

**Exeter Board of Selectmen Meeting
Monday, February 25th, 2013, 6:30 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

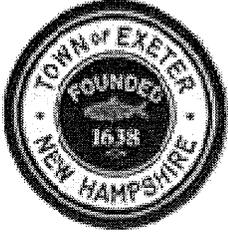
BUSINESS MEETING TO BEGIN AT 7:00 P.M.

1. Call Meeting to Order
2. Board Interview: Council on Aging
3. Public Comment
4. Minutes & Proclamations
 - a. Regular Meetings: February 11th, 2013
5. Appointments
6. Discussion/Action Items
 - a. New Business
 - i. Exeter/Stratham Water/Sewer Workgroup
 - ii. MS4 Stormwater Permit Update
 - iii. Volunteer of the Year
 - b. Old Business-
 - i. Bid Award: WTP Wastestream Reduction Pump Station
7. Regular Business
 - a. Bid Openings
 - b. A/P and Payroll Manifests
 - c. Budget Updates
 - d. Tax Abatements & Exemptions
 - e. Water/Sewer Abatements
 - f. Permits
 - g. Town Manager's Report
 - h. Legislative Update
 - i. Selectmen's Committee Reports
 - j. Correspondence
8. Review Board Calendar
9. Non Public Session
10. Adjournment

Matt Quandt, Chairman
Board of Selectmen

Posted: 2/22/13 Town Offices, Library, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.



Town of Exeter
Boards, Commissions & Committees
Appointment Application

Committee Selection:

1st Choice: Council on Aging 2nd Choice: Any re Elderly/Handicapped

Name: Phyllis Roach

Address: 7 Summer St. #4

Email: —

Phone: TT2-7747 Cell:

Please describe your interest in serving on this committee.

Being age 82 w/handicaps + DB, I am
concerned for the needs of so many like me.
I've volunteered w/Police Dept. - transferring records
to computer - Chief Kane is one reference, I was Activities
Director for a small nursing home; I was NH Ombudsmen.

Please provide any background information that would be of interest to the Board when considering your application, including previous committee service or other relevant experience. (resume can be attached)

Activities Director, Fuller Nursing Home, Waltham MA.
Ombudsman NH - I took all classes, + qualified.
I can help re elderly's health + needs - physical + mental.

Are you aware of any conflicts that could arise affecting your service on this committee?

None at all ☺

Are you aware of the meeting schedule and able to commit to attending regularly? YES NO

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

Signature: Phyllis Roach Date: Feb. 14, 2013

Please submit to: Town Manager, Town of Exeter 10 Front Street Exeter, NH 03833

Draft Minutes

BOARD OF SELECTMEN

February 11, 2013

Call to Order

Chairman Matt Quandt called the meeting to order at 7:00 p.m. in the Nowak Room in the Exeter Town Office building. Members present were: Don Clement, Dan Chartrand, Frank Ferraro, and Julie Gilman. Also present was Town Manager Russell Dean.

Public Comment

Harry Thayer of the Budget Recommendation Committee clarified the process for Capital Improvement Projects as a result of questions on Article 24 for the Fire Department ladder truck. He explained that the Article was well vetted prior to going onto the Town Warrant.

Renee O'Barton questioned whether impact fees could be used for items such as this.

Minutes & Proclamations

Minutes of Meeting: January 28, 2013

A motion was made by Mr. Clement and seconded by Mr. Chartrand to accept the minutes of January 28, 2013. Motion carried – all in favor.

Appointments

Arts Committee:

A motion was made by Mr. Clement and seconded by Mr. Chartrand to appoint Marissa Vitolo to the Arts Committee for a term to expire April 30, 2013. Motion carried – all in favor.

Zoning Board of Adjustment:

A motion was made by Mr. Clement and seconded by Mr. Chartrand to appoint Rick Thielbar to the ZBA for a term to expire April 30, 2014. Motion carried – all in favor.

Discussion/Action Items

New Business

- i. State Representative Donna Schlachman: Pending Bills

HB522 – On how to sign off on bills, would give authority to sign off at different times instead of having to convene a meeting of the Board of Selectmen.

HB 623 – Would allow for funds to be paid to towns under the State Aid Grant Funding. Mr. Dean stated that Jennifer Perry testified in favor of this.

SB 11 – Would enable towns to develop plans to create new utility districts. Brian Griset, resident and former Water & Sewer Advisory Committee member, expressed concerns over this bill.

SB 121 – Would change the way Rooms & Meals taxes are redistributed to the towns. The Board expressed concerns on how this would affect Exeter. Ms. Schlachman will forward the expressed concerns.

Mr. Ferraro invited Ms. Schlachman to come back to the Board at any time when there are items which may affect Exeter.

ii. Quarterly Financial Report – Financial Director

Mr. Dean reviewed the draft 2012 year end actual expenditures v. actual revenue. There was discussion as to how the surplus budget is applied, and if it is used to offset taxes.

iii. Deliberative Session Follow Up

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to recommend Article 31 as amended during the deliberative session. Motion carried – all in favor.

The Board also discussed that there are 17 names listed for the 15 Budget Committee member positions.

Old Business

- i. None

Regular Business

- a. Bid Openings

Chairman Quandt opened the following bids received for WTP Wastestream Project Pump Station:

Water Industries Inc., Alton, NH	\$86,860
Pump Systems Inc., West Franklin, NH	66,595
Hampshire Pump LLC, Manchester, NH	63,225

A motion was made by Mr. Clement and seconded by Mr. Chartrand to refer the bids to the DPW for evaluation and recommendation at the next meeting. Motion carried – all in favor.

- b. A/P and Payroll Manifests

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/1/13 in the amount of \$129,106.33. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/1/13 in the amount of \$54,697.49. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/8/13 in the amount of \$63,630.94. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/8/13 in the amount of \$16,136.00. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 1/30/13 in the amount of \$162,984.39. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the payroll manifest dated 2/6/13 in the amount of \$166,603.93. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to approve the AP manifest dated 2/1/13 in the amount of \$2,060,364.00. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the AP manifest dated 2/8/13 in the amount of \$288,778.43. Motion carried – all in favor.

c. Budget Update

This item was covered during New Business ii.

d. Tax Abatements & Exemptions

A motion was made by Mr. Chartrand and seconded by Mr. Clement to grant the request for a Veteran's Credit for property located at Map/Lot 63/10/66 in the amount of \$1,000. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to grant the request for a Veteran's Credits for properties located at Map/Lot 68/6/212, 85/66, 86/46, 95/64/16, 104/79/416, 62/87, 71/98/7, 72/150 in the amount of \$500 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for a disabled exemption for property located at Map/Lot 95/65 in the amount of \$125,000. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for property located at Map/Lot 95/64/65 in the amount of \$236,251. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for property located at Map/Lot 104/79/6 in the amount of \$183,751. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 55/24, 104/79/5, 104/79/706, and 102/9 in the amount of \$152,251 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to deny the abatement request for property located at Map/Lot 91/38. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 73/206, 73/66, 54/4/125, 81/40, 104/79/318, and 54/105/24 in the amount of \$236,251 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 104/79/604, 95/71, 63/176, and 104/79/219 in the amount of \$183,751 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for an elderly exemption for properties located at Map/Lot 104/79/218, 104/79/321, 104/79/1, 62/8, 104/79/801, 95/64/237, 87/20/10, 64/105/93, 81/31, 104/79/1002, 104/79/309, and 95/64/301 in the amount of \$152,251 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to deny the elderly exemption request for property located at Map/Lot 69/27. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to grant the request for a Veteran's Credits for properties located at Map/Lot 104/79/64, 64/105/42, and 87/20/10 in the amount of \$500 each. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to grant the request for a disabled exemption for properties located at Map/Lot 95/64/80, 95/64/257, and 64/105/86 in the amount of \$125,000 each. Motion carried – all in favor.

