

**Exeter Board of Selectmen Meeting
Monday, October 15th, 2012, 6:50 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

BUSINESS MEETING TO BEGIN AT 7:00 P.M.

1. Call Meeting to Order
2. Board Interviews: Economic Development Commission
3. Bid Opening: Surplus Vehicles
4. Public Comment
5. Minutes & Proclamations
 - a. Regular Meeting: October 1st, 2012
6. Appointments
7. Discussion/Action Items
 - a. New Business
 - i. Paul Kirshen, UNH Presentation – Sustainability Grant
 - ii. Finance Department Quarterly Report
 - iii. Police Grant Funds Closeout
 - iv. Transportation Fund Report
 - v. Fire CIP Updates: Fire Station/Substation, Ladder Truck
 - b. Old Business
 - i. ESC Barrier Report
8. Regular Business
 - a. A/P and Payroll Manifests
 - b. Budget Updates
 - c. Tax Abatements & Exemptions
 - d. Water/Sewer Abatements
 - e. Permits
 - f. Town Manager's Report
 - g. Legislative Update
 - h. Selectmen's Committee Reports
 - i. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Don Clement, Vice-Chairman
Board of Selectmen

Posted: 10/12/12 Town Offices, Library, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.



Town of Exeter
Boards, Commissions & Committees
Appointment Application

Committee Selection:

1st Choice: ECONOMIC DEVELOPMENT 2nd Choice: _____

Name: JASON PROULX

Address: 154 HIGH ST EXETER NH

Email: jproulk1@wm.com

Phone: _____ Cell: 603 247 7804

Please describe your interest in serving on this committee.

I feel that it is my duty as a citizen of the Town of Exeter to volunteer my services in whatever way I can. I plan on making the Town of Exeter my home for many years to come and I would like to play a vocal part of the development of the local business community that my family and I enjoy so much.

Please provide any background information that would be of interest to the Board when considering your application, including previous committee service or other relevant experience. (resume can be attached)

I would consider myself a successful member of the local business community and I could offer my knowledge of successful business strategies that I have witnessed in and around the surrounding communities

* please see attached resume *

Are you aware of any conflicts that could arise affecting your service on this committee?
NONE

Are you aware of the meeting schedule and able to commit to attending regularly? YES NO

- After submitting this application for appointment to the Town Manager:
- The application will be reviewed and you will be scheduled for an interview with the Selectmen
 - Following the interview the Board will vote on your potential appointment at the next regular meeting
 - If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

Signature: Jason Proulx Date: 9/18/12

Please submit to: Town Manager, Town of Exeter 10 Front Street Exeter, NH 03833

Jason Proulx

Objective To obtain a volunteer position as a committee member on the Economic Development Commission for the Town of Exeter.

Summary Seasoned sales professional with experience managing my own territory along with an independent sales team. Successful at both closing contracted deals as well as maintaining high levels of customer service to current customers in order to turn cancellation requests into new contracts.

Experience **Territory Manager**

November 2011-Present Waste Management Rochester, NH

- Generated revenue growth by utilizing a consultative selling approach to prospective and current customers.
- Responsible for managing existing business relationships in order to achieve budgeted sales goals by developing and implementing sound retention strategies, utilizing strong negotiation efforts to preserve business, and securing contract agreements from previously non-contracted customers.

Account Manager

January 2005 – November 2011 General Linen Service Inc. Newburyport, MA

- Successfully built, managed and marketed to a prospect list using CRM software, with a sales team that covered NH and MA.
- Negotiated contract terms that protected the customer as well as the company in order to secure long term commitments.
- Maintained contact with new customers and fielded customer service issues throughout the term of the contracts so as to easily re-sign to new terms when original contract expired.

Route Manager

Jan 2004 –Jan 2005 General Linen Service Inc. Newburyport, MA

- Maintained a delivery route in the Boston area. This was the largest gross revenue route for the company during that time period. Duties included answering customer service questions, sales of new products and services, as well as making scheduled on time deliveries.

Education 1993–1998 University of MA at Lowell Lowell, MA

- B.S. in Criminal Justice with a minor in Legal Studies
- Member of NCAA Division II Football Team – 4 Years

Interests Member of a local cyclocross team that competes in events around New England; running local competitive races, hiking, skiing and home repair projects.

BOARD OF SELECTMEN DRAFT MINUTES OCTOBER 1, 2012

1. Call Meeting to Order

Chairman Matt Quandt convened the Board at 7:00 pm in the Nowak Room of the Town Offices building after a non-meeting with town counsel. Other members of the Board present were Selectman Frank Ferraro, Vice Chairman Don Clement, Selectman Dan Chartrand and Selectwoman Julie Gilman. Town Manager Russell Dean was also present.

2. Public Comment - none

3. Minutes & Proclamations

- a. Regular meeting: September 24, 2012 – Ms. Gilman requested that “excess” be replaced with surplus. Ms. Gilman moved approval as amended. Mr. Clement seconded. Motion carried.

4. Appointments

- a. Mr. Clement moved that the Board appoint Lauren Chuslo-Shur to the Arts Committee with her term expiring on April 30, 2014. Mr. Chartrand seconded. Motion carried.
- b. Mr. Clement moved that the Board appoint David Hampson to the Economic Development Commission with his term expiring on April 30, 2014. Ms. Gilman seconded. Motion carried.

5. Discussions/Action Items

a. New Business

i. Household Hazardous Waste Day

Mr. Dean provided information on the Household Hazardous Waste Day scheduled for October 6, 2012. The flyers included lists of the materials that can and cannot be accepted for collection. This information is also available on the new Town website. In a memo from Mr. Dean, he requests that the Board set some parameters for the candidates and candidates’ advocates who historically use the hazardous waste collection site for campaigning.

Mr. Clement offered background on this situation since he has volunteered at this event for several years. In the past, sometimes 15-20 people representing candidates campaigned very close to the collection area. Another issue has been campaign signs being stuck into the ground. The Board therefore recommends that 1) candidates and their advocates must limit their location to the entry area to the DPW no further than the first solar array to prevent interference with the collection of hazardous waste and 2) signs can be hand-held only.

ii. Riverwoods Tax Agreement 2012

Mr. Dean presented the three tax agreements for RiverWoods submitted to the Town annually. Mr. Dean described the context of the agreements, in which the taxable and non-taxable portions are set by state law. Mr. Chartrand moved that the Board approve the three agreements with the Town and the Board, and The Woods, The Ridge and The Boulders properties of RiverWoods. Mr. Clement seconded. Motion carried.

iii. Parking Plan – Presidential Election

To ensure that voters have convenient and accessible parking, Mr. Clement suggested that volunteers, candidates and candidate advocates park in the lower parking lot behind the old Junior High School. The parking area closest to the atrium will be for the voters

and signs will indicate this area for them as well as having a number of handicapped parking spaces available. In order to accomplish this, a Board designate will meet with the DPW, Fire and Police Departments and school representatives to work together to provide a proper voting facility for residents. Ms. Gilman volunteered to be the Board designate.

b. Old Business

i. Municipal Volunteer of the Year

The Board reviewed the application and Mr. Dean said it will be posted on the Town website. Ms. Gilman suggested that the term "sectarian" be clarified. There was some discussion on the process of selecting a winner and also who can qualify as a nominee. It was agreed that the Board would make the final determination of the winner but this would occur after conferring with the committee chairs and a member of the Chamber of Commerce. Mr. Clement noted that the Chamber has a good process for their awards so that may be useful to review. There is a possibility that a member of the winner selection group may also be a nominee so there is a question of how to resolve that situation. Mr. Ferraro suggested that this topic be put on the agenda for a meeting in mid-November.

ii. Sportsmens Club Barrier Update

A letter from B.M. York, President of the Exeter Sportsman's Club, apprising the Board of their progress with barrier wall project was reviewed. Mr. Dean said that Cross Spectrum, LLC had met with the ESC and that the Town Planner had a tour to evaluate the barrier. There is not a specific timetable as yet but the evaluation report should be forthcoming. Mr. Clement said both the ESC and concerned residents will want to know about upcoming plans so a timetable is needed. Mr. Dean said he will work with the Town Planner to get this information.

6. Regular Business

a. A/P and Payroll Manifests

Mr. Chartrand moves a 9/28/12 accounts payable warrant in the amount of \$2,171,756.00, expenditures including funds to the co-op and the school district. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves a 9/28/12 accounts payable warrant in the amount of \$336,950.44 for paving, attorney fees, Public Library funding, etc. Ms. Gilman seconded. Motion carried.

