town's receipt of Comcast's proposal, the public is afforded "adequate notice and opportunity to comment on the renewal proposal" and the Town must choose to renew the agreement or issue a preliminary denial, which triggers a further formal process.

I am attaching a copy of Section 626 of the Cable Act for your review. Jay Somers will be in contact with you soon to arrange a meeting with the Town to discuss informally negotiating a renewal agreement. Please feel free to contact Jay at 617-279-7675 at any time. Comcast looks forward to meeting with the Town in the near future and continuing the long relationship that, we believe, has benefited both the community and the residents of Town of Exeter.

Sincerely,



Nick Leuci

Vice President Government and Regulatory Affairs

NL/cam

Attachment

cc: Cable Advisory Committee

Jay Somers – Comcast Sr. Manager of Government and Regulatory Affairs

The Communications Act of 1934, as amended
(47 USC Sec. 546-Renewal)

Section 626. Renewal

(a) Commencement of proceedings; public notice and participation -

- (1) A franchising authority may, on its own initiative during the 6-month period which begins with the 36th month before the franchise expiration, commence a proceeding which affords the public in the franchise area appropriate notice and participation for the purpose of (A) identifying the future cable-related community needs and interests, and (B) reviewing the performance of the cable operator under the franchise during the then current franchise term. If the cable operator submits, during such 6-month period, a written renewal notice requesting the commencement of such a proceeding, the franchising authority shall commence such a proceeding not later than 6 months after the date such notice is submitted.
- (2) The cable operator may not invoke the renewal procedures set forth in subsections (b) through (g) of this section unless -
 - (A) such a proceeding is requested by the cable operator by timely submission of such notice; or
 - (B) such a proceeding is commenced by the franchising authority on its own initiative.

(b) Submission of renewal proposals; contents; time -

- (1) Upon completion of a proceeding under subsection (a) of this section, a cable operator seeking renewal of a franchise may, on its own initiative or at the request of a franchising authority, submit a proposal for renewal.
- (2) Subject to section 544 of this title, any such proposal shall contain such material as the franchising authority may require, including proposals for an upgrade of the cable system.
- (3) The franchising authority may establish a date by which such proposal shall be submitted.

(c) Notice of proposal; renewal; preliminary assessment of nonrenewal; administrative review; issues; notice and opportunity for hearing; transcript; written decision -

- (1) Upon submittal by a cable operator of a proposal to the franchising authority for the renewal of a franchise pursuant to subsection (b) of this section, the franchising authority shall provide prompt public notice of such proposal and, during the 4-month period which begins on the date of the submission of the cable operator's proposal pursuant to subsection (b) of this section, renew the franchise or, issue a preliminary assessment that the franchise should not be renewed and, at the request of the operator or on its own initiative, commence an administrative proceeding, after providing prompt public notice of such proceeding, in accordance with paragraph (2) to consider whether -
 - (A) the cable operator has substantially complied with the material terms of the existing franchise and with applicable law;
 - (B) the quality of the operator's service, including signal quality, response to consumer complaints, and billing practices, but without regard to the mix or quality of cable services or other services provided over the system, has been reasonable in light of community needs;
 - (C) the operator has the financial, legal, and technical ability to provide the services, facilities, and equipment as set forth in the operator's proposal; and
 - (D) the operator's proposal is reasonable to meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.
- (2) In any proceeding under paragraph (1), the cable operator shall be afforded adequate notice and the cable operator and the franchise authority, or its designee, shall be afforded fair opportunity for full participation, including the right to introduce evidence (including evidence related to issues raised in the proceeding under subsection (a) of this section), to require the production of evidence, and to question witnesses. A transcript shall be made of any such proceeding.
- (3) At the completion of a proceeding under this subsection, the franchising authority shall issue a written decision granting or denying the proposal for renewal based upon the record of such proceeding, and transmit a copy of such decision to the cable operator. Such decision shall state the reasons therefor.

(d) Basis for denial -

Any denial of a proposal for renewal that has been submitted in compliance with subsection (b) of this section shall be based on one or more adverse findings made with respect to the factors described in subparagraphs (A) through (D) of subsection (c)(1) of this section, pursuant to the record of the proceeding under subsection (c) of this section. A franchising authority may not base a denial of renewal on a failure to substantially comply with the material terms of the franchise under subsection (c)(1)(A) of this section or on events considered under subsection (c)(1)(B) of this section in any case in which a violation of the franchise or the events considered under subsection (c)(1)(B) of this section occur after the effective date of this subchapter unless the franchising authority has provided the operator with notice and the opportunity to cure, or in any case in which it is documented that the franchising authority has waived its right to object, or the cable operator gives written notice of a failure or inability to cure and the franchising authority fails to object within a reasonable time after receipt of such notice.

(e) Judicial review; grounds for relief

- (1) Any cable operator whose proposal for renewal has been denied by a final decision of a franchising authority made pursuant to this section, or has been adversely affected by a failure of the franchising authority to act in accordance with the procedural requirements of this section, may appeal such final decision or failure pursuant to the provisions of section 555 of this title.
- (2) The court shall grant appropriate relief if the court finds that -
 - (A) any action of the franchising authority, other than harmless error, is not in compliance with the procedural requirements of this section; or
 - (B) in the event of a final decision of the franchising authority denying the renewal proposal, the operator has demonstrated that the adverse finding of the franchising authority with respect to each of the factors described in subparagraphs (A) through (D) of subsection (c)(1) of this section on which the denial is based is not supported by a preponderance of the evidence, based on the record of the proceeding conducted under subsection (c) of this section.

(f) Finality of administrative decision -

Any decision of a franchising authority on a proposal for renewal shall not be considered final unless all administrative review by the State has occurred or the opportunity therefor has lapsed.

(g) "Franchise expiration" defined -

For purposes of this section, the term "franchise expiration" means the date of the expiration of the term of the franchise, as provided under the franchise, as it was in effect on October 30, 1984.

(h) Alternative renewal procedures -

Notwithstanding the provisions of subsections (a) through (g) of this section, a cable operator may submit a proposal for the renewal of a franchise pursuant to this subsection at any time, and a franchising authority may, after affording the public adequate notice and opportunity for comment, grant or deny such proposal at any time (including after proceedings pursuant to this section have commenced). The provisions of subsections (a) through (g) of this section shall not apply to a decision to grant or deny a proposal under this subsection. The denial of a renewal pursuant to this subsection shall not affect action on a renewal proposal that is submitted in accordance with subsections (a) through (g) of this section.

(i) Effect of renewal procedures upon action to revoke franchise for cause - Notwithstanding the provisions of subsections (a) through (h) of this section, any lawful action to revoke a cable operator's franchise for cause shall not be negated by the subsequent initiation of renewal proceedings by the cable operator under this section.

Working together is success.

— Henry Ford



GOAL SETTING



Town of Exeter
New Hampshire

April 11, 2015

Primex³¹
NH Public Risk Management Exchange

Center for
Public Sector
Advancement

Promoting Excellence in the Public Sector

Purpose and Intended Result of the Session

The purpose of the session was for the Board and Town Manager to come together to lay the horizon for the Town and establish goals and strategies that will help guide the Town over the next twelve (12) months.

Participants

Julie Gilman, Chairman
Donald Clement, Vice-Chairman
Anne Surman, Board of Selectmen
Nancy Belanger, Clerk
Dan Chartrand, Board of Selectmen
Russ Dean, Town Manager

The exercise was facilitated by:

Rick Alpers, Risk Management Consultant, Primex³

2014 Goals Review Discussion

The session began with the Board of Selectmen and Town Manager reviewing the successful goals for 2014 and to identify any goals to continue working on along with the goals identified for 2015.

BOS to Lead Update of the Master Plan - Goal Partially Achieved

A contract is in place with the Rockingham County Planning Commission to begin the update in May of 2015. The initial focus of the update was to address five chapters of the current master plan. After further discussion of the board it was decided that the focus of the update should be on chapters one and two only. The Board and Manager will lead further discussion with the planning board to ensure that the focus is narrowed to chapters one and two of the current master plan. It is also the desire of the board to have as much citizen input as possible regarding the update.

Develop Strategies to Diversify Tax Base - Goal Achieved

- There has been continuous investments made over the years in municipal infrastructure and it continues into 2015.
- Exeter's current bond rating has improved.
- The Economic Development Director has been hired and has hit the ground running.
- The TIF passed for Epping Road this past March.

Second All Boards Meeting Convened – Goal Not Achieved

The goal of the all boards meeting was to review concerns regarding how the application process moves along for folks looking to bring their business to Exeter or build a home in town. During the two meetings it was determined that many process issues exist and need to be addressed. The concerns and issues would most likely not be easily addressed as simply as it once hoped. The land use process will be brought up later in this report as a new 2015 goal.

Organizational Alignment – Goal Achieved

- Pay Scale study adopted
- Job descriptions updated for about 50 non-union employees
- A potential study may be needed for efficiency of delivery of town services down the road

Project Execution from 2014

- ✓ Stadium Well – Contract to be signed by Philips Exeter Academy
- ✓ Great Dam removal – Removal to begin in 2015
- ✓ Downtown Revitalization (Draft Charge May 2014 2nd meeting) – sidewalk project in 2015
- ✓ Waste Water Municipal Agreement – Regional options being explored and waste water facilities plan completed
- ✓ Groundwater Plant – Currently under construction
- ✓ Organizational Alignment – Manager made much headway this past year
- ✓ Housing Analysis – Housing Committee formed
- ✓ String Bridge – In design phase

General Topics for Discussion for 2015

Planning Department

There was considerable discussion regarding the current planning department operations and the regulations that govern it. The board believes that the department could be much more business and resident-friendly than it currently is. They feel that the current department leans too heavily on the environment when making recommendations to the land use boards and business owners. It was recommended by the board to the manager that he seek out an independent consulting company to perform a study on the operations of the current planning department, staffing and regulations to ensure that Exeter is both user friendly for both businesses and residents.

The Manager will report back to the board by June 1st, 2015 on the recommendation of a company and the cost to perform the study.

Housing Committee

For the last few years the board has discussed housing as an overall goal for the town. The discussion generally pertains to market rate housing or affordable housing. The board wants to ensure that the average middle class young family can afford to live in Exeter. In an effort to start the housing analysis needed the Board of Selectmen formed a Housing Committee. It is an eight member committee that now needs actual volunteers or members. A mission statement for the committee has been adopted by the board. The goal is to have the committee fully appointed and operational by June 15th, 2015. The committee will give its first report back to the board regarding its progress as a committee and it's charges no later than March of 2016.

Town Facilities

The Town has made considerable capital investments annually in updating its infrastructure. Many roads have been rebuilt, many water & sewer pipes have been replaced or extended and many culverts been replaced. One area of capital investment the town has not given much attention to is to their aging facilities. The facilities that the board and manager oversee are: The Fire Department, Police Department, Public Works, Town Office, Town Hall, and the Parks and Recreation Department. These Departments have many buildings of various ages. It is the hope of the manager to have under contract by the end of May a company to complete a town wide audit of all the facilities mentioned above. The consultant will review space needs and costs to repair or replace buildings. A report from the consultant will be due to the board in the fall of 2015. After the board has reviewed the report and participated in an in-depth conversation with the consultant; the board will be ready during the 2016 goal setting session to begin to prioritize capital investments for their aging facilities.

Top 2-3 Priorities for 2015

Each Board member and the Town Manager identified their individual 2-3 priorities for the Town of Exeter to focus on in 2015.

Julie Gilman

1. Complete Streets initiative
2. Improve working relationship with the planning department and public works department
3. Master Plan Update

Dan Chartrand

1. Water ^{purchase} ~~sharing~~ agreement with Stratham
2. Regional waste water treatment solution
3. Regional Ambulance service

Don Clement

1. Water ^{purchase} ~~sharing~~ agreement with Stratham
2. Regional waste water treatment solution
3. Reorganizing of Exeter TV

Anne Surman

1. Update wetland buffer regulations
2. Regional waste water treatment solution with an Exeter only option
3. Board meeting process

Nancy Belanger

1. Complete Dam removal
2. Complete Streets initiative and sidewalk update
3. Affordable housing analysis

Russ Dean

1. Audit of Planning Department operations
2. Execution of Projects
3. Facilities plan

Top 2015 Goals

The Board of Selectmen and the Town Manager identified the top goals for the Town of Exeter and to develop a work plan. The goals were formulated from the individual goals listed above. The goals and deadline for an update or completion are listed below.

GOAL #1: *Grow and improve relationship with major industries in Town.* Major industries are:

- Exeter School Board
- Phillips Exeter Academy
- Exeter Hospital
- River Woods

Deadline: April 2016

GOAL #2: *Regional waste water treatment solution*

- Should Exeter proceed alone
- Should Exeter join forces with just Stratham
- Should Exeter join forces with Stratham, Greenland and Portsmouth

Manager to report back with an update:

Deadline: December 2015

GOAL #3: *Water ~~Sharing~~ with Stratham*

- Exeter would supply Stratham with 125,000 gallons of water a day
- An initial buy in from Stratham would take place
- Stratham will then pay tier 2 and tier 3 rates as an Exeter water customer.

The hope would to have both boards sign an agreement on the water sharing no later than September of 2015.

GOAL #4: *Planning Department complete operations review*

Deadline: Company and cost for audit to the board by June 1st, 2015. Goal would be to have a completed report from a consultant in time for the 2016 goal setting session.

Thank you again for the opportunity to participate in this process. Primex³ appreciates the opportunity to provide assistance to members with goal setting, and to help governing bodies create a vision for their communities and paths to achieve those visions. A forward-looking community that is deliberate and disciplined in accomplishing its goals illustrates how "good management is good risk management."

Center for
Public:Sector
.....
A d v a n c e m e n t

Primex[®]
NH Public Risk Management Exchange

Bow Brook PLace
46 Donovan Street
Concord, NH 03301

603-225-2841
800-698-2364

www.nhprimex.org

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**FY16 Preliminary Budget – see Supplemental Packet
Information**

String Bridge Project

	Total	NHDOT Reimb	Town Cost/ Non-Reimb
DOT reimbursement (80% eligible design)			
Admin Expenses (04-4910-1022-3302)	\$ 10,000.00	\$ -	\$ 10,000.00
Engineering Study	\$ 70,342.00	\$ 56,273.60	\$ 14,068.40
Final Design & Bidding (non-eligible)	\$ 9,225.00	\$ -	\$ 9,225.00
Final Design & Bidding (eligible)	\$ 121,306.00	\$ 97,044.80	\$ 24,261.20
Subtotal	\$ 210,873.00	\$ 153,318.40	\$ 57,554.60
<i>*eligible Construction</i>			
DOT disbursement (80% construction)			
Construction	\$ 920,000.00	\$ 736,000.00	\$ 184,000.00
Construction Engineering	\$ 60,000.00	\$ 48,000.00	\$ 12,000.00
Subtotal	\$ 980,000.00	\$ 784,000.00	\$ 196,000.00
ineligible Construction (private property)			
Construction Engineering	\$ 5,000.00	\$ -	\$ 5,000.00
Construction	\$ 421,000.00	\$ -	\$ 421,000.00
Subtotal	\$ 426,000.00	\$ -	\$ 426,000.00
Total Cost of Project	\$ 1,616,873.00	\$ 937,318.40	\$ 679,554.60
			String Bridge Bond Authorization from 2008 <u>1,130,000.00</u>
			Variance <u><u>(450,445.40)</u></u>

**DOT disburses 40% of the eligible construction cost prior to the start of construction.*
 Ineligible costs include suggested water/sewer work, lights on bridge



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

August 21, 2015

TO: Russ Dean, Town Manager
Board of Selectmen

FROM: Mike Favreau, Director of Parks and Recreation

RE: Sponsorships For Parks and Recreation Programs

We have reviewed the proposed sponsorship policy and find it very workable. The guidelines within this program seem to be quite clear and easy to administer.

The importance of sponsorships for our department cannot be understated. All programming is run through the Revolving Fund. This means all programming is self-funded. In addition we fund much of our capital expenses through the fund as well, so it is imperative that we generate a “profit” with most programs. Our goal has always been to keep program costs relatively low. This gets harder each year as cost do go up. Sponsorships are a way to inject additional revenue into the fund as a way of keeping costs down. There are many businesses that find being a sponsor of programs or special events as a positive for them so this becomes a win-win for all. We raised about \$12,000 in the last year in sponsorships. Thank you for your consideration.

Town of Exeter	Policy Number: TBD	Adopted by: Board of Selectmen
Subject: Parks/Recreation Sponsorship Policy	Adoption Date: Effective Date:	Supersedes: None

1.0 Purpose of the Policy:

The purpose of this policy is to provide specific guidelines for developing and managing sponsorships for Exeter Parks and Recreation facilities, programs and events.

Departments Affected: Parks and Recreation Department

Definitions:

Gold Sponsorship - A type of sponsorship in which the individual, foundation, corporation, nonprofit organization, service club, or other entity purchases the exclusive right to be named as the Title Sponsor of an event, program, or service.

Silver Sponsorship - A type of sponsorship in which an individual, foundation, corporation, nonprofit organization, service club, or other entity provides cash in support of a Town event, program or service.

Bronze Sponsorship - A type of sponsorship in which an individual, foundation, corporation, nonprofit organization, service club or other entity provides goods or services in exchange for sponsorship recognition of a Town event, program or service. No monetary exchange with an In-Kind agreement.

Fencing Panel – Any space between vertical and horizontal structural elements.

2.0 Policy:

It is the policy of the Exeter Parks and Recreation Department to actively pursue sponsorships for Town parks, facilities, programs, services and events from individuals, foundations, corporations, nonprofit organizations, service organizations and other entities in order to enhance and sustain Exeter’s parks and recreation system, community facilities, community programs, community services, and community events. All such sponsorships shall comply with the guidelines established by this policy. The Selectboard, at its discretion, may grant variances to this policy.

