

**Exeter Board of Selectmen Meeting
Monday, March 26th, 2012, 6:30 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Non Public Session – Employee Compensation
3. Board Interview: Conservation Commission
4. Public Comment
5. Minutes & Proclamations
 - a. Regular Meeting: March 12th, 2012
 - b. Regular Meeting: March 19th, 2012
6. Appointments
7. Discussion/Action Items
 - a. New Business
 - i. Request for Sign in ROW: Access Sports Medicine
 - ii. Solid Waste Contract Extension Proposal
 - iii. Paving Contract Extension Proposal
 - iv. Adopt BOS Committee Assignments
 - b. Old Business-
 - i. Establish 2012 Goals Session
 - ii. Jady Hill Phase II I and I Program
8. Regular Business
 - a. Bld Openings
 - b. A/P and Payroll Manifests
 - c. Budget Updates
 - d. Tax Abatements & Exemptions
 - e. Water/Sewer Abatements
 - f. Permits
 - g. Town Manager's Report
 - h. Legislative Update
 - i. Selectmen's Committee Reports
 - j. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Matt Quandt, Chairman
Board of Selectmen

Posted: 3/23/12 Town Offices, Library, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

Conservation Commission
Sheri Riffle <sriffle@town.exeter.nh.us>

 Conservation Commission

Jay Gregoire <jay.gregoire@gmail.com>
To: Sheri Riffle <sriffle@town.exeter.nh.us>

Thu, Mar 22, 2012 at 9:58 AM

Hi Sherri,

I would be happy to meet with the Town Manager and the Board of Selectmen next Monday at 6:50 p.m.
Thanks.
Sincerely,

Jason

[Quoted text hidden]



RECEIVED
MAR 19 2012
TOWN OF EXETER

Town of Exeter Boards, Commissions & Committees Appointment Application

Committee Selection:

1st Choice: Conservation Commission 2nd Choice: _____

Name: Jason D. Gregoire

Address: 13 Rinny Lane, Exeter, NH 03833

Email: jay.gregoire@gmail.com

Phone: (603) 494-2162 Cell: (603) 494-2162

Please describe your interest in serving on this committee.

I am an environmentally conscious resident who would like to take an active role in preserving Exeter's natural landscape, wetlands, town forest, and trail network. As an avid outdoorsman, I want to ensure that Exeter's natural resources are protected for the use and enjoyment of future generations. I also would like to give back to the community by ensuring smart and informed environmental decisionmaking.

Please provide any background information that would be of interest to the Board when considering your application, including previous committee service or other relevant experience. (resume can be attached)

I currently practice law at Sheehan Pinney Bass and Green in Manchester. My legal training will allow me to better understand the various statutes and administrative regulations that govern wetland permitting and zoning decisions. I also believe my skillset will be an asset to the Commission when evaluating complex legal concepts and regulatory issues.

Are you aware of any conflicts that could arise affecting your service on this committee?

Although it is conceivable that a conflict of interest could arise due to my law practice, this is unlikely given the nature of my practice and the duties of the Commission.

Are you aware of the meeting schedule and able to commit to attending regularly? YES NO

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

Signature: Jason D. Gregoire Date: 3/15/12

Please submit to: Town Manager, Town of Exeter 10 Front Street Exeter, NH 03833

DRAFT MINUTES
BOARD OF SELECTMEN MEETING MINUTES MARCH 12, 2012

1. Call Meeting to Order

Vice Chairman Matt Quandt convened The Board at 6:50 p.m. in The Wheelwright Room of the Town Office Building. Other members of The Board present were Selectwoman Julie Gilman, Selectman Don Clement and Town Manager, Russ Dean. Absent Selectman Frank Ferraro.

The Board interviewed Allison Eberhardt for a position on the Conservation Commission then convened upstairs in the Nowak Room.

2. Public Comment - None

3. Minutes and Proclamations

a. Exeter High School Alpine Ski Team Recognition

Town Manager Russ Dean, recognizes the Exeter High School Blue Hawks Girls Alpine Ski Team. Mr. Dean recognizes the alpine ski team for success in their Division I State Championship. He presents them with an achievement plaque.

b. Regular Meeting: February 27th, 2012

Mr. Clement moves to accept the minutes from February 27 as submitted. Ms. Gilman Seconds. Vote: Unanimous

c. Non Public Session: March 5, 2012

Ms. Gilman moves to accept the Non Public Session minutes from March 5 as submitted. Mr. Clement Seconds.

Renee O'Barton comes forward expressing her concern regarding the time The Board convened in Non Public Session. It is conflicting.

Ms. Gilman moves to amend her motion to reflect a change in the time The Board convened in Non Public Session to 8:00 p.m. Mr. Clement amends his Second. Vote: Unanimous

4. Appointments - None

5. Department Reports – Nothing to report

6. Discussion / Action Items

a. New Business

i. Bid Award: Norris Brook Culverts

Jennifer Perry, Director of DPW presents a recommendation regarding the bids received for the Norris Brook Culverts. The DPW recommends the bid be awarded to the low bidder, Brown Industrial Group of Berwick, ME. She advises the Board that funding for this project was authorized by a special Town Meeting on July 12, 2011. Mr. Clement reminds The Board that these improvements will significantly reduce the amount of flooding on Water Street.

Mr. Clement moves to accept the bid for the construction and award it to Brown Industrial. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves that the Board request \$72,000 from the culvert capital reserve fund to be utilized to partially fund the project. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement advises that the capital reserve funds will all The Town of Exeter to purchase the bond at far less than anticipated. Ms. Perry advises The Board that there is an eight (8) week lead-time on the culverts.

ii. Bid Award: WTP Filter #3

Jennifer Perry, Director of DPW presents a recommendation regarding the bids received for the Water Treatment Plant Filter #3. She advises The Board that the carbon that was added to the filter was significantly costly and it does blind quickly. Ms. Perry recommends the carbon be replaced with sand and anthracite. The DPW recommends the bid to the lowest bidder, Waterline Services of Seabrook, NH.

Mr. Clement moves to accept the bid for the Water Treatment Plant filter #3 and award it to Waterline Services. Ms. Gilman Seconds. Vote: Unanimous

iii. HHW Day Collection Application

Mr. Dean presents the annual hazardous waste disposal day for the residents of the Town of Exeter. He asks The Board to vote to accept a certificate of authority to accept the grand funds and authorize the Town Manager to execute the agreement between The Town and Waste Management. Mr. Clement agrees this program is excellent for helping to eliminate hazardous waste.

Mr. Clement moves to approve the Certificate of Authority to move ahead with this household hazardous waste collection application. Ms. Gilman Seconds. Vote: Unanimous

Renee O'Barton, Exeter Resident comes forward to inquire about the date on a letter in the packet. She is concerned that the date on the letter is 2011. Mr. Dean advises the Board that the letter in the packet is a sample for the Board from last year.

b. Old Business

i. Pawnbroker Ordinance: 2nd Reading

Police Chief Kane presents his proposed changes to the town ordinance relating to Pawnbrokers and Secondhand dealers in the Town of Exeter. Chief Kane feels as though due diligence has been done and this proactive approach will require all businesses to perform and conduct business in a legitimate fashion. This new ordinance would work for second hand stores as well. In his opinion it will immediately relate to new businesses coming to the Town of Exeter. He summarizes the ordinance as a means of checks and balances on what is being sold. Chief Kane expresses his concern that towns without ordinances are likely to have other crimes committed while they are in that town trying to sell stolen goods. This ordinance will allow the Police Department to track goods, not day to day business. While there are no pawnshops in Exeter now, there is nothing to prevent them from opening in Exeter. He feels this ordinance will help to avoid potential problems in the future. There are no issues with the way the second hand stores are currently conducting business. The main objective is to prevent stolen goods from being transferred in the Town of Exeter. In his opinion, this ordinance will help shop owners. Chief Kane reminds the Board that it is the duty of the Police to investigate crimes and return stolen property to its rightful owner. He feels this ordinance would give the Police Department another tool to succeed in their efforts to restore property to its rightful owner. Chief Kane recognizes that there are some parts of the ordinance that may need adjusting such as the portion regarding yard sales or flea markets as these types of sales are not regulated by the Town. He reminds The Board that the Police do not intend to charge the storeowners with possession of stolen property. If a shop owner unwittingly receives or purchases stolen property, the Police are committed to going to the hearings and seeking restitution for the shop owners. Sergeant Tilton presents a PowerPoint presentation to The Board. It summarizes the main focus of the ordinance and points out the various reasons the Police Department believes that it will be beneficial to the Town of Exeter. Vice Chairman Quandt calls for public comment.

Joseph Camrada, storeowner in Exeter comes forward. He owns a used furniture store and his wife owns a consignment shop in Seabrook. Mr. Camrada applauds the efforts of the Police and what this ordinance stands for. Mr. Camrada is concerned that there seems to be a lot of paperwork involved in adopting this ordinance and he wonders who will keep all of these proposed records. Secondhand storeowners will be asked to record every single item that is purchased. He feels this will create a sea of information. He is

concerned at the time this will consume many man-hours and possibly even require a new position. Mr. Camrada feels this ordinance is expensive and unnecessary. Mr. Camrada feels that the justice system is such that if a storeowner is dealing in stolen goods, eventually they will be caught. Mr. Camrada notes that pawnshops are not the types of shops that currently exist in the Town of Exeter. The shop owners are not encouraging criminal activity by the goods that they sell to the best of his knowledge. He feels this type of required paperwork may turn much of his client base away. He also points out that none of the current shops have been cited for dealing in stolen goods. Ms. Gilman points out that this may require more definition in the operating procedure. Chief Kane advises the Board that books and furniture do not apply to this ordinance. Chief Kane agrees that keeping Exeter safe is the main concern. Ms. Gilman asks Chief Kane if there are any current procedures for how the database will be worked. Chief Kane advises that it only takes a few seconds to add to the current database and agrees that it is an extra step for the shop owners. Ms. Gilman inquires if the definition should be changed or added for consignment shops. Chief Kane defines consignment shops as shops that do not purchase anything. Consignment is for taking in goods and selling them on behalf of a third party, the same as thrift stores. Vice Chairman Quandt inquires if the ordinance will require background checks for storeowners and employees. Chief Kane indicates it does apply to both owners and employees. If new storeowners coming into Exeter have criminal convictions it could prevent them from opening a business here. The record of criminal activity would be limited to felony level offenses and stolen goods charges or convictions.

Gerry Hamel, independent contractor, Exeter comes forward to offer his opinion. He admits he would like to see this ordinance enforced but feels it should be written specifically for pawnshops. He advises The Board that as an independent contractor he does not background check every single one of his employees. He feels the idea of categorizing all stolen goods by picture could lead to more crime in that anyone could walk into the Police Department and pick out a random picture from the book of transaction slips. Rewriting the ordinance to exclude second hand dealers and focus primarily on pawnshops could help ease the secondhand community.

Mr. Camrada returns looking for clarification on what the Police Department wants to know exactly. Chief Kane advises that under this statute the Police would want to know where the goods were bought, who sold it to you. The transaction records can then be entered to the database and focus on them will only come if a property has been reported stolen by a Police Department. Mr. Camrada feels that as older people working on retirement, this seems like a lot to take on. Mr. Camrada summarizes a typical transaction in his store including a transaction receipt that is issued at the end. He is concerned the financial burden of transaction history such as this may eliminate him from the business owner pool.