Mr. Chartrand moves 9/23/12 payroll warrant checks dated 9/26/12 in the amount of \$170,072.50. Mr. Clement seconded. Motion carried.

b. Budget Updates

Mr. Dean said that the Budget sub-committees have been meeting. Doreen Ravell, Finance Director, will report to the Board at the October 15th meeting. The Town's health insurance rating will be available on October 12th.

c. Tax Abatements & Exemptions

A jeopardy tax warrant was presented to the Board. Ms. Gilman moved that the Board approve the Town to collect a tax in the amount of \$242.69 concerning property on Map 64, Lot 105/76. Mr. Clement seconded. Motion carried.

d. Water/Sewer Abatements – none

e. Permits

The following permits were reviewed by the Board for approval:

Oyster River Players to use the Town Hall for a play production in April 2013 – Ms. Gilman moved to approve the permit. Mr. Chartrand seconded. Motion carried;
Oyster River Players to use the Signboard for a poster about the play – Ms. Gilman moved to approve the permit. Mr. Chartrand seconded. Motion carried;

f. Town Manager's Report

Mr. Dean reviewed the Town's updated website via projection with the Board. The site has many new improvements, better accessibility to information, and forms and applications, and expanded visitor information. Everyone agreed the new website looked great and thanked all those who helped with this update.

g. Legislative Update - none

h. Selectmen's Committee Reports

A Planning Board meeting discussed a plot line adjustment for two properties and a minor amendment to a project (Felder) approved involving the development of two buildings.

Mr. Clement attended the Arts Commission meeting and provided information on the 30 Under 30 Program which recognized emerging artists. The event will be on October 5th, 7pm to 10pm. The gallery will be open Saturday and Sunday, 12pm to 4pm.

Ms. Gilman will be attending the upcoming Heritage Commission meeting.

i. Correspondence

- o A letter from Paul Kirshen, Research Professor at UNH, about the Town's participation in a study of the potential impacts of climate change on flooding and drainage systems in Exeter. Mr. Dean confirmed that Professor Kirshen has been invited to the October 15th Board meeting to provide further details about this study.
- o A letter from Bob Eastman which alleges that the Board misused Recreation impact fees on repairs to the pool bathhouse floors. Mr. Chartrand responded on this topic by referring to the Town Ordinances on impact fees.
- o A letter from the NH Association of Assessing Officials with a ballot for the 2013 slate of Officers and Directors of the Association. The ballot will be completed by the Town Assessor.
- o A letter from D. Allan Kerr, Thresher Memorial Project Group, requesting a public expression of support from the Town for the emplacement of a flagpole and monument on April 7, 2013 in commemoration of the lost of the USS Thresher in the Gulf of Maine in 1963.

7. Review Board Calendar

The next meeting of the Board is scheduled for October 15, 2012. Mr. Quandt will be unable to attend so Mr. Clement, Vice Chairman, will preside.

8. Non Public Session - none

9. Adjournment

Mr. Clement moved to adjourn, Mr. Chartrand seconded. Roll call vote: unanimous.
The Board stood adjourned at 8:15 p.m.

Respectfully submitted,

Chris deZarn-O'Hare
Recording Secretary

COMMUNITY-BASED PLANNING FOR CLIMATE CHANGE IN NEW HAMPSHIRE

Stay in touch

The NERRS Science Collaborative is committed to sharing information about the projects we fund in the most effective way we can. Updates about this project will be communicated through nerrs.noaa.gov, webinars, conferences, and meetings. If you would like to stay in touch with this project, contact our program coordinator Cindy Tufts: cindy.tufts@unh.edu

For information about the applied science, contact Paul Kirshen, research professor of civil engineering and earth systems research, University of New Hampshire, at 603.862.4637 or paul.kirshen@unh.edu

For information about the collaborative aspect of this project, contact Semra Aytur, assistant professor of health management and policy, University of New Hampshire, at 603.862.3145 or semra.aytur@unh.edu

What's happening?

A multi-disciplinary team from the University of New Hampshire and the Great Bay National Estuarine Research Reserve has received \$683,472 to design a climate change adaptation plan with the town of Exeter, New Hampshire. The team will work with the community to develop a plan that is based upon Exeter's perspectives using hydraulic and hydrologic modeling and climate change scenarios.

Ultimately, the team will provide a flexible, science-based plan that will help Exeter address the intensifying impacts of stormwater runoff, flooding, sea level rise, nonpoint source pollution, and habitat change in the context of a changing climate. They also will evaluate, document, and share their process for the benefit of other coastal communities facing similar challenges.

Why this project?

New Hampshire's changing climate is evident in the state's warmer winters, hotter summer days, reduced snowfall, rising sea levels, more severe storms, and more persistent droughts. As the climate continues to shift, the health of coastal communities will depend on their ability to anticipate and adapt to the impacts of that change. How, for example, will towns protect expensive, vulnerable infrastructure like wastewater treatment facilities



This project aims to provide a flexible, science-based plan that will help Exeter, N.H., address the impacts of climate change on municipal infrastructure like the dam pictured above, habitats, and human safety.

from a range of potential increases in sea level rise? Which actions to reduce flooding would be more cost-effective to take now? On which might it be more prudent to wait?

Addressing questions like these is exacerbated by the fact that, while the impacts of climate change do not respect town boundaries, land use decision-making in the Great Bay watershed is largely a local process. The watershed encompasses 49 towns in two states—that's effectively 49 different ways of deciding how land is developed and, to a certain extent, how climate change will be addressed.

Learn more on back page...

About the funder

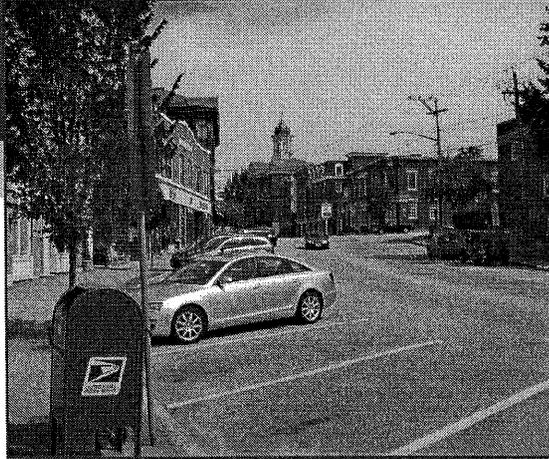
The NERRS Science Collaborative puts Reserve-based science to work for coastal communities coping with the impacts of land use change, stormwater, non-point source pollution, and habitat degradation in the context of a changing climate. Our threefold approach to connecting science to decision making includes:

- **Funding:** We award an average of \$4 million annually to projects that incorporate collaboration and applied science to address a coastal management problem.
- **Transfer of knowledge:** We are committed to sharing the knowledge generated by the local, place-based research we fund. If you're interested in following this project, contact cindy.tufts@unh.edu.
- **Graduate education:** We sponsor two fellowships in TIDES, a Master's of Science program at UNH that provides the skills needed to effectively link science to coastal decision making.

The program operates by a cooperative agreement between the University of New Hampshire (UNH) and the National Oceanic and Atmospheric Administration.

Learn more at....

[nerrs.noaa.gov/
ScienceCollaborative.aspx](http://nerrs.noaa.gov/ScienceCollaborative.aspx)



The team will work with a range of Exeter's stakeholders to explore common ground and divergent views on climate change in order to increase the likelihood that the resulting adaptation plan will be used.

How will this project work?

This project team will draw on expertise in collaborative practices, health management, wetlands ecology, watershed hydrology, and climate science to work with a dedicated group of stakeholders representing Exeter town departments, community organizations, residents, regional decision-makers, and state and local regulatory bodies.

The planning process will begin with a series of neighborhood discussion groups to explore common ground and divergent views on climate change. These will be followed by full public meetings, with all stakeholders invited and smaller focused workshops. The *New Hampshire Listens* program—which facilitates and supports civil, informed dialogue about social and environmental challenges—will provide facilitation support at many of the meetings. Great Bay NERR will also provide facilitation.

The team will use these forums to establish a stakeholder working group that will meet regularly with project scientists to provide feedback on the planning process that will inform the

comprehensive assessment of the town's vulnerability to climate change.

This assessment will translate different scenarios of climate change into a range of potential impacts through the use of flood projections and models of pollutant loads, stormwater flows, and impacts on tidal marshes, aquatic ecosystems, and human health. It also will project the outcome of different management actions. For example, it will forecast what would happen if the town continued to build-out a particular area using existing zoning with conventional drainage structures, versus shifting toward the use of low-impact development techniques to manage runoff.

The team and stakeholders will use this assessment as a framework to analyze possible climate change impacts in Exeter and the town's ability to adapt or respond to this change. This dialogue will be the basis for a draft adaptation plan for review by the Town of Exeter, and eventually, with recommendations for moving forward.