3.0 Parks/Recreation Department Responsibilities

- 3.1 The Parks and Recreation Department is responsible for creating sponsorship opportunities and for soliciting, negotiating and administering all sponsorships and agreements. Staff approving sponsorship proposals must ensure that all relevant ordinances, policies and authorities are adhered to and where applicable that insurance, indemnification, ethical scans, business good standing status, and permits have been obtained.
- 3.2 The Department shall maintain a log of all sponsorship contributions, and issue a written acknowledgement of the agreement to each sponsor.
- 3.3 Banners may be allowed at Parks/Recreation facilities as part of a sponsorship agreement. Banners shall be of an acceptable size and placement of the banners at Parks/Recreation facilities shall be approved by the Board of Selectmen.

3.4 Banner Locations

Recreation Park

1. Main Tennis Court – East (facing soccer/baseball fields) and West (facing pool) fencing.
2. Daniel Healy Pool – East and West Fencing
3. Recreation Ballfield Fencing and Backstops (placement to not impede viewing of games or activities).

Brickyard Park

1. Fencing panel sections facing field only (flag football/lacrosse).

4.0 Guidelines

All proposed sponsorship relationships will be considered on an individual, case-by-case basis, in order of applications received.

Considerations when establishing sponsorship relationships include:

1. Agreements shall not limit the Town's ability to seek other sponsors.
2. The sponsorship cannot be made conditional on the Town's performance.
3. The evaluation of the potential sponsor shall include, but not be limited to the individual's or the organizations: values and principles; products and services offered; record of environmental stewardship and responsibility; rationale for its interest in partnering with the Town; expectations; ability to provide monetary support if necessary and timelines to enter into an agreement.

4. Ineligible sponsorships include, but are not limited to any potential sponsor whose primary products or services are substantially derived from the sale of alcohol, drugs, tobacco, gambling, firearms, or sexually explicit or inappropriate materials.
5. The Town will not solicit nor accept sponsorships from individuals, foundations, corporations, nonprofit organizations, service clubs, or other entities whose reputation could prove detrimental to the Town's public image. The Town will not allow advertising, either directly or through third party arrangements, which present demeaning or derogatory portrayals or individuals or groups or contain anything which, in light of generally prevailing community standards, is likely to cause deep or widespread offense. The Town may, as its discretion, bring any proposals to the Board of Selectmen for their approval even if they do not meet the guidelines of this Policy.

- A. The Town retains the right to accept or reject any sponsorship application submitted for approval. If the application is rejected, a notification will be sent to the applicant clarifying the decision for rejection.

5.0 Types of Sponsorships

Sponsorships are negotiated and tailored to each event, program, facility or service. A hierarchy of benefits is associated with the different types of sponsorships, often providing more branding and visibility with higher levels of support. Each type of sponsorship will have specific levels detailing the value of the sponsorship.

A. Events, Programs and Services Sponsorships

The following guidelines shall be applied when entering into a Gold Sponsorship agreement for Town events, programs, and services:

1. Recognition as Gold Sponsor for a specific event, program or service
2. Recognition in media releases and promotional material as Gold Sponsor for the event, program or service
3. Gold Sponsor signage/display at the event or program location for a period not to exceed the length of the event.
4. Recognition as Gold Sponsor on event/program and website
5. Category/product exclusivity for the event, program or service
6. A Gold Sponsor may occupy up to 2 sections of chain link fencing panels with a contiguous banner per facility.

The following guidelines shall be applied when entering into a Silver Sponsorship agreement for Town events, programs, and services:

1. as a sponsor for a specific event, program or service
2. Recognition in media releases and promotional material as a Sponsor for the event, program or service.
3. Appropriate Sponsor signage/display at the event or program location for a period not to exceed the length of the event.
4. Appropriate recognition on event/program website as a Sponsor for the event, program or service.
5. A Silver Sponsor may occupy 1 section of chain link fencing with a single banner per facility.

The following guidelines shall be applied when entering into a Bronze Sponsorship agreement for Town events, programs and services:

1. Recognition as a sponsor for a specific event, program or service
2. Appropriate recognition in media releases and promotional material as a Sponsor for the event, program or service.
3. Appropriate Sponsor signage/display at the event or program location for a period not to exceed the length of the event.
4. Appropriate recognition on event/program website as a Sponsor for the event, program or service
5. Bronze sponsorships shall not include banners.

6.0 Procedures for Establishing Sponsorship Relationships

Sponsorships relationships are established primarily through initiation by the Town, through its Parks and Recreation Department informally or formally via a Request for Sponsors process, or if initiated by an interested party.

Interested parties are encouraged to contact the Parks and Recreation Department at any time to discuss potential sponsorship opportunities. A completed sponsorship application must be submitted with a letter of proposal identifying specific details of the proposed sponsorship.

Additionally, sponsorship relationships for a specific park, facility, project, program, service or event may be initiated by organizations that the Town partners with via Parks/Recreation agreements, or Facilities Use Agreements; however they must be turned over to the Town for processing and negotiating once initiated. At no time shall the organization speak on behalf of, or negotiate on behalf of the Town.

7.0 Approvals

- A. The Board of Selectmen will approve all sponsorships related to:
 1. Sponsorships that exceed \$10,000;
 2. Naming Rights; or

3. Agreements that exceed three (3) years in length of term.

B. The Town Manager will approve all sponsorships related to:

1. Sponsorships valued between \$5,001 - \$9,999;

Provided that Board of Selectmen approval is not otherwise required.

C. The Parks/Recreation Director will approve all sponsorships related to:

1. Sponsorships up to \$5,000; and
2. Bronze Level Sponsorships
3. Parks/recreation events; and
4. Parks/recreation programs; and

Provided that neither Selectboard approval nor town manager approval is otherwise required.

D. Responsibilities of the Sponsor

1. Provide for the Exeter Parks and Recreation Department Logo to appear on any promotional materials and/or electronic media used in association with the park, event, (etc from above).
2. Include the text "Proud Sponsor of the Exeter P&RD" on any promotional materials and/or electronic media used in association with the park, event, (etc from above).
3. Include the spoken words "Proud Sponsor of the Exeter P&RD" on any verbal communication used in association with the park, event, (etc from above).
4. Use of the P&R logo are for the purposes in itemized in paragraph D is exclusive to the approved and active sponsorship application and not to be used for any other purpose.
5. Banners where applicable shall be limited to not more than the height of the fencing panel less six inches each side.
6. Banners at Brickyard Park shall be placed so as to face the interior of the facility only.
7. Banners where applicable shall be limited to not more than the height of the fencing panel less six inches each side.
8. Sponsors will provide a certificate of insurance to the Town naming the Town as an additional insured as required.

8.0 Termination of Sponsorship

A. The Town of Exeter reserves the right to accept or reject any sponsorship proposal submitted for approval, The Town reserves the right to terminate the agreement at any time if, in the Town's sole discretion, continuation of the sponsorship is determined not to be in the best interests of the Town.

- B. The Sponsor reserves the right to withdraw the sponsorship proposal at any time during the approval process.
- C. The Sponsor may also withdraw from the agreement with thirty (30) days of execution of the agreement. However, no refund will be given on any funds received by the Town prior to receipt of the notification of withdrawal.
- D. All sponsorships may be renewed annually at the discretion of the Town.

Approved this ____th day of _____, 2015

Julie D. Gilman, Chairwoman

Don Clement, Vice Chairman

Nancy Belanger, Clerk

Anne L. Surman

Daniel Chartrand

DRAFT

Pending Water Sewer Abatelements							
Address	Applicant	Orig Date	Memo Date	Abatement Recommend? (Y/N)	Amount To Abate	Remaining Bill	Comment/Information
1 17-19 Dartmouth Street	Robert Johnson	5/8/2015	6/15/2015	Y	1,929.45	2,175.36	Rental Property Owner
2 93 Front Street	St. Michaels Parish	3/18/2014	7/9/2014	N			Irrigation System Malfunction
3 24 Windemere Lane	Chris Shuhie	9/19/2014	10/23/2014	N			WSAC 11/12/15
4 17 Thornton Street	Sherrill Nixon	6/15/2015	7/14/2015	N			Roof clearing spigot damage
5 14 Crestview Drive	Jonathan Barone	7/2/2015	9/4/2015	Y	324.37	504.17	
6 12-14 Washington Street	Bob McHenry	7/14/2015	8/31/2015	N			Rental Property Owner
7 4 Liberty Lane	Richard Elder	4/2/2015	5/5/2015	N			Outdoor faucet leak
8 1 Ridgewood Terrace	Laurie J. Stewart	11/13/2014	12/4/2014	N			Rental Property Owner
							No leak determined
							Flooding issue claimed as problem?

Memo

Date: December 4, 2014

To: Russell Dean; Doreen Ravell, Linda Fecteau

From: Michael Jeffers 

RE: 1 Ridgewood Terrace water & sewer bill (Abatement Request 11/13/14)

We received a request in November 2014, in reference to 1 Ridgewood Terrace for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, but data was downloaded from the meter register and the usage was charted on a graph.

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria, but there was no leak to repair. *DPW does not recommend abatement* due to Selectmen's Policy 08-30 stating that "The intent of this policy is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release."

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Laurie J Stewart
Mailing Address: 25 Carlisle Road
Westford MA 01886
Service/Property Address: 1 Ridgewood Terrace
Exeter NH

Today's Date: 11/13/14
Account Number: 131358400
Route Number: _____
Phone Number: 508 527 0151

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer
Date of Bill: 9/20/14 (read date) Billing Period from 5/20/14 to 8/20/14 Amount of Bill: \$ 774.12

Owner's reason for the abatement request (Please be as specific as possible): see attached

Laurie J Stewart
Signature of Applicant

11-14-14
Date

Signature of Billing Office

Date

Do not write below this line

Reviewed by: _____ Date of Review: _____

Comments: _____

Total Usage= _____ gallons
-Q- year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 2-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____

Total due= _____

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

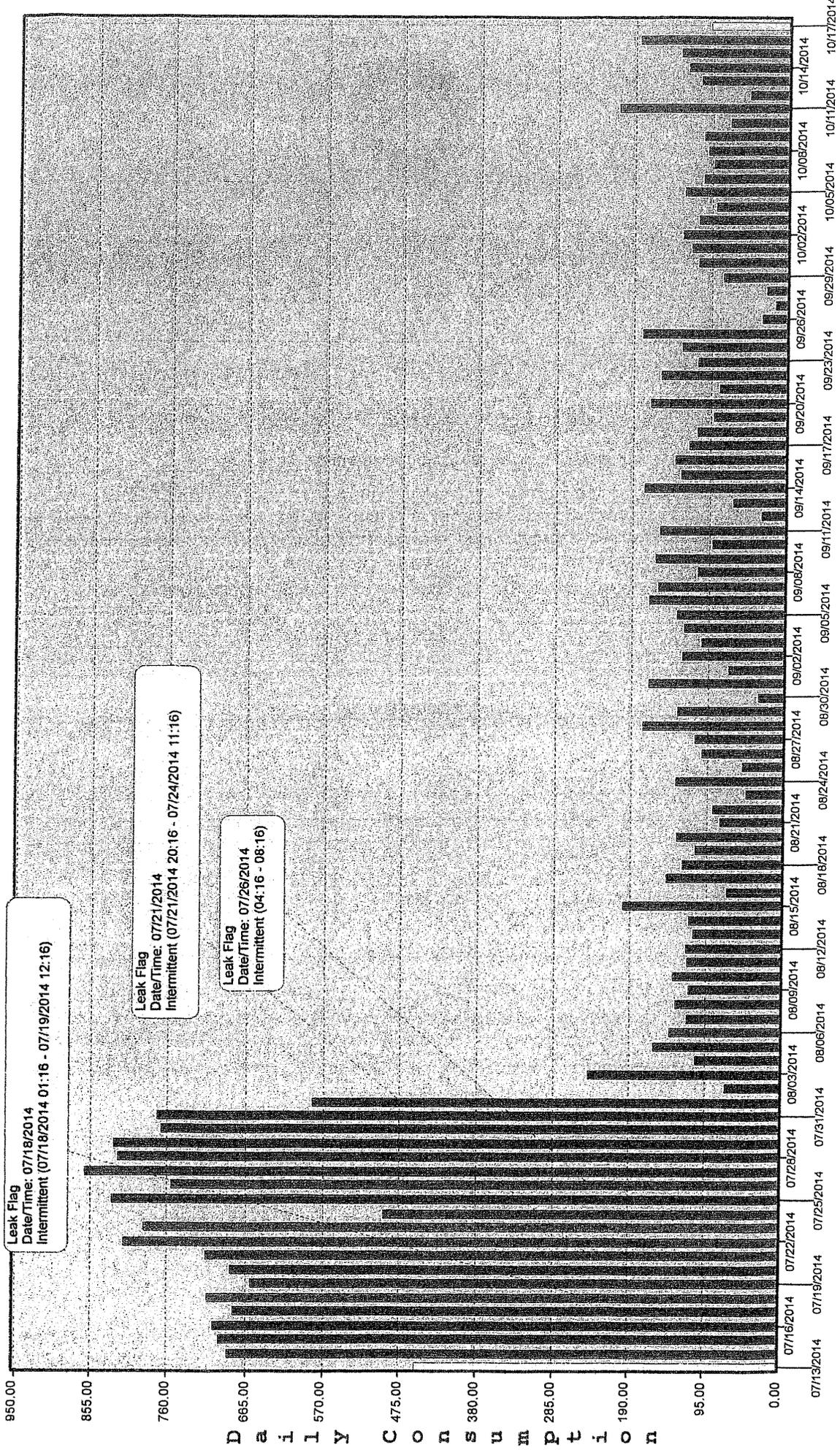
If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

ARB N_SIGH1 Mobile Report
E-Coder R900I Data Logging Report
MIU#: 1834458915 Acct: Unknown Mtr #: 1834458915 Addr: 1 RIDGEWOOD TERRACE for 07/13/2014 through 10/17/2014

Daily Consumption
 Backflow Flag
 Leak Flag



Interval (Daily)

11/14/2014

To: Public Works Department/Water/Sewer/ Town Management
13 Newfields Road
Exeter New Hampshire, 03833
Attention; Mr. Michael Jeffers

RECEIVED
NOV 17 2014

BY:.....

I am a home owner at 1 Ridgewood Terrace, in Exeter.

I am seeking abatement for my water bill dated 10/10/2014, in the amount of \$774.12.

During the construction of the Windmere project in 2006, a construction cone was placed in the drain in front of our home. We were not informed that the cone had been placed. IT WAS NEGLIGENTLY LEFT IN PLACE (FORGOTTEN), AND THIS CAUSED SEWAGE BACK UP, WHICH POURED OVER THE TUB, AND FLOODED THE BATHROOM.

The town was notified, and they sent out personell, who removed the cone and the back-up ceased to continue. My elderly aunt was living there at the time, and I had to re-locate my aunt to nursing care, and she never returned home. The bathroom had to be repaired, including complete removal of the floor (including the sub flooring) and a new floor installed.

In November of 2012 I converted the house from oil heat to gas. A gas line was connected from High Street into the side of the house. In the spring, when the snow thawed, water poured into my basement from High street. The side of the road had never been properly restored after opening it for the gas pipe install. The inadequate remediation invited water to flow onto my property from High street and track the pipe into the basement. The side of the road was no longer high enough to keep water in its usual flow. My brother Barry and I contacted the town. My brother was informed that he could come to the town site and fill sand bags, which he did. He placed them along the side of High street to deter the water flow into our basement. I contacted the town again, for a more substantial solution. Town personell came back out and placed dirt at the juncture of the road and my property to create a berm, and raised the side of the road closer to its original height prior to the gas installation.

This spring (2014), the berm had eroded over the winter and water again poured into the house, from the same site. The basement was again completely flooded, and the lawn damaged. I again, made numerous phone calls to the town asking for assistance.

The past two summers we have added more soil to the area of the lawn that takes on the High street water, in an attempt to repair the damage, and hired a professional service to bring in loam and re-seed this zone. This required us to water the area for the seed to grow.

I received an unusually high water bill as a consequence of this repair, caused by all the flooding.

I am protesting this bill and am applying for an abatement.

In summary, for the past two spring seasons, my home has flooded from water flowing from High street as a consequence of inappropriate oversight and repair of the site after the gas pipe installation. In addition, in 2006, due to the mismanagement of the Windemere project, sewage backed up and damaged the interior of my home. Since the Windemere project, there is overall more water flow from the north side of High Street, towards Ridgewood Terrace which is sloped lower.

My home has repeatedly sustained unnecessary damage and costly repairs.

I am requesting abatement of the water bill as stated above, and a thorough evaluation of the water problem created, and subsequent appropriate remediation. The problem has never been adequately addressed to prevent future flooding.

If necessary, I will meet with town officials, employees, management, and Board of Selectmen. I also have log dates of countless phone calls, time lines, dates, photos. I can also obtain statements from the 2006 incident when sewage came into the house, from those that assisted with the clean up.

