

**Exeter Board of Selectmen Meeting
Monday, November 2nd, 2015, 6:30 p.m.
Nowak Room, Town Office Building
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Non Public Session – 91 a:3 II c – Tax Deeds
3. Board Interviews – Planning Board
4. Bid Openings/Awards
5. Public Comment
6. Minutes & Proclamations
 - a. Proclamations/Recognitions – World Pancreatic Cancer Day
 - b. Regular Meetings: October 19th, 2015
7. Appointments – Economic Development Commission
8. Discussion/Action Items
 - a. New Business
 - i. Police Department Updates
 - ii. Fire Department – EMS Fund Withdrawal Request
 - iii. Fire Bucket Truck Lease/Purchase Documents
 - iv. Town Master Plan Chapters 1 and 2 – Cliff Sinnott, RPC
 - v. AECOM Report – Exeter Sportsmen’s Club Remedial Action Plan next steps
 - vi. SEA-3 Letter: Newington Board of Selectmen
 - vii. DHR Grant Acceptance – Selectwoman Gilman
 - viii. 2016 Primex Renewals
 - b. Old Business-
 - i. Great Dam MOA
9. Regular Business
 - a. Tax, Water/Sewer Abatements & Exemptions
 - b. Permits & Approvals
 - c. Town Manager’s Report
 - d. Selectmen’s Committee Reports
 - e. Correspondence
10. Review Board Calendar
11. Non Public Session
12. Adjournment

Julie Gilman, Chairwoman
Exeter Selectboard

Posted: 10/30/15 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Statement of Interest Boards and Committee Membership

Committee Selection: Planning board

New **Re-Appointment** **Regular** **Alternate**

Name: Rawson Webb **Email:** rieca@myway.com

Address: 18 Ash Street, Exeter **Phone:** 603 778 4226

Registered Voter: **Yes** **No**

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I would be interested in volunteering for the town as an alternate for the planning board. I am an 19 year resident of Exeter. I have a BA from Bradford College I am currently employed at CH Robinson in air export that includes certifications in shipping Dangerous goods, as well as a security clearance with the TSA

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

- After submitting this application for appointment to the Town Manager:
- The application will be reviewed and you will be scheduled for an interview with the Selectmen
 - Following the interview the Board will vote on your potential appointment at the next regular meeting
 - If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: _____ **Date:** 26 OCT 15

*Town of Exeter
Proclamation*

RESOLUTION

Declaring November 13th "World Pancreatic Cancer Day" in the Town of Exeter.

WHEREAS in 2015, an estimated 48,960 people will be diagnosed with pancreatic cancer in the United States and 40,560 will die from the disease; and

WHEREAS pancreatic cancer is one of the deadliest cancers, is currently the fourth leading cause of cancer death in the United States and is projected to become the second by 2020; and

WHEREAS pancreatic cancer is the only major cancer with a five-year relative survival rate in the single digits at just seven percent; and

WHEREAS when symptoms of pancreatic cancer present themselves, it is generally late stage, and 73 percent of pancreatic cancer patients die within the first year of their diagnosis while 93 percent of pancreatic cancer patients die within the first five years; and

WHEREAS approximately 200 deaths will occur in New Hampshire in 2015; and

WHEREAS pancreatic cancer is the 7th most common cause of cancer-related death in men and women across the world; and

WHEREAS there will be an estimated 367,000 new pancreatic cancer cases diagnosed globally in 2015; and

WHEREAS the good health and well-being of the residents of the Town of Exeter are enhanced as a direct result of increased awareness about pancreatic cancer and research into early detection, causes, and effective treatments; therefore be it

RESOLVED that the Board of Selectmen designate November 13th as "World Pancreatic Cancer Day" in the Town of Exeter.

Signed this 2nd day of November, 2015

Julie Gilman, Chairman

Don Clement, Vice-Chairman

Nancy Belanger, Clerk

Dan Chartrand, Selectman

Anne Surman, Selectwoman

*Town of Exeter
Proclamation*

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Don Clement, Vice-Chairman

Nancy Belanger, Clerk

Dan Chartrand, Selectman

Anne Surman, Selectwoman

Draft Minutes

Exeter Board of Selectmen

October 19, 2015

1. Call Meeting to Order

Chairwoman Julie Gilman called the meeting to order at 7:00 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Don Clement, Selectman Dan Chartrand, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

2. Non Public Session – RSA 91-A:3 II (a, b, d)

The Board reconvened after a 6:30 non-public discussion.

3. Board Interviews

The Board had interviewed Dan Gutstein for a position on the Economic Development Commission.

4. Bid Openings/Awards

There were no bid openings or awards.

5. Public Comment

Bill Campbell said Mr. Jutton had made some good observations and recommendations in his analysis. However, he said the bumps in the road Mr. Jutton referenced are only temporary. Historically, Exeter has had development. He doesn't think so much blame should be put on the Planning Board and Planning Department. He asked how so much development has happened if the Planning Department is "known to be difficult to work with". He said the Planning Board should not take a hit for lack of development in town because there has been development. The development on Epping Road is not going to be easy. The Master Plan update will be helpful. He asked where they are on the Master Plan update. Mr. Dean said Mr. Sinnott has the data for Chapters 1 and 2 in near final form. Mr. Campbell said he hopes there can be some public input before they are completed. Chairwoman Gilman said Mr. Dean's comments relate only to the data, and said the public will be involved. Mr. Campbell asked what is going on with the Housing Committee. Chairwoman Gilman said it is established. Mr. Dean said it does have a few members. Selectwoman Belanger listed off the positions for the Committee, and said since they don't have all the positions filled they have not met yet. Regarding the Master Plan, Vice Chair Clement said they allocated budget money to do the

Chapters 1 and 2. He said that was started back when the Town Planner was still here. He said this process has taken too long. They need to make more progress. He said the Planning Board needs to engage and they need to start getting public input.

Dan Chartrand spoke as a citizen. He presented a petition with 29 resident signatures regarding starting a Charter Commission. He referred to RSA 49:B, which is about the adoption of a municipal charter. He said if the signatures are warranted, then an item may be put on the Town Warrant to establish a Charter. Vice Chair Clement said the town operates under SB2 and State RSA's.

Mike Dawley said one month ago he asked about the status of an economic development update. He said he was told it was in the works. Now he found out there is no such thing. He asked what is going on with this. Mr. Dean said Darren Winham has been working on an Economic Development Strategic Plan. He said it is on top of his list of priorities. Vice Chair Clement said he recalled Mr. Winham saying he was working on the Economic Development Strategic Plan and that was almost a year ago. He asked why they don't have it yet. He said he is not sure when they will get it. Mr. Dean said it is a priority that needs to be accomplished and that Mr. Winham's views have been modified since he started in his position. Mr. Dawley said they should not be here with nothing.

Don Rolland, Exeter resident, spoke saying he was thankful for Mr. Campbell's comments.

Jim Leslie, Exeter resident, said it is a great time to present a Charter Commission to the town. He is glad Mr. Chartrand created his petition. He said he would be happy to volunteer his time to do anything with the Charter Commission.

6. Minutes and Proclamations

a. Proclamations/Recognitions

None.

b. Regular Meetings: October 5, 2015

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the October 5, 2015 BOS meeting.

Vice Chair Clement has the following amendments: page 2, 3rd full paragraph, adding "Vice Chair Clement recused himself from the discussion of 24 Windemere" after "24 Windemere" and adding "Vice Chair Clement returned to the Board" after the Motion; page 4, last paragraph, changing "He said the town needs..." to "Mr. Jutton said the town needs...";

page 5, last paragraph, adding the sentence "Vice Chair Clement commented that what was submitted by Mr. Jutton was more of an Executive Summary." to the end of the paragraph; page 7, last paragraph, changing the last sentence to read "Vice Chair Clement said he would feel more comfortable seeing the prior agreement and what costs were of legal support then."; page 9, first paragraph under Selectmen's Committee Reports, changing the first sentence to "Vice Chair Clement said he worked Hazardous Waste Day, along with three members of the Planning Board." and adding "and Powder Mill Road" to the end of the second sentence; and page 10, changing the Motion from Vice Chair Clement recusing to abstaining.

Selectwoman Surman had one amendment to page 5, second sentence changing the last sentence to "...where people are not sure what their...".

Selectman Chartrand and Selectwoman Belanger withdrew their Motion and second.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to table the October 5, 2015 BOS minutes until the next meeting. Motion carried –all in favor.

7. Appointments

None.

8. Discussion/Action Items

a. New Business

i) Quarterly Financial Report - Finance

Doreen Ravell, Finance Director, gave her report. She said the General Fund budget as of September 30, 2015 revenues have increased \$484,000, or 5%, over last September. Revenues collected are \$94 million. So, revenues are basically flat with the exception of a few categories which have increased like motor vehicle revenues increasing by \$49,000 and Building Permits and Fees increasing \$192,000. She said the State Highway Block Grant is up by \$11,000, or 7%. In expenditures, overall they have decreased by \$48,000. The Snow and Ice budget is overspent by \$168,000. She said a FEMA reimbursement is expected in the amount of \$53,000 which will offset to the cost of heavy winter storms. The Natural Gas expenditures are down \$9,000. Electricity costs have increased by \$16,000. Fuel costs have decreased by \$42,600. Debt Service is \$883,000, or 94%, paid which has increased by \$223,000 from the prior year.

In the Water Fund, revenues are basically flat. There was a slight increase of \$19,000. Water Fund expenses have increased by \$376,000 mostly attributable to debt service. Vice Chair Clement asked how water consumption held up over the summer, as it was a dry

summer. Jennifer Perry said the consumption rate is approximately the same as the prior year, it may be down slightly.

In the Sewer Fund, Ms. Ravell said revenues are down \$33,000, or 4%. Expenses are up \$24,000, but debt service has decreased \$62,000 due to prior year early retirement of bonds/notes for Outfall and Langdon Avenue Pump expenses. Mr. Dean said the debt service for the Groundwater Treatment Plant is coming in 2017, so they need to start looking at that in terms of reviewing water rates. After discussion the Board indicated they would like to see the water/sewer committee review rates before the Board takes any action.

In the EMS Revolving Fund, Ms. Ravell said revenues are down by \$60,000 due to a change in billing companies, but we continue to catch up. The general expenses have decreased by \$10,000. In the Cable Television Revolving Fund, revenues are up \$4,000 and expenses are up by \$25,000 mostly due to E-Channel Assessment increasing. Vice Chair Clement asked why the E-Channel Assessment is up by \$16,000. Mr. Dean said it is supposed to be Exeter's share of running the SAU channel. He said they are going to look into it. It could have been a delay in billing. In the Recreation Revolving Fund, revenues are down by \$5,000. Expenses are up \$25,000 mostly due to \$49,000 of concrete work for the pool and tennis court resurfacing.

On the Analysis of Property Tax/Liens Receivable, 97% of revenues have been collected and \$626,903 is the outstanding balance. Ms. Ravell said the tax rate has been set at \$25.54, which is a \$.52 reduction. Exeter's town share decreased \$.38 per 1,000 from \$7.77. On the Analysis of Accounts Receivable Water/Sewer, Ms. Ravell said she they have seen a slight decrease in receivables of 1%. One Water/Sewer customer represents 75%, or \$112,000, of the over 90-day balance. Vice Chair Clement said this account has been outstanding for over three years. He said last year the Board requested to get it collected, and asked where that stands. Mr. Dean said they have been working on it as it has been subject to a negotiation and he is trying to get it to a point where he can report back to the Board on this.

ii) Great Dam Section 106 MOA - DPW

Jennifer Perry said talked about the Memorandum of Agreement between US Army Corps of Engineers, New Hampshire State Historic Preservation Officer and the Town of Exeter Regarding the Great Dam Removal and River Restoration Project. She said this MOA has been worked through the restoration committee for a while now. This MOA has also been vetted by Town Counsel and the Army Corp.

Pete Walker, from VHB, said the process to get to this document has been extensive. They think it is ready for execution. The current draft has a sign block for Mr. Dean. He asked for any questions to be in by October 30 to the Army Corp. Chairwoman Gilman asked if there

is a time limit for review of this document. Mr. Walker said by October 30 they should get comments/questions in. He said if more time is needed, it can probably be extended a little.

Chairwoman Gilman said the next Historic District Commission meeting is the third Thursday of November. Selectman Chartrand suggested a special meeting to discuss this.

Chairwoman Gilman asked about internal distribution of the document. Mr. Walker said there is a distribution list. He said the Remembrance Committee has reviewed it. He said the Army Corp is responsible for distribution which is done by email and hard copy. Mr. Dean said it has been two days since it was emailed to the Remembrance Committee. Lionel Ingram said this has been an issue all along. He is happy with the MOA and recommended moving it along. He said the Remembrance Committee is committed to what is in the report, but he said this MOA isn't all that they have to think about. He suggested speeding up the process to meet the requirements. Vice Chair Clement said Chairwoman Gilman needs to get the same consensus from the Heritage Commission and HDC to sign the MOA.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger that the BOS authorize Russ Dean, Town Manager, to sign the Memorandum of Agreement between US Army Corps of Engineers, New Hampshire State Historic Preservation Officer and the Town of Exeter Regarding the Great Dam Removal and River Restoration Project. Motion carried –all in favor.

iii) Lincoln Street Utility Project: CA Contract - DPW

Jennifer Perry said CMA has been the design engineers. They signed a contract for just design and engineering back in June. This is the next phase. CMA said it will take approximately 15 weeks from construction.

Vice Chair Clement said there was a public meeting about this last week. He didn't think they did a good job getting info out to the residents about the meeting. He said some residents are concerned with doing work on Lincoln Street during the school year. Since work was started today, some residents feel nobody cared about their input. The total bond is \$1.6 million and now information came out that Tremont St. and Daniel St. will have to be left out of because they will need more money for all the work. As of July, Tremont and Daniel were part of the design. They are going to have to come up with a way to get \$314,000 to do this work now. He said it has to be done. He thinks they need to do a better job at cost estimating in the future and have better communication with residents. Ms. Perry said they do add inflation factors when cost estimating, which isn't always easy with a CIP program. She said when they retained CMA, they were becoming more aware that because of current construction climate there were not as many bidders. They suggested breaking up the project and she said they started with Lincoln Street because it has the largest water main and they selected Winter

Street because of main breaks. She also added they do very much listen to what the public has to say. She said they understand people are concerned with school time construction. She said they would look at some additional steps on public communication in the future. Chairwoman Gilman said she understands the school concerns. She said the principal has worked out a traffic route that they have been using the past couple days. She does appreciate trying to find solutions.

Selectwoman Surman asked how businesses are impacted on Lincoln Street. Ms. Perry said the businesses are notified two day in advance for any outages.

Vice Chair Clement said some people on Lincoln Street did not get a notification. She said they have to improve. He didn't put any blame on the DPW, but said they just need to find a way to control communication in the future.

Mr. Dean commented that in his 20+ years in local government, he has noticed it does occur to find a project that occasionally goes over bid. In a competitive bidding environment this can happen. He is happy with the Town's track record for bids. He said they are going to try to find a way to get this project 100% completed. Selectman Chartrand said they are lucky more projects haven't gone over bid and they have had a great track record.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to authorize the Town Manager to sign the Town of Exeter – Lincoln/Winter Street Utility Improvements Project Construction Phase Services Amendment to Engineering Services Agreement, dated June 4, 2015, not to exceed \$118,000. Vice Chair Clement asked if the \$118,000 is in addition to the money that was already approved. Mr. Dean said yes, it is. Selectwoman Surman asked how that ties to the \$314,000. Ms. Perry said this \$118,000 is just for construction engineering services. Mr. Dean broke down some costs, saying \$126,500 is for the design, \$118,000 is for the construction administration, and \$1,128,717.50 is the construction base bid and Alternative A. The Board voted on the Motion. Motion carried with a 3-2 vote. Surman and Clement vote nay.

iv) Planning Process Update/Next Steps – Town Manager

Mr. Dean referenced his memorandum in the packet. He said in regards to the MRI Executive Summary, MRI has proposed to extend the budget cap on the project by another \$5,000 to accommodate additional time to provide guidance and support to develop and implement a more structured and functional community development system. He said there needs to be a follow-up to MRI's recommendations, and it may be good to keep them on board longer to see some changes. Secondly, MRI has proposed entering into a separate agreement for \$5,500 to handle recruitment and selection process for the next Town Planner. He said this would help recruit a strong pool of qualified candidates. It is worth the Board's consideration.

Selectman Chartrand said on Part A, he is a big fan of the Preliminary Report. He said he would like to see MRI stay on board to provide additional guidance and support. He is in favor of this.

Vice Chair Clement said this is a project creep. He said they have not even gotten a report from MRI, they got an Executive Summary. He said it has been almost 4 months and they still do not have a final report. He wondered why they would spend another \$5,000 to someone who should have included this in their initial work anyways. He is not in favor of this.

Selectwoman Belanger said she would like to see a final report. She said this is premature until they see what is in a final report.

Selectwoman Surman said once they get a final report then if they decide to move forward with MRI, they can decide then. She is not in favor of spending any more money until they have the final report.

Mike Dawley said he spoke to Don Jutton that day and he said they need to wait until they have a Town Planner to see what they need to do next.

Chairwoman Gilman agreed they should wait until they have a final report.

Selectman Chartrand said on Part B, the recruitment, he is in favor.