DRAFT

Town of Exeter
 Report of Budgeted vs Actual Revenue (unaudited)
 For the Quarter Ended September 30, 2012

Account Number	Description	Balance to be		Notes		
		Estimated Revenue	Actual Revenue		Collected	% Collected
3110-3191	Property Tax Revenue	11,970,662	6,273,408	5,697,254	52.41%	Includes property tax less overlay, jeopardy, yield, current use, payment in lieu of taxes, penalties and interest
3220	Motor Vehicle Permit Fees	1,950,000	1,515,158	434,842	78%	Fees charged by Building & Code Enforcement - up significantly from estimate due to Cobham expansion permit \$ 31.5K and PEA permit \$ 42K, AMM Irish (new dance studio) \$ 6K and Chinburg Builders (various homes built Linden Commons)
3230	Building Permits & Fees	130,000	209,586	(79,586)	161%	
3290	Other Permits and Fees	125,000	87,313	37,687	70%	Includes GF portion of Cable TV & Vital Statistics Fees
3319	From the Federal Government	25,000	-	25,000	0%	Potential FEMA Reimbursement
3352	Meals & Rooms Tax Revenue	639,030	-	639,030	0%	Received near last day of the year
3353	State Highway Block Grant	258,871	183,599	75,272	71%	Received quarterly
3359	Other State Grants/Reimbursements	24,000	30,172	13,871	126%	Railroad, RERP, Mosquito, Other Misc
3401-3404	Income from Departments	969,058	699,607	269,451	72%	General Revenues charged by Town Departments
3501	Sale of Surplus Vehicles	10,000	-	10,000	0%	Proceeds from sale of Town vehicles
3502	Interest Income	10,000	3,566	6,434	36%	Interest income earned on sweep accounts
3503-3509	Other Miscellaneous Revenues	20,000	23,993	(23,993)	100%	Town Rental Property
4911	From Trust & Fiduciary Funds	20,000	-	20,000	0%	Estimated Funds from Sick Leave Trust
3402	Water Revenues	16,131,621	9,026,402	7,125,262	56%	Water Consumption and water-related fees, reflects credits issued of \$ 325K
3403, 3359	Sewer Revenues	1,853,217	1,274,493	578,724	69%	Sewer Usage and sewer related fees, reflects credits issued of \$ 335K
	Grand Total General, Water & Sewer Funds	20,310,353	11,765,377	8,565,019	58%	Total All 3 Funds
Revolving Fund Revenues						
08-3401	Recreation Revolving Fund Revenue	389,835	393,470	(3,635)	101%	The bulk of the revenue is collected during the spring and summer months
30-3401	EMS- Ambulance Transport Revenue	561,000	283,258	(161,215)	50%	2012 Revenues included in Ambulance Revolving Fund - new for 2012

YTD Actual Expense Analysis thru September 30, 2012 (UNAUDITED)

Updated October 10, 2012

DEPARTMENT	Budget	Actual	Balance Available	Percent Used	Notes
General Government					
100 Board of Selectmen	40,775	26,740	14,035	65.58%	
111 Town Manager	179,145	141,445	37,700	78.96%	
113 CATV	1	-	1	0.00%	
115 Human Resources	82,878	56,315	26,563	67.95%	
119 Transportation	20,919	5,230	15,689	25.00%	
120 Legal	70,000	67,561	2,439	96.52%	
125 Information Technology	136,763	84,501	52,262	61.79%	
130 Trustees of Trust Funds	891	891	-	100.00%	
140 Town Moderator	969	800	169	82.56%	
151 Town Clerk	318,104	226,154	91,950	71.09%	
152 Elections/Registration	38,490	17,433	21,057	45.29%	
Total General Government	888,935	627,070	261,865	70.54%	
Finance					
201 Finance/Accounting	257,287	182,632	74,655	70.98%	
202 Treasurer	9,542	7,157	2,385	75.01%	
203 Tax Collection	83,686	61,534	22,152	73.53%	
205 Assessing	211,595	155,694	55,901	73.58%	
Total Finance	562,110	407,017	155,093	72.41%	
Planning & Building					
301 Planning	206,568	140,802	65,766	68.16%	
302 Inspections/Code Enforcement	222,962	167,695	55,267	75.21%	
303 Board of Adjustment	4,200	717	3,483	17.07%	
304 Historic District Commission	1,480	311	1,169	21.01%	
305 Conservation Commission	9,605	2,792	6,813	29.07%	
306 Heritage Commission	800	115	685	14.38%	
Total Planning & Building	445,615	312,432	133,183	70.11%	
Economic Development Commission					
307 Economic Development Commission	3,500	59	3,441	1.69%	
Total Economic Development Commission	3,500	59	3,441	1.69%	
Police					
401 Administration	710,126	497,316	212,810	70.03%	
402 Staff	470,751	348,582	122,169	74.05%	
403 Patrol	1,792,634	1,236,793	555,841	68.99%	
404 Animal Control	1,250	905	345	72.40%	
405 Communications	434,490	286,734	147,756	65.99%	
Total Police	3,409,251	2,370,330	1,038,921	69.53%	

DEPARTMENT	Budget	Actual	Balance Available	Percent Used	Notes
Fire					
501 Administration	492,859	367,811	125,048	74.63%	
503 Fire Suppression	2,861,791	2,059,098	802,693	71.95%	
504 Emergency Management	19,333	16,472	2,861	85.20%	Expenses include \$ 2K of reimbursable Hep C Clinic Expenses
505 Health	117,820	73,882	43,938	62.71%	
Total Fire	3,491,803	2,517,263	974,540	72.09%	
Public Works - General Fund					
601 Administration & Engineering	347,510	215,385	132,125	61.98%	
602 Highways & Streets	1,707,427	1,429,503	277,924	83.72%	
603 Snow Removal	305,785	120,031	185,754	39.25%	
604 Solid Waste Disposal	855,250	530,679	324,571	62.05%	
605 Street Lights	107,000	86,693	20,307	81.02%	
Total Public Works - General Fund	3,322,972	2,382,231	940,681	71.69%	
Maintenance					
606 General	550,171	380,445	169,726	69.15%	Incl \$20.9k encumbered (of this \$20.1k in maintenance projects)
607 Recreation Center	19,300	15,763	3,537	81.67%	
608 Town Hall	29,200	23,295	5,905	79.78%	
609 Town Office	28,600	29,152	(552)	101.93%	
610 Senior Center	14,150	7,880	6,270	55.69%	
611 Safety Complex	69,800	43,627	26,173	62.50%	
612 DPW Complex	42,800	30,418	12,382	71.07%	
613 Train Station	11,000	4,706	6,294	42.78%	
614 Other Town Structures	11,200	1,646	9,554	14.70%	
615 Mechanics/Garage	205,473	159,299	46,174	77.53%	
Total Maintenance	981,694	696,231	285,463	70.92%	
Welfare & Human Services					
710 Welfare	90,794	61,333	29,461	67.55%	
711 Human Service Grants	65,995	49,496	16,499	75.00%	Payments processed quarterly
Total Welfare & Human Services	156,789	110,829	45,960	70.69%	
Parks & Recreation					
801 Recreation	296,557	217,890	78,667	73.47%	
802 Parks	188,687	126,272	62,415	66.92%	
803 Pool	4,200	-	4,200	0.00%	
Total Parks & Recreation	489,444	344,162	145,282	70.32%	

DEPARTMENT	Budget	Actual	Balance Available	Percent Used	Notes
116/804	21,200	12,847	8,353	60.60%	
805	14,000	12,356	1,644	88.26%	Revolutionary War Fest 100%
Total Other Culture/Recreation	35,200	25,203	9,997	71.60%	
901	879,787	646,674	233,113	73.50%	
Total Library	879,787	646,674	233,113	73.50%	
921-23	666,273	652,784	13,489	97.98%	Payments processed per debt service schedule
117	407,633	392,623	15,010	96.32%	New Vehicles/Leases
118	49,811	48,601	1,210	97.57%	SCBA equipment
Total Debt Service & Capital	1,123,717	1,094,008	29,709	97.36%	
931	62,829	78,718	(15,889)	125.29%	Incl. \$45.6k in sick leave buyout
933	12,575	5,688	6,887	45.23%	Primex
937	131,572	135,852	(4,280)	103.25%	Full year billing
114/941	133,829	154,110	(20,281)	115.15%	Full year billing
Total Benefits & Taxes	340,805	374,368	(33,563)	109.85%	
Total General Fund	16,131,621	11,907,934	4,223,685	73.82%	Includes \$ 224K encumbrances of which \$ 164.4 is TO HVAC
Water Fund	2,325,515	1,870,741	454,774	80.44%	Incl \$35.6K encumbered (\$27k Treatment, \$6k Distribution)
Sewer Fund	1,853,217	1,399,371	453,846	75.51%	Incl \$24K encumbered of which \$ 20.5K is for Capital Outlay)
Total All Funds	20,310,353	15,178,046	5,132,307	74.73%	
Other Appropriations - Warrant Articles					
Human Service Warrant Articles	38,400	32,800	5,600	85.4%	Payments processed quarterly
Supplemental Paving	250,000	202,647	47,353	81.1%	
Town Office Modular HVAC System	198,000	170,750	27,250	86.2%	Incl \$3.8k encumbered
Getty Petroleum Land Purchase (Court c	49,000	44,000	5,000	89.8%	Funds to come from Fund Balance (Surplus)
Historical Society Roof Repl	99,900	-	99,900	0.0%	
Totals	635,300	450,197	185,103	70.9%	
Borrowing Other					
Jady Hill Utility Repl Phase II	200,000	-	200,000	0.0%	Sewer Fund \$2.650M/General Fund \$200k Bond
Totals	200,000	-	200,000	0.0%	