Sincerely,

Laurie J Stewart



Meter History

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: STEWART LAURIE

Acct#: 000131358400

Loc: 1 RIDGEWOOD TERRACE

Meter# 16876668

Read Date	Prev Read	Reading	Usage	Est
1/25/2013	344,600	351,800	7,200	N
11/16/2012	334,000	344,600	10,600	N
8/14/2012	321,200	334,000	12,800	N
5/10/2012	311,600	321,200	9,600	N
2/09/2012	303,600	311,600	8,000	N
11/09/2011	293,900	303,600	9,700	N
8/09/2011	284,000	293,900	9,900	N
5/10/2011	274,800	284,000	9,200	N
2/09/2011	265,600	274,800	9,200	N
11/09/2010	257,400	265,600	8,200	N
8/11/2010	250,700	257,400	6,700	N
5/11/2010	241,300	250,700	9,400	N
2/11/2010	232,100	241,300	9,200	N
10/27/2009	224,200	232,100	7,900	N
7/27/2009	220,000	224,200	4,200	N
6/01/2009	213,500	220,000	6,500	N
3/16/2009	201,700	213,500	11,800	
10/31/2008	0	201,700	6,800	
7/31/2008	0	194,900	100	
4/30/2008	0	194,800	200	
1/31/2008	0	194,600	900	
7/30/2007	0	191,500	600	
4/30/2007	0	190,900	1,600	
1/31/2007	0	189,300	13,000	
10/31/2006	0	176,300	5,200	
7/31/2006	0	171,100	6,700	
4/30/2006	0	164,400	4,900	
4/30/2006	0	193,700	2,200	
1/31/2006	0	159,500	7,900	
10/31/2005	0	151,600	7,300	
7/30/2005	0	144,300	7,400	
4/30/2005	0	136,900	7,600	
1/11/2005	0	129,300	8,900	
Meter Total:			231,400	

Meter# 1834458915

Read Date	Prev Read	Reading	Usage	Est
11/19/2014	98,640	108,450	9,810	N
8/20/2014	33,040	98,640	65,600	N
5/20/2014	10,430	33,040	22,610	N
2/20/2014	1,270	10,430	9,160	N
11/19/2013	0	1,270	10,250	Y
8/20/2013	0	0	0	N
5/17/2013	0	0	0	N
2/13/2013	0	0	0	

Run: 12/04/14 12:59PM

Meter History

Page: 2

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Meter Total: 117,430

Meter# 1852488262

Read Date	Prev Read	Reading	Usage	Est
11/19/2014	0	0	0	D

Meter Total: 0

Acct Total 348,830



TOWN OF EXETER
WATER AND SEWER DEPARTMENT
 10 FRONT STREET
 EXETER, NH 03833-2792
 TELEPHONE: (603) 778-0591

WATER / SEWER DEPARTMENT
(603) 778 - 0591
 8:00 AM - 4:30 PM

1257 1 MB 0.432 ****AUTO**MIXED AADC 290



STEWART LAURIE
 25 CARLISLE RD
 WESTFORD MA 01886-3602

001257
 6
 1257

Water Rates:

Service Charge:

\$28 per quarter ALL meter sizes

Usage Charge:

Step 1: Up to 29,999 gal. per quarter; \$4.99 per 1,000 gal.
 Step 2: Up to 30,000 gal. to 194,999 per quarter; \$5.41 per 1,000 gal.
 Step 3: Up to 195,000 gal. and up per quarter; \$5.82 per 1,000 gal.

Sewer Rates:

Service Charge:

\$28 per quarter ALL meter sizes

Usage Charge:

Step 1: Up to 29,999 gal. per quarter; \$3.78 per 1,000 gal.
 Step 2: Up to 30,000 gal. to 194,999 per quarter; \$4.46 per 1,000 gal.
 Step 3: Up to 195,000 gal. and up per quarter; \$4.79 per 1,000 gal.

BILL DETAILS

92 Days of Water Usage

Previous Read Date: 05/20/2014 - Read Date: 08/20/2014

ACCOUNT NO	BILLING PERIOD	BILLING DAYS	METER READINGS		USAGE
			PREVIOUS	PRESENT	
131358400	05/20/2014 - 08/20/2014	Quarterly	33040	98640	65600

Your average daily use was 713.04 gallons

BILL DATE:

08/29/2014

BILLED TO:

WATER CONSUMPTION	5.720	\$	171.59
WATER CONSUMPTION	6.210	\$\$	221.08
WATER SERVICE FEE		\$\$\$	28.00
SEWER CONSUMPTION	4.440	\$\$\$	133.20
SEWER CONSUMPTION	5.230	\$\$\$	186.19
SEWER SERVICE FEE		\$\$\$	28.00

SERVICE ADDRESS:

1 RIDGEWOOD TERRACE

Last Payment: \$285.72 made 06/30/2014

TOTAL CURRENT CHARGES \$ 768.06

PREVIOUS BALANCE \$ 0.00

12% ANNUAL INTEREST CHARGED
IF NOT PAID BY DUE DATE.

TOTAL AMOUNT DUE \$ 768.06

PLEASE MAKE ARRANGEMENTS TO PAY ALL OUTSTANDING BALANCES.

PLEASE SEPARATE REMITTANCE STUB AT THIS PERFORATION AND RETURN WITH PAYMENT

REMITTANCE STUB



TOWN OF EXETER
WATER AND SEWER DEPARTMENT
 10 FRONT STREET
 EXETER, NH 03833-2792

SERVICE LOC: 1 RIDGEWOOD TERRACE

BILL#: 96810

ACCOUNT NO.: 131358400

AMOUNT DUE BY 09/30/2014: \$768.06

MAKE CHECKS PAYABLE TO: TOWN OF EXETER

Please include your account number on your check.

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE REVERSE SIDE.

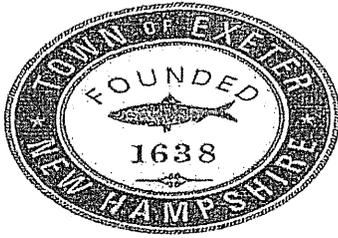
AMOUNT ENCLOSED

\$

STEWART LAURIE
 25 CARLISLE ROAD
 WESTFORD, MA 01886

|||||
TOWN OF EXETER
 WATER AND SEWER DEPARTMENT
 PO BOX 981027
 BOSTON MA 02298-1027

24 0000096810 0000076806 6



TOWN OF EXETER
10 FRONT STREET
EXETER, NH 03833

STEWART LAURIE
25 CARLISLE ROAD
WESTFORD, MA 01886

DATE: 10/08/2014

LOCATION:
1 RIDGEWOOD TERRACE

UTILITY ACCT NO: 000131358400-13

	Principal	Interest 10/24/2014	Costs	Total Due
DELINQUENCY NOTICE	768.06	6.06	0.00	774.12

This notice is a reminder that the water and/or sewer account noted above is now delinquent. This notice totals all bills 1 day or more delinquent and calculates the interest due as of October 24, 2014. This notice does not include any non-delinquent bills.

Please make payment in full by October 24, 2014 to avoid additional interest charges. Payment may be made in person, placed in the box attached to the town office building by the front door, or mailed to Town of Exeter, Attn: Tax/Water/Sewer Collections, 10 Front Street, Exeter, NH 03833,

Please call the Tax/Water/Sewer Collections department at (603) 773-6108 should you have any questions. Our office hours are 8:15 a.m. to 4:00 p.m. Monday through Friday.

PLEASE NOTE: Please refer to the reverse side of this notice if you are currently in bankruptcy and subject to protections of the Automatic Stay provisions of Section 362(a) of the Bankruptcy Code.

Thank you for your prompt attention to this matter.

Town of Exeter NH Tax/Water/Sewer Collections

STEWART LAURIE
25 CARLISLE ROAD
WESTFORD, MA 01886

Memo

Date: May 5, 2015

To: Russell Dean; Doreen Ravell

From: Michael Jeffers *mj*

RE: 4 Liberty Lane water & sewer bill (Abatement Request 4/2/15)

We received a request in April 2015, in reference to 4 Liberty Lane for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, or download any data from the meter. **We do not recommend abatement. To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem.** The next step would be to remove the old meter for testing (per customer request), and install a new meter. *Please note that tested older meters typically read lower than actual usage, a new meter more accurately records usage meaning water bills increase slightly.*

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does not meet the criteria but has provided proof of the repair or correction. DPW does not recommend abatement due to *Selectmen's Policy 08-30 line #4* which states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Richard Eldor
Mailing Address: 4 Liberty Lane
Exeter, NH 03833
Service/Property Address: Same as above

Today's Date: 4/2/15
Account Number: 212102746
Route Number: _____
Phone Number: _____

Utility Abatement Requested for: Water _____ Sewer X Water & Sewer _____
Date of Bill: 3/31/15 Billing Period from 12/17/14 to 3/18/15 Amount of Bill: \$530.57

Owner's reason for the abatement request (Please be as specific as possible): ***Outdoor faucet started leaking while we were away from Jan 7, 2015 to Feb 23, 2015. I propose amending the sewer consumption to the previous bills average of 291 gallons per day for the 44 days we were home during the billing period. Please see attached sheet.***

Richard Eldor
Signature of Applicant

4/2/15
Date

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube Date of Review: 5/5/15
Comments: _____

Dept. of Public Works Recommendation: X Disapprove ___ Approve
W/S Advisory Committee Recommendation: ___ Disapprove ___ Approve
Board of Selectmen Recommendation: ___ Disapprove ___ Approve

Abatement Amount: \$ _____

New bill total: \$ _____

BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Richard Elder
Mailing Address: 4 Liberty Ln Exeter NH 03833
Service/Property Address: 4 Liberty Ln Exeter NH 03833

Today's Date: April 2, 2015
Account Number: 212102746
Route Number:
Phone Number:

Utility Abatement Requested for: Water Sewer X Water & Sewer
Date of Bill: 3/31/2015 Billing Period from 12/17/14 to 3/18/15 Amount of Bill: \$ 590.57

Owner's reason for the abatement request (Please be as specific as possible): Outdoor Faucet started leaking while we were away from Jan 7, 2015 to Feb 23, 2015. I propose amending the sewer consumption to the previous bills average of 291 gal per day for the 44 days we were home during the billing period. Please see attached sheet.

Richard Elder
Signature of Applicant

April 2, 2015
Date

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Date of Review:
Comments:

Total Usage= gallons
-Q -year Average- (+ +) / = gallons
Excess above average- gallons
Half of Excess gets abated- gallons

Due
Remaining excess- gal -yr average- gal Billable usage- gal
Tier 1-- rates Tier 3-- rates
water gal * \$ /1000 gal = \$ water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$ sewer gal * \$ /1000 gal = \$
Tier 2--rates
water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$

Total due=

Recommendation: Disapprove Approve Amount: \$

Approval/Disapproval Signature: Date:

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

Home vs Away

	Date	
Left for Florida	1/7/2015	
Returned from Florida	2/23/2015	
Total days away	47	
Total days home	44	
Previous Bill usage		291 gallon per day
Estimated sewer while here	291*44	12804 gallon

Proposed

Water Consumption		44840 gallon	
Water Service Fee			\$28.00
Tier 1 @ \$5.720/1000gal			\$171.60
Tier 2 @ \$6.2100/1000gal			\$92.16
Sewer Consumption	291 * 44	12804 gallon	
Sewer Service fee			\$28.00
Tier 1@4.44 /1000gal			\$56.85
Proposed Total			\$376.61

Memo

Date: August 31, 2015

To: Russell Dean; Doreen Ravell

From: Michael Jeffers 

RE: 12-14 Washington Street water & sewer bill (Abatement Request 7/14/15)

We received a request in July 2015, in reference to 12-14 Washington Street for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, or download any data from the meter. We do not recommend abatement. The next step would be to remove the old meter for testing (per customer request), and install a new meter. *Please note that tested older meters typically read lower than actual usage, a new meter more accurately records usage meaning water bills increase slightly.*

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria, and has provided proof (verbally through form) of the repair or correction. DPW does not recommend abatement due to *Selectmen's Policy 08-30 line #4* which states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

Town of Exeter



RECEIVED
AUG 05 2015

Water/Sewer Abatement Request Form BY: _____

Please Print:

Full Name: Bob McHenry
Mailing Address: 334 Water St
Exeter NH 03833
Service/Property Address: 12, 14 Washington St

Today's Date: 7/14/15
Account Number: 323242100
Route Number: _____
Phone Number: 603 866 4246

Utility Abatement Requested for: Water Sewer Water & Sewer
Date of Bill: 4/29/15 Billing Period from 4/21/2015 4/21 Amount of Bill: \$ 685.13

Owner's reason for the abatement request (Please be as specific as possible): Due to a malfunctioning device in a toilet the water consumption was more than twice normal. The toilet was in an unused location and has been removed. All other toilets were upgraded to avoid future issues.

Bob McHenry
Signature of Applicant

7/14/15
Date

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Marden Bunker
Comments: _____

Date of Review: 8/31/15

Total Usage= _____ gallons
-Q- year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____ water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____ sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 2-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
\$ _____ \$ _____

Total due= _____

Recommendation: Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

Run: 8/31/15 11:05AM

Meter History

Page: 1

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: MCHENRY ROBERT P

Acct#: 000323242100

Loc: 12 WASHINGTON STREET

Meter# 1834857700

Read Date	Prev Read	Reading	Usage	Est
7/21/2015	120,200	145,280	25,080	N
4/21/2015	61,850	120,200	58,350	N
1/21/2015	38,670	61,850	23,180	N
10/22/2014	25,920	38,670	12,750	N
7/23/2014	15,520	25,920	10,400	N
4/22/2014	9,340	15,520	6,180	N
1/23/2014	2,570	9,340	6,770	N
10/25/2013	0	2,570	2,570	
Meter Total:			145,280	
Acct Total			145,280	

Memo

Date: September 4, 2015

To: Russell Dean; Doreen Ravell

From: Michael Jeffers

RE: 14 Crestview Drive water & sewer bill (Abatement Request 7/2/15)

We received a request in July 2015, in reference to 14 Crestview Drive for high water and sewer usage on the water and sewer bill. On April 24, 2015 water usage data was downloaded from the new style meter register head that's able to collect the meter readings to provide data for graphical chart generation. The charts for this new data logging meter *did* show leak flags, and *did* indicate a leak 26 out of 96 days of data collection. There is a leak indicator icon on the meter register that displays a possible leak. The intermittent leak shows a flashing water faucet icon on the digital screen on the meter register, and the continuous leak shows a water faucet icon continuously on the digital screen on the meter register. The charts have indicated an intermittent leak which is when water has been used for at least 50 of the 96 15-minute intervals during a 24-hr period. The Town of Exeter did perform a leak check. *The W/S Technicians did not find any fixtures to be leaking, and there was not an indicated flow using the flow-finder from the meter head flow check.* . **We do recommend abatement. To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem.** The next step would be to remove the old meter for testing (per customer request), and install a new meter. *Please note that tested older meters typically read lower than actual usage, a new meter more accurately records usage meaning water bills increase slightly.*

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria, but has provided proof of the repair or correction. DPW does recommend abatement due to *Selectmen's Policy 08-30 Adjustment Determination Procedure #4* which states that in the event the abnormally high consumption has occurred due to "unpredictable leakage" not caused by customer negligence, ignorance, or unfortunate circumstances, as determined by Town staff and the Water & Sewer

Advisory Committee, the Town shall consider granting a one-time abatement, per account, during any ten-year period, up to half of the water consumption above normal consumption. The abatement calculation may consider compensation from any other sources, including insurance policy claims, etc. Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the Town staff or Committee. The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both. DPW does recommend abatement of the Water & Sewer bill by \$324.37 dollars, for a new bill total of \$504.17, according to the Selectmen's Policy 08-30 abatement calculations.

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Jonathan Barone
Mailing Address: 14 Crestview Drive
Exeter, NH 03833
Service/Property Address: 14 Crestview Dr

Today's Date: 7/14/15
Account Number: 3032210500
Route Number: 32
Phone Number: 778-7100

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 4/29/15 Billing Period from 1/1/15 to 4/1/15 Amount of Bill: \$ 828.54

Owner's reason for the abatement request (Please be as specific as possible): Owner received a high usage water bill. He has no idea why his usage was high.

Jonathan M Barone
Signature of Applicant

7/14/2015
Date

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Michael Jeffers Date of Review: 7-13-15
Comments: Mr. Barone had a December, 2014 toilet tank repair made. Technician Gary Loyd noted new parts on April 24, 2015 "leak check" per owner request. Meter data logger bar graph shows 24 days from 2-8 to 3-4 for 50,000 to 56,000 gallons of "red flag" high consumption
Total Usage = 70870 gallons
2-yr 3-year Average = $(13180 + 12350 + 11650) / 3 = 14193$ gallons
Excess above average = 50677 gallons
Half of Excess gets abated = 28339 gallons

Due
Remaining excess 28338 gal 3-yr average 14193 gal Billable usage 42531 gal
Tier 1-- rates
water 29999 gal * \$ 5.70 /1000 gal = \$ 171.59
sewer 29999 gal * \$ 4.44 /1000 gal = \$ 133.20
\$ 304.79
Tier 2-- rates
water 12532 gal * \$ 6.21 /1000 gal = \$ 77.82
sewer 12532 gal * \$ 5.23 /1000 gal = \$ 65.54
\$ 143.36
+ 50.00 Service Fees
Total due = \$504.15

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant _____ Date _____

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Jonathan Barone
Mailing Address: 14 Crestview Drive
Exeter, NH 03833
Service/Property Address: same as above

Today's Date: 7/2/2015
Account Number: 323226500
Route Number: _____
Phone Number: 603-778-7100

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 4/29/15 Billing Period from 1/21/15 to 4/21/15 Amount of Bill: \$828.54

Owner's reason for the abatement request (Please be as specific as possible): ***Owner received a high usage water bill. He has no idea why his usage was high.***

Jonathan M Barone
Signature of Applicant

7/14/15
Date

Do not write below this line

Receipt Portion

Reviewed by: Michael Jeffers Date of Review: 7/13/15
Comments: Mr. Barone had a Dec. 2014 toilet tank repair made. Technician Gary Lord noted new parts on April 24, 2015 during the leak check per owner request. Meter data logger bar graph shows 26 days from 2/8/15 to 3/4/15 for 50,000 to 56,000 gallons of "red flag" high consumption

Dept. of Public Works Recommendation: Disapprove X Approve

W/S Advisory Committee Recommendation: Disapprove Approve

Board of Selectmen Recommendation: Disapprove Approve

Abatement Amount: \$ 324.37

New bill total: \$ 504.17

BOS Approval/Disapproval Signature: _____ Date: _____

14 Crestview Drive

Total Usage= 70,870 gallons

Previous 3 year 2nd-Q usage average- (13,680 + 12,350 + 16,550) / 3= 14,193 gallons

Excess above average- 56,677 gallons

Half of Excess gets abated- 28,339 gallons

What is Due vs Abatement?

