

EXETER TOWN WARRANT – 2016

To the inhabitants of the Town of Exeter, in the County of Rockingham, in the said State, qualified to vote in Town affairs:

First Session

You are hereby notified that the first session (the Deliberative Session) of the Annual Town Meeting will be held on Saturday, January 30, 2016 beginning at 9:00 a.m. at the Arthur L. Hanson III Center for the Performing Arts at Exeter High School, 1 Blue Hawk Drive. The first session will consist of explanation, discussion and debate of each of the following warrant articles, and will also afford voters who are present the opportunity to propose, debate and adopt amendments to warrant articles, except those articles in which wording is prescribed by state law.

Second Session

The second session of the annual town meeting, to elect town officers by official ballot and to vote on all warrant articles as they may have been amended at the first session, will be held on Tuesday, March 8, 2016 at the Talbot Gymnasium at the Tuck Learning Center, 30 Linden Street. Polls for voting by official ballot will open at 7:00 a.m. and close at 8:00 p.m.

Article 1

To choose the following: 2 Selectman for a 3-year term; 1 Checklist Supervisor for a 3-year term; 1 Checklist Supervisor for a 6-year term; 1 Trustee of Swasey Parkway for a 3-year term; 1 Trustee of the Robinson Fund for a 7-year term; 1 Trustee of Trust Funds for a 2-year term; 1 Trustee of Trust Funds for a 3-year term; 3 Library Trustees for a 3-year term.

Article 2 Zoning Amendment #1: Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 2.2 Definitions, by adding the following (and renumbering the remaining list):

2.2.30 Fertilizer: Any substance containing one or more recognized plant nutrients which is designed for use in promoting plant growth such as nitrogen, phosphorus and potassium. Fertilizer as defined shall not include vegetable compost, lime, limestone, wood ashes, or any nitrogen-free horticultural medium (e.g. vermiculite).

Article 3 Zoning Amendment #2: Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 9.2, Section 9.2.3.K. Prohibited Uses, by adding the following:

12. The use of fertilizer as defined in 2.2.30.

- a. Per the intent of this ordinance, this prohibition may be waived by the Planning Board to supplement restoration or the establishment of new landscaping. Applicants shall provide written justification and identify specific location(s) within the property where the request applies. Waivers granted will provide for temporary allowance, not to exceed one year.

Article 4 Zoning Amendment #3: Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the town zoning ordinance, as follows: Amend Article 9.3, Section 9.3.4.F. Prohibited Uses, by adding the following:

12. The use of fertilizer as defined in 2.2.30.

- a. Per the intent of this ordinance, this prohibition may be waived by the Planning Board to supplement restoration or the establishment of new landscaping. Applicants shall provide written justification and identify specific location(s) within the property where the request applies. Waivers granted will provide for temporary allowance, not to exceed one year.

Article 5 Petitioned Zoning Amendment: Are you in favor of the adoption of Amendment #4 submitted by Petition for the town zoning ordinance, as follows:

On the petition of Christopher Gilroy representing 25 Hampton Road #A3 in Exeter, NH and others, to see if the town will vote to:

Amend Article 4.2 Schedule I: Permitted Uses by adding the language: "A special exception for a community building in the R1; R2; R3; or R4 districts may not include a methadone clinic, marijuana dispensary; sexually oriented business; homeless shelter, nor homeless day-center"

The Planning Board recommends this article.

Article 6 Petitioned Zoning Amendment: Are you in favor of the adoption of Amendment #5 submitted by Petition for the town zoning ordinance, as follows:

On the petition of Christopher Surette and other registered voters of the Town of Exeter, to see if the town will vote to:

Amend Article 2, Definitions by adding a definition for "Mixed Use" to read as follows: "Mixed Use: the combination of residential and non-residential uses on one or more lots.

Amend Article 4, Section 4.2 Schedule I: Permitted Uses to allow "Mixed Use Multi-family Residential development" as a permitted use in the C-3, Epping Road Highway Commercial zoning district.

Amend Article 4, Section 4.4 Schedule III: Density and Dimensional Regulations – Non-Residential Minimum Lot Area/Dwelling Unit (Sq. Ft.) by adding reference to Note #21 to read as follows: Residential density for multi-family development is 5,000 square feet per dwelling unit.

Amend Article 4, Section 4.4 Schedule III: Density and Dimensional Regulations – Non-Residential Minimum Lot Area/Municipal Water & Sewer by adding a reference to Note #22. Amend Schedule III: Notes by adding Note #22 to read as follows: Municipal water and sewer and underground utilities are required.

Amend Article 4, Section 4.4 Schedule III: Density and Dimensional Regulations – Non-Residential Minimum Yard Setbacks – Front by adding reference to Note #23. Amend Schedule III Notes by adding Note #23, to read as follows: Minimum front yard setback of 500 feet required from Epping Road for Mixed Use Multi-family Residential development.

The Planning Board does not recommend this article.

Article 7 – Wastewater Facility and Main Pump Station Improvements

To see if the Town will vote to raise and appropriate the sum of forty-nine million nine hundred and eighty thousand dollars (\$49,980,000) for the purpose of constructing a new wastewater facility and site improvements at Newfields Road and improvements to the Main Pumping Station and sewer forcemains to meet the requirements of USEPA and NHDES for treatment of wastewater before it is discharged to the Squamscott River in accordance with the Administrative Order on Consent between USEPA and the Town of Exeter, and authorize the issuance of not more than forty-nine million nine hundred and eighty thousand (\$49,980,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Board of Selectmen to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service to be paid by the sewer fund.

(3/5 ballot vote required for approval.)

_____ by the Board of Selectmen

Article 8 – Choose Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year

Article 9 – 2016 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling 17,576,735. Should this article be defeated, the default budget shall be \$17,411,021 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

_____ by the Board of Selectmen

Article 10 – 2016 Water Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,975,555. Should this article be defeated, the water default budget shall be \$2,946,611 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required)

_____ by the Board of Selectmen

Article 11 – 2016 Sewer Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,400,549. Should this article be defeated, the default budget shall be \$2,321,900 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required)

_____ by the Board of Selectmen

Article 12 – SEIU Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the SEIU Local 1984 which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase		
	General Fund	Water Fund	Sewer Fund
FY16	\$11,492	\$2,872	\$2,325

And further, to raise and appropriate the sum of sixteen thousand six hundred eighty nine dollars (\$16,689) for the 2016 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

_____ by the Board of Selectmen

Article 13 – Firefighters Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter Professional Firefighters Local 3491 which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase
FY16	\$11,484
FY17	\$35,260

And further, to raise and appropriate the sum of eleven thousand four hundred and eighty-four dollars (\$11,484) for the 2016 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

_____ by the Board of Selectmen

Article 14 – 2016 Human Service Agencies

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of one-hundred eight thousand and thirty five dollars (\$108,035), for the support of various human service agencies that will serve Exeter residents in 2016:

Agency	
A Safe Place	\$7,334
Area Home Care	\$10,334
Big Brother/Big Sister	\$7,500
CASA (Court Appointed Special Advocates)	\$500
Child and Family Services	\$12,000
Crossroads House	\$3,500
Families First	\$5,000
Friends Program (formerly RSVP)	\$2,200
Meals on Wheels – Food	\$9,200
New Generation Shelter	\$2,000
New Heights (formerly New Outlook)	\$3,000
NHSPCA	\$1,400
Richie McFarland Center	\$9,900
Rockingham Community Action	\$11,000
Seacoast Family Promise	\$1,500
Seacoast Mental Health	\$8,500
Seacoast VNA	\$4,167
St. Vincent De Paul	\$5,000
Womenade of Greater Squamscott	\$3,000
End 68 Hours of Hunger	\$1,000
Total	\$108,035

(Majority vote required)

_____ by the Board of Selectmen

Article 15 – Sick Leave Trust Appropriation (\$75,000)

To see if the Town will vote to raise and appropriate the sum of seventy five-thousand dollars (\$75,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from general fund surplus.

(Majority vote required)

_____ by the Board of Selectmen

Article 16 -- Master Plan Update CRF and Study (\$50,000)

To see if the Town will vote to establish a non capital reserve fund under RSA 35:1-c for the purpose of making updates to the Town's Master Plan under the jurisdiction of the planning board, and to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be placed in this fund and further the Board of Selectmen shall be named agents of the fund and be authorized to make expenditures from the fund.

(Majority vote required)

_____ by the Board of Selectmen

Article 17 – Snow/Ice Deficit Fund (\$50,000)

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from general fund surplus.

