

1. Convene the meeting.

Chairman Campbell convened the Board in a regular meeting at 6:30PM on the above date. Present: William Campbell, Lionel Ingram, Paul Binette, Robert Eastman, Joseph Pace and Town Manager George Olson. *It was moved and seconded to resume in a non-public session, per RSA 91-A, to discuss compensation of a public employee. Roll call vote taken – unanimous.* [Separate minutes taken].

*It was moved and seconded to adjourn the non-public session and to resume in a regular session at 7:00PM. Roll call vote taken – unanimous.* Time: 7:00PM.

4. Reconvene regular Selectmen's Meeting – 7:00PM.

At 7:02PM, Chairman Campbell reconvened the Board in a regular session in the Nowak Room and introduced the Board to the audience (TV and those present).

5. Minutes of Meetings of October 18<sup>th</sup> & 25<sup>th</sup>.

*Mr. Binette moved to accept the minutes of October 18<sup>th</sup> as presented; second by Mr. Pace. VOTE: Unanimous. Mr. Binette moved to accept the minutes of October 25<sup>th</sup> as submitted; second by Mr. Ingram. VOTE: 4-0, with Mr. Pace abstaining.*

6. Bid awards:

**Town Report:** Mr. Olson recommended the bid be awarded to the low bidder, e-print of Hudson, NH, for a base price of \$3500. In response to Chairman Campbell's question concerning any additional charges, Mr. Olson noted there could be, depending upon number of pages and photos. *Mr. Ingram moved to award the Town Report to 'e-print' of Hudson, NH for a base price of \$3500; second by Mr. Pace. VOTE: Unanimous.*

**ATV – Police:** Mr. Olson recommended the bid be awarded to 'Leighton's Cycle, Lee, NH', the low bidder, for a cost of \$9,730. This will purchase the required Kawasaki 750. It was noted the money for this purchase is from Homeland Security and not from the budget. *Mr. Ingram moved to award the ATV bid to Leighton's Cycle for \$9,730; second by Mr. Pace. VOTE: Unanimous.*

7. Parking Committee – Tracey McGrail, Chairman – warrant articles.

Ms. McGrail was present and reviewed the proposed three warrant articles as suggested by the Chamber's Parking Task Force (copy attached). The articles cover:

- (a) to establish a municipal transportation improvement fund to assist in supporting improvements to the local & regional transportation system (capital reserve fund to fund eligible local projects such as parking improvements, roadway improvements, signal upgrades and paths;

- (b) to collect an additional motor vehicle registration fee of \$5 per vehicle to support the Transportation fund (see a above), with this fee applying to all motor vehicles except all terrain and antique vehicles or motorcycles;
- (c) To raise and appropriate \$40,000 to purchase and install three “pay & display” parking pay stations for the Water/Bow Streets parking lot, with revenues going to the Transportation Fund (see a above).

Ms. McGrail suggested those paying the \$5 would receive \$5 coupons to be used at downtown merchant’s businesses, to mitigate the \$5 charge. The business owners have been very enthusiastic about this.

Mr. Eastman expressed concern that RSA 231:114-129 (pertaining to parking facilities be reviewed prior to any Board action. This allows for the merchants to be responsible for 50% of costs. Ms. McGrail noted the Committee is aware of the legislation.

Mr. Campbell noted the articles do not mention the parking garage. Ms. McGrail noted the funds may go toward that project and, the merchants would then be contacted concerning the 50% match. Mr. Eastman asked if the CIP includes any set up of this fund for transportation.

and, the merchants would then be contacted concerning the 50% match. Mr. Eastman asked if the CIP includes any set up of this fund for transportation.

Sylvia von Aulock, Town Planner, noted the Master Plan suggests recommendations the Town do what the Committee has recommended with the \$5 fee. The CIP includes projects such as bike trails, shoulder widening, etc. that have been suggested in the Master Plan.

Ms. McGrail noted the three articles could raise \$150,000, which will start the process and provide funds for studies, engineering services, etc. It could also be used to purchase land in the downtown area for parking, should that arise. The meters would continue to provide revenue to the fund.

Mr. Ingram suggested the third article is a good idea but lists no procedures or details. Voters may be confused over placement, costs, and how they will work. Mr. Binette stated he has no position yet on these as he is just seeing the proposal this evening. Ms. McGrail recapped that the fund is not a ‘pigeon-hole’ for the garage but if the garage comes forward, the funds could be used to assist. Mr. Binette asked Ms. McGrail for copies of Committee minutes regarding the process to date.