Due

Half of excess	28,339	
Prev 2nd-Q usage average	14,193	
	<u>42,532</u>	billable gallons

Tier 1--2015 rates

Water	29,999 gal * \$5.72/1000 gal =	\$171.59
Sewer	29,999 gal * \$4.44/1000 gal =	\$133.20
		<u>\$304.79</u>

Tier 2--2015 rates

Water	12,533 gal * \$6.21/1000 gal =	\$77.83
Sewer	12,533 gal * \$5.23/1000 gal =	\$65.55
		<u>\$143.38</u>

Total due= \$448.17

Abatement

Total water/sewer bill = \$828.54 - \$56.00 \$772.54 less service fees & certified mailing

Abate = \$772.54 - \$448.17= \$324.37

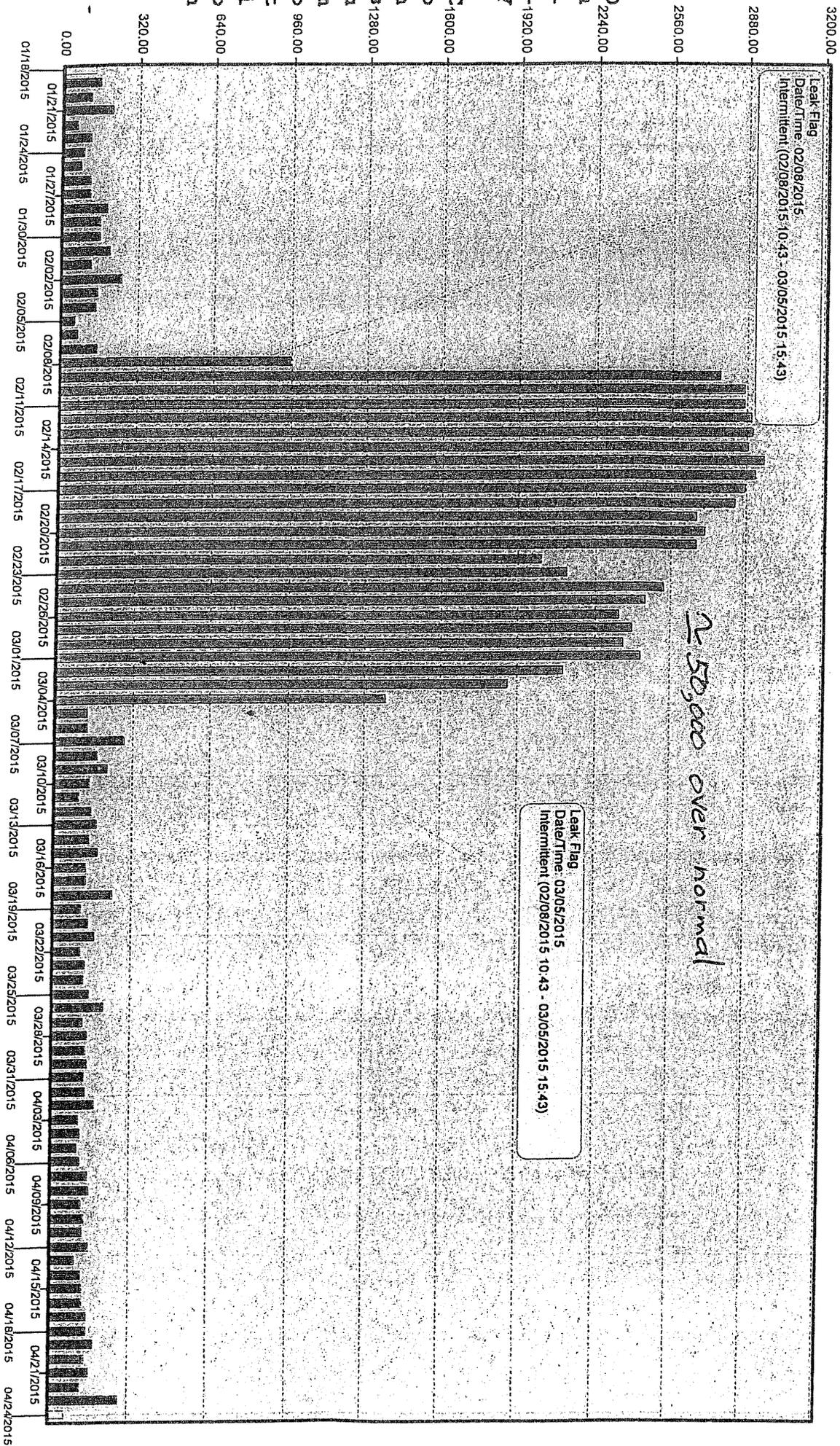
Abate = \$324.37

New Bill Total with service fees added back

\$448.17 + \$56.00= **\$504.17**

ARB N_SIGHT Mobile Report
 E-Coder R9001 Data Logging Report
 MIU#: 1834696666 Acct: Unknown Mtr #: 1834696666 Addr: 14 CRESTVIEW DRIVE for 01/18/2015 through 04/24/2015

- Daily Consumption
- Backflow Flag
- Leak Flag



Interval (Daily)



**TOWN OF EXETER
WATER AND SEWER COLLECTION**

10 FRONT STREET
EXETER, NH 03833-2792
For Billing Questions: (603)773-6157 7:00am -3:00 pm
EMAIL: watersewerbilling@exeternh.gov

FOR PAYMENT QUESTIONS

(603) 773-6108

8:15 AM - 4:00 PM

39 1 AV 0.378

P:39 / T:1 / S:



BARONE JONATHAN
14 CRESTVIEW DR
EXETER NH 03833-2004



Note to Residents:

NEW 2012 WATER & SEWER RATES EFFECTIVE AS OF APRIL 2012

Water

Tier 1: \$5.72 per 1,000 gallons of use up to 29,999.
Tier 2: \$6.21 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$6.67 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

Sewer

Tier 1: \$4.44 per 1,000 gallons of use up to 29,999.
Tier 2: \$5.23 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$5.62 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

BILL DETAILS 90 Days of Water Usage Previous Read Date: 01/21/2015 - Read Date: 04/21/2015

ACCOUNT NO.	BILLING PERIOD	BILLING CYCLE	METER READINGS		USAGE
			PREVIOUS	PRESENT	
323226500	01/21/2015 - 04/21/2015	Quarterly	78420	149290	70870

Your average daily use was 787.44 gallons

BILL DATE:

04/29/2015

BILLED TO:

WATER CONSUMPTION	5.720		171.59
WATER CONSUMPTION	6.210		253.81
WATER SERVICE FEE			28.00
SEWER CONSUMPTION	4.440		133.20
SEWER CONSUMPTION	5.230		213.76
SEWER SERVICE FEE			28.00
INTEREST			0.01

SERVICE ADDRESS:

14 CRESTVIEW DRIVE

Last Payment: \$172.18 made 03/05/2015

TOTAL CURRENT CHARGES \$ 828.36

PAST DUE \$ 0.17

**12% ANNUAL INTEREST CHARGED
IF NOT PAID BY DUE DATE.**

TOTAL AMOUNT DUE

\$ 828.54

OWNER is liable for all water bills even if not received & OWNER is responsible for preventing service pipes & meter from freezing during cold weather.
All water passing through meter will be charged, whether used, wasted, irrigation system malfunction or lost by leakage.
If we are unable to gain access to meter, or if meter is not working properly, an estimated bill will be mailed.
FAILURE to make payment may result in disconnection of service.

PLEASE SEPARATE REMITTANCE STUB AT THIS PERFORATION AND RETURN WITH PAYMENT



**TOWN OF EXETER
WATER AND SEWER COLLECTION**
10 FRONT STREET
EXETER, NH 03833-2792

REMITTANCE STUB

SERVICE LOC: 14 CRESTVIEW DRIVE

BILL#: 105750

ACCOUNT NO.: 323226500

AMOUNT DUE BY 05/29/2015 : \$828.54

MAKE CHECKS PAYABLE TO: TOWN OF EXETER

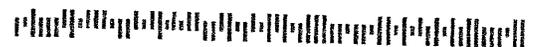
Please include your account number on your check.

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE REVERSE SIDE.

AMOUNT ENCLOSED

\$

BARONE JONATHAN
14 CRESTVIEW DRIVE
EXETER, NH 03833



TOWN OF EXETER
WATER AND SEWER COLLECTION
PO BOX 9520
MANCHESTER NH 03108-9520

24 0000105750 0000082854 5



TOWN OF EXETER

13 NEWFIELDS ROAD • EXETER, NH 03833 • www.exeternh.org

[Signature]
Signature

Meter Re-read/Leak Check Form

Date: 4/24/15 Meter Tech: Cary Lord

Remote Re-read only _____ Meter & Remote Re-read _____ Leak Check _____

Owner: Jonathan Barone Address: 14 Crestview Dr

Meter						
Badger	M-15	M-25	M-40	M-70	M-120	Other _____
Neptune	<u>3/4"</u>	1.0"	1.5"	2.0"		Other _____

Current Meter Reading: 014990216 Current Remote Reading: _____

Previous Meter Reading: _____ Previous Meter Reading: _____

Difference: _____ Difference: _____

Last Reading Date: _____ Days Between Readings: _____

Meter Usage GPD: _____ Remote Usage GPD: _____

Remote Reading Lead or Lag: _____ Meter Head Reading by: _____

Result of Meter Head Flow Check: Flow _____ No Flow X

Check Toilets for Leaks: Yes No # of Leaks Found: 0

Any Known water lose due to leaks or repairs? What? Yes No
Down stairs toilet inside parts changed 3-4 months ago

Any Increase or Change in Occupants/Service? What? Yes No

Does Customer have a : Pool Lawn Sprinkler Garden Other

Customer called on: _____ No Ans: _____ Left Message: _____
Customer called on: _____ No Ans: _____ Left Message: _____

White: W/S Office Yellow: Billing Office Pink: Customer

Meter History

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: BARONE JONATHAN

Acct#: 000323226500

Loc: 14 CRESTVIEW DRIVE

Meter# 0080307232

Read Date	Prev Read	Reading	Usage	Est
8/20/2013	591,950	594,750	2,800	N
7/25/2013	578,950	591,950	13,000	N
4/22/2013	566,600	578,950	12,350	N
1/17/2013	553,700	566,600	12,900	N
10/15/2012	536,300	553,700	17,400	N
7/16/2012	513,450	536,300	22,850	N
4/16/2012	496,900	513,450	16,550	N
1/17/2012	479,850	496,900	17,050	N
10/17/2011	466,200	479,850	13,650	N
7/18/2011	452,300	466,200	13,900	N
4/18/2011	436,800	452,300	15,500	N
1/19/2011	420,200	436,800	16,600	N
10/19/2010	404,800	420,200	15,400	N
7/20/2010	385,900	404,800	18,900	N
4/20/2010	369,000	385,900	16,900	N
1/25/2010	342,000	369,000	27,000	N
9/21/2009	328,800	342,000	13,200	N
7/08/2009	320,200	328,800	8,600	N
5/11/2009	301,950	320,200	18,250	N
1/06/2009	28,285	30,195	1,910	
9/30/2008	0	28,285	16,200	
6/30/2008	0	26,665	16,350	
3/31/2008	0	25,030	17,950	
3/30/2008	0	25,030	17,950	
12/31/2007	0	23,235	17,450	
9/30/2007	0	21,490	20,300	
6/30/2007	0	19,460	24,300	
3/30/2007	0	17,030	19,100	
12/31/2006	0	15,120	44,000	
9/30/2006	0	10,720	21,300	
6/30/2006	0	8,590	25,600	
3/30/2006	0	6,030	19,300	
12/31/2005	0	4,100	19,000	
9/30/2005	0	2,200	34,500	

Meter Total: 608,010

Meter# 1834696666

Read Date	Prev Read	Reading	Usage	Est
4/21/2015	78,420	149,290	70,870*	N
1/21/2015	67,010	78,420	11,410	N
10/22/2014	55,150	67,010	11,860	N
7/23/2014	39,280	55,150	15,870	N
4/22/2014	25,600	39,280	13,680	N
1/23/2014	9,800	25,600	15,800	N
10/25/2013	0	9,800	9,800	

* 24 day (2-8/3-4-15) @ 2,560 gallons per day on bar graph.
 Last 4 years average for same quarter = 14,520 gallons.
 For same quarter 2015 was 70,870 gallons or approx. 5x,350 high.

Memo

Date: July 14, 2015

To: Russell Dean; Doreen Ravell

From: Michael Jeffers *mj*

RE: 17 Thornton Street water & sewer bill (Abatement Request 6/15/15)

We received a request in June 2015, in reference to 17 Thornton Street for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, or download any data from the meter. **We do not recommend abatement. The next step would be to remove the old meter for testing (per customer request), and install a new meter. Please note that tested older meters typically read lower than actual usage, a new meter more accurately records usage meaning water bills increase slightly.**

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria, and has provided proof (verbally through form) of the repair or correction. *DPW does not recommend abatement* due to *Selectmen's Policy 08-30 line #4* which states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Sherrill S Nixon _____
Mailing Address: 17 Thornton Street _____
Exeter, NH 03833 _____
Service/Property Address: Same as above _____

Today's Date: 6/15/15 _____
Account Number: 131385200 _____
Route Number: _____
Phone Number: 603-580-2762 _____

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer _____
Date of Bill: 5/19/15 _____ Billing Period from 2/18/15 to 5/19/15 _____ Amount of Bill: \$392.26 _____

Owner's reason for the abatement request (Please be as specific as possible): *When the large amount of accumulated snow was shoveled off my roof, the outside water spigot was hit by snow and opened up. Water was flowing heavily out of the spigot for about a week before I realized there was an issue.*

Sherrill S. Nixon _____ 6/15/15 _____
Signature of Applicant Date

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube _____ Date of Review: 7/14/15 _____
Comments: _____

Dept. of Public Works Recommendation: Disapprove Approve
W/S Advisory Committee Recommendation: Disapprove Approve
Board of Selectmen Recommendation: Disapprove Approve

Abatement Amount: \$ _____

New bill total: \$ _____

BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____
BOS Approval/Disapproval Signature: _____	Date: _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Sherrill S. Nixon
Mailing Address: 17 Thornton St.
Exeter
Service/Property Address: 17 Thornton St.
Exeter

Today's Date: 6/15/15
Account Number: 13/385200
Route Number:
Phone Number: 603-580-2762

Utility Abatement Requested for: Water Sewer Water & Sewer
Date of Bill: 5/19/15 Billing Period from 2/18/15 to 5/19/15 Amount of Bill: \$ 392.26

Owner's reason for the abatement request (Please be as specific as possible): When the large amount of accumulated snow was shoveled off my roof, the outside water spigot was hit by snow and opened up. Water was flowing heavily out of the spigot for about a week before I realized there was an issue.

Signature of Applicant: [Signature] Date: 6/15/15

Signature of Billing Office: _____ Date: _____

Do not write below this line

Reviewed by: _____ Date of Review: _____
Comments: _____

Total Usage= _____ gallons
-Q- year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____

Tier 2-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____

Total due= _____

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant: _____ Date: _____

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: NIXON SHERRILL S

Acct#: 000131385200

Loc: 17 THORNTON STREET

Meter# 0083949796

Read Date	Prev Read	Reading	Usage	Est
1/18/2013	249,500	252,460	2,960	N
11/26/2012	239,650	249,500	9,850	N
8/21/2012	230,750	239,650	8,900	N
5/15/2012	225,500	230,750	5,250	N
2/15/2012	220,150	225,500	5,350	N
11/15/2011	211,100	220,150	9,050	N
8/17/2011	189,100	211,100	22,000	N
5/16/2011	183,300	189,100	5,800	N
2/16/2011	177,300	183,300	6,000	N
11/16/2010	170,300	177,300	7,000	N
8/19/2010	163,700	170,300	6,600	N
5/19/2010	150,350	163,700	13,350	N
2/22/2010	125,000	150,350	25,350	N
11/05/2009	106,150	125,000	18,850	N
8/06/2009	92,600	106,150	13,550	N
6/03/2009	78,700	92,600	13,900	N
3/23/2009	53,000	78,700	25,700	
10/31/2008	0	5,300	13,550	
7/31/2008	0	3,945	13,550	
4/30/2008	0	2,590	14,400	
1/31/2008	0	1,150	11,500	
7/30/2007	0	199,700	0	
4/30/2007	0	199,700	2,600	
1/31/2007	0	197,100	7,000	
10/31/2006	0	190,100	4,900	
7/31/2006	0	185,200	3,200	
4/30/2006	0	205,700	6,000	
10/31/2005	0	181,400	31,200	
10/31/2005	0	182,000	-4,700	
10/31/2005	0	186,700	5,300	
7/30/2005	0	150,200	11,500	
4/30/2005	0	138,700	7,100	
1/11/2005	0	131,600	7,900	
Meter Total:			334,460	

Meter# 1834507436

Read Date	Prev Read	Reading	Usage	Est
5/19/2015	56,570	89,320	32,750	N
2/18/2015	50,640	56,570	5,930	N
11/19/2014	42,330	50,640	8,310	N
8/20/2014	32,020	42,330	10,310	N
5/20/2014	26,310	32,020	5,710	N
2/20/2014	21,490	26,310	4,820	N
11/19/2013	14,740	21,490	6,750	N
8/20/2013	7,450	14,740	7,290	N
5/17/2013	2,170	7,450	5,280	N

Run: 7/14/15 11:43AM

Meter History

Page: 2

Start Date

Town of Exeter

[PrintMeterHist](#)

End Date 12/31/2099

2/21/2013

0

2,170

2,170

Meter Total:

89,320

Acct Total

423,780

Memo

Date: October 23, 2014

To: Russell Dean; Doreen Ravell

From: Michael Jeffers *mj*

RE: 24 Windemere Lane water & sewer bill (Abatement Request 9/19/14) *WSAC(11-12-15)*

We received a request in September 2014, in reference to 24 Windemere Lane for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, or download any data from the meter.