Vice Chair Clement wondered if they can really afford to go another 90 days with no Town Planner. He asked what they will gain by outsourcing this. He said he was sure they could get a lot of good recruits themselves. He said they are fully capable of conducting a search without spending \$5,500. They cannot continue on without a Town Planner.

Mr. Dean said MRI would work with the town. The town is not shut out of the process.

Selectwoman Belanger asked when they would be getting the final report. Mr. Dean said within a 1-2 week window. Selectwoman Belanger said the hiring process is a process. She is concerned that what happened with the hire of the Economic Development Director will happen again here. She said it might be better to turn this over to MRI.

Selectwoman Surman said she thought they were going to post for the Town Planner position after the Board's last meeting. She said hiring a person is also about how a person fits into the organization, which is something the Board could help with.

Bill Campbell said when he was a Selectman, he was involved in the hires of three senior employees in town, and they are all still here, so he thinks the town is capable with this hire too.

Mike Dawley said Mr. Jutton is on a 6 month leave of absence, and would be working remotely if hired for this additional work. Mr. Dean said he would be working remotely until December, when he would be back for the actual hiring. He said if this was a problem, he wouldn't consider working with him.

Selectman Chartrand said however long it takes to get the right person for the position is how long it should take. He said the BOS should not be involved directly with the hiring of this person. He said MRI's report creates new reality and be uniquely suited to fine someone to fit the new reality. He said this is critical and the Town Manager needs this assistance.

Vice Chair Clement said it is not uncommon for the BOS to interview to give the townspeople an overview. He said they can do this hiring. He said Mr. Jutton has told them what they need in a Town Planner. They know where the weaknesses are and what is needed to correct it.

Mr. Deans said he would prefer to have them involved in this process. He said he is comfortable with having MRI recruit qualified applicants.

Selectwoman Surman said they should post the job ASAP. She is not in favor of hiring MRI to do this.

Chairwoman Gilman said they should definitely put an advertisement out there. She is concerned with what the process will be if they do not go with MRI. She asked the Board for proposals of how to proceed here by the next BOS meeting. Vice Chair Clement asked how they should give their input. Chairwoman Gilman said the Board should send suggestions as she wants to be able to present a full package of how to move forward.

Mr. Dean said he would be posting the job the next morning.

b. Old Business

i) CATV Special Counsel Contract – Town Manager

Chairwoman Gilman said Mr. Dean put together a memorandum to answer any questions the Board had regarding this contract. Mr. Dean said the hourly rate for DTC is very reasonable.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to authorize the Board of Selectman Chair, Julie Gilman, to sign the Special Counsel Representation Agreement on behalf of the Selectboard. Vice Chair Clement said he was disappointed they did not have the legal contractor used before to compare. Selectwoman Surman said she thought this was premature, as she thought there would be a Committee.

Selectman Chartrand thought they should just adopt this contract and move forward. Chairwoman Gilman said they should get the services going. With a Motion on the table, the Board voted. Motion carried –all in favor.

9. Regular Business

a. Tax, Water/Sewer Abatements & Exemptions

A Motion was made by Selectwoman Belanger and seconded by Vice Chair Clement to approve the Jeopardy Warrant for map 104, lot 79, unit 611 in the amount of \$112.06. Motion carried – all in favor.

Paul McKenney and Scott Marsh, from MRI, were present to answer any questions regarding the Riverwood's abatement issue. They said an appeal has been filed. The hearing could be a year away. There was abatement granted in the 2014 tax year. Selectman Chartrand asked if they are going in front of the BTLA for a 2014 tax abatement which was granted. Mr. McKenney said it was granted, but they were not happy with the outcome. Selectman Chartrand asked if 2015 has been corrected. Mr. McKenney said it has and as far as he is concerned 2014 was corrected with abatement. Selectman Chartrand asked if Mr. McKenney was urging no action and letting this roll to the BTLA. Mr. McKenney said yes. Vice Chair Clement said he was comfortable with the process going forward.

Abatement Requests:

3 Salem Street – Mike Jeffers said the applicant has reviewed the abatement process and has withdrawn.

4 Liberty Lane – Richard Eldor was present to speak. He said after being gone for 47 days, he noticed his water wasn't shut off. He proposed paying his water portion of the bill, but not sewer. He explained how he came up with his abatement request. Mr. Jeffers said 13 others had similar problems because of the cold winter. He recommended abatement be granted. A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to rescind disapproval for 4 Liberty Lane. Motion carried –all in favor. A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve abatement for \$153.96 for 4 Liberty Lane. Motion carried –all in favor. Selectman Chartrand asked Mr. Jeffers to reach out to the 13 others who had this similar problem.

1 Ridgewood Terrace – Mr. Jeffers said he went out and met with the property owners several times. He doesn't see how abatement can be given when the problem was with the gas company. A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to disapprove abatement for 1 Ridgewood Terrace. Motion carried – all in favor.

b. Permits & Approvals

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve the application for use of the Town Hall by Evelyn Orr for an Exeter Women's Club antique appraisal on October 9, 2016 from 12pm-5pm. Motion carried – all in favor.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve the application for use of the Town Hall by Evelyn Orr for an Exeter Women's Club Asian silk and silver sale on November 20, 2016 from 10am-5pm. Motion carried – all in favor.

c. Town Manager's Report

Mr. Dean talked about the following, which was included in the packet:

- The Transfer Station is now operating on winter hours through December 15
- Parks/Rec Pumpkin Carving at the Senior Center on October 20 at 3:30pm
- The "all day" Budget Rec. Committee meeting on October 21
- The Halloween Parade on Friday, October 30 and Trick or Treat on Saturday October 31 from 4-7pm

10. Review Board Calendar

The next BOS meeting will be November 2, 2015. Chairwoman Gilman told the Board the Historic District Commission was awarded another \$6000.

11. Adjournment

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to adjourn the meeting at 10:12pm. Motion carried – all in favor.

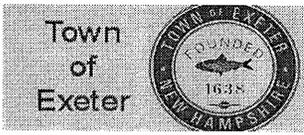
Respectfully submitted,

Nicole Piper,

Recording Secretary

Appointments – November 2nd, 2015

Dan Gutstein, Economic Development Commission. Term to expire April 30th, 2016.



Russ Dean <rdean@exeternh.gov>

BOS meeting

Eric Wilking <ewilking@exeternh.gov>

Fri, Oct 30, 2015 at 11:32 AM

To: Russ Dean <rdean@exeternh.gov>

Cc: Brian Comeau <bcomeau@exeternh.gov>

Russ, we have recently had a problem with our oldest ambulance cot. It broke during a recent call for service. We have had Stryker, the cot manufacturer, here today and have fixed the cot but, the rep does not believe it will continue to remain in service long. This cot was purchased in 2007 with our oldest ambulance, so it has seen a lot of work.

We believe we need to ask the Board if we can withdraw \$18,838 from Ambulance Revolving Fund to replace the cot immediately. Can we be placed on the Selectman's agenda for Monday night, November 2 to talk about this authorization to expend these fund.

Thanks much, Eric

—
Eric Wilking, Assistant Chief of Operations
Exeter Fire Department
20 Court St.
Exeter, NH 03833
(603)-235-8459 - cell
ewilking@exeternh.gov

**Town of Exeter
 Comparison of Lease Quotes for Fire Alarm Truck
 As of October 29, 2015**

Equipment Cost	\$	98,291
Less:		
Trade In Value		(6,000)
Financed Amount	\$	<u>92,291</u>

<u>Leasing Company:</u>	<u>*Tax Exempt Leasing</u>	<u>*Municipal Asset Mgmt</u>	<u>*First Capital Equip</u>
Lease Amount	\$ 92,291	\$ 92,291	\$ 92,291
*Lease Period	5 Years	5 Years	5 Years
Interest Rate	2.58%	3.99%	3.940%
Annual Payment	\$19,410.33	\$19,957.20	\$19,938.11
Total Interest over Life of Lease	4,760.50	7,495.00	7,399.55
Total Cost of Lease	\$97,051.50	\$ 99,786.00	\$99,690.55

** First Payment Due at Lease Signing*

Recommendation: Tax Exempt Leasing Co.

Town of Exeter
 Amortization Schedule
 Fire Alarm Truck

Lease Rate
 2.58%

Quote: Tax Exempt Leasing

Description	Amount	Term	Period
Lease	\$92,291.00	5	Years
Lease Payment	\$19,410.33	1	Annual in Advance

Payment Schedule

Event	Lease	Payment	Interest	Principal	Balance
Total Lease Amount	\$92,291.00				\$92,291.00
Lease Payment 1		\$19,410.33		\$19,410.33	\$72,880.67
Lease Payment 2		\$19,410.33	\$1,880.26	\$17,530.07	\$55,350.60
Lease Payment 3		\$19,410.33	\$1,428.00	\$17,982.33	\$37,368.27
Lease Payment 4		\$19,410.33	\$964.07	\$18,446.26	\$18,922.01
Lease Payment 5		\$19,410.18	\$488.17	\$18,922.01	\$0.00
Grand Total	\$92,291.00	\$97,051.50	\$4,760.50	\$92,291.00	\$0.00

Town of Exeter
 Amortization Schedule
 Fire Alarm Truck

Lease Rate
 3.99%

Quote: Municipal Asset Management

Description	Amount	Term	Period
Lease	\$92,291.00	5	Years
Lease Payment	\$19,957.20	1	Annual in Advance

Payment Schedule

Year	Description	Lease	Payment	Interest	Principal	Balance
	Total Lease Amount	\$92,291.00				\$92,291.00
2015	Lease Payment 1		\$19,957.20		\$19,957.20	\$72,333.80
2016	Lease Payment 2		\$19,957.20	\$2,939.49	\$17,017.71	\$55,316.09
2017	Lease Payment 3		\$19,957.20	\$2,247.93	\$17,709.27	\$37,606.82
2018	Lease Payment 4		\$19,957.20	\$1,528.26	\$18,428.94	\$19,177.88
2019	Lease Payment 5		\$19,957.20	\$779.32	\$19,177.88	\$0.00
Grand Total		\$92,291.00	\$99,786.00	\$7,495.00	\$92,291.00	\$0.00

Town of Exeter
 Amortization Schedule
 Fire Alarm Truck

Quote: First Capital Equipment Lease Experts

Lease Rate 3.94%

Payment Summary

Description	Amount	Term	Period
Lease	\$92,291.00	5	Years
Lease Payment	\$19,938.11	1	Annual in Arrears

Payment Schedule

Year	Description	Lease	Payment	Interest	Principal	Balance
Fire	Total Lease Amount	\$92,291.00		\$0.00	\$0.00	\$92,291.00
2015	Lease Payment 1		\$19,938.11	\$0.00	\$19,938.11	\$72,352.89
2016	Lease Payment 2		\$19,938.11	\$2,902.75	\$17,035.36	\$55,317.53
2017	Lease Payment 3		\$19,938.11	\$2,219.30	\$17,718.81	\$37,598.72
2018	Lease Payment 4		\$19,938.11	\$1,508.44	\$18,429.67	\$19,169.05
2019	Lease Payment 5		\$19,938.11	\$769.06	\$19,169.05	\$0.00
	Grand Total	\$128,544.00	\$99,690.55	\$7,399.55	\$92,291.00	\$0.00

PO Less Truck



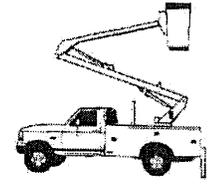
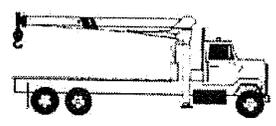
317 Route 27

Raymond, NH 03077

Tel: (603) 895-3803 / Fax: (603) 895-4866

"Sales and Service of Truck Mounted Hydraulic Equipment"

www.raymondbucketguys.com



004181

June 10, 2015

Town of Exeter
10 Front Street
Exeter, New Hampshire 03833

ATTN: Sheri Riffle
RE: FIRE ALARM TRUCK
DUE: June 15, 2015
4:00 PM

RBG and Dur-A-Lift are proud to submit for your review a proposal for a Dur-A-Lift DTAX-44FP Articulated/Telescopic Aerial Lift with a Brand FX Fiberglass Body. This vehicle has been designed to meet and exceed the needs our customer. We have utilized a Task Relevant Utility Equipment design (TRUE) which takes into consideration the rigors of job, safety demands, job scope and placement of the equipment within traffic patterns.

Our Sales and Service Center is located in Raymond , New Hampshire with full Field Service Support and 24 Hour Emergency Service throughout New England and New York.

Aerial Device

- DTAX-44-FP Insulated 44' telescopic / articulating aerial platform lift.
- 49' of working height
- 46 kV, Category Insulation
- Platform capacity of 350 lbs./300 lbs. with liner.
- Bucket mounted controls to include:
 - 4 Axis Single Hand Control
 - Tool selector
 - Emergency Power
 - Engine Start/Stop
 - 180° platform rotator.
- Full pressure turret mounted lower controls with override.
- Non-Continuous rotation.

Five GPM open center hydraulic system
Chassis insulating system
Lower Boom Insulating Section
Fiberglass inner telescopic boom.
Non-relube bearings used throughout.
Integral hydraulic oil reservoir with dual sight gauges and 17 gallon capacity.
Closed 24" x 24" x 42" fiberglass platform with one curbside step.
Platform cover, nylon/vinyl, 24" x 24"
Platform liner 24" x 24" x 42"
Emergency Power Insulated 12V DC hydraulic system.
Master / Slave hydraulic leveling with upper and lower control to tilt for cleanout or rescue.
Stabilization:
 H Frame Outriggers
 Inclinometer located at each outrigger control
Upper boom storage cradle with latching tie down strap and tubular rubber platform support.
Full Body Harness and Lanyard.
Standard white urethane paint.
Two operator's manuals and two service manuals.
ANSI A92.2 Data plate.
10 Gallon internal hydraulic tank
PTO operated hydraulic pump
2 Year Warranty

Brand FX Fiberglass Service Body, BFXB-84-LS

Body Dimensions:

132" long x 40" high x 94" wide.
84" CA with dual rear wheels.
40" compartment height
18" compartment depth
25" body mounting height

Standard Features:

Vinyl rock guards
Gas fill cup
Steel understructure
White compartment interiors
Recessed LED exterior stop/tail/turn, backup and ICC lighting
Automotive grade door gaskets
Aluminum forward bulkhead
Aluminum tailskirt
Stainless steel hinges and hardware
Stainless steel automotive style rotary latch
Brackets for adjustable shelves in all compartments
One piece molded doors
Recessed door seal system

Flow thru ventilation system
.1875 Aluminum treadplate floor
Tailboard brackets

Streetside Compartmentation:

Front

30.5" wide x 40" high x 18" deep
Two (2) adjustable shelves each with adjustable dividers

2nd Front

30.5" wide x 40" high x 18" deep
One (1) adjustable shelf, with adjustable dividers

Horizontal Compartment

40" wide x 18" high x 18" deep
One (1) adjustable shelf, with adjustable dividers

Rear Vertical

31" wide x 40" high x 18" deep
Open

Curbside Compartmentation

Front

30.5" wide x 40" high x 18" deep
- Two (2) adjustable shelves each with adjustable dividers

2nd Front

30.5" wide x 40" high x 18" deep
Two (2) adjustable shelves

Horizontal Compartment

40" wide x 18" high x 18" deep
Open layout

Rear Vertical

31" wide x 42" high x 18" deep
Three "J" hooks, 0-2-1

NOTE: All dimensions approximate

Tailshelf

Treadplate surfaced, structurally supported, 30" deep tailshelf
LED ICC lighting to include stop/turn/tail and back lights
Curbside stepway access with aluminum grab loop access handle
Bucket access step
Chrome grab handle on rear compartment bulkhead

Rear ICC bumper with chain loops and provisions for a boltable hitch and trailer socket

Electrical:

Back-up Alarm

Additional equipment

Fire extinguisher, 2.5#

Reflector kit

First aid Kit

Two (2) composite wheel chocks

Two (2) Dica 18" Composite Outrigger Pads and Aluminum Holders

DELIVERY AND TRAINING

The customer should be able to review the completed vehicle for compliance to the specifications at the manufacturer's upfit center. There are no limitations in place for these "in production" inspections

The upfitting and service center shall provide qualified personnel to "in-service" the completed unit and instruct personnel in the proper operation and maintenance. The training shall take place at the customer's designated location.

The training format shall be as follows:

- Aerial Operator's Safety Review
- Completed vehicle walk-around and review
- Actual operation by all intended operator's

Additionally, this training shall comply with ANSI A92.2 2009 Edition accepted March 10, 1010. This shall include "hands on" recognition and avoidance of hazards associated with their operation and actual operation of the aerial device. Such items that will be covered will include the following:

Purpose and use of the manuals

Operating manuals are an integral part of the aerial device and must be stored on the unit when not in use.

Pre-start/pre-flight of the aerial device

Responsibilities associated with problems or malfunctions affecting the aerial equipment

Factor affecting stability

The purpose of placards and safety decals

Workplace inspection

Authorization to operate

Operator warnings and instructions

Actual operation of the aerial device which will be conducted at the direction of a qualified manufacturer's agent. The use of computer generated models or training will not be an allowable substitute. The trainees shall operate the actual delivered device for a sufficient period and demonstrate proficiency and actual operation.

Proper use of personal fall protection equipment. Fall protection systems criteria and practices are covered in 29 CFR 1926.502.

