

**Exeter Board of Selectmen Meeting
Monday, June 6th, 2016, 6:45 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Board Interviews – River Study Committee, Exeter Arts Committee
3. Public Comment
4. Minutes & Proclamations
 - a. Proclamations/Recognitions
 - b. Minutes: May 9th, 2016; May 23rd, 2016
5. Appointments
6. Discussion/Action Items
 - a. New Business
 - i. Town Ordinance Amendment– Chapter 704
 - ii. Sanborn Street Property Maintenance Issue
 - iii. Bittersweet Lane Speed Issues
 - iv. Water-Sewer Abatement Policy Update
 - b. Old Business
 - i. Riverwoods Settlement Discussion
 - ii. Stratham Water Connection Application
7. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Selectmen’s Committee Reports
 - e. Correspondence
8. Review Board Calendar
9. Non Public Session
10. Adjournment

Daniel Chartrand, Chairman
Exeter Selectboard

Posted: 6/3/16 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



Town of Exeter
 Town Manager's Office
 10 Front Street, Exeter, NH 03833

6/6/16
 6:50pm

**Statement of Interest
 Boards and Committee Membership**

Committee Selection: River Study

New Re-Appointment Regular Alternate

Name: Terrie Harman Email: th@tharman.net

Address: 6 Oak St, Exeter Phone: 603 431 0666

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

To me, the importance of water cannot be overstated. Our waterways, including rivers, need our support and protection. Protecting something requires an understanding of what it needs

Soon I will move my small law office to Water St. and will enjoy a view of the river. For years my office has looked over the Piscataqua River in Portsmouth. Rivers mean a lot to me. I will make time to volunteer to help support the river, and I want to learn what it needs. Please consider my request to join the River Study Committee.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Terrie Harman Date: May 16, 2016



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

MAY 31 2016

Received

Statement of Interest
Boards and Committee Membership

Committee Selection: Exeter Arts Committee

New

Re-Appointment

Regular

Alternate

Name: Heather Inyart Email: heather.inyart@gmail.com
Address: 10 Twin Pond Circle, Exeter, NH 03833 Phone: 603-580-2225

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I enjoy art and would like to further support local artists in the Exeter community. While I am not a professional artist, I have studied several art mediums (e.g. colored pencil, pastel, oil painting). My professional background is in brand marketing for consumer products companies, including Energizer Personal Care and Procter & Gamble. As a marketing director, I have developed brand strategies to drive consumer engagement and implemented many different promotions through print advertising, social media and events. I have also volunteered with many community organizations, such as Junior League, United Way and FISH Food Pantry. I would like to leverage my marketing skills and volunteer experiences to help the EAC accomplish its mission.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Heather K. Inyart Date: 5/30/16

Draft Minutes

Exeter Board of Selectmen

May 9, 2016

1. Call Meeting to Order

Chairman Dan Chartrand called the meeting to order at 6:50 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Selectman Don Clement, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present. Vice Chair Julie Gilman was absent.

2. Board Interviews – Heritage Commission, Exeter-Squamscott River Local Advisory Committee

The Board conducted interviews at 6:50 p.m. in the Wheelwright Room with David O’Hearn for the Exeter Squamscott River Local Advisory Committee and Maura Fay for the Heritage Commission.

3. Bid Openings – Line Marking

Chair Chartrand said this would be postponed as the DPW asked for another two weeks. He also said item II. 2016 Citizen’s Petition Article – Travel Lanes Update will be postponed as well.

4. Public Comment

Peg Aronian, of Washington Street, said her street had a water main break again. She said there have been four or five breaks within the last year. She said there is a mix of people on the street including older folks and families with children. She said she could imagine it is expensive for DPW to deal with this and asked if there is any plan for a new water line. Mr. Dean said the Asset Management Plan was completed last year and the town is getting into water/sewer line replacement. He said there will be more conversations about it as the CIP rolls forward. Mr. Dean stated it would cost between \$400,000 and \$600,000 to do the entire Washington Street water line. Selectman Clement said he felt for Ms. Aronian and said it is difficult to deal with older infrastructure. Ms. Aronian said DPW has been great when this happens.

5. Minutes and Proclamations

a. Proclamations/Recognitions.

Andie Kohler, Town Clerk, said they would be drawing the 1st, 2nd, and 3rd places for the Top Dog Contest winners. She said this contest was created last year to get people excited to register their dogs. On September 15 she took the contest one step further. She contacted the principal at the Main Street School and asked him if his kindergarten team would have a mock election for the Top Dog. The shape of the dog tags (dog bone) this year was chosen by those kindergarteners. Ms. Kohler said she would notify the winners of the contest and award a prize package at the next BOS meeting. Selectwoman Surman asked how the registration went in general. Ms. Kohler said the numbers this year are extremely better and there are only 456 dogs that still need to be registered.

Selectman Clement asked how the NH Fishing/Hunting licenses are going. Ms. Kohler said they started those licenses in April and it is going well. She said next year will be even more promising.

Selectwoman Belanger thanked Ms. Kohler for her great ideas. Ms. Kohler said she hopes next year she can get more kids involved in the voting.

b. Minutes: April 25, 2016

A Motion was made by Selectman Clement and seconded by Selectwoman Belanger to accept the minutes of the April 25, 2016 BOS minutes, as submitted. Motion carried – all in favor.

6. Appointments

A Motion was made by Selectman Clement and seconded by Selectwoman Belanger to appoint Lang Plumer as a full member to the Planning Board with a term to expire April 30, 2019. Motion carried- all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to appoint Curtis Boivin as a full member to the Historic District Commission with a term to expire April 30, 2019. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to appoint Todd Piskovitz as an alternate member to the Conservation Commission with a term to expire April 30, 2018. Motion carried – all in favor.

7. Discussion/Action Items

a. New Business

i) David Canada, Stratham Selectman re: Water/Sewer

Chair Chartrand introduced David Canada, Chair of the Stratham Board of Selectmen, and thanked him for coming.

Mr. Canada said he was here to request to further the relationship between the two towns in terms of water to Stratham. He said a few concerns were brought up to him at their town meeting and the Stratham BOS is working to provide answers to those concerns. He said the biggest objection to any bond is cost. He explained how MTBE historically was included in gas to reduce smog which threatened the State water supply so the State sued and now have hundreds of millions of dollars to work with. He said the State has committed \$468,000 to fund a public water supply from Exeter to Stratham at the Gibb station. He said that station is gone and the area is now contaminated so a decision needs to be made on how to clean it up.

Mr. Canada said he was present to ask that Exeter allow this site to hook into Exeter's water system. He explained why it will not affect the agreement between Exeter and Stratham that currently exists, the buy-in fee, or the usage limits. He said it would just be another customer to Exeter. He said it would not be much impact to Exeter but would be a huge impact to Stratham.

Selectman Clement asked Mr. Canada to talk about the \$468,000 and explain what it is for. Mr. Canada handed the Board a letter from DES regarding that. Selectman Clement asked if some of that money is for the remediation of the site. Mr. Canada said no, it is strictly to connect into a good source of water.

Selectwoman Surman asked if the new business that is going on the site has to make sure they have a temporary or permanent arrangement for water. Mr. Canada said the bank going in there will want this to be a permanent arrangement. Selectwoman Surman asked if the bank purchased the site without knowing the water situation. Mr. Canada said the bank purchased it knowing that the State has to find them water.

Bob Kelly, Chair of the Water/Sewer Advisory Committee, said to Selectman Clement's comments, the State does awards based on a risk assessment. Regarding Mr. Canada's request, Mr. Kelly said the Water/Sewer Committee would not have an issue with this arrangement, provided there is wording that limits that this development is the only development that gets tied into Exeter's water. He added that this is better for the environment. He said he would put this on his agenda for Wednesday. He said it would be worthwhile to see exactly how the State came up with the \$468,000. Mr. Canada said the number came from Weston & Sampson, he believed, but said he can provide information of that.

Selectwoman Surman asked if Stratham voters voted down the notion of a water agreement with Exeter. Mr. Canada said they had questions and concerns. He said he didn't

expect the opposition they got. He said he is not too discouraged by the vote and will be starting an intense educational program about this. He is hoping for a different vote in 2017.

Selectman Clement said he could not support this proposal. He said it would be a disservice to Exeter residents. He said he only sees this as a benefit to Stratham. Mr. Canada said it would also benefit Exeter by promoting a partnership.

Chair Chartrand said he appreciated Mr. Canada coming in tonight. Mr. Canada said he hoped the BOS considered this proposal. Chair Chartrand said it would be good to have Vice Chair Gilman present next time this comes up.

ii) 2016 Citizen's Petition Article – Travel Lanes Update

Chair Chartrand said they would skip over this and put it on the next agenda.

iii) Quarterly Financial Report

Chair Chartrand asked Mr. Dean for any input on the quarterly financial report. Mr. Dean said he did look it over and had no input at this time.

Doreen Ravell, Finance Director, said this is a comprehensive report that compares finances ending 3/31/16 versus 3/31/15. She said the first quarter is always tough and revenues are usually at their lowest. Revenues are totally at \$.998 million versus \$1.15 million prior year. They have decreased because last year the town had a HealthTrust refund but does not anticipate one this year. Permits and fees are slower than last year, but she thinks the town will be seeing more. Mr. Dean said he talked to Doug Eastman and they have not allocated the permit fee yet with PEA regarding the Art Center, so that will be coming in. Mr. Ravell said they have also not seen tax revenues yet, so it is sort of a slow quarter.

Ms. Ravell said expenses are down over prior year.

In Finance, there are decreases due to fewer consulting expenses.

There are also decreases in Planning Department because the Planning Director was not hired until the end of the first quarter.

Police spending has decreased because there is a vacancy.

Fire Department sees an increase of \$17,000 due to suppression overtime and more call volume this year.

The Public Works budget has decreased because the department saved on snow/ice removal costs with the mild winter. They are also seeing lower electric and gas rates on the street lights account.

Ms. Ravell said the general fund net deficit has decreased by \$149,000 over March 31st prior year.

Selectman Clement asked in regards to utilities, if the town has long terms contracts and wondered when they expire. Mr. Dean said they run through 2017. Selectman Clement asked if the savings seen in the first quarter will continue. Mr. Dean said they should.

Ms. Ravell moved on to the water fund budget. She said revenues have increased by \$17,800 over prior year from a slight increase in consumption.

Expenditures have decreased by \$47,000. Administrative expenses in this category have decreased by \$4,500 due to a drop in legal expenses.

Water distribution expenses have decreased by \$32,000 due partially to a decrease in overtime and road repair.

Water treatment expenses have decreased by \$6,000 due partially to less chemicals and lab testing.

Ms. Ravell said there has been a \$10,000 decrease in water debt service.

Mr. Dean said in regards to water treatment, said the reason the natural gas line is up is because of the new groundwater treatment plant being online causing an overall increase in usage. Selectman Clement asked if some of the expenses for operating the groundwater treatment plant should be less because it was supposed to be more efficient. Mr. Dean said yes, and that as the stadium well gets up and running full time, they can do that analysis.

Ms. Ravell moved on to the sewer fund. She said revenues have decreased slightly because of less sewer usage charges.

Sewer expenses have increased by \$9,500.

Collection expenses have decreased by \$16,000 because of a decrease in overtime wages.

Debt service has decreased by \$7,200 and net income has decreased by \$12,700.

Selectman Clement said sewer treatment expenses have increased by \$37,000 mostly due to the outfall dredging and asked if that is a one-time expense. Mr. Dean said they do that dredging every other year.

Ms. Ravell moved to the revolving funds. She first talked about the EMS revolving fund and said there is an increase in revenues because they changed billing companies. In expenses, there is a \$21,000 increase because of wages and tax benefits. General expenses have decreased by \$17,000 because they paid off an ambulance lease.

In the Cable TV revolving fund, wages have decreased because a part-time employee is no longer with the department. General expenses have increased by \$10,000 and the net deficit has an increase of \$4,700 for this fund.

In the recreation revolving fund, revenues have increased due to expansions in the team programs and increased fees for camps. Wages and benefits have increased by \$600. The net income for this fund has increased by \$36,800.

Selectwoman Surman thanked Ms. Ravell for adding a revenue line for sponsorships.

Selectman Clement asked if the employee that left from the Cable TV fund is going to be replaced. Ms. Ravell said that person has been replaced, but the wages went down and the new employee has fewer hours. Mr. Dean clarified the hours are being filled by multiple employees but none is working 29 hours per week individually.

Bob Kelly said the Budget Rec Committee had a long discussion on utilities, and asked if the rates being paid for electrical gas usage are the same in FY16 as they were in FY15. Mr. Dean said they have newer rates that are lower. Mr. Kelly said during the coming budget season, they should have a better story on utilities. Chair Chartrand asked when that is typically negotiated. Mr. Dean said usually in late Fall. Mr. Kelly said the Budget Rec Committee thought this was a place where they could lower the budget.

iv) Epping Road Water Tank Service Contract Proposal - USG

Mr. Dean said this has been brought forward by DPW. He said last year there was lots of discussion during the budget season about a maintenance contract for the Epping Road water tank. The water budget did include money for this for year one. The contract is a 10 year contract. The first several years will be \$116,000 per year (from 2016-2022) and then drops to \$64,789 for the following three years. Mr. Dean said USG has been working on the Fuller Lane tank and has done a good job.

Mike Jeffers, from DPW, said they are calling this contract asset management. He said the company will be 100% responsible for the tank if the paint peels or anything of the such

happens the company will fix it at no charge. The company will paint over the existing primer, which is much less expensive and less labor intensive. Mr. Jeffers said the town will still have ownership of the tank, but because there is a fixed fee with the company, they will be the sole source to take care of the tank. He said there are no real competitors here and this company is highly recommended. The original proposal was somewhat higher than expected, but they came back with a lower cost.

Selectwoman Belanger asked if there would be any run-off problem when they paint. Mr. Jeffers said no there won't because when the Hampton Road tank had the run-off problem the company had gone right down to bare metal before painting, and this paint job won't need the media blasting and streams washing away. There will be a much less aggressive preparation. Also, this work is included in the budget.

Selectman Clement said the USG presentation was impressive. It showed that over a long time this was a much better financial investment to maintain the tank. He reminded that if they lock in, they will need to budget for this every year. Mr. Jeffers agreed, saying they would for the next seven years.