Mrs. Camrada comes forward to ask if the ordinance is limited to goods purchased by storeowners from private parties, or are goods purchased from other storeowners included as well. Chief Kane responds that the Police are only interested in people who come into local secondhand shops and want cash for goods. Mrs. Camrada feels it would be easier on the storeowners for the Police Department to issue a list of stolen goods to them and allow the storeowners to cross-reference that list when goods are presented for purchase. Chief Kane agrees this is a good idea, but it would not be considered by the Police Department as a replacement to the proposed ordinance.

Shirley Pitts, secondhand storeowner expresses her concern that the article the way it is currently written does not exclude consignment shops. She feels the way it's written is overwhelming and she requests some clarification in the language.

Chris McMahon, Architectural Salvage comes forward to express his opinion. As a dealer of household items mostly purchased by the truckload he wonders if he is exempt. He purchases various items from various wrecking companies. He fears that his already heavy work schedule will be compounded by this ordinance. Chief Kane advises him his business would be exempt due to its nature and how the items are purchased.

Mike Schidlovsky, Exeter Area Chamber of Commerce comes forward to express his concern for retailers. He feels that holding inventory is costly. He applauds the Chief for what he is trying to achieve. He feels as though there are very few existing problems currently. He suggests it could be easier to maintain a database

of known stolen goods that the Police could forward to retailers. Those retailers could quickly compare and manage the transaction recording based on the exception. He feels this ordinance will in essence punish every retailer in a global way for a very small number of events that might be happening.

Janet Rooney, business owner comes forward to express her opinion. She feels that the paperwork alone would put more burden on already strained small businesses. In this exceptionally difficult time there is just no way to comply.

Joe Camrada returns to seek more clarification. If retailers are not making purchases from the streets and they're paying for the goods by check, will that exempt them? Chief Kane summarizes a scenario. If a person comes in and sells you a painting, it will get zero attention from the Police except the form. A true criminal will want to walk in, get cash and leave. If you're paying for goods by check, a criminal will more than likely find somewhere else to get the cash. He reminds the public that the Police are not looking at the transactions aside from the submission of the form.

Priscilla Eddy, resident comes forward expressing some concern regarding the short video at the end of the PowerPoint presentation from the Police Department. She does not feel it's accurate to compare the Town of Exeter to Chattanooga. She feels this type of presentation is more fear mongering than proactive.

Linda Hartson comes forward as a business owner dealing in antiques and collectibles. She and her husband buy and sell antiques and collectibles in traveling road shows. She feels the Police providing the secondhand dealers with a list would be significantly more helpful than them asking the dealers to itemize their inventory. She indicates she is a licensed antique dealer and can have a 6,000 plus inventory. Vice Chairman Quandt inquires what regulations she must comply with when dealing in other states. Ms. Hartson indicates she is required to purchase the space and pay a sales tax. She must register and be licensed, and pay sales tax.

Hal Macomber, Exeter resident and traveling antiques and collectibles dealer also comes forward to express his opinion. He feels this is a typical State law that is trying to be a one item solves all answer. He feels the proposed ordinance needs to be split up with two separate ordinances; one for secondhand dealers and one specifically relating to Pawnshops. He is concerned that the current verbiage in the proposed ordinance mandates his inventory must be sold in the Town of Exeter. Vice Chairman Quandt reminds the Board and the public that this is the first part of the process to induct a new ordinance, it is not the end of the process.

ii. Tattoo Ordinance: 2nd Reading

There is no public comment in regard to the second reading of the Tattoo ordinance.

7. Regular Business

- a. Bid Openings - None
- b. A/P Payroll Manifests

Mr. Clement moves to approve a payroll warrant for checks dated 3/7/2012 in the amount of \$168,063.98. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an accounts payable warrant for checks dated 3/9/2012 in the amount of \$20,887.37. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an accounts payable warrant for checks dated 3/9/2012 in the amount of \$254,868.15. Ms. Gilman Seconds. Vote: Unanimous

c. Budget Updates

There are no budget updates to report. Mr. Dean wishes to remind the public that the budget articles are up for adoption tomorrow, 3/13/2012. He wishes to remind the public to come out and vote.

d. Tax Abatements & Exemptions

Mr. Clement moves to approve an elderly exemption for map 87, lot 14/18A in the amount of \$152,251. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an elderly exemption for map 104, lot 79/118 in the amount of \$152,251.00. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 76 lot 5 in the amount of \$887.33. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 96 lot 16 in the amount of \$856.99. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 55 lot 53 in the amount of \$379.20. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 55 lot 52 in the amount of \$361.50. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 84 lot 12 in the amount of \$1,178.05. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 114 lot 3 in the amount of \$1,356.04. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 87 lot 19 in the amount of \$2,060.32. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 104 lot 76 in the amount of \$2,179.14. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to approve an abatement for map 72 lot 102 in the amount of \$568.80. Ms. Gilman Seconds. Vote: Unanimous

Mr. Clement moves to deny an abatement for map 86 lot 4.2. Ms. Gilman Seconds. Vote: Unanimous

e. Water and Sewer Abatements - None

f. Permits

The Girl Scouts of Green and White Mountains applied to use the Town Hall on May 25th from 6:00 to 9:30 p.m., for a Rope Runners Derby.

Ms. Gilman moves to approve the application of the Girl Scouts of the Green and White Mountains. Mr. Clement Seconds. Vote: Unanimous.

Peter Datillo submitted his annual permit to vend food and beverages from March 1, 2012 through December 31, 2012. Currently he wishes to vend his hotdogs at Stewart Park and will move to Swasey Park when it reopens.

Mr. Clement moves to approve the vendors permit. Ms. Gilman Seconds. Vote: Unanimous

g. Legislative Updates – None

h. Town Managers Report

Mr. Dean wishes to extend his gratitude to everyone involved in helping to prepare for the elections. There is a lot of work that goes on behind the scenes of an election and he wishes to extend his personal thanks to

anyone who has helped with this event. Mr. Dean urges the community to come out and vote. Mr. Dean also wishes to recognize Youth Art Month. The drop off is Wednesday from 2-6:00 p.m. The opening is scheduled for March 17th and will continue for the following two weekends. There will be music and refreshments available.

i. Selectman's Committee Reports

Ms. Gilman reports having attended a Heritage Commission seminar. She is also looking forward to and upcoming Historic District Commission Meeting and an EDC Meeting.

Mr. Clement has nothing to report.

Vice Chairman Quandt has nothing to report.

j. Correspondence

A letter from the New Hampshire Division of Historical Resources regarding the Winter Street Cemetery. The Cemetery is eligible for listing in the New Hampshire State Register of Historic Places.

A notice from Xfinity regarding new price adjustment information.

A letter from The Sexual Assault Support Services thanking the Town of Exeter for their generous donation.

A notice from Mimi Becker indicating the Public Meeting scheduled for April 18th needs to be postponed.

A notice from the New Hampshire DOT indicating the project for Expansion of Exeter Railroad Station Parking has officially closed. Mr. Dean reminds The Board that the letter is a formality. Without it, the Town can not move forward with the grant.

A legal notice from the Town of Newmarket informing the Town of Exeter, as a legal property abutter that Verizon Wireless has proposed a change to their current cellular towers.

A legal notice from the Town of Hampton informing the Town of Exeter, as a legal property abutter that several improvements, changes or modifications will be subject to public hearing

8. Review Board Calendar

The Board will meet on Monday, March 19th, at 7:00 P.m. with new members. An election for Chairman and Vice Chairman will be held that evening.

9. Non Public Session - None

10. Adjournment

Ms. Gilman moves to adjourn. Mr. Clement Seconds. Vote: Unanimous

The Board stood adjourned at 8:52pm.

Respectfully Submitted,
Jennifer Pond
Recording Secretary.

BOARD OF SELECTMEN

**DRAFT MINUTES
DRAFT MINUTES**

MARCH 19, 2012

1. Call Meeting to Order

Vice Chairman Matt Quandt convened The Board at 7:00 p.m. in The Nowak Room of the Town Office Building. Other members of The Board present were Selectman Frank Ferraro, Selectwoman Julie Gilman, Selectman Don Clement and Town Manager, Russ Dean.

2. Swearing in of Town Officials

The new Town Clerk, Andie Kohler, swore in the other elected officials to new offices in the Town of Exeter. The following officials were sworn in:

Nancy Batchelder, Trustee of the Trust Fund, Ruthanne Rogers, Trustee of Swasey Parkway, Daniel Chartrand, Board of Selectman, Harry B. Thayer III, Trustee of Robinson Fund, Deborah Kane, Trustee of the Exeter Library, Gwen Kenney, Trustee of the Exeter Library, and Don Woodward, Exeter Budget Recommendations Committee.

3. Board of Selectman Reorganization

Mr. Clement nominates Selectman Matt Quandt to the position of Chairman of The Board. Ms. Gilman Seconds. Vote: Unanimous.

Ms. Gilman nominates Selectman Don Clement to the position of Vice Chairman of The Board. Mr. Chartrand Seconds. Vote: Unanimous.

Mr. Ferraro nominates Selectman Daniel Chartrand to the position of Clerk of The Board. Mr. Clement Seconds. Vote: Unanimous

4. Public Comment

Andrew Stollar, of Court Street comes forward to express his gratitude for a review of his abatement request on March 12. Mr. Stollar also wishes to express his gratitude specifically to the employees of the Town of Exeter and the Board of Selectman and the Exeter Police Department, Fire Department and EMT for their services.

Liz Faria, of Brentwood, an elected official to the Exeter School Board comes forward to express her concern regarding the Pine Road lawsuit. She appeals to the Board to not reinstate the posting of the Pine Road at the end of the road. Ms. Faria expresses her concern for the safety of the local students along with others. She asks the Board to reconsider the reposting of the road on the Exeter end of Pine Road. She suggests deeding that piece of the road to Brentwood.

5. Minutes & Proclamations

a. Regular Meeting: March 5, 2012

Ms. Gilman moves to approve the March 5, 2012 minutes as presented. Mr. Clement Seconds. Vote: Unanimous. Mr. Chartrand Abstains.

b. Regular Meeting: March 12, 2012

The March 12, 2012 minutes are not available at this time.

6. Appointments – Conservation Commission

Mr. Clement moves to appoint Allison Eberhart to the Conservation Commission with a term to expire on April 30, 2013. Ms. Gilman Seconds. Vote: Unanimous. Mr. Ferraro Abstains.

7. Department Reports - None

8. Discussion / Action Items

a. New Business

i. Review Warrant Results of 2012

Mr. Dean summarizes the results of the elections held last week. He indicates most of the warrant articles presented have passed. Mr. Dean wishes to express his gratitude for all of the efforts of the elected officials, employees and volunteers in the Town of Exeter for their efforts to get the projects approved. Ms. Gilman advises the Board that the Front Street historical warrant that passed is eligible for grant funding now that it has been passed. Mr. Clement wishes to express his gratitude to the voters of the Town for having the confidence in the various departments to move forward with the proposed projects. Mr. Chartrand wishes to express his gratitude to Mr. Eastman for backing various articles and for caring for the Town. He wishes to thank the Board of Selectmen and the other Town employees. He wishes to thank the voters for embracing the future.

ii. Sign 2012 MS2 Report of Appropriations

Mr. Dean summarizes the annual certificate of appropriations. By virtue of voting to sign, it will go to the DRA and this will make the voting results of the Town official and on record. Mr. Ferraro expresses concern regarding the total amount of the general fund operating budget. Mr. Dean advises the Board that this total is a combined total and briefly explains how the total was determined by going over each page of the MS2 and identifying where various special articles were included in the amounts shown.