PROOF OF TRAINING

Proof of Training will be provided and include the following:

Name of the trainee(s)

Name of the entity providing training

Name of the trainer(s)

Clear identification of the make and model of the unit

INFORMATION PROVIDED AT COMPLETION

Copies of complete two (2) operation and maintenance manuals covering the completed aerial device

Completed and certified actual vehicle weights

Copy of the completed "Di-electric Test", if applicable

Copy of the completed "Stability Test"

WIRING DIAGRAMS

A wiring diagram showing the manufacturer's complete electrical system, circuit breaker panel layouts, and individual schematics for each separate circuit, shall be submitted at the time of delivery. The diagrams shall include the circuit breaker panel layouts, primary electrical system, and individual schematics for each separate circuit.

WARRANTY

Two (2) Years Dur-A-Lift Aerial Device

Brand FX Fiberglass Body, Standard 1 Year Body warranty

Chassis Warranty, per the manufacturer

All other Manufacturer's prevail

SERVICE

"No need take it away from home"

Service and Warranty work for the proposed vehicle will take place at a designated customer's location-whether in the field or at the customer's office. In the event warranty service cannot be completed at the customer's, RBG will transport the unit to New Hampshire.

We currently employ seven (7) factory trained Service Technicians as well as two (2) Road Service technicians. All road personnel are equipped with service trucks, cellular phones, as well as they adequately loaded with parts and components to compete the majority of repairs within the field the first time.

All work to be performed by certified technician's not untrained sub-contractors.

Additionally, we also provide 24 hour Emergency Service.

We currently maintain an 11,000 square foot upfit, service sales center in Raymond, New Hampshire

**Table H-1
Housing Growth and Persons per Unit -- 1980-2013**

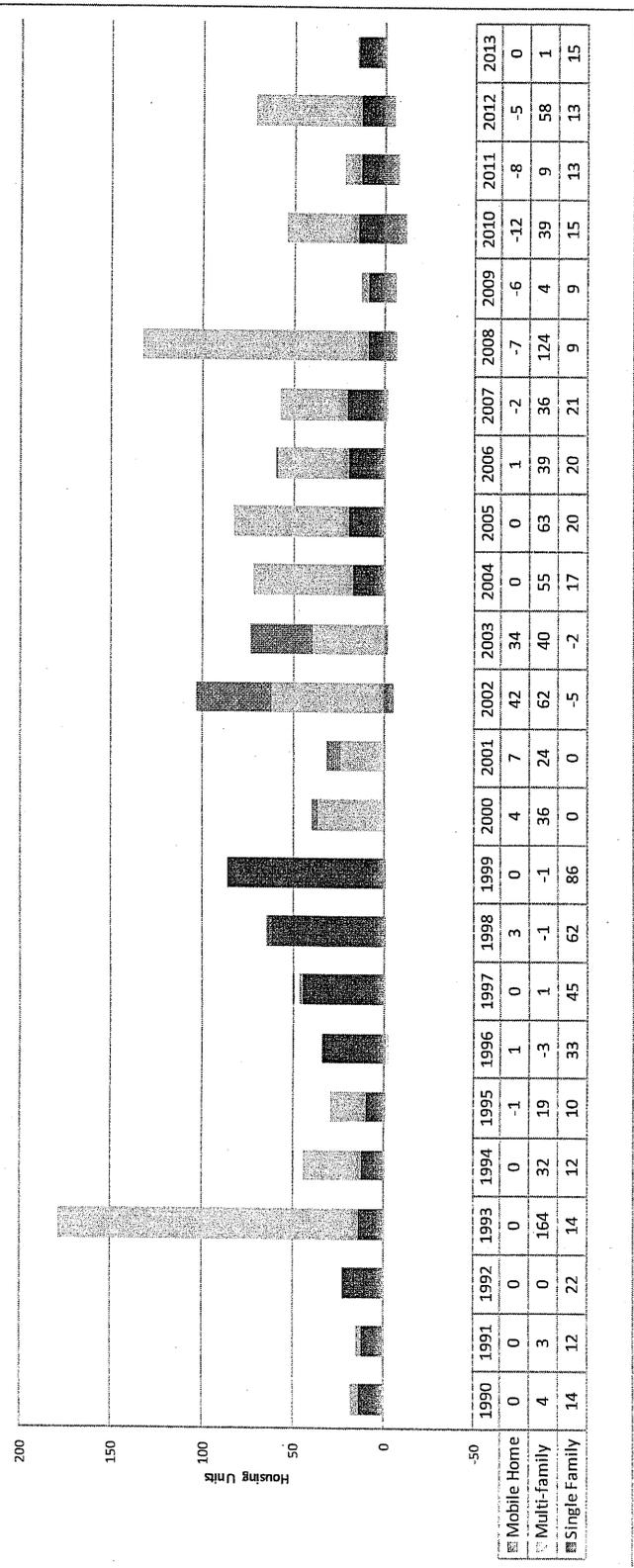
TOWN/AREA	Housing Units (all units)					Avg. Annual Housing Growth 1990 - 2000	Avg. Annual Housing Growth 2000-2010	Avg. Persons per unit			
	1980	1990	2000	2010	2013			1980	1990	2000	2010
EXETER	4406	5346	6107	6496	6634	1.3%	0.6%	2.5	2.3	2.3	2.2
Brentwood	598	778	920	1350	1441	1.7%	3.9%	3.4	3.3	3.5	3.3
East Kingston	362	494	648	907	929	2.8%	3.4%	3.1	2.7	2.8	2.6
Epping	1181	2059	2215	2723	2888	0.7%	2.1%	2.9	2.5	2.5	2.4
Hampton	4437	8599	9349	9921	10055	0.8%	0.6%	2.4	1.4	1.6	1.6
Hampton Falls	483	591	729	900	911	2.1%	2.1%	2.8	2.5	2.6	2.5
Kensington	450	585	672	806	810	1.4%	1.8%	2.9	2.8	2.8	2.6
Kingston	1518	2115	2265	2480	2503	0.7%	0.9%	2.7	2.6	2.6	2.4
Newfields	301	324	532	591	599	5.1%	1.1%	2.7	2.7	2.9	2.8
Newmarket	1832	3285	3457	4139	4269	0.5%	1.8%	2.3	2.2	2.3	2.2
North Hampto	1255	1495	1782	1914	2007	1.8%	0.7%	2.7	2.4	2.4	2.2
Portsmouth	8634	11369	10186	10625	10869	-1.1%	0.4%	3.0	2.3	2.0	2.0
Salem	8425	9897	10866	11810	11886	0.9%	0.8%	2.9	2.6	2.6	2.4
Stratham	844	1917	2371	2864	2911	2.1%	1.9%	3.0	2.6	2.7	2.5
Area Total	34726	48854	52099	57526	58712	0.6%	1.0%	2.8	2.3	2.3	2.2
Rock. County	69375	101773	113023	126709	129448	1.1%	1.1%	2.7	2.4	2.5	2.3
New Hampsh	349001	503541	546524	614754	623843	0.8%	1.2%	2.6	2.2	2.3	2.1

Source: 1980, 1990, 2000 & 2010 Census; Current Estimates and Trends in NH of Housing Supply, OEP, 2013; ACS 5-Year Estimates (2009-2013)

Year	1990	1991	1992	1993	1994	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	Change	
Single Family	14	12	22	14	12	10	33	45	62	86	0	0	-5	-2	17	20	20	21	9	9	15	13	13	15	455	
Multi-family	4	3	0	164	32	19	-3	1	-1	-1	36	24	62	40	55	63	39	36	124	4	4	39	9	58	1	808
Mobile Home	0	0	0	0	0	-1	1	0	3	0	4	7	42	34	0	0	1	-2	-7	-6	-12	-8	-5	0	51	
Total	18	15	22	178	44	28	31	46	64	85	40	31	99	72	72	83	60	55	126	7	42	14	66	16	1,314	

Figure H-1

Housing Units Authorized by Permit
Exeter, NH



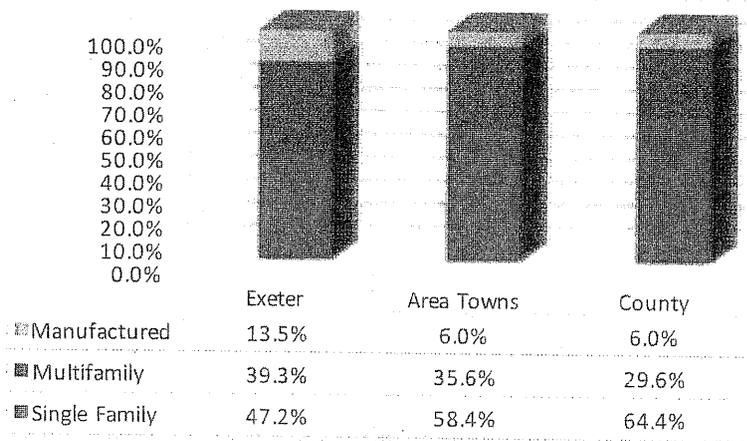
Housing Distribution by Type - 2010

Dave

TOWN/AREA	2010						
	Total	Single Family		Multi-Family		Manufactured	
		number	%	number	%	number	%
EXETER	6496	3065	47.2%	2551	39.3%	879	13.5%
Brentwood	1350	1139	84.4%	127	9.4%	84	6.2%
East Kingston	907	781	86.1%	91	10.0%	35	3.9%
Epping	2723	1875	68.9%	561	20.6%	287	10.5%
Hampton	9921	5496	55.4%	4150	41.8%	275	2.8%
Hampton Falls	900	830	92.2%	63	7.0%	7	0.8%
Kensington	806	758	94.0%	24	3.0%	23	2.9%
Kingston	2480	1868	75.3%	498	20.1%	115	4.6%
Newfields	591	553	93.6%	32	5.4%	6	1.0%
Newmarket	4139	1677	40.5%	2266	54.7%	197	4.8%
North Hampton	1914	1450	75.8%	146	7.6%	318	16.6%
Portsmouth	10625	4219	39.7%	6078	57.2%	327	3.1%
Salem	11810	7806	66.1%	3167	26.8%	837	7.1%
Stratham	2864	2093	73.1%	704	24.6%	67	2.3%
Area Total/Avg.	57526	33610	58.4%	20458	35.6%	3457	6.0%
Rock. County	126709	81630	64.4%	37451	29.6%	7625	6.0%
New Hampshire	614238	389662	63.4%	188724	30.7%	35349	5.8%

Source: "Current Estimates & Trends in New Hampshire's Housing Supply, 2013",
N.H. Office of Energy & Planning

HOUSING BY TYPE - 2010

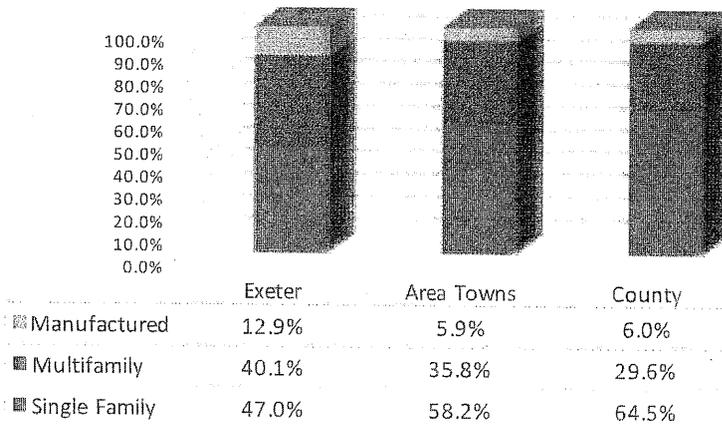


Housing Distribution by Type - 2013

TOWN/AREA	2013						
	Total	Single Family		Multi-Family		Manufactured	
		number	%	number	%	number	%
EXETER	6634	3121	47.0%	2658	40.1%	854	12.9%
Brentwood	1441	1230	85.4%	127	8.8%	84	5.8%
East Kingston	929	803	86.4%	91	9.8%	35	3.8%
Epping	2888	2019	69.9%	580	20.1%	289	10.0%
Hampton	10055	5537	55.1%	4243	42.2%	275	2.7%
Hampton Falls	911	839	92.1%	65	7.1%	7	0.8%
Kensington	810	762	94.1%	24	3.0%	23	2.8%
Kingston	2503	1890	75.5%	500	20.0%	114	4.6%
Newfields	599	561	93.7%	32	5.3%	6	1.0%
Newmarket	4269	1689	39.6%	2382	55.8%	199	4.7%
North Hampton	2007	1487	74.1%	160	8.0%	360	17.9%
Portsmouth	10869	4254	39.1%	6288	57.9%	326	3.0%
Salem	11886	7866	66.2%	3183	26.8%	837	7.0%
Stratham	2911	2136	73.4%	708	24.3%	67	2.3%
Area Total/Avg.	58712	34194	58.2%	21041	35.8%	3476	5.9%
Rock. County	129448	83468	64.5%	38258	29.6%	7722	6.0%
New Hampshire	623843	395512	63.4%	192203	30.8%	36128	5.8%

Source: "Current Estimates & Trends in New Hampshire's Housing Supply, 2013",
N.H. Office of Energy & Planning

HOUSING BY TYPE - 2013



**Table H-3
Housing Ownership and Occupancy**

2000 CENSUS										
Town / Area	Total	Occupancy					Tenure			
	All housing units	All Occupied # units	Vacant Housing Units				Owner-occupied		Renter-occupied	
			Non-Seasonal		Seasonal		# units	%	# units	%
			#	%	#	%				
Exeter	6449	5898	209	3.2%	50	0.8%	3980	67.5%	1918	32.5%
Brentwood	920	911	9	1.0%	1	0.1%	849	93.2%	62	6.8%
East Kingston	648	629	19	2.9%	9	1.4%	582	92.5%	47	7.5%
Epping	2,215	2,047	168	7.6%	130	5.9%	1,574	76.9%	473	23.1%
Hampton	9,349	6,465	2,884	30.8%	2,471	26.4%	4,402	68.1%	2,063	31.9%
Hampton Falls	729	704	25	3.4%	8	1.1%	629	89.3%	75	10.7%
Kensington	672	657	15	2.2%	8	1.2%	597	90.9%	60	9.1%
Kingston	2,265	2,122	143	6.3%	91	4.0%	1,825	86.0%	297	14.0%
Newfields	532	516	16	3.0%	3	0.6%	463	89.7%	53	10.3%
Newmarket	3,457	3,379	78	2.3%	20	0.6%	1,779	52.6%	1,600	47.4%
North Hampton	1,782	1,671	111	6.2%	52	2.9%	1,456	87.1%	215	12.9%
Portsmouth	10,183	9,874	311	3.1%	80	0.8%	4,936	50.0%	4,939	50.0%
Salem	10,866	10,402	464	4.3%	273	2.5%	8,132	78.2%	2,270	21.8%
Stratham	2,371	2,306	65	2.7%	20	0.8%	2,057	89.2%	249	10.8%
Area Total/Avg.	45,989	41,683	4,308	9.4%	3,166	6.9%	29,281	70.2%	12,403	29.8%
Rock. County	113,023	104,529	8,494	7.5%	6,031	5.3%	78,992	75.6%	25,537	24.4%
New Hampshire	547,024	474,606	72,418	13.2%	56,413	10.3%	330,700	69.7%	143,906	30.3%

Source: 2000 U.S. Census

2009-2013 AMERICAN COMMUNITY SURVEY										
Town / Area	Total	Occupancy					Tenure			
	All housing units	All Occupied # units	Vacant Housing Units				Owner-occupied		Renter-occupied	
			Non-Seasonal		Seasonal		# units	%	# units	%
			#	%	#	%				
Exeter	6449	6146	303	4.7%	26	0.4%	4212	68.5%	1934	31.5%
Brentwood	1,317	1,317	0	0.0%	0	0.0%	1,116	84.7%	201	15.3%
East Kingston	942	897	45	4.8%	16	1.7%	801	89.3%	96	10.7%
Epping	2,888	2,545	343	11.9%	139	4.8%	2,181	85.7%	364	14.3%
Hampton	9,554	6,709	2,845	29.8%	2,225	23.3%	4,687	69.9%	2,022	30.1%
Hampton Falls	931	900	31	3.3%	10	1.1%	775	86.1%	125	13.9%
Kensington	857	783	74	8.6%	29	3.4%	729	93.1%	54	6.9%
Kingston	2,582	2,397	185	7.2%	115	4.5%	2,025	84.5%	372	15.5%
Newfields	577	577	0	0.0%	0	0.0%	538	93.2%	39	6.8%
Newmarket	3,917	3,697	220	5.6%	0	0.0%	2,018	54.6%	1,679	45.4%
North Hampton	1,901	1,776	125	6.6%	29	1.5%	1,578	88.9%	198	11.1%
Portsmouth	11,001	10,157	844	7.7%	247	2.2%	5,451	53.7%	4,706	46.3%
Salem	11,866	11,143	723	6.1%	202	1.7%	8,449	75.8%	2,694	24.2%
Stratham	2,765	2,682	83	3.0%	9	0.3%	2,470	92.1%	212	7.9%
Area Total/Avg.	51,098	45,580	5,518	10.8%	3,021	5.9%	32,818	72.0%	12,762	28.0%
Rock. County	126,926	116,262	10,664	8.4%	6,031	4.8%	89,262	76.8%	27,000	23.2%
New Hampshire	615,204	518,245	96,959	15.8%	56,413	9.2%	370,173	71.4%	148,072	28.6%

Source: 2009-2013 American Community Survey

**Table H-4
Housing Value and Gross Rent**

Town / Area	2009-2013 ACS Data* (Owner/Renter Reported)				Real Estate Sales Data All Homes 2013	2009-2013 Rent Survey
	Median Value, owner- occupied housing	% of County Avg.	Median Contract Rent (\$/month)	% of County Avg.	Median Residential Sales Price	Median Gross Rent (\$/month)
Exeter	\$ 265,300	96%	\$ 1,131	105%	\$ 265,000	\$ 1,131
Brentwood	\$ 356,300	129%	\$ 1,223	113%	\$ 306,829	\$ 1,223
East Kingston	\$ 325,100	117%	\$ 1,556	144%	N/A	\$ 1,556
Epping	\$ 215,700	78%	\$ 904	84%	\$ 260,000	\$ 904
Hampton	\$ 329,700	119%	\$ 1,137	105%	\$ 299,000	\$ 1,137
Hampton Falls	\$ 435,500	157%	\$ 1,281	119%	N/A	\$ 1,281
Kensington	\$ 357,900	129%	\$ 1,431	133%	N/A	\$ 1,431
Kingston	\$ 269,900	98%	\$ 913	85%	\$ 221,000	\$ 913
Newfields	\$ 398,600	144%	\$ 1,188	110%	N/A	\$ 1,188
Newmarket	\$ 271,400	98%	\$ 1,008	93%	\$ 233,000	\$ 1,008
North Hampton	\$ 370,000	134%	\$ 873	81%	\$ 420,000	\$ 873
Portsmouth	\$ 327,900	119%	\$ 1,114	103%	\$ 355,000	\$ 1,114
Salem	\$ 284,000	103%	\$ 1,032	96%	\$ 255,000	\$ 1,032
Stratham	\$ 378,600	137%	\$ 1,444	134%	\$ 345,000	\$ 1,444
Area Total/Avg.	\$ 327,564	118%	\$ 1,160	107%	\$ 295,983	
Rock. County	\$ 276,700	100%	\$ 1,080	100%	\$ 269,000	\$ 1,095
New Hampshire	\$ 236,000	85%	\$ 980	91%	\$ 220,000	\$ 987

Source: 2000 U.S.. 2009-2013 ACS, and Census and NHHFA - Purchase Price Trends

*NOTE: ACS Data are average values derived from 3 and 5 year household samples and are prone to very high margins of error, especially for smaller communities.

