

**Exeter Board of Selectmen Meeting  
Monday, January 27<sup>th</sup>, 2014, 7:00 p.m.  
Nowak Room, Town Office Building  
10 Front Street, Exeter, NH**

**BUSINESS MEETING TO BEGIN AT 7:00 P.M.**

1. Call Meeting to Order
2. Public Comment
3. Minutes & Proclamations
  - a. Regular Meetings: January 21, 2014
4. Appointments
5. Discussion/Action Items
  - a. New Business
    - i. Lincoln Street Area Parking Discussion
  - b. Old Business-
    - i. TBD
6. Regular Business
  - a. Bid Openings/Surplus Declarations
  - b. Tax, Water/Sewer Abatements & Exemptions
  - c. Permits & Approvals
  - d. Town Manager's Report
  - e. Legislative Update
  - f. Selectmen's Committee Reports
  - g. Correspondence
7. Review Board Calendar
8. Non Public Session
9. Adjournment

Don Clement, Chairman  
Board of Selectmen

Posted: 1/24/14 Town Offices, Library, and Departments

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.



## EXETER POLICE DEPARTMENT



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*Memorandum*

*January 20, 2014*

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**To:** Exeter Board of Selectman, Mr. Russ Dean Town Manager

**From:** Chief Kane

**Ref:** Lincoln Street Parking

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I looked into the parking situation on Lincoln Street after a number of business owners spoke to the Board in early January about parking issues caused by Amtrak commuters.

I visited the area on three different mornings during the week to observe what took place during the morning commute from 6:00 am to approximately 6:40 am when the southbound train picks up commuters. Gerry's and the Trackside Cafe open for business at 6:00 and there are a number of customers who park in front of the building with no issues.

Commuters begin arriving at approximately 6:15 and the parking lot fills up very quickly. There are 4 handicap spaces and 72 regular spaces. Some commuters make no attempt to park in the lot and park in spots on Lincoln Street and Daniel Street. This could be for different reasons, the first being they assume there are no spaces left, or for ease of leaving when the train returns later in the day. Commuters arrive on Lincoln Street up to the point when the train is arriving. They have to quickly park on Lincoln Street and get to the station. I did observe that a number of passengers are being dropped off at the station.

When the train left I noted that commuters were taking up 10-12 spaces out of the 20 that are located on Lincoln Street across from the businesses and in front of Arjays hardware. There were 4 more parked on Daniel Street.

On the business side of Lincoln Street, there were no commuters parked in front of Gerry's all the way down to Burnham cleaners. There are 39 parking spaces and 1 handicap space in that area.

From the entrance of the train lot going down Lincoln Street towards Front Street to the entrance to the Handkerchief Shop parking lot, there are 14 spaces; the majority were taken by train commuters. The parallel parking spots were put there a few years ago when parking became an issue to help alleviate the problem. When I say "put there," DPW marked them as parking spaces and commuters started to use them. The diagonal spots have been in place for a long period of time. The spots occupied by the commuters are tied up all day long. I checked and found the train lot to be full.

I contacted Ed Douris the owner of Good Karma and he agreed to invite business owners to a meeting with the department to go over their concerns. Captain Shupe, I and about 8 representatives from the Lincoln Street businesses along with Bob Hall from the train committee met on Friday January 17.

We were able to quickly identify the problem which was no different than what I observed during the week. That is the commuters are taking up spaces on Lincoln Street and it is hurting the operations of the businesses because their customers have no place to park. The business owners have taken it upon themselves to try and educate the commuters with notes and signs asking them not to park in the spaces all day. In fairness to the commuters the ones that use it every day have listened to the business owners and don't park directly in front of the business. But there is a segment that continues to do so and according to Mr. Hall they are "the occasional train user" who doesn't understand the issue.

The solution to the problem is not as easily defined as the problem itself. Most of the business owners would like to see some kind of parking time limit put into effect on the street. When I say most, it is because I understand that the owner of Burnham cleaners, who was unable to attend the meeting, does not want any restrictions -- I assume because of the type of business he owns. Not all of Lincoln Street businesses were represented at the meeting.

The most talked about time parking was a two hour limit not unlike the one

that is in place in the downtown area. Although I could agree with a two hour limit it does come with some concerns both for the business owners and the town.

The first concern with a two hour limit is how far reaching physically do we make it. If the entire street from Main Street to Front Street becomes two hour parking we will have a major impact on the school and residents who live on the Front Street end of Lincoln Street.

Secondly if we make the limit only on the upper end of Lincoln Street do we make it for both sides of the street? If it is decided to make it two hours on both sides of the street, this is going to force the train commuters to find another place to park. Where is that other place? I would argue that we will be getting complaints from neighborhoods in the area i.e. Tremont / Garfield, Daniel street area. Or if they move further down Lincoln again it will impact the school during drop off and pick up times, although there are potential spaces near the school. An additional concern that has been brought up is how much the town wants to support the ridership of the train. Would this kind of regulation force commuters to not use the train from the Exeter Station?

Thirdly, if we put up a two hour limit that means it is for everybody including the business owner and their employees. It is my understanding from the meeting is that some employees park on Lincoln Street while they work, they will have to find a different place to park.

If we make two hour parking only on the business side of Lincoln Street from Main to the parallel spots by the entrance to the Handkerchief I think this will bring some relief to the business owners. This relief will be that nobody will be able to legally park for more than two hours in those spots directly in front of their shops. This will especially help the Good Karma situation. This solution appears to me to be a compromise situation for both the owners and the commuters. This will not help in freeing up those 10-12 spaces in front of Arjays that are used by commuters now.

Some other potential solutions that were discussed included the continuing efforts by Mr. Hall and the train committee to educate the commuters as to other parking locations (moving down Lincoln Street and walking), carpooling with other riders, being dropped off and picked up.

The placing of signs that state no train parking or local business parking only was also discussed. These would be on the honor system because without an ordinance in place we would have no enforcement power.

We talked about the potential purchase or lease of additional private parking areas which always comes back to who is going to pay for it.

We also talked about things that could be done especially in the winter. The first being to have snow removed from the lot as quickly as possible after a storm by DPW as this can open up 4-6 spaces in the lot.

I will be available at the Board of Selectman meeting on January 27<sup>th</sup> which I understand is a follow up meeting to this issue. I would recommend that you drive on Lincoln Street so that you get a first hand look at the issue. In the meantime if you have any questions feel free to contact me.

# MEMO

**To:** Board of Selectmen; Russ Dean, Town Manager

**Cc:** Jennifer Perry, DPW Director

**From:** Michael Jeffers, W/S Managing Engineer

**Date:** January 6, 2014

**Ref:** #2 Allen St./Leonard Willis, Abatement Request

- On December 16, 2014, the Board reviewed an abatement request from Mr. Leonard Willis, only missing fact was date of meter change, the Board asked for this date-it was 4/2/13.
- “Meter change” was *only* change to a new data logging/radio read register as part of entire Town meter project-the “wet” mechanical portion of meter (a Neptune) remained the same and has been in service since January, 2005.
- Bill was for usage between 4/2/13 and 5/8/13 and equaled 44,310 gallons for a \$569.24 W&S bill. Previous quarterly usage averaged 4,050 for the last 3 years.
- The reading was done on 5/8/13 so as to return to a normal 90 day quarterly billing cycle.
- On 6/11/13, following the receipt of the high W/S bill, a leak check was requested, no leaks were found and the “leak finder” did not indicate any current leakage. However, on 7/11/13 a data down load was performed (bar graph attached with this memo) that indicated 31 days of leaks out of 96. **The first leaks indicated started on 4/16/13, or 2 weeks after the meter register change**, leaks stopped after 5/21/13. The down load covered the entire 93 day time period of register change to the down load date. Data is kept for 96 days then moves forward a day at a time.