e. Water/Sewer Abatements

There were non Water/Sewer Abatements at this time.

f. Permits & Justice Sales

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the bid of \$103,250 for 29 Hampton Road from Bret Scott. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the Justice Sales bid of Jennifer Hobgood of \$5 for 1 Plum Street. Discussion followed with Mr. Clement clarifying that Exeter would not be responsible for the property if accepted. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the Justice Sales bid of Jennifer Hobgood of \$5 for 6 Plum Street. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to accept the Justice Sales bid of Mike Mudge of \$20 for 12 Wayland Circle. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to accept the Justice Sales bid of Michael Brochu of \$30 for 66 Hilton Avenue. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to sign the deed to Samuel Tarr for 23 Sumac Street. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to sign the deed to Bret Scott for 29 Hampton Road. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Mr. Clement to sign the deed to Brenda Schrigley for 9 Hayes Park. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to sign the deed to David Goodwin for 10 Peach Street. Motion carried – all in favor.

A motion was made by Mr. Chartrand and seconded by Ms. Gilman to approve the facility request from the Womanade of Greater Squamscott for use of the town bandstand or town hall on April 1, 2013, contingent upon proof of insurance. Motion carried – all in favor.

g. Town Manager's Report

Mr. Dean took this time to thank all who worked to prepare for the storm. Emergency Management did a great job and there is work being performed overnight February 11 & 12 to clean up. The sidewalk tractor is being used around town and has turned out to be a good and useful piece of equipment.

Ms. Gilman expressed concern that more needs to be done to clean up the train station during storms.

Mr. Dean also advised that the Town is closed February 18 for President's Day but that trash pickup would be on the normal schedule.

The towns of Exeter and Stratham will hold a joint public session regarding water plan on February 21, 2013 at 6:00 p.m.

h. Legislative Updates

These were covered by Ms. Schlachman earlier in the evening.

i. Selectmen's Committee Reports

Each selectman gave a brief update of their meeting attendance since the last meeting.

j. Correspondence

Chairman Quandt reviewed several pieces of correspondence that has been received.

The next Board of Selectmen's meeting will be held on Monday, February 25, 2013 at 7:00 p.m.

A motion was made by Ms. Gilman and seconded by Mr. Clement to adjourn to non-public session. An individual polling was taken of the Board of Selectmen. Motion carried – all in favor.

Respectfully submitted,

Deirdre Greene
Recording Secretary

Agenda Item: Exeter/Stratham Water/Sewer Workgroup

At the two Boards meeting on February 21st, the consensus was to form two groups to work on a potential agreement between the Towns of Exeter and Stratham on water/sewer services.

The consensus of a technical subcommittee and a financial subcommittee was discussed. Representatives from the administration and public works areas would support Board designees.

Tonight's agenda would formally establish those workgroups and memberships.

Agenda Item: MS4 Stormwater Permit

The Town has received its MS4 stormwater permit from the EPA, and Jennifer Perry, DPW Director, will present an overview of the terms of the new permit for discussion.



Russ Dean <rdean@town.exeter.nh.us>

Fwd: NH Draft MS4 Stormwater Permit Information

Phyllis Duffy <pduffy@town.exeter.nh.us>
To: Russ Dean <rdean@town.exeter.nh.us>

Wed, Feb 20, 2013 at 11:48 AM

Hello Russ,

Below is the updated information on the NH Draft MS4 Stormwater Permit that will take place at the Town Hall on March 7th, 1:00 to 3:00pm; hosted by RPC. They are requesting that people register for this meeting. This meeting is designed for New MS4 communities and people new to the permit process (Stormwater Permit 101).

There will be a meeting on Feb 28th, in Dover, hosted by the Seacoast Coalition that will probably have more input and questions from the seacoast communities that have been under this permit since 2003. Please let me know if you would like to attend this meeting and I will forward the exact info on location and time.

Also, listed at the bottom is the Public Hearing for the permit.

Thank you,

----- Forwarded message -----

From: **Christine Szostak** <cszostak@town.exeter.nh.us>
Date: Wed, Feb 20, 2013 at 11:03 AM
Subject: Fwd: NH Draft MS4 Stormwater Permit Information
To: Sylvia VonAulock <svonaulock@town.exeter.nh.us>, Kristen Murphy <kmurphy@town.exeter.nh.us>, Phyllis Duffy <pduffy@town.exeter.nh.us>

----- Forwarded message -----

From: **Jennifer Rowden** <jrowden@rpc-nh.org>
Date: Wed, Feb 20, 2013 at 10:51 AM
Subject: NH Draft MS4 Stormwater Permit Information
To: jrowden@rpc-nh.org

Dear RPC Communities and Municipal Staff,

As you may be aware, EPA recently issued the draft 2013 NH Small MS4 (Municipal Separate Storm Sewer Systems) Permit. This permit applies to all Rockingham Planning Commission communities (except for Kensington) and deals with stormwater discharges from municipalities. EPA will be holding four informal public meetings on the NH Draft Small MS4 Permit prior to a Public Hearing. Newton Tedder, EPA, will present the draft permit followed by Q & A. Below is the link to the permit information, along with the dates of a public information session in Exeter (along with other information sessions) and the public hearing being conducted by EPA.

Draft 2013 NH Small MS4 Stormwater Permit website - www.epa.gov/region1/npdes/stormwater/MS4_2013_NH.html

RPC Area Public Information Session

Thursday, March 7th

1:00 - 3:00 pm

Exeter Town Hall, 9 Front Street, Exeter, NH (This is the "Old" Town Hall across the street from the Town Offices. A municipal parking lot is behind the Town Offices and can be accessed from Water Street.)

Designed especially for New NH Small MS4 (Municipal Separate Storm Sewer Systems) municipalities and the public, this presentation will include the background of the NH MS4 permits and permit requirements for NH municipalities new to this permit process.

- Clean Water Act and the 2003 MS4 permit
- What the 2013 MS4 permit means for your town
- Draft NH MS4 permit overview
- Questions and Answers

Contact Barbara McMillan, NH DES to register that you will be attending.

barbara.mcmillan@des.nh.gov or 603-271-7889

Public Hearing Information

March 14, 2013

2:00 pm – 5:00 pm

NH DES – Pease Field Office

Pease International Tradeport

222 International Drive, Suite 175

Portsmouth, NH 03801

Additional Public Information Sessions

1) Tuesday, February 26, 1:00 to 2:30 pm. Town of Bedford Community Television Building, 10 Meetinghouse Road, Bedford, NH

Contact: Robert Robinson, City of Manchester, to register that you will be attending
robinson@manchesternh.gov or 603-665-6899

Directions: http://www.bedfordnh.org/Pages/BedfordNH_BCTV/dir

2) Thursday, February 28, 1:00 to 2:30 pm. Dover McConnell Center, Room 306, 61 Locust Street, Dover. The McConnell Center is located next to the Dover Library and across the street from Dover City Hall. There is a large parking lot behind the library.

Contact: Barbara McMillan, NH DES, to register that you will be attending.

barbara.mcmillan@des.nh.gov or 603-271-7889

3) Tuesday, March 5th, 9:00 - 10:30 am. Nashua Regional Planning Commission Office, 9 Executive Park Drive, Suite 201, Merrimack, NH.