(Majority vote required)

_____ by the Board of Selectmen

Article 18 – Townwide Accounting, Tax and Utility Billing Software Lease/Purchase (\$63,343)

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for \$243,275 for the purpose of lease/purchasing fund accounting, tax and utility billing software for the Finance, Tax, and Water/Sewer Departments, and to raise and appropriate the sum of sixty-four thousand three hundred forty three (\$63,343), which represents the first of 4 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. Appropriation amounts \$31,671 general fund; \$15,836 water fund; \$15,836 sewer fund.

(Majority vote required)

_____ by the Board of Selectmen

Article 19 – Highway Department Dump Truck Lease/Purchase (\$36,001)

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for \$159,438 for the purpose of lease/purchasing a dump truck for the Exeter Highway Department, and to raise and appropriate the sum of thirty-six thousand and one dollars (\$36,001), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause.

(Majority vote required)

_____ by the Board of Selectmen

Article 20 - Downtown Parking Study (\$35,000)

To see if the Town will vote to raise and appropriate via special warrant article the sum of thirty-five thousand dollars (\$35,000) for the purpose of conducting a parking study of the central downtown area of Exeter to include Water Street and all municipal parking lots.

(Majority vote required)

_____ by the Board of Selectmen

Article 21 – Light Duty Vehicle Lease/Purchase Program (\$21,052)

To see if the Town will vote to authorize the Board of Selectmen to enter into lease/purchase agreements for \$93,229 for the purpose of replacing various light duty vehicles within the Exeter Public Works Department, and to raise and appropriate the sum of twenty-one thousand and fifty two dollars (\$21,052), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. Appropriation amounts \$17,416 general fund; \$1,818 water fund; \$1,818 sewer fund.

(Majority vote required)

_____ by the Board of Selectmen

Article 22 – Long Term Lease Town Owned Property

To see if the Town will authorize the Board of Selectmen to negotiate and enter into a long term lease of up to 99 years on Town-owned land described as Tax Map 100 Lot 4, for the purpose of installing a cellular tower on the property, a portion of which will benefit the Town of Exeter communications systems.

(Majority vote required)

_____ by the Board of Selectmen

Article 23 – Discontinue Garrison Road

To see if the Town will vote to discontinue as public highways the following two ancient, abandoned roadways:

- a. A portion of 3 Rod Road from its easterly starting point at its intersection with the already discontinued portion of Garrison Lane, westerly to its intersection with the boundary between Lot 4 on Tax Map 46 and the Town Conservation land, Lot 2 on Tax Map 56. This road was laid out in 1699, as documented in Book 2, Page 136, N.H. State Records.
- b. A portion of Garrison Road from its northerly intersection with 3 Rod Road to its southwesterly intersection with the boundary between Lot 3, Tax Map 56 and the Town Conservation land, Lot 2, Tax Map 56. This road was laid out in 1699, as documented in Book 2, Page 90, N.H. State Records.

_____ by the Board of Selectmen

Article 24 – Citizen’s Petition Drones

By petition of Robert Eastman and others, “Shall the Town of Exeter affirms that, within the town limits, the navigable airspace for done aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the “public right to transit” through this private property.”

Article 25 – Citizens Petition Charter Commission

By petition of Daniel W. Chartrand and others, “Shall a charter commission be established for the purpose of establishing a municipal charter?”

Article 26 – Citizens Petition Get Big Money Out of Politics

By petition of Herb Moyer and others, “To see if the town will urge: That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda: 1. Ban Super PACs and overturn Citizens United; 2. Expose secret donors and require full transparency; 3. Ban bribes from big-money lobbyists and government contractors; 4. Establish small-donor, citizen funded elections; 5. End gerrymandering and modernize voter registration; 6. Close loopholes and enforce campaign finance laws.

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda. The record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegation and to Exeter’s state legislators, and to the President of the United States informing them of the instructions from their constituents within 30 days of the vote.

Article 27 – Citizen’s Petition Elderly Exemptions

On the petition of Andrew F. Hirst and others, due to the high increase in the cost of living in the past eight years to see if the town will vote: For the purpose of amending Article 43: from 2/2/08

Which reads as follows:

“Shall the voters modify the elderly exemption from property tax in the Town of Exeter, based on assessment for qualified taxpayers, to be as follows: for a person 65 years of age and up to age 75 years, \$152,251; for a person; 75 years of age up to 80 years \$183,751; for a person 80 years of age and over \$236,251. To qualify person must have been a resident of New Hampshire for at least three (3) consecutive years, own the real estate individually or if owned by such person’s spouse, they must be have been married to each other for at least five (5) consecutive years. In addition the taxpayer must have a net income of no more than \$40,426; or if married, a combine net income of not more than \$51,976; and own net assets not in excess of \$194,251; excluding the value of the persons residence. The combined net asset amount for married persons shall apply to a surviving spouse until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.”

Amend to read as follows:

“Shall the voters modify the elderly exemption from property tax in the Town of Exeter, based on assessment for qualified taxpayers, to be as follows: for a person 65 years of age and up to age 75 years, \$152,251; for a person; 75 years of age up to 80 years \$183,751; for a person 80 years of age and over \$236,251. To qualify person must have been a resident of New Hampshire for at least three (3) consecutive years, own the real estate individually or if owned by such person’s spouse, they must be have been married to each other for at least five (5) consecutive years. In addition the taxpayer must have a net income of no more than \$50,426; or if married, a combine net income of not more than \$61,976; and own net assets not in excess of \$194,251; excluding the value of the persons residence. The combined net asset amount for married persons shall apply to

a surviving spouse until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.”

Article 28 – Citizen’s Petition Downtown Sidewalks

On petition of Joan E. Sullivan and others, to see if the Town will vote to: raise and appropriate the sum of \$175,000 for the purpose of adding brick paver enhancements to the downtown area sidewalk project.

_____ by the Board of Selectmen

Article 29 - Citizen’s Petition Travel Lanes

On petition of John M. Maull and others, to see if the Town will vote to place road markings (center yellow lines and side shadow lines) in a manner to enhance the safety of the motoring public and those using the town roads for bicycles, jogging and walking. This will involve adopting a 10 foot travel lane for vehicles (which has been shown to reduce vehicle speed) and placing shadow lines to provide room for safer use of the shoulders for pedestrians, joggers and cyclists.

As background, narrower vehicle travel lanes on town roads encourage vehicles to travel at slower, safer speed. This enhances the safety of all and can require less speed enforcement. Currently the town is marking the travel lane at a 12-14 foot width in areas where the speed limit is 25 MPH. these wider travel lanes present the appearance of a high speed highway and encourage travel at a speed that exceeds the speed limit. The current wider travel lanes have left inadequate space outside the white “shadow” lines. Leaving more space outside of the vehicle travel lanes provides enhanced safety for walkers, joggers, citizens using scooters and bicycles. Many towns in New Hampshire have adopted this approach to enhance safety. This measure will not cost the town any more money than the placement of current lines; it will require a consistent focus on the part of the Exeter Highway Department to see that the lines are placed properly to enhance safety in our town.

To transact any other business which may legally come before this meeting.

Given under our hands and seal this ____th day of January, 2016.

Julie Gilman, Chairwoman

Don Clement, Vice-Chairman

Nancy Belanger, Clerk

Anne Surman

Daniel W. Chartrand

We certify that on the ____th of January, 2016, we caused a true copy of the within warrant to be posted at the Exeter Town Hall on Front Street, the Exeter Public Library at Founder's Park, Exeter High School at 1 Blue Hawk Drive, Talbot Gymnasium at Tuck Learning Campus, 30 Linden Street, and the Town Clerk's Office, 10 Front Street.

Given under our hands and seals this ____th day of January, 2016.

