

1. Convene the meeting.

Chairman Campbell convened the Board at 7:02PM on the above date in the Nowak Room. Also present: Paul Binette, Robert Eastman and Town Manager George Olson. Absent: Lionel Ingram and Joseph Pace.

2. Minutes of Selectmen's meeting of June 7, 2004.

Mr. Eastman moved to postpone approve of the minutes until a quorum is available of those present at the June 7th meeting; second by Mr. Binette. VOTE: 3-0.

3. Bid Openings: (results of all three bid projects attached)

Portable Air Compressor: There were two bids received. *Mr. Binette moved the Town Manager and Public Works Department review the bids and return with a recommendation; second by Mr. Eastman. VOTE: 3-0.*

Pump Station Upgrade: Four bids were received. *Mr. Binette moved the Town Manager and Public Works Department review the bids and report back with their recommendation; second by Mr. Eastman. VOTE: 3-0.* Mr. Eastman asked Mr. Olson to also report how much of the cost River-Woods will contribute to the project. It was thought all of it, but Mr. Olson will confirm.

Lincoln Street Storm Sewer: Six bids were received. *Mr. Eastman moved the Town Manager and Public Works review the bids and once they determine the best contractor available under the \$80,000 funded, to report to the board with their recommendation; second by Mr. Binette. VOTE: 3-0.* There was concern that with the huge differential in bids submitted, the low bidder might not give the same quality of work, so Jennifer Perry (Town Engineer) was directed to review carefully. Ms. Perry was present and stated the first order was to review the bid for accuracy and to compare them to the bid specs. The choice would be for the lowest responsible bid. Based on a memo submitted by Ms. Perry (attached), the Board agreed to allow a decision prior to the next Board's meeting, in order for the project to get underway.

4. Request to address the Board – Swasey Parkway Trustees – a Bandstand for the Parkway.

George Sturgis, Trustee, along with fellow Trustee Grace Rogers and representatives of the General Federation of Women's Club (GFWC) Evelyn Orr and Elizabeth Henderson were present to introduce the Board to their thoughts for a long-awaited pavilion at the Parkway. The GFWC has teamed with the Trustees to begin a fund drive. The estimated cost is \$60,000 and the GFWC will assist with mailings, etc. The hope is to fund the project with private funds and none from the Town.

Mr. Sturgis noted there are working with an architect to determine the best location for the new pavilion, but the hope is to place it close to where the stage is now. The pavilion will be an elongated structure and octagonal in shape, with rails on the side and rear, with steps on the front and the other side. Mr. Sturgis reiterated it is not the intent of the Trustees to move the Band Concerts, presently held at the Swasey Bandstand at Front and Water Streets, to the Parkway. They will stay at their present site. The Parkway does have a lot of weddings and is used weekly by the Recreation Department for their concerts and shows.

Mr. Eastman stated this is a good idea and has been discussed for many years. He suggested the Board consider the after cost funds raised from the bandstand 'stampings', made from the old Band Stand copper roof, be directed to this fund for the pavilion. Mr. Olson stated the details could probably be worked out. He will place this on the agenda of July 26th.

5. Request to use Town right-of-way for installation of fiber optic cable.

RiverWoods, for its next phase called The Ridge, wishes to run a fiber optic cable underground within the Town's right-of-way to connect its buildings on either side of Route 111 (Kingston Road). Their counsel has prepared an agreement between the Town and RiverWoods to be considered by the Board. It explains (in part) that RiverWoods guarantees to no disrupt existing municipal utility installations and holds the Town harmless from disrupting the RiverWoods cable.

Mr. Binette expressed concern that, though it's the Town's right-of-way, everything will be at RiverWoods' expense and all will be back to order once completed. He requested the Town inspect the work being done throughout the project, as it's our right-of-way, similar to the inspections we made on the bridge project and could we use our own people as we did in that project.

Jennifer Perry was present and noted the bridge was a town-owned project: this is not. The fiber optic is their project and it would be tough to take over their project. The Town could request inspections though this is typically not done. The mechanics are in place, however, during the excavation process for inspections. Mr. Campbell noted that #5 of the agreement addresses restoring the ground surface to its prior condition.