Contact Barbara McMillan to register. barbara.mcmillan@des.nh.gov or

603-271-7889 Directions: <http://www.nashuarpc.org/aboutnrpc/directions.htm>

Jennifer Rowden, Regional Planner

Rockingham Planning Commission

156 Water Street

Exeter, NH 03833

(603) 778-0885 x109

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Please note my new email:
cszostak@town.exeter.nh.us

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Phyllis Duffy
Engineering Technician
Public Works Department
13 Newfields Road
Exeter, NH 03833

Agenda Item: Volunteer Recognition

The forms for the volunteer recognition have been finalized and we would like to get BOS approval to distribute the forms and take nominations with the idea of announcing a volunteer of the year by the first meeting in April, 2013.

Criteria

- Nominations must be made for unpaid volunteers only. Potential recipients include: board and committee members currently serving on boards; members of organizations that serve the Town in some way in an unpaid capacity; an organizer of an event that involves the Town; a participant in an event that is sponsored or co-sponsored by the Town.
- Volunteers at a facility or Town-sponsored program (Library, Parks/Recreation, etc.) would be eligible.
- Volunteers that have donated time and energy for a successful project on municipal property to be enjoyed by the entire community would be eligible.



Town of Exeter
10 Front Street
Exeter, NH 03833

Volunteer Recognition Application

The Town of Exeter would like to recognize the important contribution that our volunteers make in the community by honoring volunteers from the town's many organizations.

The Volunteer of the Year will be named at the first Board of Selectmen's meeting in April. The award recipient will receive a plaque which will be displayed at the Municipal Office.

Volunteer Recognition Criteria:

1. Must be an unpaid volunteer. Potential recipients include:
 - a. Board and committee members currently serving on boards.
 - b. Members of organizations that serve the Town in some way in an unpaid capacity.
 - c. An organizer of an event that involve the Town.
 - d. A participant in an event that is sponsored or co-sponsored by the Town.
2. Volunteers at a facility or Town-sponsored program (Library, Parks/Recreation, etc.).
3. Volunteers who have donated time and energy for a successful project on municipal property to be enjoyed by the entire community would be eligible.

Nomination Instructions:

1. Nominations are accepted from any agency, organization or school. Nominations are **not** accepted for political activities or for direct solicitation of funds.
2. Organizations may nominate only **one** volunteer.
3. Nominations forms are due on or before January 7, 2013.
4. The Town of Exeter assumes no responsibility for lost, delayed or misdirected applications.
5. Nomination approvals will be reviewed by the Chair of the Board of Selectmen.

Nominating Organization's Name: _____

Contact Information:

Contact Person: _____ Title: _____

Address: _____

Phone #: _____ Email: _____

Nominated Volunteer: _____

Address: _____ Phone #: _____

Email: _____

Volunteer Details:

Estimated annual hours and years of volunteer service: _____

1. Give a brief description of the nominee's community service and volunteer work: _____

2. Describe the volunteer's demonstration of leadership through a project or other: _____

3. How is this volunteer an inspiration to others (enhancing civic participation): _____

4. Describe any new or innovative ideas or approaches the volunteer has taken: _____

5. How has this volunteer gone above and beyond?: _____

On behalf of _____, I hereby certify, to the best of my knowledge,
(Organization's Name)
the above information is true and complete.

Signature Date

For Office Use Only:

Date Received: _____



MEMO

To: Board of Selectmen

Cc: Russ Dean, Town Manager; Jennifer Perry, DPW Director

From: Michael Jeffers, W&S Managing Engineer

Date: February 19, 2013

Ref: Surface Water Treatment Plant Pump Bids (received Feb. 11th)

An RFP was released on January 16th, 2013, for a specific type of pumping system package for the new Waste Reduction System Project (FY12, warrant article # 9, \$284,625). Sealed bids were due by 4:00 p.m., Monday February 11th, and three bids for a package pump system were received and opened by the Board of Selectmen that evening. All bidders met the design specifications.

The results follow ranked in order from lowest to highest bid:

- 1) **\$63,225; Hampshire Pump & Equipment, LLC**, representing Dakota Pump, Inc.
- 2) \$66,595; Pump Systems, Inc., representing USEMCO, Inc.
- 3) \$86,860; Water Industries, Inc., representing Gorman-Rupp Co.

The Water & Sewer Department, in agreement with the project consultants, recommends the bid be awarded to the low bidder, Hampshire Pump & Equipment, LLC, at the sum of \$63,225. This project is being funded the NHDES State Revolving Fund which requires low bids meeting specifications be accepted.

List for Selectmen's meeting February 25, 2013

Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Refund</u>
29/14	329 Epping Road	28.51

Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Exemption</u>
68/6/241	2 Sterling Hill Ln U241	183,751
73/81	4 Myrtle Street	236,251
62/95	5 Wallace Road	152,251
55/13	11 Colcord Pond Dr	152,251
104/79/21	21 Exeter River Landing	152,251
104/79/614	614 Exeter River Landing	152,251
65/159	14 Prospect Street	236,251
73/305	10 Ash Street	236,251
104/79/610	610 Exeter River Landing	236,251
32/12/11	20 Beech Hill Road Lot 11	183,751
65/5	2 Ridgecrest Drive	183,751
52/21	5 Webster Ave	236,251
104/79/117	117 Exeter River Landing	236,251
87/8/C-15	C-15 E&H Co-op MH Pk	236,251
85/89/7	17 Prentiss Way	236,251
86/17	14 Hampton Falls Rd	152,251
104/79/320	320 Exeter River Landing	152,251
94/21	135 Court Street	236,251
87/2	26 Hampton Road	236,251
70/94	15 Appledore Ave	152,251
104/79/703	703 Exeter River Landing	236,251
104/79/121	121 Exeter River Landing	236,251
73/69	9 Carroll Street	183,751
104/79/4	4 Exeter River Landing	183,751
104/79/608	608 Exeter River Landing	152,251
74/114	1 Wentworth Street	236,251
87/14/20A	20 First St Pinecrest Pk	236,251
104/79/232	232 Exeter River Landing	152,251
104/79/134	134 Exeter River Landing	152,251

Veteran's Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Credit</u>
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Disability Exemption

Map/Lot	Location	Exemption
95/64/57	4 Poplar Street	125,000
87/8/c-14	E & H Co-op MH PK C-14	Denied
55/32	2 Michael Ave	125,000
95/64/226	12 Alder Street	125,000
95/64/270	28 Alder Street	Denied

Town of Exeter
Water/Sewer Abatement Request & Receipt Form

Please Print:

Full Name: Sharon & Nathan Harris
Mailing Address: 9 Hillside Dr
Exeter, NH 03833
Service/Property Address: _____

Today's Date: 1/15/13
Account Number: _____
Route Number: _____
Phone Number: 603-781-9981

Utility Abatement Requested for: Water _____ Sewer _____ Water & Sewer X
Date of Bill: 9/3/12 Billing Period from 9/3/12 to 12/14/12 Amount of Bill: \$ 1,026.23

Owner's reason for the abatement request (Please be as specific as possible): *Water was running while family was on vacation; Data logging report shows a large water consumption during the period of vacation; water was turned off upon return.*

Signature of Applicant Sharon Harris 1/30/13
Date

Do not write below this line

Receipt Portion

Reviewed by: Matthew Berube Date of Review: 2/11/13
Comments: _____

Dept. of Public Works Recommendation: Disapprove X Approve

W/S Advisory Committee Recommendation: Disapprove X Approve **(2-13-13)**

Board of Selectmen Recommendation: Disapprove Approve

Abatement Amount: \$ _____

New bill total: \$ _____

BOS Approval/Disapproval Signature: _____ Date: _____

9 Hillside Terrace

Update 2/11/13:

The Department of Public Works recommends abatement due to the customer meeting some qualifications for abatement: 1. "In order to qualify for abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above their normal average consumption. The customer must also prove that the deficiency responsible for leakage has been repaired or corrected.", 2. "In the event the abnormally high consumption has occurred due to "unpredictable leakage" not caused by customer negligence, ignorance or unfortunate circumstances, as determined by Town staff and the Water & Sewer Advisory Committee", and 3. The family was away on vacation so they couldn't correct the problem until they returned home and the neighbor realized his yard was flooding. We recommend the bill for \$1,014.67 be discounted by \$313.52 for a new bill total of \$701.25 including service charges & certified mailing. See attached sheet for details.