Julie Gilman, Chairwoman

Don Clement, Vice-Chairman

Nancy Belanger, Clerk

Anne Surman

Daniel W. Chartrand

DRAFT



*New Hampshire
Department of
Revenue Administration*

**2016
MS-636**

DRAFT

Budget of the Town of Exeter
Form Due Date: 20 Days after the Town Meeting

This form was posted with the warrant on: _____

For Assistance Please Contact:
NH DRA Municipal and Property Division
 Phone: (603) 230-5090
 Fax: (603) 230-5947

GOVERNING BODY CERTIFICATION
 Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	Position	Signature
Julie Gilman	Chairman	
Donald Clement	Vice-Chairman	
Nancy Belanger	Clerk	
Dan Chartrand	Selectman	
Anne Surman	Selectwoman	

A hard-copy of this signature page must be signed and submitted to the NH DRA at the following address:
**NH DEPARTMENT OF REVENUE ADMINISTRATION
 MUNICIPAL AND PROPERTY DIVISION
 P.O. BOX 487, CONCORD, NH 03302-0487**

Appropriations

DRAFT

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Enacting FY (Recommended)	Appropriations Enacting FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining	12,13	\$3,575		\$28,173	\$0
4130-4139	Executive	9	\$239,691	\$237,979	\$242,314	\$0
4140-4149	Election, Registration, and Vital Statistics	9	\$329,660	\$302,477	\$374,354	\$0
4150-4151	Financial Administration	9	\$757,554	\$743,536	\$774,735	\$0
4152	Revaluation of Property	9	\$1		\$1	\$0
4153	Legal Expense	9	\$80,000	\$88,914	\$80,000	\$0
4155-4159	Personnel Administration	9	\$356,922	\$438,129	\$369,137	\$0
4191-4193	Planning and Zoning	9,20	\$252,791	\$188,883	\$285,712	\$0
4194	General Government Buildings	9	\$1,062,221	\$1,047,013	\$1,058,218	\$0
4195	Cemeteries					\$0
4196	Insurance	9	\$124,324	\$129,928	\$133,272	\$0
4197	Advertising and Regional Association					\$0
4199	Other General Government	9	\$26,919	\$26,919	\$26,770	\$0
Public Safety						
4210-4214	Police	9	\$3,206,899	\$3,037,285	\$3,331,615	\$0
4215-4219	Ambulance		\$0		\$0	\$0
4220-4229	Fire	9	\$3,470,149	\$3,354,852	\$3,524,695	\$0
4240-4249	Building Inspection	9	\$225,083	\$232,033	\$244,577	\$0
4290-4298	Emergency Management	9	\$28,816	\$27,599	\$25,932	\$0
4299	Other (Including Communications)	9	\$439,338	\$400,547	\$462,065	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0		\$0	\$0
Highways and Streets						
4311	Administration	9	\$383,395	\$272,662	\$416,007	\$0
4312	Highways and Streets	9	\$1,950,118	\$1,873,265	\$1,974,475	\$0
4313	Bridges		\$0		\$0	\$0
4316	Street Lighting	9	\$130,000	\$156,597	\$150,000	\$0
4319	Other	9	\$264,043	\$458,357	\$281,882	\$0
Sanitation						
4321	Administration		\$0		\$0	\$0
4323	Solid Waste Collection	9	\$834,001	\$830,515	\$847,765	\$0
4324	Solid Waste Disposal		\$0		\$0	\$0
4325	Solid Waste Cleanup		\$0		\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0		\$0	\$0
4329	Other Sanitation		\$0		\$0	\$0
Water Distribution and Treatment						
4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Electric						
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Health						
4411	Administration	9	\$160,708	\$149,260	\$179,057	\$0
4414	Pest Control	9	\$1,250	\$1,275	\$1,250	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Welfare						

Appropriations

DRAFT

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4441-4442	Administration and Direct Assistance	9	\$86,436	\$63,654	\$64,666	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	9	\$113,895	\$113,895	\$108,035	\$0
Culture and Recreation						
4520-4529	Parks and Recreation	9	\$458,806	\$454,935	\$486,003	\$0
4550-4559	Library	9	\$898,407	\$898,407	\$927,413	\$0
4583	Patriotic Purposes	9	\$14,000	\$13,911	\$14,500	\$0
4589	Other Culture and Recreation	9	\$31,300	\$28,724	\$30,951	\$0
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources	9	\$10,057	\$7,498	\$10,057	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development	9	\$125,862	\$126,797	\$136,911	\$0
Debt Service						
4711	Long Term Bonds and Notes - Principal	9	\$751,600	\$751,600	\$577,600	\$0
4721	Long Term Bonds and Notes - Interest	9	\$192,157	\$192,156	\$203,090	\$0
4723	Tax Anticipation Notes - Interest	9	\$1	\$0	\$1	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Capital Outlay						
4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	9,18,19,21	\$665,666	\$610,492	\$497,106	\$0
4903	Buildings	7	\$0	\$0	\$49,980,000	\$0
4909	Improvements Other than Buildings	28	\$8,886,312	\$4,591,000	\$175,000	\$0
Operating Transfers Out						
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	11	\$2,496,622	\$2,438,298	\$2,400,549	\$0
4914W	To Proprietary Fund - Water	10	\$2,791,462	\$2,912,440	\$2,975,555	\$0
4915	To Capital Reserve Funds	15,16,17	\$50,000	\$50,000	\$175,000	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$50,000	\$50,000	\$0	\$0
Total Proposed Appropriations			\$31,950,041	\$27,301,832	\$73,574,443	\$0

	<u>Reconciliation</u>	<u>Reconciliation</u>
Total Proposed Appropriations from Above	\$31,950,041	\$73,574,443
Water fund	(\$2,791,462)	(\$2,975,555)
Sewer Fund	(\$2,496,622)	(\$2,400,549)
Subtotal	\$26,661,957	\$68,198,339
Individual WAR	(9,200,207)	(148,569)
Special WAR	(236,344)	(50,473,035)
GF Operating Budget	<u>\$ 17,225,406</u>	<u>\$17,576,735</u>

Special Warrant Articles - DRAFT

Code	Purpose of Appropriation	Article #	Prior Year as	Expenditures	Ensuing FY	Ensuing FY (Not
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0	\$0	\$0
Special Articles Recommended						
4445-4449	Human Services	14			\$ 108,035	
4903	Wastewater Facility and Main Pump Improvements	7			\$ 49,980,000	
4909	Downtown Sidewalks	28			\$ 175,000	
4915	Snow/Ice Deficit Fund	17			\$ 50,000	
4919	Sick Leave Trust	15			\$ 75,000	
4919	Master Plan Update CRF	16			\$ 50,000	
4191-4193	Downtown Parking Study	20			\$ 35,000	
Special Articles Recommended					\$ 50,473,035	

Individual Warrant Articles - DRAFT

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Individual Articles Recommended						
0000-0000	Collective Bargaining Purpose: Exeter Professional Firefighters Local 3491 Collective Bargaining	13			\$ 11,484	
0000-0000	Collective Bargaining Purpose: SEIU Local 1984 Collective Bargaining	12			\$ 16,689	
4902	Purpose: Townwide Accounting, Tax and Utility Billing Software Lease/Purchase	18			\$ 63,343	
4902	Machinery, Vehicles and Equipment Purpose: Lease /Purchase Highway Dump Truck	19			\$ 36,001	
4902	Machinery, Vehicles and Equipment Duty Vehicle Lease/Purchase Program	21	Light		\$ 21,052	
Individual Articles Recommended					\$ 148,569	

Revenues - DRAFT

Code	Source of Revenue	Article #	PY Estimated Revenues	PY Actual Revenues	Ensuing Fiscal Year
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$4,038	\$4,038	\$4,000
3186	Payment in Lieu of Taxes		\$39,000	\$35,856	\$35,900
3187	Excavation Tax		\$400	\$0	\$0
3189	Other Taxes		\$850	\$112	\$125
3190	Interest and Penalties on Delinquent Taxes		\$180,000	\$273,942	\$275,000
9991	Inventory Penalties		\$0		\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$2,200,000	\$2,494,739	\$2,400,000
3230	Building Permits		\$355,000	\$418,095	\$150,000
3290	Other Licenses, Permits, and Fees		\$150,000	\$210,251	\$204,950
3311-3319	From Federal Government		\$0	\$0	\$610,960
State Sources					

3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$691,760	\$691,760	\$691,760
3353	Highway Block Grant		\$268,800	\$271,120	\$268,800
3354	Water Pollution Grant		\$21,472	\$0	\$21,472
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$857,238	\$85,628	\$335,581
3379	From Other Governments		\$0	\$0	\$0
Charges for Services					
3401-3406	Income from Departments		\$950,000	\$990,553	\$800,000
3409	Other Charges		\$0	\$0	\$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$350	\$350	\$350
3502	Interest on Investments		\$1,000	\$1,114	\$1,000
3503-3509	Other		\$22,000	\$21,730	\$22,075
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$100,302	\$100,302	\$121,835
3913	From Capital Projects Funds		\$0	\$36,200	\$36,600
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$2,496,622	\$2,277,204	\$2,400,549
3914W	From Enterprise Funds: Water (Offset)		\$2,791,462	\$2,484,204	\$2,975,555
3915	From Capital Reserve Funds		\$203,000	\$133,086	\$125,000
3916	From Trust and Fiduciary Funds		\$10,000	\$10,000	\$50,000
3917	From Conservation Funds		\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$8,886,312	\$4,591,000	\$49,980,000
9998	Amount Voted from Fund Balance		\$100,000	\$100,000	\$175,000
9999	Fund Balance to Reduce Taxes		\$470,000	\$470,000	\$500,000
Total Estimated Revenues and Credits			\$20,799,606	\$15,701,284	\$62,186,512

