

1. Convene the meeting.

Chairman Binette convened the Board at 7:03PM on the above date. Also present: William Campbell, Lionel Ingram, Robert Eastman and Town Manager George Olson. Absent: Joseph Pace.

2. Minutes of Meeting of September 29, 2003.

Mr. Campbell moved to waive the reading and to accept them as submitted; second by Mr. Eastman. VOTE: 3-0.

3. Bid opening – CAD Software & format plotter.

Two bids were received with four vendors having received the bid package:

DLT Solutions, Herndon, VA	\$18,778.65
Microdesk of NE Inc., Waltham, MA	\$18,778.65

Mr. Eastman moved to have the Town Manager review the bid with the appropriate parties and to recommend a choice at the next meeting; second by Mr. Campbell. VOTE: 3-0.

4. Bid awards: Town Reports, Police surveillance equipment.

Town Reports: Mr. Olson recommended the second low bidder, Yankee Printer at \$3959.36. They were second by \$59.36 but when other factors were added, such as additional pages cost and per photo cost, they could actually end up the low bidder. Yankee Printer was the vendor last year and we had a good experience with them. ***Mr. Campbell moved to award the Town Report bid to the Yankee Printer for \$3,959.36; second by Mr. Ingram. VOTE: 3-0.***

Police equipment: Mr. Olson recommended Advanced Video and Cabling, Exeter, for \$16,993. They were the second low bid by \$8.00 but following review of the bids, the low bidder provided no product information – a requirement of the bid specs. ***Mr. Campbell moved to award the bid to Advanced Video and Cabling for \$16,993; second by Mr. Ingram. VOTE: 3-0.***

5. Second reading of updated dog ordinance.

Chairman Binette noted the third and final reading of the amended Chapter 9 (Animal Control) would be at the next meeting, October 20th. [A copy of the revised chapter is posted in the Town Office lobby].

6. Request to address the Board – Dennis Welcome, owner of the Chocolatier.

Dennis Welcome, owner of the building, noted he has two tenants in the building. He had spoken with Keith Noyes concerning the removal of the tree in the Bow Street lot and whether four parking spaces could replace it. Mr. Noyes acknowledged the idea and noted he would have to bring it to the Town Manager. Mr. Welcome stated the area is surrounded by 20 or more trees, with three in the island just three spaces away, and the downtown area is 'crying' for additional parking. Spaces would

be more beneficial to the downtown area than the tree replacement. He noted that last winter, after removal of the tree, several cars pulled up over the curb and parked due to limited parking spaces. He had also spoken with Mr. Olson concerning the spaces.

Mr. Campbell stated he had brought the issue to the Board's attention and recommended a new tree be placed. With the additional parking soon to be on Clifford Street, he wished to maintain the open space of the area. The tree breaks up the asphalt and makes the lot look less like a city parking lot. Mr. Welcome appreciated his comments but noted the lot has been without the tree for some time and two spaces away are three more trees. Unless the Town plants a large, expensive older tree, the visual affect will not be seen for many years. There are trees at the entrance to the lot, surrounding the lot and adjoining it in both the park and on private properties. One tree will not make that much of a difference, but four parking spaces will. He noted the downtown area is becoming very 'service-oriented' with as many as seven real estate offices, rather than retail. With the holiday season coming, parking is at a desperation point.

Mr. Ingram asked Mr. Olson what the parking study calls for. Mr. Olson noted long-term parking is more of a problem and this is the single largest lot.

Mr. Welcome expressed another concern on why he hadn't been invited to the Board's meeting to discuss the matter. He could probably generate many signatures and interest concerning placement of parking spaces over the new tree. He would have been present if notified.

Mr. Eastman moved to reconsider the issue and to discuss it at the next meeting (October 20th), after the Board has the chance to view the area; second by Mr. Ingram. VOTE: 3-1.

7. Captains Meadows improvements.

Sylvia von Aulock, Town Planner, provided a memo (attached) referring to the concerns to the Town and homeowners and promises of Park Avenue Development not being met. She noted the Town attorney reviewed the memo and content and agreed it was wise for the Board of Selectmen to provide the directive.

Mr. Ingram asked if the bond would provide enough money to cover expenses. Ms. von Aulock noted the costs are based on 2003 estimates and should cover. Costs may rise but the intention is to hit the items on the November, 2002 list. Has any work been completed since the developers were at the September 22nd Selectmen's meeting and promised it would be done by September 30th? No. Some work has been done – 2-3 hours here and there.

Mr. Campbell moved to provide Park Avenue Development with the proposed directive subject to the conditions of the memo noted; second by Mr. Ingram.

Mr. Binette asked of the 14 items on the 11/08/02 memo, how many are completed? Ms. von Aulock noted #1 is probably at 50-60%; #2 at 30-40%, with some grading done but no asphalt. She noted the Town expects the list to be completed and the bond relates to this and Park Avenue agreed to this.

Mr. Binette asked if the bond does not generate enough to complete the tasks, where does the Town stand? Mr. Olson noted the Town would do the primary items related to the roads and find the least expensive way to handle the other items. Action would be to take the road and not include the other

issues such as the leach fields, removing debris, silt fencing, etc.). When push comes to shove, the Town would talk about what could be done with our own forces. Discussion followed concerning the statement of "to complete all" with the intent of it to mean what the bond will cover. Mr. Olson noted it is important for the residents to know that when the Town calls the bond and we do the work, all the work may not be done.