Mr. Dean said the motion here should be that the Board approve the contract for the Epping Road water tank with Utilities Service Group in the amount of \$116,723 and authorize the Town Manager to sign on behalf of the town.

Selectman Clement suggested the Motion say that the BOS approve the maintenance contract for the Epping Road water tank with USG in the amount of \$116,723, per year, for the first seven year, then change to \$64,789 for years 8 through 10.

Mr. Kelly reminded the Board that this contract is annual and they can opt out any year. Mr. Dean said yes, this is a multi-year contract with an opt out clause with 90 days' notice.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectman Clement that the BOS accept the Water Tank Maintenance Agreement contract with Utilities Service Group for the Epping Road water tank for a period of seven years with an annual fee of \$116,723 and authorize the Town Manager to sign said contract. Selectwoman Belanger further amended her Motion, and Selectman Clement amended his second, to include that for year eight of the contract the annual fee shall be \$64,789. Motion carried – all in favor.

v) Memorial Day Parade Update

Chair Chartrand said Vice Chair Gilman was going to report on this. He said an ad hoc committee has been formed to work on the Memorial Day parade. He gave thanks to those involved with the committee. Vice Chair Gilman had asked Chair Chartrand to tell the public

that any veteran who would like to walk in the parade can. The parade will begin at Swasey Parkway and move to Gale Park.

Mr. Dean said there will be a helicopter this year for the wreath drop. He said the parade ends at Gale Park but is not any shorter than usual. In fact, it's a bit longer and because of that PEA will be involved more than they usually are. Memorial Day is Monday, May 30.

Selectwoman Belanger asked if there will be an event at the Senior Center after the parade. Mr. Dean said he will look into that. The parade will kick off at 10:30 am.

vi) County Commissioners Meeting May 25th

Mr. Dean said the first of these meetings was last year. He told the Board they have been invited to their meeting on May 25th. Among topics of discussion will be dispatch services. He recommended that the Board attend this meeting.

Chair Chartrand said he went last year, and recommended that the Board attend if they are available. The meeting is on Wednesday May 25 at 6:00pm in the Hilton Auditorium at the Rockingham County Nursing Home. He said it was interesting to see the three County Commissioners at last year's meeting.

b. Old Business

i) TBD

Selectman Clement said in 2013 the BOS accepted the EPA permit for the Wastewater Treatment Plant with conditions laid out by the EPA. He said the conditions might need to change with the date changes.

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Surman that the BOS ask EPA to extend the dates for the construction, completion, and operation of our Wastewater Treatment Plant because we are asking the condition to be changed. Chair Chartrand asked Selectman Clement to withdraw his Motion and let the town continue working as they were. Selectman Clement said he would not withdraw for the sake of transparency. The Board voted on the Motion. Motion failed with a 2-2 vote. Chartrand and Belanger voted nay.

Selectwoman Surman asked where they are on the Riverwoods issue. Chair Chartrand said he would talk about this under Review Board Calendar.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

- he said there are lots of meetings coming up in the next few weeks. Tomorrow is EDC and Con Com, Wednesday is Water/Sewer, and Thursday is a Planning Board meeting.

d. Selectmen's Committee Reports

Selectman Clement reported a Planning Board meeting two weeks ago. He said they had no projects to discuss, but they worked on Master Plan preparation. They also voted to appoint the Steering Committee for the Master Plan. He also talked about how two weeks ago he was asked to participate with Barbara Rimkunas to talk about the dam to PEA students. He said she gave a great history of the dam and it is always a treat when Ms. Rimkinus is doing a presentation. River Study Committee met last week and got the same report the Board had gotten the week before from Paul Vlasich. He said they talked about a groundbreaking ceremony and a river cleanup when the draw down happens. Healthy Lawns, Clean Water had a forum at the High School which is being follow up by a lawn care clinic at the Parkway this Saturday from 10:00-11:30am. After that Fish and Game will be conducting a fish ladder tour. Coming up, he has a Planning Board meeting on Thursday, an RPC meeting on Wednesday night, and on Friday is the climate seminar at the Great Bay Center.

Selectwoman Belanger had nothing to report, but said she has three meetings this week.

Selectwoman Surman had nothing to report, but said she had Con Com tomorrow.

Chair Chartrand forwent his report.

At this point, the Board took up the matter of the logging dooamage letters. Selectman Clement asked if the town has done this before. Mr. Dean said he has not since he has been with the town but they did come from the Assessor's office. Chair Chartrand said they would hold off on this and take a closer look at them.

e. Correspondence

The following correspondence were included in the packet:

- Letter from DES to the Town
- Letter from DES to PEA and cc: Exeter
- Emails and letter from Jane Fraser
- Letter from Mr. Dean to the Board re: traffic

9. Review Board Calendar

The BOS will next meet on May 23, 2016. Chair Chartrand said they will have meetings with Riverwoods in the Wheelwright Room, which will all be public, to continue discussions

about the abatement matter. He said if they take action on this, it will be in a regular BOS meeting. He asked Mr. Dean to schedule a meeting.

10. Non Public Session

N/A

10. Adjournment

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to adjourn the meeting at 9:32pm. Motion carried- all in favor.

Respectfully submitted,

Nicole Piper, Recording Secretary

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve abatement for map 64, lot 12 in the amount of \$643.61. Motion carried- all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve abatement for map 104, lot 2 in the amount of \$1,478.77. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve abatement for map 70, lot 116 in the amount of \$574.65. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve abatement for map 32, lot 29 in the amount of \$870.91. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve abatement for map 110, lot 2, unit 96 in the amount of \$293.72. Motion carried –all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to deny abatement for map 13, lot 4. Motion carried – all in favor.

Chair Chartrand asked Judith Austin to stand as they addressed her abatement request. He said the Board has a recommendation to deny this request. Ms. Austin asked why it was recommended to be denied. She said DPW had come to her house and informed her that he water bill was really high. She then discovered the outside faucet had been turned on by her grandson. When she called the DPW, they had told her there was a possibility she could get a 50% abatement because she wasn't the one who was negligent. She said she has started paying the bill off. She said she was given the impression that this abatement was going to be approved.

Chair Chartrand asked the Board for their thoughts. Selectman Clement said the Board sees situations like this often. He said the town does have a policy that says unless it was the fault of the town it cannot be abated. Ms. Austin asked why the DPW told her a potion most likely could be abated. Selectman Clement said DPW makes a recommendation to the BOS. Chair Chartrand told Ms. Austin that DPW steered her toward appealing because she has the right to ask for an abatement. Ms. Austin said she should have been advised that there was a good possibility her abatement request would not be approved.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman that, based on the town policy, the BOS deny this request for abatement. Motion carried – all in favor.

Ms. Austin said it would have been nice to know this before she said through a whole meeting.

Chair Chartrand said they would be skipping over the other request for abatement in the packet.

Mr. Dean said Ms. Whitten from the Assessor's Office delivered some letters to him today. He said the Assessor's Office has been tracking the Requests to Cut as there is a requirement that the logger file a report with the town verifying the amount that was taken. He said they have not heard from five entities so he would like the Board to look at these letters to send to the loggers. Chair Chartrand said the Board would come back to this.

b. Permits & Approvals

There were no permits or approvals.

c. Town Manager's Report

Mr. Dean spoke about the following for his Town Manager's Report:

- he took two vacation days during April school vacation week
- had a Department head meeting on April 28 which was well attended
- HealthTrust meeting on April 29 which he attended
- the BOS had their goal setting meeting on April 30
- went to the Chamber loft opening on May 2 at 24 Front Street
- St. Vincent DePaul opened their new building last Thursday. He said it was a nice event
- Mike Munck was appointed Police Captain last Friday at the Town Office
- In Planning, they have been working on the new software
- PEA has offered some surplus docks to the town. Parks & Rec is looking into this. If the town is interested, this will come back up. Selectman Clement asked if the town still splits the cost with PEA when the docks are taken out and put in. Mr. Dean said he would look into that.

Draft Minutes

Exeter Board of Selectmen

May 23, 2016

1. Call Meeting to Order

Chairman Dan Chartrand called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Julie Gilman, Selectman Don Clement, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Bid Openings – String Bridge Construction/Rehabilitation

Chair Chartrand opened the following bids for the String Bridge Construction/Rehab:

- | | |
|---------------------------------|----------------|
| 1) George R Cairns & Sons, Inc. | \$1,575,175.75 |
| 2) RM Piper, Inc. | \$1,128,984 |
| 3) Ed Swett Inc. | \$1,471,975.50 |

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Surman to send these bids to the DPW and Town Manager for a review and recommendation. Motion carried – all in favor.

Selectman Clement asked if anyone could recall how much was appropriated for this project. Mr. Dean said there is an 80/20 match and \$1,130,000 was authorized.

3. Public Comment

Gerry Hamel spoke about some problems he's been seeing at the Swasey Parkway. The first issue is the feeding of wildlife, especially seagulls. He said he has tried to tell people not to feed them, as it could make them aggressive. He would like to let the public know that feeding wildlife in the park is prohibited. He said the Trustees are thinking about putting signs out to tell people not to feed them. He asked everyone that if they see anybody feeding animals to please tell them not to. His second problem at the Park is that the Trustees got a letter from a neighbor to the Park saying she has seen a lot of dogs in the Park. He said it is a \$100 fine if caught with your dog in the Park and he urged the public not to bring their dogs in.

Brian Griset asked what the status is of the Kingston Road sidewalk bond that was approved a couple years ago. He also asked for an update on the Riverwoods abatement issue. Chair Chartrand said there is a public meeting tomorrow night at 6:00 pm in regards to the

Riverwoods abatement. Mr. Dean said the Kingston Road project is in progress. He said it is not a bond; it is a grant. He said the town is matching with \$150,000 from the capital reserves fund. Mr. Griset said he is concerned with the agreement from Riverwoods. He told his situation with an abatement requests over the years. He is concerned with opening Riverwoods retroactive abatement as it may set a precedent.

Bill Campbell asked if the Board would be talking about the Stratham water link in. Chair Chartrand said it would probably be on the agenda in two weeks.

Bob Kelly, Chair of the Water/Sewer Advisory Committee, said the BOS had asked Water/Sewer Committee to look into the proposed connection with Stratham. He said W/S looked into technical details. He talked with Gary Lind, Director of the MTBE Remediation Bureau, and it is their intent to just fund this one site. Part of this proposal is to put in a hydrant. Mr. Lind said it would cost less to drill a hole on site, but their goal is to get everyone on town water. Mr. Kelly said there are other concerns about "mission creep" and linking up in other places. Stratham said they would sign any document saying they will not link in anywhere else. Stratham looks at this as a partnership. Mr. Kelly said his suggestion would be to put a document in place that would tie up loose ends. W/S is in support of this if a document is put together that limits the link to this one site. Chair Chartrand said he would like to refrain from any discussion since this is not on the agenda. Selectman Clement commented that the W/S meeting from last week was not on the town hall streams and asked how many members were present. Mr. Kelly said there were three members. Selectman Clement said that is not a quorum so they could not take any action. He said he was concerned about this process and didn't think Mr. Kelly had authority to go out and find this information. Selectwoman Belanger said she felt Mr. Kelly had this direction from the BOS's prior meeting. She said they, as a Board, asked him to get information. Mr. Kelly said he would have done the research anyways. Chair Chartrand thanked Mr. Kelly for doing the due diligence that they asked him to do, and also commented that he noted Selectman Clement's concern. Mr. Griset said he would like to object this process as the Chairman does not make a report during Public Comment.

Mr. Campbell asked if the Riverwoods meeting is posted. Chair Chartrand said it is, and added that it is a negotiation session, not a decision session.

Mark Damsell, a Parkway Trustee, said the past couple of months he has received phone calls from residents close to the Park. The biggest issues are ducks, dogs, and speeders. He said the Trustees do not want to put signs up about feeding the animals, but said they are wild animals and can turn aggressive. The animals are becoming a huge nuisance in the Park. In regards to drivers, the Park is meant to be a park and not a cut through. He said he would like to see more police presence in the Park. Chair Chartrand told Mr. Damsell that it is within his purview to do something about these issues, and he encouraged they do. Selectman Clement

said he believed there is a dog leash ordinance in town. He asked if they can have the animal control officer be in the Park more.

4. Minutes and Proclamations

a. Proclamations/Recognitions.

Andie Kohler, Town Clerk, was present to award the top three winners for the Top Dog Contest. She said the contest proved to be very successful. She said it is easy to enroll, and explained how to do so. The winners were drawn by the Selectboard. She said she did notify the winners, but they didn't come to the meeting. She acknowledged the sponsors of the Top Dog Contest. The top three winners are third place Sylvester Sullivan, second place Henry Woodworth, and first place Butter Sloss. She reminded residents to please register their dogs and said it can be done online.

b. Minutes: May 9, 2016

The Board postponed the minutes and said they would discuss them at the next meeting.

5. Appointments

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to appoint Maura Fay as a full member to the Heritage Commission with a term to expire April 30, 2017. Motion carried- all in favor.

A Motion was made by Selectman Clement and seconded by Selectwoman Surman to nominate David O'Hearn as a full member to the Exeter Squamscott Local Advisory Committee with a term to expire April 30, 2019. Motion carried – all in favor.

A Motion was made by Chair Chartrand and seconded by Selectwoman Belanger to nominate Don Clement as a full member to the Exeter Squamscott Local Advisory Committee with a term to expire April 30, 2019. Motion carried – all in favor.

It was noted by the Chair the appointments to the ESRLAC are made by the State of New Hampshire and the Board nominates.

6. Discussion/Action Items

a. New Business

i) PEA Dock Donation to Parks/Recreation

Mr. Dean said PEA was replacing some docks at their boathouse and have offered the town two 5x16' floats from their existing system to be added to the town's system. There are pictures of the docks in the packet.

Mike Favreau, Parks & Rec Director, explained how the docks are set up. He said he talked with PEA and they have some large sections they are willing to give the town. The company Custom Floats said they would install the docks on the town's system for free unless there were extraordinary expenses. One section will fit onto the current system, and Mr. Favreau said he is unsure where the second section can be stored until it is needed. He said Public Works doesn't have a trailer long enough to tow it. He said the town would accept the one dock and won't need any permitting to do so. He said the town will be in good shape for 2-4 years with this.