Mr. Clement moves to approve and sign the MS2 as presented. Ms. Gilman seconds. Vote: Unanimous

iii. Review BOS Committee Assignments

Chairman Quandt offers the Board a week to review the various committees available for an opportunity to volunteer for the committees that they are interested in. Mr. Clement agrees that this is a good idea. He also expresses his desire to discontinue the process of having an alternate Selectman's Representative for committees. Mr. Clement feels that having more than one Selectman Representative appointed to a Committee can sometimes prove difficult in the effort of moving forward with their goals. He resolves that the need for another Selectman to sit in does occasionally arise and recommends that this can be handled easily by simply asking another Selectman to attend at their discretion. Mr. Clement also expresses his opinion that the Board should discontinue the direct involvement of the Selectman in the Capital Improvements Committee. He feels it's appropriate to give those involved a list of the Board's goals and allow the departments involved in the capital improvement plan to formulate a proactive approach. Mr. Ferraro feels that discontinuing direct involvement of the Selectmen in the Capital Improvements Committee is a wise idea. The committee wasn't active last year so it doesn't make sense to keep it. He does not agree with Mr. Clement's opinion regarding the alternate Selectman appointments. Mr. Ferraro expresses his concern that eliminating an alternate will not necessarily stop the situation of having more than one Selectman at a single meeting. He believes having an alternate that regularly attends meetings will make it easier when the appointed Selectman cannot be present. The alternate appointee will have some idea of what to expect. Mr. Ferraro points out that the Zoning Ordinance Review Committee (ZORC) is not listed on the Committee selection list. Mr. Clement believes ZORC to be a Sub-Committee of the Planning Board. Mr. Chartrand reminds the Board that there has been talk in the Budget Recommendations Committee regarding reforming the way the voters vote on not for profits. Mr. Ferraro advises the Board that the Budget Recommendations Committee and Board of Selectmen have an upcoming meeting regarding this matter in April.

iv. Plan 2012 Goals

Mr. Dean summarizes the timeline of goals from 2011 as a basis to begin determining the goals for 2012. He has asked all of the departments to reevaluate the goals they used last year. He feels reviewing, editing and revising past goals that are still in the making can be helpful to determining the needs of a department in this fiscal year. He suggests that for 2012, the Board of Selectmen goals be reviewed simultaneously with the various department goals so they can be adjusted as needed to remain aligned. He recognizes that many of the projects that are currently active or are scheduled to become active in 2012 can make the goal list seem more aggressive as the Town has a very full plate at this time. Mr. Dean suggests that an opportunity to meet and redevelop the goals of 2012 is a good idea. Chairman Quandt feels that the process used in 2011, which is what Mr. Dean is suggesting, worked out well and he prefers to keep the process the same for this fiscal year. Mr. Clement agrees that the process was productive. He recalls that the meeting was open to the public last year in April and was held at the Chamber of Commerce. He feels that the off site meeting worked to everyone's benefit. Ms. Gilman expresses her desire to also simultaneously review the Master Plan of the Town of Exeter. She suggests that the other members of the Board of Selectman familiarize themselves with the Master Plan, as it could be helpful to revising the goals of the current year. Mr. Clement agrees that reviewing the Master Plan can be helpful. Mr. Ferraro notes that the Departments and Town Staff

did a good job revising their goals in 2011. He suggests that for this fiscal year, the Department plans include more measurable goals. He feels that with measurable goals the various departments can develop a type of planning guide. Mr. Clement inquires if there is a date for the meeting in mind yet. Chairman Quandt suggests Saturday, April 21, 2012. There is a short discussion about the availability of the Board members and various possible locations to hold the meeting. Chairman Quandt and Mr. Dean agree to meet to brainstorm a list of dates and sites to suggest for the Board.

Andrew Stollar, of Court Street returns to the microphone to express his concern regarding the sound in the Nowak Room. He requests that the members of the Board speak more loudly, as he is having trouble hearing them.

b. Old Business

i. Tattoo Ordinance Third Reading

Chairman Quandt presents the Tattoo Ordinance for a third reading. He offers a moment for comments from The Board or the Public.

Mr. Clement moves to amend Chapter 12 of the Public Health Ordinances to add Chapter 12-06 – Health Ordinance for Tattoo and Body Modification. Ms. Gilman Seconds. Vote: Unanimous. Mr. Chartrand Abstains.

Mr. Ferraro presents Old Business that is not on the agenda. He inquires with Mr. Dean for the financial review requests he made several weeks ago. Mr. Ferraro requested a fund balance for Water Fund, Sewer Fund and the General Fund. At the time of his initial request, Mr. Dean was able to provide rough estimates for each fund. Mr. Ferraro expresses his frustration that he had made the initial request and had followed up several times since then. He believes it has been six weeks since the initial request and is concerned that the request has gone unanswered. He feels this type of data is critical to the Selectman's performance of their duties. Mr. Ferraro feels that the amount of time that has passed since the initial request is unacceptable. He reminds The Board and the public that these figures are available in the Finance Department to citizens upon demand. He feels these figures should also be made available to The Board members upon demand. Mr. Dean asks Mr. Ferraro to clarify what figures he is specifically looking for so he can work to retain them for him. Ms. Gilman expresses her concern that this matter seems to be an issue for non-public session. She does not feel this discussion needs to be had in a public forum, as the tone of the discussion has become accusatory. Chairman Quandt feels it's unnecessary to prohibit any Board member from communicating with the Town Manager. He agrees this discussion should continue in a non-public session. Mr. Ferraro agrees to go into non-public session at the end of regular business to discuss this matter further.

9. Regular Business

a. Bid Openings - None

b. A/P and Payroll Manifests

Mr. Chartrand moves to approve an accounts payable warrant for checks dated 3/16/2012 in the amount of \$354,472.01. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve a weekly payroll warrant for checks dated 3/14/2012 in the amount of \$158,513.19. Mr. Clement Seconds. Vote: Unanimous

c. Budget Updates - None

d. Tax Abatements and Exemptions

Mr. Chartrand moves to approve an Elderly Exemption for map 32, lot 12/22 in the amount of \$152,251.00. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an Elderly Exemption for map 64, lot 58 in the amount of \$236,251.00. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an Elderly Exemption for map 104, lot 79/16 in the amount of \$152,251.00. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve a Disability Exemption for map 87, lot 14/4B. Mr. Clement Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an abatement for map 74, lot 119 in the amount of \$905.02. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an abatement for map 104, lot 36 in the amount of \$1,362.59. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an abatement for map 63, lot 1 in the amount of \$4,211.65. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to approve an abatement for map 64, lot 82 in the amount of \$738.18. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to deny an abatement for map 52, lot 107. Ms. Gilman Seconds. Vote: Unanimous

Mr. Chartrand moves to deny an abatement for map 90, lot 22. Ms. Gilman Seconds. Vote: Unanimous

e. Water / Sewer Abatements - None

f. Permits

John Hauschildt comes forward to summarize his permit request to use the Town Hall for a monthly photo group meeting. Mr. Hauschildt is a photographer and is a member of the Seacoast Artists Association. The group currently has 50-60 members that attend the monthly meetings on a regular basis. The group has a current standing permit with the Town of Exeter for the top floor of the Town Hall. The size of the group has outgrown the space at the current location. The group meets every third Thursday of the month. The permit is a request to use the Town Hall Main Floor for their monthly gatherings. Mr. Hauschildt is also asking that the Town of Exeter waive the \$75.00 fee, as the Association is a not for profit and there are no membership dues. Mr. Clement is concerned that there may be some conflict with the third Thursday of the month. In years past, the Recreation Department has reserved the Town Hall Main Floor as the severe weather location for the Summer Concert Series. The Concerts are held on Thursday nights. He is unsure if this reserved location will be continuing for the upcoming Summer Series. Mr. Hauschildt advises The Board that the Association generally does not meet in July or August due to heat constraints. The third floor of the Town Hall can get exceptionally hot in the mid-summer months. Mr. Ferraro expresses his concern that the permit was submitted open ended with a begin date of April 19, 2012. Chairman Quandt advises The Board that the current permit for the Association does not have an effective end date. Mr. Ferraro suggests that if the permit is approved, it could be extended or renewed annually. Mr. Ferraro also raises the concern of liability insurance. Mr. Hauschildt expresses to The Board that the Association does have liability insurance coverage and it is on file with the Town Office.

Ms. Gilman moves to approve the permit beginning April 19, 2012 with an expiration of April 1, 2013. Mr. Chartrand Seconds.

Ms. Gilman amends her motion to include a waiver of the \$75.00 fee for usage of the Town Hall. Mr. Chartrand amends his Second. Vote: Unanimous

Mr. Clement moves to approve and sign a letter to the NH Division Motor Vehicles. Mr. Chartrand Seconds. Vote: Unanimous

g. Town Manager's Report

Mr. Dean advises The Board and the public that the current Pawnbroker Ordinance is not currently on the agenda, however it is still available for review on the Town website. Mr. Dean suspects the Ordinance will come back to The Board of Selectmen at some point the future. The Town Office has received several communications relating to the

ordinance and it is currently under review. There is still more research to complete, including reviewing similar ordinances from other Towns. A few samples of ordinances adopted by other towns have been gathered.

Mr. Dean advises The Board that the letter requesting the \$72,000 for the Norris Brook Culvert project from the Capital Reserve Fund has been sent to the Trustees of Trust Funds for release. Mr. Dean reports that he attended a Chamber of Commerce Board of Directors meeting last week. He indicated there is a lot of interest in the combined Exeter / Stratham Water and Sewer Study Group discussions. Mr. Dean advises the Board that he has communicated with Donna Buxton of Buxton Oil via letter. Ms. Buxton was hoping for a status update relating to her request for an exemption in the case of an emergency to use a side street for deliveries. Buxton Oil maintains a seventy-foot water truck. Their request was to allow that truck to utilize Lincoln Street or Winter Street in the event of an emergency. Mr. Dean indicated that her definition of emergency was unclear when conversations ensued with Chief Kane. A plausible solution was reached and Ms. Buxton is clear that she can obtain emergency exemptions on a case by case basis from the Exeter Police Department by calling the Dispatch Center when such an event arises. Mr. Clement expresses his concern that offering Ms. Buxton an exemption could lead to other freighters also seeking exemptions. He inquires if any other commercial drivers are currently asking for or receiving any exemption. Mr. Dean reports that there are none.

h. Legislative Update

Chairman Quandt advises The Board that the NH Representatives are meeting again on Wednesday. The current goal is to finish the proposed House Bills and then move on to the Senate Bills.

i. Selectman's Committee Report

Ms. Gilman reports a Heritage Commission meeting in which a grant from the Division of Historical Resources was discussed. The grant is similar to one currently in progress in Sommersworth. She reports this grant is one of four that the Heritage Commission is currently pursuing. The grant will help with the cost of the Historical Society roof.