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria, and has provided proof of the repair or correction. *DPW does not recommend abatement* due to Selectmen's Policy 08-30 line #4 states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Chris Shukie
Mailing Address: 24 Windemere Lane
Exeter, NH 03833
Service/Property Address: Same as above

Today's Date: 9/19/14
Account Number: 131382718
Route Number: _____
Phone Number: (203) 257-2310

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 8/29/14 Billing Period from 5/20/14 to 8/20/14 Amount of Bill: \$783.39

Owner's reason for the abatement request (Please be as specific as possible): *We purchased this home in late October of last year (2013). This summer, our irrigation system was turned on. Later it was discovered by our irrigation service company that our backflow preventer was broken, hence causing excessive water use. (See attached letter)*

Chris Shukie
Signature of Applicant

9/19/14
Date

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube Date of Review: 10/23/14
Comments: _____

Dept. of Public Works Recommendation: X Disapprove Approve
W/S Advisory Committee Recommendation: X Disapprove Approve
Board of Selectmen Recommendation: Disapprove Approve

Abatement Amount: \$ _____

New bill total: \$ _____

BOS Approval/Disapproval Signature: _____ Date: _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: Chris Shukie
Mailing Address: 24 Windermere Lane
Exeter, NH 03833
Service/Property Address: 24 Windermere Lane
Exeter, NH 03833

Today's Date: 9/19/14
Account Number: 131382718
Route Number: _____
Phone Number: 203-257-7310

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer
Date of Bill: 8/24/2014 Billing Period from 5/20/14 to 8/20/14 Amount of Bill: \$ 283.39

Owner's reason for the abatement request (Please be as specific as possible): We purchased this home in late October of last year. This summer, our irrigation system was turned on. Later, it was discovered by our irrigation service company that our back flow preventer was broken, hence causing excessive water use. Please see attached letter

[Signature]
Signature of Applicant

9/19/2014
Date

Signature of Billing Office

Date

Do not write below this line

Reviewed by: _____ Date of Review: _____
Comments: _____

Total Usage= _____ gallons
-Q -year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____ water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____ sewer _____ gal * \$ _____ /1000 gal = \$ _____
\$ _____ \$ _____
Tier 2-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
\$ _____

Total due= _____

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

September 23, 2014

Re: Water/Sewer Abatement Request Form
Chris & Chelsea Shukie
24 Windemere Lane, Exeter

To the Members of the Department of Public Works & the Finance Department:

We were very shocked to receive our water bill this past quarter. Our previous two quarters were \$240.81 and \$206.37, so to receive this most recent quarter's bill for \$783.39 was very puzzling. We expected a slight increase since we started using the irrigation system, but not three times the amount of our previous water bills. We did have an issue with the irrigation system back in July. We were unaware the irrigation system had not been properly turned off last fall before we bought the house. When we went to have it turned on by Aqua Tech this summer, they had some issues and it was later discovered that the back flow preventer was broken. We had it fixed, but it seems as though there was an excessive amount of water wasted before it was fixed. We have tested all of our toilets (which are all less than a year old), so we know there is no leaking coming from them. We are requesting a one time exception to reduce the most recent bill of \$783.39. Thank you very much for your time and consideration of our request.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Shukie', with a stylized flourish at the end.

Chris Shukie

Run: 10/23/14 11:06AM

Meter History

Page: 1

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: SHUKIE CHRISTOPHER
SHUKIE CHELSEA

Acct#: 000131382718

Loc: 24 WINDEMERE LANE

Meter# 16876627

Read Date	Prev Read	Reading	Usage	Est
2/08/2013	1,343,900	1,357,600	13,700	N
11/26/2012	1,321,100	1,343,900	22,800	N
8/21/2012	1,280,200	1,321,100	40,900	N
5/15/2012	1,262,500	1,280,200	17,700	N
2/15/2012	1,245,400	1,262,500	17,100	N
11/15/2011	1,227,800	1,245,400	17,600	N
8/17/2011	1,198,600	1,227,800	29,200	N
5/16/2011	1,193,100	1,198,600	5,500	N
2/16/2011	1,171,100	1,193,100	22,000	Y
11/16/2010	1,153,900	1,171,100	17,200	N
8/19/2010	1,110,800	1,153,900	43,100	N
5/19/2010	1,087,700	1,110,800	23,100	N
2/22/2010	1,065,600	1,087,700	22,100	N
11/05/2009	1,028,200	1,065,600	37,400	N
8/06/2009	1,016,200	1,028,200	12,000	N
6/03/2009	1,001,600	1,016,200	14,600	N
3/23/2009	969,500	1,001,600	32,100	N
10/31/2008	0	969,500	33,600	
7/31/2008	0	935,900	20,500	
4/30/2008	0	915,400	13,000	
1/31/2008	0	902,400	21,300	
7/30/2007	0	791,100	79,600	
1/31/2007	0	687,200	20,500	
10/31/2006	0	666,700	43,800	
7/31/2006	0	622,900	68,500	
4/30/2006	0	554,400	24,500	
4/30/2006	0	711,500	24,300	
4/30/2006	0	881,100	90,000	
1/31/2006	0	529,900	16,400	
10/31/2005	0	513,500	33,100	
7/30/2005	0	480,400	31,600	
4/30/2005	0	448,800	15,100	
1/11/2005	0	433,700	15,500	

Meter Total: 939,400

Meter# 1834314913

Read Date	Prev Read	Reading	Usage	Est
8/20/2014	93,430	160,370	66,940	N
5/20/2014	75,240	93,430	18,190	N
2/20/2014	60,440	75,240	14,800	N
11/19/2013	58,370	60,440	2,070	N
10/28/2013	42,390	58,370	15,980	
8/20/2013	15,030	42,390	27,360	N
5/17/2013	1,960	15,030	13,070	N
2/21/2013	0	1,960	1,960	

Run: 10/23/14 11:06AM

Meter History

Page: 2

Start Date

Town of Exeter

[PrintMeterHist](#)

End Date 12/31/2099

Meter Total: 160,370

Acct Total 1,099,770

Memo

Date: July 9, 2014

To: Russell Dean, Doreen Ravell, Linda Fecteau

From: Michael Jeffers



RE: 93 Front Street water & sewer bill (Abatement Request 7/9/14)

9/10/14 WSAC

to BOS 7/27/15

We received a request in July 2014, in reference to 93 Front Street for high water and sewer usage on the water and sewer bill. On July 1, 2014 water usage data was downloaded from the new style meter register head that's able to collect the meter readings to provide data for graphical chart generation. The charts for this new data logging meter *did* show leak flags, and *did* indicate a leak 96 out of 96 days of data collection. There is a leak indicator icon on the meter register that displays a possible leak. The intermittent leak shows a flashing water faucet icon on the digital screen on the meter register, and the continuous leak shows a water faucet icon continuously on the digital screen on the meter register. The charts have indicated an intermittent leak which is when water has been used for at least 50 of the 96 15-minute intervals during a 24-hr period. The Town of Exeter did perform a leak check. *The W/S Technicians did find 4 toilets to be leaking, and was told by a maintenance representative from the church that a hose was left on all night feeding water to #91 Front Street.* **We do not recommend abatement. To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem.** The next step would be to remove the old meter for testing (per customer request), and install a new meter. *Please note that tested older meters typically read lower than actual usage, a new meter more accurately records usage meaning water bills increase slightly.*

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does not meet the criteria but has provided proof of the repair or correction.. DPW does not recommend abatement due to *Selectmen's Policy 08-30 line #4* which states that in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: St. Michael Church
Mailing Address: 9 Lincoln Street
Exeter, NH 03833
Service/Property Address: 93 Front Street
Exeter, NH 03833

Today's Date: 7/9/14
Account Number: _____
Route Number: _____
Phone Number: Erin

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 6/30/14 Billing Period from 3/18/14 to 6/18/14 Amount of Bill: \$ 873.14

Owner's reason for the abatement request (Please be as specific as possible): *see attached forms*

Erin Bajger
Signature of Applicant

7/9/14
Date

Do not write below this line

Receipt Portion

Reviewed by: Michael Jeffers Date of Review: 7/9/14
Comments: _____

Dept. of Public Works Recommendation: X Disapprove Approve

W/S Advisory Committee Recommendation: X Disapprove 9-10 Approve
14

Board of Selectmen Recommendation: Disapprove Approve

Abatement Amount: \$ _____

New bill total: \$ _____

BOS Approval/Disapproval Signature: _____ Date: _____

Attachment: Town of Exeter - Water/Sewer Abatement Request Form
Re: St. Michael Parish, Exeter

July 9, 2014

I am requesting an abatement for the referenced bill due to an issue with our sprinkler system. When I received the bill on July 1st, I immediately phoned the town to inquire as to why the amount of the bill was \$600 more than the bill for the same quarter last year. The town sent out a technician and I also called in Rainscape, the company that takes care of our irrigation system. The tech from Rainscape found a faulty sprinkler head and it was replaced that day.

On July 7th, I received the Data Logging Report which shows the water usage for each day. It clearly shows that the water usage for 93 Front Street quadrupled the day after Rainscape turned on the irrigation system. (See attached invoice from Rainscape dated 5/1/14) The daily water usage remained about the same and sometimes increased through July 1st, the final day of the report.

Unfortunately, for two months, we were unaware of an issue with one of our sprinkler heads. Once we were made aware, via the bill, we fixed the issue immediately. The report clearly shows that if the data had been read earlier, the water usage at 93 Front Street would have been flagged as a concern. As it stands, however, the town does not have a system that reads more often than every 90 days, so the issue went unnoticed for 60+ days.

Due to the information stated above (faulty sprinkler head/fixed immediately), and the fact that the high water usage was from the irrigation system and did not run through the sewer system, I am requesting an abatement for St. Michael Parish.

I appreciate your time in considering my request.

Regards,



Erin Bajger
St. Michael Parish
Business Manager
603.772.2494

Rainscape Lawn Sprinkler Systems, LLC

55 Autumn Pond Park
Greenland, NH 03840
(603) 427-1390

Invoice

Date	Invoice #
7/2/2014	17760

Bill To
St. Michael's Church 9 Lincoln Street Exeter, NH 03833

Ship To
St. Michael's Church 9 Lincoln Street Exeter, NH 03833

Terms	Technician	Work Performed
Net 15	Rod	7/1/2014

Quantity	Description	Rate	Amount
1	Service Call - Work Order 5814	75.00	75.00
1	Replacement of Hunter 4" PGP rotary head (leaking seal)	45.00	45.00
Thank you for your business.		Total	\$120.00

Rainscape Lawn Sprinkler Systems, LLC

55 Autumn Pond Park
Greenland, NH 03840
(603) 427-1390

Invoice

Date	Invoice #
5/1/2014	17020

Bill To
St. Michael's Church 9 Lincoln Street Exeter, NH 03833

Ship To
St. Michael's Church 9 Lincoln Street Exeter, NH 03833

Terms	Technician	Work Performed
Net 15	Rod	4/30/2014

Quantity	Description	Rate	Amount
1	System turn on, run through each irrigation zone, adjust sprinkler heads for optimal coverage, check valves, check rain sensor and set controller. - Work Order 5192	100.00	100.00
1	Replacement of Hunter 4" PGP rotary head (non-rotating)	45.00	45.00
2	Replacement of Hunter 4" Pro spray head (damaged)	35.00	70.00
1	Replacement of spray nozzle	10.00	10.00

Payments/Credits	\$0.00
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Thank you for your business.

Balance Due	\$225.00
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**TOWN OF EXETER
WATER AND SEWER COLLECTION**

10 FRONT STREET
EXETER, NH 03833-2792
For Billing Questions: (603)773-6157 7:00am -3:00 pm
EMAIL: watersewerbilling@town.exeter.nh.us

**FOR PAYMENT QUESTIONS
(603) 773-6108
8:15 AM - 4:00 PM**

Note to Residents:

NEW 2012 WATER & SEWER RATES EFFECTIVE AS OF APRIL 2012

Water

Tier 1: \$5.72 per 1,000 gallons of use up to 29,999.
Tier 2: \$6.21 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$6.67 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

Sewer

Tier 1: \$4.44 per 1,000 gallons of use up to 29,999.
Tier 2: \$5.23 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$5.62 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

776 1 AV 0.378 *AUTO**SCH 5-DIGIT 03833



ST. MICHAEL'S CHURCH
9 LINCOLN ST
EXETER NH 03833-3297

000776
3
776

BILL DETAILS 92 Days of Water Usage Previous Read Date: 03/18/2014 - Read Date: 06/18/2014

ACCOUNT NO.	BILLING PERIOD	BILLING CYCLE	METER READINGS		USAGE
			PREVIOUS	PRESENT	
222235750	03/18/2014 - 06/18/2014	Quarterly	63910	138690	74780

Your average daily use was 812.83 gallons
BILL DATE:
06/30/2014

BILLED TO:

WATER CONSUMPTION	5.720	\$	171.59
WATER CONSUMPTION	6.210	\$	278.09
WATER SERVICE FEE		\$	28.00
SEWER CONSUMPTION	4.440	\$	133.20
SEWER CONSUMPTION	5.230	\$	234.20
SEWER SERVICE FEE		\$	28.00

SERVICE ADDRESS:
93 FRONT STREET

Last Payment: \$176.80 made 05/01/2014

TOTAL CURRENT CHARGES	\$	873.08
PAST DUE	\$	0.06

**12% ANNUAL INTEREST CHARGED
IF NOT PAID BY DUE DATE.**

TOTAL AMOUNT DUE

\$ 873.14

OWNER is liable for all water bills even if not received & OWNER is responsible for preventing service pipes & meter from freezing during cold weather.
All water passing through meter will be charged, whether used, wasted, irrigation system malfunction or lost by leakage.
If we are unable to gain access to meter, or if meter is not working properly, an estimated bill will be mailed.
FAILURE to make payment may result in disconnection of service.

PLEASE SEPARATE REMITTANCE STUB AT THIS PERFORATION AND RETURN WITH PAYMENT

REMITTANCE STUB



TOWN OF EXETER
WATER AND SEWER COLLECTION
10 FRONT STREET
EXETER, NH 03833-2792

SERVICE LOC: 93 FRONT STREET
BILL#: 94374
ACCOUNT NO.: 222235750
AMOUNT DUE BY 07/31/2014 : \$873.14

MAKE CHECKS PAYABLE TO: TOWN OF EXETER
Please include your account number on your check.

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE REVERSE SIDE.

AMOUNT ENCLOSED

\$

ST. MICHAEL'S CHURCH
9 LINCOLN STREET
EXETER, NH 03833



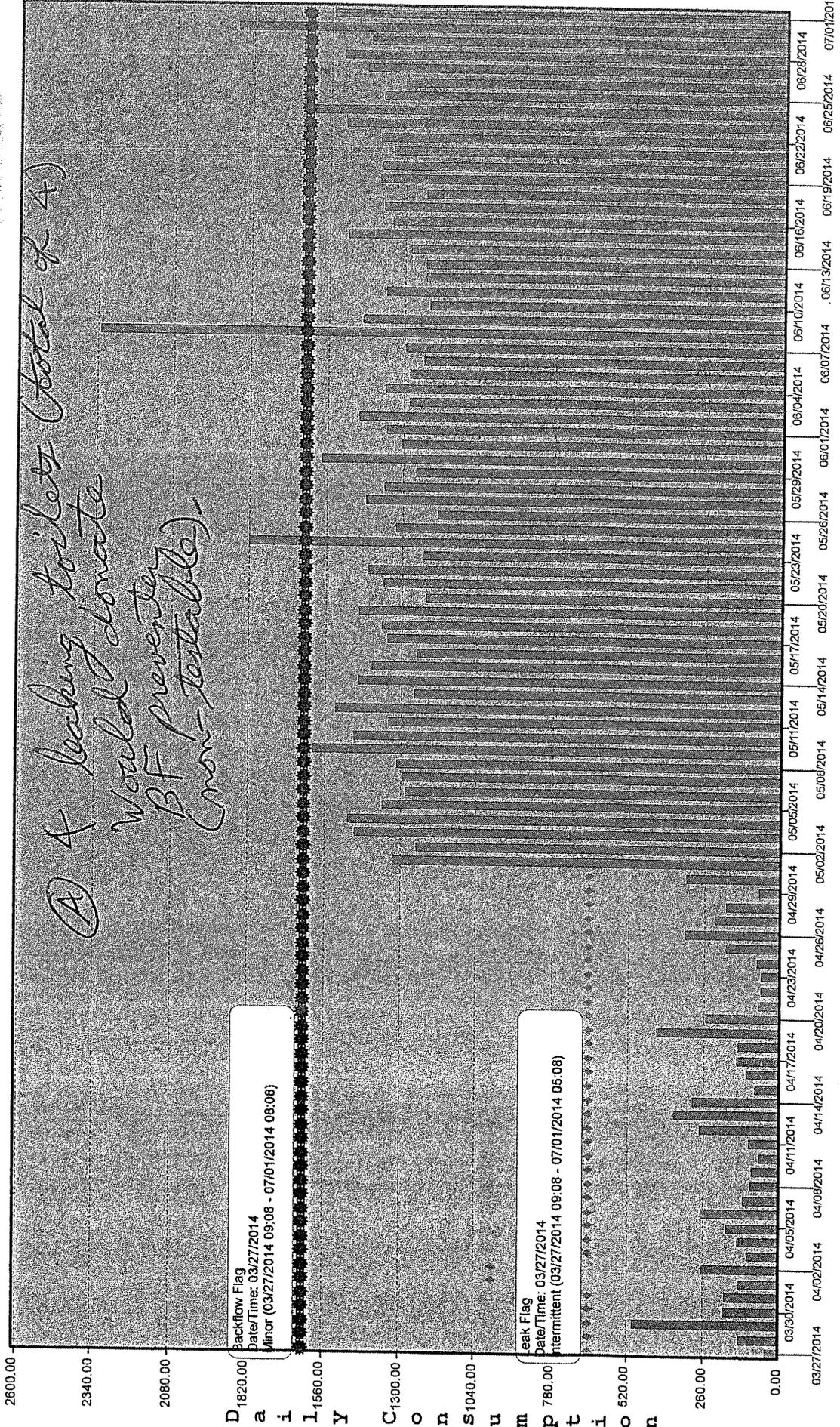
TOWN OF EXETER
WATER AND SEWER COLLECTION
PO BOX 9520
MANCHESTER NH 03108-9520

24 0000094374 0000087314 7

MIU#: 1834524105 Acct: Unknown Mtr #: 1834524105 Addr: 93 FRONT STREET for 03/27/2014 through 07/01/2014

