

Meeting of Town of Exeter Arts & Culture Advisory Commission

Date: 5/28/24 Time: 6:30pm

This meeting takes place in the Wheelwright Room.

Present: Florence Ruffner, Scott Ruffner, Marissa Vitolo, Dave Tovey

Absent: Niko Papakonstantis, Bruce Jones, Dawn Amey, Mary Paige-Provost

Call to order:

1. Review/Approval of the previous meeting's minutes:
 - a. unanimous approval
2. Membership change
 - a. find out Todd's term limit (4/2025)
 - b. motion to change Bruce Jones from an alternate to a regular voting member
 - c. wait until next meeting 6/27/24
3. Updates on goals and recommendations
 - a. Town Hall Signage
 - i. Mary P.P. will bring info to June mtg
 - ii. Florence will call Sanford, ME to find out about their sign
 - iii. Scott recommends giving options and then have the town vote
 - iv. Marissa will reach out to SAU14 to find out their sign
 - b. Town Website (Town Hall Application)
 - i. Bob Glowacky, Scott R., Marissa V., Dave T. met on 4/16
 - ii. Create a packet
 1. rules and regs - create a list to submit to select-board/parks and rec
 - a. subcommittee
 2. calendar on Town Hall Use Facility page
 - a. "if you would like to be included on the community calendar..."
 - i. application for gallery to have space for renters to describe their hours/their show info which will then be put on the calendar blurb
 - ii. include the group's website
 3. Parks and Facilities Page - image of Town Hall and a link to the events
 4. QR code on the door that takes visitors to the calendar for the Town Hall
 - c. Town Hall Stakeholder's Update:
 - i. Tony C. and Dave T. in attendance
 - ii. blueprints: elevator to all floors stage and mezzanine - access to outside bathrooms from indoors (increase accessibility); outside fire escape could go away due to increased egress; restroom and dressing room at the back of the stage; storage added on first floor opposite the stage; updated mezzanine to make stairs code compliant and additional area for sound/AV room (floor added to close the area below); gallery: double bathroom; backroom enlarged because stairwell is changed
 1. Does not include light, AV system, etc...
 - iii. all-in construction is just under \$3.3 million
 - iv. Fundraising: Grant-coordinator? Capital Reserve Amount? Anchor Donors?
 1. Tony will reach out to Russ to gain info
 2. Signage in the building that reflects who has donated
 - v. Can the current packet get online or have Bob shoot a blurb and post it?
4. New: Planet Playground Subcommittee
 - a. art fence that separates the area from nursing home - possible contest (maybe annual)
5. Next Mtg: 6/25/24
6. Adjourn: 7:18p