Budget Summary- DRAFT

Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	\$22,513,490	\$22,952,839
Special Warrant Articles Recommended	\$9,200,207	\$50,473,035
Individual Warrant Articles Recommended	\$236,344	\$148,569
TOTAL Appropriations Recommended	\$31,950,041	\$73,574,443
Less: Amount of Estimated Revenues & Credits	\$20,799,606	\$62,186,512
Estimated Amount of Taxes to be Raised	\$11,150,435	\$11,387,931

DRAFT

Account Code	Purpose of Appropriation	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
General Government					
4130-4139	Executive	240,583	2,231		242,814
4140-4149	Election, Registration, and Vital Statistics	328,769	23,314		352,083
4150-4151	Financial Administration	757,554	3,803		761,357
4152	Revaluation of Property	1	0		1
4153	Legal Expense	80,000	0		80,000
4155-4159	Personnel Administration	356,922	17,476		374,398
4191-4193	Planning and Zoning	252,791	(4,389)		248,402
4194	General Government Buildings	1,062,221	(33,707)		1,028,514
4195	Cemeteries				0
4196	Insurance	124,323	8,949		133,272
4197	Advertising and Regional Association	0			0
4199	Other General Government	26,919	(149)		26,770
Public Safety					
4210-4214	Police	3,206,899	124,306		3,331,205
4215-4219	Ambulance				
4220-4229	Fire	3,470,149	34,399		3,504,548
4240-4249	Building Inspection	225,083	7,056		232,139
4290-4298	Emergency Management	28,816	(2,884)		25,932
4299	Other (Including Communications)	439,338	22,728		462,066
Airport/Aviation Center					
4301-4309	Airport Operations	-			
Highways and Streets					
4311	Administration	383,395	32,412		415,807
4312	Highways and Streets	1,950,118	(13,045)		1,937,073
4313	Bridges	-			
4316	Street Lighting	130,000	20,000		150,000
4319	Other	264,043	15,125		279,168
Sanitation					
4321	Administration	-			
4323	Solid Waste Collection	834,001	9,573		843,574
4324	Solid Waste Disposal	-			
4325	Solid Waste Cleanup	-			
4326-4328	Sewage Collection and Disposal	-			
4329	Other Sanitation	-			
Water Distribution and Treatment					
4331	Administration	-			
4332	Water Services	-			
4335	Water Treatment	-			
4338-4339	Water Conservation and Other	-			
Electric					
4351-4352	Administration and Generation	-			
4353	Purchase Costs	-			
4354	Electric Equipment Maintenance	-			
4359	Other Electric Costs	-			

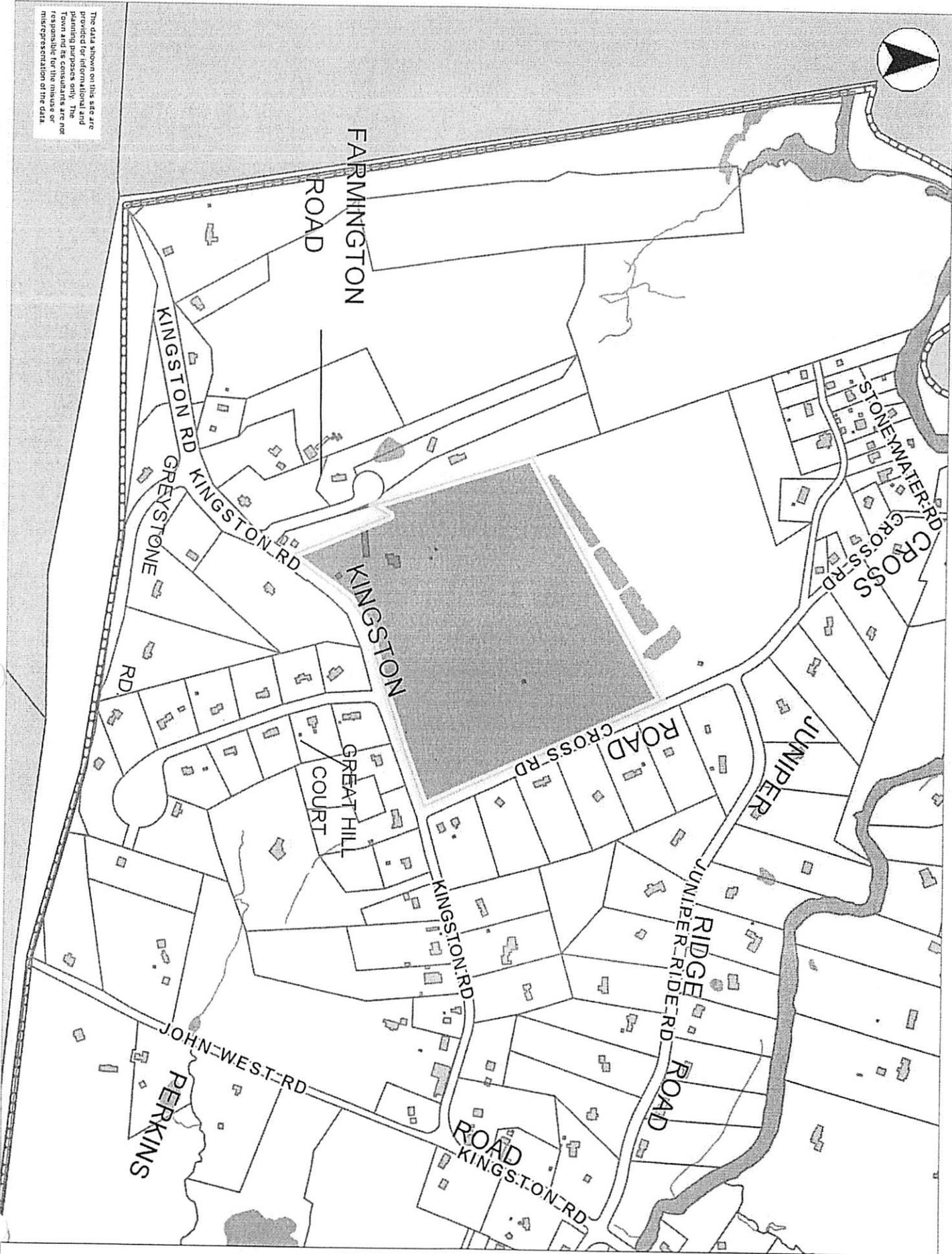
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Health					
4411	Administration	160,708	18,549		179,257
4414	Pest Control	1,250	0		1,250
4415-4419	Health Agencies, Hospitals, and Other	-			
Welfare					
4441-4442	Administration and Direct Assistance	86,436	0		86,436
4444	Intergovernmental Welfare Payments	-			
4445-4449	Vendor Payments and Other				
Culture and Recreation					
4520-4529	Parks and Recreation	458,806	21,368		480,174
4550-4559	Library	898,407	23,006		921,413
4583	Patriotic Purposes	14,000	0		14,000
4589	Other Culture and Recreation	31,300	(349)		30,951
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	10,057	0		10,057
4619	Other Conservation	-			
4631-4632	Redevelopment and Housing	-			
4651-4659	Economic Development	125,862	6,099		131,961
Debt Service					
4711	Long Term Bonds and Notes - Principal	751,600	(174,000)		577,600
4721	Long Term Bonds and Notes - Interest	192,157	10,933		203,090
4723	Tax Anticipation Notes - Interest	1	0		1
4790-4799	Other Debt Service				
Capital Outlay					
4901	Land				
4902	Machinery, Vehicles, and Equipment	332,897	12,811		345,708
4903	Buildings				
4909	Improvements Other than Buildings				
Operating Transfers Out					
4912	To Special Revenue Fund				
4913	To Capital Projects Fund				
4914A	To Proprietary Fund - Airport				
4914E	To Proprietary Fund - Electric				
4914O	To Proprietary Fund - Other				
4914S	To Proprietary Fund - Sewer	2,496,622	(174,722)		2,321,900
4914W	To Proprietary Fund - Water	2,791,462	155,149		2,946,611
4915	To Capital Reserve Fund				
4916	To Expendable Trusts/Fiduciary Funds				
4917	To Health Maintenance Trust Funds				
4918	To Non-Expendable Trust Funds				
4919	To Fiduciary Funds				
Total Appropriations		22,513,490	166,042	-	22,679,532