- During the leak check the W&S Tech said that the owner commented that he had recently changed a toilet.
- The next 2 quarters of usage saw a return to average (7,510 and 4,170 gallons) following the register change. A meter history attached to this memo.
- **Should the abatement be granted the new bill would be \$301.16**
- The Water & Sewer Advisory Committee and DPW

Meter History

Start Date

Town of Exeter

PrintMeterHist

End Date 12/31/2099

Name: WILLIS LENNY 2 Allen St.

Acct#: 000121229700

Meter# 0077640743

Loc: 2 ALLEN STREET

*Date of scheduled meter register change.*

Read Date	Prev Read	Reading	Usage	Est
4/02/2013	395,450	399,460	4,010	N
2/12/2013	390,900	395,450	4,550	N
11/07/2012	385,750	390,900	5,150	N
8/08/2012	381,150	385,750	4,600	N
5/08/2012	376,400	381,150	4,750	N
2/08/2012	371,150	376,400	5,250	N
11/08/2011	364,800	371,150	6,350	N
8/04/2011	361,300	364,800	3,500	N
5/04/2011	357,200	361,300	4,100	N
2/04/2011	352,200	357,200	5,000	Y
11/03/2010	347,300	352,200	4,900	N
8/04/2010	343,300	347,300	4,000	N
5/06/2010	340,000	343,300	3,300	N
2/10/2010	335,500	340,000	4,500	N
10/22/2009	333,150	335,500	2,350	N
7/16/2009	336,950	333,150	11,350	N
5/27/2009	339,300	33,695	33,695	N
3/12/2009	344,500	339,300	994,800	N
10/31/2008	0	34,450	0	
7/31/2008	0	34,570	0	
4/30/2008	0	34,570	0	
1/31/2008	0	34,570	0	
10/31/2007	0	34,570	1,700	
7/30/2007	0	34,400	13,700	
4/30/2007	0	33,030	25,100	
1/31/2007	0	30,520	23,100	
10/31/2006	0	28,210	17,600	
7/31/2006	0	26,450	31,550	
4/30/2006	0	23,295	22,150	
1/31/2006	0	21,080	28,800	
10/31/2005	0	18,200	24,250	
7/31/2005	0	15,775	22,450	
7/30/2005	0	15,775	22,450	
1/31/2005	0	10,840	66,180	
1/31/2005	0	13,530	0	

Meter Total: 1,405,185

*in gallons*

Meter# 1834581704

*Two (2) normal quarterly readings since high bill with abatement request.*

Read Date
11/19/2013
8/20/2013
5/08/2013

Prev Read	Reading	Usage	Est
51,720	55,890	4,170	N
44,210	51,720	7,510	N
0	44,210	44,210	

*new register installed 4/2/13*

Meter Total: 55,890

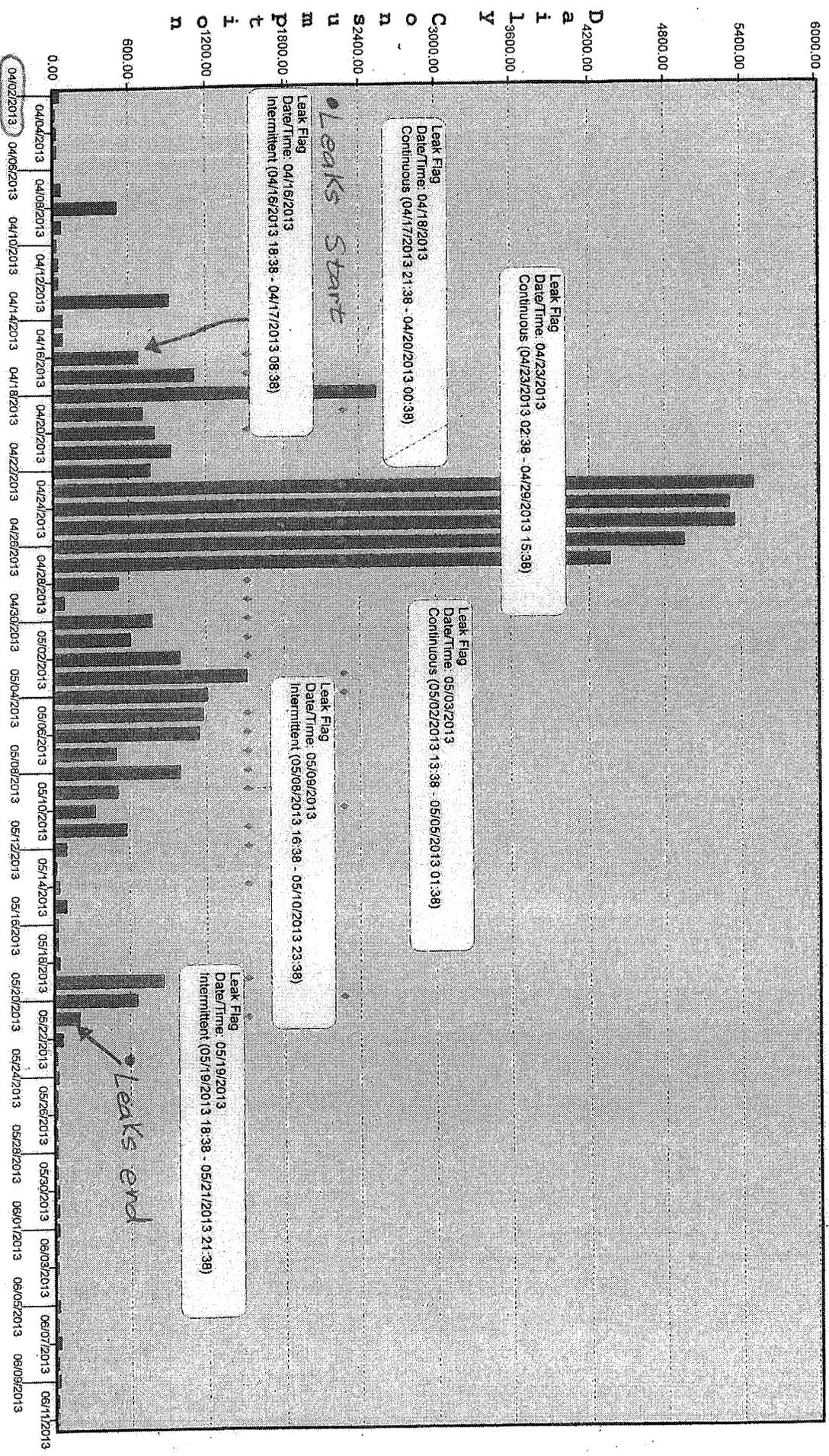
*5-8-13 reading.*

*High bill requested for abatement*

Acct Total 1,461,075

ARB\_N\_SIGH1, Mobile Report  
 E-Coder R9001 Data Logging Report  
 MU#: 1834581704 Acct: Unknown Mt: #: 1834581704 Addr: 2 ALLEN STREET for 04/02/2013 through 06/11/2013

Daily Consumption    
  Backflow Flag    
  Leak Flag



date of register change only, same wet mechanical part (body) of meter, Interval (Daily) 14 days after register change before leaks begin.