**Table 5
Housing and Rental Cost Change -- 1990 - 2000**

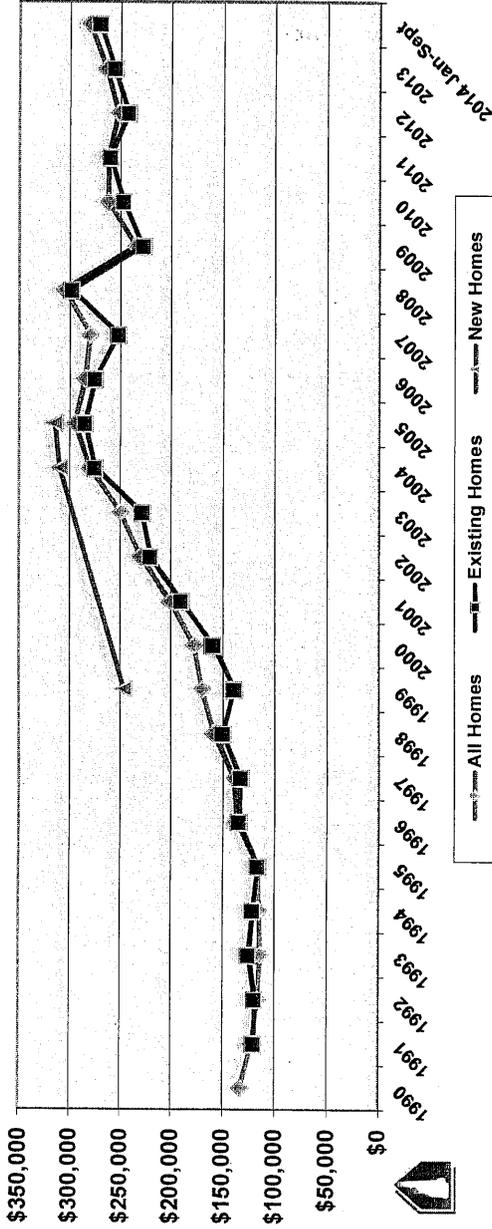
Communities	1990	2000	2009-13	Percent Change 00 to 09-13	1990	2000	2009-13	Percent Change 1990-2000
	Median Price	Median Price	Median Price		Median Rent	Median Rent	Median Rent	
Housing Cost								
<i>Exeter</i>	\$153,200	\$170,000	\$265,300	56.1%	\$608	\$ 702	\$ 1,131	61.1%
Brentwood	\$174,400	\$182,900	\$356,300	94.8%	\$640	\$ 654	\$ 1,223	87.0%
East Kingston	\$160,300	\$185,800	\$325,100	75.0%	\$725	\$ 819	\$ 1,556	90.0%
Epping	\$124,100	\$132,600	\$215,700	62.7%	\$574	\$ 602	\$ 904	50.2%
Hampton	\$161,200	\$190,400	\$329,700	73.2%	\$599	\$ 682	\$ 1,137	66.7%
Hampton Falls	\$220,100	\$266,300	\$435,500	63.5%	\$713	\$ 821	\$ 1,281	56.0%
Kensington	\$169,800	\$201,900	\$357,900	77.3%	\$585	\$ 825	\$ 1,431	73.5%
Kingston	\$148,500	\$156,600	\$269,900	72.3%	\$590	\$ 644	\$ 913	41.8%
Newfields	\$146,400	\$196,500	\$398,600	102.8%	\$650	\$ 656	\$ 1,188	81.1%
Newmarket		\$141,300	\$271,400	92.1%		\$ 706	\$ 1,008	42.8%
North Hampton	\$184,500	\$211,300	\$370,000	75.1%	\$669	\$ 706	\$ 873	23.7%
Portsmouth	\$137,800	\$168,600	\$327,900	94.5%	\$555	\$ 727	\$ 1,114	53.2%
Salem		\$168,900	\$284,000	68.1%		\$ 706	\$ 1,032	46.2%
Stratham	\$180,100	\$207,200	\$378,600	82.7%	\$791	\$ 865	\$ 1,444	66.9%
Area Total/Avg	\$163,367	\$184,307	\$327,564	77.7%	\$ 642	\$ 723	\$ 1,160	60.5%
Rockingham County	\$149,800	\$164,900	\$276,700	67.8%	\$ 614	\$ 717	\$ 1,080	50.6%
New Hampshire	\$129,300	\$133,300	\$236,000	77.0%	\$ 549	\$ 646	\$ 980	51.7%

Consumer Price Index - Boston Metro Area				
	1990	2000	2010	% Chg. '00- 09-13
Boston CPI - Shelter only	159.0	210.3	NA	NA
Boston CPI - All Items	137.6	183.2	246.5	34.6%

Source: US Census 1990 & 2000; US Bureau of Labor Statistics; American Community Survey - US Census

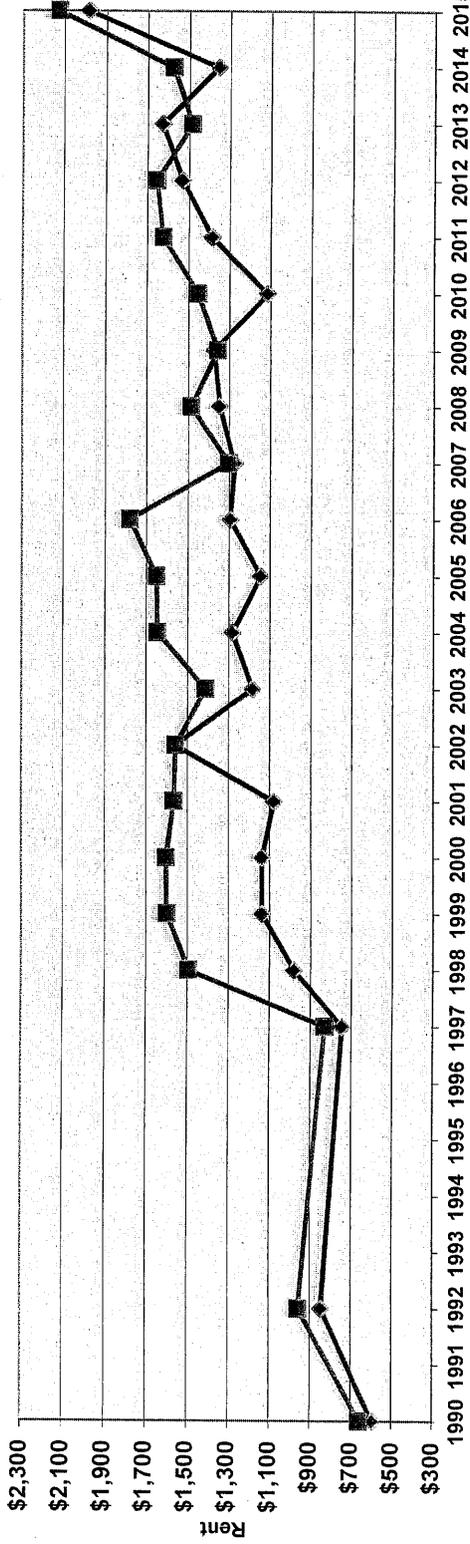
Town of Exeter, Rockingham County

Median Purchase Price of Primary Homes



Year	All Homes		Existing Homes		New Homes		Non-Condominiums		Condominiums	
	Median Purchase Price	Sample Size								
2014 Jan-Sept	\$280,900	104	\$270,900	93	#N/A	11	\$323,100	73	#N/A	31
2013	\$265,000	190	\$255,933	170	#N/A	20	\$315,500	140	\$209,500	50
2012	\$252,000	191	\$242,000	152	#N/A	39	\$285,000	137	\$218,500	54
2011	\$262,000	135	\$260,000	121	#N/A	14	\$300,000	95	#N/A	40
2010	\$262,500	142	\$247,000	125	#N/A	17	\$290,000	107	#N/A	35
2009	\$235,000	160	\$227,533	149	#N/A	11	\$275,000	118	#N/A	42
2008	\$305,000	123	\$298,000	112	#N/A	11	\$339,000	86	#N/A	37
2007	\$280,000	140	\$252,000	112	#N/A	28	\$340,000	88	\$195,000	52
2006	\$285,000	178	\$275,000	140	#N/A	38	\$370,000	90	\$188,000	88
2005	\$295,000	266	\$285,000	203	\$314,600	63	\$335,000	151	\$220,000	115
2004	\$280,550	259	\$275,000	209	\$309,730	50	\$330,000	159	\$158,000	100
2003	\$250,000	225	\$228,000	187	#N/A	38	\$344,900	148	\$139,000	77
2002	\$230,000	233	\$220,000	197	#N/A	36	\$265,000	166	\$120,000	67
2001	\$201,000	215	\$190,000	187	#N/A	28	\$250,000	146	\$95,000	69
2000	\$177,500	247	\$158,900	202	#N/A	45	\$212,000	186	\$87,000	61
1999	\$169,900	255	\$138,837	187	\$246,209	68	\$202,000	193	\$73,200	62
1998	\$159,000	129	\$150,000	106	#N/A	23	\$173,000	110	#N/A	19
1997	\$139,200	190	\$133,000	160	#N/A	30	\$146,500	166	#N/A	24
1996	\$136,800	102	\$134,500	100	#N/A	2	\$145,000	74	#N/A	28
1995	\$116,000	92	\$116,000	92	#N/A	#N/A	\$135,000	60	#N/A	32
1994	\$115,000	114	\$121,000	110	#N/A	4	\$139,000	84	#N/A	30
1993	\$114,000	110	\$125,000	86	#N/A	24	\$125,048	76	#N/A	34
1992	\$116,000	118	\$119,000	98	#N/A	20	\$122,762	80	#N/A	38

Median Gross Rental Cost



— All Units - - - 2-Bedroom Units

Year	All Units		0-Bedroom Units		1-Bedroom Units		2-Bedroom Units		3-Bedroom Units		4+-Bedroom Units	
	Median Rental Cost	Sample Size										
2015	\$1,982	134	#N/A	17	\$1,830	35	\$2,125	76	#N/A	6	#N/A	#N/A
2014	\$1,356	110	#N/A	10	\$1,077	33	\$1,575	57	#N/A	9	#N/A	1
2013	\$1,627	89	#N/A	8	\$1,052	20	\$1,484	52	#N/A	9	#N/A	#N/A
2012	\$1,531	97	#N/A	12	\$1,085	24	\$1,653	54	#N/A	7	#N/A	#N/A
2011	\$1,386	93	#N/A	12	\$1,130	26	\$1,623	50	#N/A	5	#N/A	#N/A
2010	\$1,114	113	#N/A	17	\$925	33	\$1,452	52	#N/A	10	#N/A	1
2009	\$1,374	95	#N/A	13	\$1,100	21	\$1,357	52	#N/A	7	#N/A	2
2008	\$1,348	85	#N/A	13	\$1,121	20	\$1,485	49	#N/A	2	#N/A	1
2007	\$1,274	109	#N/A	14	\$978	30	\$1,303	60	#N/A	4	#N/A	1
2006	\$1,294	76	#N/A	7	\$1,066	23	\$1,780	44	#N/A	2	#N/A	#N/A
2005	\$1,147	84	#N/A	14	\$962	24	\$1,649	43	#N/A	3	#N/A	#N/A
2004	\$1,282	75	#N/A	14	#N/A	16	\$1,646	36	#N/A	3	#N/A	6
2003	\$1,186	85	#N/A	15	#N/A	15	\$1,412	43	#N/A	11	#N/A	1
2002	\$1,557	56	#N/A	8	#N/A	11	\$1,557	26	#N/A	10	#N/A	1
2001	\$1,079	74	\$397	20	#N/A	13	\$1,566	37	#N/A	4	#N/A	#N/A
2000	\$1,137	77	\$399	22	#N/A	13	\$1,602	33	#N/A	8	#N/A	1
1999	\$1,137	82	\$463	22	#N/A	19	\$1,599	32	#N/A	7	#N/A	2
1998	\$980	87	#N/A	17	\$512	23	\$1,494	39	#N/A	8	#N/A	#N/A
1997	\$746	93	#N/A	17	\$630	35	\$830	34	#N/A	7	#N/A	#N/A
1996	#N/A	10	#N/A	#N/A	#N/A	8	#N/A	2	#N/A	#N/A	#N/A	#N/A
1995	#N/A	16	#N/A	#N/A	#N/A	11	#N/A	2	#N/A	#N/A	#N/A	#N/A
1994	#N/A	12	#N/A	1	#N/A	2	#N/A	7	#N/A	#N/A	#N/A	#N/A
1993	#N/A	9	#N/A	1	#N/A	2	#N/A	6	#N/A	#N/A	#N/A	#N/A
1993	\$846	70	#N/A	8	\$800	20	\$957	33	#N/A	9	#N/A	#N/A

**Table H-9
Regional Workforce Housing Need – RPC Region
2010 & 2020**

Household Type	2010 total (existing)	2020 Projected Demand	2010 % (existing)	2020 Projected Demand
Homeowners				
Under 30% MAI	6,243	7,063	7.0%	7.4%
Under 50% MAI	14,526	16,435	16.2%	16.3%
Under 60% MAI	18,979	21,472	21.1%	21.4%
Under 80% MAI	27,917	31,584	31.1%	32.8%
Under 100% MAI	36,875	41,719	41.1%	45.1%
Under 120% MAI	45,618	51,611	50.9%	57.5%
All Homeowners	89,626	101,400	100.0%	100.0%
Renters				
Under 30% MAI	6,345	7,819	25.3%	21.7%
Under 50% MAI	10,790	13,297	43.0%	40.0%
Under 60% MAI	13,113	16,159	52.2%	48.8%
Under 80% MAI	17,019	20,972	67.8%	64.9%
Under 100% MAI	20,505	25,266	81.7%	76.0%
Under 120% MAI	21,956	27,055	87.4%	86.0%
All Renters	25,108	30,939	100.0%	100.0%
Total Households				
Under 30% MAI	12,588	14,882	10.7%	11.2%
Under 50% MAI	23,317	29,731	20.3%	22.5%
Under 60% MAI	32,092	37,630	27.9%	28.4%
Under 80% MAI	44,936	52,556	39.1%	39.7%
Under 100% MAI	57,381	66,967	50.0%	50.6%
Under 120% MAI	67,574	78,666	58.9%	59.4%
All Households	114,734	132,339	100%	100.0%

**Table H-10
Workforce Housing Purchase and Rent Cost Limits
2010-2020 Analysis**

INCOME LIMIT CALCULATION		
HOME OWNERSHIP		
		Est. Max Purchase
100% MAI, 4 pers. Hshld		10% down
Bos-Q-C	\$98,500	\$351,000
Lawr MA-NH	\$86,800	\$281,000
Ports-Roch	\$86,100	\$289,000
HOME RENTAL		
60% MAI, 3 pers. Hshld		Estimated Max Rent/mo.
Bos-Q-C	\$53,190	\$1,330
Lawr MA-NH	\$46,870	\$1,170
Ports-Roch	\$46,490	\$1,160

5.5 Exeter's Share of Regional Housing Need

As indicated above, in response to the workforce housing law, the regional needs analysis has been expanded to include estimates of each community's fair share of workforce housing. Previous fair share analyses (prior to 2003) had

used a fairly complex allocations process using a set of 5 variables (income, employment, size of community, assessed value and amount of developable land) to produce a regional redistribution of housing need and an estimate of the number of additional affordable rental housing needed in each community to address the regional need for affordable housing. The results, while technically sound, were not well accepted or used by the communities in the region. Given this history and in the absence of guidance from the Legislature defining how to determine fair share, the RPC has elected to use a simple proportionate fair share method to allocate the total regional need to each community, based its total number of occupied (non-seasonal) housing units. The results of this distribution when last updated place Exeter’s workforce housing fair share need at 2,688 and 2,666 housing units in 2010 and 2020, respectively. Although the RPC’s analysis does not show an owner/renter distribution by Town, one is included here based on the region’s owner/renter housing split (75.6%: 24.4%) as of the 2010 Census:

		<u>2010</u>	<u>2020</u>	<u>Change 10-20</u>
<u>Exeter</u>				
Workforce Housing Need:	Total	2688	2666	-22
	Owner	2029	2012	-17
	Rental	658	653	-5

The housing identified above represents total need, including what is already being met by the existing housing stock. Of the 6,263 existing households in Exeter in 2010, 2,532 or about 41% of them need to be affordable under workforce housing definitions provided in SB342 (and quantified in Table H-9) – whether owner, rental or combination of both.