Selectman Clement said losing one wing of the town's current dock concerned people. He said he was glad Mr. Favreau looked into permitting. He thought it would be great if they could store the other section somewhere. Mr. Dean said they are going to work hard to get both docks.

Motion: A Motion was made by Selectman Clement and seconded by Selectwoman Belanger that the BOS accept the donation of docks from Phillips Exeter Academy as presented, with appreciation. Motion carried – all in favor.

ii) Granite Surplus Donation Request

Vice Chair Gilman recused herself from this discussion as she is on the Board for the Museum.

Mr. Dean said the Independence Museum staircase is out of order. He said the Museum wondered if the town could donate surplus granite to effectuate staircase repairs. Mr. Dean said there is plenty available and the town will not be responsible for installing them. The Museum is looking for 12-15 pieces.

Selectman Clement asked what is typically done with old granite. Mr. Dean said the town stores it and may use it as needed.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectman Clement that the BOS authorize the donation of surplus granite curbing to the American Independence Museum to allow finishing of the staircase in disrepair. Motion carried – 4-1 vote. Vice Chair Gilman having recused herself did not vote.

iii) Ambulance Replacement Lease/Purchase

Mr. Dean recommended that Provident Bank be awarded the bid for a 3 year lease/purchase with an interest rate of 2.43%. He said the department is not contemplating trading in the 2007 ambulance because the bids were so low. Selectman Clement asked if they have done three or five year leases in the past. Fire Chief Brian Comeau said they have done both.

Motion: A Motion was made by Selectwoman Belanger and seconded by Vice Chair Gilman that the BOS accept the bid of Provident Bank for a three-year lease-purchase of an ambulance in the total bid amount of \$212,494 at an interest rate of 2.43% and authorize the Town Manager to sign the relevant lease/purchase documents. Motion carried – all in favor.

iv) WWTF Design BAN Renewal

Mr. Dean said the town issued a BAN last year. He said the original Note is new this year, but they need to renew it for another year. He said they are not ready to borrow the \$50 million year. Selectman Clement asked when the town raised money for the design. Mr. Dean said in 2014 the town voted up to \$5 million for this. He said they are using \$3.3 million of that for the design and there is currently \$2.2 million left.

Motion: A Motion was made by Selectwoman Belanger and seconded by Vice Chair Gilman that the BOS approve the extension of the wastewater facility design bond anticipation note in the amount of three million, three hundred thousand dollars with an interest rate of 1.39% to mature on or before July 21, 2007 financed through Merchant's Bond. Motion carried – all in favor.

b. Old Business

i) County Commissioners Meeting May 25th

Mr. Dean said the Commissioners decided this meeting will be postponed due to low attendance.

7. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

Vice Chair Gilman told the Board she would be rescinding the Motion for 10 Sanborn Street at the next meeting.

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to approve a Timber Tax for map 24, lot 1 in the amount of \$658.28. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve the Chair or Town Manager to sign a Timber Tax on town land at map 49, lot 8. Motion carried – all in favor.

A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to collect a Yield Tax for map 24, lot 1 in the amount of \$658.28 with an interest rate of 18% to be paid on or before 6/24/16. Motion carried – all in favor.

Selectwoman Belanger read two letters pertaining to the Intent to Cut reports that the town was supposed to receive.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectman Clement to send out a letter to John Brown. Motion carried – all in favor.

Motion: A Motion was made by Selectwoman Belanger and seconded by Selectwoman Surman to approve a letter to Tom Monahan and send it out. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Vice Chair Gilman and seconded by Selectman Clement to approve an application for a structure on the sidewalk by the Exeter Arts Committee on June 3, 2016 from 3pm to 8pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectwoman Belanger to approve an application for the use of Town Hall by Keryn Bernard Kriegl for the NH Children's Trust to have a fiddle rehearsal on 3/19/17, 3/26/17, and 4/8/17 from 12pm to 5pm. Motion carried – all in favor.

A Motion was made by Vice Chair Gilman and seconded by Selectman Clement to approve an application for use of Town Hall by Erica Miller for the Mrs. New Hampshire Pageant on 6/19 or 6/26, with the understanding that they chose only one of the two dates. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean spoke about the following for his Town Manager's Report:

- In Planning, they continue with the process review in preparation with the 6/15 All Boards meeting. They are also implementing new permitting software in Planning. This will include the inspections team beginning to use Ipads for entering information in the field.

- The Lincoln Street public parking agreement with Mr. Rockwell expired today. He said there are not funds to continue the agreement, but he is going to check on that. He said he is going to check with Lincoln Street School for extra parking as well.

- The Master Plan process is up and running. An RFP for the consultant went out today. There is a list of 16 qualified consultants.

- The first half tax bills will be out soon and due July 1.

- In Finance, they are making good progress on the town audit. He said they may see it by June 30 this year.

- Reached out to Durham last week to ask about their integrated permit. He got up to speed on their process. They have been engaging EPA but haven't gone forward on their actual permit.

- Newmarket, Durham, Exeter, and Stratham teamed up to hire an intern. Interviewing will happen next Thursday.

- Dam removal will start the first week of July

- The sidewalk project is 1.5 weeks ahead of schedule

- For the CIP, they are taking inventory around town on benches that are old.

Selectman Clement said a sign board said the sidewalks are 50% complete. Mr. Dean said he is not sure why that says that.

Selectman Clement said he saw a tractor trailer have a hard time turning and asked if a turn radius was done on a certain bumpout. If so, he wondered how they calculated that turn radius.

Selectman Clement asked if the bumpout in front of the Town Hall is to put a decorative light. If so, how much will it be and who authorized it. Mr. Dean said they talked about this a couple months ago. He said DPW picked the light and it is coming out of the project budget. He is not sure if it will come out of the sidewalk or DPW budget. He said he will look into it.

d. Selectmen's Committee Reports

Selectman Clement added his report in the packet about the RPC's Cliff Sinnott doing a presentation on the MS4. He said they will issue a permit this summer but will delay implementation until 2017. Exeter has an existing MS4 permit. Chair Chartrand asked if this presentation could come in front of the Board at a later meeting. Selectman Clement also

reported a Planning Board meeting last week where they had an application come in for an office building at 2 Hampton Road. He talked about a Climate Summit at the Discovery Center a couple weeks ago where they talked about armoring and ocean rise. They also talked about warmer winters impacts on roads. He next talked about the Fishing Derby at the Exeter Sportsmen's Club last Saturday. He said there were 200 kids there and it was a great turnout. He also reported that the Green Lawns Clean Water Committee had a demo at the Parkway. They then went to the Fish & Game ladder tour.

Selectwoman Belanger forwent her report as she didn't have her notes with her. She said the Water/Sewer meeting was not televised and she is following up with Andy Swanson about that.

Selectwoman Surman reported that Concom met. She said National Trails Day is June 4 at Morrisette Park from 10am-Noon and it is family friendly. June 25 is the trail race within the Exeter trail system.

Chair Chartrand reported the second EDC meeting is tomorrow evening at 6:30pm. He also gave thanks to DPW and Bell & Flynn for finishing the sidewalks in front of the bookstore and commented that work went smoothly.

e. Correspondence

The following correspondence were included in the packet:

- Note from Unutil
- State of NH DRA letter. Mr. Dean said when they do a revaluation the town gets notice from DRA. He said the town got good scores from DRA and is compliant.
- A letter from the Board of Tax and Land Appeals. Mr. Dean said the property owner lives out of town and he sought abatement to the BTLA and they said they don't have jurisdiction of the issue.
- Emails from Kathy Corson
- C Rise report
- EPA MS-4 update slides from RPC

8. Review Board Calendar

The BOS will next meet on May 24, 2016 for a public discussion regarding the Riverwoods abatement. It will not be televised. Selectwoman Surman asked why it won't be televised. She is opposed to this being a special meeting and not being televised. She said it is a tax abatement discussion and should happen at a regular meeting. Selectman Clement said Chair Chartrand had referenced this as a negotiation. He thought they were going to get

information, but does not think they need to negotiate. Selectwoman Surman asked if Joe Lessard would be there and Mr. Dean replied that he would.

Chair Chartrand reminded the public of the Memorial Day Parade on May 30.

The next regular BOS meeting will be June 6 and the All Boards meeting is June 15.

9. Non Public Session

The Board will move into a non-public session for compensation.

10. Adjournment

A Motion was made by Selectman Clement and seconded by Selectwoman Surman to move into a non-public session under 91-A:3 II (a) at 8:59pm. Motion carried- all in favor.

Selectwoman Belanger called the roll. All members replied aye. The Board was then in a non-public session.

The Board emerged from non public session. Selectwoman Belanger motioned to adjourn, seconded by Selectwoman Gilman. The Board adjourned at approximately 9:20 p.m..

Respectfully submitted,

Nicole Piper, Recording Secretary



TOWN OF EXETER

Planning and Building Department

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

Date: April 29, 2016
To: Board of Selectmen
From: Kelly Bergeron, PB Chairwoman
Re: BOS Policy 2012-01 Appointed Town Committees

The Planning Board, at its April 14th, 2016 meeting voted unanimously to inform the Board of an alternate member's failure to attend board meetings over an extended period of time.

In accordance with the above-captioned policy, Section 5.0 , subsection 7., I am requesting that the Board consider removal of PB Alternate member Robert Mike-Meyer (with term expiration of 4/30/18) and appoint another alternate member to the Planning Board.

Kelly Bergeron

**AMEND CHAPTER 7 – COMMERCE REGULATIONS – EXETER TOWN
ORDINANCES**

Current ordinance to be amended by adding “Raynes Farm Conservation Area” to section 704.3

704 Discharging Firearms

No person shall discharge any cannon, pistol or other firearms on the property of GTE Osram/Sylvania located on Portsmouth Avenue in Exeter.

704.1 No person, firm or corporation shall fire or discharge any cannon, gun pistol or other firearm, rocket or squibs within the compact area of the Town of Exeter.

No person, firm or corporation shall, while on the property of another, fire or discharge any cannon, gun pistol or other firearm, rocket or squib within three hundred (300) feet of a dwelling, building or person.

704.2 Compact Area Defined:

Compact area shall mean the area bounded by the Department of Public Works and Highways compact zones.

704.3 Discharge of firearms on town property:

Notwithstanding the provisions of 705.1 above, no person, except a Law Enforcement Officer in the proper execution of his duties, firm or corporation shall fire or discharge any cannon, gun, pistol or other firearm, rocket or squibs upon any property owned or leased by the Town of Exeter except that at the following locations the following activities shall be permitted:

- a. A designated firing range approved by the Board of Selectmen upon recommendation of the Chief of Police with the concurrence of the Town Manager at which instruction in the use of firearms shall be allowed as part of the Police Department's training procedures:
- b. The Sportsman's Club maintained on the Water Works property, so-called, off Portsmouth Avenue, at which Sportsman's Club, the Club members shall be allowed to carry out their customary firearms activities;
- c. The following properties under the supervision of the Exeter Conservation Commission, on which property hunting for birds and mammals according to New Hampshire State Law shall be allowed:

Oaklands Town Forest

Little River Conservation Area
Smith-Page Conservation Area
Raynes Farm Conservation Area

Signed this _____ day of _____, 2016

Exeter Board of Selectmen:

Dan Chartrand, Chairman

Julie Gilman, Vice Chairwoman

Nancy Belanger, Clerk

Anne L. Surman

Don Clement

Approval Date: _____

Effective Date: _____

703.1 No person shall consume any alcoholic beverage, or have in his/her possession any open container of alcoholic beverage while in any vehicle within the geographical limits of Exeter.

704 **Discharging Firearms**

No person shall discharge any cannon, pistol or other firearms on the property of GTE Osram/Sylvania located on Portsmouth Avenue in Exeter.

704.1 No person, firm or corporation shall fire or discharge any cannon, gun pistol or other firearm, rocket or squibs within the compact area of the Town of Exeter.

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Oaklands Town Forest
 Little River Conservation Area
 Smith-Page Conservation Area
Raynes Farm Conservation Area

705 **Standard of Conduct – Municipal Officers**
 or anything of monetary value from any contractor or potential contractor with

NOTICE: Hunting in season is permitted. Visitors should wear day-glow orange during hunting seasons.

Discharge of firearms for any other use is prohibited under Exeter Town Ordinance 704.

Violators will be fined \$100 for each offense.

Active Crop Management Area.

No motor vehicles permitted on fields.

Google Maps 3 Sanborn St



Imagery ©2016 Google, Map data ©2016 Google 100 ft

3 Sanborn St
 Exeter, NH 03833



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

April 8, 2014

COPY

Ms. Katherine Holmes
3 Sanborn Street
Exeter, New Hampshire 03833

Re: NOTICE OF VIOLATION
Property located at 3 Sanborn Street, Exeter, NH
Tax Map Parcel #73-90

Dear Ms. Holmes:

I am writing to confirm the conversation I had with your son, David yesterday during the site inspection of your property at the above-captioned location. We discussed the hazardous conditions of the existing garage structure, as well as the situation of the property being cluttered with debris.

Please be advised that the existing garage structure on this property must be removed due to its dilapidated conditions and all the debris cleaned up and/or removed from the property by May 31, 2014.

A demolition permit will be required for the removal of the structure. I have enclosed an application for your use. The garage may be reconstructed in the same footprint; however, construction must begin within one year from the date the structure was removed.

If you should have any questions regarding this matter, please do not hesitate to contact our office. Thank you in advance for your cooperation in this matter.

Sincerely,

Douglas Eastman
Building Inspector/Code Enforcement Officer

DE:bsm

Enclosure – 1

COPY

August 9, 2004

Ms. Katherine Holmes
3 Sanborn Street
Exeter, New Hampshire 03833

Re: Property located at 3 Sanborn Street, Exeter, NH
Tax Map Parcel #73-90

Dear Ms. Holmes:

Please be advised that you are in violation of the original order to remove the storage trailer at the above-captioned address as issued on July 2, 2003 (copy enclosed). Your verbal agreement to have the said storage trailer removed obviously is not adequate, and therefore, the Town will proceed to take legal action if it is not removed by August 23, 2004.

If you should have any questions regarding this matter, please do not hesitate to contact our office.