COPY

**Town of Exeter**  
**Water/Sewer Abatement Request & Receipt Form**

*Pg 3/4 of #2 Allen St.*

Please Print:

Full Name: Leonard Willis  
Mailing Address: 2 Allen Street  
Exeter, NH 03833  
Service/Property Address: same as above

Today's Date: 9/12/13  
Account Number: 121229700  
Route Number: \_\_\_\_\_  
Phone Number: 781-775-3724

Utility Abatement Requested for: Water Sewer  
Date of Bill: 7/1/13 Billing Period from 2/12/13 to 5/8/13  
Water & Sewer X  
Amount of Bill: \$ 569.24

Owner's reason for the abatement request (Please be as specific as possible): **Over 500% increase in a span where nothing changed, except Water/Sewer Dept. access to change meter**

Leonard Willis  
Signature of Applicant

9/12/13  
Date

Do not write below this line

**Receipt Portion**

Reviewed by: Matthew Berube Date of Review: 9/30/13  
Comments: \_\_\_\_\_

Dept. of Public Works Recommendation: X Disapprove \_\_\_\_\_ Approve

W/S Advisory Committee Recommendation:  $(\frac{10-9}{13})$  X Disapprove \_\_\_\_\_ Approve

Board of Selectmen Recommendation:  $(\frac{11-18}{13})$  \_\_\_\_\_ Disapprove \_\_\_\_\_ Approve

Abatement Amount: \$ 268.08 and  $(\frac{1-21}{14})$

New bill total: \$ 301.16

BOS Approval/Disapproval Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
BOS Approval/Disapproval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Town of Exeter



COPY

Water/Sewer Abatement Request Form

Please Print:

Full Name: LEONARD WILLIS
Mailing Address: 2 ALLEN ST, EXETER, NH
Service/Property Address: (SAME)

Today's Date: 9-12-13
Account Number: 121229700
Route Number:
Phone Number: 603 418-4902

Utility Abatement Requested for: Water Sewer Water & Sewer
Date of Bill: 7-1-2013 Billing Period from 2-12-13 to 5-8-13 Amount of Bill: \$ 569.24

Owner's reason for the abatement request (Please be as specific as possible): OVER 500% INCREASE IN A SPAN WHERE NOTHING CHANGED, EXCEPT WATER/SEWER DEPT. ACCESS TO CHANGE METER.

Signature of Applicant

Date: 9-12-13

Signature of Billing Office

Date

Do not write below this line

Reviewed by: Michael Jeffens Date of Review: 1-3-14
Comments: The Water & Sewer Tech reported that Mr. Willis mentioned replacing a toilet recently

Total Usage= 44,210 gallons
2-Q3 -year Average- (4,750 + 4,100 + 3,300) / 3 = 4,050 gallons
Excess above average- 40,160 gallons
Half of Excess gets abated- 20,080 gallons

Due
Remaining excess- 20,080 gal 3 -yr average- 4050 gal Billable usage- 24,130 gal
Tier 1--2008 rates 2013 -> \$5.72 Tier --2008 rates
water 24,130 gal \* \$4.99/1000 gal = \$ 138.02 water gal \* \$5.82/1000 gal = \$
sewer 24,130 gal \* \$3.78/1000 gal = \$ 107.14 sewer gal \* \$4.79/1000 gal = \$
\$4.44 \$ 245.16 + \$28.00 meter sewer + \$28.00 meter water = \$ 301.16
New Bill

Total due=

Recommendation: Disapprove Approve Amount: \$

Approval/Disapproval Signature: Date:

If you disagree with the decision of the Department of Public Works & the Finance Department, you may appeal to the Town of Exeter Board of Selectmen. If you wish to appeal, please sign below and return this form to the Finance Department at 10 Front Street.

Signature of Applicant

Date

# MEMO

**To:** Board of Selectmen; Russ Dean, Town Manager

**Cc:** Jennifer Perry, DPW Director

**From:** Michael Jeffers, W/S Managing Engineer

**Date:** January 17, 2014

**Ref:** #6 Nathaniel Way/Mr. Ramit Bajpai, Abatement Request-Jan 21 BOS Review

- On November 17, 2013, Mr. Bajpai applied in writing for an abatement on his third quarter (5/15/13 to 8/20/13) W&S bill of \$361.71 with a usage of 30,210 gallons.
- Mr. Bajpai reported that he had a leaky toilet fixture (tank flapper) that was repaired on 9/28/13 (receipt provided). Meter register down load confirmed his report of leak with 69 days of leakage recorded.
- Abatement calculations are based on the excess usage over the averaged usages for the same quarter period for the previous 3 years.
- The previous third quarter 3 year average is 48,333 gallons. The requested bill for abatement has a usage of 30,080. There is no excess usage over the three year third quarter average. Other average non-irrigation quarters (1<sup>st</sup>, 2<sup>nd</sup> and 4<sup>th</sup>) usages are less.
- Per the Selectmen's Policy 08-30: In order to qualify for an abatement, a customer's excess consumption must exceed the greater of 100% or 35,000 gallons above, their normal average consumption." The bill being contested has a usage that is 18,253 gallons *less* than the previous 3 quarters average.
- **The DPW does not recommend approval. On 12/11/13 the Water & Sewer Advisory Committee did not recommend approval.**

## List for Selectmen's meeting January 27, 2014

### Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Refund</u>
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### Veteran's Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Credit Amount</u>
85/93	9 Drinkwater Road	500.00
104/79/209	209 Exeter River Landing	500.00
32/33	11 Deer Run Road	500.00
68/6/342	3 Sterling Hill Lane U342	500.00
96/24	20 Cullen Way	500.00
97/6/1	62 Kingston Road	500.00
86/19	18 Hampton Falls Road	500.00

### Elderly Exemption

<u>Map/Lot</u>	<u>Location</u>	<u>Exemption Amount</u>
63/69	4 Spruce Street	236,251



# Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833  
Faxed #: 603-772-4709 or emailed: [twnmgr@town.exeter.nh.us](mailto:twnmgr@town.exeter.nh.us)

Facility Requested: Town Hall (Main Floor)  Town Hall Stage  Bandstand   
Signboard Requested: Poster Board  Week: Plywood Board  Week:

### Representative Information:

Name: Greg Bisson Address: 32 Court St  
Town/State/Zip: Exeter Phone: 773-6151  
Email: Gbisson@exeternh.gov Date of Application: 1/14/14

### Organization Information:

Name: EPRD Address: 32 Court St  
Town/State/Zip: Exeter Phone: 773-6151

### Reservation Information:

Type of Event/Meeting: Program/ Movie Star Camp Premier Date: 6/14/14  
Times of Event: 5:00 pm Times needed for set-up/clean-up: 1.5 hours before, 1 hr after  
# of tables: \_\_\_\_\_ # of chairs: 45  
List materials being used for this event: LCD Projector (will provide), Screen, speakers  
Will food/beverages be served? no Description: \_\_\_\_\_

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

**Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

**Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

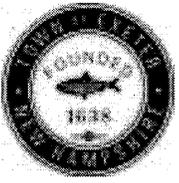
Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: *Greg Bisson* Date: 1/14/14

Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

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Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_  
Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested



# Application for Use of Town Facility

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Faxed #: 603-772-4709 or emailed: [twnmgr@town.exeter.nh.us](mailto:twnmgr@town.exeter.nh.us)

Facility Requested: Town Hall (Main Floor)  Town Hall Stage  Bandstand

Signboard Requested: Poster Board  Week: \_\_\_\_\_ Plywood Board  Week: \_\_\_\_\_

### Representative Information:

Name: Adam Schwartz and Ashley Fay Address: 1545 18th St. NW Unit 306  
Town/State/Zip: Washington DC 20036 Phone: 202 417 7069  
Email: schwartzfaywedding@gmail.com Date of Application: 1-6-2014

### Organization Information:

Name: N/A Address: N/A  
Town/State/Zip: N/A Phone: N/A

### Reservation Information:

Type of Event/Meeting: Wedding Ceremony Date: 6-7-2014  
Times of Event: 12:30 - 1:00 Times needed for set-up/clean-up: Approx. 1 hour set up and 1 hour cleanup  
# of tables: Approx. 2 # of chairs: Approx. 150  
List materials being used for this event: PA System for ceremony, flowers and decorations TBD  
Will food/beverages be served? No Description: N/A

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

**Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: Adam Schwartz Digitally signed by Adam Schwartz  
DN: cn=Adam Schwartz, o=ou, email=schwartzfaywedding@gmail.com,  
c=US  
Date: 2014.01.05 15:51:15 -0500 Date: 1-6-2014

Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_  
Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested



Sheri Riffle &lt;sriffle@town.exeter.nh.us&gt;

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## Rental of Exeter Town Hall for Wedding Ceremony

1 message

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**Adam Schwartz** <schwartzfaywedding@gmail.com>

Mon, Jan 6, 2014 at 10:18 PM

To: twnmgr@town.exeter.nh.us

Dear Mr. Dean,

My name is Adam Schwartz. My partner Ashley Fay and I spoke with you briefly in your office on December 24th, 2013 about renting the main floor and stage of the Exeter Town Hall for our upcoming civil wedding ceremony. Attached is a copy of our completed Application for Use of Town Facility for your consideration.