Explanation for Increases and Decreases			
Account #	Explanation	Account #	Explanation
4130-4139	Increase in salaries, benefits and fixed cost general expenses.	4312	Slight decrease due to salary and benefits costs offset by decrease in Dam Maintenance.
4140-4149	Increase in salaries, benefits, more elections in 2016. and fixed cost general expenses.	4316	Increase due to electricity increases in this line item.
4150-4151	Increase in salaries, benefits and fixed cost general expenses.	4319	Increase in salaries, benefits, union contract obligations and fixed cost general expenses.
		4323	Increase in solid waste contract.
4155-4159	Increase in salaries, benefits, insurance and fixed cost general expenses.	4411	Increase in salaries, benefits and fixed cost general expenses.
4191-4193	Slight decrease in salaries, benefits due to job vacancy.	4441-4442	Reflects a decrease in benefits.
4194	Increase in salaries, benefits and fixed cost general expenses, but decrease in maintenance projects offsets increases.	4520-4529	Increase in salaries, benefits, union contract obligations and fixed cost general expenses.
4196	Increase in cost of insurance.	4550-4559	Increase in salaries, benefits and fixed cost general expenses.
4199	Slight decrease in COAST request in General Fund	4589	Slight decrease due to Council on Aging disbanding.
4210-4214	Increase in salaries, benefits, union contract obligations and fixed cost general expenses.	4651-4659	Increase in salaries, benefits and fixed cost general expenses.
4220-4229	Increase in salaries, benefits, union contract obligations and fixed cost general expenses.	4711-4723	Decrease in general fund debt obligations.
4240-4259	Increase in salaries, benefits and fixed cost general expenses.	4902	Increase in approved leases coming online in 2016.
4290-4298	Decrease in fixed cost expenses.		
4299	Increase in salaries, benefits, union contract obligations and fixed cost general expenses.	4914	Water Fund: Increase in salaries, benefits, maintenance costs. Sewer: increase in salary benefits and maintenance costs offset by lower debt service payments.
4311	Increase in salaries, benefits, union contract obligations and fixed cost general expenses.		



The data shown on this site are provided for informational and planning purposes only. The Town of Exeter is not responsible for the accuracy or misrepresentation of the data.



- Parcels
- Mt Highway
- Interstate
- US Highway
- State Highway
- Town Boundary
- Abutting Towns
- Streets
- Water Streams
- Parcel Streams
- Open Water
- Buildings



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TO:	Jennifer Perry, Michael Jeffers Town of Exeter, NH	DATE:	January 15, 2016
FROM:	Ed Leonard, Andy Morrill	PROJECT NO.:	12883B
SUBJECT:	WWTF and Main Pump Station Upgrade Updated Project Cost Estimate for Town Meeting Warrant Article		

The Town has requested an updated project cost estimate for use in finalizing the Town Meeting warrant article for the construction phase. Since the Preliminary Design Report was issued in October 2015, the project has been reviewed by the Town, NHDES, EPA, Unutil and the Value Engineering team.

- An energy efficiency meeting was held with EPA, DES and Unutil on November 16, 2015.
- A Value Engineering (VE) review session of the Preliminary Design Report was completed during the week of December 7, 2015 and the Final Report was issued on January 13, 2016. The Response to the 30% Value Engineering review was issued via memorandum dated January 14, 2016
- NHDES issued review comments on the Preliminary Design Report via letter dated December 11, 2015. Wright-Pierce responded to those comments via letter dated December 30, 2015. Preliminary input on the response was sent by NHDES via email on January 12, 2016.

Some review comments and recommendations eliminated scope and cost from the project, while other review comments and recommendations added scope and cost to the project. The Town and Wright-Pierce have held numerous detailed work sessions to collaboratively decide on the project components to be included in the project. A summary of the changes from the Preliminary Design Report are attached as Table 2.

Based on these additional revisions, we have developed the updated project cost estimate for use in the Town Meeting Warrant Article. This information is presented in the attached Table 1. As per our discussion, these costs do not include design phase technical services because those funds were appropriated in the 2014 Town Meeting process.

**TOWN OF EXETER, NEW HAMPSHIRE
 WWTF PRELIMINARY DESIGN
 W-P PROJECT NO. 12883B
 ENR INDEX 10037 (September 2015)**

**TABLE 1
 ESTIMATED CAPITAL COSTS FOR CONTRACTS 1, 2, 3 AND 4
 POST-VALUE ENGINEERING AND COST SAVING SCOPE CHANGES**

Project Component	CONTRACT 1 WWTF TN 4 mg/l	CONTRACT 2/3 Main Pump Station FM & WM	CONTRACT 4 Lagoon Decommissioning	Notes
Construction	\$36,950,000	\$4,640,000	\$0	1
Construction Contingency 5%	\$1,850,000	\$230,000	\$0	2
Technical Services - Const. Phase	\$5,170,000	\$650,000	\$0	3
Materials Testing 0.3%	\$110,000	\$14,000	\$0	4
Asbestos and Lead Paint Abatement	\$0	\$50,000	\$0	5
Activated Sludge Seeding	\$10,000	\$0	\$0	6
Direct Equipment Purchase	\$0	\$0	\$0	7
Land Acquisition/Easements	\$0	\$0	\$0	7
Legal/Administrative	\$40,000	\$20,000	\$0	8
Interim Financing 0.5%	\$220,000	\$30,000	\$0	9
ENGINEER'S ESTIMATE	\$44,350,000	\$5,630,000	\$0	10,11
TOTAL	\$49,980,000	<< For Town Meeting 2016		

Notes

- 1.) Construction cost estimate details provided in Appendices. Costs based on ENR CCI 10037.
- 2.) Construction contingency is an allowance at 5% of construction cost.
- 3.) Technical services is an allowance at 14% of construction cost for Contracts 1/2/3 and 12% for Contract 4.
- 4.) Materials testing is an allowance based on similar sized projects.
- 5.) Asbestos and lead paint is not anticipated at the WWTF site based on age of original construction.
Asbestos and lead paint abatement is an allowance based on the observed conditions (NTC, June 2015).
- 6.) Activated sludge seeding is an estimated cost based on similar size projects.
- 7.) None anticipated
- 8.) Legal/administrative costs are for bond counsel, project advertisements and legal contingency.
- 9.) Financing is an allowance based on assumed interim financing costs at 0.5% of the construction cost.
- 10.) DES estimate for 5 mg/l effluent TN for Exeter was \$44M ("Analysis of Nitrogen Loading Reductions for WWTF and NPS in the Great Bay Estuary Watershed", Dec 2010, ENR 8660).
- 11.) The majority of sludge removal from Lagoons 1/2/3 will be deferred. The removal of Lagoon 2/3 embankments is eliminated from the project scope. Wetlands creation and/or restoration is eliminated from the project scope.

EXETER NH – WWTF AND MAIN PUMP STATION UPGRADES

Wright-Pierce, 15 Jan 2016

Table 2 – Summary of Changes to the Preliminary Design Report (Post VE)

Unit Process	PDR	Post VE
Main Pump Station	Design peak flow 9-mgd, Four equal sized pumps w/ VFDs New wetwell grinder (11-mgd) New channels and gates Wetwell odor control New sound attenuated walk-in enclosure, NG, 350kW	Delete Roof Replacement Add Wet Well Skylight and flashing Delete Wet Well Exterior Double Doors and additional loading dock Delete Electric Room Exterior Door Move Wet Well OCS outside Delete Demo/Replace Bathroom facilities
Main PS Forcemain	One new and one ex 16-in FM	Add two new 16-in DI FM
New Water Main	One new 12-in WM	Delete 12-in WM
Influent Metering/Sampling	New metering, relocate sampler	No change
Septage Receiving	New mechanical SRU New manual bar rack New subm septage pump New septage blower Odor control System	Delete SRU but provide future location Delete septage blower Delete Odor Control System
Headworks	Design peak flow 12.5-mgd New screen and grit removal Odor control New diversion weir and MO gate New forward flow meter (flume)	Delete Odor Control System but provide future location
Influent Equalization Basin	Two new off-line IEQ basins partitioned within Lagoon 1 Reuse ex floating aerators New IEQ PS	Delete IEQ PS Add Lagoon PS Add IEQ liners
Primary Treatment	Future	No change
Advanced Secondary Treatment	Two new trains of Bardenpho Three blowers w/ diffused air Hyperbolic mixers Submersible recycle pumps Three new secondary clarifiers New RS (4), WS (2), SC (1) pumps DO,pH, ORP, Nitrate probes	Add Ammonia probes (2) Add diffusers in AT Z1, Z2 to make swing zones Connect standby RS pump to WS piping Add third IR pump Add second SC pump
Supplemental Alkalinity	New SuppAlk in new SuppChemical Bldg	Relocate Supp Alk to Pump Building
Supplemental Carbon	New SuppCarbon in new SuppChemical Bldg	Relocate as a stand-alone tank.
Tertiary Treatment	Future	No change
Disinfection	New single channel UV system in ex CCT with new Disinfection Bldg enclosure	Add a second UV channel
Effluent Metering/Sampling	Upgrade meter, relocate sampler	No change
Outfall	None	No change
Sludge Storage Tanks	300,000 gallons in two tanks Diffused air mixing/aeration	No change