Sincerely,

Douglas Eastman
Building Inspector/Code Enforcement Officer

DE:bsm

Enclosure – 1

COPY

July 2, 2003

Ms. Katherine Holmes
3 Sanborn Street
Exeter, New Hampshire 03833

Re: Property located at 3 Sanborn Street, Exeter, NH
Tax Map Parcel #73-90

Dear Ms. Holmes:

It has come to our attention that a storage structure has been placed on your property at the above-captioned address. In accordance with Article 5, Section 5.5.4.B. of the Exeter Zoning Ordinance, accessory structures are required to comply with the front, side and rear yard setback requirements for residential zoning districts, with the exception of a single accessory structure 120 square feet or less. Given that the aforementioned structure exceeds 120 square feet in size, it would be required to comply with the setbacks for the R-2, Single Family Residential zoning district, or you may request a variance from the Zoning Board of Adjustment.

Please be advised that you have fourteen (14) days from the date of this letter to remove the storage structure or to contact our office with respect to submitting an application to the Zoning Board of Adjustment. The Town of Exeter will proceed with legal action against you pursuant to N.H. RSA 676:17. if you should choose not to comply with these regulations.

If you should have any questions regarding this matter, please do not hesitate to contact our office.

Sincerely,

Douglas Eastman
Building Inspector/Code Enforcement Officer

DE:bsm

Enclosure – 1

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Town Manager
RE: Bittersweet Lane Speed Issue
DATE: June 6th, 2016

Mr. and Mrs. Fraser of Bittersweet Lane will be before the Board on June 6th to discuss speed issues on their street. Mr. Fraser visited me at my office the week of May 30th to express his issues. The main concern raised at that time was, the Police Department had visited with Mr. Fraser and asked him to relocate his vehicle due to it being an impediment for traffic to get around. This is a vehicle for sale, and Mr. Fraser has 2 other vehicles (as I understand it) that are parked at the property while maintenance is being done on his house.

Mr. Fraser and I had a discussion that while I did agree overnight parking is permitted without an issue during the non-winter ban months, if the Police Department perceived it had a negative impact on traffic flow it makes sense they would take action in some manner (I did not know at the time the vehicle in question was for sale, a different issue).

Chief Shupe did visit Mr. Fraser during the week of May 30th and had what I understand was a good conversation with him regarding the various issues. Chief Shupe is also going to employ some speed data in the area to determine average speeds, peak traffic, etc. to get a more data driven report on what is happening regarding speed on Bittersweet and when. In many instances, as the Chief reported to me, instances of speeding are traced back to people who are living in the neighborhood. Chief Kane had reported similar experiences. That being said, new data is being collected as Bittersweet may be experiencing more "cut through" type traffic and less local traffic.

Mr. Fraser may impress upon the board the need for speed bumps or tables on Bittersweet. He did mention Dover as a community successful in employing "plow friendly" speed tables. I have consulted with the Dover City Manager regarding their experiences with this type of solution, along with their conclusions.

In short, until we know what the speed patterns are on Bittersweet and what options are available to us such as traffic calming measures and/or increased police presence and enforcement that may be employed, and the cost, a recommendation cannot be made as of yet. However, I do recommend turning this issue over to DPW, Police, and Planning, and having them study and report back to the Board in July or August with any potential traffic calming measures or increased enforcement they may suggest, after the true average speeds are known from a effective sample.

Google Maps Bittersweet Ln



Imagery ©2016 Google, Map data ©2016 Google 100 ft 

Bittersweet Ln

Exeter, NH 03833

Google Maps

Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Fwd: Speeding on Bittersweet Lane - the problem is getting worse

Nancy Belanger <nbelanger@exeternh.gov>

Fri, May 6, 2016 at 12:53 PM

To: Russ Dean <rdean@exeternh.gov>, Dan Chartrand <dchartra@rcn.com>, Sheri Riffle <sriffle@exeternh.gov>

----- Forwarded message -----

From: <twofrasers@comcast.net>

Date: May 5, 2016 5:42 PM

Subject: Fwd: Speeding on Bittersweet Lane - the problem is getting worse

To: <selectmen@exeternh.gov>

Cc:

Dear Selectmen,

I have forwarded the email I sent to Captain Poulin at the Exeter Police Department regarding the speeding on Bittersweet Lane, where my husband and I have resided since 2007.

In it I mentioned that there had been speedbumps installed years ago that greatly helped slow the traffic down. These were removed for some reason, and Captain Poulin advised that I bring this matter to your attention.

Is this something that can be considered for Bittersweet Lane before we have a death or injury due to the constant speeding? Please feel free to call either of us; Doug and Jane Fraser, at home at 772-3172 if you have questions.

Thank you for your time and attention,

Jane Fraser

From: "Stephan Poulin" <spoulin@exeternh.gov>

To: twofrasers@comcast.net

Sent: Thursday, May 5, 2016 8:57:11 AM

Subject: Re: Speeding on Bittersweet Lane - the problem is getting worse

Good morning Mrs. Fraser-

Thank you for the insight into this problem. I will have officers conduct directed radar patrols on that street. When would you say that you see the most violators (morning, mid-day, evening etc.)? Also I do recall the speed-bumps and I'm not sure why they were removed, however, that would be a question better posed towards the Public Works and Town Selectmen.

Please don't hesitate to reach back out to me if you continue to see problems such as these or if something new arises.

Captain Stephan R. Poulin*Patrol Division Commander**Exeter Police Department**20 Court St**Exeter, NH 03833**Dispatch: 603-772-1212**Office: 603-773-6138*

On Wed, May 4, 2016 at 6:41 PM, <twofrasers@comcast.net> wrote:
Captain Poulin,

I would like to draw your attention to the speeding problem on Bittersweet Lane. As there is a lot of construction downtown, people tend to use our street as an easy cut-through. I understand the temporary inconvenience, but the speeding is getting worse. I'm guessing that the majority of people are driving between 40 and 45 MPH, which is extremely dangerous.

There are no sidewalks on Bittersweet Lane, and our seniors (most with walkers or canes), school children, bike riders, skateboarders, people walking their dogs and those of us who have indoor/outdoor cats who often cross the street are all in danger. I strongly feel that it is not a question of **if** someone gets hurt or killed, it's a question of **when**.

My husband, Doug Fraser, often parks our vehicles on either side of the street (not opposite of each other) to slow people down. We have had many complaints about this, and a few have notified the police about it. Each time an officer has come by and spoken with my husband, they say the same thing; that the law is not being broken, nor is what we are doing dangerous. It is far **more** dangerous not to park the vehicles on the street; there have been a lot of near misses.

I appreciate that we have a street sign with the posted speed limit of 25 MPH, but with all respect that does nothing to slow people down. I understand that at one time there were a few speedbumps on Bittersweet Lane; I wish we could have them back to help slow people down. I am constantly amazed at how many people use our street as a racetrack; they can plainly see that this is a residential area.

I would be grateful if something could be done about this dangerous situation. Thank you for your attention.

Sincerely,

Jane Fraser

**TOWN OF EXETER
MEMORANDUM**

TO: Board of Selectmen
FROM: Town Manager
RE: Water Sewer Abatement Policy
DATE: June 6th, 2016

Attached is a first draft of a rewrite of the existing water/sewer abatement policy. This policy draft is being reviewed by Public Works.

The revised draft attempts to capture and offer methods to deal with several issues experienced by the Board and others in trying to determine whether or not to grant abatements requested by ratepayers. This draft also attempts to ensure responsibility for leaky fixtures remains with ratepayers.

POLICY ON WATER & SEWER ADJUSTMENTS

It is the policy of the Town of Exeter not to grant adjustments to water & sewer bills unless the problem rests with the Town's system. However, the Town recognizes that a high bill resulting from accidental, unpreventable water release can present financial hardship to a customer. While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented. The intent of this policy is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release.

Adjustment Determination Procedure:

1. All customer requests to abate any portion of a metered water bill that is unusually high due to unpreventable leakage shall be reviewed by Town staff on a case-by-case basis. In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected. This policy only applies to leaks that have occurred within the previous six (6) months of the date of the abatement request.
2. In the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
3. In the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.
4. In the event the abnormally high consumption has occurred due to "unpredictable leakage" not caused by customer negligence, ignorance or unfortunate circumstances, as determined by Town staff and the Water & Sewer Advisory Committee, the Town shall consider granting a one-time abatement, per account, during any ten-year period, up to half of the water consumption above normal consumption. The abatement calculation may consider compensation from any other sources, including insurance policy

claims, etc. Normal consumption will be the average of at least the previous three years' consumption history, for similar billing periods, unless deemed otherwise by the Town staff or Committee. The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both.

5. The customer may be required to submit a written statement from their homeowner's insurance policy provider stating what portion, if any, of the leak is covered by insurance.
6. The Town shall not disconnect service (for abnormally high consumption) provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount and is in good standing on all current billings.
7. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

The following example shows how the abatement is calculated based on rates in effect on 1/1/08:

	Consumption	Dollar Amount
Total Usage	75,000 gal	\$405.75
3 year average	<u>30,000 gal</u>	<u>\$162.30</u>
Excess above average	45,000 gal	\$243.45
Half of excess abated	(22,500 gal)	(\$121.72)
Remaining excess Customer responsibility	22,500 gal	\$121.72
3 year average	<u>30,000 gal</u>	<u>\$162.30</u>
Total remaining bill due		\$284.02

The above policy replaces all existing water and sewer adjustment policies.

Passed: 10-21-92
Amended: 04-10-95
Amended: 06-19-95
Amended: 10-16-00
Amended: 05-19-08

**Town of Exeter
Water/Sewer Abatement Policy**

POLICY ON WATER AND SEWER ADJUSTMENTS

It is the policy of the Town of Exeter not to grant adjustments to water and sewer bills unless the problem rests with the Town's system. However, the Town recognizes that a high bill resulting from ~~adverse circumstances accidental, unpreventable water release~~ can present financial hardship to a customer. ~~While most water releases are preventable, there are certain circumstances when an accidental water release cannot be reasonably prevented.~~ The intent of this policy is to establish a ~~one-time abatement, during any ten-year period, for up to half of the excess water consumption usage above normal usage~~ **consumption, water and sewer abatement guidelines due to an accidental, unpreventable water release for excess water usage where it can be reasonably determined the customer is not at fault, there is a documented financial hardship, or an otherwise extenuating circumstance, as determined by the Board of Selectmen.**

ADJUSTMENT DETERMINATION PROCEDURE

1. ~~All customer requests to abate any portion of a metered water bill that is unusually high due to unpreventable leakage and meets the definition of excess usage, shall be made in writing to the Department of Public Works on department provided forms. shall be reviewed by Town staff on a case-by-case basis.~~

MINIMUM CRITERIA FOR QUALIFICATION

2. ~~In order to~~ To qualify for abatement, a customer's excess ~~consumption~~ **must be equal to or exceed the greater of 100% or 35,000 gallons above their normal average consumption. 1.5 times the normal average usage for the prior three year period as determined by the Department of Public Works Water and Sewer Division.**
3. ~~Normal consumption usage will be the average of at least the previous three years' consumption history, for similar billing periods. unless deemed otherwise by the Town staff or Committee.~~
4. In the event the abnormally high ~~consumption usage~~ **has occurred due to circumstances where the customer can reasonably be inferred to not be at fault the Board of Selectmen may grant abatement for the abnormally high usage. Abnormally high usage will generally not be abated for circumstances where it can reasonably inferred a customer had the responsibility to fix a problem, including leaky plumbing fixtures.**
5. In all instances of customers seeking abatement for water and sewer charges, the Public Works Department will make a recommendation to grant or not grant abatement and give the reasons therefor. ~~"unpredictable leakage" not caused by customer negligence, ignorance, or unfortunate circumstances, as determined by Town staff and the Water & Sewer Advisory committee, the Town shall consider granting a one-time abatement, per account, during any ten-year period, up to half of the water consumption above normal consumption.~~

LEAKY FIXTURES

1. Normally abatements for leaks related to leaky fixtures will not be granted. Only in extraordinary circumstances such as extreme financial hardship or “one of a kind” type circumstances will the Board of Selectmen consider this kind of abatement application.
2. The Board of Selectmen ~~may~~ **will grant** consider abatement for leaky fixtures only after written proof ~~must also prove~~ is furnished that the deficiency responsible for leakage has been repaired or corrected.
3. This ~~policy section~~ **only applies** to leaks that have occurred within the previous six (6) months of the date of the abatement request.

DETERMINING SOURCE OF LEAKS

4. In the event that a customer cannot determine the source or cause of ~~the~~ abnormally high ~~consumption~~ usage, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause.
5. If the plumber is unable to determine the source of the abnormally high consumption, the Town ~~can only speculate~~ **will assume** that the customer has located and repaired or corrected said source.
6. If the customer claims ~~that said~~ **the source of the leak** never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.
7. ~~In the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill.~~

ABATEMENT CALCULATIONS

8. **A water/sewer** abatement calculation may consider compensation from any other sources, including insurance policy claims, etc..
9. **The abatement amount will be that calculated will be the excess usage minus the average usage for the past three years, for similar billing periods.**
10. The Town staff and Committee reserve the right to grant adjustments on water use or sewer use or both due to instances **where computer or system errors are made** or other similar circumstance.
11. The customer may be required to submit a written statement from their homeowner’s insurance policy provider stating what portion, if any, of a **water leak** is covered by insurance.

12. Customers claiming a financial hardship or inability to pay shall be required to provide proof of the hardship.
13. The Town shall not disconnect service (for abnormally high consumption) usage provided the customer pays the entire amount due within the normal payment period or enters into payment arrangements for the excessive amount with the **water/sewer collections office**, and is in good standing on all current billings.
14. Landlords will be responsible for tenant bills in accordance with this policy. Failure by a tenant to pay water and sewer charges will not excuse the landlord of any outstanding obligations.