The date and time requested is Saturday, June 7th 2014 from 12:30 PM - 1:00 PM. We are expecting approximately 150 guests, thus would need approximately 150 chairs set up on the main floor. We are also requesting two tables to be used if needed. No food will be served in the hall and the only materials we plan on incorporating are a PA system for voice amplification during the ceremony and minimal temporary decorations that are as yet undetermined.

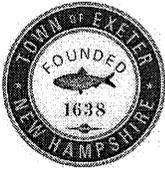
We will provide all required liability insurance, rental fees, and deposits as needed. Please let us know how to proceed and feel free to contact us at this email address or via the phone number listed on our application if you have any questions. Ashley's parents are also longtime town residents, and he is a graduate of Exeter High School, if that is relevant. We are very excited!

Regards,

Adam Schwartz

**Application for Use of Town Facility - Adam Schwartz and Ashley Fay.pdf**

110K



# Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833  
Faxed #: 603-772-4709 or emailed: [twmMgr@town.exeter.nh.us](mailto:twmMgr@town.exeter.nh.us)

Facility Requested: Town Hall (Main Floor)  Town Hall Stage  Bandstand

Signboard Requested: Poster Board  Week: Plywood Board  Week: APRIL 6-20?

### Representative Information:

Name: Christopher Bartell Address: 11 Woodlawn Circle  
Town/State/Zip: Exeter, NH 03833 Phone: 603-812-6180  
Email: bartell.christopher@gmail Date of Application: JAN 22, 2014

### Organization Information:

Name: Faith Address: 4 Elm Street  
Town/State/Zip: Exeter, NH 03833 Phone: 603-772-8803

### Reservation Information:

Type of Event/Meeting: EASTER CELEBRATION Date: SUN APRIL 20, 2014  
Times of Event: 1030am Times needed for set-up/clean-up: SAT, APRIL 19, 2014  
# of tables:                      # of chairs: 250  
List materials being used for this event: music equipment, projector, etc.  
Will food/beverages be served? YES Description: coffee in the entryway

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

**Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

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Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: CRBS Date: JAN 22, 2014

Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_  
Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested



# Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833  
Faxed #: 603-772-4709 or emailed: [townmgr@town.exeter.nh.us](mailto:townmgr@town.exeter.nh.us)

Facility Requested: Town Hall (Main Floor)  Town Hall Stage  Bandstand

Signboard Requested: Poster Board  Week: Plywood Board  Week:

### Representative Information:

Name: Michael Schidlovsky / EACC Address: 24 Front Street  
Town/State/Zip: Exeter, NH 03833 Phone: 603-772-2411  
Email: info@exeterarea.org Date of Application: January 13, 2014

### Organization Information:

Name: Exeter Area Chamber of Commerce Address: PO Box 278  
Town/State/Zip: Exeter, NH 03833 Phone: (603) 772-2411

### Reservation Information:

Type of Event/Meeting: Job Fair Date: March 6 & 7, 2014  
Times of Event: All Day Times needed for set-up/clean-up: 7:00am - 6:00pm  
# of tables: TBD # of chairs: TBD  
List materials being used for this event: Tables, chairs,  
Will food/beverages be served? No Description: N/A

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

**Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

**Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

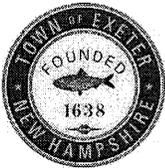
Applicant signature: [Signature] Date: 1-13-14

Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_

Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested



# Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833  
Faxed #: 603-772-4709 or emailed: [twnmgr@town.exeter.nh.us](mailto:twnmgr@town.exeter.nh.us)

Facility Requested: Town Hall (Main Floor)  Town Hall Stage  Bandstand

Signboard Requested: Poster Board  Week: \_\_\_\_\_ Plywood Board  Week: \_\_\_\_\_

### Representative Information:

Name: Lionel Ingram Address: 22 JUNIPER RIDGE ROAD

Town/State/Zip: EXETER, NH 03833 Phone: 603-772-0479

Email: lionel Ingram @ Date of Application: 15 JAN 14

### Organization Information: COMCRST.NET

Name: River Committee Address: \_\_\_\_\_

Town/State/Zip: EXETER, NH 03833 Phone: 772-0479

### Reservation Information:

Type of Event/Meeting: Information Meeting Date: 3-8-14

Times of Event: 1-4 pm Times needed for set-up/clean-up: \_\_\_\_\_

# of tables: \_\_\_\_\_ # of chairs: 100

List materials being used for this event: PROJECTOR (OURS); SCREEN

Will food/beverages be served? No Description: \_\_\_\_\_

### Requirements:

**Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

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**Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

**Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 15 JAN 14

Authorized by the Board of Selectmen/Designee: \_\_\_\_\_ Date: \_\_\_\_\_

### Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_

Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested

# Warrants

<b>Type</b>	<b>Checks Dated</b>	<b>Amount</b>
AP	12/27/2013	10,516.68
AP	1/1/2014	2,123,422.00
Payroll	1/2/2014	165,727.92
Capital	1/3/2014	201,629.34
AP	1/3/2014	177,187.81
AP	1/3/2014	505,261.35
AP	1/10/2014	107,225.73

start something soon



**Big Brothers Big Sisters  
of the Greater Seacoast**  
4 Greenleaf Woods #201  
Portsmouth, NH 03801

Town Manager's Office

JAN 14 2014

T 603 430 1140  
F 603 430 7760  
www.bbbsgs.org

January 09, 2014

*Received*

Mr. Russell Dean, Town Manager  
Town Of Exeter  
10 Front Street  
Exeter, NH 03833-2792

Dear Russell,

Thank you for your recent \$2,250.00 donation! This gift reaches far beyond what you might imagine as Big Brothers Big Sisters of the Greater Seacoast just celebrated 35 years serving the Seacoast community.

***"He's really my friend. My only friend," says a 13 year-old Little Brother. "He's the one person that really gets me."***

We continue to partner with parents and guardians, volunteers and others in the community to help children:

- Achieve higher aspirations
- Greater confidence and better relationships
- Avoid risky behavior
- Succeed academically

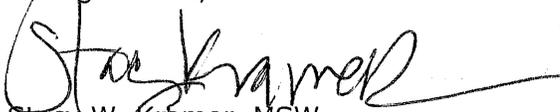
***When a young boy who is being bullied at school was asked about his Big Brother, he said simply, "He understands me."***

On behalf of our board of directors, our staff, and most importantly, our Bigs and Littles, we are forever indebted to you. Your gift has a tremendous impact as we strive to recruit volunteer mentors for not only the children on our waiting list, but all children in the greatest need.

***A 14-year old Little Sister recently told us, my Big Sister "is like a real sister to me. We have a bond that I thought I would never have with anyone. I am very blessed to have her in my life."***

The single most important factor in determining whether a child reaches their potential is having a caring adult in their life. Together we are building resiliency in children and building stronger communities here on the Seacoast. Thank you for supporting our mission to provide children facing adversity with strong and enduring, professionally supported one-to-one relationships that **change their lives for the better, forever.**

With gratitude,

  
Stacy W. Kramer, MSW  
Executive Director

*Thank you very much for your ongoing support!*

Our Federal Tax ID number for your records is: 02-0348477.

ROCKINGHAM



PLANNING  
COMMISSION

156 Water Street, Exeter, NH 03833  
Tel. 603-778-0885 ♦ Fax: 603-778-9183  
email@rpc-nh.org ♦ www.rpc-nh.org

December 9, 2013

Dean Robinson, Jr., Household Hazardous Waste Coordinator  
NH Department of Environmental Services  
PO Box 95  
Concord, New Hampshire 03302

**RE: CLOSEOUT REPORT – EXETER/STRATHAM/NEWFIELDS/EAST KINGSTON/EPPING  
COLLECTION**

Dear Mr. Robinson:

Enclosed are the submission materials regarding the October 5, 2013, Household Hazardous Waste Collection conducted by Exeter, Stratham, Newfields, East Kingston and Epping.