Mr. Clement reports that 27% of the Town voters turned out on Election Day and the number is improving every year. He reports a Council of Aging meeting last week in which the newsletter distribution was brought up again. They also discussed utilizing channel 98 for programs seniors may enjoy. Mr. Clement reminds The Board that Wednesday is the ride along with the Meals on Wheels if any of the Selectman have interest. He recommends they arrive at the Senior Center for 10:30 Wednesday morning. The ride along could take up to two hours. Mr. Clement also reports the Water and Sewer Advisory Committee met Wednesday night. The infrastructure of the Water and Sewer Department was discussed. Mr. Clement summarized the Thursday meeting of the Exeter / Stratham Water and Sewer Study Group. The group met in Stratham with the consultants who laid out what they have done so far. Essentially the meeting presentation wrapped itself around Stratham's plan in different phases for water and then sewer. The presentation was very detailed and the next phase will be a price from the consultants detailing the cost of each of the options available. That cost comparison is scheduled to happen in four weeks.

Chairman Quandt reports the Cable Committee was cancelled so the members could attend an open house for Channel 98. He reminds The Board that there will be another open house on Saturday the 24th at 10:00 a.m. He invites all members of the Board and the public to come and see the station. Mr. Quandt was unable to make it to the open house, but was able to see some pictures and feels that it was a great success.

j. Correspondence

A letter from the Highway Safety Agency to Chief Kane regarding a grant application for additional Route 101 DUI Enforcement Patrols. The grant will be scheduled for acceptance at a future meeting.

10. Review Board Calendar

Mr. Clement reminds The Board that at the meeting Monday, March 26, 2012 at 7:00pm The Board will need to select their committee commitments. He also wishes to discuss time frames for goal setting meetings.

Mr. Ferraro asks Chairman Quandt to schedule some time on the agenda for the DPW to present the sweeper study and the RFP that is due at the end of the current quarter. He would also like to have a discussion regarding Jady Hill and the residents options for payment including terms and conditions of the payment schedule.

Chairman Quandt asks for an update on the website. Mr. Ferraro reports that he has completed his review of the proposal. The proposal needs to be reviewed by Mr. Dean and Mr. Swanson.

11. Non Public Session

Mr. Chartrand moves that The Board adjourn to a non-public session for a personnel matter.

Mr. Clement, Aye. Ms. Gilman, Aye. Mr. Ferraro, Aye. Chairman Quandt, Aye. Mr. Chartrand, Aye.

Andrew Stollar of Court Street comes forward to express his disappointment in The Board's decision to go to non-public session. He feels Mr. Ferraro was done a disservice and it is a disservice to the community to push this conversation into a non-public session.

After emerging from non public session motion by Selectwoman Gilman to adjourn, seconded by Selectman Ferraro. Motion carried. The Board stood adjourned at 9:20 p.m.

Respectfully Submitted,

Jennifer Pond
Recording Secretary



TOWN OF EXETER
Planning and Building Department
Memorandum

DATE: March 20, 2012

MEMO TO: Russ Dean, Town Manager

FROM: Doug Eastman, Building Inspector/Code Enforcement Officer
Barb McEvoy, Deputy CEO

RE: Request for Signage in Town ROW – 1 Hampton Road (Tax Map Parcel #69-36)

After reviewing the e-mail (and attachments) from Mr. Eric Cimon from Access Sports Medicine dated 3/15/12, Barb and I discussed this matter at length and offer the following findings:

Option A, the proposed relocation of the existing sign (slightly redesigned) to a location in the town right-of-way, as depicted on the plot plan submitted with this request, would require review and approval solely by the Board of Selectmen in accordance with Section 502.2 and 502.3 of the Town Ordinance.

Options B and C would require variance approval(s) by the Zoning Board of Adjustment in addition to Board of Selectmen approval.

In accordance with Section 5.7.5 of the Zoning Ordinance entitled, Dimensional Sign Regulations for Non-Residential Districts, a multi-business is permitted to have an aggregate sign area of 40 square feet, and also permitted one (1) additional square foot of sign area for each additional linear foot of principal building frontage occupied by each business in excess of forty linear feet (40') to a maximum of eighty (80) square feet of sign area per business. Only one (1) free-standing identification sign per street frontage is permitted for the multi-business building or center. Therefore, two variances would be required for Options B and C for relief to exceed the total sign area permitted for the site as well as relief to permit more than one free-standing sign on the site.

Subject to the choice of the property owners as to how they wish to proceed, we also are offering the following as possible alternatives:

- Utilization of one parking space (typically 9'x 19' in size) in the existing parking lot for placement of the existing sign or construction of a new sign (dimensions to comply with zoning requirements). This option would only require the property owner to obtain a building permit (including electrical, if sign is to be lit) and a sign permit.
- Pursue the possibility of a lot line adjustment with the Town to acquire additional land along the frontage of the property (closer to the road) to allow for placement of the existing sign or construction of a new sign (dimensions to comply with zoning requirements) on private property. This option would require the property owner to go through the Planning Board process by filing a lot line adjustment application with notice to abutters, and subsequently obtaining a building permit and sign permit.

We are not aware of any other permanent signs that have been allowed to be placed within the Town right-of-way. The perception of a precedent being set is a concern particularly given the issues we have recently resolved with the signage along Portsmouth Avenue and Epping Road. Also of concern is that all of the signage being proposed is for Access Sports, and therefore results in no options for any of the other businesses located in the building to be acknowledged on the free-standing sign without the sign being redesigned or relief being sought from the ZBA.

If you should have any further questions relative to this matter, please do not hesitate to contact our office.

D.E.

Russ Dean <rdean@town.exeter.nh.us>

 question - selectmen meeting agenda

Eric Cimon <ecimon@accesssportsmed.com>

Thu, Mar 15, 2012 at 2:47 PM

To: Russ Dean <rdean@town.exeter.nh.us>

Hi Russ-

Thank you. Please find the plot with the locations of our current and proposed signage. The pdf file with the proposed designs of signs and three images signs pictured in approximate locations. We are asking the town to consider allowing us to have up to three signs out in that right of way area and as close to the road as they will allow.

Option A- Move and slightly redesign the existing sign to a location in the right of way along the same plane from the center of the building (see plot). As close to the road as the town will allow.

Option B- Construct a new sign at the entrance to each side of the parking lot to identify the building and the entrances and keep the existing sign where it is. These signs would also be in the right of way as close to the road as the town will allow.

Option C- Move and redesign existing sign along the plane from the center of the building to the right of way and construct the new signs at each entrance as close to the road as the town will allow.

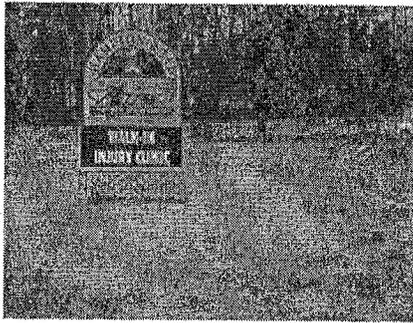
We feel that the existing signage is not adequate for this building in size or location and due to the size of the building additional signage is reasonable. We also understand that if the town did allow this, and if the town needed to use or reclaim that land to expand the road or for any other purposes we would have to give up that space for our signage.

Let me know if you need anything else from me.

Thank you,

Eric Cimon

Access Sports Medicine & Orthopaedics



Access Exeter Option A.jpg
1261K

 One Hampton Road proposed signage plot.pdf
1163K

 Access Exeter Proposed designs.pdf
1399K

Exeter - Portsmouth - Plaistow - Raymond

(603)775-7575

c: (603)370-7037

ecimon@accesssportsmed.com



From: Russ Dean [mailto:rdean@town.exeter.nh.us]
Sent: Thursday, March 15, 2012 1:45 PM
To: Eric Cimon
Subject: Re: question - selectmen meeting agenda

[Quoted text hidden]

5 attachments

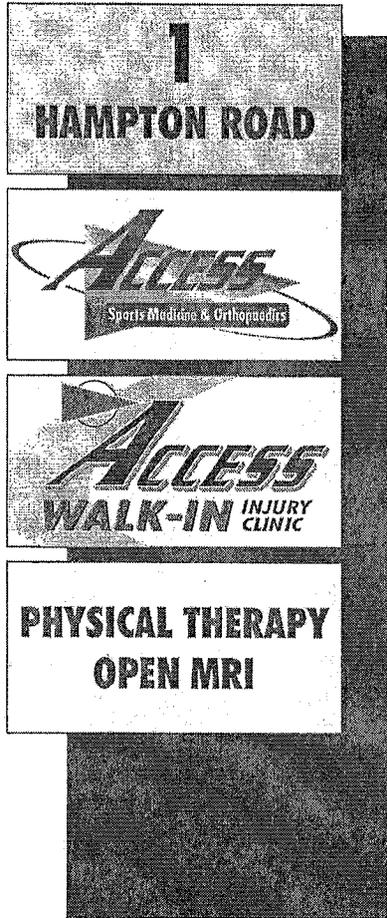


Access Exeter Option B (1).jpg
1036K



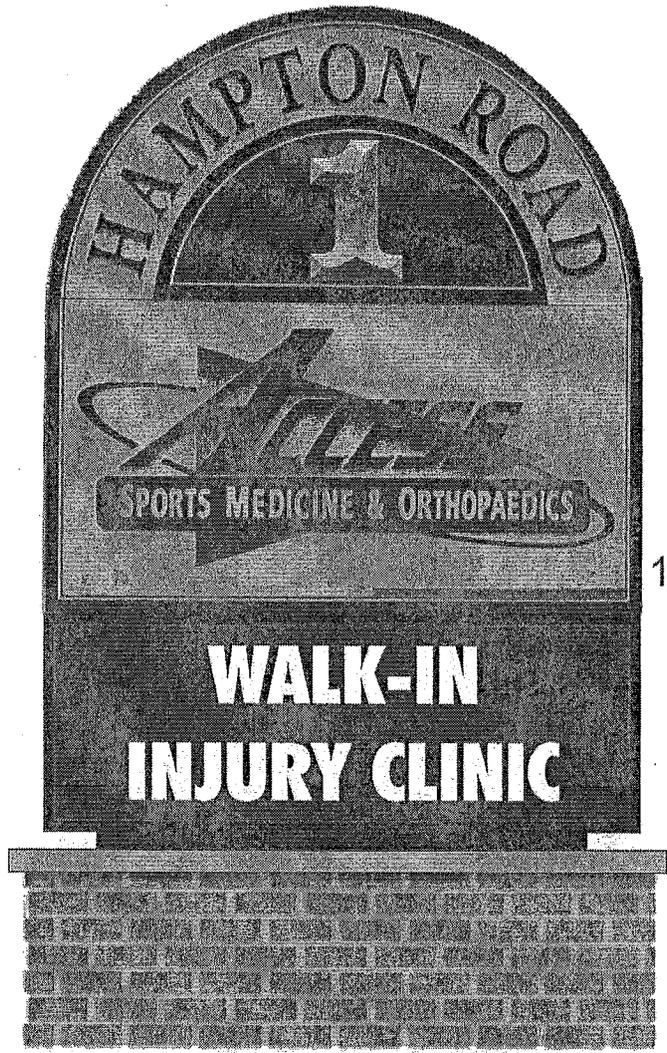
Access Exeter Option B (2).jpg
1173K

Panel Size
23.25" x 46.5"



44"

120"



84"

142"

Memo

To: Russell Dean, Town Manager
Board of Selectmen

From: Jennifer Perry, P.E., Public Works Director

Cc: Phyllis Duffy, Engineering Technician

Date: March 23, 2012

Re: Solid Waste & Recycling, Contract Extension

The Town of Exeter is about to enter the 5th year of a 5-year contract with Northside Carting, Inc., of North Andover, Massachusetts, for curbside collection of municipal solid waste and recycling. The contract with Northside Carting commenced June 1, 2008, and currently will run through May 31, 2013. The contract contains a renewal option for three (3) years if mutually agreed to between parties.