St. Michaels Church
2 accts
#91 Parish House
#93 is church

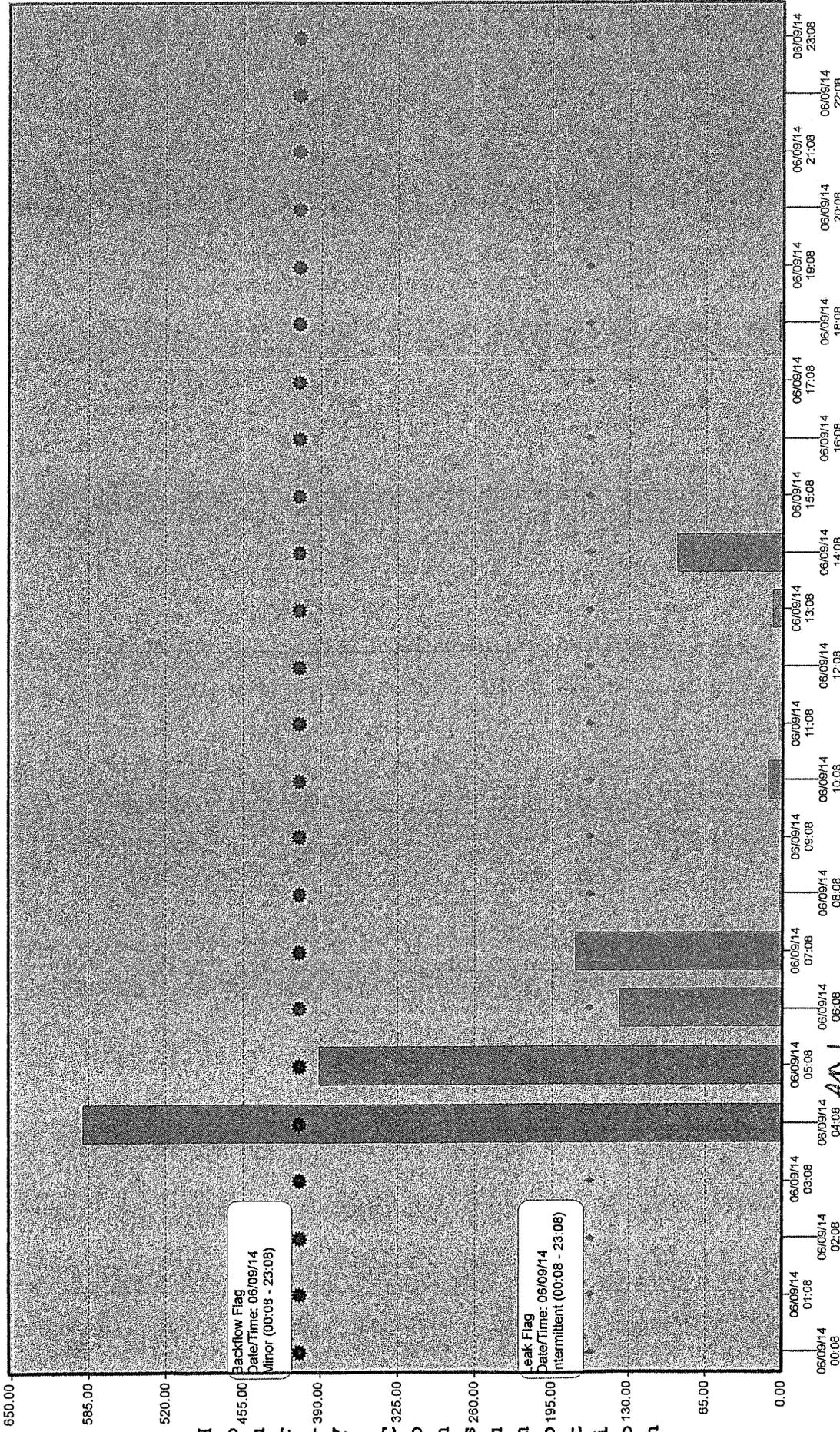
Daily Consumption
 Backflow Flag
 Leak Flag



Interval (Daily)

MIU#: 1834524105 Acct: Unknown Mtr #: 1834524105 Addr: 93 FRONT STREET for 06/09/2014 through 06/09/2014

Consumption
 Backflow Flag
 Leak Flag



Interval (Hourly)

Known sprinkler times

Meter History

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: ST.MICHAEL'S CHURCH

Acct#: 000222235750

Loc: 93 FRONT STREET

Meter# 83338688

Read Date	Prev Read	Reading	Usage	Est
4/24/2009	1,319,830	1,330,550	10,720	
11/30/2008	0	1,319,830	30,250	
8/31/2008	0	1,289,580	56,810	
5/31/2008	0	1,232,770	28,740	
2/28/2008	0	1,204,030	10,480	
11/30/2007	0	1,193,550	31,690	
8/31/2007	0	1,161,860	54,090	
5/31/2007	0	1,107,770	22,480	
2/28/2007	0	1,085,290	29,265	
11/30/2006	0	1,056,025	29,265	
8/31/2006	0	1,026,760	49,890	
5/31/2006	0	976,870	19,970	
2/28/2006	0	956,900	17,936	
11/30/2005	0	938,964	24,164	
8/31/2005	0	914,800	51,060	
5/31/2005	0	863,740	9,590	
2/28/2005	0	854,150	11,843	

Meter Total: 488,243

Meter# 1480200238

stopped meter

Read Date	Prev Read	Reading	Usage	Est
4/26/2013	708,700	714,500	5,800	N
3/22/2013	693,000	708,700	15,700	N
12/19/2012	617,050	693,000	75,950	N
9/18/2012	473,950	617,050	143,100	N
6/15/2012	388,600	473,950	85,350	N
3/15/2012	371,900	388,600	16,700	N
12/15/2011	322,950	371,900	48,950	N
9/15/2011	259,250	322,950	63,700	N
6/17/2011	231,600	259,250	27,650	N
3/17/2011	221,500	231,600	10,100	N
12/16/2010	202,950	221,500	18,550	N
9/16/2010	146,050	202,950	56,900	N
6/17/2010	116,700	146,050	29,350	N
3/15/2010	106,500	116,700	10,200	N
1/04/2010	72,950	106,500	33,550	N
8/31/2009	32,600	72,950	40,350	N
6/23/2009	0	32,600	32,600	

Meter Total: 714,500

Meter# 1834524105

Read Date	Prev Read	Reading	Usage	Est
6/18/2014	63,910	138,690	74,780	N
3/18/2014	52,020	63,910	11,890	N
12/19/2013	66,240	52,020	14,220	N
9/23/2013	6,140	66,240	60,100	Y

question

Meter History

Start Date

Town of Exeter

[PrintMeterHist](#)

End Date 12/31/2099

6/18/2013

0

6,140

6,140

Meter Total:

167,130

Acct Total

1,369,873

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: St. Michael Church
Mailing Address: 9 Lincoln St. Exeter NH 03833
Service/Property Address: 93 Front St. Exeter NH 03833

Today's Date: 7/9/14
Account Number:
Route Number:
Phone Number:

Utility Abatement Requested for: Water Sewer Water & Sewer X
Date of Bill: 6/30/14 Billing Period from 3/18/14 to 6/18/14 Amount of Bill: \$ 873.14

Owner's reason for the abatement request (Please be as specific as possible):

See a Attached forms

Signature of Applicant

Date 7/9/14

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Date of Review:
Comments:

Total Usage= gallons
Q-year Average- (+ +) / = gallons
Excess above average- gallons
Half of Excess gets abated- gallons

Due
Remaining excess- gal -yr average- gal Billable usage- gal
Tier 1-- rates Tier 3-- rates
water gal * \$ /1000 gal = \$ water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$ sewer gal * \$ /1000 gal = \$
Tier 2--rates
water gal * \$ /1000 gal = \$
sewer gal * \$ /1000 gal = \$

Total due=

Recommendation: Disapprove Approve Amount: \$

Approval Disapproval Signature: Date:

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

Memo

Date: June 15, 2015

To: Russell Dean; Doreen Ravell

From: Michael Jeffers 

RE: 17-19 Dartmouth Street water & sewer bill (Abatement Request 5/8/15)

We received a request in May 2015, in reference to 17-19 Dartmouth Street for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, or download any data from the meter. We do recommend abatement due to a report being filed with the Town of Exeter Police Department.

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria and has provided proof of the repair or correction. DPW does recommend abatement due to *Selectmen's Policy 08-30 Adjustment Determination Procedure #4* which states that in the event the abnormally high consumption has occurred due to "unpredictable leakage" not caused by customer negligence, ignorance, or unfortunate circumstances, as determined by Town staff and the Water & Sewer Advisory Committee, the Town shall consider granting a one-time abatement, per account, during any ten-year period, up to half of the water consumption above normal consumption. The abatement calculation may consider compensation from any other sources, including insurance policy claims, etc. Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the Town staff or Committee. The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both. DPW does recommend abatement of the Water & Sewer bill by \$1,929.45 dollars, for a new bill total of \$2,175.36, according to the Selectmen's Policy 08-30 abatement calculations.

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Robert Johnson
Mailing Address: 10 Rose Petal Lane
Kensington, NH 03833
Service/Property Address: 17-19 Dartmouth St
Exeter, NH 03833

Today's Date: 5/8/2015
Account Number: 333347700
Route Number: _____
Phone Number: 603-502-1559

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 4/21/15 Billing Period from 1/21/15 to 4/21/15 Amount of Bill: \$4,104.81

Owner's reason for the abatement request (Please be as specific as possible): *On, before, or about 3/17/15, an unknown person turned on an outside faucet that went unnoticed until I saw it on 3/18/15, and turned it off. The backyard was partially cleared of snow and in turn flooded the basement with 2 feet or more of water. Exeter police officer Joseph Saluto, took my report as a ref. Previous bill for 10/22/15 to 1/21/15 was \$232.08*

Robert Johnson
Signature of Applicant

5/8/15
Date

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube Date of Review: 6/15/15
Comments: _____

Dept. of Public Works Recommendation: Disapprove X Approve

W/S Advisory Committee Recommendation: Disapprove Approve

Board of Selectmen Recommendation: Disapprove Approve

Abatement Amount: \$ 1,929.45

New bill total: \$ 2,175.36

BOS Approval/Disapproval Signature: _____ Date: _____

Town of Exeter



Water/Sewer Abatement Request Form

Please Print:

Full Name: ROBERT JOHNSON
Mailing Address: 10 ROSE PETAL LANE, KENSINGTON, NH 03833
Service/Property Address: 17-19 DARTMOUTH ST, EXETER, NH 03833

Today's Date: 5/8/2015
Account Number: 333347700
Route Number:
Phone Number: 603-502-1559

Utility Abatement Requested for: Water Sewer Water & Sewer
Date of Bill: 4/21/2015 Billing Period from 01-21-15 to 04-21-15 Amount of Bill: \$ 4104.81

Owner's reason for the abatement request (Please be as specific as possible): ON OR ABOUT 3/17/15, OR BEFORE, UNKNOWN PERSON TURNED ON AN OUTSIDE FAUCET THAT WENT UNNOTICED UNTIL I SAW IT ON 3/18/15, AND TURNED IT OFF. THE BACKYARD WAS PARTIALLY CLEARED OF SNOW AND IN TURN FLOODED THE BASEMENT WITH 2 FEET + OF WATER. EXETER POLICE OFFICER, JOSEPH SAUNTO, TOOK MY REPORT, AS A REF. MY PREV. BILL FOR 10/22/14 TO 01/21/15 WAS # 232,08

Signature of Applicant: [Signature] Date: 5/8/2015

Signature of Billing Office: _____ Date: _____
Do not write below this line

Reviewed by: _____ Date of Review: _____
Comments: _____

Total Usage= _____ gallons
-Q -year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____ water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____ sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 2--rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Total due= _____

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant: _____ Date: _____

17-19 Dartmouth Street

Total Usage= 346,050 gallons

Previous 4 year 2nd-Q usage average- (24,050 + 36,340 + 15,680 + 48,650) / 4= 31,180 gallons

Excess above average- 314,870 gallons

Half of Excess gets abated- 157,435 gallons

What is Due vs Abatement?

Due

Half of excess	157,435	
Prev 2nd-Q usage average	31,180	
	<u>188,615</u>	billable gallons

Tier 1--2015 rates

Water	29,999 gal * \$5.72/1000 gal =	\$171.59
Sewer	29,999 gal * \$4.44/1000 gal =	\$133.20
		<u>\$304.79</u>

Tier 2--2015 rates

Water	158,616 gal * \$6.21/1000 gal =	\$985.01
Sewer	158,616 gal * \$5.23/1000 gal =	\$829.56
		<u>\$1,814.57</u>

Total due= \$2,119.36

Abatement

Total water/sewer bill = \$4,104.81 - \$56.00 \$4,048.81 less service fees & certified mailing

Abate = \$4,048.81 - \$2,119.36= \$1,929.45

Abate = \$1,929.45

New Bill Total with service fees added back

\$2,119.36 + \$56.00= **\$2,175.36**

Meter History

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: JOHNSON ROBERT

Acct#: 000333347700

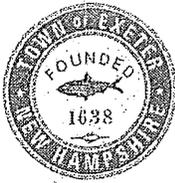
Loc: 17 DARTMOUTH STREET

Meter# 0077216449

Read Date	Prev Read	Reading	Usage	Est
2/14/2012	778,000	784,300	6,300	N
1/19/2012	770,700	778,000	7,300	Y
10/18/2011	763,400	770,700	7,300	N
7/19/2011	724,500	763,400	38,900	N
4/20/2011	675,850	724,500	48,650	N
1/20/2011	629,300	675,850	46,550	N
10/21/2010	597,050	629,300	32,250	N
7/20/2010	561,550	597,050	35,500	N
4/21/2010	538,250	561,550	23,300	N
2/01/2010	476,750	538,250	61,500	N
9/29/2009	451,900	476,750	24,850	N
7/13/2009	431,250	451,900	20,650	N
5/13/2009	398,400	431,250	32,850	N
1/12/2009	375,650	398,400	22,750	
9/30/2008	0	37,565	8,050	
3/31/2008	0	34,995	18,050	
3/31/2008	0	36,760	17,650	
12/31/2007	0	33,190	23,800	
9/30/2007	0	30,810	17,600	
6/30/2007	0	29,050	9,750	
3/30/2007	0	28,075	20,550	
12/31/2006	0	26,020	24,100	
9/30/2006	0	23,610	25,400	
6/30/2006	0	21,070	23,550	
3/30/2006	0	18,715	20,700	
12/31/2005	0	16,645	25,600	
9/30/2005	0	14,085	35,450	
Meter Total:			678,900	

Meter# 1832192154

Read Date	Prev Read	Reading	Usage	Est
4/21/2015	328,550	674,600	346,050	N
1/21/2015	311,220	328,550	17,330	N
10/22/2014	283,170	311,220	28,050	N
7/23/2014	253,560	283,170	29,610	N
4/22/2014	229,510	253,560	24,050	N
1/23/2014	203,930	229,510	25,580	N
10/25/2013	173,050	203,930	30,880	N
7/19/2013	140,130	173,050	32,920	N
4/22/2013	103,790	140,130	36,340	N
1/18/2013	72,140	103,790	31,650	N
10/17/2012	39,230	72,140	32,910	N
7/17/2012	9,380	39,230	29,850	N
4/17/2012	0	9,380	9,380	
Meter Total:			674,600	



**TOWN OF EXETER
WATER AND SEWER COLLECTION**

10 FRONT STREET
EXETER, NH 03833-2792
For Billing Questions: (603)773-6157 7:00am -3:00 pm
EMAIL: watersewerbilling@exeternh.gov

**FOR PAYMENT QUESTIONS
(603) 773-6108
8:15 AM - 4:00 PM**

266 1 AV 0.378 P:266 / T:2 / S:



JOHNSON ROBERT
10 ROSE PETAL LN
KENSINGTON NH 03833-6825



Note to Residents:

NEW 2012 WATER & SEWER RATES EFFECTIVE AS OF APRIL 2012

Water

Tier 1: \$5.72 per 1,000 gallons of use up to 29,999.
Tier 2: \$6.21 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$6.67 per 1,000 gallons of use 195,000 and above.
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Tier 1: \$4.44 per 1,000 gallons of use up to 29,999.
Tier 2: \$5.23 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$5.62 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

BILL DETAILS 90 Days of Water Usage Previous Read Date: 01/21/2015 - Read Date: 04/21/2015

ACCOUNT NO.	BILLING PERIOD	BILLING CYCLE	METER READINGS		USAGE
			PREVIOUS	PRESENT	
333347700	01/21/2015 - 04/21/2015	Quarterly	328550	674600	346050

Your average daily use was 3845 gallons
BILL DATE:
04/29/2015

BILLED TO:

WATER CONSUMPTION	5.720	\$	171.59
WATER CONSUMPTION	6.210	\$	1,024.65
WATER CONSUMPTION	6.670	\$	1,007.51
WATER SERVICE FEE		\$	28.00
SEWER CONSUMPTION	4.440	\$	133.20
SEWER CONSUMPTION	5.230	\$	862.95
SEWER CONSUMPTION	5.620	\$	848.91
SEWER SERVICE FEE		\$	28.00

SERVICE ADDRESS:
17 DARTMOUTH STREET 17-19
Last Payment: \$232.08 made 02/23/2015

TOTAL CURRENT CHARGES	\$	4,104.81
PREVIOUS BALANCE	\$	0.00

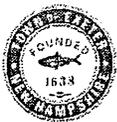
**12% ANNUAL INTEREST CHARGED
IF NOT PAID BY DUE DATE.**

TOTAL AMOUNT DUE \$ 4,104.81

OWNER is liable for all water bills even if not received & OWNER is responsible for preventing service pipes & meter from freezing during cold weather.
All water passing through meter will be charged, whether used, wasted, irrigation system malfunction or lost by leakage.
If we are unable to gain access to meter, or if meter is not working properly, an estimated bill will be mailed.
FAILURE to make payment may result in disconnection of service.

PLEASE SEPARATE REMITTANCE STUB AT THIS PERFORATION AND RETURN WITH PAYMENT

REMITTANCE STUB



TOWN OF EXETER
WATER AND SEWER COLLECTION
10 FRONT STREET
EXETER, NH 03833-2792

SERVICE LOC: 17 DARTMOUTH STREET 17-19
BILL#: 106046
ACCOUNT NO.: 333347700
AMOUNT DUE BY 05/29/2015 : \$4,104.81

MAKE CHECKS PAYABLE TO: TOWN OF EXETER
Please include your account number on your check.

AMOUNT ENCLOSED

\$

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE REVERSE SIDE.