**RESULTS OF SETTLEMENT NEGOTIATIONS WITH RIVERWOODS
REPRESENTATIVES REGARDING ITS 2014 APPEAL**

TO: Board of Selectmen
Town of Exeter

FROM: Joseph W. Lessard, Jr, CNHA
Municipal Resources, Inc.
Contract Assessors' Agent

DATE: June 3, 2016

RE: BTLA Appeal
RiverWoods Co. at Exeter

PROPERTY TAX MAP 98 LOT 37 (Boulders)
ADDRESS: 5 Timber Lane

As directed by the Board of Selectmen at its May 24th meeting, I had a 28 minute phone conversation on May 31st with the RiverWoods representatives, Kevin Goyette and Attorney Charlie Tucker. Originally, they were looking for something from me. I indicated that I couldn't provide a specific number for settlement, but expected that an offer from them, if it were to be accepted, ought to be between \$2,000, the estimated cost for the Town to defend its position, and \$15,000, the number in the Town Attorney's email. After much discussion regarding the positions of both sides, and a subsequent phone call on June 1st, Kevin indicated that RiverWoods would withdraw its appeal if the Town would grant an additional \$15,000 abatement in addition to the previously granted 2014 abatement. Kevin feels that RiverWoods is making a more than fair offer since that amount is less than half of what the Company previously offered as a settlement (\$37K+/-) and what it believes would have been fair based upon the amount of the original 2014 abatement.

Additionally, if this matter should proceed to a hearing with the BTLA, they expect to argue that the Town understated the full assessed value of the backland so that the amount of the abatement (based on the difference between the full assessed value and the Current Use value) was less than it should have been. Although both the Town's Attorney and I believe that they have a small chance of succeeding, they disagree and believe that the Town's cost will be considerably more than just the cost of defending the Town's revised value. Obviously, one can never predict what the appeal body will do.

The Board of Selectmen has three options. It can accept the offer and grant the abatement. It can reject the offer. It can make a counter offer.

**AMENDMENT TO
TOWN OF EXETER, NEW HAMPSHIRE AND
TOWN OF STRATHAM, NEW HAMPSHIRE
WATER PURCHASE AGREEMENT
DATED JANUARY 11, 2016**

Whereas, property at 9 Portsmouth Avenue, Stratham, NH has been found by the State of New Hampshire to have a contaminated groundwater water supply well; and,

Whereas, NHDES MtBE mitigation funds are available to bring Exeter water to the site; therefore,

We, the Boards of Selectmen of Exeter and Stratham, agree to amend our existing WATER PURCHASE AGREEMENT, pursuant to Section 5.05 of said Agreement, as follows:

The Town of Exeter shall allow the water main extension anticipated in the Agreement to be extended to 9 Portsmouth Avenue, Stratham, in a size sufficient to implement this Agreement. Such extension shall not trigger the requirements of Section 3.01 however all connection fees generally charged for new customers of the Exeter Water System shall apply and be payable by the property owner before service is initiated. Said supply shall be used exclusively at said 9 Portsmouth Avenue and for no other offsite purpose. The property owner shall be a customer of the Town of Exeter and shall be subject to all the terms, conditions, and rates of that Town's system. The pipe size shall be stepped down to ¾ inch piping, or as specified by the Town of Exeter, before entry into the building. Metering shall be by standard meter within the building. The property owner shall be a part of this Amendment and shall be responsible for the cost of maintenance of the line between the point of connection with the Exeter system and the property.

It is expressly understood by all parties that this Amendment is solely to accommodate the State of New Hampshire MtBE Remediation Fund Assistance Program and the need to remediate the contaminated well at 9 Portsmouth Avenue and for which they have taken responsibility. It is further understood that no precedent is set by the Amendment and that all other terms of the Agreement, including water use limitations and buy in fees, shall remain the same except as specifically modified herein. Further, this Amendment shall be null and void upon the full implementation of the original Water Purchase Agreement.

**AMENDMENT TO
TOWN OF EXETER, NEW HAMPSHIRE AND
TOWN OF STRATHAM, NEW HAMPSHIRE
WATER PURCHASE AGREEMENT
DATED JANUARY 11, 2016**

Each party is signing this Amendment on the date stated opposite that party's signature and shall become effective with the last signature thereon.

TOWN OF STRATHAM

By: _____ Date _____

Chair of Board of Selectmen
Duly Authorized

TOWN OF EXETER

By: _____ Date _____

Chair of Board of Selectmen
Duly Authorized

REALTY ACQUISITIONS, LLC

By: _____ Date _____

Duly Authorized



The State of New Hampshire
Department of Environmental Services



Thomas S. Burack, Commissioner

March 3, 2016

Paul Deschaine
Stratham Town Administrator
10 Bunker Hill Avenue
Stratham, NH 03885

**Subject: Stratham Gateway Water Line Extension Project
MtBE Fund Assistance**

Dear Mr. Deschaine:

The New Hampshire Department of Environmental Services (NHDES) has reviewed the request for MtBE funding assistance dated March 3, 2016 for the proposed project to extend municipal drinking water service from Exeter to Route 108 in Stratham. Although NHDES cannot fund the entire project being considered by Stratham voters this March, the proposed Gibbs project discussed in the application is eligible for funding. NHDES's funding decision is based on the following analysis of the proposed project:

- NHDES MtBE Remediation Bureau assistance is provided from settlement money obtained from the MtBE litigation. The settlements require that all funds be used for MtBE cleanups. There are multiple MtBE contaminated sites along Route 108 in the area of water line project. The MtBE impacts from these sites meet the funding threshold criterion of MtBE related cleanup activities for the water line project since MtBE contaminated water supplies would be addressed by the water line.
- Drinking water well contamination is present in Gibbs and Stratham Village Market gas stations. MtBE point of entry water treatment systems (POEs) are in operation at three water supplies impacted by these sites. Elimination of the POE's via extension of public water services will provide a permanent and more dependable method for addressing the drinking water contamination that is not subject to ongoing maintenance and analytical costs.
- Only partial funding is appropriate because the settlement funds are restricted to MtBE cleanup activities only. The project proposed to Stratham voters is broader in scope than MtBE cleanup. A project to address MtBE contamination at the Gibbs site would, for example, require a substantially smaller pipe size than the 16 inch pipe required for the larger water project that was also used to estimate project costs in the assistance application.

www.des.nh.gov

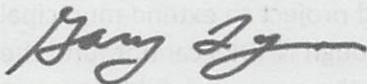
29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
(603) 271-7174 • TDD Access: Relay NH 1-800-735-2964

Mr. Paul Deschaine
DES# 199203018
March 3, 2016
Page 2 of 2

NHDES developed an estimate of the partial project funding in response to the assistance request. NHDES's estimate is based on costing estimates prepared by NHDES's engineering consultant, Weston and Sampson, Inc. for the cost of providing water to the MtBE impacted properties. Based on this estimate, NHDES anticipates \$468,000 in funding would become available should the Gateway water project proceed and the impacted properties are connected to the resultant water line. Additional funding is available for the proposed second phase of work, if one or more of the properties impacted by the Stratham Village Market gasoline release continue to exceed the MtBE ambient groundwater quality standard and are connected to the proposed water line. NHDES will provide an estimate of available assistance for the proposed second phase of the water line extension at a later date.

If you have any questions, please do not hesitate to contact me at (603) 271-8873.

Sincerely,



Gary S. Lynn, P.E.
MtBE Remediation Bureau
Tel: (603) 271-8873
Fax: (603) 271-7053
Email: Gary.Lynn@des.nh.gov

cc: Michael Wimsatt, Director, Waste Management Division
Keith DuBois, Assistant Director, Waste Management Division
Talcott Hubbard, NHDES
Sarah Pillsbury, NHDES
Richard Skarinka, NHDES
Allen Brooks, NHDOJ

MEMORANDUM

TO: Gary Lynn, P.E., Talcott Hubbard, P.E.
FROM: Jeff McClure, P.E., Sam Kenney, E.I.T.
DATE: February 26, 2016 - *Revised*
SUBJECT: Town of Stratham, NH – Gibbs Station Water Main Extension
Gibbs Oil Site – DES No. 199203018

The purpose of this study was to determine the cost of extending the Town of Exeter's water system to serve the MTBE-affected Gibbs station located in the adjacent town of Stratham (the town). The project area incorporates a portion of the Portsmouth Street (NH Route 108) corridor that intersects NH Route 101. The MTBE Remediation Bureau (the Bureau) has committed to the extension of the Exeter water system to the Gibbs station property and will provide funding for an 8-inch domestic water service. Two options exist for the installation of the extension and are described below.

Option 1: Installation through Existing Pipe Sleeves

Option 1 incorporates the existing 24-inch steel pipe sleeves located on the east side of Route 108, passing under Route 101 and its on/off ramps (see Figure 1). An 8-inch main would be installed via open cut from the end of the Exeter water system and along the east side of Route 108, utilizing the existing pipe sleeves under Route 101. The water main would continue to be installed via open cut along Route 108 until a point south of West Road. At this location the main would be installed via horizontal direction drill (HDD) methods under Route 108 to the western side of the road. The crossing of Route 108 using HDD will greatly reduce the disruption of traffic flow by keeping all equipment off of the travel way. The main would then be installed via open cut to the Gibbs station, including the crossing of West Road. A breakdown of the linear footage for each water main installation method for this option is shown in Table 1:

**TABLE 1
 OPTION 1 – WATER MAIN INSTALLATION METHOD**

Water Main Installation Method	Linear Footage of Installation (feet)
Open Cut	1,040
Through Existing 24-inch Sleeve	460
Horizontal Directional Drill	200
Total	1,700

Table 2 shows the estimated construction cost for Option 1, including, but not limited to, items such as an above-ground hot-box metering connection, valving, a flushing hydrant for the 8-inch extension and pavement replacement on West Road. The cost also includes the excavation bond required by the Department of Transportation (DOT) for any project within the right-of-way of a state road.

**TABLE 2
 OPTION 1 – INSTALLATION COST**

Project Item	Cost
Construction Cost	\$231,000
Contingency (15%)	\$35,000
Engineering	\$110,000
Total	\$376,000

Option 2: Installation via Horizontal Directional Drill

Option 2 incorporates installation of the water main using HDD methods in lieu of using the existing 24-inch pipe sleeves passing under Route 101 and its on/off ramps. Similar to Option 1, the 8-inch main would be installed via open cut from the end of the Exeter water system and along the east side of Route 108. Instead of utilizing the existing pipe sleeves to cross Route 101 and the on/off ramps, the water main would be installed via HDD at these locations. The remainder of the water main route would be installed in the same manner as Option 1. A breakdown of the linear footage for each water main installation method for this option is shown in Table 3:

TABLE 3
OPTION 2 – WATER MAIN INSTALLATION METHOD

Water Main Installation Method	Linear Footage of Installation (feet)
Open Cut	950
Horizontal Directional Drill	750
Total	1,700

Table 4 shows the estimated construction cost for Option 2, including, but not limited to, items such as an above-ground hot-box metering connection, valving, flushing hydrant for the 8-inch extension, and pavement replacement on West Road.

TABLE 4
OPTION 2 – INSTALLATION COST

Project Item	Cost
Construction Cost	\$311,000
Contingency (15%)	\$47,000
Engineering	\$110,000
Total	\$468,000

Summary

Option 1 presents the Bureau the most cost effective solution to extending the Exeter water system to the MTBE-affected Gibbs station property by utilizing the existing 24-inch pipe sleeves along Route 108. Discussion with DOT has indicated that sleeves are available for use during construction of the water main. Additional coordination with the towns of Exeter and Stratham will confirm that the sleeves are available for use. The project presents the Bureau with the opportunity to connect the Gibbs station to the Exeter water system, and facilitate the expansion of public water supply into Stratham.

TOWN OF STRATHAM, NH

WESTON & SAMPSON ENGINEERS, INC.
STRATHAM, NH
PROJECT NO. 2160118
2/29/2016

GIBBS STATION WATER MAIN EXTENSION - USE EXISTING SLEEVES
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
Study Estimate

ITEM NO.	DESCRIPTION	TOTAL QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
WATER MAINS AND FITTINGS					
1a	8-inch pipe and fittings, per l.f. (HDD)	200	LF	\$200.00	\$40,000.00
1b	8-inch pipe and fittings, per l.f. (open cut)	1,040	LF	\$76.00	\$79,040.00
1c	8-inch pipe and fittings, per l.f. (install in sleeve)	460	LF	\$51.00	\$23,460.00
1d	Additional Fittings, per lb.	1,000	LB	\$3.25	\$3,250.00
VALVES & APPURTENANCES					
2a	Hot Box & Aluminum Enclosure, each	1	EA	\$22,230.00	\$22,230.00
2b	Electrical conduit, wiring, and unit heater, lump sum	1	LS	\$15,000.00	\$15,000.00
2c	8-inch meter, each	1	EA	\$5,500.00	\$5,500.00
2d	8-inch Gate Valve, per valve	2	EA	\$2,100.00	\$4,200.00
2e	8-inch Check Valve, per valve	2	EA	\$3,700.00	\$7,400.00
2f	Hydrant, per hydrant	1	EA	\$3,500.00	\$3,500.00
SERVICE CONNECTIONS					
3a	1.25-inch Curb Stop	1	EA	\$500.00	\$500.00
3b	1.25-inch Corporation Stop	1	EA	\$600.00	\$600.00
3c	2-inch or 1.25-inch Service Pipe	45	LF	\$20.00	\$900.00
SEWER AND DRAIN RECONSTRUCTION					
4a	Sewer and Drain Reconstruction, per construction	2	EA.	\$1,000.00	\$2,000.00
EARTHWORK					
5a	Unsuitable Material, per cu. yd.	50	CY	\$20.00	\$1,000.00
5b	Additional Earthwork, per cu. yd.	25	CY	\$15.00	\$375.00
5c	Test Pits, per cu. yd.	15	CY	\$64.00	\$960.00
PAVEMENT REPLACEMENT					
6a	Top Course, per ton	10	Ton	\$150.00	\$1,500.00
6b	Binder Course, per ton	20	Ton	\$130.00	\$2,600.00
DUST CONTROL					
7a	Calcium Chloride, per lb	500	LB	\$0.70	\$350.00
ENVIRONMENTAL PROTECTION					
8a	Mulch Filter Sock, per l.f.	400	LF	\$4.50	\$1,800.00
TRAFFIC CONTROL					
9a	Flaggers, per hour worked	40	HR	\$22.00	\$880.00
PERMITTING AND BONDS					
10a	NHDOT Excavation Bond, lump sum	1	LS	\$14,500.00	\$14,500.00
SUBTOTAL					\$231,545
15% Contingency					\$34,732
Engineering					\$110,000
CONSTRUCTION TOTAL					\$376,277

