

CHAPTER 14 ASSIGNING STREET NUMBERS AND NAMES**1401 Purpose**

The following is intended to be a general procedure to be used in the assignment of street numbers and names, as authorized, in part, by Town Meeting of March, 1981

1401.1 Enforcement

Either the Building Inspector, Police Department or Fire Department shall enforce the provisions of this section. The Planning board shall inform all subdivision applicants of the provisions of this ordinance. A Certificate of Occupancy shall not be issued until the provisions of this ordinance are complied with.

1401.2 Street Names:

Names may be selected for any new street by the developer or entity responsible for construction. No street name shall duplicate an existing street name. The unbroken continuous roadway shall be assigned a single name. One roadway shall not contain two names unless a full intersection breaks the major thorough-fare. Once the continuous roadway changes names, the original name shall not be established at a subsequent intersection. All new street names shall be reviewed by the Police and Fire Departments to avoid confusion with any existing street.

1401.3 Street Numbers:

- a. Even numbers shall be assigned to the north or east sides of the street and the south and west sides shall be given odd numbers
- b. In a business district, each door shall have its own number.
- c. Diagonal Streets - such streets will be treated either north-south or east-west, depending upon its general orientation.
- d. Separate numbers should be assigned to the entrance of a duplex, while multi-unit structures should have one street address with sub-alphabetical designation for each apartment.
- e. Subordinate designation, such as half-numbers and alphabetical suffixes, shall not be used.

1401.4 Location and Size

- a. Street signs on roadways to be maintained by the Town shall conform to the standards established by the Public Works Department.

- b. Building numbers shall be at least 3" and of contrasting color to the mounting surface. If the structure is too far from the road to be read by emergency personnel, a post or similar device will be mounted at the curb line with the building number.
- c. Businesses located within a block, shopping center or other configuration where no number is apparent at the rear shall have numbers posted on or near the rear exit(s).

1410 Penalty

A violation of this Chapter shall be punished by a fine of not more than fifty (\$50) dollars following a written warning requiring compliance within 30 days.