JOHNSON ROBERT
10 ROSE PETAL LANE
KENSINGTON, NH 03833

|||||
TOWN OF EXETER
WATER AND SEWER COLLECTION
PO BOX 9520
MANCHESTER NH 03108-9520

24 0000106046 0000410481 2

**Town Facilities / Permits
September/October 2015**

Date of Event	Event Hours	Facility/Permit	Group	Purpose
9/19	7 AM - 12 PM	Road	EHS Boys Soccer Booster	5K race
9/19	8 AM - 5:30 PM	Road	Ragnar RTB	Relay
9/19	9 AM - 2 PM	Road	Christ Church	Food Drive
9/25	8 AM - 5 PM	Road	Rotary	Apple Sale
9/26	8 AM - 5 PM	Road	Rotary	Apple sale raindate
9/26	10 AM - 11AM	Road	First Baptist	Walk - sidewalks
10/3	All day	Road	Parks and Recreation	Powder Keg/Chili Fest
10/7	10:30 AM - 1:30 PM	Town Hall	HR / Wellness Committee	Benefit's Fair
10/8	8 AM - 5 PM	Town Hall	Leadership NH	Workshop
10/11	12 PM - 5 PM	Town Hall	Women's Club	Antique Appraisals
10/15	6:00 PM - 9:00 PM	Town Hall	Seacoast Photography Group	Monthly Meeting
10/17	8 AM- 3 PM	Road	Loco Cycling	Bike Ride
10/18	7 AM- 3 PM	Road	American Cancer Society	Walk
10/18	1:30 PM - 3:30 PM	Road	Exeter Area Interfaith Corp.	Hunger Walk
10/30 &10/31	Evenings	Town Hall	NE Antique Radio Club	Enactment
10/31	9 AM - 12 PM	Road	Exeter Hospital	Trick or Treat Trot
10/31	4 PM - 7 PM	Road		Town-Trick or Treating



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Requested: Poster Board Week: _____ Plywood Board Week: _____

Representative Information:

Name: Carol Murray Address: 74 Kingston Rd

Town/State/Zip: Exeter NH Phone: 617-872-9817

Email: CJExeter@gmail.com Date of Application: August 25, 2015

Organization Information:

Name: Cub Scouts Pack 322 Address: _____

Town/State/Zip: Exeter NH Phone: 617-872-9817

Reservation Information:

Type of Event/Meeting: yard sale Date: November 6th and 7th

Times of Event: 6th 1pm-9:30 7th 7am-3pm Times needed for set-up/clean-up: 6th 1pm-9:30pm set up

of tables: as many as we can # of chairs: _____ Will food/beverages be served? yes Bake Sale

List Town equipment you request to use: _____

Comments: _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature:  Date: 8/25/15

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

4-15-16, 2016

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Requested: Poster Board Week: April 3-11 Plywood Board Week: March 20th to April 3rd

Representative Information:

Name: Milton T. "Sandy" Martin, Jr. Address: 127 Water Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-778-0822
Email: sandym@mfe.com Date of Application: 9-15-15

Organization Information:

Name: Seacoast IDOL Address: 127 Water Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-778-0822

Reservation Information:

Type of Event/Meeting: Auditions Date: 4-16-15
Times of Event: 8AM to 3:30PM Times needed for set-up/clean-up: Seamless to Fiddle Ensemble
of tables: 3 # of chairs: 200 on floor Will food/beverages be served? Water
List Town equipment you request to use: N/A
Comments: 30 chairs on stage

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 9-15-15

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

4-29 to 5-1, 2016

Left side of Town Hall 5-1-2016

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces All Location _____

Signboard Requested: Poster Board Week: 4-24 to 5-1 2016 Plywood Board Week: 4-17-5-1, 2016

Representative Information:

Name: Milton T. "Sandy" Martini, Jr. Address: 127 Water Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-778-0822
Email: sandym@mte.com Date of Application: 9-15-15

Organization Information:

Name: Seacoast IDOL Address: 127 Water Street
Town/State/Zip: Exeter, NH 03833 Phone: 603-778-0822

Reservation Information:

Type of Event/Meeting: Seacoast IDOL Event Date: 5-1-16
Times of Event: All day 5-1-16 Times needed for set-up/clean-up: Monday AM 5-2-16
of tables: 6 1/2 # of chairs: All you have on the floor Will food/beverages be served? No!
List Town equipment you request to use: N/A
Comments: Set-up from 4-29 to 5-1, 2016

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

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Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 9-15-15

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____
Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833
Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces 301 Location _____

Signboard Requested: Poster Board Week: _____ Plywood Board Week: _____

Representative Information:

Name: Allyson Ryder Address: 36 Lowell Street, Suite 201
Town/State/Zip: Manchester, NH 03101 Phone: 603-848-4849
Email: allyson.ryder@leadershipnh.org Date of Application: August 27, 2015

Organization Information:

Name: Leadership NH Address: same as above
Town/State/Zip: _____ Phone: 603-226-2265

Reservation Information:

Type of Event/Meeting: Session Day Date: October 8, 2015
Times of Event: 8:30 a.m. - 5:00 p.m. Times needed for set-up/clean-up: half hour before and after
of tables: 11 # of chairs: 50 Will food/beverages be served? Yes
List Town equipment you request to use: Projector and Screen if applicable
Comments: Can you set up a food table and a presenter table at front of room?

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: _____ Date: _____

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by 9/30/15 Non-profit fee waiver requested

Town Manager Updates

Submitted by: Russell Dean, Town Manager

Week Ending: September 18th, 2015

Updates

Budget preparations for FY16 budgets continued with departments working on narratives and preliminary submittals. The FY16 preliminary budget was submitted to the Selectboard on September 18th.

Property values. MRI has completed its meetings with property owners. The MS1 is in the process of being finalized and will be available the week of September 28th.

Work continues on the town wide facilities plan. A draft of the report is expect on or around September 30th timeframe. Walkthroughs of Town Facilities have been completed.

Planning Review Process. MRI continues to schedule meetings with board members. MRI also interviewed board members who requested a face to face in person. Meetings will continue the week of September 21st.

Master Plan – RPC is completing land use and housing data. Project ready for next steps.

Completed work on state MS4 and MS5 reports.

Work on Stratham Water Purchase draft agreement proceeding.

Welfare/Human Services. Discussion for September 21st BOS meeting.

Capital Project Updates

1. Road Paving – Paving program for 2015 is now complete with the exception of Water Street. This will be discussed along with the sidewalks on September 21st.
2. Downtown Sidewalks – This project has been deferred to April 2016 after discussions with the Department of Public Works and downtown merchants. Concerns were raised about downtown business hardships if the project ran into November. DPW could not guarantee they would not be working in November so the consensus decision was made to defer this to April 2016 for the work.
3. Lincoln/Daniel/Tremont Street water/sewer lines – Bids were opened on September 14th with Chairwoman Gilman present. A preconstruction meeting is scheduled for September 30th and a bid award is in the September 21st board packet.
4. Kingston Road Shoulder Widening – The local project agreement was signed in September, and RFQ's are due October 9th for engineering services for the project (see website for a copy of the RFQ).
5. Linden Street Bridge – Cairns is expected to be setting box beams the week of September 21st. Project is on schedule and on budget.

6. String Bridge – Hoyle Tanner presented preliminary findings to Selectboard August 24th. Project construction will occur in 2016. Revised project budget to be discussed at Board meeting on September 21st including optional water/sewer work that is not covered by Bridge Aid program.
7. Great Dam – MOA between SHPO and Army Corps to complete Section 106 process is being finalized. Once process is complete by Army Corps it will be distributed locally for signatures from local consulting parties.
8. Lary Lane Groundwater Treatment Plant – On schedule. Stadium Well construction has commenced.
9. Wastewater Facility – Board approved Option 6 at your meeting of September 8th. Work is now continuing on full design.
10. Town Offices Wiring Project – Work is substantially complete.
11. Tree Program – developing a job description for an intern who would conduct a tree inventory in the spring of 2016.

Citizen requests/complaints

1. Request to have Berwick Academy bus relocate. Worked out with Police Department.
2. Complaint about passing on shoulder of Epping Road – referred to Police Department.
3. Thank you to Fire Department – Town facebook page – resident locked out of residence.

Other

1. Receive and Review Monthly Department Reports
2. New Hire(s) – Matthew Slattery, Firefighter
3. Promotions – None
4. Retirements/Resignations – Shana Clark, departing for State Fire Marshal's office.

Upcoming Calendar

1. Budcom Meeting – September 23rd
2. BOS Regular Meeting – October 5th

Epping Road Corridor Economic Development Trek

Hosted by
Town of Exeter Economic Development Department
Exeter Area Chamber of Commerce

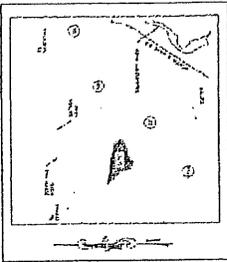
Transportation provided by
First Student, Inc.
97 Epping Road
Exeter, NH 03833

Refreshments provided by
Hannaford Supermarket
141 Portsmouth Ave
Exeter, NH 03833
and
Mike Schidlovsky

Contact:
Darren Winham
Economic Development Director
Town of Exeter, NH
603-773-6122
dwinham@exeternh.gov

King Property



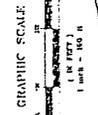
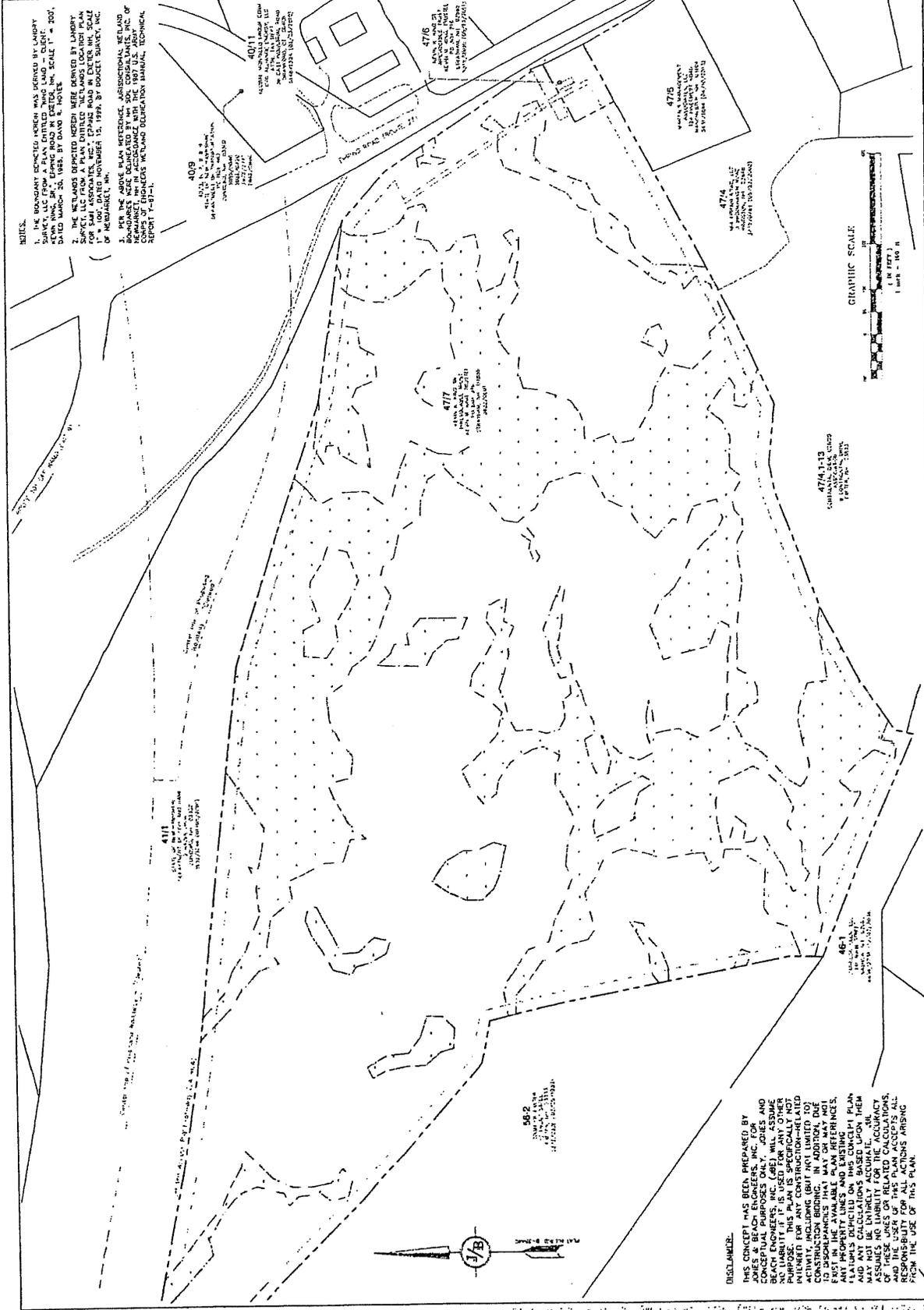


NOTES:

1. THE BOUNDARY DEPICTED HEREON WAS DERIVED BY LANDRY SURVEY, LLC FROM A PLAN ENTITLED "PROPOSED LOTS AND COMMONS DATED MARCH 25, 1989, BY DAVID S. MOYER."
2. THE WETLANDS DEPICTED HEREON WERE DERIVED BY LANDRY SURVEY, LLC FROM A PLAN ENTITLED "WETLANDS LOCATION PLAN FOR PROPOSED LOTS AND COMMONS DATED NOVEMBER 12, 1998, BY DAVID S. MOYER, AND A COPY OF ENGINEER'S WETLAND OCCUPATION MANUAL, TECHNICAL REPORT 1997-11."
3. PER THE ABOVE PLAN REFERENCE, JURISDICTIONAL WETLANDS ARE SHOWN IN ACCORDANCE WITH THE 1987 U.S. ARMY OF ENGINEERS WETLAND OCCUPATION MANUAL, TECHNICAL REPORT 1997-11.

SITE NOTES:

1. THE SHED OF THIS PLAN IS TO SHOW THE EXISTING EXTERIOR FLOOR OF CENTER TO BE 3' 0" HIGH C.F.S.
2. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
3. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
4. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
5. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
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9. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.
10. ALL DIMENSIONS ARE TO CENTER UNLESS OTHERWISE NOTED.



PROJECT PARCEL TOTAL AREA TOTAL LOT AREA TOTAL COMMONS AREA	PROPERTY OWNER NEWBERRY HOLDINGS, INC. 1000 W. 10TH STREET PORTSMOUTH, NH 03801
APPLICANT JONES & BEACH ENGINEERS, INC. 193 BAY STREET PORTSMOUTH, NH 03801	TOTAL LOT AREA 1,234,567 S.F. BY 1/3

PROJECT No. C1	SHEET # OF 2 SHEET # OF 2
--------------------------	-------------------------------------

Drawing Name EXISTING CONDITIONS PLAN
Project LAND OF MEAN ROAD SPRING ROAD (NH 27), EXETER, NH
Client BONNEPROP, LLC 800 ISLINGTON STREET, SUITE 200, PORTSMOUTH NH 03801

J/B Jones & Beach Engineers, Inc.
Civil Engineering Services

193 Bay Street
Portsmouth, NH 03801
Phone: 603.777.0222
Fax: 603.777.0222
E-Mail: jbe@jonesandbeach.com

No.	Date	By	Description
1	10/15/11	JBE	REVISED LOT AREA
2	03/28/12	JBE	REVISIONS TO LOT AREA

DATE 10/15/11	BY JBE	REVISIONS REVISED LOT AREA
DATE 03/28/12	BY JBE	REVISIONS REVISIONS TO LOT AREA

DISCLAIMER:
THIS CONCEPT HAS BEEN PREPARED BY JONES & BEACH ENGINEERS, INC. FOR CONCEPTUAL PURPOSES ONLY. IT IS NOT TO BE USED FOR ANY OTHER PURPOSE. THIS PLAN IS SPECIFICALLY NOT TO BE USED FOR ANY OTHER PURPOSE, INCLUDING (BUT NOT LIMITED TO) CONSTRUCTION BIDDING, IN ADDITION, DUE TO DISCREPANCIES THAT MAY BE ENCOUNTERED, ANY PROPERTY LINES AND EXISTING UTILITIES DEPICTED ON THIS CONCEPT PLAN MAY NOT BE ENTIRELY ACCURATE. THE ASSUMES NO LIABILITY FOR THE ACCURACY OF THE DATA OR THE USE OF THIS PLAN ACCEPTS ALL RESPONSIBILITY FOR ALL ACTIONS ARISING FROM THE USE OF THIS PLAN.

Shafmaster property





THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

August 7, 2015

Julie Gilman, Chairman of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Exeter Highway Block Grant Aid – in Accordance with RSA 235:23
Payment for Maintenance, Construction and Reconstruction of Class IV and V Highways

Dear Ms. Gilman:

The following is notification of State Highway Block Grant Aid available to your town in State Fiscal Year 2016 (July 1, 2015 thru June 30, 2016) based on estimated revenues through June 30, 2015. The Block Grant Aid payment includes an additional payment resulting from the increased highway revenue from SB367 that was effective July 1, 2014. The total could possibly change based on final audited State FY 2015 revenues. The resulting adjustment will be reflected in the April payment. Funding is anticipated to be available upon the availability and continued appropriation of funds in the future operating budget.

State Highway Block Grant Aid anticipated to be available to the Town of Exeter during Fiscal Year 2016 (July 1, 2015 to June 30, 2016) is as follows:

July 2015 Actual Payment:	\$84,165.68
October 2015 Actual Payment:	\$84,165.68
January 2016 Actual Payment:	\$56,110.45
April 2016 Estimated Payment:	\$56,110.46

TOTAL FOR FY 2016: \$280,552.27

In generalized terms and in accordance with statutory provisions for distribution of Apportionment "A" funds, a disbursement is made of approximately \$1,235.00 for each mile of Class IV and Class V highway inventoried by each municipality and approximately \$11.00 for each person residing in a municipality based on the state planning estimate of population. Apportionment "B" is distributed this year to 19 small towns under a somewhat more complicated formula as specified in RSA 235:23, which recognizes the economics of maintaining their Class V highway mileage when considered in relationship to their equalized valuation tax base.

Please contact us at 271-3344 if you have any questions.