TOWN OF STRATHAM, NH

WESTON & SAMPSON ENGINEERS, INC.
STRATHAM, NH
PROJECT NO. 2160118
2/29/2016

GIBBS STATION WATER MAIN EXTENSION - HDD Under Rt. 101
ENGINEER'S OPINION OF PROBABLE CONSTRUCTION COSTS
Study Estimate

ITEM NO.	DESCRIPTION	TOTAL QUANTITY	UNIT	UNIT PRICE	TOTAL AMOUNT
WATER MAINS AND FITTINGS					
1a	8-inch pipe and fittings, per l.f. (HDD)	750	LF	\$200.00	\$150,000.00
1b	8-inch pipe and fittings, per l.f. (open cut)	950	LF	\$76.00	\$72,200.00
1c	8-inch pipe and fittings, per l.f. (install in sleeve)	0	LF	\$51.00	\$0.00
1d	Additional Fittings, per lb.	1,000	LB	\$3.25	\$3,250.00
VALVES & APPURTENANCES					
2a	Hot Box & Aluminum Enclosure, each	1	EA	\$22,230.00	\$22,230.00
2b	Electrical conduit, wiring, and unit heater, lump sum	1	LS	\$15,000.00	\$15,000.00
2c	8-inch meter, each	1	EA	\$5,500.00	\$5,500.00
2d	8-inch Gate Valve, per valve	2	EA	\$2,100.00	\$4,200.00
2e	8-inch Check Valve, per valve	2	EA	\$3,700.00	\$7,400.00
2f	Hydrant, per hydrant	1	EA	\$3,500.00	\$3,500.00
SERVICE CONNECTIONS					
3a	1.25-inch Curb Stop	1	EA	\$500.00	\$500.00
3b	1.25-inch Corporation Stop	1	EA	\$600.00	\$600.00
3c	2-inch or 1.25-inch Service Pipe	45	LF	\$20.00	\$900.00
SEWER AND DRAIN RECONSTRUCTION					
4a	Sewer and Drain Reconstruction, per construction	2	EA.	\$1,000.00	\$2,000.00
EARTHWORK					
5a	Unsuitable Material, per cu. yd.	50	CY	\$20.00	\$1,000.00
5b	Additional Earthwork, per cu. yd.	25	CY	\$15.00	\$375.00
5c	Test Pits, per cu. yd.	15	CY	\$64.00	\$960.00
PAVEMENT REPLACEMENT					
6a	Top Course, per ton	10	Ton	\$150.00	\$1,500.00
6b	Binder Course, per ton	20	Ton	\$130.00	\$2,600.00
DUST CONTROL					
7a	Calcium Chloride, per lb	500	LB	\$0.70	\$350.00
ENVIRONMENTAL PROTECTION					
8a	Mulch Filler Sock, per l.f.	400	LF	\$4.50	\$1,800.00
TRAFFIC CONTROL					
9a	Flaggers, per hour worked	40	HR	\$22.00	\$880.00
PERMITTING AND BONDS					
10a	NHDOT Excavation Bond, lump sum	1	LS	\$14,500.00	\$14,500.00
SUBTOTAL					\$311,245
15% Contingency					\$46,687
Engineering					\$110,000
CONSTRUCTION TOTAL					\$467,932

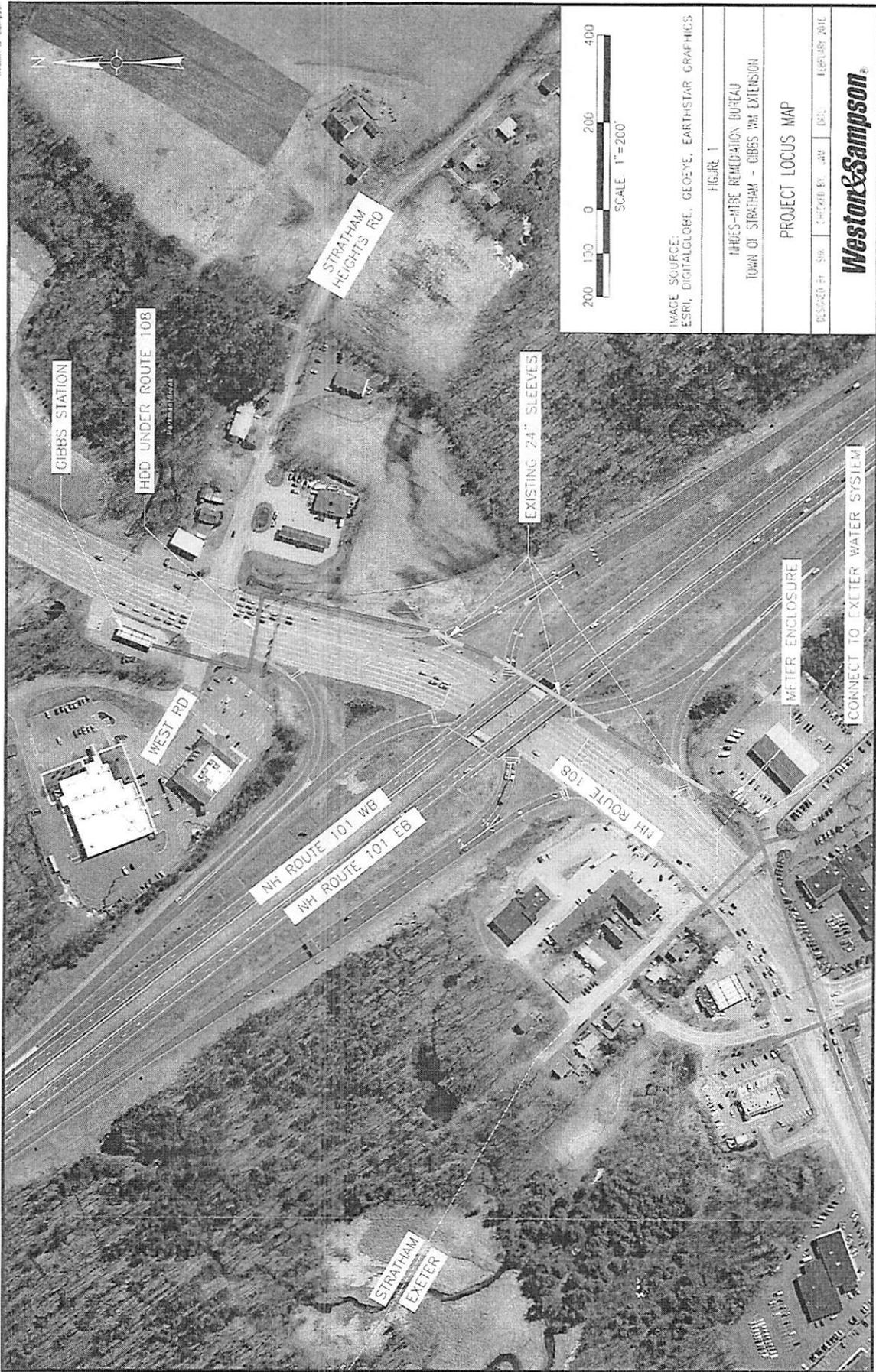


IMAGE SOURCE:
 ESRI, DIGITALGLOBE, GEOEYE, EARTHSTAR GRAPHICS

HGJRE 1

IMBES-IMBE REMEDIATION BUREAU
 TOWN OF STRATHAM - GIBBS WM EXTENSION

PROJECT LOCUS MAP

DESIGNED BY: SHW CHECKED BY: JAW DATE: FEBRUARY 2010

Weston & Sampson

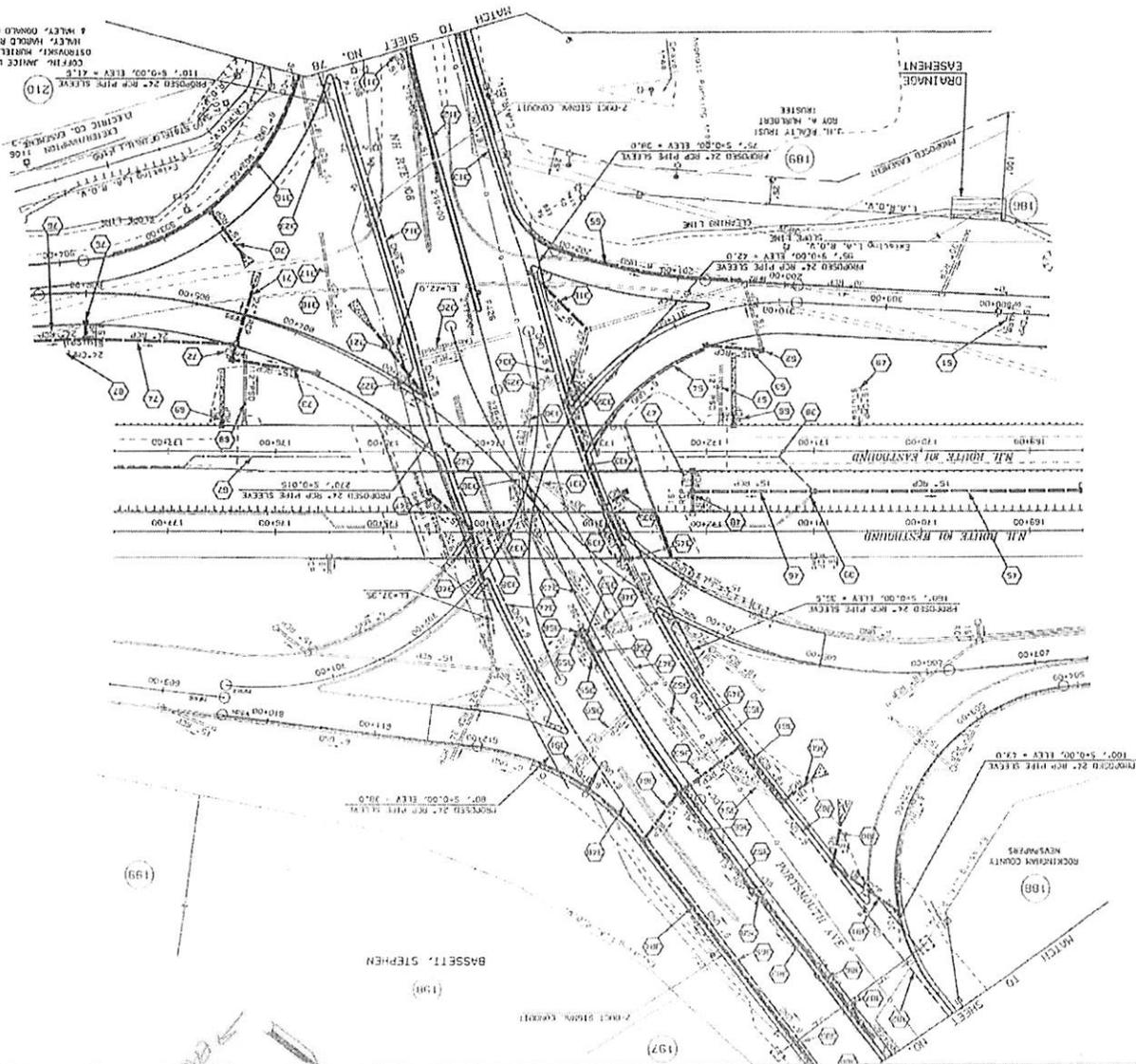
REVISION DATE	BY	REVISION NO.	DATE
10/21/00	SWANICK	1	10/21/00
PROJECT NO.	DATE	SHEET NO.	TOTAL SHEETS
10421-0	2/9	29	311

DRAINAGE PLAN

STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION - BUREAU OF HIGHWAY DESIGN

Contract: Lonsomey & de Tapot, Inc.
CONTRACTOR: JAMES L. COFFIN
ENGINEER: HAROLD R. HALEY, HAROLD R. HALEY, HAROLD R. HALEY, DONALD E. HALEY, DONALD E. HALEY

- PIPE SLEEVE NOTES:**
1. UTILITY SLEEVES TO BE PLACED AS CLOSE AS POSSIBLE TO EXISTING FOUNDATION FOOTINGS TO MINIMIZE FUTURE WATER AND SEWER CONSTRUCTION WITHIN RIGHT-OF-WAY.
 2. FORCE MAIN SLEEVES IS PROPOSED FOR WEST SIDE OF ROUTE 108 AND SLEEVES TO BE INSTALLED WITH THIS CONTRACT. SEWER AND WATER ARE FUTURE.
 3. ALL PIPE SLEEVES TO BE CONSTRUCTED USING 24" MCP (20000) ITEM 603.00221.



BASSETT, STEPHEN

2007

Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Fwd: Gibbs gas station tie in from Stratham

4 messages

Nancy Belanger <nbelanger411@gmail.com>

Mon, May 23, 2016 at 2:05 PM

To: Russ Dean <rdean@exeternh.gov>, Dan Chartrand <dchartra@rcn.com>, Julie Gilman <juliedgilman@comcast.net>, Don Clement <dclement43@comcast.net>, Anne Surman <beautifuljoe@myfairpoint.net>, Sheri Riffle <sriffle@exeternh.gov>

Good Afternoon,

I'm just seeing this email from Mr. Kelly. He will be at this evenings meeting but wanted you all to have an opportunity to read his memo prior to the meeting.

Thank you,

Nancy Belanger

----- Forwarded message -----

From: **Bob Kelly** <kellyes@comcast.net>

Date: Sun, May 22, 2016 at 7:18 PM

Subject: Gibbs gas station tie in from Stratham

To: davidmichelsen1@gmail.com, jtanis9033@aol.com, Nancy Belanger <nbelanger411@gmail.com>

To recap, it seemed our concerns centered around 1. why would we let Stratham tie into our system for only one site, what is the risk of it escalating into more tie-ins ("project creep")? And 2. How is Stratham paying for the delta from a 6 inch to a 16 inch service if the Gateway District was voted down?