Memo

Date: January 2, 2013; Update February 11, 2013

To: Residents of 9 Hillside Drive

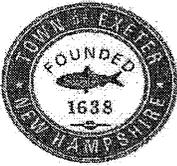
From: Michael Jeffers *mj*

RE: 9 Hillside Drive water & sewer bill (Data download 12/21/12; abatement request 2/11/13)

We received a request in December 2012, in reference to 9 Hillside Drive for high water and sewer usage on the water and sewer bill. The Town of Exeter did not perform a leak check at this time. On November 19, 2012 the Town of Exeter installed a new Neptune meter with the new data logging technology to be able to return at a later date and download data. On December 21, 2012, water usage data was downloaded from the new style meter register head that's able to collect the meter readings to provide data for graphical chart generation. The charts for this new data logging meter showed intermittent water use leak flags. The charts also indicated a leak 28 out of 34 days of data collection. There is a leak indicator icon on the meter register that displays a possible leak. The charts indicate an intermittent leak which is when water has been used for at least 50 of the 96 15-minute intervals during a 24-hr period. The intermittent leak shows a flashing water faucet icon on the digital screen on the meter register.

The technicians helped the homeowner confirm and diagnose what valve in the basement controls the outside spigot. This outside spigot was turned on while the homeowner was on vacation. The charts show a 6 to 7 day period of very high water consumption, which falls in line with the time the homeowner was on vacation. The homeowner also mentioned some yard lights were turned off also. The homeowner inquired if the Town of Exeter employees had been back to the property since the meter was installed, and I verified that we had not been there since meter installation (11/19/12).

Selectmen's Policy 08-30 states in the event that a customer cannot determine the source or cause of the abnormally high consumption, the customer is required to hire a private licensed plumber to assist the customer in trying to determine said source or cause. If the plumber is unable to determine the source or cause of the abnormally high consumption, the Town can only speculate that the customer has located and repaired or corrected said source. If the customer claims that said source never existed, the Town shall test the meter and make an adjustment to the bill in accordance with NHPUC requirements for meters found to be over-recording. If the meter test reveals an accurate or under-recording meter, the customer shall be held responsible for the entire bill plus the cost of meter testing and shipping/handling.



**TOWN OF EXETER
WATER AND SEWER COLLECTIONS**

10 FRONT STREET
EXETER, NH 03833-2792
For Billing Questions: (603) 773-6157
email: watersewerbilling@town.exeter.nh.us
7:00 AM - 3:00 PM

For Payment Questions

(603) 773 - 6108

8:15 AM - 4:00 PM

HARRIS NATHAN & SHARON
9 HILLSIDE AVE
EXETER, NH 03833

Water Rates:

Service Charge:

\$28.00 per quarter ALL meter sizes

Usage Charges:

Tier 1: \$5.72 per 1,000 gallons of use up to 29,999

Tier 2: \$6.21 per 1,000 gallons of use 30,000 to 194,999

Tier 3: \$6.67 per 1,000 gallons of use 195,000 and above

Sewer Rates:

Service Charge:

\$28.00 per quarter ALL meter sizes

Usage Charge:

Tier 1: \$4.44 per 1,000 gallons of use up to 29,999

Tier 2: \$5.23 per 1,000 gallons of use 30,000 to 194,999

Tier 3: \$5.62 per 1,000 gallons of use 195,000 and above

BILL DETAILS

92 Days of Water Usage

Previous Read Date: 9/13/2012

Read Date: 12/14/2012

ACCOUNT NO.	BILLING PERIOD	BILLING CYCLE	METER READINGS		USAGE
			PREVIOUS	PRESENT	
000212110005	-	Quarterly	2053500	2076800	85,780

BILL DATE

12/31/2012

Your average daily use was 932.39 gallons

BILLED TO

HARRIS NATHAN & SHARON

SERVICE ADDRESS

9 HILLSIDE AVENUE

Water Consumption	5.720	\$171.59
Water Consumption	6.210	\$346.40
Water Service Fee		\$28.00
Sewer Consumption	4.440	\$133.20
Sewer Consumption	5.230	\$291.73
Sewer Service Fee		\$28.00
Water Certified Mail Fee		\$15.75

TOTAL CURRENT CHARGES: \$1,014.67

**12% ANNUAL INTEREST CHARGED
IF NOT PAID BY DUE DATE**

Last Payment: \$500.00 made 01/31/2013

OWNER is liable for all water bills even if not received & OWNER is responsible for preventing service pipes & meter from freezing during cold weather. All water passing through meter will be charged, whether used, wasted, irrigation system malfunction or lost by leakage. If we are unable to gain access to meter, or if meter is not working properly, an estimated bill will be mailed. FAILURE to make payment may result in disconnection of service.

Please separate remittance stub at this perforation and return with payment



**TOWN OF EXETER
WATER AND SEWER COLLECTIONS**
10 FRONT STREET
EXETER, NH 03833-2792

REMITTANCE STUB

SERVICE LOC: 9 HILLSIDE AVENUE
BILL#: 72083
ACCOUNT NO.: 000212110005
AMOUNT DUE BY: 01/31/2013 \$1,014.67

MAKE CHECKS PAYABLE TO: TOWN OF EXETER

Please include your account number on your check.

CHECK HERE FOR ADDRESS CHANGES AND COMPLETE REVERSE SIDE

AMOUNT ENCLOSED

HARRIS NATHAN & SHARON
9 HILLSIDE AVE
EXETER, NH 03833

TOWN OF EXETER
WATER AND SEWER COLLECTIONS
PO BOX 9520
MANCHESTER, NH 03108-9520



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833
Faxed #: 603-772-4709 or emailed: twmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: Plywood Board Week:

Representative Information:

Name: JULIE GILMAN Address: _____
Town/State/Zip: _____ Phone: 580 1393
Email: _____ Date of Application: _____

Organization Information:

Name: EXETER THEATRE CO Address: PO BOX 275
Town/State/Zip: EXETER, NH 03833 Phone: _____

Reservation Information:

Type of Event/Meeting: SILENT FILM FEST Date: 9 MAR 2017
Times of Event: 7pm Times needed for set-up/clean-up: 1 hour before
of tables: _____ # of chairs: 100
List materials being used for this event: SCREEN
Will food/beverages be served? NO Description: _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

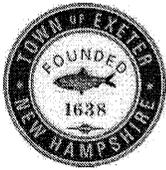
Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Julie D. Gilman Date: 2/10/17

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by MAR 2017
Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: townmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: Plywood Board Week:

Representative Information:

Name: JULIE GILMAN Address: 96 HIGH ST.
Town/State/Zip: EXETER, NH 03833 Phone: 580 1393
Email: juliegilman@comcast.net Date of Application: 2/13/13

Organization Information:

Name: EXETER HERITAGE COMMISSION Address: _____
Town/State/Zip: _____ Phone: _____

Reservation Information:

Type of Event/Meeting: MARCH THROUGH TIME MAP Date: FEB 27 & MAR 2nd
Times of Event: FEB 7th MAR 10th Times needed for set-up/clean-up: PRESENTATION 2013
of tables: — # of chairs: 75
List materials being used for this event: SCREEN, PROJECTOR
Will food/beverages be served? No Description: _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: JULIE GILMAN Date: 2/13/13