The following documentation is submitted for your review:

- Income and Expense summary sheet (Attachment 1)
- Copies of invoices (Attachment 2)
- Tallied survey responses for participants (Attachment 3)

The total cost of the collection was \$ 12,911.99; therefore, we are requesting the full grant award of \$ 4,178.00.

Please make the check payable to the Town of Exeter and send directly to the Town, care of Russell Dean, Town Manager. Thank you for your help again this year in supporting this collection.

Sincerely,

Cliff Sinnott  
Executive Director

CS:rr

cc: Russell Dean, Town Manger, Town of Exeter  
Paul Deschaine, Town Administrator, Town of Stratham  
Sue McKinnon, Town Clerk, Town of Newfields  
Cheryll Hurteau, Administrative Assistant, Town of East Kingston  
Gregory Dodge, Town Administrator, Town of Epping  
Dennis Koch, Jr, Public Works Coordinator, Town of Epping

**ATTACHMENT 1**

**Cost Distribution Summary sheet**

2013  
**EXETER-STRATHAM-NEWFIELDS-EAST KINGSTON-EPPING**  
**Household Hazardous Waste Collection**

**Cost Distribution Summary**

**EXPENSES**

QTY.	ITEM	VENDOR	COST
Multi.	HHW Material Collection and Disposal	Veolia Environmental	\$ 12,671.99
Multi.	Police detail and vehicle	Exeter Police Department	\$240.00
<b>TOTAL EXPENSES:</b>			<b>\$ 12,911.99</b>

**RECEIPTS**

QTY.	ITEM	SOURCE	AMOUNT
1	HHW Grant	NH Dept Environmental Services	\$ 4,178.00
1	Donations collected at site	Participants	\$ 1,359.00
<b>SUBTOTAL</b>			<b>\$ 5,537.00</b>

**BALANCE TO BE PAID FROM LOCAL FUNDS:** \$ 7,374.99

**Required**

Exeter	46.0% Share*	\$3,392.50
Stratham	22.7% Share*	\$1,674.12
Newfields	5.2% Share*	\$383.50
East Kingston	6.9% Share*	\$508.87
Epping	19.2% Share*	\$1,416.00

SUBTOTAL \$ 7,374.99

**TOTAL RECEIPTS:** \$ 12,911.99

(\* Town share based on percent of OEP population estimates)

**ATTACHMENT 2**

**Copies of Invoices**

**Exeter Police Department**

20 Court St.  
 PO Box 127  
 Exeter, NH 03833  
 Liz Thibeau  
 Office Manager  
 773-6142

**RECEIVED**  
 11-04-2013  
 ROCKINGHAM PLANNING  
 COMMISSION

Invoice No. 0010774

**Invoice**

**Bill To**

Rockingham County Planning Commissi  
 156 Water St.  
 Exeter, NH 03833

**Ship To**

Rockingham County Planning Commissi  
 156 Water St.  
 Exeter, NH 03833

Date: 11/1/2013			Terms: Net 30 days
-----------------	--	--	--------------------

Hours	Date	Description	Unit Price	TOTAL
4.00	10/5/13	Page	\$50.00	\$200.00
4.00	10/5/13	Police Vehicle	\$10.00	\$40.00
<b>Notes</b>			SubTotal	\$240.00
Haz Mat Day				\$0.00
				\$240.00

1% interest per month will be charged to balances over 30 days.

Thank you for your business

Please pay upon receipt to The Exeter  
 Police Department attention: Liz Thibeau



CUSTOMER INVOICE	
INVOICE DATE	INVOICE NUMBER
11/08/2013	326297301
Net 30 Days	

For Billing Inquiries  
 Call LINDA L. ECK at 1(800) 354-2382  
 Customer No. 564863

BILL TO: TOWN OF EXETER  
 10 FRONT ST.  
 EXETER, NH 03833  
 CLIFF SINNOTT

Generator No. 564864  
 JOB SITE: VEOLIA ES TECHNICAL SOLUTIONS  
 13 NEWFIELDS ROAD  
 EXETER, NH 03833  
 RICHARD FINNEGAN

CUSTOMER P.O. NUMBER		SERVICE DATE RANGE		TERR.			
{none}		10/05/2013		B30			
DESCRIPTION		UOM	QTY	UNIT PRICE	EXTENSION		
965189	1-1 NON-PCB BALLAST	VWB LBS	33.00	\$0.33	\$10.89		
			ZZ00403442	SUBTOTAL	\$10.89		
97084	1-1 LEAD ACID BATTERIES	VWB LBS	830.00	\$0.02	\$16.60		
97085	1-2 NICAD BATTERIES	VWB LBS	29.00	\$0.85	\$24.65		
97080	1-3 LITHIUM BATTERIES	VWB LBS	15.00	\$5.85	\$87.75		
97083	1-4 ALKALINE BATTERIES	VWB LBS	54.00	\$0.40	\$21.60		
97079	2-5 FLUORESCENT LAMPS - 1 FT	VWB BOX	1.00	\$15.00	\$15.00		
97079	2-6 FLUORESCENT LAMPS - 4 FT	VWB 4 FT	9.00	\$15.00	\$135.00		
97079	2-7 FLUORESCENT LAMPS - 8 FT	VWB 8 FOOT	1.00	\$25.00	\$25.00		
97079	2-8 FLUORESCENT LAMPS - COMPACT	VWB EACH	104.00	\$0.75	\$78.00		
			ZZ00403443	SUBTOTAL	\$403.60		
Misc.	0 HHW SET UP FEE	EACH	1.00	\$3,412.50	\$3,412.50		
97082	1-1 HHW PAINTS	MAR 551A2	13.00	\$120.00	\$1,560.00		
97070	1-2 HHW ANTIFREEZE, GLYCOLS	MAR 551A1	3.00	\$120.00	\$360.00		
			000761980VES	SUBTOTAL	\$5,332.50		
97086	1-1 OXIDIZING LAB PACK	TWI 301G	1.00	\$195.00	\$195.00		
97066	1-2 PACK LAB CHEMICALS	TWI 014G	1.00	\$105.00	\$105.00		
97071	1-3 MERCURY DEVICES	VNJ 051H2	1.00	\$220.00	\$220.00		
			000761981VES	SUBTOTAL	\$520.00		
97068	1-1 HHW AEROSOL CANS-55 GALLON DRUMS O CWD	551G	4.00	\$225.00	\$900.00		
806197	1-2 PROPANE	CWD EACH	14.00	\$20.00	\$280.00		
722789	1-3 FIRE EXTINGUISHER	AFT EACH	6.00	\$20.00	\$120.00		
97078	1-4 FLAMS IN SMALL CONTAINERS	CWD CYD11G	2.00	\$595.00	\$1,190.00		
97081	2-5 HHW FLAMMABLE LIQUIDS < 1 QUART CAN	CWD 551G	7.00	\$225.00	\$1,575.00		
97063	2-6 PESTICIDES - LIQUID	CWD 551G	6.00	\$225.00	\$1,350.00		
** continued **							

Veolia ES Technical Solutions LLC is permitted for and has capacity to accept waste listed above in container quantities.

ALL PAST DUE AMOUNTS WILL BEAR INTEREST AT 1.5% PER MONTH OR THE MAXIMUM RATE ALLOWED BY LAW, WHICHEVER IS LESS.