Northside Carting has presented an attractive proposal for contract extension to the Town (please see letter from Northside Carting dated October 6, 2011). The Department has presented and discussed this with the Town Manager, and we appreciate this opportunity to present and discuss this with the Board of Selectmen.

There is incentive for the Town to pursue this contract extension at this time due to the \$20,000 savings this year. Subsequent years would increase by \$10,000 which is slightly below the annual average from the previous years. Please refer to the comparison of costs spreadsheet for additional information.

Northside Carting has provided the Town of Exeter with excellent service for the last 4 years. They willingly added the weekly bulky waste curbside pick-up and twice per year leaf and grass pickup. We receive virtually no customer complaints for Northside Carting compared to prior waste haulers. Northside has been a resource to the Department when we have proposed improvements to the program, such as adding the 65-gallon recycling totes and the construction debris program. We are supportive of the proposed contract extension due to their pricing and outstanding customer service.



Waste Disposal & Recycling

Northside Carting Inc.

Robert A. George

210 HOLT ROAD

NORTH ANDOVER, MA 01845

PHONE: (978) 686-8604

FAX: (978) 686-3086

Email address robgeorge@northsidecarting.com

October 6, 2011

Town of Exeter
13 Newfields Rd.
Exeter, NH 03833
Attn: Ms. Phyllis Duffy

Dear Phyllis;

It was great to get together with everyone the other day, to brain storm some ideas moving forward. It is amazing that it has been almost 5 years since we started. We have enjoyed every day in Exeter, dealing with the folks, but most of all of the personnel at the DPW. It is pleasure to deal with you and all of the other folks at the DPW, very professional, but in a light way. It is clear to me that everyone enjoys coming to work each and every day, and that is a credit to all of you.

I listened closely to the discussion that day, and tried to come up with a custom approach to the extension with Exeter. What I came away with was, plain vanilla, no frills, money is what is going to move this forward.

So rather than talking about all of the bells and whistles, I truly believe to keep the same operational system, it is in place, the residents are comfortable with and it works. Now is not the time to think outside the box, but to stay fixed. Below are the charges I would propose, based on the same system as we now provide.

Current	Extension				
Year 2011	Year 2012	Year 2013	Year 2014	Year 2015	Year 2016
\$665,564	\$645,080	\$655,080	\$665,080	\$685,080	\$695,080

Should you have any questions do not hesitate to contact me on my cell phone at 508-726-1288. I look forward to your call.

Sincerely,
Robert A. George

BELL & FLYNN, INC.

Pavement Reclamation
Engineers & Contractors

Planning • Testing • Design • Engineered/Reconstruction • Construction

Telephone: (603) 778-8511
Fax: (603) 772-4396

69 Bunker Hill Avenue
Stratham, NH 03885

March 23, 2012

Town of Exeter
Mr. Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

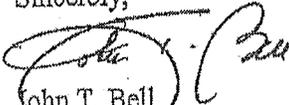
Despite continuing cost increases associated with wage/benefits, equipment/maintenance, transportation/energy and regulatory requirements which are customarily reflected in increased unit prices at the commencement of each construction season, in an attempt to continue to offer the highest quality of paving services to the Town of Exeter and its residents at the lowest possible price, after extensive negotiations with our suppliers Bell & Flynn, Inc. is pleased to be able at this time to offer to extend the current contract for road reconstruction services with the following modification upon mutual agreement by the Town of Exeter.

The Unit Price of Pay Item #1, "Bituminous Concrete Paving", per ton, in place, per Project Manual and Specifications, shall increase from \$69.90 per ton to \$72.90 per ton thru July 15, 2012. The unit price of Bituminous Concrete Pavement installed after July 15, 2012 shall be subject to adjustment per NHDOT asphalt cement adjustment clause (Item 1010.2). All other terms, conditions and prices including pavement reclamation, fine grading and compaction, and installation of additional asphalt stabilized base material shall remain unchanged.

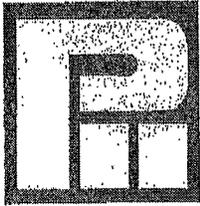
In early spring 2011, the Exeter Board of Selectmen opted to extend the annual paving contract, thereby avoiding mid-season price increases of \$6.00 per ton. Unfortunately 2012 spring start up pricing currently matches the highest price point of 2011 and additional increases are anticipated with increased seasonal demand and geopolitical volatility. In closing, I am sure that you will realize the benefits of this contract extension when you observe that this price increase (\$3.00 per ton) represents only 50% of the *current* increased material cost (\$6.00 per ton) and includes neither a fuel surcharge to reflect the increased cost of delivery and installation nor an inflationary adjustment to reflect the increased cost of wages and benefits.

Thanking you in advance for your thoughtful consideration of this letter, I remain,

Sincerely,



John T. Bell
Vice-President



Established in 1872

Pike Industries, Inc.

March 1, 2012

Dear Valued Customer:

Pike Industries is committed to supplying the highest quality asphalt products at competitive prices. Unfortunately the petroleum markets continue to be volatile and we are very concerned about the upcoming season.

Although the last few years have been "somewhat" stable, 2012 is lining up to be more volatile and similar to what we experienced in 2008.

Recent events have created uncertainty in the petroleum markets:

- A refinery fire in Washington State
- Crude oil reaching \$110/barrel
- Winterfill supply shortages
- The political unrest in the Middle East
- The European financial crisis
- Recent fuel and gasoline spikes

All of this leads to speculation and uncertainty.

The current average New England price of asphalt cement is \$120/ton higher than it was 1 year ago. This equates to a \$6.00/ton asphalt cement cost increase to a ton of HMA. If this trend continues, we could expect to see asphalt cement prices climb another \$100/ton as the construction season gets up and going this spring leading to even higher HMA prices. Please plan for and expect significant HMA posted price increases by the time the plants open this spring.

Pike Industries is not quoting any HMA without an asphalt index escalation clause. We encourage you, our customer, to do the same.

Additionally, we are not in a position to honor any 2011 carryover work unless it was specifically quoted and contracted as carryover work.

Benevento

BITUMINOUS PRODUCTS

"Since 1934"

PLANT
ROADSTONE DRIVE
KINGSTON, NH 03848

MAIL
P.O. BOX 692
WILMINGTON, MA 01887

March 12, 2012

Bell & Flynn
69 Bunker Hill Avenue
Stratham, NH 03885

Dear John,

As we approach the 2012 construction season we would like to thank you for your continued support. We believe that we will be in a stronger position to satisfy your Hot Mix Asphalt requirements going forward. We have made substantial investments in our plant, equipment and people which will enable us to service you better.

We have done our best to mitigate the impact of recent cost increases to you but we need to all be aware of the current situation. Although the costs relating to environmental management, fuel and labor continue to rise, liquid asphalt has risen dramatically and we can no longer absorb this impact completely.

The asphalt industry has changed. Refineries are shutting down. There are fewer suppliers in our market and the ones remaining are opting to make 'higher end' products and less liquid asphalt. Recent events in the Middle East have driven up the price of crude oil and the traders who hedge their purchases bid it up even higher. All of these events will make our products much more expensive in both the near and longer term.

We had hoped to curtail our price increase to around \$5/ton but recent word from our suppliers makes us believe that our opening prices will be higher than that. We will be contacting you individually to discuss the situation and to quote you firm prices within the next several days. We continue to stress the need to include liquid asphalt escalation clauses in all of your work due to the lack of commitments from our suppliers. Unfortunately we will not be able to protect your price on last year's backlog.

Please feel free to phone Randy Luongo at 978 569 5201 if you have any questions at all. Again, we thank you for your business and we will do everything on our end to help you have a smooth and profitable year in spite of the challenges that we both face.

Robert Peckham



Vice President

**BROX INDUSTRIES, INC.**

1471 Methuen Street • Dracut, MA 01826-5439
(978) 454-9105 FAX: (978) 805-9720
www.broxindustries.com

March 19, 2012

To Our Valued Customers,

We at Brox Industries thank you for your support in 2011 and wish you a successful construction season this year.

Our liquid asphalt suppliers tell us that pricing will increase for the opening of the season by over \$100.00 per ton. Currently there are only two suppliers of our base asphalt grade (64-28) in the Northeast; therefore, high product demand coupled with limited supply help produce this regrettable cost increase.

We must therefore, raise our f.o.b. hot mix prices. Effective April 2nd 2012, F.O.B prices of all hot mix asphalt products produced at all Brox Industries plant locations will increase \$5.00 per ton. We cannot predict future asphalt prices and therefore urge you to include asphalt adjustment language in all your paving contracts. As always, we retain the right to adjust our hot mix asphalt prices concurrently with changes in liquid asphalt and all other energy costs.

Please call Dave Roma (978) 805-9766 for Hot Mix Asphalt pricing.

We thank you for your past and present patronage and pledge to continue providing you with the highest quality products and services.

Sincerely,

A handwritten signature in cursive script that reads "Stephen M. Brox". The signature is written in dark ink and is positioned above the printed name.

Stephen M. Brox
President

2011 Unit Price of Installation of Bituminous Concrete Pavement by machine method for comparable southeastern NH municipalities:

<u>Town</u>	<u>Price per ton</u>
Hampton	\$68.80
Kingston	\$69.00 (single road-2,600T)
Rye	\$69.00
Exeter	\$69.90
Brentwood	\$70.00
Fremont	\$70.00
Newton	\$70.45
Stratham	\$70.50
Newmarket	\$71.00
Newfields	\$72.00
Durham	\$72.00
Portsmouth	\$72.50 (Daytime; Escalation @ \$560/T)
Kensington	\$73.50
North Hampton	\$73.73
Newington	\$74.60
Hampton Falls	\$80.00 (small quantity)

Selectmen Representatives to Town Committees

Committee	2011	2012
Budget Recommendations Committee	Bobby Aldrich	Dan Chartrand
	Matt Quandt	Matt Quandt
	Frank Ferraro	Frank Ferraro
	Donald Clement	Don Clement
	Julie Gilman	Julie Gilman
Cable Television Advisory Committee	Matt Quandt	
Conservation Commission	Bobby Aldrich	
Council On Aging	Donald Clement	
Economic Development Commission	Julie Gilman	
Emergency Management Committee	Bobby Aldrich	
Energy Committee	Julie Gilman	
Exeter Arts Committee	Bobby Aldrich	
Exeter River Study Committee	Donald Clement	
Exeter Transportation Committee	Julie Gilman	
Health & Safety Committee	Frank Ferraro	
Heritage Commission	Julie Gilman	
Historic District Commission	Julie Gilman	
Planning Board	Frank Ferraro	
Rockingham Planning Commission	Julie Gilman	
Technology Advisory Committee	Matt Quandt	
Train Committee	Julie Gilman	
Water & Sewer Advisory Committee	Don Clement	
Zoning Ordinance Review Committee	Frank Ferraro	

*Alternate Reps have been eliminated per BOS discussion of 3/26/12
 No BOS rep to Zoning Board of Adjustment per RSA

Old Business

- Goals session – Non-Easter Saturdays in April – 13th, 21st, 28th.