Mr. Binette moved to authorize the Town Manager to execute the Agreement with RiverWoods concerning their communication cable in the Town's right-of-way, with the addendum of periodic inspections during construction; second by Mr. Binette. VOTE: 3-0.

6. Appointment to the Town Manager's Search Committee.

Mr. Eastman moved to appoint Durham Town Administrator Todd Selig to the Committee; second by Mr. Binette. VOTE: 3-0. This completes the appointments to the Committee.

7. DPW Open House.

The Public Work's Department invites the public to an open house on Thursday, July 22 between 3 and 5PM to tour the department's new office building and conference room. At 3PM, the new conference room will be dedicated to former, longtime employee John Doyle, who recently passed away after a courageous battle with cancer. Refreshments will be served.

8. Permits:

- The Barrows Scholarship, in conjunction with their annual Bike Criterion, requested permission to block off parking spaces for the 6PM start on Tuesday, June 29th. Mr. Olson reported Chief Kane is aware of their requests and needs and his department is working closely with them to insure safety to all.

- PEA requested permission to block spaces on Front Street, between the arches and fire hydrant, from 4:30-5:30PM on June 29th to load conference attendees on buses. The buses will be out of that area by the 6PM start of the bike race.
- PEA requested permission to park 3 coach buses on Front Street on July 2 from 12-1PM to load conference attendees for their departure.
- The EHS class of '06 requested permission to block spaces by the Bandstand on July 3rd from 12-5PM to sell baked goods, soda and cotton candy, as a fundraiser.
- ECCA, Lincoln Street, requested permission to use the Town Hall and stage to present plays performed by those attending drama camp on July 17 from 9-12 noon and July 31st, also from 9-12 noon.
- EHS Class '06 requested use of the Town Hall and stage on July 24th from 6-11PM for a Rock Show featuring 3-7 bands. They requested the fees be waived as this is a fundraiser toward graduation. Discussion followed concerning the \$250 charge for use of the Hall with stage and whether this fee should be waived (new charge just instituted). [This item was held till after the rest of the permits were approved.]
- The Center for Land Conservation Association requested the Nowak Room on August 6th from 6:30-9PM;
- The American Legion Auxiliary requested the Town Hall from 9AM-6PM for a Penny Sale on October 2nd.
- EHS Class of '06 requested permission to sell baked goods, soda and water at the Band Concerts beginning July 5th. This request was also approved by the Brass Band.

Mr. Binette moved to accept all the permits, except the EHS Class of '06 request for the Town Hall; second by Mr. Eastman. VOTE: 3-0.

The EHS Class of '06 request for the Town Hall was further discussed. Mr. Olson noted the \$250 charge is for multiple use of the stage – their request is only for one date. The fee they are requesting to be waived is the \$75 use fee. Mr. Eastman suggested they use the EHS gymnasium. He also suggested the charge would teach them that to make money sometimes you must spend some money.

Mr. Binette expressed concern that with the 3-7 bands, this could bring in students from elsewhere, as well as some graduates and he feels they need supervision. The area should be policed. The use of the main floor: does that include the balcony (he feels they should not be able to use this) and how would people be stopped from going to the Art Gallery. He feels the building fees could be waived but they must pick up security fees with an officer present.

Mr. Olson will reschedule this for the meeting of the 12th.

9. Town Manager's Items:

- The next meeting is July 12th.
- The Town Office employees will sponsor a blood drive on July 19th at St. Michael's Church and all are urged to attend.
- The Town's offices will be closed Monday, July 5th in celebration of the 4th. Rubbish & recycling will be delayed one day all week.

10. Selectmen's Committee reports:

None reported.

11. Public Comments:

None.

Mr. Eastman moved to adjourn; second by Mr. Binette. VOTE: 3-0. Time: 7:47PM.

Respectfully submitted,



Barbara A. Blenk
AA/HR Director

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attach.