Discussion followed concerning what parts of the memo to send. Ms. von Aulock noted the "drop dead date" of 11/15/03 is stated in item #1 and Park Avenue has promised all along it was to be 9/30/03. If items not complete, the Board will act on November 17th to accept the roads in order for them to be included on the plowing list for this winter

Kenneth Schleicher, Captain's Way, Treasurer of the Association, thanked Ms. von Aulock, Jennifer Perry and the Town for their 1½ years of working on this project. The focus of the Association is to get the sidewalks and roads completed and they will work with the Town to complete other items themselves. They support the recommendation of the attorney and to do what is needed to get the roads plowed this winter.

Mr. Campbell amended his motion to include the wording "intent to complete all work within the confines of the bond"; second by Mr. Ingram. VOTE AS AMENDED. 3-0.

8. Update on Downtown Historic Master Plan. – item postponed till 1/03/03 meeting
9. Fire impact fee.

Ms. von Aulock reminded the Board the school impact fees were agreed to several weeks ago. She reviewed the assessment study, provided by Bruce Mayberry, Planning Consultant, and his recommended fees (p. 14 attached). She noted the sub-committee had discussed the fees, along with the school fee burden, and the possibility of discounted fees but were not comfortable with recommending the discounts, feeling it is the Board's purview. She noted the discounts will give a break and flexibility in the calculations but the full figure is defensible in court and is why we hired a consultant.

Mr. Ingram suggested the Board would not adopt all of table 9 but a section of it. The Board would decide which number would be applied to each group. It was also discussed that some areas of town could be exempt or waived from the fees, such as if building in the current urban contract, there is no impact on the fire as the current station covers that area but if building on Watson Road, there would be an impact due to the second station. Is there a procedure for inflation? The consultant would be hired every 3-4 years for a review and update.

Action will be at the next meeting.

10. Appointments to Town Boards and Committee.

Mr. Ingram, Clerk, announced the following appointments:

Gordon Wilkes, regular member to Zoning Board of Adjustment to complete an unexpired term till 4-30-04;

Helen Hazen and Francesca Fay as members of the Arts Committee to complete unexpired terms till 4-30-06; Barbara Corbett, Arts Committee, till 4-30-04; Jane Bentley, Arts Committee Emeritus.

Peggy Lamb, alternate to the Council on Aging till 4-30-06.

Mr. Ingram asked of the other gentleman to be considered for the Council on Aging as an alternate. This will be reviewed and announced at the next meeting.

11. Permits:

- American Cancer Society requested permission for a 3-mile walk on Sunday, October 19th from 10-2. The Police Chief approved the route and the insurance certificate is on file. **Mr. Ingram moved to approve; second by Mr. Eastman. VOTE: 3-0.**
- Doug Eastman requested permission for the 5K Bruce Ellis Road Race on November 8th beginning at 10AM. The Police Chief approved the route and the insurance certificate is on file. **Mr. Campbell moved to approve; second by Mr. Eastman. VOTE: 3-0.**
- The Assessing/Equalization Standards Boards from the State of New Hampshire requested permission to use the Town Hall on November 20th from 6-9PM for a public forum. **Mr. Campbell moved to approve; second by Mr. Ingram. VOTE: 3-0.**

12. Town Manager's Items:

- District #2 recently received newly formatted water bills. The phone number listed is wrong – correct number is 778-0591. Apologies to all affected by the error.
- The Town's offices will be closed on Monday, October 13th in celebration of Columbus Day. Rubbish and recycling will be on schedule.
- The Town Offices will be closed from 8-9AM on Wednesday, October 8th in order for employees to attend a health presentation.
- Fall pick-up is the week of November 3-7 with items to be curbside by 7AM. Tickets are available at the Town Office and Public Works complex.
- Household Hazardous Waste collection this past Saturday saw 311 vehicles attend.
- The Christmas Parade is seeking a chairman. Contact Kay Matthews at 772-5090.

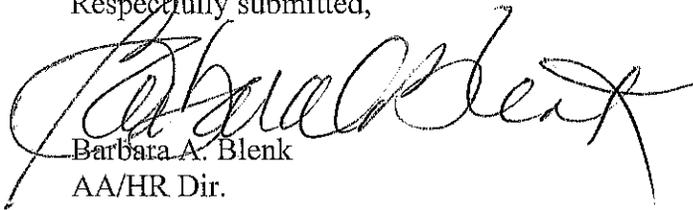
13. Selectmen's Committee reports.

- Mr. Ingram read a letter of appreciation concerning the 25th Anniversary of the Rockingham County Nutrition program, providing meals to seniors daily. Exeter held its party on September 25th.
- Mr. Eastman has a budget sub-committee meeting with DPW on Tuesday and a Planning Board meeting on Thursday.
- Mr. Campbell attended a W/S Advisory meeting last week and saw a presentation on the new water treatment plant, including why we need it and how we can get it. This will be presented to the full board and town soon. Also, Conservation Commission will meet Tuesday and begin its two meetings per month (1st and 2nd Tuesdays) schedule for awhile.
- Mr. Binette continues to meet with the Fire Station sub-committee and they plan to hit the deadline of November 17th – to present to the Board. They are reviewing floor plans now. He also has a benefits review committee meeting at 2PM on Wednesday.

14. Public Comments: None

Mr. Eastman moved to adjourn; second by Mr. Ingram. VOTE: 3-0. Time: 8:38PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Barbara A. Blenk". The signature is written in a cursive style with a large, sweeping initial "B".

Barbara A. Blenk
AA/HR Dir.

attach.