CUSTOMER COPY

PLEASE REMIT TO: PO BOX 73709, CHICAGO, IL 60673-7709

Veolia ES Technical Solutions, L.L.C.  
 398 Cedar Hill Street, Marlboro, MA 01752  
 Tel: 508.804.4800 • Fax: 508.804.4836

Original Invoice



CUSTOMER INVOICE	
INVOICE DATE	INVOICE NUMBER
11/08/2013	326297301
Net 30 Days	

For Billing Inquiries  
 Call LINDA L. ECK at 1(800) 354-2382  
 Customer No. 564863  
 BILL TO: TOWN OF EXETER  
 10 FRONT ST.  
 EXETER, NH 03833  
 CLIFF SINNOTT

Generator No. 564864  
 JOB SITE: VEOLIA ES TECHNICAL SOLUTIONS  
 13 NEWFIELDS ROAD  
 EXETER, NH 03833  
 RICHARD FINNEGAN

CUSTOMER P.O. NUMBER	SERVICE DATE RANGE		TERR.			
{none}	10/05/2013		B30			
DESCRIPTION	UOM	QTY	UNIT PRICE	EXTENSION		
97069 2-7 PESTICIDES - SOLID	CWD 551G	2.00	\$225.00	\$450.00		
97096 2-8 HHW CORROSIVE INORGANIC ACIDS	CWD 551G	1.00	\$225.00	\$225.00		
97076 2-9 CORROSIVE LIQUID BASIC	CWD 551G	1.00	\$225.00	\$225.00		
97092 2-10 ASBESTOS	CWD 301G	1.00	\$90.00	\$90.00		
		000761982VES	SUBTOTAL	\$6,405.00		
<b>TOTAL</b>				<b>\$12,671.99</b>		

Veolia ES Technical Solutions LLC is permitted for and has capacity to accept waste listed above in container quantities.  
 ALL PAST DUE AMOUNTS WILL BEAR INTEREST AT 1.5% PER MONTH OR THE MAXIMUM RATE ALLOWED BY LAW, WHICHEVER IS LESS.

CUSTOMER COPY

PLEASE REMIT TO: PO BOX 73709, CHICAGO, IL 60673-7709

Veolia ES Technical Solutions, LLC.  
 398 Cedar Hill Street, Marlboro, MA 01752  
 Tel: 508.804.4800 • Fax: 508.804.4836

Original Invoice

**ATTACHMENT 3**

**Tallied Survey Responses for 290 participants**

2013

**PARTICIPANT SURVEY RESULTS**  
**EXETER-STRAATHAM-NEWFIELDS-EAST KINGSTON-EPPING**  
**HOUSEHOLD HAZARDOUS WASTE COLLECTION**

1. Community		2. # of Households			3. Attended HHW before								
109	Exeter	32	Newfields	39	Epping	275	One	1	Three	137	Never	41	Plus 4 Times
94	Stratham	16	E Kingston			13	Two	1	3 Plus	112	1-3 Times		
<b>4. Hazardous Waste Materials Collected</b>													
37	Household cleaners			2	Lead				48	Flyer		44	Website
14	Automotive Batteries			1	Asbestos				73	Sign		6	TV/Radio
39	Fluorescent Lightbulbs			49	Pesticides				61	Newspaper		85	Other
31	Rechargeable Batteries			5	Pool Chemicals				<b>6. Are you willing to DONATE</b>				
8	Mercury Containing Products			67	Used Motor Oil				249	YES		41	NO
220	Oil based paints, solvents, thinners			3	Photo Chemicals				<b>SUGGESTED DONATION \$5.00</b>				
76	Antifreeze & Other Automobile Liquids								<b>\$1,359.00 total collected</b>				

**TOTAL NUMBER OF HOUSEHOLDS: 290**

**TOTAL FUNDS COLLECTED \$ 1,359.00**

Russ

Town of Exeter  
Public Works Department

# Memo

Date: January 9, 2014

To: Jennifer Perry

From: Matthew Berube

RE: Water & Sewer System 2013 Figures

Cc: Russell Dean, Michael Jeffers, Scott Butler, Paul Roy

---

Length of water line maintained: **about 43 miles**

Length of sewer line maintained: **about 46 miles**

Gallons Raw water pumped for treatment (includes Raw water & Skinner Springs): **404,105,833 gallons**

Gallons water treated & pumped (includes WTP Finished & LLW): **362,387,298 gallons**

Maximum gallons of water produced in one day (includes WTP Finished & LLW): **1,533,786 gallons on July 11<sup>th</sup>, 2013**

Gallons sewer treated & pumped (effluent): **614,100,000 gallons**

Maximum gallons of sewer treated in one day: **2,900,000 gallons**

Note: These are the values for the Year 2013



# Rockingham County Commissioners

119 North Road  
Brentwood, New Hampshire 03833

Katharin K. Pratt, Chair

Kevin L. Coyle, Vice Chair

Thomas Tombarello, Clerk

## 2014 Budget Proposal

January 15, 2014

To the Towns, City, and Elected Officials of Rockingham County:

Enclosed please find the Rockingham County Commissioners 2014 budget proposal. The budget of \$78,513,624 reflects an increase from last year of \$911,591 or 2.08% increase on the county tax rate. The primary increase in the budget relates to additional costs imposed by the State for assistance to the elderly and disabled residents of Rockingham County.

The Counties' single largest expense of \$16,638,468 is mandated by the legislature and relates to care for the elderly and disabled in Rockingham County. This increased 3% or \$421,298 over last year appropriations. These costs are fixed by the New Hampshire Legislature as part of their biennial budget process; the County has no control over these costs or their increases.

Pay and benefits account for 56% of the Rockingham County budget. For the first time since 2010 we have included a modest pay increase for our non-union employees. Additionally, we are in active negotiations with 7 union bargaining units. The County also faces a state imposed increase in employer retirement costs amounting to over \$400,000. On the positive side, the County has decided to self-fund its health plan which means cumulative health insurance costs will decrease slightly. The budget also reflects an overall decrease in the number of employees.

The Commissioners have worked diligently over the last 12 months to manage the County personnel and finances. Difficult decisions were made related to employees and programs. The Commissioners look forward to the coming year and will work with all our departments to ensure that necessary and required services are provided to all our residents, cities, and towns.

The enclosed attachment provides the details of our budget. Please know your ideas and thoughts are always appreciated and encouraged.