In Exeter’s case, owner-occupied ‘affordability’ would be met by units costing less than \$289,000 (based on 2015 Workforce Housing Purchase & Rent Limits (RSA 674:58-61). Renter-occupied units would be affordable if the monthly gross rent cost less than \$1160.

A method for estimating whether or not a community is currently meeting its fair share using these affordability thresholds is suggested in the regional housing needs analysis as follows:

- for owner housing: town assessor records can be used to estimate the number of homes that have an assessed value that is less than the maximum purchase price (from Table 10) of homes needed to qualify as “workforce housing”
- for rental housing: use the NH Housing Finance Authority’s current rental price survey data to estimate the portion of the rental properties in the region that meet the affordability criteria and multiply that by the number of rental units in the Town (using 2010 Census or assessor local data if available)

- If the number of units qualifying as affordable exceed the estimated need both for 2010 and 2020, then the community may be considered exempt for the regulatory requirements of the law.

These methods were applied for Exeter with the following results:

Estimate of Existing Workforce-Affordable Housing in Exeter:

1. Owner Occupied housing:

(from Exeter Assessing Dept. Database (Sept. 2015))

- Total Residential Properties (single fam., MH & condo): 4853 (100%)
- **Properties with assessed value <\$289,000*:** **3209 (66.1%)**

* based on 2015 Workforce Housing Purchase & Rent Limits (RSA 674:58-61)

2. Rental housing:

(from NHHFA Rental Price Survey (2014))

- Sampled 3 Person (2 Bedrm.)
Rental Units in Ports-Roch HUD: 1028
 - Number determined to be affordable
@ 3 person household and 60% MAI: 422 (41.1%)
 - Estimated Total Rental units in Exeter*: 1934
- *(based on 2009-2013 Census ACS data showing 31.5% of total housing units as rental units)
- Calculated estimate of affordable rental units: **795 (41.1%)**
(41.1% x 1934)

3. Total Workforce Affordable units:

4,004

(3209 owned + 795 rented)

Based on the estimate of 4004 workforce affordable units, calculated in accordance with RPC guidance, it appears that the Town has a sufficient inventory of affordable owner and rental housing to easily meet its total regional fair share workforce housing obligation of 2,688 today and through at least 2020.

While this is a favorable outcome, it does not suggest the Town should abandon its policies of planning for a diverse, multi-density housing supply affordable to household with a wide range of incomes. In fact, past policies that have encouraged multifamily and denser housing development have contributed to this favorable outcome. The advantage now is that the Town has greater flexibility in determining its best course in housing policy instead of being required to follow prescribed zoning standards.

Table HOU10 - Estimated proportionate fair share work force housing need in the RPC region.

Estimated Proportionate Fair Share Work Force Housing Need
 Rockingham Planning Commission Region
 2010 and 2020
 PRELIMINARY DRAFT

Community	2010 Households	2010 Share of Regional Households	2020 Households	2020 Share of Regional Households	HUD HMFA Area	HMFA 100% Median Income (4-person Household)	Max Monthly Payment Owner	HMFA 90% Median Income (3-person Household)	Max Monthly Renter	Estimated Workforce Housing Need 2010	Estimated Workforce Housing Need 2020	Increase in Need 2010-2020
Atkinson	2,656	3.7%	2,844	3.9%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	1,144	1,221	77
Brentwood	1,488	2.0%	1,920	2.6%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	639	824	185
Danville	1,570	2.2%	1,671	2.2%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	874	717	43
East Kingston	892	1.2%	1,070	1.4%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	370	459	89
Epping	2,456	3.4%	2,797	3.7%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	1,058	1,201	142
Exeter	6,263	8.5%	6,211	8.3%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	2,668	2,666	(2)
Fremont	1,526	2.1%	1,788	2.4%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	655	767	112
Greenland	1,352	1.9%	1,480	2.0%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	583	649	66
Hampstead	3,396	4.7%	3,404	4.5%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	1,458	1,461	3
Hampton	6,821	9.5%	6,751	9.0%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	2,970	2,898	(72)
Hampton Falls	834	1.1%	958	1.3%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	388	411	53
Kensington	781	1.0%	832	1.1%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	327	357	31
Kinsion	2,288	3.1%	2,293	3.1%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	982	984	2
New Castle	449	0.6%	415	0.5%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	193	178	(15)
Newfields	575	0.8%	608	0.8%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	247	261	14
Newington	297	0.4%	280	0.4%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	127	120	(7)
Newton	1,667	2.3%	1,747	2.3%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	715	760	44
North Hampton	1,750	2.4%	1,732	2.3%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	755	743	(12)
Plaistow	2,913	4.0%	2,774	3.7%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	1,250	1,191	(59)
Portsmouth	10,452	14.4%	10,409	13.9%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	4,485	4,468	(17)
Rye	2,270	3.1%	2,262	3.0%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	874	971	(9)
Salem	11,187	15.4%	11,161	14.9%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	4,801	4,792	(9)
Sandown	2,073	2.8%	2,339	3.1%	Lawrence MA-NH	\$82,800	\$2,070	\$44,710	\$1,118	890	1,004	114
Seabrook	3,706	5.1%	3,937	5.3%	Boston-Cambridge-Quincy	\$84,100	\$2,353	\$52,810	\$1,320	1,590	1,707	117
South Hampton	315	0.4%	294	0.4%	Boston-Cambridge-Quincy	\$84,100	\$2,353	\$50,810	\$1,270	135	126	(9)
Stratham	2,746	3.8%	3,047	4.1%	Portsmouth-Rochester	\$84,300	\$2,108	\$45,520	\$1,138	1,178	1,308	129
TOTAL	72,835	100.0%	75,077	100.0%	NA	NA	NA	NA	NA	31,255	32,224	969

Community	2010 Households	2010 Share of Regional Households	2020 Households	2020 Share of Regional Households	HUD HMFA Area	HMFA 100% Median Income (4-person Household)	Max Monthly Payment Owner	HMFA 90% Median Income (3-person Household)	Max Monthly Renter	Estimated Workforce Housing Need 2010	Estimated Workforce Housing Need 2020	Increase in Need 2010-2020
A	RPC Community											
B	Total number of households, (single, multi, and manufactured), DEP estimate.											
C	Town's share of the region's (29 town RPC region) total households in 2010 and 2020											
D	The town's federally assigned HUD-Fair Market Rent Area Housing Market: Lawrence NH/MA, Bos-O-Cmb, or Ports-Rochester											
E	HUD Fair Market Rent Area's "100%" Median Area Income (MAI) for a 4-person family. Amount called out in SB 342											
F	Maximum payment (mortgage, insurance and taxes) for a ownership unit to qualify as Workforce Housing											
G	60% of HUD Fair Market Rent Area's Median Area Income (MAI) for a 5-person family. Amount called out in SB 342.											
H	Maximum payment (Rent and Utilities) for a rental unit to qualify as Workforce Housing											
I	Estimated Workforce Housing need for 2010											
J	Estimated Workforce Housing need for 2020											
K	Increase in Workforce Housing need between 2010 and 2020											

TOWN OF EXETER

FIVE YEARS OF RESIDENTIAL DEVELOPMENT IN EXETER 2010 - 2014

Year	House Units Approved (Single Family)	House Construction (Single Family)	Multi-family/Conversions, Approved	Multi-family Construction	Conversions Original Units/ Total Units
2010	7	19	0	36	1 / 2
2011	0	15	17 (senior)	3	2 / 4
2012	3	14	0	41 (all senior)	0
2013	7	15	5	32 (all senior)	7 / 15
2014	21	8	167	71 (32 senior)	0
Five (5) Year Total	38 units (20 lots)	71	189 (17 senior)	183 (144 senior)	10 / 21
265 new units built		27% of total was single family		69% of total was multi-family (54% senior)	4 % was conversions

Table LU-4 - 2002
Development Potential by Development Constraint
(units = acres)

	<i>Development Constraint Land which is...</i>	TOTAL Acres	Outside 100 Year Flood Plain			Within 100 Year Flood Plain		
			<i>Sewered</i>	<i>Non-Sewered</i>	<i>All</i>	<i>Sewered</i>	<i>Non-Sewered</i>	<i>All</i>
All Zones	All Land (non-water)	12534.8	1907.3	8793.2	10700.5	148.0	1686.3	1834.3
	...Undeveloped	8187.8	229.7	6442.9	6672.6	46.5	1468.6	1515.1
	...and Not Conservation Land	5659.4	194.6	4560.6	4755.2	44.0	860.3	904.3
	...and Not Wetland (Hydric A Soils)	5173.0	187.9	4288.6	4476.5	36.6	659.9	696.5
	...and Not Wetland (Hydric B Soils)	3345.9	113.1	3057.9	3171.0	6.6	168.3	174.9
	...and Not Steep or with Very Low Potential for Septic	3295.4	113.1	3007.4	3120.5	6.6	168.3	174.9
	...Not (Very Low Soil Rating)	3295.4	113.1	3007.4	3120.5	6.6	168.3	174.9
	Total Developable	3295.4	113.1	3007.4	3120.5	6.6	168.3	174.9

Table LU-4 - 2010
Development Potential by Development Constraint
(units = acres)

	<i>Development Constraint Land which is...</i>	TOTAL Acres	Outside 100 Year Flood Plain			Within 100 Year Flood Plain		
			<i>Sewered</i>	<i>Non-Sewered</i>	<i>All</i>	<i>Sewered</i>	<i>Non-Sewered</i>	<i>All</i>
All Zones	All Land (Non-water)	12539.8	1900.4	8960.8	10861.1	151.2	1527.4	1678.6
	...Undeveloped	6555.86	249.3	5785.1	6034.5	34.8	486.6	521.4
	...and Not Conservation Land	4001.3	207	3533.9	3740.8	27.8	232.6	260.4
	...and Not Wetland (Hydric A)	3916.1	203.6	3462	3665.6	27.2	223.3	250.5
	...and Not Wetland (Hydric B)	2882	138.6	2663.6	2802.2	6.4	73.5	79.8
	...and Not Steep or with Very Low Potential for Septic	2579.3	130.4	2394.9	2525.3	4.5	49.4	53.9
		Total	2579.3	130.4	2394.9	2525.3	4.5	49.4

Table LU-4 - Changes 2002-2010
Development Potential by Development Constraint
(units = acres)

	<i>Development Constraint Land which is...</i>	TOTAL Acres	Outside 100 Year Flood Plain			Within 100 Year Flood Plain		
			<i>Sewered</i>	<i>Non-Sewered</i>	<i>All</i>	<i>Sewered</i>	<i>Non-Sewered</i>	<i>All</i>
All Zones	All Land (Non-water)	5.0	-6.9	167.6	160.6	3.2	-158.9	-155.7
	...Undeveloped	-1631.9	19.6	-657.8	-638.1	-11.7	-982.0	-993.7
	...and Not Conservation Land	-1658.1	12.4	-1026.7	-1014.4	-16.2	-627.7	-643.9
	...and Not Wetland (Hydric A)	-1256.9	15.7	-826.6	-810.9	-9.4	-436.6	-446.0
	...and Not Wetland (Hydric B)	-463.9	25.5	-394.3	-368.8	-0.2	-94.8	-95.1
	...and Not Steep or with Very Low Potential for Septic	-716.1	17.3	-612.5	-595.2	-2.1	-118.9	-121.0
		Total	-716.1	17.3	-612.5	-595.2	-2.1	-118.9

NOTES

- Water coverage is from GRANIT
- Base Landmass is larger than 2002 analysis because town boundary now includes an "Oxbow-y" area on the Squamscott River
- Developed land comes from 2010 Landuse Dataset by RPC. Farm lands are considered undeveloped but, but farmsteads are defined as developed
- Conservation Land is from 2014 GRANIT dataset; Philips-Exeter Land is defined as conserved, though there is no conservation easement.
- Hydric A and Hydric B are from the same dataset as the original buildout, however they are considered a single class called 'hydric'.
- Flood Hazard area is mapped from the 2014-2015 Draft FEMA flood map for Rockingham County

Table LU-5 - 2002

Development Potential By Zoning District

(units = acres; acreage totals are based on land cover, not on parcel boundaries)

	Zoning District	All Land	Total Developable	% Re-remaining	Outside 100 Year Flood Plain			Within 100 Year Flood Plain		
					Sewered	Non-Sewered	All	Sewered	Non-Sewered	All
C-1	Central Area Commercial	65.0	0.0	0.0%	0.0	0.0	0.0	0.0	0.0	0.0
C-2	Highway Commercial	173.6	46.5	26.8%	9.8	32.4	42.3	0.1	4.2	4.2
C-3	Epping Rd. Highway Commer	269.0	112.7	41.9%	0.5	111.4	111.9	0.0	0.8	0.8
CT	Corp. Technology Park	145.0	61.9	42.7%	4.4	56.2	60.6	0.0	1.3	1.3
CT-1	Corp. Technology Park 1	333.7	80.6	24.1%	0.0	78.8	78.8	0.0	1.8	1.8
H	Healthcare	44.6	2.2	5.0%	0.0	2.2	2.2	0.0	0.0	0.0
I	Industrial	488.9	135.6	27.7%	5.2	127.3	132.4	0.0	3.2	3.2
M	Mobile Home Park	180.5	1.8	1.0%	0.2	0.4	0.6	0.2	1.1	1.3
MS	Mobile Home Subdivision	19.7	0.2	1.1%	0.1	0.1	0.2	0.0	0.1	0.1
NP	Neighborhood Professional	136.7	16.9	12.4%	2.3	13.2	15.6	0.0	1.4	1.4
PP	Professional Technology Park	98.4	28.4	28.8%	8.2	19.6	27.8	0.0	0.6	0.6
R-1	Single Family	5388.4	1544.1	28.7%	25.8	1413.2	1439.0	1.3	103.8	105.2
R-2	Single Family	2150.2	270.6	12.6%	47.6	179.6	227.2	23.7	19.8	43.4
R-3	Single Family	70.1	2.3	3.3%	1.8	0.0	1.8	0.0	0.5	0.5
R-4	Multi-Family	157.0	25.1	16.0%	5.9	19.2	25.1	0.0	0.0	0.0
R-5	Multi-Family/Elderly	33.7	1.3	3.8%	0.4	0.0	0.4	0.9	0.0	0.9
R-6	Retirement Planned Commur	45.2	32.4	71.5%	0.8	31.5	32.4	0.0	0.0	0.0
RU	Rural	2836.3	952.6	33.6%	0.0	922.3	922.3	0.0	30.3	30.3
WC	Waterfront Commercial	9.4	0.0	0.0%	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL	Developable Land	12645.6	3315.4	26.2%	113.1	3007.4	3120.5	26.1	168.8	194.9

Table LU-5 - 2010

Development Potential By Zoning District - 2010

(units= acres; acreage totals are based on 2010 landuse, not parcel boundaries)

