



MINUTES EXETER BOARD OF SELECTMEN JUNE 16, 2003

1. Convene the meeting

Chairman Paul Binette opened the meeting at 7:00 and introduced the Board of Selectmen. Present were: Lionel Ingram, Joe Pace, and Bob Eastman. Also present was George Olson, Town Manager

2. Minutes of the Board of Selectmen's meetings of June 2nd and 9th

It was moved by Mr. Pace, second by Mr. Eastman to accept the minutes of the June 2nd and 9th meetings. SO VOTED

3. Bid opening – Gasoline and diesel

Chairman Binette indicated that 4 bids had been received. He proceeded to open the bids

Irving Oil	Bid number 1 - .8686/gal	Bid number 2 - .079 mark up
Burke Oil	.8895/gal	.9765 fixed cost
Buxton Oil	1.199/gal	No bid
Sprague	No bid	No bid

It was moved by Mr. Eastman, second by Mr. Pace to turn the bids over to the Town Manager for review and recommendation. SO VOTED

4. Bid award – Gutters and downspouts at Town Hall

Chairman Binette asked Mr. Olson to address this item. Mr. Olson recommended that the bids for gutter and downspout work on the Town Hall be awarded to Murphy and Sons of Dover NH in the amount of \$15,700. **So moved by Mr. Ingram, second by Mr. Eastman, SO VOTED**

5. Introduction of new Fire Lt. Phil Kendrick

Chairman Binette asked Chief Comeau to come to the mic and introduce the Department's newest Lieutenant. Chief Comeau came to the mic and introduced Phil Kendrick, a 14-year veteran of the Exeter Fire Department who has been promoted to the position of Lieutenant. The Board welcomed Lt. Kendrick and congratulated him on his promotion.

6. Risk Management Achievement Award to DPW – Jonathan Kipp, Loss Prevention Manager with Primex

Chairman Binette introduced Jonathan Kipp, Loss Prevention Manager with PRIMEX, the Town's Worker's Compensation carrier and asked him to come to the mic. Mr. Kipp indicated that he was pleased to be on the agenda to present PRIMEX's Risk

Management Achievement Award to Exeter's Department of Public Works (see attached) Mr. Noyes, Public Works Director came to the mic and accepted the award on behalf of his department, praising the role Town Engineer Jennifer Perry played in working with PRIMEX as well as the work of the Public Works Teams.

7. Presentation on status of new High School – Walter Pierce

Chairman Binette asked the SAU's Business Agent to the mic to update the Board on the status of the new Exeter High School. Mr. Pierce explained that the District had been working since the March vote on the project. The site plan is 99% complete; noting that without the site plan the permitting process cannot begin. Most of the permitting is associated with wetlands on the site.

A copy of the site plan was distributed to the Board, and details of anticipated use of the 118-acre parcel were reviewed. The building envelope will cover 75 acres with 4 acres of wetlands impacted. The hope is to get the site plan to the Conservation Commission in the next couple of weeks. The site of the on-site well and septic systems were shown, as were the 1000 parking spaces. The plan is to submit the necessary paperwork for all permits within the next 30 days.

The architect for the project came to the mic and went over the details of the 330,000 square foot building, noting that meetings had been held with all school departments to go over needs. Work was underway with the technical staff at the high school to make sure that the building was designed with the latest technology in mind. The school is designed to hold 2000 students and is being engineered to insure energy efficiency.

Mr. Eastman asked when the Technical Review Committee could expect to see the site plan. Mr. Pierce responded that he hoped to have it to the Town Planner in a couple of weeks. Mr. Pace asked if there are plans for 1000 parking spaces, what is the current demand. Mr. Pierce responded that there are now 550 spaces at the high school with a demand for 750. The 1000 spaces shown will provide parking for 2000 students, as well as faculty and staff. Mr. Pace asked what the plans were for the playing fields. Mr. Pierce indicated that plans now called for the one multi-purpose field to be synthetic, while the other fields would be grass.

Mr. Ingram asked if the District saw any issues that will involve the Town. Mr. Pierce responded that he did not, that all issues that had been raised by Town personnel had been addressed. Mr. Ingram asked if there were any outstanding issues with abutters. Mr. Pierce responded that the matter of screening the site was still an issue for two of the abutters, but that he was working with them to resolve the matter. Mr. Ingram noted that the site plan showed a choice of two entrances. He asked if the primary issue was wetlands. Mr. Pierce responded that this is one issue among many. Mr. Pace asked if there was any discussion of signalization. Mr. Pierce responded that the District was thinking that this would be needed but that the State DOT did not feel a signal was called for at this time. The option is being kept open.

Chairman Binette asked for confirmation that on site parking would be provided. Mr. Pierce confirmed that the parking was designed to meet the needs of the school with a student population of 2000. Chairman Binette asked what steps were being taken in the area of security. The architect on the project noted that the building was being designed to provide for a maximum of security with all entering the building having to pass the administrative area, and that electronic locks and cameras could easily be installed. The building is designed to be locked up section by section.

With no other questions, Mr. Pierce thanked the Board and thanked the Town's department heads for their input into the process. Chairman Binette thanked the school for the presentation.