Sincerely,

Katharin K. Pratt, Chair

Kevin L. Coyle, Vice Chair

Thomas Tombarello, Clerk

Enclosed: Attachments



# ROCKINGHAM COUNTY COMMISSIONERS

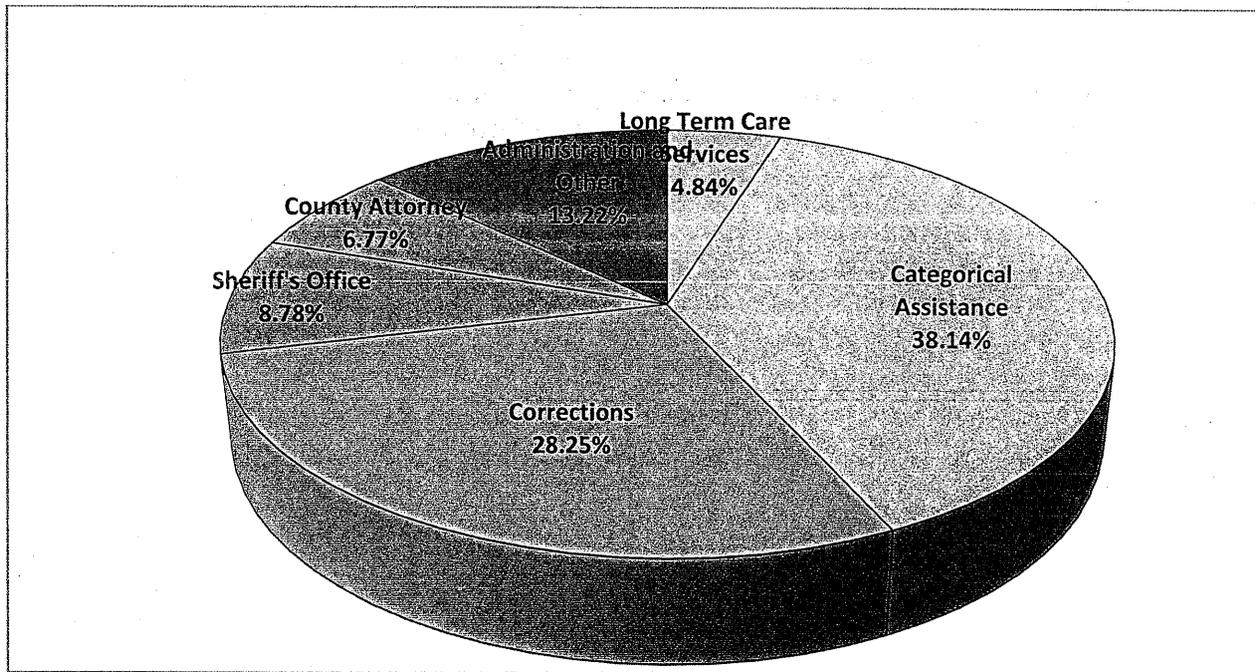
January 14, 2014

FROM: Rockingham County Commissioners  
RE: 2014 Budget

As you review the Commissioners 2014 budget proposal there are a few issues to keep in mind that affect the overall budget. The biggest impacts for 2014 include:

- accommodating the mandated increases to the County's share of retirement costs
- the increase to the cost of aid to the elderly and disabled (categorical Assistance)
- A new bond payment for the \$7 million in new projects approved during 2013 resulting in a 2014 bond payment. The County was bond free prior to this.
- The two largest areas of concern continue to be the Jail and Categorical Assistance expenses.

Net Cost of Services - by Function/Program for the Year Ending December 31, 2013





Town Manager's Office

JAN 15 2014

Received

568 Portsmouth Avenue • P.O. Box 676 • Greenland, NH 03840 • Phone/Fax 603.436.4989 • www.newgennh.org

January 10, 2014

Town of Exeter  
Mr. Russell Dean, Town Manager  
10 Front Street  
Exeter, NH 03833

Dear Mr. Dean,

Thank you so much for your \$500 donation to New Generation. Your support not only helps to provide for the basic human needs of shelter and food, but also helps to *lift up* each mother by providing them with case management, re-housing services, parenting education, life-skills coaching, and transportation. Since 1987, New Generation has helped change the lives of over 700 women and babies. In the last year alone, we have provided over 3,800 nights in a warm bed, 11,000+ nutritious meals, and over 250 hours of one-on-one case management. New Generation creates a real impact on the lives of mothers and children, as noted in some of the following statements below:

*"It gives me an example of how to structure my life."* Tanya, current resident

*"I am proud of what New Generation has helped me and many other women to do: become positive, educated parents and role models for our children, and productive members of our communities."* - Nicole, former resident

*"I am a lot different than I was before New Generation... Without it, I don't know if I'd be as fortunate as I am now. I feel safety and security now every day, and I know we can make it on our own."* - Lynn, former resident

Thank you for your commitment to helping those less fortunate in our community. To learn more, visit us at [newgennh.org](http://newgennh.org) or follow us at [www.facebook.com/newgenerationshelter](http://www.facebook.com/newgenerationshelter). And please do not hesitate to contact me directly at (603) 436-4989 or [director@newgennh.org](mailto:director@newgennh.org) if you have questions, or would like to tour our facility.

Warmly,

Jennifer Bisson  
Executive Director of Fundraising

Thank you for your  
quarterly payment!

**FOR YOUR TAX INFORMATION**

Tax ID# 02-0409655

No goods or services of any kind were provided in exchange for this gift.

Amount: \$500

Check Date: January 3, 2014

Check #: 00023271

*If you wish for this gift to remain anonymous, please contact us at (603) 436-4989 or [office@newgennh.org](mailto:office@newgennh.org)*

**JAN - 9 2014**

*Received*



January 8, 2014

Town of Exeter  
Board of Selectmen  
10 Front Street  
Exeter, NH 03833

Dear Members of the Board,

Your recent gift of \$250 dated December 20, 2013, and your willingness to help displaced families with children experiencing homelessness in our community is appreciated more than you can know.

Thanks to donors like you, SFP has been able to provide safe and effective services to local families with children experiencing homelessness. Additionally, you have allowed SFP to successfully fulfill its mission to empower families experiencing homelessness to achieve lasting self-sufficiency.

Please plan a visit to our Day Center in Stratham. Meanwhile, we will keep you updated on our SFP families through our annual report, e-newsletter and weekly update emails.

Again, thank you.



Pati Frew-Waters  
Executive Director

*Thank you  
Happy New Year*

JAN - 8 2014

Received



**Richie McFarland  
Children's Center**

Building Brighter Futures for Children  
and their Families

January 6, 2014

Board of Selectmen  
Town of Exeter  
Attn: Russell Dean, Town Manager  
10 Front Street  
Exeter, NH 03833

Dear Board of Selectmen,

Our sincerest thanks to you and the residents of Exeter for \$2250.00 in social service funding for the programs offered by the Richie McFarland Children's Center.

As we enter RMCC's 42<sup>nd</sup> year, we are reminded of the thousands of families whose lives have been touched by this agency. We also can't help but think of the thousands of friends like you, who helped to make it all possible.

Sincerely,

Peggy Small-Porter  
Executive Director

*Happy New Year!*

JAN - 8 2014

*Received*

T9 P1563  
 TOYS R US - DELAWARE, INC.  
10 FRONT ST  
EXETER NH 03833-2754



December 27, 2013

**Re: Notice: Implementation of ISO-New England's Winter Reliability Program**

Dear Accounts Payable:

Constellation NewEnergy, Inc. ("Constellation") would like to inform you about a recent change in law which will affect your electric supply rate throughout the coming winter season (December 2013, January 2014 and February 2014). As a result of events which occurred last winter, the Independent System Operator in New England ("ISO-NE") determined that short-term action was required to ensure that the reliability of the region's electric system is maintained during the coming winter season. Therefore, the ISO-NE proposed, and the Federal Energy Regulatory Commission ("FERC") approved the implementation of a special Winter Reliability Program<sup>1</sup>. The purpose of this program is to mitigate winter system operation challenges associated with the region's heavy reliance on natural gas to produce electricity and to address concerns about resource availability this coming winter.

Constellation is notifying you that we are passing through the Winter Reliability Program costs. The cost for this program will be assessed on your electric ancillary service charges effective December 2013, January 2014, and February 2014. At the time of contracting with Constellation, you chose to pass through ancillary services costs. Based on that choice you receive a separate supply invoice from Constellation and your Ancillary Services and Other ISO Costs are stated as a "passed through" charge. The Winter Reliability Program charges will be added to the Ancillary Service and Other ISO Costs on your January, February and March invoice.

We are sensitive to the impact that such cost increases may have on your business and are committed to providing you a variety of ways to manage your energy costs. Our current estimate is that the impact of the Winter Reliability Program will be an increase of approximately \$0.0022/kWh-\$0.0024/kWh to your overall electric supply rate for the three winter months (December 2013, January 2014 and February 2014). This estimate is subject to change as more information becomes available. In any event, you will be assessed no more than the actual cost incurred by Constellation associated with serving your accounts. If you have any questions please do not hesitate to contact our Client Services department at 888-635-0827.

Sincerely,

Constellation NewEnergy Client Services

<sup>1</sup> FERC approved the Winter Reliability Program on October 7 subject to a requirement that the ISO file some additional information, which the ISO-NE filed on October 15.