Sincerely,

Nancy J. Mayville, PE
Municipal Highways Engineer
Bureau of Planning and Community Assistance

NJM/dmp



Town Manager's Office

September 3, 2015

SEP 4 2015

Received

Mr. Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Mr. Dean:

The HealthTrust Board of Directors and staff review plans, products and services annually to ensure we always offer you and all of our Members the benefits and programs that best meet your needs. We would like to tell you about some of the important updates to our medical and prescription plan options that will begin in 2016. These changes will:

- Help to contain your healthcare costs;
- Lower your risk of incurring additional costs when the "Cadillac Tax" under the Affordable Care Act ("ACA") becomes effective in 2018;
- Streamline our benefit plan options to make them easier for you and your employees to understand; and
- Offer your employees a key network enhancement to the HMO (Matthew Thornton Blue) plan, which expands in-network benefits to include the entire New England network of Blue Cross and Blue Shield providers.

HealthTrust is also excited to share with you that in partnership with Anthem, we will be moving to a new computer platform with Anthem on January 1, 2017. This transition will allow HealthTrust to:

- Track deductibles and out-of-pocket maximums on a Plan Year instead of calendar year basis for HealthTrust's July renewal groups
- Integrate medical and pharmacy deductibles and out-of-pocket limits
- Administer the pharmacy benefits for the Lumenos consumer driven health plan through CVS/caremark

HealthTrust expects that this change in platform will allow greater flexibility in designing future plans to meet the ever-changing needs of our Members.

As discussed above, over the next two years HealthTrust is implementing several changes that may impact your group. The enclosed document provides a summary of the changes and respective effective dates. Below are some additional details regarding the changes.

NETWORK ENHANCEMENT FOR ALL HMO (MATTHEW THORNTON BLUE) COVERAGES

Healthcare is a dynamic, ever-changing system and New England as a whole has some of the most skilled and respected medical resources. Access to only a single state network may no longer meet the needs and/or expectations of enrollees. Having access to a New England-wide network will provide greater value to our Members and their enrollees. With the Access Blue New England network, enrollees can choose and use any Blue Cross and Blue Shield Access Blue New England network doctor or hospital in Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island or Vermont. This will allow access to in-network primary care, specialist care, and urgent care anywhere in New England **without a referral**.

This change takes effect January 1, 2016 for January renewal groups and July 1, 2016 for July renewal groups.

The transition from a calendar year deductible and out-of-pocket limit to a Plan Year basis for medical expenses will begin with the July 1, 2017 through June 30, 2018 Plan Year. To accomplish this transition in compliance with the ACA maximum out-of-pocket requirements and without adversely impacting the covered individuals, deductibles and out-of-pocket expenses incurred from January 1, 2017 through June 30, 2017 would be credited toward the individual/family's deductible and out-of-pocket responsibilities for the July 2017 through June 2018 Plan Year.

Again, this transition will not be implemented for Medicomp enrollees (retirees age 65 and older). It is necessary for Medicomp enrollees to remain on a calendar year plan to coordinate with Medicare's calendar year administration.

INTEGRATED MEDICAL AND PHARMACY OUT-OF-POCKET MAXIMUMS

While the ACA regulations allow the establishment and tracking of out-of-pocket limits separately for medical and pharmacy benefits, the maximums of both combined cannot exceed the ACA single maximum. Integrating these out-of-pocket limits would reduce the overall costs of the plan. Thus, the Board voted to establish and track out-of-pocket limits for medical and pharmacy benefits on an integrated basis.

Given the Anthem platform transition for January 1, 2017, it is believed the best time to integrate the medical and pharmacy out-of-pocket maximums is January 1, 2018 for January renewal groups and July 1, 2018 for July renewal groups. The Lumenos plan, however, will integrate effective January 1, 2017. This allows CVS/caremark to provide the pharmacy benefits for this plan for the first time, which will result in lower plan costs.

In the coming weeks our benefits team will reach out to your group to explain these changes and the impact to your group specifically. If you need assistance in the meantime, please feel free to contact your HealthTrust Benefits Advisor, Melisa A. Briggs, at 800.527.5001.

Yours in good health,



Peter Curro
Chairman, Board of Directors



Peter Bragdon
Executive Director

Enclosure

cc: Ryan Booth, Union Representative, Exeter Firefighters Association
Joseph Pelchat, Union Representative, SEIU Local 1984 Public Works
Patrick Mulholland, Union Representative, Exeter Police Association



September 9, 2015

Dear HealthTrust Member:

As you may know, the HealthTrust Board of Directors recently decided to conduct a comprehensive search for a new executive director. We are seeking a candidate who has substantial experience and knowledge in health coverage and/or risk pooling necessary to lead HealthTrust into the future.

In order to facilitate the search process and an effective transition to a new HealthTrust executive director, the Board has taken the following two steps. First, it has initiated the recruitment by seeking proposals from qualified firms to assist it in the search. The second step, now in effect, is the appointment of HealthTrust's General Counsel, David Frydman, to serve as interim executive director during the search process. David will serve as interim executive director while retaining his duties as general counsel. We thank Peter Bragdon for his service to HealthTrust and wish him the best in his future endeavors.

The HealthTrust Board believes this approach will:

1. Allow the time and flexibility to conduct a comprehensive search for a new executive director, which we anticipate will take several months to complete.
2. Ensure the continued effective and accountable management of HealthTrust during the search process by having an interim director who currently serves on the senior leadership team and will continue to do so after the new executive director is hired.
3. Provide the new executive director with the benefit of the ongoing presence and support of the individual who served as interim executive director.
4. Provide continuity for HealthTrust's key strategic initiatives already in progress that will drive innovation and comprehensive Member service into the future.
5. Encourage the greatest number of qualified candidates to apply, because the interim executive director will not be applying for the job.

As always, HealthTrust will keep you updated. In the meantime, your HealthTrust team will continue to provide you with the comprehensive service to which you have become accustomed.

Feel free to contact David Frydman, interim executive director, or me with any questions or concerns you may have. We appreciate your continued support as we undertake this very important transition.

Sincerely,

A handwritten signature in cursive script, reading "Peter J. Curro".

Peter J. Curro, Chair
HealthTrust Board of Directors



Russ Dean <rdean@exeternh.gov>

Handicap Accessibility at Town Hall

kmgchris@comcast.net <kmgchris@comcast.net>

Mon, Aug 31, 2015 at 11:49 AM

To: rdean@exeternh.gov, selectmen@exeternh.gov, deastman@exeternh.gov

Dear Mr. Dean, Mr. Eastman and Selectmen:

Last week, I brought a client (who uses a wheel chair) to the Town Hall for a meeting. To say that we had issues getting into the building is an understatement.

Our first problem was parking. While there are designated parking spaces on Front St. in front of both town hall buildings, none are wheel chair accessible. If one parks on the east side of Front Street, the chair cannot be moved to the passenger side of the car for egress. If one parks on the west side of Front Street, there may or may not be 2 empty spaces next to each other which is the only way a wheel chair can be moved to the passenger side of the vehicle. Parking in the middle of Front St. is an option only if two spaces are open next to each other, or the vehicle is parked facing the "right way" so that a chair could be brought into the cross walk area. As far as I can tell after reviewing the Americans with Disabilities Act accessibility requirements, these spaces do not meet federal standards.

Our next issue was the ramp area to access the actual building. I did not measure the slope of the ramp, but I can tell you it was no easy task to push the wheel chair up that ramp to access the building. In addition, when we left, the downward trip was a little scary – I literally had to hold the chair back to decrease the speed of descent, while my client attempted to grab the railing with her severely arthritic hands to help slow us down.

Our final issue involved the front 2 doors. I looked when we went in and again when we came out for a handicap push button to open those doors and didn't see anything. If there is something there, maybe it should be more clearly marked. If there isn't anything there, there should be.

The Americans with Disabilities Act has been in place more than 20 years and our town hall has these accessibility issues? Really? I am very disturbed by this and would appreciate hearing about what your action is going to be to rectify these problems.

Thank you,
Christine Kramer
23 Coach Rd
Exeter, NH 03833
603.778.8944

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 Christine Kramer.vcf
1K

I am troubled by our lack of consistency regarding a regular schedule for Board of Selectmen meetings. This has resulted in less meetings and therefore less review, discussion and action on matters important and required for the governance of the Town.

Selectboard members are elected to lead and as such are responsible for managing the prudent affairs of the town. We are expected to conduct town business in a public and transparent manner. How can we do this if we meet on an infrequent basis. Board of Selectmen meetings are the vehicle for conducting the "prudent affairs" of the town. My concern is that by not meeting regularly, too many decisions are being made outside of the public venue.

To that point, there are several issues and or tasks that remain unresolved.

1. Pending water abatement requests; some dating back to last year.
2. The status of the MRI Planning study that the board approved back in June. We are now approaching 3 months without a completed review or even an update.
3. The Welfare Director position has gone unfilled since July. What is the status?
4. Why was the downtown sidewalk project delayed until 2016 and who made that decision?
5. What is the status on the \$50,000 Facility Study approved by the 2014 Town Meeting?
6. Unmanned Aerial Vehicle (drone) policy.
7. Sponsorship policy.
8. Great Dam 106 Memorandum of Understanding.
9. Master Plan chapter updates for Land Use, Recreation and Utilities contracted with RPC.

A handwritten signature in cursive script, reading "Donald Clement". The signature is written in black ink and is positioned below the list of issues.



Russ Dean <rdean@exeternh.gov>

ESC Site Walk

Russ Dean <rdean@exeternh.gov>

Thu, Sep 17, 2015 at 12:18 PM

To: Anne Surman <beautifuljoe@myfairpoint.net>, "Daniel W. Chartrand" <dchartra@rcn.com>, Don Clement <dclement43@comcast.net>, Julie Gilman <juliedgilman@comcast.net>, Nancy Belanger <nbelanger411@gmail.com>, Sheri Riffle <sriffle@exeternh.gov>

All,

We will go over this again on Monday but please mark your calendars for Thursday, October 8th for 4 p.m. for a site walk at the Sportsmen's Club.

The Fire Department (Health) will be bringing a 20K request through the budget for a fence to fence in Areas 2 and perhaps part of 3 as part of the next phases of the RAP.

Russ



Russ Dean <rdean@exeternh.gov>

FW: Sponsorship and Drones

Julie D Gilman <juliedgilman@comcast.net>
To: Russ Dean <rdean@exeternh.gov>

Mon, Aug 24, 2015 at 4:00 PM

I remember what I wanted.

Can you print this out for me?

Julie

From: Frank Ferraro [mailto:fferraro2010@gmail.com]
Sent: Saturday, August 22, 2015 12:17 PM
To: Julie Gilman; Julie Gilman
Cc: Don Clement; Anne Surman
Subject: Sponsorship and Drones

Julie,

I will be out of town next week and not able to attend the Board's meeting Monday evening, so I would like you to consider the following comments on the draft Parks & Rec sponsorship policy and the draft policy on use of drones.

Regarding the sponsorship policy:

- It is far more complicated than it needs to be.
- The criteria for accepting sponsorships are too vague and subjective, thus exposing the town to liabilities in choosing winners and losers.
- The policy does not include or reference a fee schedule. Levels of sponsorship and fees should be included in a separate fee schedule that can be modified and approved by the Board without a full policy amendment.
- The cited waiver provision in Town Ordinances Chapter 5 is inapplicable as it only applies to highways and sidewalks. Parks and recreation lands are not included in 502.3 (I am very knowledgeable of this provision, having written it.)
- Zoning ordinances prohibit off-site advertising, which banners would clearly be. The Board cannot grant a waiver from a zoning reg.
- Actual sponsorships are not so numerous that they shouldn't all be approved by the Board. The Board approves many such "minor" applications. Board approval of applications will prevent a recurrence of last year when the Board was caught unaware of the Convenient MD banners. There is no reason why any sponsorship over \$500 or more than 6 months duration should not be reviewed and approved by the Board.

Regarding the drone policy:

- Except in the case of in a declared emergency when the policy would allow the Fire Department to deploy the drone, the policy still does not state when and why the drone

can otherwise be deployed. The Fire Dept responsibly has restricted its use of the drone to strictly emergency situations. Any other use should likewise be only in extreme circumstances and only for EXTV as outlined in the RSAs (see below on use of Cable Funds.) Again, the policy must clearly state the approved purposes for use of the drone.

- Whenever the drone has been used, a written report should be submitted to the Board within 3 hours of its use in order for the Board to be able to respond to any public questions.
- I agree with the intent of the changes made in the 4th paragraph of Selectwoman Surman's draft (5th paragraph of Town draft), except I would delete the first sentence concerning filming over private property and modify the second sentence to read: "Operator may not film or fly over private property without prior written permission of the owners of such property, except in the case of an emergency declared by the Fire Department." To do otherwise subjects the Town to potential legal action for trespass and certainly to issues of privacy.
- Since there is no stated use for the drone other than by the Fire Department during a declared emergency, I question why any funds were used from the Cable Fund for the purchase of the drone. State law is very specific as to what can be purchased from such a fund.
- I will also remind the Board that the 2010 Deliberative Session, in amending the Warrant Article 37 establishing the Cable Fund, specifically excluded the Town Manager from being able to expend these funds (page 32, 2010 Town Report). Since, chronologically, this Warrant Article passed after the policy delegating purchasing authority below \$25,000 to the Town Manager, the Warrant Article supersedes the delegation authority.

Finally, in the Town Manager's report, Mr. Dean speaks to the new Coast Route 7. However, he incorrectly states the route. The new Route 7 is Exeter/Stratham/Newmarket. To travel beyond Newmarket, people have to transfer to the UNH Wildcat system. He also omitted the Stratham stop.

I question why Coast is stopping in Stratham since the Stratham Board has clearly stated that they see no need for it and have not and will not fund Coast. I have heard that it is stopping at Market Basket to bring Exeter residents to that supermarket. This is very disturbing since Coast previously stopped at Hannaford, a firm the either directly or indirectly pays taxes to Exeter, some of which goes to fund Coast. Coast no longer stops at Hannaford, but brings Exeter customers to a Hannaford competitor in a town that doesn't financially support Coast. So, Hannaford is involuntarily paying to transport potential customers to a competitor in another town. How is this helping economic development in Exeter?

The Exeter Board of Selectmen should request that Coast revise Route 7 to reinstate Hannaford as a stop and discontinue the stop at Market Basket in Stratham.

Respectfully submitted,

Frank Ferraro

By petition of Robert Eastman and others, "Shall the Town of Exeter affirms that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the "public right to transit" through this private property."

Print Name:	Address:	Signature:
✓ ROBERT EASTMAN	19 HAMPTON FALL RD	[Signature]
✓ HERBERT S. MOYER	51 WESTSIDE DR. EXETER	Herbert S. Moyer
✓ CURTIS CROWER	33 WESTSIDE DR. EXETER	Curtis E. Crowder
✓ PAUL SAMBORN	277 KATER ST. APT 303 EXETER	Paul Samborn
✓ Gerry Hamel	17 Little Pine Lane	Gerry Hamel
✓ Renee O'Berton	5 Blanche Ln	Renee O'Berton
✓ Kenge St. Anson	4 Stony Brook Ln	Madge St. Anson
✓ James Bachelder	2 RIDGE CREST DR	James Bachelder
✓ Barbara G. Armour	4 Stoneycroft Ln	Barbara G. Armour
✓ BRANDON STAUBER	141 1/2 BRENTWOOD RD	[Signature]
✓ JAMES KNIGHT	12 OAK ST	[Signature]
✓ Diane Platt	20 Folsom Ct. Exeter.	[Signature]
✓ John Dodge	3 Bayberry Ln Exeter	[Signature]
✓ Nancy Dodge	~ ~ ~	[Signature]
✓ PAULA HAMEL	17 Little Pine Lane	Paula Hamel

By petition of Robert Eastman and others, "Shall the Town of Exeter affirm that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the "public right to transit" through this private property."

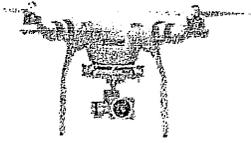
Print Name:	Address:	Signature:
X Holley Daschbach	4 Harvard St.	<i>H. Holley Daschbach</i>
✓ Tuseberg Lock	7 Riverwoods DR 213	<i>Tuseberg Lock</i>

By petition of Robert Eastman and others, "Shall the Town of Exeter affirm that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the "public right to transit" through this private property."

Print Name:	Address:	Signature:
Dawn Huebner	98 Main St. Exeter	<i>Dawn A Huebner</i>
Wilson Krutz	65 Hayes Park "	<i>Wilson Krutz</i>
Karen Meyer	51 Wartsloe Drive	<i>Karen Meyer</i>

↓
↓
↓

RESOLUTION ON "UNMANNED AIRCRAFT SYSTEMS" (UAS)



WHEREAS, Calvin Coolidge, as President of the United States, signed into law the Air Commerce Act of 1926¹, establishing the national airspace system in the United States; and

WHEREAS, this act declared that the airspace above the minimum safe altitudes of flight, generally understood to be about 500 feet or more above the surface², is "navigable airspace", and

WHEREAS, aircraft, including drone aircraft³, have the "public right of transit" through navigable airspace⁴, and

WHEREAS, navigable airspace is preempted by federal laws and therefore not generally subject to state and local control; and

BE IT RESOLVED, that the Town of Exeter affirms that, within the town limits, the navigable airspace for drone aircraft shall not be expanded below the long-established airspace for manned aircraft; and

BE IT FURTHER RESOLVED, that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the "public right to transit" through this private property.

¹ Air Commerce Act of 1926 (44 Stat. 568), May 20, 1926

² *Griggs v. Allegheny County*, 369 U.S. 84 (1962); *California v. Ciraolo*, 476 U.S. 207 (1987); *Florida v. Riley*, 488 U.S. 445 (1989); *Argent v. United States*, 124 F. 3d 1277 (1997)

³ The term "drone aircraft" in this resolution includes the classes of aerial vehicles defined by the FAA as "unmanned aircraft", "small unmanned aircraft", "model aircraft", and "remotely piloted aircraft".

⁴ United States Code, Title 49, § 40103 (a) (2). The "public right of transit" through navigable airspace applies to aircraft that are being operated by U.S. citizens in accordance with FAA safety regulations.