8. First reading of request to make Pleasant St. one-way.

Chairman Binette asked Mr. Olson to address this issue. Mr. Olson noted correspondence from John Henson, Chairman of the Library Trustees, requesting that Pleasant St. be made one way out of Town from the String Bridge entrance to the Library to the Chestnut St. entrance. Hope Gordino, Town Librarian came to the mic and explained the request further. There being no further questions, Chairman Binette noted that this was the first of 3 readings of the change.

9. Certificate of Authority to enter into agreement for Household Hazardous Waste Day

Mr. Olson read from his notes on the subject and asked the Board to authorize execution of the agreement with the State to enable the Town to hold its annual Household Hazardous Waste Day in October. **It was moved by Mr. Pace, second by Mr. Eastman to enter into a contract with the New Hampshire Department of Environmental Services, Waste Management Division and to authorize the Town Manager to execute any documents that may be necessary for this contract. SO VOTED.**

10. Appointment to the Planning Board

It was moved by Mr. Ingram, second by Mr. Eastman, to appoint Dr. Terry Mixer to fill the 2-year alternate position on the Town's Planning Board. SO VOTED

11. Update on dog ordinance

Chairman Binette asked Mr. Olson to address this topic. Mr. Olson read from his notes indicating that while the Board had requested that he make a number of changes to the dog ordinance, in fact the State controls such regulations and that counsel recommended that any wording the Town have in its ordinance be verbatim from the statutes. In addition while the statutes do allow for supplemental regulations, the same statute limits fines to \$50. Mr. Olson stated that he would bring an update to the dog ordinance to the Board at a later date.

12. Selectmen's policy on mailboxes receiving plow damage

Mr. Olson noted the need for a policy in this area since residents have the right to install mailboxes in the Town right of way. Unfortunately, the Town is facing increasing costs in this regard since many of the mailboxes installed are quite elaborate. Public Works Director Noyes came to the mic at the Chair's request and was asked to confirm that mailboxes are permitted in the right of way. Mr. Noyes agreed, in fact the post office has standards for mailbox location. Mr. Noyes made it clear that the Town will continue to repair plow damage on private property. The new policy only addressed mailboxes in the Town right of way. The policy would limit the Town's expense to \$35.

Mr. Eastman questioned the schematic provided to the Board re distance of mailboxes from paved surfaces. Mr. Noyes indicated that there was an error and that it would be corrected. Mr. Ingram asked who actually replaces the mailboxes. Mr. Noyes responded that Town employees would do the actual work. Mr. Pace asked if resident would be given the \$35.00 if they wished to install a fancier mailbox. Mr. Noyes stated that the intent is that they would be given the money but that the Town would not then be involved in installation. There being no other questions the policy will be acted upon at the Board's next meeting.

13. Action on new School Impact Fee

Chairman Binette asked Mr. Olson to address this topic. Mr. Olson reminded the Board of the presentation made a couple of meetings ago by Mr. Bruce Mayberry, consultant to the Planning Board on the establishment of impact fees. Since his presentation the Planning Board has held a public hearing on the methodology and acted at their June 12 meeting to approve the methodology study. The matter was thus in the Board's hands in that the ordinance calls for the Board to accept the methodology and associated fee. Mr. Olson noted that Mr. Eastman had indicated that since there was a fee involved that tonight's discussion be considered a first reading with action at the Board next meeting. This was agreed to.

14. Permits

The following permits were requested:

On request of Sue Benoit, to block off parking spaces beside the Bandstand from 9:30 to 11:00 on June 18th, to permit the parking of the Exeter Health Resources Mobile Medical Unit. **So moved by Mr. Eastman, second by Mr. Eastman. SO VOTED**

On request of Dean Merrill to use the main floor hall at the Town Hall from 8AM until 4PM for the annual Exeter Music Sponsors' Annual Craft Fair. **So moved by Mr. Ingram, second by Mr. Eastman. SO VOTED**

On request of Tracy McGrail, to install bunting on the Bandstand from July 1 to 30 as part of the celebration of the 4th of July and Revolutionary War Days. **So moved by Mr. Ingram, second by Mr. Pace. SO VOTED**

On request of Jim Stratton, to install scaffolding on the sidewalk adjacent to the Citizen's Bank Building on Water St. in order to make emergency roofing repairs on June 17th and 18th. **So moved by Mr. Eastman, second by Mr. Pace. SO VOTED**

15. Town Manager's items

Mr. Olson noted that the Board's next meeting would be held on June 30.

16. Selectmen's Committee reports

Mr. Pace noted that the Arts Committee was very excited about the work being done on the Town Hall; that next Tuesday the Historic District Commission will meet in the Nowak Room and that he had attended commencement services for Exeter High School on the previous Friday.

Mr. Eastman reported that the Planning Board had given conditional approval to the expansion of River Woods, that the impact fee associated with the schools had been acted upon by Planning Board and that the Board had received an update on Master Plan work. He also noted that he had visited some of the crew of the Annapolis in Portsmouth and was planning activities with the Town. He noted a golf tournament with the crew was scheduled for June 27th at the Exeter County Club.

Mr. Binette reported that there will be a meeting of the Recreation Advisory Committee on June 18th

17. Public comments

There being no public comment it was moved by Mr. Eastman, second by Mr. Pace, to adjourn. **SO VOTED 8:20 PM**

Respectfully submitted,



George Olson, Town Manager