List for Selectmen's meeting March 26, 2012

Disability Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
68/6/118	1 Sterling Hill Ln U118	107,800

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
70/94	15 Appledore Ave	152,251
74/10	16 Cottage St	127,200

Veteran's Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Amount</u>
81/59	4 Greybird Farm Cir	2,000.00

Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Refund</u>
55/60/9	Industrial Dr	732.15
97/43	Kingston Rd	5,083.61
89/4	Balsam Way	115.66
32/12/17/ABC	17 Beech Hill MH Park	211.64

 Peter E. Randall
P U B L I S H E R

5 Greenleaf Woods Drive, Suite 102, Post Office Box 4726, Portsmouth, NH 03802-4726
OFFICE 603-431-5667 PERpublisher.com 603-431-3566 FAX

Russell Dean
Exeter Town Office
10 Front Street
Exeter, NH 3833

March 14, 2012

Dear Russell:

Congratulations on the 375th anniversary of incorporation for Exeter coming up in 2013. We specialize in publishing illustrated history books that commemorate special events just like your town's upcoming celebration. Our records show that *Exeter, New Hampshire: 1888-1988* by Nancy Carnegie Merrill was published in 1988, but we don't see that there have been any other publications since that time. Perhaps an update to that volume, focusing on the news and events of the last fifty years, would be of interest to your community? Perhaps there is a new project underway?

We love parties and feel that there is nothing that adds to a celebration quite like a newly published book. Today we want to offer you a free sample copy of *Strawbery Banke, A Seaport Museum 400 Years in the Making*, which is one of our award-winning titles. As Town Manager of the Exeter Town Office I thought you might be aware of developing book projects, so I want to be sure you have at least one of our titles on your shelf. We hope you will contact Peter E. Randall Publisher to discuss your next book project.

In 1970 my father Peter founded the company and over the years we have produced over 450 titles. Today I run the company, while he enjoys an active retirement with traveling, photography and playing with his five grandchildren. As his daughter I am pleased for him, but I do miss seeing him at the office after working together every day since 1998. He stops by some days on his way out to lunch, so he's still on hand to offer help. He also creates our author portraits, so I could keep him on the payroll.

These days we are so busy publishing that we don't take much time to reach out to new authors, or eat lunch, but we enjoy hearing about upcoming projects. We invite you to contact us to get a cost estimate for your project. Initial meetings and cost estimates are offered with no-obligation, because we think it's interesting to share information about publishing. Our tradition of quality started with Peter's guidance, but it's carried on today by me. We have received more than thirteen book awards from five different organizations over the past five years, so we aren't the only ones who think our books are great.

 Peter E. Randall
P U B L I S H E R

5 Greenleaf Woods Drive, Suite 102, Post Office Box 4726, Portsmouth, NH 03802-4726
OFFICE 603-431-5667 PERpublisher.com 603-431-3566 FAX

If you choose to get in touch in the planning stage, we can share details that will help you to create better computer files for your text and images. Our goal is to create a smooth publishing process. To meet that goal, I created a document called *Submit Ideal Materials and Make Your Publisher Happy*. Just let us know if you want a copy of this document, or look for it on our website under the *Publish With Us* link on the home page of our website.

We invite you to contact us to discuss any book projects, whether they are reprints of older titles, or new titles requiring full publication. We are now offering e-book versions, print-to-order programs and digital short run printing for new books as well as reprints. Our publishing program is subsidy, which means the group bears the cost of publication. You retain all of the sales funds and the author of the work retains the copyright.

Best wishes as you plan for the anniversary of incorporation! Look for us on Facebook, call the office at 603-431-5667, or send email to media@perpublisher.com with questions or comments.

Sincerely,



Deidre Randall, CEO, Peter E. Randall

Town of Exeter, N.H.
10 Front Street
Exeter, N.H.

March 20, 2012

ATTN: Russell Dean, Town Manager

Last Friday, March 16th, a truck from the Exeter Public Works department was working up at the top of Judy Hill Avenue - just beyond Douglas Way - fixing the lawns beside the road that had been damaged by the winter plowing.

I live in one of the mobile homes on the other side of the street. We are elderly people, and my husband is having problems with his hip and legs due to a hip replacement several years ago, that has "gone bad". He is due to have another complete hip replacement this week. He has to try to walk a little every day and he does that on the sidewalk in front of our home. The sidewalk has been "messed up" with clumps of dirt etc. He tried to clean it off, but couldn't do a very good job, so he gets very tired easily. (He's almost 90 years old)

Anyway, I went over to the truck and the three men working there. I asked them if they could clean off the sidewalk while they were up there. They said they didn't have the

the equipment with them to do it, but, I could call the public works office and ask them to send someone up. Then they said that they would call. I came back into my home, and it wasn't long before a truck came up with the equipment - and it was all cleaned up and blown off in a short time.

I want you to know how much we appreciated that. And especially - that they were such nice men! So pleasant and accomidating. The town can be very proud of its employees - if they all act like that. I wish I could repay them for their kindness in some way. I want you and the heads of their department to know about this incident. It really meant a lot to us. It makes it much easier and safer for Leo to get his little walks in each day.

Thanks to them - again.

Sincerely,
Leo + Gorraine Burch
103 Hayes Park
Exeter, N.H.



RECEIVED
MAR 23 2012
TOWN OF EXETER

MICHAEL J. DONAHUE
CHARLES F. TUCKER
ROBERT D. CIANDELLA
LIZABETH M. MACDONALD
JOHN J. RATIGAN
DENISE A. POULOS
ROBERT M. DEROSIER
CHRISTOPHER L. BOLDT
SHARON CUDDY SOMERS
DOUGLAS M. MANSFIELD
KATHERINE B. MILLER
CHRISTOPHER T. HILSON
JESSICA L. ECKER
KERIANN ROMAN
OF COUNSEL
JOY V. RIDDELL
NICHOLAS R. AESCHLIMAN
RETIRED
ROBERT B. DONOVAN
ROBERT A. BATTLES
(1951-2010)

DONAHUE, TUCKER & CIANDELLA, PLLC
DEDICATED TO CLIENTS - DEDICATED TO COMMUNITY

PLEASE RESPOND TO THE EXETER OFFICE

March 21, 2012

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Board Members:

Enclosed is a copy of a letter received from the New Hampshire Attorney General's Office which commends Exeter's Presidential Primary polling place as being in compliance with New Hampshire law. As noted in our past conversations, this good situation is the result of great cooperation between the Board of Selectmen, the Town Clerk, the Town Manager and SAU#16.

Although approximately one-third of the voters believed that holding all elections at the Town Hall was a good idea, as you know, I do not believe so, but on the other hand, I see no real problem holding the Deliberative Session of the Annual Town Meeting in the Town Hall, with the exception of the 2011 meeting, it is not well attended, and I have no objection to holding that meeting in the Town Hall.

Very truly yours,

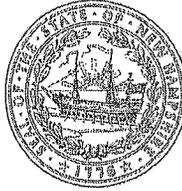
Charles F. Tucker
E-mail: ctucker@DTClawyers.com

CFT:blo

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

March 1, 2012

Charles Tucker, Moderator
Town of Exeter
10 Front Street
Exeter, NH 03833-2792

Re: 2012 Presidential Primary Polling Place Checklist for Exeter

Dear Mr. Tucker:

During the Presidential Primary on January 10, 2012, Walter Pazdon from the Attorney General's Office inspected your polling place.

All inspectors from this office filled out checklists, which called for "yes" or "no" answers to a series of questions relating to legal requirements for all polling places.

Based on the inspection of your polling place at the 2012 Presidential Primary, no corrections are needed before the next election. For your convenience, a blank copy of the checklist can be found on our website at <http://www.doj.nh.gov/election-law/documents/polling-place-checklist.pdf>.

Your dedication and efforts as an election official is very much appreciated. It is because of your dedication and that of other election officials in your polling place that the elections in this State continue to be a model for other states to follow.

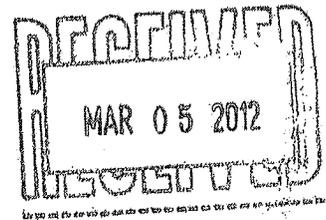
Please do not hesitate to contact me or the inspector if you have any questions regarding this letter or the checklist used for the inspection of your polling place.

Sincerely,

A handwritten signature in black ink, appearing to read "Matthew Mavrogeorge".

Matthew G. Mavrogeorge
Assistant Attorney General
Civil Bureau

MGM/sd



cell towers

TITLE I
THE STATE AND ITS GOVERNMENT
CHAPTER 12-K
DEPLOYMENT OF PERSONAL WIRELESS SERVICE
FACILITIES

Section 12-K:7

12-K:7 Regional Notification. –

I. (a) Any municipality or state authority or agency which receives an application to construct a PWSF which will be visible from any other New Hampshire municipality within a 20 mile radius shall provide written notification of such application and pending action to such other municipality within the 20 mile radius.

(b) This notification shall include sending a letter to the governing body of the municipality within the 20 mile radius detailing the pending action on the application and shall also include publishing a notice in a newspaper customarily used for legal notices by such municipality within the 20 mile radius, stating the specifics of the application, the pending action, and the date of the next public hearing on the application. Such notice shall be published not less than 7 days nor more than 21 days prior to the public hearing date.

II. (a) Any person, prior to constructing a new PWSF in any location where no approval is required but which will be visible from any other New Hampshire municipality within a 20 mile radius, shall provide written notification of such planned construction to such other municipality within the 20 mile radius.

(b) This notification shall include sending a letter to the governing body of the municipality within the 20 mile radius detailing the planned construction and shall also include publishing a notice in a newspaper customarily used for legal notices by such municipality within a 20 mile radius, outlining the planned construction.

III. Municipalities within the 20 mile radius described in paragraphs I or II and their residents shall be allowed to comment at any public hearing related to the application. Regional notification and comments from other municipalities or their residents shall not be construed to imply legal standing to challenge any decision.

Source. 2000, 240:1, eff. Aug. 7, 2000.

Russ Dean <rdean@town.exeter.nh.us>

M Revised March TIP Administrative AdjustmentsDavid Walker <dwalker@rpc-nh.org>
Reply-To: David Walker <dwalker@rpc-nh.org>

Fri, Mar 23, 2012 at 3:17 PM

Dear Rockingham MPO Policy and TAC Committee members,

We have a follow-up request from the NH Department of Transportation to make an additional minor revision in our FY 2011-2014 Transportation Improvement Program (TIP) in March, as well as some corrections to make from the revisions noticed on 3/13/2012. The proposed change qualifies as an Administrative Modification which does not require MPO Policy Committee approval.

The proposed change is the first project listed, while the second two projects are listed solely to notify TAC and Policy Committee members that they are no longer considered part of the administrative adjustment per the reasons provided in the Comments column.