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: townmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: Plywood Board Week:

Representative Information:

Name: Laura Martin Gowing Address: PO Box 924
Town/State/Zip: Exeter, NH 03833 Phone: 603-778-2335
Email: info@exeterhistory.org Date of Application: Feb. 14, 2013

Organization Information:

Name: Exeter Historical Society Address: PO Box 924
Town/State/Zip: Exeter, NH 03833 Phone: 603-778-2335

Reservation Information:

Type of Event/Meeting: Historical Presentation Date: 4-2-2013
Times of Event: 7:00 - 9:00 pm Times needed for set-up/clean-up: 6:00 setup / 9:30 clean-up
of tables: 3 # of chairs: 100
List materials being used for this event: screen, LCD projector
Will food/beverages be served? Yes Description: Birthday cake, coffee, punch

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Laura Martin Gowing Date: 2/14/13

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: twnmgr@town.exeter.nh.us

Facility Requested: Town Hall (Main Floor) Town Hall Stage Bandstand

Signboard Requested: Poster Board Week: Plywood Board Week:

Representative Information:

Name: Phyllis Duffy Address: Exeter DPW

Town/State/Zip: Exeter, NH Phone: x345

Email: pduffy@town.exeter.nh.us Date of Application: 2/13/2013

Organization Information:

Name: NHDES and EPA Presenting Address: 6 Haven

Town/State/Zip: Concord NH Phone: 271-7889

Reservation Information:

Type of Event/Meeting: Public Meeting on New Draft Stormwater II Permit Date: 3/7/2013

Times of Event: 1pm to 3pm Times needed for set-up/clean-up: 12pm to 4pm

of tables: 3 # of chairs: 75

List materials being used for this event: _____

Will food/beverages be served? no Description: _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Exeter DPW Date: 2/13/2013

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested

LEGISLATIVE BULLETIN

Bulletin #10

2013 Session

February 22, 2013

INSIDE THIS ISSUE:

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<i>Floor Action</i>	6

**Government Affairs
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Deputy Director for Legal, Advocacy,
and Communications Services

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Government Affairs Counsel

Barbara T. Reid

Government Finance Advisor

Timothy W. Fortier

Government Affairs Advocate



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Concord, NH 03302-0617

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NH Toll Free: 800.852.3358

Email: governmentaffairs@nhlgc.org

Website: www.nhlgc.org

**Gas Tax Increase Gets Unanimous
Recommendation; House to Vote Next Week**

On Tuesday the House Public Works and Highways Committee heard testimony on **HB 617**, an **NHMA policy bill** that, as introduced, proposed to increase the road toll, otherwise known as the gas tax, and increase motor vehicle registration fees on certain vehicles in order to raise additional revenue for the state highway fund. On Thursday, during the executive session, the committee chairman and prime sponsor of the bill presented an amendment that removes the registration fee increase and changes the road toll increase to 4 cents per gallon of gasoline in each of the next three years (2013 – 2016) and then a 3-cent increase in 2017, for a total 15-cent increase over the current road toll of 18 cents per gallon. This additional money would be placed in a separate fund within the constitutionally protected highway fund, to be used exclusively for the construction, reconstruction, and maintenance of state and municipal roads and bridges. Projections show this would result in increased highway block grant funding for municipalities of **\$3.6 million in 2014** to over **\$13 million in 2017** and beyond, for a total increase of **\$117 million** over the next ten years. An estimate of the additional funding per year to each municipality is available [here](#).

The committee voted **18-0** to recommend passage of **HB 617** with what is referred to as the **4-4-4-3 plan**. Besides providing additional block grant funding for municipalities, this increase would provide an additional \$8.5 million per year for municipal bridge and highway aid programs, fully fund the I-93 widening project, fully fund the state's ten-year transportation plan, and provide funding to address the 1600+ miles of state roads currently rated in "poor" condition. The amendment also proposes to provide the increased block grant funding to municipalities in the year that each of the four rate increases takes effect, based upon estimates, rather than basing the grants on actual revenue collected the prior year. Any overpayment or underpayment would be adjusted in the subsequent year as needed.

As mentioned in last week's *Legislative Bulletin*, the road toll is a true user fee that has not been increased in over 20 years. If people want decent roads, someone will have to pay for them; it is only appropriate that the

Gas Tax Increase - continued

cost be borne by the users. Based upon an average of 22.6 miles per gallon, and an average of 12,000 miles driven annually, once the full 15-cent increase takes effect in 2017, this would cost an average driver an additional \$80 per year. Those who drive less would pay less; those who drive more would pay more.

The full House will vote on the bill next **Wednesday, February 27**. *We ask all members to contact each of your representatives and urge them to support the committee's unanimous recommendation of Ought to Pass With Amendment on HB 617.*

Bonding for Broadband Infrastructure

The House Science, Technology & Energy Committee will hear testimony next week on **HB 286**, which would enable municipalities to issue bonds for broadband infrastructure. This is an important bill that will give municipalities in underserved areas the ability to finance "last-mile" construction of high-speed internet infrastructure.

Network New Hampshire Now, a consortium of public institutions led by UNH, will soon provide a 470-mile "fiber backbone" from the seacoast to southwestern New Hampshire to the North Country. The remaining task will be to provide last-mile expansion to residents and businesses throughout these areas. Accomplishing this will require as many options as possible, and municipal financing of broadband infrastructure will be an important tool.

Two previous efforts to amend state law to allow municipalities to borrow for broadband infrastructure failed under the weight of significant lobbying from the telecommunications industry. If your municipality is among the many where high-speed internet access remains elusive, please let committee members and your own representatives hear from you. Better yet, attend the hearing and speak in favor of the bill. The hearing is scheduled for **Tuesday, February 26, at 11:00 a.m., in LOB Room 304**.

Flood Control Bills Get Hearings

Committees in both the House and Senate heard testimony this week on bills dealing with interstate flood control compacts and the payments due to the New Hampshire municipalities involved in those compacts. The Senate Finance Committee heard testimony on **SB 150**, which proposes an \$800,000 appropriation in fiscal year 2014 to pay the full amount owed to municipalities under the compact provisions, as opposed to paying only the New Hampshire share, which is 30 percent under the Merrimack River compact and 10 percent under the Connecticut River compact. An amendment was introduced which would provide an \$800,000 appropriation in fiscal year 2015 also. Numerous municipal officials testified in support of the bill, and the committee voted to recommend passage of the bill with the amendment.

Flood Control Bill - continued

Meanwhile, the House Ways and Means Committee heard testimony on **HB 581**, which takes a different approach to the flood control funding issue by urging the Attorney General's office to expedite the pursuit of arrearages owed by Massachusetts under these compacts. The arrearage is estimated to be as high as \$4.5 million. As with **SB 150**, several municipal officials testified in support of the bill, explaining the impact that the reduced flood control payments over the past few years have had on their tax rates. Municipalities involved in these flood control compacts should contact members of the Ways and Means Committee and urge support of **HB 581**.

Update on Environmental State Aid Grant Funding

Hearing on SB 168

On Tuesday, approximately 25 municipal officials and supporters attended a public hearing before the Senate Finance Committee on **SB 168**, an **NHMA policy bill** that seeks to restore funding for the environmental state aid grant program. Municipal officials from Amherst, Jaffrey, Peterborough, Keene, and Conway spoke in favor of **SB 168**. Others offering support, in person or in writing, were the Granite State Rural Water Association, the New Hampshire Lakes Association, the New Hampshire Association of Regional Planning Commissions, the North East Biosolids & Residual Association, the New Hampshire Rivers Management Advisory Committee, and Resource Management, Inc. Again, we thank our members who took the time and energy (and patience) to attend this important hearing.