JAN 7 6 2014

*Received*

T17 P3615  
 EXETER (NH), TOWN OF  
10 FRONT ST TOWN OFC  
EXETER NH 3833



December 27, 2013

Re: Change In Law Notice (Implementation of ISO-New England's Winter Reliability Program)

Dear Russell Dean:

Constellation NewEnergy, Inc. ("Constellation") would like to inform you about a recent change in law which will affect your electric supply rate throughout the coming winter season (December 2013, January 2014 and February 2014). As a result of events which occurred last winter, the Independent System Operator in New England ("ISO-NE") determined that short-term action was required to ensure that the reliability of the region's electric system is maintained during the coming winter season. Therefore, the ISO-NE proposed, and the Federal Energy Regulatory Commission ("FERC") approved the implementation of a special Winter Reliability Program. The purpose of this program is to mitigate winter system operation challenges associated with the region's heavy reliance on natural gas to produce electricity and to address concerns about resource availability this coming winter.

Constellation is notifying you that, in accordance with the Change in Law provision of your Electricity Supply Agreement, we are passing through the Winter Reliability Program costs. The cost for this program will be assessed on your electric ancillary service charges effective December 2013, January 2014, and February 2014.

At the time of contracting with Constellation you chose to fix ancillary services costs. Based on that choice one of the two corresponding scenarios will occur dependent on your billing profile with Constellation:

1. If you receive a separate supply invoice from Constellation and your Ancillary Services and Other ISO Costs are stated as "fixed", then the Winter Reliability Program charges will appear as an additional line item on your invoice called "Winter Reliability Adjustment."
2. If you receive a single invoice from your utility that includes Constellation supply charges, then you will receive a separate invoice from Constellation that includes the "Winter Reliability Adjustment" charges only.

We are sensitive to the impact that such cost increases may have on your business and are committed to providing you a variety of ways to manage your energy costs. Our current estimate is that the impact of the Winter Reliability Program will be an increase of approximately \$0.0022/kWh-\$0.0024/kWh to your overall electric supply rate for the three winter months (December 2013, January 2014 and February 2014). This estimate is subject to change as more information becomes available. In any event, you will be assessed no more than the actual cost incurred by Constellation associated with serving your accounts. If you have any questions please do not hesitate to contact our Client Services department at 888-635-0827.

Sincerely,

Constellation NewEnergy Client Services

<sup>1</sup> FERC approved the Winter Reliability Program on October 7 subject to a requirement that the ISO file some additional information, which the ISO-NE filed on October 15.

Dear Friends,

It's an honor to serve the residents of New Hampshire's First District. Here are some highlights from my Congressional end of year report to constituents:

Both parties finally came together to pass a bipartisan budget for the first time in years. The compromise budget was crafted by Congressman Paul Ryan (R-WI) and Senator Patty Murray (D-WA). This bipartisan agreement will promote job growth, ease the sequester, and protect our economy from another government shutdown. And the compromise secures two years for Congress to govern, instead of lurching from crisis to crisis. Fortunately, no cuts to Social Security or Medicare are in the budget compromise.

Because of the new health care law, Medicare beneficiaries saved at the pharmacy and the doctor's office. According to the Centers for Medicare & Medicaid Services, New Hampshire seniors with Medicare prescription drug coverage saved over \$9.6 million, or an average of \$807 per beneficiary, during the first ten months of 2013. And essential preventive care visits didn't carry a copay.

The rollout of the Affordable Care Act has been unacceptable, and I spoke to President Obama directly about the problems we are experiencing in New Hampshire. Since it became law in 2010, the Affordable Care Act has addressed many problems, but now we need to improve on this achievement by fixing any problems with the law and its implementation.

Of course, the vast majority of New Hampshire consumers currently have employer-sponsored insurance, Medicare, Medicaid, or VA care, and they can go to the same doctors and hospitals next year, unless their employer's insurance company changes that, as they often have, but with the added benefits that come with the Affordable Care Act.

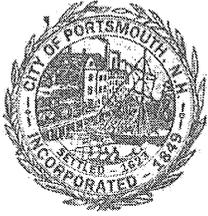
Going forward, I'll continue working to drive down deductibles and premiums and to increase competition so everyone in our state has access to affordable health insurance and the financial security that comes with good coverage.

Next year, the challenge facing Washington will be how to reclaim the American Dream: to build an economy where all can work, and where hard work merits fair pay. We must build on the recent budget compromise and address the priorities that Granite Staters want to focus on. It won't be easy, but it's not impossible.

Thanks for reading, and please feel free to reach out to my office at any time. If you would like to see my complete "year in review" newsletter please visit the following link [www.sheaportner.house.gov](http://www.sheaportner.house.gov).

Best Wishes, and Happy New Year!

Carol Shea-Porter  
Member of Congress



## CITY OF PORTSMOUTH

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City Hall, One Junkins Avenue  
Portsmouth, New Hampshire 03801  
jpb@cityofportsmouth.com  
(603) 610-7201

John P. Bohenko  
City Manager

January 22, 2014

Russell Dean  
Town Manager  
Town of Exeter  
10 Front Street  
Exeter, NH 03833-3792

Dear Russ:

Please be advised that on Tuesday, January 21, 2014, the Portsmouth City Council authorized me to work with the Town of Exeter to evaluate alternatives for your wastewater operations.

I have assigned Brian Goetz, Deputy Director of Public Works, to work with the consultants and you or whoever you assign to explore the various options regarding a multi-community approach to addressing wastewater issues for the Towns of Exeter, Stratham, and Greenland. The contact information for Brian Goetz is (603) 766-1420 or [bfgoetz@cityofportsmouth.com](mailto:bfgoetz@cityofportsmouth.com).

I look forward to working with the Town of Exeter on this important issue.

Sincerely,

John P. Bohenko  
City Manager

JPB/ams

c.: David Allen, Deputy City Manager  
Peter Rice, Public Works Director  
Brian Goetz, Deputy Director of Public Works



Russ Dean &lt;rdean@town.exeter.nh.us&gt;

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## Re: Request for Two "Do Not Park On Sidewalk" signage

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**Exeter Selectmen** <selectmen@town.exeter.nh.us>

Mon, Jan 20, 2014 at 8:41 AM

To: Russ Dean <rdean@town.exeter.nh.us>

On 1/19/14, Exeter <exetergal@yahoo.com> wrote:

> Dear Selectman Clement:

>

> The sidewalks near the corner of LaPerle Avenue and Westside Drive were  
> repaired several years ago by the Highway Department. Since that time, I  
> have had to leave notes or ask drivers (contractors, adjacent neighbors, and  
> their visitors) to please not park on the repaired sidewalks. The weight of  
> the trucks and automobiles that are parked on the sidewalks will cause the  
> sidewalks to sink (concave) over time. I cannot always be at home to prevent  
> these frequent incidents, especially during the warmer months. I am  
> concerned because these practices had been a problem before the sidewalks  
> were repaired. If the sidewalks become concave once more and retain water  
> that backs up onto my property, my small ranch - that sits on a slab - will  
> again be in jeopardy of flooding.

>

>

> Several months ago, the police department told me to call the highway  
> department and when I phoned the highway department, I was told I need  
> approval for the two signs (for LaPerle and Westside Drive) by the  
> Selectmen. I hope you can be of help in this matter so the signs can be  
> installed as soon as there is no snow to deal with. There is a similar "Do  
> Not Park On Sidewalk" sign on Front Street with a similar flush street and  
> sidewalk, across from the Convenient Grocer if you would like to see what  
> the sign looks like.

>

> I would appreciate hearing back from you at your earliest opportunity.  
> Please call me with any questions or concerns.

>

>

> Sincerely,

>

> Nora Arico  
> 2 LaPerle Avenue  
> Exeter, NH 03833  
> 778-8259

>



# CITY OF PORTSMOUTH

City Hall, One Junkins Avenue  
Portsmouth, New Hampshire 03801  
jpb@cityofportsmouth.com *Town Manager's Office*  
(603) 610-7201

John P. Bohenko  
City Manager

JAN 24 2014

*Received*

January 22, 2014

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Town Manager  
Town of Exeter  
10 Front Street  
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I look forward to working with the Town of Exeter on this important issue.

Sincerely,

John P. Bohenko  
City Manager

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c.: David Allen, Deputy City Manager  
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