	Zoning District	All Land	Total Developable	% Remaining	Outside 100 Year Flood Plain			Within 100 Year Flood Plain		
					Sewered	Non-Sewered	All	Sewered	Non-Sewered	All
C-1	Central Area Commercial	66.7	0.3	0.5%	0.2	0.0	0.2	0.1	0.0	0.1
C-2	Highway Commercial	154.0	25.9	16.8%	8.0	17.7	25.7	0.0	0.2	0.2
C-3	Epping Rd Highway Commer	270.2	81.3	30.1%	0.3	80.8	81.2	0.0	0.2	0.2
CT	Corporate Technology Park	155.2	42.9	27.6%	7.6	35.2	42.8	0.0	0.1	0.1
CT-1	Corporate Technology Park /	334.5	66.8	20.0%	0.0	66.7	66.7	0.0	0.0	0.0
H	Health Care	51.8	1.7	3.3%	0.0	1.6	1.6	0.0	0.1	0.1
I	Industrial	833.4	258.6	31.0%	8.5	248.9	257.4	0.0	1.2	1.2
M	Mobile Home Park	183.7	1.8	1.0%	0.6	0.5	1.1	0.1	0.7	0.7
MS	Mobile Home Subdivision	20.3	0.1	0.4%	0.0	0.0	0.0	0.0	0.0	0.1
NP	Neighborhood Professional	136.8	17.1	12.5%	5.8	10.5	16.3	0.0	0.8	0.8
PP	Professional / Technology Pa	98.3	32.8	33.4%	8.6	24.3	32.8	0.0	0.0	0.0
R-1	Low Density	4641.1	1084.4	23.4%	28.0	1018.5	1046.6	1.8	36.0	37.8
R-2	Low Density	2198.3	262.5	11.9%	54.9	198.7	253.6	1.7	7.1	8.9
R-3	Low Density	70.1	0.4	0.5%	0.3	0.0	0.3	0.0	0.0	0.0
R-4	Multi-Family	76.4	40.9	53.6%	4.5	35.0	39.4	0.0	1.5	1.5
R-5	Multi-Family / Elderly	37.5	3.1	8.4%	1.8	0.5	2.4	0.8	0.0	0.8
R-6	Retirement Planned Commur	43.9	22.1	50.3%	1.2	20.9	22.1	0.0	0.0	0.0
RU	Rural	3427.1	636.4	18.6%	0.0	634.9	634.9	0.0	1.5	1.5
WC	Waterfront Commercial	13.6	0.0	0.0%	0.0	0.0	0.0	0.0	0.0	0.0
Total		12812.9	2579.3	20.1%	130.4	2394.9	2525.3	4.5	49.4	53.9

Table LU-5 - Changes 2002-2010

Development Potential By Zoning District

(units= acres; acreage totals are based on 2010 landuse, not parcel boundaries)

	Zoning District	All Land	Total Developable	% Remaining	Outside 100 Year Flood Plain			Within 100 Year Flood Plain		
					Sewered	Non-Sewered	All	Sewered	Non-Sewered	All
C-1	Central Area Commercial	1.6	0.3	0.5%	0.2	0.0	0.2	0.1	0.0	0.1
C-2	Highway Commercial	-19.6	-20.5	-9.9%	-1.9	-14.7	-16.5	0.0	-4.0	-4.0
C-3	Epping Rd Highway Commer	1.2	-31.4	-11.8%	-0.2	-30.6	-30.7	0.0	-0.7	-0.7
CT	Corporate Technology Park	10.2	-19.0	-15.0%	3.2	-21.0	-17.8	0.0	-1.2	-1.2
CT-1	Corporate Technology Park /	0.8	-13.8	-4.2%	0.0	-12.0	-12.0	0.0	-1.8	-1.8
H	Health Care	7.2	-0.5	-1.7%	0.0	-0.6	-0.6	0.0	0.1	0.1
I	Industrial	344.5	123.0	33.3%	3.3	121.7	125.0	0.0	-2.0	-2.0
M	Mobile Home Park	3.2	0.0	0.0%	0.4	0.2	0.5	-0.1	-0.4	-0.5
MS	Mobile Home Subdivision	0.6	-0.1	-0.7%	-0.1	0.0	-0.1	0.0	0.0	0.0
NP	Neighborhood Professional	0.1	0.1	0.1%	3.5	-2.8	0.7	0.0	-0.6	-0.6
PP	Professional / Technology Pa	-0.1	4.5	4.6%	0.3	4.7	5.0	0.0	-0.6	-0.6
R-1	Low Density	-747.3	-459.7	-5.3%	2.3	-394.7	-392.4	0.5	-67.8	-67.3
R-2	Low Density	48.1	-8.1	-0.6%	7.3	19.2	26.4	-21.9	-12.7	-34.6
R-3	Low Density	0.0	-1.9	-2.8%	-1.5	0.0	-1.5	0.0	-0.5	-0.5
R-4	Multi-Family	-80.6	15.8	37.8%	-1.4	15.7	14.3	0.0	1.5	1.5
R-5	Multi-Family / Elderly	3.8	1.9	4.8%	1.4	0.5	1.9	-0.1	0.0	-0.1
R-6	Retirement Planned Commur	-1.4	-10.3	-21.2%	0.4	-10.7	-10.3	0.0	0.0	0.0
RU	Rural	590.8	-316.2	-15.0%	0.0	-287.3	-287.3	0.0	-28.8	-28.8
WC	Waterfront Commercial	4.2	0.0	0.0%	0.0	0.0	0.0	0.0	0.0	0.0
Total		167.4	-736.1	-6.1%	17.3	-612.5	-595.2	-21.6	-119.4	-140.9



OFFICE OF
SELECTMEN

The Town Of Newington New Hampshire

Established 1713

Town Manager's Office

OCT 22 2015

Received

October 19, 2015

Dear Fellow Selectmen:

Like you, the members of the Newington Board of Selectmen take seriously our obligation to be good stewards of public safety and to support economic growth in our community.

It was in that context that we supported our Town's Planning Board in its May 2014 decision to approve the site plan application from a long-standing and highly respected corporate citizen— Sea-3, Inc. — to expand its Newington facility so that it could accept, store and distribute domestically produced propane delivered by rail. The Planning Board spent seven months examining SEA-3's expansion plan, scrutinizing SEA-3's 40-year safety record, and listening to the arguments of both proponents and opponents of the project.

Unfortunately, our local approval wasn't enough to move the project forward. As you may know, the NH Site Evaluation Committee (SEC) is empowered to review energy related projects like this to ensure that public safety and the environment are adequately protected. SEA-3 has acted within its rights to request an exemption from the yearlong SEC review process. SEA-3 received such an exemption the last time it expanded its facility and we think it should receive one for this proposed expansion.

If you share this view, we humbly request that you write to the members of the Site Evaluation Committee — specifically, Martin Honigberg, Roger Hawk and Thomas Burack, the three members assigned to handle the SEA-3 request.

We have attached a sample letter that you are welcome to adopt or modify to express your support to the Site Evaluation committee on the importance of having an adequate, local supply of propane. We also enclose a very supportive article discussing consumer savings, with this expansion in place, that appeared on October 19, 2015 on the front page of the Portsmouth Herald.

If you have any questions, do not hesitate to contact us. We appreciate any support you might provide.

Very truly yours,

Newington Board of Selectmen

Rick Stern, Chair

Cosmas Iocovozzi

Jan Stuart

October 19, 2015

Martin Honigberg, Chairman
Thomas Burack
Roger Hawk
New Hampshire Site Evaluation Committee
21 South Fruit Street
Concord, NH 03301

Re: SEA-3, Inc., SEC Docket No. 2015-01

Dear Chairman Honigberg:

We support SEA-3, Inc.'s request for an exemption from full review by the NH Site Evaluation Committee of SEA-3's proposed expansion of its propane storage and distribution facility. The SEA-3 site has been a long-standing industrial use in the Town of Newington, having supplied local New Hampshire communities with propane for 40 years from its facility. The residents of our Town will benefit from having an abundant, stable, local supply of propane; an additional layer of contested review before the Site Evaluation Committee will only delay expanding and stabilizing the price and supply of propane in New Hampshire. Under such circumstances, we believe that the extensive site plan review conducted by the Newington Planning Board of the SEA-3 site plan application should be deferred to by the Site Evaluation Committee. This is a modest expansion of an existing propane distribution and storage facility, a facility that has an exemplary safety record.

Thank you for your consideration.

Very truly yours,

Study sees savings for consumers

Facility could receive domestically produced propane

By Jeff McMenemy
jmcmenemy@seacoastonline.com

NEWINGTON - A study by a Pennsylvania professor concludes that New Hampshire consumers would save about \$1,000 a year if Sea-3 Inc's proposed expansion is allowed to go through.

The proposed expansion at Sea-3 would allow the Newington propane storage

and distribution facility to receive and store domestically produced propane at a time when prices are predicted to drop, according to John Urbanchuk, assistant professor and chairman of the Agribusiness Department at Delaware Valley University and managing partner and principal of Agriculture and Biofuels Consulting.

"Our analysis indicates that over the past three years the 74,929 households

in New Hampshire that used propane would have saved almost \$1,000 a year had the Sea-3 upgrade been in place," Urbanchuk stated in the study commissioned by Sea-3. "That's \$73 million a year in saving statewide. Similar savings can be expected in future years."

Paul Bogan, the vice president of operations for Sea-3, said in a statement that their proposed expansion would allow Sea-3 to receive cheaper domestically produced propane at its Newington facility, rather than having to import propane shipped in from overseas.

"Sea-3 could stockpile more than 23 million gallons year-round of lower price domestic propane transported by rail from nearby Northeastern states," Bogan said.

Sea-3 wants to build five additional rail unloading berths, three 90,000-gallon above-ground storage tanks, a condenser, condenser cooling unit, a dryer and heater, a mechanical building, refrigeration equipment and associated pipelines and accessory equipment, according to court documents filed by the company.

The state Site Evaluation Committee is scheduled to hold a hearing on Sea-3's request for an exemption from what could be a year-long review of their project on Nov. 5-6 at the Public



The proposed expansion at Sea-3 would allow the Newington propane storage and distribution facility to receive and store domestically produced propane at a time when prices are predicted to drop, according to John Urbanchuk, assistant professor and chairman of the Agribusiness Department at Delaware Valley University and managing partner and principal of Agriculture and Biofuels Consulting.

FILE PHOTO

Utilities Commission Hearing Room in Concord.

Senior Assistant Attorney General Peter Roth asked for and received an order from the committee this summer to force Sea-3 to pay for an independent safety study about their proposed expansion.

The study showed that both the plant and the railroad tracks leading into it meet "all applicable safety standards."

The report prepared by Sebago Technics Inc. states that "a site inspection of the Portsmouth and Newington industrial tracks did not reveal any conditions which would render them out of compliance with the requirement for Class 1 track."

In fact, the study notes, "there was evidence of recent significant track

facilities improvements."

Much of the concerns raised by the city of Portsmouth and group of Portsmouth residents has been focused on the condition of the tracks owned by Pan Am Railways.

The report also states that Pan Am also conducted bridge inspections - including an underwater inspection - and "no structural deficiencies were noted."

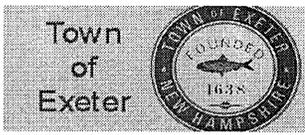
The company also reviewed train records from 1999 to 2014 which showed that "there had not been a reportable train accident" on Pan Am lines running to Sea-3 "in the last 15 years."

Urbanchuk in the study being released Monday, states that Sea-3 owns the only facility in New Hampshire with refrigerated storage capacity for propane.

The study states that Sea-3's expansion could allow them to take advantage of a dramatic increase in domestically produced propane, which increased by 68 percent over the past five years.

And typically, Urbanchuk states in the study, New England propane customers have paid consistently higher prices for their propane than anywhere else in the country.

"If our exemption request is approved, Sea-3 will be able to provide New England with a dependable supply of low-cost U.S. produced propane by the winter of 2017 when homeowners can start saving almost \$1,000 per year to heat their homes every winter," Bogan said.



Russ Dean <rdean@exeternh.gov>

Fwd: revised contract documents

Julie Gilman <juliedgilman@comcast.net>

Tue, Oct 27, 2015 at 3:55 PM

To: Sheri Riffle <sriffle@exeternh.gov>, Russell Dean <rdean@exeternh.gov>

Thank you,

Julie

----- Forwarded message -----

From: "Gagne, Deborah" <Deborah.Gagne@dcr.nh.gov>

Date: Oct 20, 2015 10:17 AM

Subject: revised contract documents

To: Julie Gilman <juliedgilman@comcast.net>

Cc:

> Here you go!

>

>

>

> Your message is ready to be sent with the following file or link attachments:

>

> ExhibitAExeter2015

> Exetercontract2015

>

>

> Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

2 attachments**ExhibitAExeter2015.doc**

38K

**Exetercontract2015.doc**

27K

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and Town of Exeter (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: November 30, 2015 – September 30, 2016
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept **\$18,500** and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

An acknowledgement of National Park Service support must be made in connection with the publication or dissemination of any printed, audio-visual, or electronic material based on, or developed under, any activity supported by Historic Preservation Fund grant funds, in the form of the following statement:

The activity that is the subject of this [type of publication] has been financed in part with Federal funds from the National Park Service, U.S. Department of the Interior. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior, nor does the mention of trade names or commercial products constitute endorsement or recommendation by the Department of the Interior.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease.

3. PAYMENT will be made according to the schedule in section B of the attached appendices, following Governor and Executive Council Approval.
4. FINAL REPORT: The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DIVISION HISTORICAL RESOURCES

Elizabeth Muzzey,
State Historic Preservation Officer

Date
Approved as to form, substance and execution:

Office of Attorney General Date

GRANTEE

Name _____
Address _____

Authorized Signature
Date _____

STATE OF NEW HAMPSHIRE, COUNTY OF
The foregoing statement was acknowledged before me
this _____ day of _____ 20____

Signature of Notary Public Commission Expires

EXHIBIT A: SCOPE OF SERVICES

- A.1. The Grantee agrees to provide and maintain supervision of the project by a person or persons, whose professional qualifications meet the criteria of 36 CFR 61 and which have received prior approval of the Division of Historical Resources, and to ensure that the grant-assisted work conforms to the applicable Secretary of the Interior's Standards and Guidelines. The Grantee also agrees that work performed under this Agreement shall in all respects conform to high professional standards and shall be coordinated with the Division of Historical Resources.
- A.2. It is understood and agreed by the Grantee that costs and/or matching share associated with development of any final products which do not conform to the terms and conditions of this Agreement, or which do not meet the appropriate Secretary of the Interior's Standards, as determined by the State Historic Preservation Officer, shall not be reimbursed.
- A.3. Scope, Products, and Schedule:
(a) Scope and Products: These shall be as described in, and shall be performed and produced in accordance with, the Project Notification for this project (a copy of which is incorporated into this agreement as item A.4), as approved by the National Park Service, subject to any subsequent modifications or amendments which are approved in writing by the Division of Historical Resources and/or the National Park Service.

(b) Schedule: Begin date: November 30, 2015 and end date: September 30, 2016.

(c) Standards: The applicable Secretary of the Interior's Standards and Guidelines for this contract are those for: National Register Nominations.
- A.4. The Project Notification for this project is incorporated into Exhibit A as item
- A.5. The Grantee understands and agrees that the project scope of work products, budget, and performance/reporting milestones, as approved by the Division of Historical Resources and specified in this Agreement, shall not be changed without prior written approval of the Division of Historical Resources.

EXHIBIT B: GRANT PRICE AND METHOD OF PAYMENT

- B.1. Compensation to the Grantee for approved project work under this Agreement shall be on a reimbursable matching basis, not to exceed one hundred percent (100%) of the allowable costs and matching share incurred by the Grantee in carrying out the approved project work during the approved project period. Compensation to the Grantee for its own participation in the project shall not include profit, or other increment above cost in the nature of profit. Work is to be performed by the Grantee in conformance with the Scope of Services, as described in Exhibit A above, for federal reimbursement from the Historic Preservation Fund by and through the New Hampshire Division of Historical Resources, for an amount not to exceed **Eighteen Thousand and Five Hundred Dollars (\$18,500.00)** subject to:

(a) The Grantee's submission of itemized invoices, and progress reports, on a quarterly basis, in a format specified by the Division of Historical Resources;

(b) The Grantee's submission of a Final Project Report which contains a comparison of the projected Scope and Budget to the actual Scope and Budget; and

(c) The Grantee's completion of approved project work in a manner satisfactory to the Division of Historical Resources.
- B.2. The final payment shall not be less than twenty-five percent (25%) of the total compensation due the Grantee; it shall be retained by the Division of Historical Resources until all of the obligations of the Grantee pursuant to this Agreement have been completed, all necessary documentation of same has been submitted to and approved by the Division of Historical Resources, and all work and products accomplished under this Agreement have been accepted by the Division of Historical Resources.
- B.3. It is expressly understood and agreed that the Grantee shall compile cost documentation in a form and manner specified by the Division of Historical Resources, and that it shall be forwarded to the Division of Historical Resources and retained by the Division for state and federal audits.