Proj. No./ ID#	Location/ Community	Description	Proposed Change(s)	Comment
13933H	Salem to Manchester I-93	Exit 3 area reconstruct the NB Mainline, NB ramps, easterly portion of NH 111, NH111A relocation, and removal of existing NB bridges (Windham) (Segment III construction) [GARVEE Bonded Project] (Being tracked under 14800F) (Parent = Salem to Manchester 13933)	Description of the project adds "NH111A relocation" which had been inadvertently left out. Change is in the description only as the relocation of NH 111 has always been a part of the project.	Project change was discussed at the Interagency Workgroup and was determined that the change was descriptive only and is considered as an administrative adjustment.
13455B	Portsmouth	Replace Middle Road Bridge (183/087) (Red List) & Islington Street Bridge (188/097) (Red List) over US 1 Bypass (PE & ROW in Parent 13455)	Increase in funding from \$5.057 million to \$6.349 million. Additional funding source of the Bridge On/Off System program.	The change in the cost of this project warrants a full amendment instead of an administrative adjustment. Will be included in Amendment #5 (April-May, 2012)
16031	Salem-Windham-Derry	Multi-use trail improvements in Salem, Windham, and Derry [09-47TE]	Decrease in PE costs of \$5,000. Decrease in construction funds by \$49,000.	This project change was actually approved in the January administrative adjustment and included with the Feb-March ones in error. There is no need to adjust the project further at this time.

Per our adopted MPO TIP Amendment process I am notifying you of this request and of the intent of the RPC Executive Director to approve it. Contact me before the close of business on Monday, March 26th if you have objections to handling the revision in this manner. There is no need to respond to this email if you have no objections. Again the first project is the only one being considered as part of the administrative adjustment.

Contact me or Cliff Sinnott (csinnott@rpc-nh.org) if you have questions.

Thank you,

Dave Walker

David Walker

Transportation Program Manager

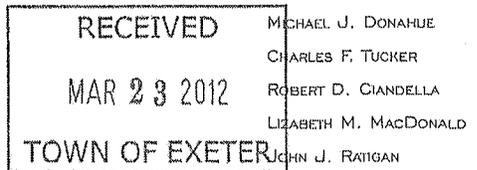
Rockingham Planning Commission

603.778.0885 (Phone)

603.778.9183 (Fax)

dwalker@rpc-nh.org

www.rpc-nh.org



DONAHUE, TUCKER & CIANDELLA, PLLC
DEDICATED TO CLIENTS - DEDICATED TO COMMUNITY

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(1951-2010)

PLEASE RESPOND TO THE EXETER OFFICE

March 21, 2012

Cheryll-Ann Andrews, Circuit Clerk
New Hampshire Circuit Court
10th Circuit – Probate Division - Brentwood
P.O. Box 789
Kingston, NH 03848-0789

Re: Joanna Pellerin, Trustee of Gilman Park Trust v.
Attorney General of State of New Hampshire
(Director of Charitable Trusts), et al
Docket No. 318-2011-EQ-00477

Dear Clerk Andrews:

This letter reports on the status of the settlement of the above-captioned matter. As of the date of this letter, the Petitioner, on behalf of the Trustees of Gilman Park, and the Town of Exeter, and the Attorney General of New Hampshire, Director of Charitable Trusts, have reached a tentative settlement with regard to this matter. As of today's date, counsel for the Trustees has prepared a Motion to Amend the Cy Pres Petition to eliminate the reservation of space and the reserved use in Gilman Park for a water treatment facility, which was the point of concern for the Attorney General and Director of Charitable Trusts. The Town of Exeter has proposed to locate the water treatment facility at a different location, and at Town Meeting on March 13, 2012, the voters approved that plan.

The Trustees, the Southeast Land Trust of New Hampshire and the Town are currently revising the Conservation Easement that will cover the Park and the plan of that easement, to be recorded at the Registry of Deeds.

Cheryll-Ann Andrews, Circuit Clerk
New Hampshire Circuit Court
10th Circuit – Probate Division - Brentwood
page 2
March 21, 2012

Once the parties have the final revised Conservation Easement and plan, which we expect to be within the next two weeks, we will submit those to the Attorney General and Director of Charitable Trusts for their review. We expect to have a further filing with the Court in the form of a Motion to Amend Petition, a revised Affidavit of Brian Hart on behalf of Southeast Land Trust of New Hampshire, an Assent by the Attorney General, and a revised Conservation Easement at approximately that time.

The parties appreciate this Court's efforts to forebear on holding a hearing on the Petition while these settlement discussions proceed.

Very truly yours,

DONAHUE TUCKER & CIANDELLA PLLC



Katherine B. Miller
kmiller@DTClawyers.com

KBM:blo

cc: Joanna Pellerin
Anthony I. Blenkinsop, Esquire, Charitable Trusts Unit
Anne Rice, Associate Attorney General
Donna Gilman
Roberta C. Gilman Goad
Cheryl L. Gilman-White
Edward Gilman
Town of Exeter
Laura Spector, Esquire
Charles F. Tucker, Esquire

S:\GA-GL\GILMAN PARK\CORRES & MEMOS\CIRCUIT COURT LTR.DOCX

To: Exeter Board of Selectmen
10 Front St.
Exeter, N H 03833-2792

3/19/2012

From: Andrew J. Stollar, 155 Court St., Exeter, N H

Subject: My formal compliments and thanks to several town officials and other Town Departments.

Dear Gentlemen and Ladies:

I want to thank the following town officials and employees for their professionalism, pleasantness, and friendliness when dealing with me, in particular, and the general public also:

Town Clerk (retired), Linda Hartson
Town Clerk Andrea Kohler
Town Assessor, John DE Vittori, CNHA
Town Assessing Clerk, Janet Whitten
Town Tax Collections Specialist, Carole Mitchell
Deputy Tax Collector, Linda Fecteau
Assistant Town Clerk, Lee Ann Simpson
Assistant Town Clerk, Eve Quinn

I would also like to thank the men and women of the Exeter Police Department, especially Officer Bruce Page, and the men and women of the Exeter Fire Department, and the EMTs for the Town of Exeter, N H.

Respectfully Submitted,


Andrew J Stollar, PhD
Professor Emeritus, Bentley University
155 Court St
Exeter, N H 03833-4025
603-772-2309
ajts.ajts@gmail.com

Town of Exeter
 Unaudited Unassigned Fund Balance Report
 As of 12/31/2011

DRAFT Only

<u>General Fund</u>	<u>Amount</u>	<u>Information Source</u>
Beginning Unassigned General Fund Balance 1/1/11	1,209,514	Per Books
2011 Revenues	17,277,776	Munismart - Revenue Report
2011 Expenses	(16,605,482)	Munismart - Expenditure Report
Prior Year Encumbrances	9,696	
Net Income / (Loss)	<u>681,990</u>	
Ending Unassigned General Fund Balance 12/31/11	<u>1,891,504</u>	Estimated

<u>Water Fund</u>	<u>Amount</u>	<u>Information Source</u>
Beginning Unassigned Water Fund Balance 1/1/11	<u>631,597</u>	Per Books
2011 Revenues	2,473,407	Munismart - Revenue Report
2011 Expenses	(2,087,541)	Munismart - Expenditure Report
Prior Year Encumbrances	80,729	
Net Income / (Loss)	<u>466,595</u>	
Ending Unassigned Water Fund Balance 12/31/2011	<u>1,098,192</u>	Estimated

<u>Sewer Fund</u>	<u>Amount</u>	<u>Information Source</u>
Beginning Unassigned Sewer Fund Balance 1/1/11	<u>893,107</u>	Per Books
2011 Revenues	2,352,097	Munismart - Revenue Report
2011 Expenses	(1,748,123)	Munismart - Expenditure Report
Prior Year Encumbrances	20,447	
Net Income / (Loss)	<u>624,421</u>	
Ending Unassigned Sewer Fund Balance 12/31/2011	<u>1,517,528</u>	Estimated

*Notes: Above does not include outstanding receivables or deferred revenues
 2012 Corrective Bill Revenues will be deducted from water and sewer fund balances, March 2012
 Above balances do not represent GAAP balances.*

Town of Exeter

YTD Actual Expense Analysis thru February 29, 2012 (UNAUDITED)
 Updated March 14, 2012

DRAFT

DEPARTMENT	Budget	Actual	Balance Available	Percent Used	Notes
General Government					
100 Board of Selectmen	40,775	5,458	35,317	13.39%	
111 Town Manager	179,145	44,594	134,551	24.88%	
113 CATV	1	-	1	0.00%	
115 Human Resources	82,878	14,821	68,057	17.88%	
119 Transportation	20,919	20,919	0	100.00%	
120 Legal	70,000	4,014	65,986	5.73%	
125 Information Technology	136,763	19,182	117,581	14.03%	
130 Trustees of Trust Funds	891	891	0	100.00%	
140 Town Moderator	969	269	700	27.76%	
151 Town Clerk	318,104	63,169	254,935	19.86%	
152 Elections/Registration	38,490	3,587	34,903	9.32%	
Total General Government	888,935	155,985	732,950	17.55%	
Finance					
201 Finance/Accounting	257,287	56,410	200,877	21.92%	
202 Treasurer	9,542	1,590	7,952	16.68%	
203 Tax Collection	83,686	21,208	62,478	25.34%	
205 Assessing	211,595	33,239	178,356	15.71%	
Total Finance	562,110	112,447	449,663	20.00%	
Planning & Building					
301 Planning	206,568	29,169	177,399	14.12%	
302 Inspections/Code Enforcement	222,962	38,184	184,778	17.13%	
303 Board of Adjustment	4,200	5	4,195	0.12%	
304 Historic District Commission	1,480	17	1,463	1.15%	
305 Conservation Commission	9,605	19	9,586	0.20%	
306 Heritage Commission	800	-	800	0.00%	
Total Planning & Building	445,615	67,394	378,221	15.12%	
Economic Development/Commission					
307 Economic Development Commission	3,500	-	3,500	0.00%	
Total Economic Development/Commission	3,500	-	3,500	0.00%	
Police					
401 Administration	710,126	100,170	609,956	14.11%	
402 Staff	470,751	63,310	407,441	13.45%	
403 Patrol	1,792,634	260,172	1,532,462	14.51%	
404 Animal Control	1,250	-	1,250	0.00%	
405 Communications	434,490	71,236	363,254	16.40%	
Total Police	3,409,251	494,888	2,914,363	14.52%	

Town of Exeter

YTD Actual Expense Analysis thru February 29, 2012 (UNAUDITED)
 Updated March 14, 2012