Notes:
 EMS/Ambulance moved to EMS Revolving Fund #3C
 Includes current year encumbered funds
 Water/Sewer allocation processed quarterly
 Holiday and Longevity payments processed in Q4

**Town of Exeter
 Analysis of Property Tax/Liens Receivable
 As of 9/30/12**

DRAFT

<u>Type</u>	<u>Bill Year</u>	<u>Balance Outstanding as of 09/30/12</u>	<u>Balance Outstanding as of 12/31/11</u>	<u>Variance</u>	<u>% Change</u>
Lien	*2005-2008	28,505	46,260	17,755	38%
Lien	2009	113,044	239,942	126,898	53%
Lien	2010	256,298	459,287	202,989	44%
Lien	2011	410,061	1,697,762	1,287,701	76%
Subtotal		<u>397,847</u>	<u>745,489</u>	<u>347,642</u>	<u>47%</u>
Tax	2012	<u>1,441,209</u>		<u>(1,441,209)</u>	N/A
Subtotal		<u>1,441,209</u>	<u>-</u>	<u>(1,441,209)</u>	
Grand Total		<u>1,839,056</u>	<u>745,489</u>	<u>(1,093,567)</u>	

As of Sept 30, 2012, 93% of all property taxes billed for the first half of 2012 were collected.

The outstanding property tax balance decreased by \$ 347.6K or 47% since December 31, 2011.

Town of Exeter
 Analysis of Accounts Receivable Aging - Water & Sewer
 As of September 30, 2012

DRAFT

	<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>Over 90 Days</u>	<u>Total</u>	<u>Percent Over 90 Days</u>
As of 12/31/11	\$ 404,408	\$ 30,187	\$ 48,667	\$ 285,290	\$ 768,552	37%
As of 09/30/12	\$ 170,234	\$ 30,293	\$ 31,360	\$ 133,897	\$ 365,784	37%
(Favorable)/Unfavorable Variance	\$ (234,174)	\$ 106	\$ (17,307)	\$ (151,393)	\$ (402,768)	37%

Accounts receivable over 90 days makes up 37% of the total balance as of 09/30/12
 The large decrease is attributed to the continuation of shut off notices and actions taken by both the DPW Water/Sewer Department and the Water & Sewer Collections Department during the 3rd Quarter of 2012.

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>	<u>% Total A/R</u>
2008	1,289	2,037	3,326	1%
2009	2,311	2,112	4,423	1%
2010	3,095	2,585	5,680	2%
2011	5,977	82,641	88,618	24%
*2012	134,595	129,142	263,737	72%
Total	147,267	218,517	365,784	100%

* Includes current month billing

**EXETER POLICE DEPARTMENT
TOWN OF EXETER
MEMORANDUM**

Date: October 9, 2012
TO: Mr. Russ Dean Town Manager
FROM: Chief Kane
SUBJECT: Closing out of grants

I have been advised by the finance department that these grants need to be officially closed out. Some are very old and some have just been completed and are no longer active.

1. After School Program	\$(1,656)
2. Youth Attend	\$(11,201)
3. DOJ-DEA Grants	\$172
4. DOJ Stimulus	\$2,556
5. Rockingham County Liquor	\$(1,296)
6. State Traffic Grant	\$1,288
7. State Seatbelt Grant	\$1,504
8. State Speed Grant	\$4,749

Listed below are old Police grants that need to be closed out (with approval from the BoS)
The impact on the General Fund is \$(3,885)

	<u>\$</u>
1 After School Program	(1,656)
2 Youth Attend	(11,201)
3 DOJ-DEA Grants	172
4 DOJ Stimulus	2,556
5 Rockingham County Liquor Enforcement	(1,296)
6 State Traffic Grant	1,288
7 State Seatbelt Grant	1,504
8 State Speed Grant	<u>4,749</u>
	(3,885)

Town of Exeter
Transportation Fund - Estimated
As of 09/30/12

DRAFT

<u>Account Number</u>	<u>Account Description</u>	<u>Amount</u>
05-3290-5013-0400	Transportation Fee Revenue	(35,427)
05-3401-5080-0450	Sr. Taxi Ticket Program Revenue	(4,610)
	Prior Year Surplus Carryforward	(8,582)
	Total Revenue	(48,619)
05-4911-0938-9058	TF- Senior Taxi Ticket Program	7,853
05-4911-0938-9006	TF- Lamprey Healthcare	4,500
05-4911-0938-9059	TF-TASC	4,000
05-4911-0938-9060	TF- RNMOW Transportation	6,000
	Total Expense	22,353
	Net (Income) / Loss	(26,266)

Memo

To: Russ Dean, Town Manager
From: Brian Comeau, Chief of Department
CC: Board of Selectmen
Date: October 12, 2012
Re: Fire Sub-Station

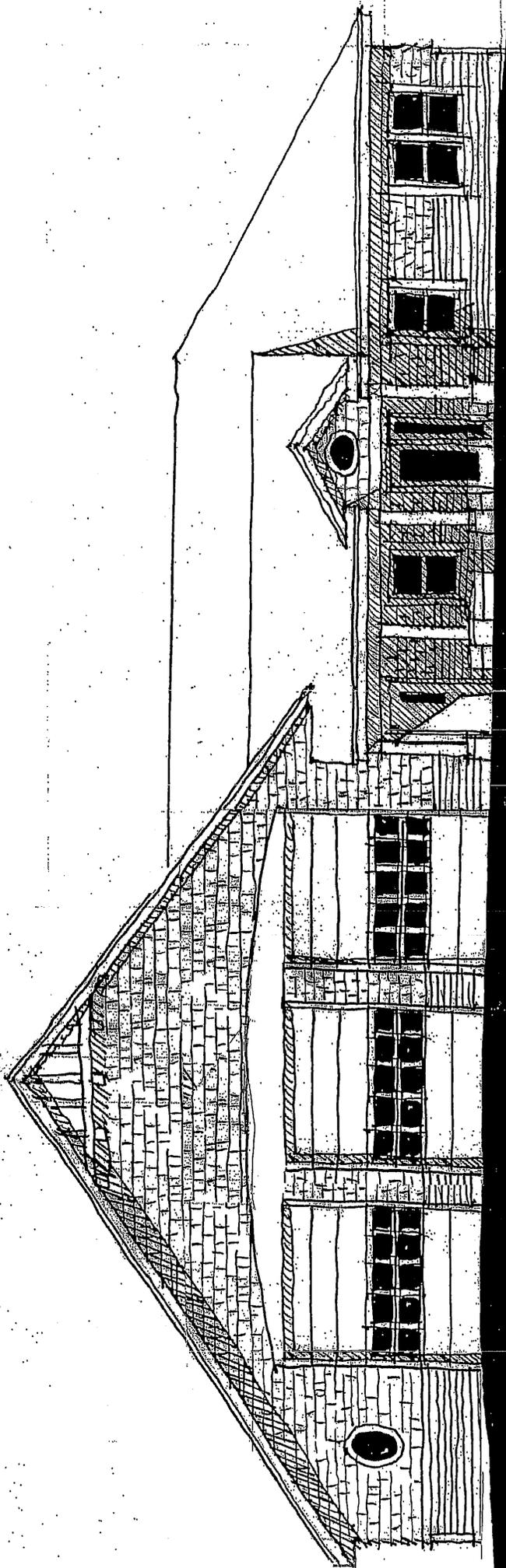


Russ,

Please find enclosed a space needs assessment, project cost estimate, and conceptual plan elevation drawing the fire sub-station. We look forward to addressing you and the Board on Monday evening, Oct. 15 and answering questions you may have.

We have created a short powerpoint presentation to help answer questions and present the Board with as much information as possible.