- B.4. Invoices and progress reports shall be submitted to the Division of Historical Resources on a quarterly basis as follows:**

December 31, 2015
March 31, 2016
June 30, 2016
August 1, 2016 Draft Project
September 30, 2016 Final Project Report

EXHIBIT C: SPECIAL PROVISIONS

- C.1. The work performed pursuant to this Agreement is to be treated as non-federal matching share for a Historic Preservation Fund matching grant-in-aid from the National Park Service of the U.S. Department of the Interior, to the State of New Hampshire, by and through the Division of Historical Resources. Under the terms of the grant, the State of New Hampshire and the Division of Historical Resources are administratively responsible for obtaining the Grantee's compliance with all terms of the assistance, with the Historic Preservation Fund program policies and procedures.
- C.2. The Grantee agrees to comply with all applicable federal, state, and local laws, statutes, codes, ordinances, and regulations including Title VI, section 504, and with the Americans with Disabilities Act. In addition to the terms detailed in this Agreement, all federal requirements governing grants and/or contracts are applicable, including Office of Management and Budget Circulars, Revised, A-87 or A-122, A-102 or A-110, and A-128(the Single Audit Act of 1984). The Grantee will submit a copy of the Single Audit for the time period of the Grant as soon as the Audit has been completed. Failure to comply with this condition may affect the Contractor's eligibility to receive future grants.
- C.3. The Grantee agrees to be solely responsible for all bills or claims for payment rendered by any sub consultants, associates, or others, and for all services and materials employed in its work, and to indemnify and save harmless the Division of Historical Resources and all of its officers, agents, employees, and servants, against all suits, claims, or liability of every name and nature arising out of or in consequence of the acts or failures to act of the Grantee and its associates, employees, or sub consultants, in the performance of the work covered by this Agreement. No portion of this Agreement shall be understood to waive the sovereign immunity of the State of New Hampshire.
- C.4. It is specifically agreed between the parties executing this Agreement that it is not intended by any of the provisions of any part of the Agreement to create the public or any member thereof a third party beneficiary hereunder, or to authorize any one not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement. The duties, obligations, and responsibilities of the parties to this Agreement with respect to third parties shall remain as imposed by law.
- C.5. The attached document, "Conditions and Assurances for Historic Preservation Fund Projects," as executed by the Grantee, is incorporated into Exhibit C.



Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org

October 15, 2015

Russell J. Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

RE: 2016 Unemployment Compensation Program Renewal

Dear Russell,

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Unemployment Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Enclosed is your 2016 Unemployment Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance and payroll changes affect your contribution. Invoices will be mailed around January 1, 2016.

As a reminder, the Unemployment Compensation Program reporting is available through the **Primex³ Partner Platform (P³)**. This access allows members to view contributions, claim summary reports, and coverage documents. If you do not have a **P³** login, please contact the Member Services Department.

The Primex³ Membership Agreement and Public Entity Coverage Document have a 45-day written notice requirement in the event that you elect to terminate membership in the Unemployment Compensation Program. **This notice must be provided on official letterhead to the Chief Executive Officer of Primex³ by 4:30 PM on November 17, 2015 and must specify a final decision regarding your participation in the program.** Please carefully review your Public Entity Coverage Document, General Conditions, Section L, regarding notice of termination.

Please contact either your Member Services Consultant or me if you have any additional questions regarding your contribution and performance in the Unemployment Compensation Program.

Sincerely,

A handwritten signature in black ink, appearing to read "C. Weber".

Carl Weber
Director of Member Services

OCTOBER 15, 2015

UNEMPLOYMENT COMPENSATION PROGRAM

**MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2016 - JANUARY 1, 2017 RENEWAL**

**MEMBER: Town of Exeter
MEMBER NUMBER: 170**

2015		2016	
Member Contribution	\$4,373	Member Contribution	\$2,930

Your 2015 Taxable Wages (2013 reported)	\$2,429,322
Your 2016 Taxable Wages (2014 reported)	\$2,441,878
Change in Taxable Wages	0.5%
Your 2014 Loss Ratio	27%
Your 2015 Loss Ratio (through June)	0%
Your 2015 Unemployment Rate	0.18%
Your 2016 Unemployment Rate	0.12%
Change from 2015 to 2016:	
Contribution Amount Change	-\$1,443
Contribution Percent Change	-33.0%

Please contact the Primex³ Member Services Team
if you have any questions or comments.

Invoices will be mailed around January 1, 2016.

October 15, 2015

Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org

Russell J. Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

RE: CY 2016 Property & Liability Program Renewal

Dear Russ:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Property & Liability Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Enclosed is your CY 2016 Property & Liability Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance, payroll changes and exposure changes, such as buildings or vehicles affect your contribution. Invoices will be mailed around January 1, 2016.

Property & Liability Trends and What We Are Doing

- ❖ **Employment Issues:** Claims associated with employment practices are on the rise within our membership. Without intervention, claims and costs will continue to increase. We believe the best way to impact a trend is to disrupt it, and together we can work toward changing this trend.
- ❖ **Our Service:** Prevention through risk management is always our goal. However, having knowledgeable in-house claims teams reaching out to you and keeping you aware of the claim status, helps us both work toward effective mitigation and resolution of claims.
- ❖ **The Foundry:** The Foundry at Primex³ (or simply "The Foundry") is a state-of-the-art facility in the Primex³ building that will serve as a resource for the facilitation of learning opportunities for our members. The Foundry has been created and designed to provide simulation-based and other experiential learning opportunities that enrich adult learning in a safe and supportive environment. The Foundry will expand upon that success to offer programming for all members in the broad areas of safety and traditional risk management as well as leadership development, management, human resource best practices, conflict resolution, and others to be identified and developed as needed.

Town Manager's Office

OCT 16 2015

Received

What Property & Liability Members Can Do

- ❖ **Call Before Action:** Our **Employment Practice Claims Prevention Service** is available to members to contact Primex³ before taking action on:
 - Discipline that is moving toward termination
 - Termination of employees
 - Employment matters that overlap with ADAAA, FMLA, and other forms of leave

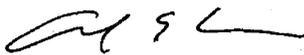
- ❖ **Contract Review:** Ensuring that contracts are consistent with your coverage is important. Primex³ can review those contracts for insurance and indemnification purposes, and provide some guidance to incorporate appropriate language into your bidding specifications.

- ❖ **Benchmarking Losses:** Benchmarking is an important step where members decide to place a limitation on their expected losses in certain recurring and problematic areas. It is often said: *"If you can't measure it, you can't manage it."* Benchmarking provides the essential measurement and accountability that helps lead to managing the long-term loss trend.

- ❖ **Ask for Help:** Whether asking about the status of a claim, or inquiring for risk management services or training, contact us to ask for help. Our mission at Primex³ is to be that creative partner in helping members meet their risk management needs. Together we will continue to manage the risk and costs associated with our Property & Liability Program.

Please contact your Member Services Consultant or me if you have any additional questions regarding your contribution and performance in the Property & Liability Program.

Sincerely,



Carl Weber
Director of Member Services

OCTOBER 15, 2015

PROPERTY and LIABILITY PROGRAM

**MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2016 - JANUARY 1, 2017 RENEWAL**

MEMBER: Exeter, Town of
MEMBER NUMBER: 170

2015

2016

Contribution Assurance Program (CAP) Yes

PRIME³ Program No

Member Contribution \$196,905

Member Contribution \$214,626

Your 2015 Property Values	\$61,692,819
Your 2016 Property Values	\$65,219,751
Change in Property	5.7%
Your 2015 Payroll (2013 Audited)	\$8,788,537
Your 2016 Payroll (2014 Audited)	\$9,116,505
Change in Payroll	3.7%
Your 2015 Loss Ratio Adjustment Factor	1.04
Your 2016 Loss Ratio Adjustment Factor	0.94
Change in Loss Ratio Adjustment Factor	- 9.6%
Change from 2015 to 2016:	
Contribution Amount Change	\$17,721
Contribution Percent Change	9.0%

Please contact the Primex³ Member Services Team
if you have any questions or comments.

Invoices will be mailed around January 1, 2016.

Bow Brook Place
46 Donovan Street
Concord, NH 03301-2624

(603) 225-2841
(800) 698-2364

www.nhprimex.org

October 15, 2015

Russell J. Dean, Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

RE: CY 2016 Workers' Compensation Program Renewal

Dear Russ:

As you prepare your budget for the coming year, we thank you for your continued trust and partnership in our Workers' Compensation Program. Our goal in all of our programs is to provide our members with the best service, value, and coverage through our core values: **Trust. Excellence. Service.**

Enclosed is your CY 2016 Workers' Compensation Member Contribution Summary. The intent of the Summary is to build awareness of your member contribution and how performance and payroll changes affect your contribution. Invoices will be mailed around January 1, 2016.

Workers' Compensation Trends and What We Are Doing

- ❖ **Medical Costs:** Medical utilization and costs continue to rise for the Workers' Compensation Program. Medical claims make up almost two-thirds of the overall claim costs in the program. This trend is not unique to our pooled program.
- ❖ **Our Service:** Prevention through risk management is always our goal. However, once an injury occurs, having knowledgeable in-house claims teams reaching out to your injured employees and keeping you aware of their status, helps us both work toward effective treatment and timely return to work.
- ❖ **Our Partnerships:** We continue our partnership with **Best Doctors[®]** to ensure that your injured employees receive the best medical care possible while focusing on an expeditious return to work. Cost savings are a positive by-product of having affiliated doctors and nurse patient advocates assisting to provide the highest quality care for injured workers. We also have a Pharmacy Benefit Manager (PBM) in place to save on the cost of recurring prescriptions.

Town Manager's Office

OCT 16 2015

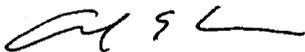
Received

What Workers' Compensation Members Can Do

- ❖ **Prompt Claims Reporting:** National studies have found that the longer it takes to report a claim, the more costly it will be. Strive for reporting all claims within 24 hours of the injury, but no later than five calendar days from the date of injury as required by the NH Workers' Compensation Statute.
- ❖ **Temporary Alternate Duty (TAD):** TAD may be the single most effective way to control Workers' Compensation costs. TAD is a win/win by providing meaningful work and connection to the workplace, which allows the employee to recover and retain knowledge and expertise, while significantly reducing the duration and cost of the claim.
- ❖ **Active Joint Loss Management Committees (JLMCs):** JLMCs play the front-line role in promoting safety, and reviewing losses to understand or identify trends to create prevention strategies. JLMCs are responsible for meeting quarterly (at minimum), inspecting buildings, and addressing and making recommendations around safety concerns.
- ❖ **Benchmarking Losses:** Benchmarking is an important step where members decide to place a limitation on their expected losses in certain recurring and problematic areas. It is often said: *"If you can't measure it, you can't manage it."* Benchmarking provides the essential measurement and accountability that helps lead to managing the long-term loss trend.
- ❖ **Ask for Help:** Whether asking about the status of a claim, developing alternative work for injured employees, or inquiring for risk management services or training, contact us to ask for help. Our mission at Primex³ is to be that creative partner in helping members meet their risk management needs. Together we will continue to manage the risk and costs associated with our Workers' Compensation Program.

Please contact your Member Services Consultant or me if you have any additional questions regarding your contribution and performance in the Workers' Compensation Program.

Sincerely,



Carl Weber
Director of Member Services

OCTOBER 15, 2015

WORKERS' COMPENSATION PROGRAM
MEMBER CONTRIBUTION SUMMARY
JANUARY 1, 2016 – JANUARY 1, 2017 RENEWAL

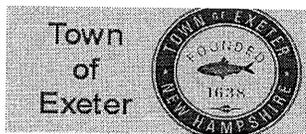
MEMBER: Exeter, Town of
MEMBER NUMBER: 170

2015		2016	
		Contribution Assurance Program (CAP)	Yes
		PRIME³ Program	No
Member Contribution	\$215,100	Member Contribution	\$229,730

Your 2015 Payroll (2013 Audited)	\$8,788,537
Your 2016 Payroll (2014 Audited)	\$9,116,505
Change in Payroll	3.7%
Your 2015 Loss Ratio Adjustment Factor	0.95
Your 2016 Loss Ratio Adjustment Factor	0.86
Change in Loss Ratio Adjustment Factor	-9.5%
Change from 2015 to 2016:	
Contribution Amount Change	\$14,630
Contribution Percent Change	6.8%

**Please contact the Primex³ Member Services Team
if you have any questions or comments.**

Invoices will be mailed around January 1, 2016.



Sheri Riffle <sriffle@exeternh.gov>

RE: MOA final review prior to sending it around for signature (DHR final comments)

Julie D Gilman <juliedgilman@comcast.net>
 To: Russ Dean <rdean@exeternh.gov>
 Cc: Sheri Riffle <sriffle@exeternh.gov>

Thu, Oct 29, 2015 at 8:40 AM

I'd like this chain included with the MOA in the packet.

Julie

From: Russ Dean [mailto:rdean@exeternh.gov]
Sent: Wednesday, October 28, 2015 9:02 AM
To: Julie Gilman
Subject: Fwd: MOA final review prior to sending it around for signature (DHR final comments)

FYI.....

Russ

----- Forwarded message -----

From: **Peterson, Nadine** <Nadine.Peterson@dcr.nh.gov>
 Date: Thu, Oct 22, 2015 at 2:25 PM
 Subject: RE: MOA final review prior to sending it around for signature (DHR final comments)
 To: "Keddell, David M NAE" <David.M.Keddell@usace.army.mil>, "Walsh, Rita" <RWalsh@vhb.com>, "merkfly@comcast.net" <merkfly@comcast.net>, "info@exeterhistory.org" <info@exeterhistory.org>, "pgjettum@gmail.com" <pgjettum@gmail.com>, "grisetandsons@comcast.net" <grisetandsons@comcast.net>, "mbeliveau@pierceatwood.com" <mbeliveau@pierceatwood.com>, Brian Lusher <blusher@achp.gov>, "Feighner, Edna" <Edna.Feighner@dcr.nh.gov>, Russ Dean <rdean@exeternh.gov>, Jennifer Perry <jperry@exeternh.gov>, Lionel Ingram <lionel Ingram@comcast.net>
 Cc: Paul Vlasich <pvlasic@exeternh.gov>, "Jordan, William G." <wjordan@exeter.edu>, "Walker, Peter" <PWalker@vhb.com>, "San Antonio, Jacob" <JSanAntonio@vhb.com>

Dear Dave:

I've had a chance to share the final draft of the MOA with our Director, Elizabeth Muzzey and the DHR has some final comments to be addressed (see attached - only the first two pages with comments are included). These comments are not substantive or change the type of mitigation. We request them to make the document more clear and easily implemented for all parties.

In addition, I have checked the files and do not see that the CORPS has provided the ACHP a "heads-up" letter that there is an Adverse Effect and asked whether or not they wanted to participate in the consultation. Has this been submitted? The DHR cannot sign the MOA until we receive the ACHP response letter as to whether or not they will be participating in the project.

Thank you for your time and effort on this project.

Sincerely,
Nadine

Nadine Peterson
Preservation Project Reviewer
NH Division of Historical Resources
603-271-6628

Find out more about the 2016-2020 5-Year Statewide Preservation Plan at <http://www.nh.gov/nhdhr/programs/plan.htm> and submit a photograph of your favorite New Hampshire place under our "Quick Links" section.

About the New Hampshire Division of Historical Resources: The New Hampshire Division of Historical Resources was established in 1974 as the State Historic Preservation Office. The historical, archaeological, architectural and cultural resources of New Hampshire are among its most important environmental assets. Historic preservation promotes the use, understanding and conservation of such resources for the education, inspiration, pleasure and enrichment of New Hampshire's citizens. For more information, visit us online at www.nh.gov/nhdhr or by calling (603) 271-3483.

—Original Message—

From: Keddell, David M NAE [mailto:David.M.Keddell@usace.army.mil]
Sent: Saturday, October 17, 2015 9:06 AM
To: Walsh, Rita; merkfly@comcast.net; info@exeterhistory.org; pgjettum@gmail.com; griselandsons@comcast.net; mbeliveau@pierceatwood.com; Brian Lusher; Peterson, Nadine; Feighner, Edna; Russ Dean ; Jennifer Perry ; Lionel Ingram
Cc: Paul Vlasich; Jordan, William G.; Walker, Peter; San Antonio, Jacob; Keddell, David M NAE
Subject: MOA final review prior to sending it around for signature

Hi Everyone:

Attached is a final version of the Memorandum of Agreement for the removal of the Exeter Great Dam in Exeter, NH. This version is the result of extensive review and comment and reflects the suggestions of the Great Dam Remembrance Committee, the Town's attorney, and the NH Division of Historical Resources.

Please let me know if you have any questions or comments or would prefer not to be signatory to the MOA. Please respond to me by October 30. If possible, I would suggest that the town and or Remembrance Committee could help facilitate the signature process by holding a meeting of the parties who will be signing the document at a specified day and time there in Exeter prior to November 17 to avoid conflicting with the upcoming holiday season vacations.

Thank you for your time and attention.