EXETER NH – WWTF AND MAIN PUMP STATION UPGRADES

Wright-Pierce, 15 Jan 2016

Table 2 – Summary of Changes to the Preliminary Design Report (Post VE)

Unit Process	PDR	Post VE
	Two blowers Decant system	
Dewatering	Two centrifuges with conveyors Two dewatering feed pumps Two polymer systems Odor control system Future potassium perm system Future dry polymer system	No change
Plant Water System	3 PW pumps w/ space for future Hydropneumatic tank and VFDs	No change
Yard Waste Pump Station	New pump station, 700-gpm	Downsize based on Solids Handling Building re-design
Sludge Storage Lagoon	Decommission, construct WWTF	No change
Aerated Lagoon 1	Decommission, construct IEQ Basins	Keep for influent equalization; keep aerators. Adjust piping to connect AL-1 to Lagoon PS.
Aerated Lagoon 2 and 3	Decommission, construct wetlands	Keep for emergency equalization; remove aerators. Adjust piping to connect AL-2/3 to Lagoon PS.
Grit Building	Convert to Septage Building	No change
Control Building	Upgrade, add 4 DPW staff, remove HYP/DEC	No change
Chlorination Building	Convert to Plant Water Bldg	No change
Dewatering Building		Add Dewatering Building
Headworks Building	New, two story, CMU/SF	Downsize building by having vortex grit outside
Solids Handling Building	New, two story, CMU/SF	Replaced by Dewatering Building and Pumping Building
Pumping Building	- -	Add Pumping Building
Supp Chemical Building	New, one story, CMU/SF	Delete
Disinfection Building	New, one story, pre-engineered	No change
Maintenance Garage	New, one story, pre-engineered	No change
Standby Power	New sound attenuated walk-in enclosure, NG, 725kW	Generators will be diesel
Site Plan	Baseline version	Modified to reduce ledge removal
Effluent Heat Recovery		Add
Daylighting/Solar Tubes		Add
Use LEED Gold as a guideline		Add
SCADA		Monitor power use, PF for MCCs Same for motors 100 HP and up Develop power trending and warning screen
Metal roofs		Add, evaluate impacts to door locations.

**Town of Exeter
Board of Selectmen**

Public Hearing: 2016 Budget
January 19, 2016



Town Budget Process

- August – September: Town Departments prepare preliminary budget and submit to town manager.
- September: town manager submits preliminary budget to Board of Selectmen and Budget Recommendations Committee, along with capital improvement requests.
- October: Town receives annual health insurance rating and budget is adjusted.
- October – November: Budget Recommendations Committee and subcommittees meet with departments, review budgets, and make recommendations on budget and capital improvement program. All meetings are open to the public.
- December: Board of Selectmen reviews recommendations of Budget Recommendations Committee.
- January 1st, 2016: New fiscal year begins.
- Tuesday, January 19th: 2016 Budget and Bond Hearings. Finalization of Warrant Articles with recommendations.
- Monday, January 25th : Town Warrant Posting.
- Saturday, January 30th : Town Deliberative Session, Exeter High School.
- Tuesday, March 8th – Town vote on operating budgets and warrant articles.



FY16 Budget Format

- Bond articles appear after zoning amendments and require 60% (3/5) voter approval.
- Three separate operating budget warrant articles. General Fund, Water Fund, and Sewer Fund (2016 articles 9, 10, 11).
- Each operating budget has its own default budget (should the budget article voted down, default budget goes into effect).
- Budget forms utilized are established by New Hampshire DRA (Department of Revenue Administration).
- Other financial articles (bonds, special warrant articles) stand alone for separate vote on warrant.
- For approved bond issues, Town typically borrows funds in the year approved, and debt service begins when projects are completed.



FY16 General Fund Budget Proposal

- Overall budget increase of 2.04% over FY15, \$351,329 increase.
 - Position hour increases: Deputy Town Clerk PT to FT, DPW Mechanic/Laborer, PT to FT. Increase PT hours of electrical inspections to account for more activity.
 - FY16 Health Insurance increase of 10.6%, or \$126,007, after reduction in FY15.
 - FY16 full year funding of new MS4 (EPA stormwater permit requirements), \$70,000 budget increase.
 - Dam Analysis requirement for Public Works (Pickpocket Dam letter of deficiency): \$35,000
-
- Small capital increases. Town Clerk records shelving \$18,625, Fire Department washer \$11,600, Fire gas meter detectors \$12,534.



General Fund Budget – Town Operations
Article 9, 2016 Town Warrant

FY16 Proposed Budget: \$17,576,735

FY16 Default Budget: \$17,411,021

FY15 Budget: \$17,225,406

Budget Increase over FY15: 2.04%

Dollar increase over FY15: \$351,329

Operating Budget Tax Impact: \$7.01/1,000

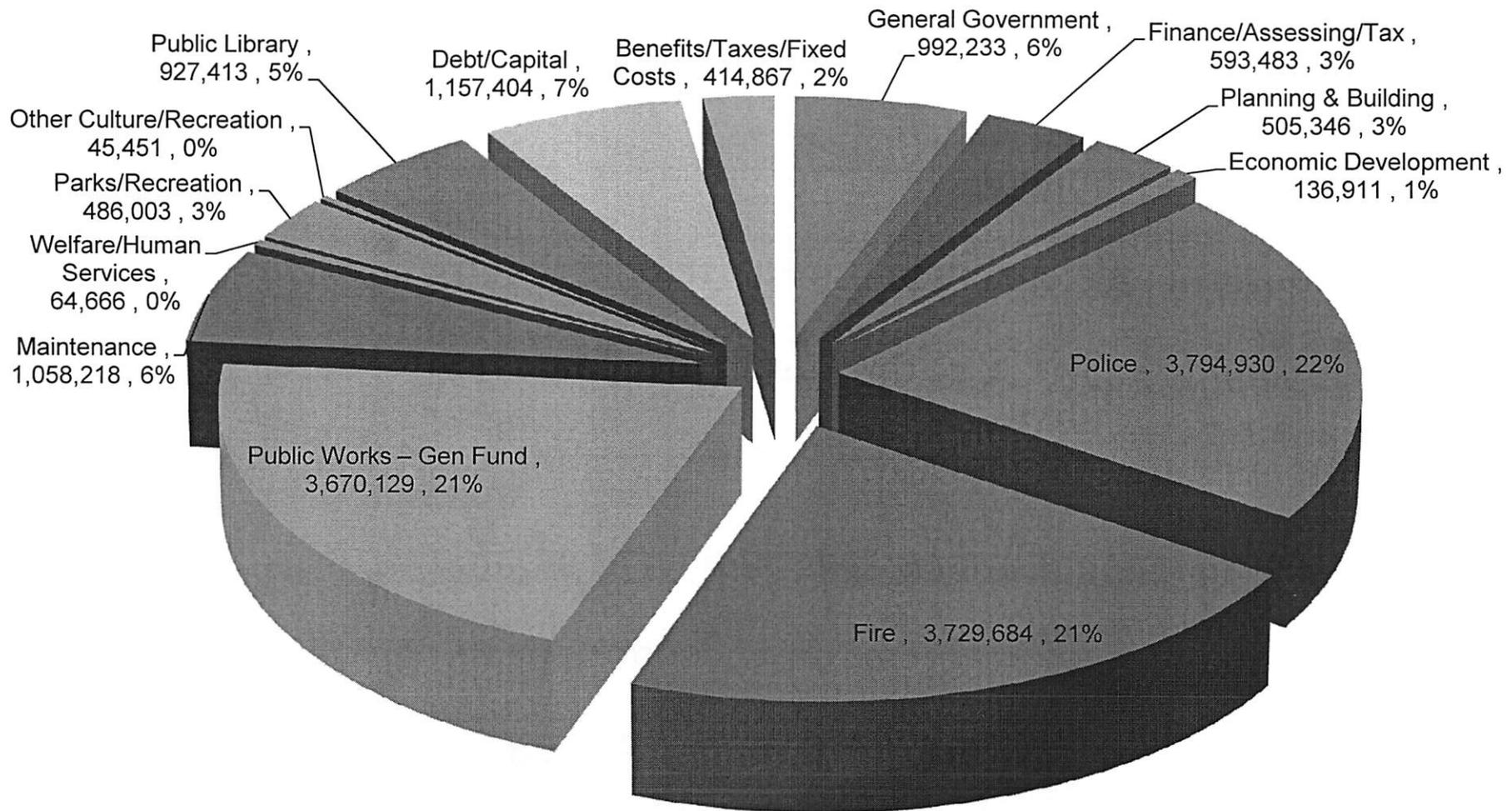
**Assumes .6% increase in net taxable valuation
(10 million over 2015 valuation)**