Respectfully submitted, Brian



ELEVATION:

CONCEPTUAL PLAN • FIRE SUBSTATION
EXETER NH

Exeter Fire Department

Fire Sub-Station
Space needs assessment

Area/Room Title	Occupants	# of rms	Area	Sub-Total	Design	Variance
Apparatus Rooms						
Equipment Bays 2 engines, 1 ambulance		3	1000	3000	3000	
Apparatus Total:				3000	3000	
Department Administration						
Lieutenant's Office		1	132	132	144	12 sf
Watch desk/ reports		1	109	109	120	11 sf
Administration Total:				241	264	
Control						
Lobby		1	72	72	72	
Hallways - 1st floor		2	156	312	312	
Hallways - Basement		2	144	288	288	
Elevator		2	48	96	96	
Stairwells		2	96	192	192	11 sf
Control Total:				960	960	
Dormitory						
Male/Female rooms		3	132	396	432	36 sf
Laundry		1	38	38	40	2 sf
Dormitory Total:				434	472	
Toilets/Showers						
Male Toilet/Showers		1	100	100	110	10 sf
Female Toilet/Showers		1	80	80	90	10 sf
Toilet/Shower Total:				180	200	
Operational Support						
EOC		1	800	800	800	
Conference		3	132	396	432	36 sf
Storage		1	155	155	168	13 sf
Kitchette		1	86	86	96	10 sf
Operational Support Total:				1437	1496	
Staff Facilities						
Dayroom/ Dining		1	402	402	420	20sf
Kitchen		1	132	132	144	12 sf
Exercise/ Fitness Room		1	201	201	216	15 sf

Men's Restroom	1	71	71	80	8 sf
Women's Restroom	1	52	52	60	8 sf

Staff Facility Total: 858 920

Storage

EOC / Communications Storage	1	155	155	168	13 sf
------------------------------	---	-----	-----	-----	-------

Storage Total: 155 168

Operations

Turnout Gear Storage / Lockers	1	168	168	168	
Turnout Gear Laundry/ Drying	1	96	96	96	
Unisex Restroom	1	30	30	36	6 sf
Equipment Storage	1	360	360	360	

Operations Total: 654 660

Utility

Custodial Storage	1	30	30	36	6 sf
Elevator Mechanical	1	38	38	40	2 sf
HVAC/ Sprinkler/ Electrical	1	412	412	432	20 sf

Utility Total: 480 508

Total Area: Net to Gross 8399 8648

Exeter Fire Department
Epping Rd/Continental Drive - Sub-Station

Sept. 10, 2012

Total Project Cost Estimate

Construction Cost:		\$1,932,820
Engineering: Telephone/ Data/ Security		\$58,740
NH DOT - Intersection Blinker (Continental Dr. @ Epping Rd.)		\$10,000
FF & E:		\$80,500
Radios/ Antennae/ Fiber optics:	\$48,000	
Furniture:	\$20,500	
Window Treatments:	\$5,000	
Equipment: Kitchen		
Stove, Refrigerator, Dishwasher, Microwave	\$5,000	
Laundry		
Washer/Dryer	<u>\$2,000</u>	
	Total FF & E	\$80,500
Architectural/ Engineering Fees - 8%:		\$154,625
Includes:		
Civil Engineering		
Structural Engineering		
Architectural Design		
Mechanical Engineering		
Electrical Engineering		
Clerk of the Works:		\$30,000
Construction Testing:		\$10,000
Legal:		\$5,000
<u>Owner's Contingency - 5%:</u>		<u>\$114,500</u>
Total Project Cost Estimate: (before bidding)		\$2,396,185



HM 100 / 110

Built with rectangular side rail design, the HM 100 / 110 offers a lower travel height for departments with height restrictions and a waterway permanently attached to the 3rd section, which frees the fly section for window access. The HM 100 / 110 features a medium length cab and is available with a 1,500 GPM pump and is fitted with a 500-gallon water tank.

- Medium length cab with pump, 210" wheelbase
- 11'6" overall height with pump
- 1,500 – 2,000 GPM Hale or Waterous pump
- 500-gallon water tank
- Jack spread of 11'
- Body and Pump panel available in stainless steel or aluminum
- Available with SideStacker ground ladder storage, and both side hosebed or center hosebed configurations
- HM 100 aerial rated at 550 lbs, (500 lbs. firefighters and 50 lbs. equipment) without waterway operating and 300 lbs. (250 lbs. firefighter and 50 lbs. equipment) with waterway operating.
- HM 110 aerial rated at 300 lbs, (250 lbs. firefighter and 50 lbs. equipment) without waterway operating, and 300 lbs, at 26-45 degrees or 550 lbs at 46-82 degrees with waterway operating.



Cross-Spectrum Acoustics LLC

P.O. Box 90842
Springfield MA 01139

P.O. Box 540609
Waltham, MA 02454

TECHNICAL MEMORANDUM

To: Sylvia VonAulock, Town Planner – Exeter, NH
From: Lance Meister, Cross-Spectrum Acoustics
Date: October 4, 2012
Project Reference: J2012-1290 – Exeter Sportsman’s Club Noise Barrier Assessment

This technical memorandum summarizes the noise assessment of the proposed Exeter Sportsman’s Club barrier in Exeter, NH conducted by Cross-Spectrum Acoustics (CSA). The town of Exeter retained CSA to address the town’s concerns regarding the potential noise effects of the Club’s plans to install a barrier on the southern side of the firing range. A consultant from CSA met with town officials and toured the gun club and surrounding communities on September 27, 2012. The purpose of the meeting and tour was to discuss the town’s concerns, to conduct a site visit and to meet with Club representatives to understand the proposed action. The goals of the assessment were to:

- Assess the effectiveness of the proposed barrier as designed to reduce noise from Club activities for the neighborhoods to the south of the Club on Thornton Street and Windemere Lane.
- Assess the potential for any reflections from the barrier increasing noise from Club activities for the neighborhood to the north of the Club on Allen Street.
- Conduct a sensitivity analysis of the barrier performance based on changes in the barrier location and height and the shooter locations.

BARRIER ASSESSMENT

The assessment of the barrier effectiveness used a standard noise barrier calculation model. Because no measurements were conducted, the assessment only looked at the relative performance of the barrier, and not the absolute noise levels with and without the barrier. The barrier analysis assumed the following:

- An 8 foot high barrier approximately 12 feet to the south of the edge of the existing structures
- The shooting would occur at shoulder height (5 feet)
- The shooter would stand approximately 5 feet to the north of an imaginary line running through the southern edge of the existing structures (17 feet from the proposed barrier)
- The distances from the Club to the residences and elevations above sea level of the Club and residences were obtained from available mapping

The results of the barrier analysis indicate that, as designed, the barrier would achieve approximately a 3-4 dB reduction in noise for the Thornton Street and Windemere Lane neighborhoods with the above assumptions. The residents in these neighborhoods might notice a slight reduction in the noise levels. For reference, a 3 dB reduction in noise level is barely perceptible in an outdoor setting and a 10 dB reduction in noise level is perceived as a halving of the noise.

It is important to note that the removal of several trees to the south of the range to construct the barrier will have no effect on the noise levels in the communities to the south of the Club. Generally, a stand of trees must be at least 100 feet deep before there is any reduction in noise levels. Removing a few trees will not change the noise levels for the residences to the south of the Club. In addition, removing the dead trees from the berm to the north of the range will have no effect on the noise levels at any location.

BARRIER REFLECTIONS

The proposed barrier is a hard, reflective surface, and would have no (or minimal) absorptive properties as currently designed. However, based on a review of the geometry of the proposed barrier, the existing berm to the north of the range and the locations of the neighborhoods to the north on Allen Street, it is unlikely that any paths exist for reflections off the proposed barrier to increase noise on Allen Street. The existing berm to the north of the range should be sufficient to limit any reflections in that direction. Without conducting an extensive analysis, it is not clear what effect, if any, the gap in the berm would have. Ideally, the gap would be closed, resulting in a continuous berm on the north side of the range.

In the worst case scenario, a potential reflection would only increase the noise by a maximum of 3 dB (and most likely less than that), which is barely perceptible in an outdoor setting.

BARRIER SENSITIVITY ANALYSIS

Because the effectiveness of any barrier is dependent on the locations of the source of the noise, the barrier and the receiver (both the heights and distances) any changes to the geometry can change the effectiveness of a barrier. In order to test the sensitivity of the analysis a number of additional alternatives were examined. These included changing the barrier location relative to the existing structures, changing the barrier height at the proposed location, and changing the location of the shooter relative to the barrier. The results of the sensitivity analysis are contained in the tables below.

Barrier Location	Reduction
Proposed location	3-4 dB
Barrier at the edge of the existing structures	8-9 dB
Barrier at halfway point between proposed location and existing structures	5-6 dB

Barrier Height at Proposed Location	Reduction
Proposed 8 foot high barrier	3-4 dB
10 foot high barrier	7-8 dB
12 foot high barrier	9-10 dB

Shooter Location with Barrier at Proposed Location	Reduction
17 feet from the proposed barrier	3-4 dB
20 feet from the proposed barrier	2-3 dB
22 feet from the proposed barrier	2-3 dB

Generally speaking, the closer the barrier can be to either the source of the noise or the receiver, the more effective it will be. This is shown in the first table. Locating the barrier at the edge of the existing structures will improve the performance. In addition, increasing the height of the barrier will improve the performance. Finally, the location of the shooter relative to the barrier can also affect the performance.

If the town elects to conduct pre- and post-construction noise measurements to determine the effectiveness of the barrier as ultimately built, it is important that the same conditions be used for both cases, including the shooter location, measurement locations, weather, and the caliber and make of the gun. Ideally, the same gun would be used for both measurements.