I finally had a chance to speak with Gary Lind of the MTBE Remediation Bureau from NHDES and Dave Canada from Stratham about this. The attached memo from Weston and Sampson outlines the route of the water service. It is longer than we thought and DOES include the water metering station and a flushing hydrant for our purposes. The \$468K cost includes paying for directional drilling under Portsmouth Ave and a 6-8 inch service only which would just serve the new bank. Everyone understands that you aren't going to dig up Portsmouth Ave twice so it is assumed that Stratham will kick in the delta to pay for a capped 16 inch pipe which would eventually serve the Gateway District. Stratham (Dave) fully understands that this is the only service that gets tied in and some type of addenda to our Agreement would outline this. He said they have been banking about \$100K a year from residents towards the Gateway for about 5 years (which, he said, makes the No vote this year even more confusing), which they will use to pay for the delta.

DES' perspective is that, while the cost of drilling a well for just the bank is less than \$468K, they didn't think the bank would go in for drilling into a contaminated site, no matter who has cleared it. And since their goal is to tie as many people as possible into Public Water Systems since they are inherently safer than individual wells, then this project seemed

reasonable to do, esp. in view of the potential of a tie in down the road anyway. The DES grant comes from gas companies paying into an MTBE cleanup fund for years and the \$500K or so is a good use of this fund according to them.

I have to go to the BOS tomorrow to discuss our perspective on this, so if you could look over the document and consider your position before that, I would appreciate it.

Thanks

Bob

 **Stratham - Gibbs WM Extension Memo.pdf**
2202K

dclement43@comcast.net <dclement43@comcast.net> Mon, May 23, 2016 at 2:15 PM
To: Sheri Riffle <sriffle@exeternh.gov>, Anne Surman <beautifuljoe@myfairpoint.net>, Julie Gilman <juliedgilman@comcast.net>, Dan Chartrand <dchartra@rcn.com>, Nancy Belanger <nbelanger411@gmail.com>, Russ Dean <rdean@exeternh.gov>

This should not be discussed this evening. The Stratham request was not on the agenda and thus the public will have no chance to speak to this.

Sent from XFINITY Connect Mobile App

— Original Message —

From: Nancy Belanger
To: Russ Dean, Dan Chartrand, Julie D Gilman, Donald Clement, Anne Surman, Sheri Riffle
Sent: May 23, 2016 at 2:05 PM
Subject: Fwd: Gibbs gas station tie in from Stratham

[Quoted text hidden]

Anne Surman <annesurman3@gmail.com> Mon, May 23, 2016 at 4:15 PM
To: "dclement43@comcast.net" <dclement43@comcast.net>
Cc: Sheri Riffle <sriffle@exeternh.gov>, Julie Gilman <juliedgilman@comcast.net>, Dan Chartrand <dchartra@rcn.com>, Nancy Belanger <nbelanger411@gmail.com>, Russ Dean <rdean@exeternh.gov>

I agree. We need to notice a discussion of this importance to the public.

Anne

[Quoted text hidden]

Nancy Belanger <nbelanger411@gmail.com> Tue, May 24, 2016 at 8:51 AM
To: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>, Dan Chartrand <dchartra@rcn.com>, Julie Gilman <juliedgilman@comcast.net>

5/24/2016

Town of Exeter, NH Mail - Fwd: Gibbs gas station tie in from Stratham

For next packet, please!

Thank you,

Nancy Belanger

[Quoted text hidden]

List for Selectmen's meeting June 6, 2016

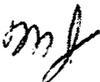
Abatements

Map/Lot	Location	Refund
52/41	28 Douglass Way	781.52
81/73	2 Heritage Way	2,538.68
79/11	14 Runawit Road	1,757.15

Memo

Date: April 18, 2016

To: Russell Dean; Doreen Ravell

From: Michael Jeffers 

RE: 10 Sanborn Street water & sewer bill (Abatement Request 4/5/16)

We received a request in April 2016, in reference to 10 Sanborn Street for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time, or download any data from the meter. **We do not recommend abatement. The next step would be to remove the old meter for testing (per customer request), and install a new meter. Please note that tested older meters typically read lower than actual usage, a new meter more accurately records usage meaning water bills increase slightly.**

To grant abatement, the problem of excessive usage requires not only identifying the problem but also the documented correction of the problem. The intent of Selectmen's Policy 08-30 is to establish a one-time abatement, during any ten-year period, for up to half of the excess water consumption above normal consumption, due to an accidental, unpreventable water release. Selectmen's Policy 08-30 Line #1 partially states "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected", which the customer does meet the criteria, but has provided proof of the repair or correction. DPW does not recommend abatement due to Selectmen's Policy 08-30 Adjustment Determination Procedure line #3 in the event the source or cause of the abnormally high consumption is related to a leak due to customer negligence such as the failure to maintain internal (private) plumbing fixtures in good repair and/or protect plumbing from freezing, the customer shall be held responsible for the entire bill. If an abatement is granted, DPW has calculated the abatement, and the Water & Sewer bill should be reduced by \$413.21 dollars, for a new bill total of \$496.48, according to the Selectmen's Policy 08-30 abatement calculations.

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Judith Austin
Mailing Address: 10 Sanborn Street
Exeter, NH 03833
Service/Property Address: Same as above

Today's Date: 4/5/16
Account Number: 212131800
Route Number: _____
Phone Number: 303-594-8881

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 11/30/15 Billing Period from 12/15/15 to 3/21/16 Amount of Bill: \$909.69

Owner's reason for the abatement request (Please be as specific as possible): ***Unknown to me my grandson, age 3 turned on the outside spigot for my hose. Water ran for several days until this was discovered and corrected.***

Judith Austin
Signature of Applicant

4/5/2016
Date

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube Date of Review: 4/18/16
Comments: _____

Dept. of Public Works Recommendation: X Disapprove _____ Approve

~~W/S Advisory Committee Recommendation: _____ Disapprove _____ Approve~~

Board of Selectmen Recommendation: _____ Disapprove _____ Approve

Abatement Amount: \$ 413.21

New bill total: \$ 496.48

BOS Approval/Disapproval Signature: _____ Date: _____

Town of Exeter



APR 13 2015

BY: _____

Water/Sewer Abatement Request Form

Please Print:

Full Name: JUDITH AUSTIN
Mailing Address: 10 SANBORN ST.
Exeter, NH 03833
Service/Property Address: 10 SANBORN ST
Exeter, NH 03833

Today's Date: 4/5/16
Account Number: 212131800
Route Number: _____
Phone Number: 3035948881

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: _____ Billing Period from 12/15/15 to 3/31/16 Amount of Bill: \$ 909.69

Owner's reason for the abatement request (Please be as specific as possible):
UNKNOWN to me my grandson, age 3 turned
in outside spigot for my hose. WATER ran for
several days until this was discovered and
corrected.

Judith Austin
Signature of Applicant

4/5/16
Date

Signature of Billing Office

Date

Do not write below this line

Reviewed by: _____ Date of Review: _____
Comments: _____

Total Usage= _____ gallons
-Q -year Average- (_____ + _____ + _____) / _____ = _____ gallons
Excess above average- _____ gallons
Half of Excess gets abated- _____ gallons

Due
Remaining excess- _____ gal -yr average- _____ gal Billable usage- _____ gal
Tier 1-- rates Tier 3-- rates
water _____ gal * \$ _____ /1000 gal = \$ _____ water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____ sewer _____ gal * \$ _____ /1000 gal = \$ _____
Tier 2--rates
water _____ gal * \$ _____ /1000 gal = \$ _____
sewer _____ gal * \$ _____ /1000 gal = \$ _____
Total due= _____

Recommendation: _____ Disapprove _____ Approve Amount: \$ _____

Approval/Disapproval Signature: _____ Date: _____

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date



**TOWN OF EXETER
WATER AND SEWER COLLECTION**

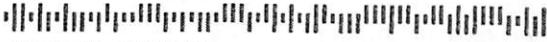
10 FRONT STREET
EXETER, NH 03833-2792
For Billing Questions: (603)773-6157 7:00am -3:00 pm
EMAIL: watersewerbilling@exeternh.gov

**FOR PAYMENT QUESTIONS
(603) 773-6108**

8:15 AM - 4:00 PM

35 1 AV 0.388

P:35 / T:1 / S:



AUSTIN JUDITH
10 SANBORN ST
EXETER NH 03833-2318



Note to Residents:

NEW 2012 WATER & SEWER RATES EFFECTIVE AS OF APRIL 2012

Water

Tier 1: \$5.72 per 1,000 gallons of use up to 29,999.
Tier 2: \$6.21 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$6.67 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

Sewer

Tier 1: \$4.44 per 1,000 gallons of use up to 29,999.
Tier 2: \$5.23 per 1,000 gallons of use 30,000 to 194,999.
Tier 3: \$5.62 per 1,000 gallons of use 195,000 and above.
Service Fee: \$28.00 per quarter (no change).

BILL DETAILS 97 Days of Water Usage Previous Read Date: 12/15/2015 - Read Date: 03/21/2016

ACCOUNT NO.	BILLING PERIOD	BILLING CYCLE	METER READINGS		USAGE
			PREVIOUS	PRESENT	
212131800	12/15/2015 - 03/21/2016	Quarterly	82690	161210	78520

Your average daily use was 809.48 gallons
BILL DATE:
03/30/2016

BILLED TO:

SERVICE ADDRESS:
10 SANBORN STREET

Last Payment: \$95.00 made 12/28/2015

**12% ANNUAL INTEREST CHARGED
IF NOT PAID BY DUE DATE.**

WATER CONSUMPTION	5.720		171.59
WATER CONSUMPTION	6.210	\$	301.32
WATER SERVICE FEE		\$	28.00
SEWER CONSUMPTION	4.440	\$	133.20
SEWER CONSUMPTION	5.230	\$	253.76
SEWER SERVICE FEE		\$	28.00

TOTAL CURRENT CHARGES \$ 915.87
CREDIT \$ -6.18

TOTAL AMOUNT DUE \$ 909.69

OWNER is liable for all water bills even if not received & OWNER is responsible for preventing service pipes & meter from freezing during cold weather.
All water passing through meter will be charged, whether used, wasted, irrigation system malfunction or lost by leakage.
If we are unable to gain access to meter, or if meter is not working properly, an estimated bill will be mailed.
FAILURE to make payment may result in disconnection of service.

PLEASE SEPARATE REMITTANCE STUB AT THIS PERFORATION AND RETURN WITH PAYMENT

REMITTANCE STUB



TOWN OF EXETER
WATER AND SEWER COLLECTION
10 FRONT STREET
EXETER, NH 03833-2792

SERVICE LOC: 10 SANBORN STREET
BILL#: 119343
ACCOUNT NO.: 212131800
AMOUNT DUE BY 04/29/2016 : \$909.69

MAKE CHECKS PAYABLE TO: TOWN OF EXETER
Please include your account number on your check.

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE REVERSE SIDE.

AMOUNT ENCLOSED \$

AUSTIN JUDITH
10 SANBORN STREET
EXETER, NH 03833

TOWN OF EXETER
WATER AND SEWER COLLECTION
PO BOX 9520
MANCHESTER NH 03108-9520

24 0000119343 0000090969 9

10 Sanborn Street

Total Usage= 78,520 gallons

Previous 3 year 1st-Q usage average- (3,500 + + 8,510 + 3,590) / 3= 5,200 gallons

Excess above average- 73,320 gallons

Half of Excess gets abated- 36,660 gallons

What is Due vs Abatement?

Due

Half of excess	36,660	
Prev 1st-Q usage average	5,200	
	<hr/>	
	41,860	billable gallons

Tier 1--2015 rates

Water	29,999 gal * \$5.72/1000 gal =	\$171.59
Sewer	29,999 gal * \$4.44/1000 gal =	\$133.20
		<hr/>
		\$304.79

Tier 2--2015 rates

11,861 gal * 6.21/1000 gal =	\$73.66
11,861 gal * 5.23/1000 gal =	\$62.03
	<hr/>
	\$135.69

Total due= \$440.48

Abatement

Total water/sewer bill = \$909.69 - \$56.00 \$853.69 less service fees & certified mailing

Abate = \$853.69 - \$440.48= \$413.21

Abate = \$413.21

New Bill Total with service fees added back

\$440.48 + \$56.00= **\$496.48**

Meter History

Start Date 1/01/2013

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: AUSTIN JUDITH

Acct#: 000212131800

Loc: 10 SANBORN STREET

Meter# 80096380

Read Date	Prev Read	Reading	Usage	Est
		Meter Total:	0	

Meter# 0086020570

Read Date	Prev Read	Reading	Usage	Est
9/04/2013	105,550	119,740	14,190	N
6/20/2013	95,450	105,550	10,100	N
3/21/2013	91,950	95,450	3,500	N
		Meter Total:	27,790	

Meter# 1834683895

Read Date	Prev Read	Reading	Usage	Est
3/21/2016	82,690	161,210	78,520	N
12/15/2015	79,460	82,690	3,230	N
9/16/2015	71,290	79,460	8,170	N
6/16/2015	60,200	71,290	11,090	N
3/18/2015	56,610	60,200	3,590	N
12/17/2014	48,640	56,610	7,970	N
9/17/2014	35,370	48,640	13,270	N
6/18/2014	21,960	35,370	13,410	N
3/18/2014	13,450	21,960	8,510	N
12/19/2013	2,270	13,450	11,180	N
9/23/2013	0	2,270	2,270	N
		Meter Total:	161,210	
		Acct Total	189,000	



May 27, 2016

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Channel Change Information

Dear Chairman and Members of the Board:

We are writing to share with you the following channel changes occurring on July 28, 2016 within your community.

WHDH-ThisTV will move from ch 297 to ch 936;
WLVI-BuzzR will move from ch 291 to ch 939;
WCVB-MeTV will move from ch 292 to ch 942;
WMUR-MeTV will move from ch 298 to ch 945;
WFXT-Movie will move from ch 296 to ch 948;
WBIN-AntennaTV will move from ch 288 to ch 951;
WBIN-Grit will move from ch 289 to ch 952;
WENH-World will move from ch 209 to ch 956;
WENH-Kid will move from ch 217 to ch 958;
WENH-Create will move from ch 237 to ch 959;
WMEA-World will move from ch 293 to ch 973;
WFXZ-CD will move from ch 300 to ch 981;
WNEU-Exito will move from ch 290 to ch 983;
WUNI-LATV will move from ch 299 to ch 986;
WYDN-SD will move from ch 295 to ch 23.

Please be advised customers are receiving notification of this information, in advance, via bill message. Should you have any questions, please do not hesitate to contact me at 603.334.3603.

