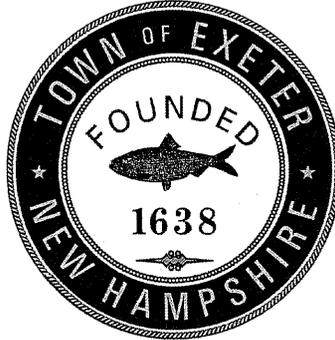


Town of Exeter



Preliminary Application
to
Connect and/or Discharge

Town of Exeter Sewer, Water, or
Storm Water Drainage System(s)

July 2014



Town of Exeter Preliminary Application to Connect and/or Discharge

Date: July 2014
Memo To: Applicants
From: Planning & Building Department
Re: Preliminary Application to Connect and/or Discharge to Town of Exeter Sewer, Water and/or Storm Drainage System(s)

Attached are the "Preliminary Application to Connect and/or Discharge to Town of Exeter Sewer, Water or Storm Water Drainage System(s)". This Application form must be completed by the applicant or his authorized agent. The "Preliminary Application to Connect" is a prerequisite for submission of the "Applications for Sewer Service, Water Service and Storm Drainage Work" for projects that are subject to "Technical Review Committee" approval or for "a change of use". All of the applicable forms referenced above must be completed and approved prior to the issuance of a building permit. This application is intended to address a number of different scenarios and therefore, all sections may not be applicable to your particular situation. Please read the application carefully and fill out, as completely as possible. If there are any questions, please feel free to contact the Planning and Building Department Offices. All forms must be submitted to the Planning and Building Department Office for review and distribution.

Please Note: Any approval(s) granted in conjunction with this application will be valid for a period of one (1) year from the date of such approvals(s).

TOWN OF EXETER- DEPARTMENT OF PUBLIC WORKS

PRELIMINARY APPLICATION TO CONNECT AND/OR DISCHARGE TO TOWN OF EXETER SEWER, WATER,
OR STORM WATER DRAINAGE SYSTEM(S)

Project Name _____

Project Location _____

Applicant/Owner Name _____

Mailing Address _____

Phone: () _____

Project Engineer _____

Mailing Address _____

Phone: () _____

Type of Discharge/Connection: Sewer _____ Water _____ Storm Water _____

Estimated sewage discharge quantity based on WS:1008.02 (B) _____ G.P.D.

New Connections (Complete Section A, and C, if applicable)

(check one) Change of Building Use Only: Yes _____ (If yes, complete Sections B and C) or No _____

Reviewed and verified by Planning & Building Department _____

Town Planner

Sewage Disposal

Discharge quantities for various uses should be based upon the "State of New Hampshire Subdivision and Industrial Sewage Disposal System Design Rules, Part WS: 1008.2 (B)" or other methodology which may be deemed acceptable by the Town of Exeter. Please note that the discharge amount for single family homes is 120 gallons per day/bedroom. The minimum fee for single family is two (2) bedrooms, unless the sewer impact fee of \$4.85 per gallon of discharge is paid for all new discharge as well as any individual discharge resulting from an expansion or change of current use.

If the proposed discharge is non-residential or is residential but exceeds 5,000 GPD, Section C must be completed. Certain water and sewer discharges must be approved by the State of New Hampshire Department of Environmental Services by way of permit and plan submittals. It is the responsibility of the applicant to ensure submittals are made to the state through the town as necessary. Final town approval cannot be made without the state's approval if required.

APPROVAL VALID FOR PERIOD OF ONE (1) YEAR FROM DATE OF APPROVAL

SECTION A: PROPOSED NEW CONNECTIONS OR REPLACEMENT OF EXISTING LINES

SEWER

SPECIFICATIONS:

DESCRIPTION OF WORK: _____

TITLE OF PLAN: _____

TOTAL GPD (*) : _____

(*) FOR ANY NON-RESIDENTIAL DISCHARGE OR RESIDENTIAL DISCHARGE EXCEEDING 5,000 GPD, OR FOR A CHANGE OF USE, COMPLETE **SECTION C.**

Approved: _____ Date: _____

W/S Superintendent

WATER

SPECIFICATIONS:

DESCRIPTION OF WORK: _____

TITLE OF PLAN: _____

TOTAL ESTIMATED GPD (*) :

Approved: _____ Date: _____

W/S Superintendent

STORM WATER

SPECIFICATIONS:

DESCRIPTION OF WORK _____

FLOW RATE - CFS: _____

(25 YEAR STORM)

TITLE OF PLAN: _____

Approved: _____ Date: _____

Highway Superintendent

SECTION B: CHANGE OF USE

In order to determine whether or not a sewer impact fee will be required for a change or expansion in building use, the following information must be provided.