#### 8. Request to address the Board – Swasey Parkway Trustees.

Grace Rogers, lone Trustee this evening, thanked the Board and was present to update the Board on the progress of the Swasey Parkway Pavilion. She has just received the most recent rendition, noting significant changes include a ramp installed along the back of the Pavilion, for handicapped persons to access as well as musicians or anyone needing to bring larger items to the stage. In order to include the ramp, the shape has been slightly changed from octagonal to keeping the octagonal side shapes but longer sides in front and back. The railings would be cast aluminum along the ramp and the 8 columns of the structure would be fiberglass. The roof would be beam structured.

Ms. Rogers went on to report the original cost estimate was \$60,000 but that has now risen to \$98,500 (cost estimate list attached). To date, \$21,500 has been collected through the letter campaign

and letters to businesses, as well as the sale of the Swasey Bandstand medallions are ongoing now. It was noted there are now two sizes of medallions (2" and 4"). These are on sale at the Town Office Reception desk and DPW, with sales to also occur at the Jr. Women's Club Yuletide Fair, a Don Campbell Band concert on April 9<sup>th</sup> and a 'wet art' auction in May.

She proposed the Board sponsor a warrant article for 2005 raising \$50,000 which would be 50% of the costs.

Discussion followed concerning how the project has grown from a donation fund raising to now having the Town support 50% of the project. There was also concern over the fiberglass columns. Mr. Pace noted, through review of this type of columns through Historic District Commission applicants, the columns are indistinguishable from wooden columns. Mr. Ingram asked once the funds are raised and Pavilion in place, does the Swasey Parkway Fund have sufficient income to maintain the Park? Ms. Rogers stated they are in hopes that bids will come in much less than proposed, with some contractors donating their services, and excess funds will be available to start the maintenance fund. Fundraising would continue to add to the maintenance fund. She went on to say they also hope to 'sell' stone pavers as a fundraiser, to be engraved with names, dates, etc.

Ms. Rogers noted the Pavilion would also be used for weddings (has had many requests), concerts, events, etc., and a charge will be levied for use. Mr. Eastman suggested the Board not rush to raise \$50,000 and to see how the fund raising goes over the next year. If they raise \$75,000, perhaps the Town could contribute \$15,000. Mr. Ingram expressed concern that with all the needs there are for the budget requests this year, this may be delayed. Though this is a popular item that will get votes, he is concerned another less popular article, though more needed, may fail.

Ms. Rogers thanked the Board for their input. The Board suggested more involvement on the part of the other Trustees and Committee.

9. Request to address the Board – Joe Kenick – Sportsman's Club.

Joseph Kenick, 10 Hobart Street, was present to review his letter to the Board of October 11, 2004 (see attached). Mr. Kenick followed up by stating "... as a ratepayer and Club Member.." he demands the Board seek expert input for the area. He asked the Board to also extend the lease to continue with their good stewardship.

Mr. Ingram noted the water treatment plant was not addressed here. Also, the Club sought out information needed and, perhaps, the Town should go back to the State with this information and get CDM and Dr. Peddicord together to discuss the issues. Chairman Campbell noted CDM was sent the report and we are awaiting their response. Mr. Kenick asked for a copy of the response when received.

10. Second reading of amendment to Town Ordinances "Section 101.3 Winter Parking".

Chairman Campbell read the proposed changes, as follows: "101.3 Winter Parking: **Delete:** all wording following "...Board of Selectmen & Town Manager". **Add:** All night parking is permitted in designated areas, as marked, in Town Lots (Water Street, Kossuth/Front Streets, Train Station and Center Street) without a permit. Winter parking ban is December 1 through March 15 each year. For questions regarding snow removal, contact DPW or Police Dispatch." Third and final reading will be at the next meeting.

11. Amendment to Personnel Plan – regular part-time employees.

This is an effort to clean-up the qualifications on how regular part-time employees, working at least 20 hours per week and year round, receive sick leave and holiday pay. After much discussion regarding the meaning of “continuous three weeks” it was agreed the proposal was not the intent of the Board. This will be revised by the Town Manager and discussed at the next meeting.

12. Appointments to Recreation Advisory Committee.

Following the end to the Parks Advisory Committee, Chairman Campbell reports some interest by two members to continue serving with the Recreation Department. ***Mr. Pace moved to appoint Betsey MacDonald as a regular member till 4-30-06 of the Recreation Advisory Committee and Kevin Blayne as an alternate till 4-30-06; second by Mr. Ingram. VOTE: Unanimous.***

13. Request for stop sign at intersection of Park and Winter Street.

Mr. Olson noted the request is for a stop sign, to replace the current yield sign, at the corner of Park Street and Winter Street (by the backstop of the infield at Park Street Common). Both the Police Chief and Public Works Director have reviewed and concur with the change. This would be the first reading.