Sincerely,

Jay Somers

Jay Somers, Sr. Manager
Government & Regulatory Affairs

Moto_V12

Town Manager's Office

MAY 31 2016

Received



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

www.exeternh.gov

May 26, 2016

Ms. Joy Hilton
U.S. Environmental Protection Agency, Region 1
5 Post Office Square, Suite 100 (OES04-3)
Boston, MA 02109-3912

Re: NPDES Permit No. NH100871
Administrative Order on Consent Docket No. 13-010
Request for Schedule Extension

Dear Ms. Hilton:

The Administrative Order on Consent (AOC) Docket No. 13-010 was issued in June 2013. The Town of Exeter has worked diligently to meet the requirements of the order and has made significant progress since then. The ongoing work effort has been reported regularly in the Town's quarterly and annual reports to EPA and NHDES. As you know, the Town approved funding for the design in March 2014, and final design is now approximately 60% complete. In addition, in March 2016, a \$49.98 million bond article for construction of a new wastewater treatment facility (WWTF) was approved at Town Meeting by 75% of the voters.

Despite the excellent progress that the Town and its engineers have made, and as previously communicated to EPA and NHDES, the Town is several months behind two milestones stipulated in the AOC; specifically, Section IV.A.1 to initiate construction of the WWTF by June 30, 2016, and Section IV.A.2. to achieve substantial completion of construction of the WWTF by June 30, 2018. The engineering design is currently being reviewed by Town and NHDES staff. Additional time is needed to complete the design; obtain final review recommendations from governing boards and NHDES; complete permitting; and last, issue the bid documents and make an award. We expect to complete these steps in time to initiate construction by March 31, 2017, and achieve substantial completion by March 31, 2019. Therefore, the Town requests that those two milestone dates in Section IV.A.1 and IV.A.2 of the AOC be modified accordingly. We also request that other subsequent dates change correspondingly, namely Section IV.B.2 to March 31, 2020, to comply with the interim total nitrogen effluent limit (recognizing that the newly constructed WWTF will be discharging at or below 8 mg/L nitrogen by that time); Section IV.C.1 to April 15, 2020, to reflect the need for continued quarterly reports; and Section IV.E.2 to September 30, 2024, to submit an engineering evaluation.

We appreciate your consideration of our request for the extension. Please let me know if you have any questions or need any additional information.

Sincerely,

Jennifer R. Perry, P.E.
Public Works Director

cc: Tracy L. Wood, P.E., NHDES
Michael Wagner, EPA
Russell Dean, Town Manager
Paul Vlasich, P.E., Town Engineer
Michael Jeffers, Water/Sewer Managing Engineer
Ed Leonard, P.E., Project Manager, Wright-Pierce
Dana Bisbee, Devine Millimet

Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Solar Landfills - Lease your landfill to us!

Russ Dean <rdean@exeternh.gov>

Tue, May 24, 2016 at 9:53 AM

To: Julie D Gilman <juliedgilman@comcast.net>

Cc: Nancy Belanger <nbelanger@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>, Dan Chartrand <dchartra@rcn.com>

Just an FYI - when I got this email we started reviewing the concept with DPW and Planning. There are cap issues to consider and we suggested this individual talk to GZA (Jennifer's recommendation) first before we move into the next phase to consider this.

Also Dave Sharples pointed out to me he knows this individual and Somersworth actually did this - they did not select this individual/his company they went with someone else so depending on format we may solicit a best deal, if it is even do-able.

So long story short, we need to do some due diligence - although it's great this company selected our site they may not know all the ins and outs of viability so we'll need to figure that out first before we put someone in front of the board.

Love the idea though. We should have a notion by mid June or so.

Thanks!

Russ

[Quoted text hidden]

Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Solar Landfills - Lease your landfill to us!

Andrew Kellar <andrew@nhsolargarden.com>

Tue, May 24, 2016 at 11:29 AM

To: Russ Dean <rdean@exeternh.gov>

Cc: Jennifer Perry <jperry@exeternh.gov>, David Sharples <dsharples@exeternh.gov>, Clarke Fenner <clarke@stellarenergyllc.com>

Thank you Mr Dean,

I appreciate your response. We have found success in following this same initial process with the Towns of Wakefield and last night in Farmington too. We would just need to know some details on the landfills from Jennifer, perform a site visit and if you could send me a copy of the Town's annual electric usage, I can finalize the energy savings the town could see along with the land lease and tax PILOT values.

These smaller towns are seeing their electric rates drop by over 40% by combining the lease and PILOT income into the savings equations.

I am glad to hear Dave is with you...he was instrumental in the work in Somersworth and I hope we will be able to work together again.

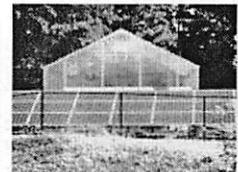
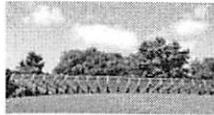
I will wait to hear when Jennifer is available for a site visit and as soon as I get the electric bills, I can provide a 2 page executive summary (similar to this one attached) for your review and then to present to the BOS in mid June.

Regards,

Andrew

[Quoted text hidden]

 **Project Summary_Farmington_Landfill.pdf**
512K



Farmington can lower its annual electric rate by ~\$20,000...equal to less than 5 cents!

NhSolarGarden is pleased to provide this project summary for up to a 1200 kW Community Solar Garden that can power **ALL** the Town's electrical usage by utilizing the town landfill site. This solar array will produce an estimated 1,400,000 kWhs, of which 100% of the Solar Garden's meter would be allocated to the Town's annual electrical usage (est. at 275,000 kWhs) under the newly passed Group Net Metering (GNM) law...aka "Community Solar". The additional power can be sold to the town residents, businesses, churches or schools in the Eversource utility areas. This summary outlines the economic value of the Solar Land Lease, PILOT & "PPA" Energy agreement to create a long term stable energy rate **less than 5 cents/kWh** when the land lease & PILOT is included in the total savings to the town. In addition, we have included some key industry indicators regarding the current state of power in NH.

Land lease Rate:

- \$13,000 a year
- 20 year lease, with (2) 5 year extensions
- \$260,000 in new income to town

Tax PILOT Rate:

- \$3,500 a year
- 20 year term
- \$70,000 in new income to town

PPA Energy Rate Option 1:

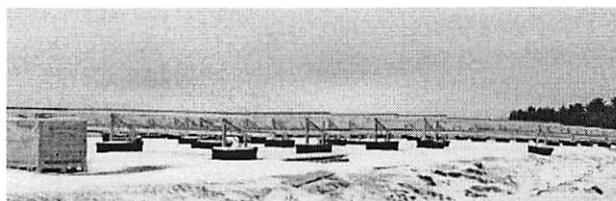
- **10 cent/kWh electric rate**
- 3% annual escalation rate
- Est. 275,000 kWh Town load = **\$2,475** Year 1 savings
- \$393,000 in total est. savings to the **Town** over 25 years, based on an Eversource 5% annual escalation

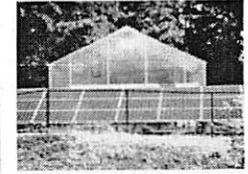
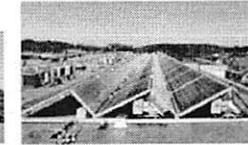
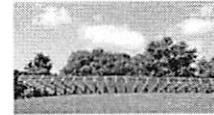
PPA Energy Rate Option 2:

- **9.56 cent/kWh electric rate**
- 3.5% annual escalation rate
- Est. 275,000 kWh Town load = **\$3,605** Year 1 savings
- \$374,000 in total est. savings to the **Town** over 25 years, based on an Eversource 5% annual escalation



- NH is ranked 31st in solar installations at 6 MWs
- NH has the 8th most expensive electric rates in the US
- Power rates have escalated 7.6% annually over the last 12 years
- Eversource rates just got PUC approval to go up another 1 cent per kWh!





Town Energy

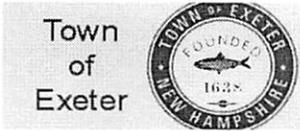
Option 1 Savings Analysis: (10 cent PPA w/ a 3% escalation)

Utility kWh Credit Rate: \$0.1090				
Savings vs. Historical				
Year	PPA Rate	Savings vs. 7.6% Price Increase	Savings vs. 5% Price Increase	Savings vs. 3.8% Price Increase
1	\$0.1000	\$2,475	\$2,475	\$2,475
2	\$0.103	\$6,383	\$5,608	\$5,250
3	\$0.106	\$11,858	\$9,442	\$8,341
4	\$0.109	\$19,041	\$14,022	\$11,762
5	\$0.113	\$28,086	\$19,397	\$15,532
6	\$0.116	\$39,159	\$25,616	\$19,667
7	\$0.119	\$52,436	\$32,731	\$24,185
8	\$0.123	\$68,109	\$40,799	\$29,105
9	\$0.127	\$86,384	\$49,879	\$34,446
10	\$0.130	\$107,482	\$60,030	\$40,229
11	\$0.134	\$131,639	\$71,318	\$46,475
12	\$0.138	\$159,111	\$83,811	\$53,205
13	\$0.143	\$190,172	\$97,580	\$60,443
14	\$0.147	\$225,116	\$112,699	\$68,212
15	\$0.151	\$264,259	\$129,248	\$76,538
16	\$0.156	\$307,942	\$147,310	\$85,445
17	\$0.160	\$356,529	\$166,970	\$94,961
18	\$0.165	\$410,411	\$188,321	\$105,113
19	\$0.170	\$470,009	\$211,458	\$115,931
20	\$0.175	\$535,773	\$236,482	\$127,444
21	\$0.181	\$608,188	\$263,497	\$139,683
22	\$0.186	\$687,774	\$292,616	\$152,682
23	\$0.192	\$775,087	\$323,954	\$166,474
24	\$0.197	\$870,727	\$357,634	\$181,094
25	\$0.203	\$975,334	\$393,783	\$196,579

Town Energy

Option 2 Savings Analysis: (9.56 cent PPA with a 3.5% escalation)

Utility kWh Credit Rate: \$0.1090				
Savings vs. Historical				
Year	PPA Rate	Savings vs. 7.6% Price Increase	Savings vs. 5% Price Increase	Savings vs. 3.8% Price Increase
1	\$0.0956	\$3,685	\$3,685	\$3,685
2	\$0.099	\$8,703	\$7,927	\$7,569
3	\$0.102	\$15,179	\$12,763	\$11,662
4	\$0.106	\$23,251	\$18,232	\$15,972
5	\$0.110	\$33,063	\$24,374	\$20,509
6	\$0.114	\$44,775	\$31,232	\$25,284
7	\$0.118	\$58,557	\$38,852	\$30,306
8	\$0.122	\$74,591	\$47,281	\$35,586
9	\$0.126	\$93,074	\$56,569	\$41,136
10	\$0.130	\$114,220	\$66,768	\$46,967
11	\$0.135	\$138,257	\$77,936	\$53,092
12	\$0.140	\$165,429	\$90,129	\$59,524
13	\$0.144	\$196,003	\$103,411	\$66,274
14	\$0.150	\$230,261	\$117,845	\$73,358
15	\$0.155	\$268,511	\$133,500	\$80,789
16	\$0.160	\$311,080	\$150,447	\$88,582
17	\$0.166	\$358,322	\$168,763	\$96,753
18	\$0.172	\$410,616	\$188,526	\$105,318
19	\$0.178	\$468,371	\$209,821	\$114,293
20	\$0.184	\$532,025	\$232,734	\$123,696
21	\$0.190	\$602,049	\$257,358	\$133,544
22	\$0.197	\$678,949	\$283,791	\$143,857
23	\$0.204	\$763,267	\$312,134	\$154,654
24	\$0.211	\$855,587	\$342,494	\$165,954
25	\$0.218	\$956,535	\$374,984	\$177,780



Russ Dean <rdean@exeternh.gov>

WS meeting

Andy Swanson <aswanson@exeternh.gov>
To: Exeter Selectmen <selectmen@exeternh.gov>
Cc: Russ Dean <rdean@exeternh.gov>

Tue, May 24, 2016 at 4:40 PM

Nancy,

I am addressing this to the whole board since I am not sure if it is allowed to send to one member when this was discussed at a Board Meeting.

I was watching last night's BOS meeting and the lack of TV coverage at a recent WS advisory committee was mentioned. I apologize for not answering earlier. It has been floating in my todo list.

The WS meeting simply slipped through the cracks. The meeting was posted to our calendar but was never filled in for coverage. Usually we double and triple check coverage and calendar changes but this did not happen in this case.

You may recall a couple of meetings ago, Doreen discussed the fact that EXTV's payroll expenditures were down. Jim Fellows moved on about a year ago and Chelsey Gooselin stepped in to fill the void. Chelsey moved on to pursue other opportunities around the first of the year although she continues to cover the occasional meeting. Kyrra Robicheau is often assigned to fill in but it was a busy month from an IT standpoint and in this case the TV station did not get the attention it deserved. There is currently a void in our staffing that I have been taking steps to fill. Hopefully this will be resolved in the near future as I am looking into several options.

—

Andy Swanson
IT Coordinator/EXTV Manager
Town of Exeter, NH
10 Front St
Exeter, NH 03833
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www.exeternh.gov

Town
of
Exeter



Russ Dean <rdean@exeternh.gov>

Request

Nancy Belanger <nbelanger@exeternh.gov>

Wed, May 25, 2016 at 4:35 PM

To: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>, Dan Chartrand <dchartra@rcn.com>, Julie Gilman <juliedgilman@comcast.net>

For packet!

----- Forwarded message -----

From: "Nancy Belanger" <nbelanger411@gmail.com>

Date: May 25, 2016 4:30 PM

Subject: Re: Request

To: "Don Clement" <dclement43@comcast.net>, "Nancy Vincent-Belanger" <nbelanger@exeternh.gov>

Cc:

Hi Don, I'm going to ask that you send emails to me/cc'd to me to my town email please. I request this of anyone who is sending me anything to do with town business. I'd appreciate it. Thanks

On Wed, May 25, 2016 at 4:11 PM, <dclement43@comcast.net> wrote:

Dan, at last night's BOS meeting you read from a prepared script. May I get a copy. Thanks
Sent from XFINITY Connect Mobile App