BUDGET COMPONENTS FY16 – GENERAL FUND

Function	FY14	FY15	FY16	FY15-16 \$ Inc	% Inc.
General Government	930,436	934,927	992,233	57,306	6.13%
Finance/Assessing/Tax	595,956	585,002	593,483	8,481	1.45%
Planning & Building	484,927	487,931	505,346	17,415	3.57%
Economic Development	69,149	125,862	136,911	11,049	8.78%
Police	3,646,020	3,647,487	3,794,930	147,443	4.04%
Fire	3,696,775	3,659,673	3,729,684	70,011	1.91%
Public Works – Gen Fund	3,561,423	3,561,557	3,670,129	108,572	3.05%
Maintenance	942,666	1,062,222	1,058,218	(4,004)	-0.38%
Welfare/Human Services	86,855	86,436	64,666	(21,770)	-25.19%
Parks/Recreation	448,673	458,806	486,003	27,197	5.93%
Other Culture/Recreation	36,300	45,300	45,451	151	0.33%
Public Library	910,837	898,407	927,413	29,006	3.23%
Debt/Capital	1,311,292	1,276,655	1,157,404	(119,251)	-9.34%
Benefits/Taxes/Fixed Costs	<u>360,361</u>	<u>395,141</u>	<u>414,867</u>	<u>19,726</u>	<u>4.99%</u>
Total General Fund	17,081,670	17,225,406	17,576,735	351,332	2.04%

FY16 BUDGET BY FUNCTION, GENERAL FUND



Water Fund Budget – Town Operations
Article 10, 2016 Town Warrant

FY16 Proposed Budget: \$2,975,555

FY16 Default Budget: \$2,946,611

FY15 Budget: \$2,791,462

Percentage Increase over FY15: 6.59%

Dollar Increase over FY15: \$184,093

Water Rate Impact: \$13.68/quarter



Sewer Fund Budget – Town Operations
Article 11, 2016 Town Warrant

FY16 Proposed Budget: \$2,400,549

FY16 Default Budget: \$2,321,900

FY15 Budget: \$2,496,622

Percentage Increase over FY15: -3.85%

Dollar Increase over FY15: \$(96,073)

Sewer Rate Impact: No change



Proposed 2016 Budgets

General Fund Proposed - \$17,576,735

General Fund Default - \$17,411,021

Percent % Operating Proposed over Default: .95%

Water Fund Proposed - \$2,975,655

Water Fund Default - \$2,946,611

Percent % Water Budget Proposed over Default: .98%

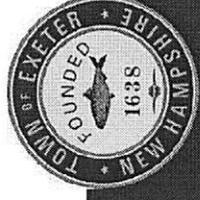
Sewer Fund Proposed - \$2,400,549

Sewer Fund Default - \$2,321,900

Percent % Sewer Budget Proposed over Default: 3.39%



Deliberative Session
Saturday, January 30th, 9:00 a.m.
Exeter High School
1 Blue Hawk Drive
Exeter, NH



**Town of Exeter
Board of Selectmen**

Public Hearing: 2016 Budget
January 19, 2016





Estimated Tax Impacts – Warrant Articles

Fire Agreement – .01

SEIU Agreement - .01

Human Services - .06

Master Plan Update - .03

Downtown Parking Study - .02

Dump Truck Lease/Purchase - .02

Finance Software - .02

Light Duty Vehicles - .01



**Town of Exeter
Board of Selectmen**

Review of Warrant Articles
January 19, 2016



Town Warrant Overview 2016

Total of 29 Articles

- Article 1 – Elections
- Articles 2-6 Zoning (including 2 zoning citizens petitions)
- Article 7 – Wastewater Facility and Pump Station Improvements
- Article 8 – Choose Town Officers
- Articles 9-11 – Operating, Water, Sewer Budgets
- Articles 12-13 – Collective Bargaining Agreements
- Articles 14-21 – Other Financial Articles
- Article 22 – Lease Town Property for Cell Tower
- Article 23 – Discontinue portions of “Garrison Road” and “Three Road Road”
- Articles 24-29 – Citizens Petitions



Article 7 – Wastewater Facility and Main Pump Station Improvements

To see if the Town will vote to raise and appropriate the sum of forty-nine million nine hundred and eighty thousand dollars (\$49,980,000) for the purpose of constructing a new wastewater facility and site improvements at Newfields Road and improvements to the Main Pumping Station and sewer forcemains to meet the requirements of USEPA and NHDES for treatment of wastewater before it is discharged to the Squamscott River in accordance with the Administrative Order on Consent between USEPA and the Town of Exeter, and authorize the issuance of not more than forty-nine million nine hundred and eighty thousand (\$49,980,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and further to authorize the Board of Selectmen to apply for, obtain and accept federal, state or other aid, if any, including principal forgiveness, which may become available for this project. Debt service to be paid by the sewer fund.

(3/5 ballot vote required for approval.)

_____ by the Board of Selectmen



Article 8 – Choose Officers

To choose all other necessary Town Officers, Auditors or Committees for the ensuing year.



Article 9 – 2016 Operating Budget

Shall the Town of Exeter raise and appropriate as an operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling 17,576,735. Should this article be defeated, the default budget shall be \$17,411,021 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(Majority vote required)

_____ by the Board of Selectmen



Article 10 – 2016 Water Budget

Shall the Town of Exeter raise and appropriate as a water operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,975,555. Should this article be defeated, the water default budget shall be \$2,946,611 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required)

_____ by the Board of Selectmen



Article 11 – 2016 Sewer Budget

Shall the Town of Exeter raise and appropriate as a sewer operating budget, not including appropriation by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$2,400,549. Should this article be defeated, the default budget shall be \$2,321,900 which is the same as last year, with certain adjustments required by previous action of the Town of Exeter or by law.

(Majority vote required)

_____ by the Board of Selectmen



Article 12 – SEIU Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the SEIU Local 1984 which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase		
	General Fund	Water Fund	Sewer Fund
FY16	\$11,492	\$2,872	\$2,325

And further, to raise and appropriate the sum of sixteen thousand six hundred eighty nine dollars (\$16,689) for the 2016 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

_____ by the Board of Selectmen



Article 13 – Firefighters Bargaining Agreement

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the Exeter Professional Firefighters Local 3491 which calls for the following salaries and benefits at the current staffing levels:

Year	Estimated Salary/Benefits Increase
FY16	\$11,484
FY17	\$35,260

And further, to raise and appropriate the sum of eleven thousand four hundred and eighty-four dollars (\$11,484) for the 2016 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels.

(Majority vote required)

_____ by the Board of Selectmen



Article 14 – 2016 Human Service Agencies

To see if the Town will vote to raise and appropriate, through special warrant article, the sum of one-hundred eight thousand and thirty five dollars (\$108,035), for the support of various human service agencies that will serve Exeter residents in 2016:

Agency	
A Safe Place	\$7,334
Area Home Care	\$10,334
Big Brother/Big Sister	\$7,500
CASA (Court Appointed Special Advocates)	\$500
Child and Family Services	\$12,000
Crossroads House	\$3,500
Families First	\$5,000
Friends Program (formerly RSVP)	\$2,200
Meals on Wheels – Food	\$9,200
New Generation Shelter	\$2,000
New Heights (formerly New Outlook)	\$3,000
NHSPCA	\$1,400
Richie McFarland Center	\$9,900
Rockingham Community Action	\$11,000
Seacoast Family Promise	\$1,500
Seacoast Mental Health	\$8,500
Seacoast VNA	\$4,167
St. Vincent De Paul	\$5,000
Womenade of Greater Squamscott	\$3,000
End 68 Hours of Hunger	\$1,000
Total	\$108,035

(Majority vote required)

_____ by the Board of Selectmen



Article 15 – Sick Leave Trust Appropriation (\$75,000)

To see if the Town will vote to raise and appropriate the sum of seventy five-thousand dollars (\$75,000) to be added to the Sick Leave Expendable Trust Fund previously established. This sum to come from general fund surplus.