In the end, and as expected, the committee took no action on **SB 168** because the issue will need to be addressed as part of the state budget process; we expect the bill will ultimately be tabled in the Senate, and the committee will revisit the issue when the Senate gets the House-proposed budget in April.

Department of Environmental Services (DES) Budget Presentation

Yesterday DES Commissioner Tom Burack presented the departmental budget before the House Finance Committee, and the state aid grant program was brought up at that hearing. The commissioner explained that the Governor's budget proposal allocated a \$3 million "down payment" for wastewater projects only, starting in fiscal year 2015. He stated that the committee would need to make a policy decision as to how these state funds (if appropriated) would be distributed to cities and towns. He outlined three options: (1) allocate funds on a first-in basis until monies are exhausted; (2) give all deferred projects a pro-rata share of available monies; and (3) find additional monies so the committee does not have to make a choice from the first two policy options.

So Where Do We Go From Here?

We wait. We will update you periodically as the state aid grant funding proposals move through the legislative process. In fact, we may call upon you from time to time, when a critical vote is to be taken, to voice your support or concern. So stay tuned, and please continue to assist should we call upon you to contact your legislators.

Policy Bills Advancing

A number of NHMA policy bills have already passed either the House or the Senate and will be moving soon to the other chamber. Here they are:

HB 543, establishing an exclusive process to be followed when a property owner claims that his or her property has been damaged by town road repairs or maintenance, *passed the House* this week.

SB 11, allowing municipalities to establish water resources utility districts, *passed the Senate* last week.

SB 49, amending the procedure for appeals of planning board decisions, *passed the Senate* last week.

SB 58, allowing two municipalities to enter into an agreement for a payment in lieu of taxes when one municipality owns property in the other for the purpose of a water supply or flood control, *passed the Senate* last week.

SB 64, changing the public notice and meeting requirements for the breaching of a dam or lowering of a water body, *passed the Senate* last week.

In addition, **HB 506**, extending the period between meetings when the selectmen in a town with 10,000 or more residents are considering the adoption or amendment of an ordinance, was *voted Ought to Pass, 16-0, by the House Municipal & County Government Committee* yesterday and presumably will go to the full House on March 6.

One other policy bill has been slowed down a bit. The Municipal & County Government Committee voted yesterday to *retain* **HB 422**, which would improve the process for adopting or revising a municipal charter. This was not a surprise. The bill is quite complex, and the committee was not going to have time to study it as carefully as needed. As a retained bill, it will go to a subcommittee over the summer (or perhaps even starting in the spring) for review, and the subcommittee will make a recommendation to the full committee, which will take action on the bill in the fall and send it to the full House next January.

Senate Breaks; House Doesn't

The Senate is taking its traditional winter break next week; there will be no hearings, and the Senate will not meet in session. However, the House, with many more bills at this time of year, and with the state budget on its menu, will continue business as usual.

As you will see, even the House has very few hearings next week. This is because most of its bills have been heard, and committees are now meeting in work sessions or executive sessions to take action on the bills. If you have questions about the status of a bill, you can check the [legislature's website](#), or, as always, contact NHMA's Government Affairs staff.

HOUSE CALENDAR

Joint House/Senate Meetings Are Listed Under This Section

TUESDAY, FEBRUARY 26

EXECUTIVE DEPARTMENTS AND ADMINISTRATION, Room 306, LOB

11:00 a.m. **HB 455**, establishing a committee to study the use of a cash balance retirement plan for new state employees.

SCIENCE, TECHNOLOGY AND ENERGY, Room 304, LOB

11:00 a.m. Rescheduled public hearing on **HB 286**, relative to broadband infrastructure.

SENATE CALENDAR

TUESDAY, MARCH 6

ENERGY AND NATURAL RESOURCES, Room 101, LOB

9:45 a.m. **SB 163**, establishing a commission to recommend legislation to prepare for projected sea level rise and other coastal hazards.

10:00 a.m. **SB 164**, authorizing coastal management provisions in master plans.

PUBLIC AND MUNICIPAL AFFAIRS, Room 102, LOB

10:30 a.m. **SB 197**, relative to the inclusion of a default budget in separate warrant articles submitted by sewer commissions.

TUESDAY, MARCH 12

WAYS AND MEANS, Room 103, SH

9:00 a.m. **SB 80**, relative to expanding the community revitalization tax relief program to provide incentives for rehabilitating historic structures.

9:15 a.m. **SB 179**, clarifying the definition of "renewable generation facility" for purposes of payments in lieu of property tax payments.

NEW BILLS

Senate

SB 195 eliminates the ability of an applicant for a wind energy facility of 30 megawatts or less capacity to petition the site evaluation committee to exercise jurisdiction, and eliminates the committee's authority to exercise jurisdiction on its own motion. Sen. Sanborn of Bedford; **ENR**.

SB 197 authorizes the submission of a town's sewer budget as a separate warrant article and requires such an article to include the previous year's appropriation as a "default budget." Sen. Reagan of Deerfield; **PMA**.



FLOOR ACTION
Wednesday, February 20, 2013

HOUSE

HB 122, relative to limitation of appropriations in official ballot municipalities. **Inexpedient to Legislate.**

HB 197, relative to state representative districts in Hillsborough county. **Inexpedient to Legislate.**

HB 200, relative to an employer's burden of proof in unemployment compensation hearings. **Ought to Pass with Amendment.**

HB 277, relative to the oath required of public officers. **Inexpedient to Legislate.**

HB 278, relative to voluntary installation of fire suppression sprinklers. **Ought to Pass.**

HB 280, relative to voting requirements in towns that have adopted official ballot voting. **Inexpedient to Legislate.**

HB 283, establishing a study committee to review the hearings officer's report with regard to the New Hampshire Local Government Center and to study potential changes to RSA 5-B. **Ought to Pass.**

HB 298, prohibiting the publication of the names of persons granted property tax exemptions, credits, or deferrals. **Inexpedient to Legislate.**

HB 309, relative to filing for office. **Ought to Pass with Amendment.**

HB 318-FN, relative to collection of the education property tax and establishing a program to rebate certain excess property tax payments of eligible taxpayers. **Inexpedient to Legislate.**

HB 330-FN-L, allowing counties to adopt a county income tax to be administered by the department of revenue administration. **Inexpedient to Legislate.**

HB 347, authorizing cottage housing development as an innovative land use control. **Ought to Pass.**

HB 425, relative to bridge aid and highway block grants for class V roads in certain village districts. **Inexpedient to Legislate.**

HB 436, relative to governance of town libraries. **Inexpedient to Legislate.**

Floor Action - continued

HB 438, relative to the appraisal of residences in an industrial or commercial zone. **Inexpedient to Legislate.**

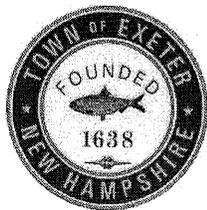
HB 446, relative to the amount of the optional property tax credit for service-connected total disability. **Inexpedient to Legislate.**

HB 507-FN, relative to the maximum permit application fee for certain municipal dredging projects. **Ought to Pass with Amendment; referred to Ways and Means.**

HB 543, relative to ascertaining damages to abutting landowners. **Ought to Pass with Amendment. NHMA Policy.**

HB 550, relative to the disposition of state-owned real estate. **Ought to Pass with Amendment.**

HB 577-FN, relative to responsibility for hazardous materials accidents. **Inexpedient to Legislate.**



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.town.exeter.nh.us

February 19, 2013

NOAA Restoration Center
NOAA Fisheries
ATTN: NOAA Coastal and Marine Habitat Restoration Project Applications
1315 East West-Highway
Room 14873
Silver Spring, MD 20910

To Whom It May Concern:

I am writing today on behalf of the Town of Exeter; owner of the Great Dam. The Exeter River Study Committee and our Department of Public Works, along with many other interested and dedicated organizations and members of the community have been working hard for several years on the question of whether to repair or replace the aging Great Dam in downtown Exeter. The citizens of Exeter have been supportive of town funding for research and we have been fortunate to receive state assistance and other grant opportunities over the life of this project. However, additional information is needed in order to make the most informed decision. I am happy to submit this letter in support of the grant application for additional funds to complete this much needed and important piece of the project.