Town Facilities / Permits
October 15 - October 29, 2012

Date	Event Hours	Length of Rental	Facility/Permit	Group/Purpose
10/18	6pm	6-8:30pm	Town Hall	Seacoast Artist Association
10/19 to 21		all day	Town Hall	Seacoast Idol
10/26 & 27	10/27 8am-2pm	all day	Town Hall	Cub Scout Yard Sale



Exeter Firefighters Relief Association

Annual Holiday Party

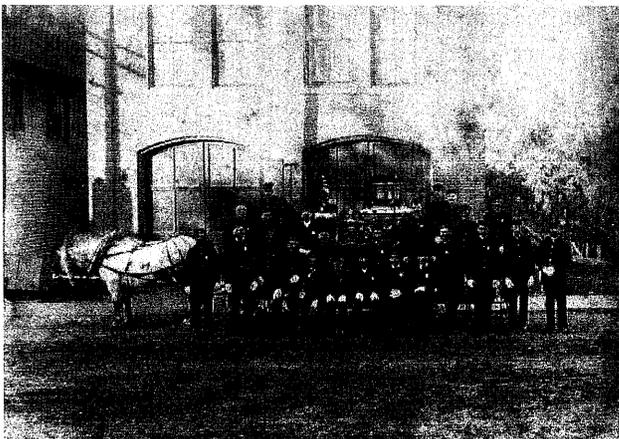
Where: Exeter Country Club, 58 Jady Hill Ave., Exeter

When: Friday October 26th, 2012

Time: Social hour at 5:30PM, dinner served at 6:30PM

Guests will have a choice of Roast Beef Tenderloin with wild mushroom ragout or Seafood Stuffed Haddock with lobster cream sauce, along with side dishes, salad, appetizers and dessert.

Tickets are available at the Exeter Fire Department, 20 Court Street in Exeter. Cost per person is \$15.00. Please have tickets purchased by Friday, October 19th, 2012.



Families First

support for families...health care for all

October 5, 2012

Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Selectmen:

We recently received your check in the amount of \$750.

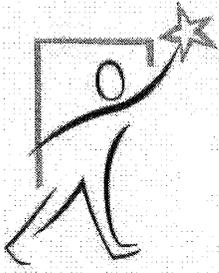
All of us at Families First are grateful for the support of the Town of Exeter.

Thank you.

Sincerely,



Nancy Casco
Administrative Assistant

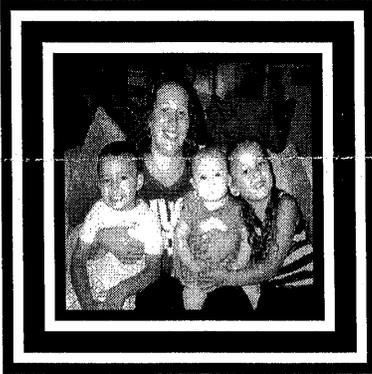


Seacoast Family Promise

"Guiding Families Home"

6 Emery Lane, PO Box 233, Stratham, NH 03885
603-658-8448, fax 603-658-8447
sihnnh@comcast.net - www.sfpnh.org

October 5, 2012



Town of Exeter
Board of Selectmen
10 Front Street
Exeter, NH 03833

Dear Members of the Board,

We cannot thank you enough for your donation of \$500 to Seacoast Family Promise on October 28, 2012.

Seacoast Family Promise's mission is to empower families experiencing homelessness to achieve lasting self-sufficiency.

When you support Seacoast Family Promise you become part of a family that reaches across the region. Your donation directly impacts each family in our program, helping Seacoast Family Promise provide them with safe housing, warm and secure family sleeping quarters, and individualized family services so that they can begin the work necessary to regain self-sufficiency and return to the community as engaged members.

Please include a tour of our Day Center in your 2012 plans. Stop by or call me personally to schedule an appointment to see just what your investment supports.

Warm personal regards,

Pati Frew-Waters

Pati Frew-Waters
Executive Director

Thank you



State of New Hampshire



JOHN J. BARTHELMES
COMMISSIONER OF SAFETY

EARL M. SWEENEY
ASSISTANT COMMISSIONER

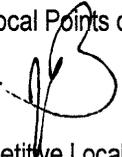
DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305

Tel: (603) 271-2559
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

October 5, 2012

To: State Homeland Security Grants Local Points of Contact

From: John J. Barthelmes, Commissioner 

Re: Announcement of FFY 2012 Competitive Local Grant Application Period

I am pleased to announce the availability of the Federal FY 2012 Homeland Security Grant issued by the US Department of Homeland Security (DHS)/FEMA (Federal Emergency Management Agency). The national and State allocation for these grants has been greatly reduced. NH has been awarded: \$2,801,316. It is the desire of Governor Lynch and the 2011/2012 Homeland Security Grant Review Committee, comprised of members from the local law enforcement, fire service, EMS communities, and key State agencies, to allocate grants in strict alignment with evolving grant guidance to insure investments are eligible and most beneficial to the goals of the program as well as the NH grantees. The program will now focus on: Presidential Policy Directive 8: National Preparedness (PPD-8), signed on March 30, 2011, which describes the Nation's approach to preparing for the threats and hazards that pose the greatest risk to the security of the United States. National preparedness is the shared responsibility of our whole community.

There has been a shift at the Federal level which will require grantees to have more in-depth knowledge of their threats and risks and will require more equipment typing, measurement, and reporting of equipment by capability. The objective of PPD-8 is to facilitate an integrated, all-of-Nation, risk informed, capabilities-based approach to preparedness. Using the core capabilities, we achieve the NPG by meeting the focus of the 2012 Homeland Security Grant Program:

- Preventing, avoiding, or stopping a threatened or an actual act of terrorism.
- Protecting our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
- Mitigating the loss of life and property by lessening the impact of future disasters.
- Responding quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
- Recovering through a focus on the timely restoration, strengthening, and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident.
- THIRA-Threat and Hazard Identification and Risk Assessment. (see link on <http://www.nh.gov/safety/divisions/homeland/index.html>)

Membership of the 2011/2012 Grant Review Committee and grant allocation plan can be accessed at our website: <http://www.nh.gov/safety/divisions/homeland/homelandgrants.html>. **General Competitive Grant applications will be due January 31, 2013.** Separate Grant applications and time lines for established local HazMat team funding will be forthcoming. Training and Exercise funds are *currently* available to the locals for eligible activities. Contact information and more extensive grant application information, for all of these opportunities, is available at: <http://www.nh.gov/safety/divisions/homeland/homelandgrants.html>

We look forward to assisting you with the 2012 Homeland grant process. An updated detailed list of "Frequently Asked Questions" will soon be available at the Grants website <http://www.nh.gov/safety/divisions/homeland/homelandgrants.html>. Please contact the Grants Management Unit at 271-7663 for more information, or you can e-mail your questions and comments to homelandgrants@safety.state.nh.us.



October 9, 2012

Board of Selectmen
Town of Exeter
10 Front Street
Exeter, NH 03833

Re: Grandfathered Cable Packages

Dear Chairman and Members of the Board:

As part of our initiative to standardize programming packages, I am writing to inform you of changes Comcast will be making to grandfathered¹ former AT&T cable packages. These changes will effect a minimal number (less than 1%) of our customers.

Comcast is committed to offering the best value in home entertainment and providing a wide variety of programming choices to our customers. To help achieve that result, customers in these grandfathered packages will be transitioned to the corresponding Comcast package with the same price point as their grandfathered package.

We will be notifying each effected customer of the specific changes impacting their Comcast service by letter beginning October 12th for changes which will occur beginning November 14th. Customers will see an additional twenty-seven to forty-five channels (many in HD!) such as CBS SN, CBS SN HD, Cooking, DIY (Do It Yourself), ESPNU, ESPNU HD, NBA HD, NHL HD. TCM (Turner Classic Movies) is not available in their new package.

A toll free customer service number has been set-up specifically for this initiative. Should residents contact you with questions please do not hesitate to direct them to this number, 1-866-215-9848, or they can visit us online at www.comcast.com.

Should you have any questions about this initiative or about our services in general, please do not hesitate to contact me at 603.334.3603.

Sincerely,

Jay Somers

Sr. Manager
Government & Regulatory Affairs

¹ Grandfathered is a package that has not been offered for new subscription within the past several years.



**Richie McFarland
Children's Center**

Building Brighter Futures for Children
and their Families

October 4, 2012

Board of Selectmen
Town of Exeter
Attn: Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Board of Selectmen,

Our sincerest thanks to you and the residents of Exeter for \$1575.00 in social service funding for the programs offered by the Richie McFarland Children's Center.

As we enter RMCC's 41st year, we are reminded of the thousands of families whose lives have been touched by this agency. We also can't help but think of the thousands of friends like you, who helped to make it all possible.