CURRENT/PRIOR USE (S): _____

BUILDING SQUARE FOOTAGE _____ GALLONS PER DAY _____ (*)

(*) SHOW CALCULATIONS BASED ON STATE OF N.H. DESIGN RULES, PART OF WS:1008.02 (B)

PROPOSED USE: _____

BUILDING SQUARE _____ GALLONS PER DAY _____

(*) SHOW CALCULATIONS BASED ON STATE OF N.H. DESIGN RULES, PART WS:1008.02 (B)

(TOWN OF EXETER ASSESSES GALLONS/DISCHARGE UNIT PER DAY X 80% ADJUSTMENT FACTOR)

NET INCREASE/DECREASE _____ GALLONS PER DAY (GPD)

If there is a decrease, no sewer impact fee will be charged. If there is an increase, a sewer impact fee will be charged using the following formula:

Increase in GPD _____ x \$4.85 = _____ (SEWER IMPACT FEE)

Increase in GPD _____ x \$2.00 = _____ (WATER IMPACT FEE)

Approved by Town of Exeter: _____

(Town Planner)

(Date)

(W/S Superintendent)

(Date)

APPROVAL VALID FOR PERIOD OF ONE (1) YEAR FROM DATE OF APPROVAL

PART IV - CLASSIFICATION DETERMINATION *

(TO BE COMPLETED BY TOWN)

CLASS 1 - SIGNIFICANT OR CATEGORICAL INDUSTRIAL USER _____

CLASS 2 - MINOR INDUSTRIAL OR COMMERCIAL USER _____

CLASS 3 - INSIGNIFICANT INDUSTRIAL OR COMMERCIAL USER _____

CLASS 4 - NON-SYSTEM USER, OR DISCONTINUED SERVICE _____

DETERMINED BY _____ TITLE _____ DATE _____

*SEE ATTACHED SHEET FOR BASIS OF DETERMINATION

APPROVED _____

W/S SUPERINTENDENT

PART V - CERTIFICATION

I HAVE PERSONALLY EXAMINED AND AM FAMILIAR WITH THE INFORMATION SUBMITTED IN THIS SECTION FOR THE ABOVE NAME USE. THE INFORMATION PROVIDED IS TRUE, ACCURATE AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FROM FEDERAL, STATE AND/OR TOWN REGULATORY AGENCIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND/OR IMPRISONMENT.

I ACKNOWLEDGE AND AGREE TO PAY ALL CHARGES INCURRED FOR MONITORING, TESTING AND SUBSEQUENT ANALYSIS PERFORMED ON THE TOWN OF EXETER'S SEWER, WATER AND/OR STORMWATER DRAINAGE SYSTEM(S), IN THE COURSE OF DETERMINING THE TOWN'S ABILITY TO SERVE THE PROJECT. FURTHER, I ACKNOWLEDGE AND AGREE THAT FAILURE TO ACCURATELY DECLARE SAID FLOW REQUIREMENTS SHALL BE SUFFICIENT CAUSE TO DENY ACCESS TO THE TOWN OF EXETER'S SEWER, WATER AND/OR STORMWATER DRAINAGE SYSTEM(S).

SIGNATURE OF APPLICANT _____ DATE _____

NAME OF PROPERTY OWNER _____

APPROVAL VALID FOR PERIOD OF ONE (1) YEAR FROM DATE OF APPROVAL

USER CLASSIFICATION SYSTEM FOR INDUSTRIAL DISCHARGE

CLASS 1: SIGNIFICANT INDUSTRIAL USER - Any industry and/or commercial establishment that:

- Is subject to National Pre-treatment standards as outlined in 40 CFR (Code of Federal Regulations) 403.5 (a) (b).
- Discharges a non-domestic waste stream of 5,000 GPD, or more.
- Contributes a non-domestic waste stream totaling 5% or more of the average dry weather hydraulic or organic (BOD<TSS< etc.) capacity of the Town of Exeter Sewer Treatment Facility.
- has the reasonable potential, in the opinion of the POT Supervisor, to adversely affect the treatment plant, its workers, or the collection system by reason of: Inhibition, pass- through pollutants, or sludge contamination.

CLASS 2: MINOR INDUSTRIAL USERS - Small industries and commercial establishments (e.g. restaurants, auto repair shops, cleaners, etc.) whose individual discharges do not significantly impact the Town of Exeter Sewer Treatment Facility or systems, degrade receiving water quality, or contaminate the sludge. Industries that have the potential to discharge a non-domestic or process waste stream, but at the present time discharge only sanitary waste, may also be included in this class. However, this class shall not include any categorical industries. Industries and commercial establishments in this classification will require a permit and be subject to all inspection, compliance monitoring, enforcement, and reporting requirements of the pre-treatment program.

CLASS 3: INSIGNIFICANT INDUSTRIAL USERS - These users which will be eliminated from participation in Exeter's Pre-treatment Program. These include industries and/or commercial establishments that discharge only domestic waste (toilets and sinks only) into the municipal sewer system or do not have any reasonable chance of discharging a non-domestic waste stream to the POTW. Class 3 users will be required to notify the Exeter Sewer Division of any change in discharge quantity or character.

CLASS 4: NON-SYSTEM USER- Any industry, business or commercial establishment identified in the Master List of Industrial Users that is not connected to the Exeter Sewer system or which has ceased to discharge to the system.

Industries and/or commercial establishments classified as Class 1 or Class 2 users will be regulated individually and have specific effluent limitations (including conventional pollutants, where necessary) in the discharge permit. All Class 1 and Class 2 users will require a State Discharge Permit, and be subject to all inspection, compliance monitoring, and enforcement and reporting requirements of the pre-treatment program.