Removal of a dam – particularly a dam with as much historical value as the Great Dam in Exeter – is not an easy decision and has not been taken lightly by our committee, our employees, our Board of Selectmen or our community. This has been a community-wide conversation because of its potential costs and impacts. We recognize that we must provide answers for all possible alternative and consequences associated with any project involving the Great Dam; including long-term cost benefit to the Town, utilization of the river for recreation, wildlife habitat, economic value, aesthetic value and more. With limited resources our volunteers have been working diligently to do much of this work on their own or with the assistance of funding such as this grant opportunity. We applaud them for the work and for the initiative in trying to provide as much information as possible at a savings to the taxpayers.

As a On behalf of the Board of Selectmen, we are proud to support the additional grant funding for further study of this important issue as the information will surely aid us in a very significant decision that lies ahead.

With appreciation for your consideration,

Russell Dean
Town Manager



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

February 13, 2013

EXETER
10 FRONT STREET
EXETER, NH 03833

Attention: CHAIRMAN OF SELECTMEN

Subject: National Traffic Incident Management
Responder Training Course

Dear CHAIRMAN OF SELECTMEN,

New Hampshire Department of Transportation (NHDOT), in cooperation with New Hampshire Department of Safety and other state and local agencies, is spearheading the implementation of the National Traffic Incident Management (TIM) Responder Training program in New Hampshire. We request your support of this program by providing the opportunity for staff in EXETER to attend a responder training session.

Traffic incident first responders include police, fire, emergency medical services, transportation/public works, towing and recovery services, medical examiners, and other disciplines. One of the leading causes of on-duty first responder deaths and serious injuries is being struck by vehicles while working at a traffic incident. The National TIM Responder Training Course was developed by the Transportation Research Board in cooperation with the Federal Highway Administration at the direction of the United State Congress to improve responder safety and to promote safe quick clearance without compromising crash investigations. The International Association of Chiefs of Police and the International Association of Fire Chiefs have endorsed the TIM responder training course.

A train the trainer (TtT) workshop was completed in New Hampshire during early January 2013. This multi-discipline workshop was attended by first responder representatives from New Hampshire Department of Safety-State Police, local fire departments, New Hampshire Department of Environmental Services, county medical examiners, Federal Highway Administration, Federal Motor Carriers Safety Administration, towing and recovery, New Hampshire Public Works Mutual Aid, and NHDOT. Those who participated in the TtT training will be teaming up in groups of two or three to provide a number of TIM responder training

sessions on a statewide basis during the upcoming year. Schedules of TIM responder training sessions will be distributed to first responder agencies, departments, and companies in the near future. The TIM responder training sessions will be a maximum of 4 hours in length.

Your support is requested to facilitate first responders from EXETER obtaining approval for and attending a TIM responder training session.

If you have any questions or need additional information, please contact Mark Kirouac at 603-271-2693 or by email at mkirouac@dot.state.nh.us.

Sincerely,

A handwritten signature in black ink, appearing to read "C. D. Clement, Sr.", written in a cursive style.

Christopher D. Clement, Sr.
Commissioner

To: Kathy Corson, Chair of the Exeter, NH Planning Board
Cc: Sylvia von Aulock, Exeter, NH Town Planner
Matthew Quandt, Chair of Exeter, NH Board of Selectmen

From: Lynda K. Beck, PhD (Inorganic Chemistry - UNH)
4 Robin Lane
Exeter, N.H. 03833
Phone/fax: (603) 772-6160
Email : eduk8@comcast.net

Date: February 12, 2013

Subject: Exeter Sportsman's Club and the Environment

Enclosures: Environmental Fact Sheet from the New Hampshire
Department of Environmental Services WMD-HW-19

Discussion: As the Planning Board does its good work in the review of the Sportsman's Club proposal for various projects, I thought the attached document might be of use to you, as you consider environmental issues involved. Although the document is somewhat dated, many of the cited facts are relevant today, as is the opening statement -

"Sportsmen's clubs and shooting ranges throughout New Hampshire are always among the first to step forward when action is needed to protect natural resources upon which we all depend, and now, once again, shooters have a chance to put that reputation to work."

Please note that near the end of the document, readers are encouraged to call John F. Liptak, NHDES for additional information. I understand that Mr. Liptak is currently working with the town on some of the issues of concern.

When the board does give an approval to the Exeter Sportsman's Club proposals, I hope you consider including requirements to monitor the construction and the regular maintenance/operation of facilities with regard to environmental impact and regulations. Hazardous waste will be an ongoing, complex, and costly problem for the Club as well as the Town of Exeter.

As a resident of Exeter, I am grateful for the work the Planning Board does on behalf of all of us. I encourage you to continue to apply the same standards to all applicants, be they home owners, renters, clubs, etc.

The Exeter Sportsman's Club has a proud history and long tradition of service to the town and its members. It should continue to enjoy its present site as long the Club keeps its promises and is held to the same standards and processes that are required of us all.

ENVIRONMENTAL Fact Sheet



29 Hazen Drive, Concord, New Hampshire 03301 • (603) 271-3503 • www.des.nh.gov

WMD-HW-19

2000

A Call to Action for Sportsmen's Clubs and Shooting Ranges: *Getting the Lead Out*

Sportsmen's clubs and shooting ranges throughout New Hampshire are always among the first to step forward when action is needed to protect natural resources upon which we all depend, and now, once again, shooters have a chance to put that reputation to work.

The challenge at hand is environmental contamination from lead shot used in shooting trap, skeet, and sporting clays, and from spent lead bullets at shooting ranges. It's a problem that continues to threaten wildlife, habitat, and water quality.



It's an issue that's drawing the attention of national sportsmen organizations, arms and ammunition manufactures, environmental professionals, and concerned citizens across the country. In New Hampshire, the Department of Fish and Game (NHFG) is working with the Department of Environmental Services (NHDES) to help individual shooters see the scope of the problem and work toward affordable, reasonable solutions.

What's the Problem?

Lead in the environment – from many kinds of sources – poses a growing threat, and with good reason. Excessive lead in the human body can damage genes, cause cancer, impair reproductive and thyroid functions, and lower resistance to infectious diseases. Children are especially vulnerable; even relatively low levels of lead in young bodies can affect learning and development, and higher levels can damage the kidneys, nerves, blood, and digestive systems.

Wildlife are also at risk. Lead poisoning of waterfowl from ingestion of spent shot was first identified more than a century ago and has been documented in at least 15 countries. Wildlife weakened by lead poisoning are easier prey, and predators – eagles and other raptors, for example – can ingest the lead from the stomachs and gizzards of their prey.

How Much is Out There?

That's hard to say, so far. But take a look at what might be the situation at a typical shooting range. There are about 1 1/8 ounces of lead in a shell. Multiply that by, say, three boxes of shells that one person might shoot per shooting, and you've got roughly 5 1/4 pounds. If there are 25 people shooting, then you're looking at nearly 132 pounds of lead per outing.