Sincerely,

Peggy Small-Porter
Executive Director



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.town.exeter.nh.us

October 5th, 2012

Dear Property Owner,

As a member of our Zoning Ordinance Review Committee, I am inviting you to join our committee for an informal meeting to discuss zoning changes as recommended by this committee. As your property may be affected by these changes, the committee invites you to a presentation/explanation of these proposed changes. Please note, this is not a televised meeting, or formal public hearing. The committee hopes by inviting property owners in this zoning district that concerns and questions may be vetted out and potential issues may be resolved.

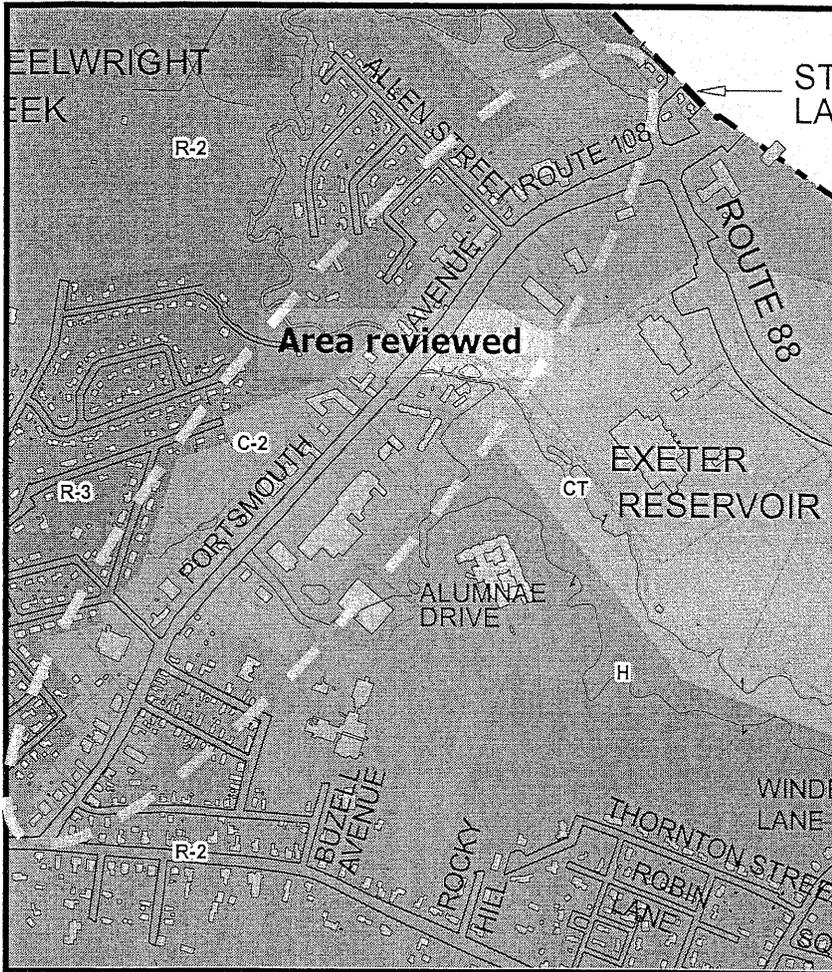
Enclosed is some background information on the proposal, the various proposed revisions and maps depicting the properties these changes would affect.

The meeting is scheduled for Wednesday, October 24th from 8:30 a.m. to 10:00 a.m. at the Town Offices at 10 Front Street, in the Nowak Room (top of the stairs). If you cannot make this meeting but have questions, please contact me in the Planning Office, 773-6112.

Thank you considering these revisions,

Sylvia von Aulock
Exeter Town Planner

Proposed Changes for Portsmouth Ave Commercial Zoning District (C-2):



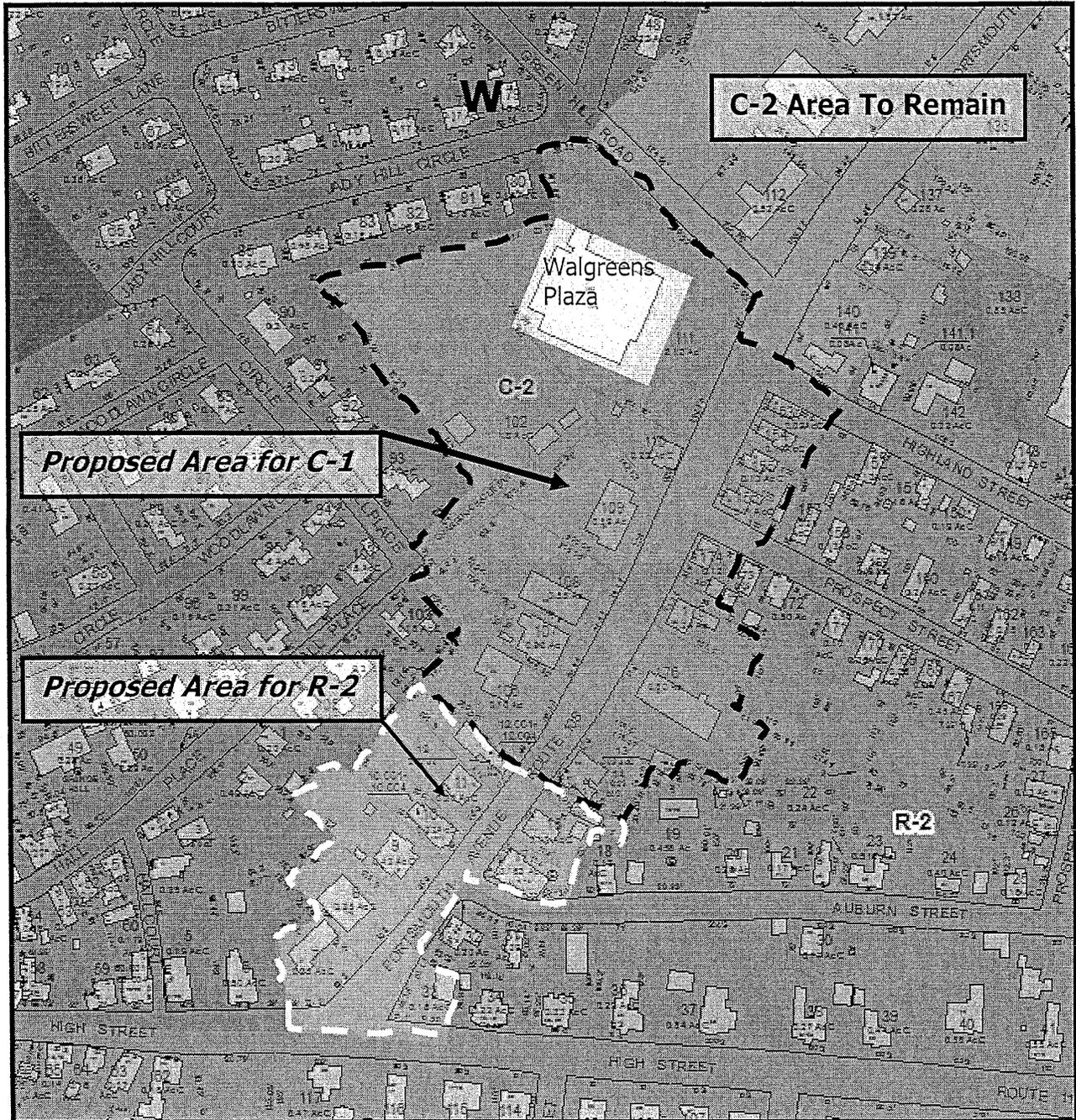
Background: A subcommittee of the Zoning Ordinance Review Committee (ZORC) focused on the Portsmouth Ave. corridor to study and consider possible improvements for zoning regulations.

The subcommittee noted early on that the uses within the southern most section of the corridor (from Green Hill Road at Walgreen's Plaza to High Street) were very different from the rest of Portsmouth Ave. Furthermore, the scale of the buildings and general "feel" of this area was significantly different. As a result of the groups analysis of the area and present zoning allowances, a first round of zoning revisions was developed. This first phase of suggestions is outlined in this

document including the proposed changes, detailed maps, and relevant information.

Note: The recommendation to change the zoning district in this area is supported by the **Exeter Master Plan**.

Recommendation 4.2.4: Rezone the C-2 section of Portsmouth Ave. south of Green Hill Rd to C-1 to promote a better transition of land uses from the highway-commercial uses on Portsmouth Avenue to the mixed commercial/residential uses which become more common closer to the town center.



Proposed District Changes: The proposal has three parts: first to change the area indicated on the map from C-2 to C-1 and R-2. As recommended in the Master Plan, this will provide a better transition to the existing residential zones that abut the commercial zone and is more in keeping with the types of uses that are in the designated areas.

Some questions may arise as to whether or not this may affect the use of each property. It should be noted that all existing uses are allowed and grandfathered regardless of the designated district. Still if a proposed use to the property was desired that was allowed in the C-2 district but not in the new proposed district, then a variance would be required from the Zoning Board of Adjustment.