(Majority vote required)

_____ by the Board of Selectmen



Article 16 -- Master Plan Update CRF and Study (\$50,000)

To see if the Town will vote to establish a non capital reserve fund under RSA 35:1-c for the purpose of making updates to the Town's Master Plan under the jurisdiction of the planning board, and to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be placed in this fund and further the Board of Selectmen shall be named agents of the fund and be authorized to make expenditures from the fund.

(Majority vote required)

_____ by the Board of Selectmen



Article 17 – Snow/Ice Deficit Fund (\$50,000)

To see if the Town will vote to raise and appropriate the sum of fifty-thousand dollars (\$50,000) to be added to the Snow and Ice Deficit Non-Capital Reserve Fund previously established. This sum to come from general fund surplus.

(Majority vote required)

_____ by the Board of Selectmen



Article 18 – Townwide Accounting, Tax and Utility Billing Software Lease/Purchase (\$63,343)

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for \$243,275 for the purpose of lease/purchasing fund accounting, tax and utility billing software for the Finance, Tax, and Water/Sewer Departments, and to raise and appropriate the sum of sixty-four thousand three hundred forty three (\$63,343), which represents the first of 4 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. Appropriation amounts \$31,671 general fund; \$15,836 water fund; \$15,836 sewer fund.

(Majority vote required)

_____ by the Board of Selectmen



Article 19 – Highway Department Dump Truck Lease/Purchase (\$36,001)

To see if the Town will vote to authorize the Board of Selectmen to enter into a lease/purchase agreement for \$159,438 for the purpose of lease/purchasing a dump truck for the Exeter Highway Department, and to raise and appropriate the sum of thirty-six thousand and one dollars (\$36,001), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause.

(Majority vote required)

_____ by the Board of Selectmen



Article 20 - Downtown Parking Study (\$35,000)

To see if the Town will vote to raise and appropriate via special warrant article the sum of thirty-five thousand dollars (\$35,000) for the purpose of conducting a parking study of the central downtown area of Exeter to include Water Street and all municipal parking lots.

(Majority vote required)

_____ by the Board of Selectmen



Article 21 – Light Duty Vehicle Lease/Purchase Program (\$21,052)

To see if the Town will vote to authorize the Board of Selectmen to enter into lease/purchase agreements for \$93,229 for the purpose of replacing various light duty vehicles within the Exeter Public Works Department, and to raise and appropriate the sum of twenty-one thousand and fifty two dollars (\$21,052), which represents the first of 5 annual payments for that purpose. This lease/purchase will contain an escape (non-appropriation) clause. Appropriation amounts \$17,416 general fund; \$1,818 water fund; \$1,818 sewer fund.

(Majority vote required)

_____ by the Board of Selectmen



Article 22 – Long Term Lease Town Owned Property

To see if the Town will authorize the Board of Selectmen to negotiate and enter into a long term lease of up to 99 years on Town owned land described as Tax Map 100 Lot 4, for the purpose of installing a cellular tower on the property, a portion of which will benefit the Town of Exeter communications systems.

(Majority vote required)

_____ by the Board of Selectmen



Article 23 – Discontinue Garrison Road

To see if the Town will vote to discontinue as public highways the following two ancient, abandoned roadways:

A portion of 3 Rod Road from its easterly starting point at its intersection with the already discontinued portion of Garrison Lane, westerly to its intersection with the boundary between Lot 4 on Tax Map 46 and the Town Conservation land, Lot 2 on Tax Map 56. This road was laid out in 1699, as documented in Book 2, Page 136, N.H. State Records.

A portion of Garrison Road from its northerly intersection with 3 Rod Road to its southwesterly intersection with the boundary between Lot 3, Tax Map 56 and the Town Conservation land, Lot 2, Tax Map 56. This road was laid out in 1699, as documented in Book 2, Page 90, N.H. State Records.

_____ by the Board of Selectmen



Article 24 – Citizen’s Petition Drones

By petition of Robert Eastman and others, “Shall the Town of Exeter affirm that, within the town limits, the navigable airspace for done aircraft shall not be expanded below the long-established airspace for manned aircraft; and that the Town of Exeter affirms that within the town limits, landowners have exclusive control of the immediate reaches of the airspace and that no drone aircraft shall have the “public right to transit” through this private property.”



Article 25 – Citizens Petition Charter Commission

By petition of Daniel W. Chartrand and others, “Shall a charter commission be established for the purpose of establishing a municipal charter?”



Article 26 – Citizens Petition Get Big Money Out of Politics

By petition of Herb Moyer and others, “To see if the town will urge: That the next President and Congress fight big money politics and restore government of, by, and for the people by championing the We the People agenda: 1. Ban Super PACs and overturn Citizens United; 2. Expose secret donors and require full transparency; 3. Ban bribes from big-money lobbyists and government contractors; 4. Establish small-donor, citizen funded elections; 5. End gerrymandering and modernize voter registration; 6. Close loopholes and enforce campaign finance laws.

That the New Hampshire State Legislature support concrete legislation to enact the We the People agenda. The record of the vote approving this article shall be transmitted by written notice from the selectmen to the NH congressional delegation and to Exeter’s state legislators, and to the President of the United States informing them of the instructions from their constituents within 30 days of the vote.



Article 27 – Citizen’s Petition Elderly Exemptions

On the petition of Andrew F. Hirst and others, due to the high increase in the cost of living in the past eight years to see if the town will vote: For the purpose of amending Article 43: from 2/2/08

Which reads as follows:

“Shall the voters modify the elderly exemption from property tax in the Town of Exeter, based on assessment for qualified taxpayers, to be as follows: for a person 65 years of age and up to age 75 years, \$152,251; for a person; 75 years of age up to 80 years \$183,751; for a person 80 years of age and over \$236,251. To qualify person must have been a resident of New Hampshire for at least three (3) consecutive years, own the real estate individually or if owned by such person’s spouse, they must be have been married to each other for at least five (5) consecutive years. In addition the taxpayer must have a net income of no more than \$40,426; or if married, a combine net income of not more than \$51,976; and own net assets not in excess of \$194,251; excluding the value of the persons residence. The combined net asset amount for married persons shall apply to a surviving spouse until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.”

Amend to read as follows:

“Shall the voters modify the elderly exemption from property tax in the Town of Exeter, based on assessment for qualified taxpayers, to be as follows: for a person 65 years of age and up to age 75 years, \$152,251; for a person; 75 years of age up to 80 years \$183,751; for a person 80 years of age and over \$236,251. To qualify person must have been a resident of New Hampshire for at least three (3) consecutive years, own the real estate individually or if owned by such person’s spouse, they must be have been married to each other for at least five (5) consecutive years. In addition the taxpayer must have a net income of no more than \$50,426; or if married, a combine net income of not more than \$61,976; and own net assets not in excess of \$194,251; excluding the value of the persons residence. The combined net asset amount for married persons shall apply to a surviving spouse until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.”



Article 28 – Citizen’s Petition Downtown Sidewalks

On petition of Joan E. Sullivan and others, to see if the Town will vote to: raise and appropriate the sum of \$175,000 for the purpose of adding brick paver enhancements to the downtown area sidewalk project.

_____ by the Board of Selectmen



Article 29 - Citizen's Petition Travel Lanes

On petition of John M. Maull and others, to see if the Town will vote to place road markings (center yellow lines and side shadow lines) in a manner to enhance the safety of the motoring public and those using the town roads for bicycles, jogging and walking. This will involve adopting a 10 foot travel lane for vehicles (which has been shown to reduce vehicle speed) and placing shadow lines to provide room for safer use of the shoulders for pedestrians, joggers and cyclists.

As background, narrower vehicle travel lanes on town roads encourage vehicles to travel at slower, safer speed. This enhances the safety of all and can require less speed enforcement. Currently the town is marking the travel lane at a 12-14 foot width in areas where the speed limit is 25 MPH. these wider travel lanes present the appearance of a high speed highway and encourage travel at a speed that exceeds the speed limit. The current wider travel lanes have left inadequate space outside the white "shadow" lines. Leaving more space outside of the vehicle travel lanes provides enhanced safety for walkers, joggers, citizens using scooters and bicycles. Many towns in New Hampshire have adopted this approach to enhance safety. This measure will not cost the town any more money than the placement of current lines; it will require a consistent focus on the part of the Exeter Highway Department to see that the lines are placed properly to enhance safety in our town.



**Town of Exeter
Board of Selectmen**

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