With, say, only one outing a week for 30 weeks a year, those 25 shooters alone drop almost two tons of lead into the environment. Do the arithmetic for dozens of clubs and ranges in New Hampshire, over years and decades, and you begin to see how big the problem really might be.

Where Does It Go?

All too often, the lead ends up in the water – in wetlands, rivers, streams, and ponds. How much and how often depends upon a number of factors: precipitation, the slope of the land, composition of the soil, and vegetation.

Of course, the threat of lead contamination to nearby water resources – especially to drinking water and wetland habitats – are unique to every shooting range. But make no mistake: those threats to the natural resources we all strive to protect are very real. Now is the time for sportsmen and other conservationists to take action.

What's the Solution?

Not surprisingly, there's no one, simple answer, but right now a lot of people are working on it. New Hampshire is participating at the national level in efforts to develop better lead management practices.

The NHDES and the NHF&G are calling on shooting ranges to develop Environmental Stewardship Plans as described in a manual published by the National Sport Shooting Foundation, *Environmental Aspects of Construction and Management of Outdoor Shooting Ranges*. The NSSF publication maps out a strategy for capturing and recycling spent lead and sets forth protective measures for the future. Getting the lead out from decades of shooting is no easy task, and for many facilities the obstacles, physical and fiscal, may prove too great. But proactive planning for the future is a sensible and doable step.

What Can You Do?

NHDES and the NHF&G share an interest with sportsmen and sportswomen in preserving a clean and healthy environment. Shooting ranges across the state are comprised of thousands of acres of valuable open space. As stewards of this land, shooting range owners are encouraged to work with the NHDES and the NHF&G by following these recommendations:

- If you're going to shoot lead, recycle it. Don't shoot in areas where it will be difficult later on to recover lead shot.
- Encourage the use of non-toxic shot, such as non-toxic steel shot, bismuth-tin alloy, tungsten iron or tungsten polymer.
- Don't shoot over surface waters or wetlands. If you're not sure whether it's a wetland, call the NHDES, Water Division at 271-2147. For information on surface water issues, call the Watershed Management Bureau at 271-2963.
- Some ranges may be able to readily recover and recycle lead shot from the past, but do so only with an Environmental Stewardship Plan and the help of an environmental professional who knows what federal, state, and local regulations apply to your range.
- Call the National Sport Shooting Foundation at 203-426-1320 to get a copy of *Environmental Aspects of Construction and Management of Outdoor Shooting Ranges*. [e-mail: info@nssf.org].
- Contact the US Army Environmental Center at www.aec.army.mil/prod/usaec/et/xxi/smallarms.html for a recently published 40-page guidebook titled *Prevention of Lead Migration and Erosion from Small Arms Ranges*.

The guidebook identifies environmental issues related to soil and water quality and spells out the best management practices for range design and maintenance, such as managing storm water runoff, vegetative filter strips for sediment control and how to keep vegetation intact to minimize the migration of lead from the range.

- Work to control surface water runoff from shot drop zones.
- If the facility has an on-site well, have samples analyzed periodically for lead (and other heavy metals) at an NHDES – approved laboratory.
- Organize a lead awareness program at your club.
- For additional information contact Jim Hall, NHF&G at 271-1746 or John F. Liptak, NHDES at 271-1169.

Sportsmen have a long tradition of leading conservation efforts for wildlife management and habitat protection. Some of the above recommendations are easy to carry out, other take a bigger commitment. Every one provides an opportunity for sportsmen to step forward once again and make a difference.

J. MICHAEL JOYAL, JR.
City Manager
m.joyal@dover.nh.gov



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City of Dover, New Hampshire

OFFICE OF THE CITY MANAGER

February 5, 2013

Commissioner Christopher Clement
New Hampshire Department of Transportation
John O. Morton Building
PO Box 483 | 7 Hazen Drive
Concord, New Hampshire 03302-0483

Dear Commissioner Clement:

On behalf of the Dover Mayor and City Council, Dover residents and business and others interested in the health of the Great Bay estuary, I am writing to request that the NH Department of Transportation (DOT) take immediate actions to ensure current and future projects are engineered and constructed to support achieving the NH Department of Environmental Services (DES) in stream water quality standard of 0.3 mg/l total nitrogen (TN) for the Great Bay estuary. We specifically request that your agency plan now and follow through with implementing proactive measures for monitoring and treating the stormwater runoff associated with the Spaulding Turnpike and Dover Point Bridge Projects supporting compliance with the DES standards.

As you are aware, the Spaulding Turnpike and Dover Point Bridge improvements projects will provide much needed traffic volume capacity and will provide welcome relief to travelers. These projects will however result in a significant increase in impervious surface area and there will continue to be storm water runoff discharged into the Great Bay watershed area. To achieve the water quality standard set by the DES for the Great Bay estuary will require remedial measures to be undertaken by both private property owners and public agencies alike in order to reduce nitrogen and other nutrient releases into the watershed. Recognizing this need and the responsibility of all to work in meeting the DES TN standard, it is imperative that the DOT use the opportunity available now to undertake actions necessary for integrating long term monitoring and treatment capabilities into the design and construction of the Spaulding and Dover Point bridge projects.

We understand that the current design for storm water treatment along the Spaulding Turnpike and Dover Point Bridge projects includes the use of gravel wetlands to treat the storm water prior to discharge into the Piscataqua River. Melodie Esterberg from your staff has provided our Community Services Director, Doug Steele, with pollutant reduction estimates for gravel wetlands and a statement that although the project is increasing impervious surface area the drainage improvements are predicted to provide an overall reduction in pollutant loading for current conditions. While this will indeed be positive, it does not meet the standard that DES and the United States Environmental Protection Agency (EPA) are requiring of communities for their wastewater treatment facilities and anticipated soon to be proposed MS4 permits.

If nitrogen levels in the Great Bay estuary are to meet the water quality targets established by DES and, in turn, the EPA, all parties, including State agencies, will need to implement best management practices (BMP's) to the maximum extent possible and even develop new treatment methods to meet the pollutant reductions necessary to meet water quality standards.

Please consider performing an analysis of the drainage system for the Spaulding Turnpike and Dover Point Bridge projects and provide verification that the TN pollutant reduction is in line with DES water quality goals for the estuary. Given current BMP's, are the gravel wetlands as large as they need to be to remove the maximum TN load possible prior to discharge? Additionally, the current Spaulding projects provide an opportunity to determine whether the projected load reductions from the BMP's being installed are actually being achieved. A monitoring program should be planned and implemented to measure input pollutant loading as well as monitoring output water quality to determine the actual efficiencies of the systems. Monitoring should occur over an extended period of time to determine if system efficiency is impacted over time.

We trust the State of New Hampshire DOT is concerned about the environmental health of the Great Bay estuary as are Dover residents, business and all communities in the watershed who are being held to the highest standard of nutrient removal available.

Thank you and we look forward to your attention to this matter.

Sincerely,



J. Michael Joyal, Jr.
City Manager

JMJ:cb

Cc: Governor Maggie Hassan
Councilor Colin Van Ostern
Senate President Peter Bragdon
Representative Chair Terry Norelli
Senator David H Watters
Representative James Verschueren
Representative William S Baber
Representative Janice S Gardner
Representative Dorothea D Hooper
Representative Peter W Bixby
Representative Greg Burdwood
Representative Stephen M Ketel
Representative Peter B Schmidt
Representative Marsha L Pelletier
Representative Kenneth J Ward
NHDES Commissioner Thomas Burack
NH DOT Melodie Esteberg, Chief of Design Services
NH DOT Keith Cota, Chief Project Manager