The second part of the proposal is to add two uses to the C-1 district. The table below compares allowed uses within the various commercial districts. It also indicates the two proposed additional uses within the C-1 district.

TABLE 1 : COMPARISON OF ALLOWED USES AND PROPOSED REVISIONS			
Allowed Principal use (X) And Special Exception (SE)	C-1	C-2	R-2
Retail services,	X	X	
business offices,	X	X	
professional offices,	X	X	
medical offices.	X	X	
Hotels/motels.	X	X	
Bed and Breakfast.	X	X	SE
Child day care.	X	X	SE
Rooming and Boarding houses by conversion only	SE	SE	
Residential Conversions	SE	SE	SE
Residential Uses	SE		
Single Family Homes			X
Two Family Homes			SE
Accessory Dwelling Units			SE
Multi-family residential	X		
Multi- use.	X	SE	
Access to Healthcare District.		X	
Access to the R-4 multi-family district.		X	
Churches and similar places of worship.	X		SE
Community buildings,	X	X	SE
Social halls, clubs, lodges and fraternal organizations.	X	X	
Essential services.	X	X	SE
Libraries, museums.	X		SE
Amusement Centers.	X	X	
Landscape services		X	
Garden supply establishments.	O	X	
Animal hospitals and veterinarians, animal boarding/ kennels.	O	X	
Automobile repair shops and washing establishments.		X	
Gasoline and /or service stations		SE	
New and used car dealers.		X	
Boat sales and services.		X	
Heliports		SE	
Wholesale establishments.		X	
Public Elementary and High Schools			X
Private Schools			SE
Recreation Facilities			X
Open space development			X
Multi-Family Open Space Dev.			SE
<i>O indicates new proposed use in that district</i>			

The final recommendation is to revise the density allowance for a variety of residential uses in both the C-1 and R-2 districts. The committee considered past allowances by the ZBA, existing conditions within the corridor as well as abutting lots, and present density requirements.

Currently, a single family home in the R-2 district requires 15,000 sf for lot size. If someone were to propose a duplex, 30,000 sf would be required, regardless of any efficiencies that may be realized in a duplex. ***The recommendation is to revise the density for a duplex to 12,000 sf per unit or 24,000 sf for the lot.***

It was also noted that a definition for a duplex was needed, the following is suggested. ***Duplex (two-family attached home): A building designed for residential purposes and containing two principal dwelling units separated by a common interior wall (including a garage wall) and supported with a common concrete foundation.***

The recommendation for the C-1 district change was to allow for a much denser mix of residential uses. Consideration for these recommendations came from an analysis of what currently exists in the district including those uses permitted by Planning and Zoning Boards, and what allowances exist in other commercial districts. Suggested densities were as follows:

- ***Two-family (attached): 3,200 sq.ft./unit***
- ***Multifamily (attached): 2,500 sq.ft./unit***
- ***Multifamily (detached-as allowed per ZBA): 5000/unit***
- ***Multi-use (Residential built over non-residential use) 2,000 sq.ft./unit***



State of New Hampshire

DEPARTMENT OF HEALTH AND HUMAN SERVICES

129 PLEASANT STREET, CONCORD, NH 03301-3857

~~XXXXXXXXXX~~ FAX: 603-271-4912 TDD ACCESS: 1-800-735-2964

COPY

New Number: 603-271-9200

NICHOLAS A. TOUMPAS
COMMISSIONER

September 27, 2012

Brian Comeau
Fire Chief, Town of Exeter
Exeter Fire Department
20 Court Street
Exeter NH 03833

Dear Chief Comeau:

I want to acknowledge the outstanding job the Exeter Fire Department employees and local volunteer groups did to serve at one of four New Hampshire community blood testing clinics as part of the State's investigation into the hepatitis C virus (HCV) outbreak at Exeter Hospital.

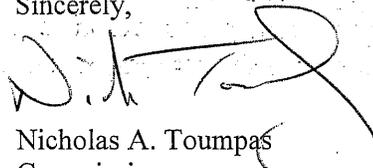
Local healthcare providers and State agency and other volunteers were able to contact approximately 4,500 patients with testing recommendations for potential exposure to HCV, one of the largest community outreach efforts in the State's history. The willingness of the Exeter Fire Department to provide three days of clinics contributed to over 1,200 people being tested during the week of August 10th – 18th. This was an incredible task that we never could have accomplished without your tremendous support.

The people we served at the testing clinics were anxious about the schedule, testing, and results. Each day State employees, local employees and volunteers helped to accomplish this difficult task in a tireless manner. The compassion and integrity exhibited by everyone involved helped to reassure the people being tested that we were doing everything we could to help them through a difficult time. Your dedication, quality of care, and commitment by the people of Exeter Fire Department is deeply appreciated by the Department of Health and Human Services.

The exit surveys from all four clinics indicated that the majority of those tested appreciated the hard work and time given to make the clinics run as smoothly as possible. We also received significant feedback from patients about the level of caring and support from clinic workers.

Thank you for your support in reducing the personal impact this event has had on the lives of so many New Hampshire residents.

Sincerely,



Nicholas A. Toumpas
Commissioner

SAU16

30 Linden Street • Exeter, NH 03833-2622
tel: 603.775.8400 fax: 603.775.8673

www.sau16.org

MICHAEL A. MORGAN
Superintendent of Schools

SAUNDRA MACDONALD
Assistant Superintendent

AMY R. RANSOM
Business Administrator

PAUL A. FLYNN
Associate Superintendent
Director of Human Resources

ESTHER T. ASBELL
Assistant Superintendent

CAROL Y. ANDRE
Special Education Administrator

September 25, 2012

Dear Senator/Representative/Candidate,

Financial concerns are dominating the preparations of local and state budgets. That fact is certainly no surprise to you.

Each of the seven districts within SAU 16 is just now coming to grips with yet another mandatory increase in the employer's share of retirement costs for its full-time employees. Over \$2.2M will be added to local budgets that begin on July 1, 2013. It appears that efforts to balance the state's budget are being done so on the backs of local property taxpayers.

Funding for Career and Technical Education (CTE) programs such as those provided by the Seacoast School of Technology, one of the premier resources for college and career ready students, is also in jeopardy.

Extending beyond these facts is the reality that school districts do not have the benefit of court services to deal with "Children in Need of Services" (CHINS) because of a reduction in the Health and Human Services budget. Schools are more and more becoming "local welfare agencies" in addition to the educational requirements that are heaped upon them.

In an attempt to increase dialogue and share information among members of the legislature and the 33 members of the SAU 16 Joint Board, this letter is an invitation to you to participate in a ninety-minute conversation at the beginning of the next meeting of the SAU 16 Joint Board. The meeting will be recorded and later broadcasted on our local cable-access educational channel. School Board Members and Superintendents from nearby communities are also being invited.

We will gather on **Monday, October 29, 2012 at 7:00 pm at the Seacoast School of Technology** which is located at 40 Linden Street in Exeter. You are cordially invited to attend. In order to plan properly, please RSVP to our Administrative Assistant, Sally Boyd, sboyd@sau16.org.

Thank you for your consideration and for your service to our constituents.

Sincerely,

Michael A. Morgan
Superintendent of Schools



Russ Dean <rdean@town.exeter.nh.us>

NHRS Education Sessions in October, November, and December

NHRS Public Relations <public_relations@nhrs.org>

Tue, Oct 9, 2012 at 9:38 AM

To: NHRS Public Relations <public_relations@nhrs.org>

Listed below are the New Hampshire Retirement System (NHRS) member education sessions scheduled in October, November, and December. To ensure seating availability, registration is required. For more information, or to register, please visit the NHRS website at <http://www.nhrs.org/Events/Member.aspx>.

Group I (Employee and Teacher)

Lin-Wood Public School, Lincoln, NH, 10/10/2012, 3:30 p.m. - 4:30 p.m.

NH Retirement System Office, Concord, NH, 10/17/2012, 4:30 p.m. - 5:30 p.m.

Municipal Center, Derry, NH, 10/23/2012, 4:00 p.m. - 5:00 p.m.

Pease Development Authority, Portsmouth, NH, 10/25/2012, 3:30 p.m. - 4:30 p.m.

Mascoma Valley Regional High School, Canaan, NH, 11/7/2012, 3:30 p.m. - 4:30 p.m.

City of Concord Council Chambers, Concord, NH, 11/8/2012, 3:30 p.m. - 4:30 p.m.

NH Retirement System Office, Concord, NH, 11/14/2012, 4:30 p.m. - 5:30 p.m.

NH Retirement System Office, Concord, NH, 12/12/2012, 4:30 p.m. - 5:30 p.m.

Group II (Police and Fire)

City of Concord Council Chambers, Concord, NH, 11/1/2012, 2:00 p.m. - 3:00 p.m.

Public Information Office

New Hampshire Retirement System

603-410-3648

public_relations@nhrs.org