Some discussion followed concerning how Winter Street intersects with Park Street. It was noted Winter Street crosses Epping Road and continues to the merge in question. [Note: further review of tax maps on 11/02 shows both intersecting streets are named Park Street. Winter Street ends at Epping Road. A change in wording will be proposed for the 11/15 meeting.- bb]

14. Appointment to NH Seacoast Region Wastewater Management Study.

With our former member having moved from Town, a community representative from Exeter is requested. ***Mr. Ingram moved to appoint Jennifer Perry, the Town’s Engineer, as the representative; second by Mr. Binette. VOTE: Unanimous.***

15. Permits:

- Phillips Exeter Academy requested permission to block two parking spaces on Elm Street (1<sup>st</sup> two on left of entrance to dining hall) in order for a crane to maneuver in and out of parking lot, November 2<sup>nd</sup> from 6AM to 12 noon.
- American Red Cross requested permission to hang a banner from November 8 through 18<sup>th</sup>, advertising their blood drive on November 17<sup>th</sup>;
- Permission to hold the Christmas Parade, presented by the Committee, on Saturday December 4<sup>th</sup> beginning at 4PM with the usual route (rain date on 12/5). Mr. Binette announced forms are available for those interested in participating are available at [exeterchristmasparade.com](http://exeterchristmasparade.com).
- Christmas Parade Committee requested permission to block 4 spaces by the Bandstand in order to park the equipment van during the parade, from 1PM to end of parade on 12/4 (12/5-rain)
- Use of the Bandstand by the Christmas Parade Committee for announcing the parade as it passes, from 1PM to end of parade on 12/4 (12/5-rain).

***Mr. Eastman moved to approve the permits as presented; second by Mr. Ingram. VOTE: Unanimous.***

16. Town Manager's Items:

- Election is 11/02 at the Town Hall, with polling hours 7AM to 8PM.
- Transfer station hours are extended through December 15<sup>th</sup>, with Saturdays open at 8AM and additional hours on Sunday from 12 Noon to 4PM.
- Leaf collection is the week of November 15<sup>th</sup> – curbside by 7AM.
- Bulky pick-up is this week, with stickers at \$2.50 each. No freon items will be collected curbside.
- The town's offices will be closed November 11<sup>th</sup>. Rubbish and recycling will be on schedule.
- Next meeting is November 15<sup>th</sup>.
- Budget Recommendations Committee meets Wednesday, November 3<sup>rd</sup> in the Nowak Room, November 4<sup>th</sup> in the Wheelwright (no TV coverage), and Monday and Tuesday, November 8 and 9<sup>th</sup> in the Nowak Room.
- Rebecca Brownell, Police Department Dispatch Supervisor, has been appointed by the Board to serve on the Town's Benefit Review Committee.
- Tax rate has been set at \$18.98 per \$1000. Breaking down the rate into its constituent parts, it looks like this: The Town's portion of the 2004 tax rate is \$4.92, down 74 cents from the 2003 rate of \$5.66. The County's portion is down 5 cents to 95 cents. The School portion of the rate increased by \$1.48, to \$10.29, while the State portion dropped \$1.21 to \$2.82. As a percentage, the Town's portion of the tax rate is now 26%, the County is 5% and the School/State is 69%. (see attached news release)

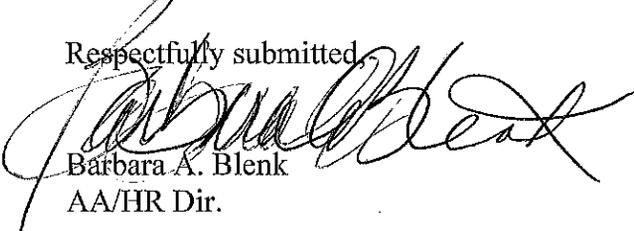
17. Selectmen's Committee Reports:

- Mr. Eastman: none.
- Mr. Binette: none.
- Mr. Pace: Town Manager Search Committee continues to meet with interviews set for November 4<sup>th</sup>. At the end of the week, the Committee should have a selection of names to pass along to the Board, with public visits coming soon after that.
- Mr. Ingram: Council on Aging met last week and agreed to send along some funds to the Parkway Pavilion Fund, though will be delayed till further in the process. The Safety Committee met and reviewed only 3 problems, none serious, showing a very good report record of late. The MPO meeting he attended reviewed the upgrade to the railroad to add an additional run. The Vote of the Committee was unanimous and a letter will be forwarded to the Governor's Council urging support. He suggests the Board also send along a letter to Ruth Griffin, Governor's Council Rep from this District, to urge support.
- Mr. Campbell: Water & Sewer Advisory Committee reviewed the budget to be forwarded to the Board soon.

18. Public Comments: None.

**Mr. Ingram moved to adjourn; second by Mr. Pace. VOTE: Unanimous.** Time: 8:35PM.

Respectfully submitted,

  
Barbara A. Blenk  
AA/HR Dir.

(attachm'ts)