DRAFT

DEPARTMENT	Budget	Actual	Balance Available	Percent Used	Notes
Debt Service & Capital					
921-23 Debt Service	666,273	45,765	620,508	6.87%	Payments processed per debt service schedule
117 Vehicle Replacement	407,633	33,519	374,114	8.22%	\$33.5k Engine II lease
118 Capital Outlay - Other	49,811	-	49,811	0.00%	SCBA equipment
Total Debt Service & Capital	1,123,717	79,284	1,044,433	7.06%	
Benefits & Taxes					
991 Health Insurance Buyout	62,829	16,336	46,493	26.00%	Incl. \$7k in sick leave buyout
993 Unemployment	12,575	5,688	6,887	45.23%	Primex
997 Worker's Compensation	131,572	135,852	(4,280)	103.25%	Full year billing
114/941 Insurance	133,829	147,973	(14,144)	110.57%	Full year billing
Total Benefits & Taxes	340,805	305,849	34,956	89.74%	
Total General Fund	16,131,621	2,469,141	13,662,481	15.31%	
Water Fund	2,325,515	323,902	2,001,613	13.93%	Incl \$53.4k encumbered (\$33.4k WTP, \$16.2k Treatment, \$3.8k Distribution)
Sewer Fund	1,853,217	221,457	1,631,760	11.95%	
Total All Funds	20,310,353	3,014,499	17,295,854	14.84%	
Other Appropriations - Warrant Articles					
Human Service Warrant Articles	38,400	-	38,400	0.0%	Payments processed quarterly
Supplemental Paving	250,000	-	250,000	0.0%	
Town Office Modular HVAC System	198,000	-	198,000	0.0%	
Getty Petroleum Land Purchase (Court S	49,000	-	49,000	0.0%	Funds to come from Fund Balance (Surplus)
Historical Society Roof Repl	99,900	-	99,900	0.0%	
Totals	635,300	-	635,300	0.0%	
Borrowing Other					
Judy Hill Utility Repl Phase II	200,000	-	200,000	0.0%	Sewer Fund \$2.650M/General Fund \$200k Bond
Totals	200,000	-	200,000	0.0%	

Notes:

EMS/Ambulance moved to EMS Revolving Fund #30
 Includes current year encumbered funds
 Water/Sewer allocation processed quarterly
 Holiday and Longevity payments processed in Q4

Town of Exeter														
Water/Sewer ' Corrective Billing' Year over Year (YOY) Consumption and Revenue Analysis														
Consumption Source: Munismart Account Usage report														
Revenue Source: Munismart Billing Account History report														
March 12, 2012														
DRAFT														
AcctNum	Name	YOY Δ	2011			2010			YTD	Q1	Q2	Q3	Q4	YTD
			Q1	Q2	Q3	Q4	Q1	Q2						
121227200	LASOLAS LLC	230,400	63,500	59,500	69,000	65,500	257,500	6,950	6,150	7,100	6,900	27,100	27,100	
	Consumption	2,525	773	681	827	748	3,029	147	110	125	123	505	505	
121228400	CREST NET LEASE INC.	760,750	134,500	158,000	259,500	350,000	902,000	40,600	22,800	44,200	33,650	141,250	141,250	
	Consumption	8,628	1,488	1,779	3,003	4,046	10,316	484	286	502	417	1,688	1,688	
121229000	EXETER ONE STOP	370,650	54,500	56,000	142,000	242,000	494,500	82,750	39,600	-	1,500	123,850	123,850	
	Consumption	4,195	614	642	1,640	2,753	5,650	840	449	56	111	1,455	1,455	
121237500	REL COMMONS LLC	887,550	215,500	243,000	287,500	231,000	977,000	31,100	21,100	19,100	18,150	89,450	89,450	
	Consumption	9,994	2,372	2,765	3,338	2,622	11,097	360	241	241	262	1,104	1,104	
121241300	EXETER HOSPITAL	461,550	87,500	102,500	229,500	114,000	533,500	10,500	9,150	21,350	30,950	71,950	71,950	
	Consumption	5,163	1,015	1,160	2,634	1,288	6,097	148	166	263	357	934	934	
131371600	HJB COURTHOUSE REALTY CORP.	454,250	66,500	73,500	209,500	174,000	523,500	14,050	13,150	25,650	16,400	69,250	69,250	
	Consumption	5,004	745	877	2,364	1,957	5,944	179	201	305	255	940	940	
131372600	HOSPITAL EXETER	161,250	47,000	28,500	83,000	35,500	194,000	1,250	1,350	12,900	17,250	32,750	32,750	
	Consumption	1,728	572	338	973	414	2,297	67	98	181	223	569	569	
131373800	PINEMEADOWS	246,500	56,000	57,000	82,000	71,000	266,000	5,250	3,150	5,450	5,650	19,500	19,500	
	Consumption	2,620	631	653	932	809	3,026	102	84	109	111	405	405	
131376299	EMMA PROPERTIES	128,550	35,500	41,500	40,500	42,500	160,000	4,500	5,450	10,900	10,600	31,450	31,450	
	Consumption	1,370	447	481	470	492	1,889	95	104	162	159	520	520	
131379250	SAN JUAN REALTY TRUST	116,420	71,000	54,300	28,140	28,080	181,520	8,550	7,850	33,100	15,600	65,100	65,100	
	Consumption	1,252	794	663	334	334	2,126	131	155	381	207	874	874	
131379320	CORE PHYSICIANS, LLC	159,470	25,000	52,000	74,900	70,220	222,120	2,750	2,250	29,800	27,850	62,650	62,650	
	Consumption	1,733	298	638	853	801	2,590	80	106	345	326	856	856	
212128551	KEPNER JEFFREY T	33,245	7,850	9,100	12,500	7,670	37,120	620	1,070	1,330	855	3,875	3,875	
	Consumption	330	132	146	180	132	590	61	65	69	64	260	260	
212129300	EXETER SCHOOL DISTRICT	49,700	19,500	18,500	5,500	16,500	60,000	2,400	4,550	900	2,450	10,300	10,300	
	Consumption	476	285	239	140	219	884	77	126	95	110	407	407	
212129400	EXETER SCHOOL DISTRICT	213,300	65,500	77,000	21,000	70,500	234,000	4,500	7,900	1,550	6,750	20,700	20,700	
	Consumption	2,275	774	876	294	804	2,748	95	155	101	121	473	473	
222245400	SQUAMSCOTT VIEW APT													

Town of Exeter													
Water/Sewer' Corrective Billing' Year over Year (YOY) Consumption and Revenue Analysis													
Consumption Source: Munismart Account Usage report													
Revenue Source: Munismart Billing Account History report													
March 12, 2012													
DRAFT													
AcctNum	Name	YOY Δ	2011				2010				YTD	Q4	YTD
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4			
	Consumption	1,326,850	349,200	371,800	368,300	380,100	1,469,400	29,250	38,750	38,550	36,000	142,550	
	Revenue	15,367	3,959	4,307	4,265	4,406	16,938	313	405	440	412	1,570	
242474000	EXETER RIVER LANDING												
	Consumption	6,642,400	666,500	2,341,000	2,215,500	1,797,000	7,020,000	157,250	219,100	-	1,250	377,600	
	Revenue	37,339	3,603	13,085	12,379	10,027	39,094	709	985	28	33	1,755	
333331600	BURNPFIS RLTY												
	Consumption	1,127,050	45,000	420,000	437,500	415,000	1,317,500	54,500	41,800	46,200	47,950	190,450	
	Revenue	13,294	511	4,884	5,094	4,824	15,312	561	436	479	543	2,018	
333355600	MARSHALL KERI												
	Consumption	101,110	3,740	34,550	33,600	43,350	115,240	3,970	2,515	3,785	3,860	14,130	
	Revenue	1,039	92	403	393	502	1,390	91	78	89	93	351	
343461300	PHILLIPS EXETER ACADEMY												
	Consumption	1,194,950	46,400	421,000	607,000	769,500	1,843,900	249,900	186,150	119,350	93,550	648,950	
	Revenue	15,002	526	4,896	7,122	9,068	21,612	2,508	1,860	1,201	1,041	6,610	
343461600	PHILLIPS EXETER ACADEMY												
	Consumption	577,000	21,550	202,500	202,500	217,000	643,550	21,350	14,700	15,250	15,250	66,550	
	Revenue	6,458	265	2,281	2,281	2,454	7,280	243	185	190	204	822	
343461800	PHILLIPS EXETER ACADEMY												
	Consumption	156,450	6,200	64,000	58,000	57,500	185,700	9,400	6,350	7,650	5,850	29,250	
	Revenue	1,685	146	731	665	659	2,201	138	112	123	143	516	
343461900	PHILLIPS EXETER ACADEMY												
	Consumption	312,250	10,000	111,000	112,500	127,000	360,500	16,150	10,800	11,100	10,200	48,250	
	Revenue	3,426	153	1,255	1,272	1,433	4,113	198	151	153	185	687	
343462100	PHILLIPS EXETER ACADEMY												
	Consumption	203,950	40,000	63,500	73,600	45,200	222,300	6,950	4,300	3,750	3,350	18,350	
	Revenue	2,194	456	726	878	522	2,582	117	94	89	88	388	
343462900	PHILLIPS EXETER ACADEMY												
	Consumption	302,350	10,950	115,500	110,500	115,000	351,950	15,500	10,150	11,700	12,250	49,600	
	Revenue	3,346	162	1,305	1,249	1,330	4,046	192	145	159	205	700	
343464300	PHILLIPS EXETER ACADEMY												
	Consumption	220,900	7,100	88,500	81,500	83,500	260,600	12,700	8,100	10,400	8,500	39,700	
	Revenue	2,444	125	1,004	1,006	1,009	3,144	167	127	207	198	700	
343465500	PHILLIPS EXETER ACADEMY												
	Consumption	545,100	22,450	233,500	200,500	172,500	628,950	28,700	17,750	20,750	16,650	83,850	
	Revenue	6,147	274	2,652	2,257	1,940	7,122	308	212	238	217	975	
343466702	PHILLIPS EXETER ACADEMY												
	Consumption	470,350	35,550	274,500	62,500	202,500	575,050	55,900	22,350	10,950	15,500	104,700	
	Revenue	5,370	407	3,142	755	2,311	6,615	575	252	182	236	1,245	
343466800	PHILLIPS EXETER ACADEMY												
	Consumption	620,100	13,500	442,500	102,000	154,500	712,500	43,100	22,050	12,450	14,800	92,400	
	Revenue	7,152	187	5,153	1,195	1,740	8,275	448	249	195	229	1,122	
343466801	PHILLIPS EXETER ACADEMY												
	Consumption	329,850	5,150	249,000	38,500	81,000	373,650	20,950	10,650	5,550	6,650	43,800	

Town of Exeter												
Water/Sewer ' Corrective Billing' Year over Year (YOY) Consumption and Revenue Analysis												
Consumption Source: Muntismart Account Usage report												
Revenue Source: Muntismart Billing Account History report												
March 12, 2012												
DRAFT												
AcctNum	Name	YOY Δ	2011				2010				YTD	YTD
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
	Revenue	3,737	136	2,837	517	921	240	149	135	150	674	
131367483	LIBERTY FARMS											
	Consumption	183,570	-	250	73,350	113,250	186,850	-	-	3,280	3,280	
	Revenue	1,119	28	29	463	684	1,204	-	-	86	86	
131367484	LIBERTY FARMS											
	Consumption	711,500	-	-	308,000	416,000	724,000	-	-	12,500	12,500	
	Revenue	4,455	28	28	1,924	2,570	4,550	-	-	95	95	
111104000	SPINALE AI											
	Consumption	(142,300)	16,900	18,700	22,450	18,550	76,600	-	-	196,800	218,900	
	Revenue	(1,572)	220	241	278	239	978	56	56	270	2,550	
Total	Consumption	19,157,015	2,249,540	6,482,200	6,652,340	6,726,920	22,111,000	941,340	761,035	524,045	2,953,985	
	Revenue	175,297	22,217	60,901	61,976	64,058	209,152	9,731	7,842	9,009	33,855	
Note: Cannot assume all YOY revenue increase due to multiplier error, many variables cause fluctuation, such as consumption, weather, etc.												