David Keddell

**MEMORANDUM OF AGREEMENT
BETWEEN US ARMY CORPS OF ENGINEERS,
NEW HAMPSHIRE STATE HISTORIC PRESERVATION OFFICER
AND THE TOWN OF EXETER
REGARDING THE GREAT DAM REMOVAL AND RIVER RESTORATION PROJECT,
EXETER, NH**

WHEREAS the US Army Corps of Engineers ("USACE") plans to authorize a Wetlands Permit to the Town of Exeter, in Exeter, New Hampshire for the Great Dam Removal and River Restoration in Exeter, New Hampshire ("undertaking") in accordance with their Section 404 authority (33 USC 1344) and

WHEREAS the undertaking consists of removing certain portions of the existing 1914 dam, and re-establishing an open stream channel; and

WHEREAS, USACE has defined the undertaking's area of potential effects ("APE") as depicted on the NHDHR Project Area Form prepared for the project; and

WHEREAS, the SHPO has recommended that there are no known properties of archaeological significance within the APE for the Undertaking; and

WHEREAS, USACE has determined that the undertaking will have an adverse effect to the Exeter Waterfront Commercial Historic District and the Great Dam, which is a contributing resource to the district, which is listed in the National Register of Historic Places, and has consulted with the NH State Historic Preservation Officer ("NHSPO") pursuant to 36 CFR part 800, and 33 CFR Part 325, regulations implementing Section 106 of the National Historic Preservation Act (16 USC §470f); and

WHEREAS, USACE has consulted with six consulting parties, in addition to the Town of Exeter, the project proponent and a signatory to this MOA, which are: the Exeter River Study Committee, the Exeter Historic District Commission, the Exeter Heritage Commission, the Exeter Historical Society, Mr. Brian Griset of Exeter, and Mr. Don Robie of Exeter regarding the effects of the undertaking on historic properties and has invited them to sign this Memorandum of Agreement (MOA) as a ~~concurring party~~; and

WHEREAS public involvement was sought and carried out at numerous meetings beginning in 2011 extending into 2015; and

WHEREAS, in accordance with 36 CFR § 800.6(a)(1), USACE has notified the Advisory Council on Historic Preservation ("ACHP") of its adverse effect determination with specified documentation to 36 CFR §800.6(a)(1)(iii); and

NOW, THEREFORE, USACE, the NHSPO, and the Town of Exeter agree that the undertaking shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

I. STIPULATIONS

The USACE shall ensure that the following measures are carried out:

The Town will

The Town will

1. Preserve the existing headworks and underground penstock behind the headworks, and the gears on top of the headworks, which are on the east side of the dam. If the above-ground concrete headworks section cannot be preserved, then re-install the gears to a location in Founders Park on the east side of the Exeter River. ~~Provide~~ NHDHR an opportunity to consult on the location of the gears if they cannot be preserved in place.

will be provided

The Town will

2. Submit project plans at 90% completion to NHDHR for review and comment to ensure that the preservation of existing historic fabric follows the Secretary of the Interior's Standards. *is maintained to the greatest extent possible to minimize impact to the District*

DHR to have 30 days to review & comment on the plans.

who will do this?

3. Assemble and store archival materials on the history of the dam and the Exeter Manufacturing Company and ensure that these are accessible to the public at the Exeter Public Library and/or the Exeter Historical Society. These materials will include a copy of the pertinent dam files from the NH DES Dam Bureau and a compilation of existing information (historic photos, pertinent historic documents, NHDHR individual inventory form and project area form) in one archival box (or series of boxes). *All folders will be archival. Boxes to include a catalog of content*

who will take these? will notes be printed? where stored?

The town will

4. Take high resolution digital archival photos during the removal process. Make these photos available to the public and future researchers so that they can provide suitable raw material for historical displays about the dam as suggested in Item 6 below.

photo key & log needed

5. Commission an outside marker (text only) that is similar to existing Exeter Historic District Commission signage to explain the history and evolution of the dam site. Outside marker would likely be placed in Founders Park. Text to be reviewed by a qualified Architectural Historian. NHDHR to be provided 30 days to review and comment. *marker NHDHR to be consulted on final location prior to installation*

Town will

6. Create an interior historical exhibit commemorating the dam that would be on display inside the Exeter Library. The main feature of the exhibit will be an etched glass panel or other suitable material displaying a photograph of the dam which would serve as a viewing station so that citizens and visitors can understand the location and configuration of the dam, ~~if a suitable location inside the library can be determined.~~ The exhibit will also include additional historic and modern photographs of the dam site and will contain a narrative explaining the dam's function and historic importance. The cost of the exhibit should not exceed \$20,000 for the cost of development, fabrication, and installation. Development of the exhibit will be overseen by a 36 CFR 61 qualified Architectural Historian. NHDHR to be provided 30 days in which to review and comment on draft text.

NHDHR to be consulted on final location inside library prior to installation of exhibit.

II. DURATION

This MOA will be null and void if its terms are not carried out within three (3) years from the date of its execution. Prior to such time, USACE may consult with the other signatories to reconsider the terms of the MOA and amend it in accordance with Stipulation V, below.

III. MONITORING AND REPORTING

Each year following the execution of this MOA until, the work is complete, the permit expires or is terminated, the Town of Exeter shall provide all parties to this MOA a summary report detailing work undertaken pursuant to its terms. Such report shall include any scheduling changes proposed, any problems encountered, and any disputes and objections received by USACE in its efforts to carry out the terms of this MOA.

List for Selectmen's meeting November 2, 2015

Equalization Information

Signature required on pink sheet

Kiwanis

Exeter Area Kiwanis Club
PO Box 774
Exeter, NH 03833

Selectmen of the Town of Exeter:

Dear Selectmen,

The Kiwanis, which is a local nonprofit service club, respectfully request that you waive the fee for using the town hall during our 2016 UFO festival.

Thank you,



Pam Gjetum

For the Exeter Kiwanis





Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces 9 Location bandstand to crosswalk

Signboard Requested: Poster Board Week: 8/28/2016 Plywood Board Week: 8/28/2016

Representative Information:

Name: Pamela Gjetton Address: 6 South St

Town/State/Zip: Exeter NH 03833 Phone: 772 2908

Email: pgjetton@gmail.com Date of Application: 10/28/2015

Organization Information:

Name: Exeter Kiwanis Address: P O Box 774

Town/State/Zip: Exeter NH 03833 Phone: 772-2908 (above)

Reservation Information: (lectures in town hall, food sale outside by bandstand)

Type of Event/Meeting: UFO Festival Date: Sept 3 + 4 2016

Times of Event: 8⁰⁰ am 9/3 - 4⁰⁰ pm 9/4 Times needed for set-up/clean-up: Set up Sept 2 aft
clean up sept 4 afternoon

of tables: 15 # of chairs: 500 Will food/beverages be served? yes (outside)

List Town equipment you request to use: tables and chairs in town hall

Comments: last year we rented chairs to supplement your supply

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

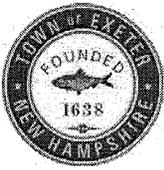
Applicant signature: Pamela Gjetton Date: Oct. 28 2015

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833

Faxed #: 603-772-4709 or emailed: sriffle@exeternh.gov

Facility: Town Hall (Main Floor) Bandstand Parking - # Spaces _____ Location _____

Signboard Requested: Poster Board Week: _____ Plywood Board Week: _____

Representative Information:

Name: Laura Barker Address: 62 Beech Hill Rd
Town/State/Zip: Exeter NH 03833 Phone: 603-944-2114 Cell
Email: Finders Keepers NH@yahoo.com Date of Application: 10/26/15

Organization Information:

Name: Finders Keepers Address: 88 Portsmouth Ave
Town/State/Zip: Exeter NH 03833 Phone: 603-772-1733

Reservation Information:

Type of Event/Meeting: Finders Keepers Stocking Stuffing Date: _____
Times of Event: 11/14/15 Times needed for set-up/clean-up: 11/12, 11/13, 11/15
of tables: 9 # of chairs: _____ Will food/beverages be served? NO
List Town equipment you request to use: NONE
Comments: _____

Requirements:

Cleaning Deposit: A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.

Liability Insurance Required: The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.

Rental Fee: For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.

Keys: Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 10/26/15

Authorized by the Board of Selectmen/Designee: _____ Date: _____

Office Use Only:

Liability Insurance: On file In-process Will receive by _____

Fee: Paid Will pay by _____ Non-profit fee waiver requested



TOWN OF EXETER, NEW HAMPSHIRE
FACILITY/PREMISES LICENSE AGREEMENT

This Agreement, dated _____ by and between the Town of Exeter, and _____, is for a temporary revocable license to use a public facility or premises in the Town of Exeter under Town Ordinance 809.

In consideration of the mutual covenants and conditions stated herein, the parties agree as follows:

1. FACILITY/PREMISES. The Town allows use of _____ for the Event described below, subject to the terms and conditions set forth below.
2. EVENT. Describe the Event for which the Facility/Premises will be used: _____

3. DATE and TERM of LICENSE. The date of the Event will be _____, from _____ (a.m./p.m.) until _____ (a.m./p.m.), as which time the LICENSE expires.
4. NATURE OF LICENSE. License to use the Facility/Premises will be temporary, revocable and conditional. The Town of Exeter reserves the authority to revoke the license in its sole discretion at any time prior to expiration without penalty or liability, and to impose conditions upon the license in the public interest. Specific reference is made to sections 703 and 809 of the Exeter Town Ordinances.
5. SMOKING and ALCOHOL. Smoking is prohibited in the Facility/Premises. Possession, service and consumption of Alcohol is prohibited in the Facility/Premises unless specifically approved.

Alcohol service requested _____ Name of alcohol vendor _____
Vendor's insurance and licensing proven _____

Alcohol service approved _____ Alcohol service denied _____

Reasons for denial _____

to retention of the security deposit and the Town may pursue any additional remedies authorized by law to recover its damages or losses.

10. INDEMNIFICATION AND HOLD-HARMLESS. To the fullest extent permitted by law, User shall protect, indemnify, save, defend and hold harmless the Town of Exeter, including its officials, agents, volunteers and employees (“Indemnified Parties”), from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs, interest and expenses, including but not limited to reasonable attorney and paralegal fees, which Indemnified parties may become obligated or suffer by reason of any accident, bodily injury, personal injury, death of person, or loss of or damage to property, arising indirectly or directly under, out of, in connection with, or as a result of this Agreement or the activities of User or its agents, employees, guests, vendors, contractors or subcontractors, and even if allegedly or actually caused in whole or in part by any negligent or intentional act or omission of Indemnified Parties.
11. ASSIGNMENT. This Agreement is not assignable to any other person or entity.
12. RIGHT OF ENTRY AND TERMINATION. The Town, its officers, agents and employees shall have the right to enter the Facility at all times during the Event to confirm User’s conformance to this Agreement. If the Town determines, in its sole judgment, that it would like to terminate the License for any reason it shall have the right to immediately terminate this Agreement at any time without penalty or liability and User, its guests and vendors shall cease the event and exit in an orderly manner.
13. CONFORMANCE WITH LAW AND RULES. User agrees that User will abide by and conduct its affairs in accordance with this Agreement and all policies, laws, rules, regulations, and ordinances. User shall not engage in or allow any disorderly, unruly, loud, unsafe or illegal activity to occur at the Town Facility/Premises.
14. MODIFICATION/AMENDMENT/MERGER. This agreement constitutes the entire merged Agreement between the parties. Any modification, amendment or supplementary provisions must be in the form of a writing signed by the parties and which expressly modifies this agreement.
15. SEVERABILITY. If a Court determines that any provision of this Agreement is unlawful or unenforceable, such provision shall be stricken and the remainder of the Agreement shall be enforceable. A Court may reasonably reform any stricken provision in order to effectuate the parties’ intent.
16. CHOICE OF LAW/FORUM. This Agreement shall be construed under New Hampshire substantive law without regard to any rules governing choice of law. Any court action regarding this Agreement must be filed and litigated in the New Hampshire Superior Court in Rockingham County, New Hampshire.

Conditions of alcohol service approval:

- Alcohol may only be served by a single licensed, insured and approved vendor, which will be the sole source of alcoholic beverages at the function.
- The service vendor must include the Town of Exeter as an additional insured on its liability policies in relation to the function.
- Alcohol service must strictly comply with all applicable laws and regulations.
- Alcohol service will occur in a single designated and secure area, and shall be distributed to legally appropriate persons only by the vendor.
- Intoxication is prohibited.
- Persons who are intoxicated or who appear to be intoxicated, and must safely leave the event with a responsible person.
- Additional conditions: _____

Proposed
Change.

6. INSURANCE. User will procure and maintain at least \$1,000,000 per occurrence. User will furnish the policy to the Town of Exeter for endorsement. If you cannot provide proof of insurance, you must purchase your TULIP through a special agent. If you cannot purchase your TULIP please contact Primex at 1-800-368-7263.

b
f
d
r
N

If the function and vendor are approved for alcohol service, the vendor serving alcohol will be required to submit proof of licensure and insurance, to include general liability, liquor liability, automobile liability, property, and workers compensation. The Town of Exeter shall be included in the vendor's liability policies as an additional insured for the event.

7. SECURITY DEPOSIT IS \$100 AND RENTAL FEE IS \$100 PER EVENT.

8. CLEAN-UP. User will leave the facility/premises in a neat, orderly and clean condition. User will be responsible for, and liable to, the Town for all repairs to the Facility/Premises required as a result of damage caused by User and/or User's guests or vendors.

9. RETURN OF SECURITY DEPOSIT. Within three (3) business days following the Event, the Town will inspect the Facility/Premises. If User and/or User's guests or vendors have not caused any damage to the Facility/Premises, the Town will return the security deposit to User by first class mail within five (5) business days. If User and/or User's guests or vendors have caused damage to the Facility/Premises, the Town may retain all or a portion of the security deposit. If the Town retains any of the security deposit, it will give written notice to User specifying the amount retained and the reasons therefore. The Town's remedies for damage shall not be limited to the amount of the security deposit.

Town Manager Updates

Submitted by: Russell Dean, Town Manager

Week Ending: October 30th, 2015

Updates

- The Transfer Station is now operating on winter hours through December 15th. Tuesday 9-2:30 p.m., Thursday 1-4, Saturdays 8-2:30 p.m. and Sundays Noon to 4.
- Leaf pickup is the week of November 16th.
- Second half property tax bills should begin appearing in mailboxes this week. Payments are due December 3rd.
- Town Facilities Plan Update – The Chair and I met with members of DPW and Dave Hart from HL Turner Group on Tuesday, October 27th to discuss the facilities plan. Things are progressing and an updated draft will be available soon. The consultant has met with all Town Departments involved in the study as well as had contact with the schools. Each facility has been evaluated and a list of issues has been identified. The plan will involve prioritizing and developing budgets for options in its next phases.
- Planning staff meetings. I have begun meeting with planning staff to review process issues associated with the MRI review. The meetings have been very positive and staff has provided some excellent suggestions for improvements. Some will involve internal improvements, others will involve outside boards (like the planning board). The feedback has been excellent as we await the final report.
- The Town Planner position was advertised and we are accepting resumes through November 20th.
- A Department Head meeting was held on October 22nd.
- The Town received its health insurance plan rating from healthtrust the week of October 23rd. The increases are 10.6% and 10.9%, respectively, for the Blue Choice and Matthew Thornton Plans. The Matthew Thornton Plan will now be known as “Access Blue New England” reflecting a wider network.
- I met with a member of the Board of the Powderhouse Cooperative (Deep Meadow) to review an issue with an abandoned manufactured home.
- I reviewed several tax issues with the Deputy Tax Collector regarding the deeding process.
- Assessing is in the process of reviewing tax exempt properties regarding tax exempt status.
- The Historical Society lease amendment approved by the Board was executed by all parties.
- Much time was spent reviewing additional comments to the Great Dam MOA between the Town, the SHPO and the Army Corps of Engineers. See packet for details.
- The all day annual budget recommendations committee meeting was held October 21st and a follow up meeting the night of October 28th. The FY16 budget process continues with the Budget Recommendations Committee Wednesday night, November 4th.
- I met with PEA on items related to the roll out of the Dance Center and new Field house on Gilman Street.

Capital Project Updates

- Lincoln/Winter Street water/sewer lines – The project is underway and work began and continued on Lincoln Street throughout the week.
- Kingston Road Shoulder Widening – Interviews were conducted the week of October 28th.
- String Bridge –Project completion scheduled 2nd week of November.
- Great Dam – Army Corps representative was taking comments on the MOA through October 30th. Discussion item for BOS at November 2nd meeting.
- Groundwater Treatment Plant – Stadium Well anticipate substantial completion by December 2015. Town is resolving an issue with Fairpoint regarding putting fiber lines down to the Groundwater Plant. This required going back into Town records as far back as the 1890s.
- Wastewater Treatment Facility – Value engineering process is about to start. In addition, there has been conversation about cost sharing between tax rate and the sewer rate for the project. This will be discussed by the Water Sewer Advisory Committee at their November meeting.
- Street Sweeper - approved by governor/council and new street sweeper can begin use.
- Squamscott River dredging – Unutil has hired Charter to dredge contaminated soils adjacent to Swasey Parkway (near bandstand) and barge to the WWTF site.

Public Works - Maintenance

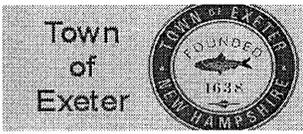
1. Boiler project demolition at the public safety complex is complete
2. Town Offices Wiring Project – Work is substantially complete.

Other

1. Receive and Review Monthly Department Reports
2. New Hire(s) – James Childs, Firefighter
3. Promotions – None
4. Retirements/Resignations – None

Upcoming Calendar

1. Budcom Meeting – November 4th, 9th, 12th
2. BOS Regular Meeting – November 16th
3. Budcom Meeting – November 18th



Russ Dean <rdean@exeternh.gov>

Holiday Drop In

Sheri Riffle <sriffle@exeternh.gov>
To: Russell Dean <rdean@exeternh.gov>

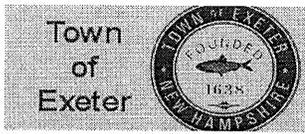
Tue, Oct 27, 2015 at 4:17 PM

So I can start planning... Could the Board discuss the Holiday Drop-In to be held on December 2nd?

Sheri

Sheri Riffle
Executive Assistant
Town Manager's Office

Town of Exeter
10 Front Street
Exeter, NH 03833
603-773-6102
fax: 603-777-1514



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Committee Reports

1 message

Julie Gilman <jgilman@exeternh.gov>

Thu, Oct 29, 2015 at 8:48 AM

To: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>

Put this in the packet under Selectmen's reports.

Thanks,

Julie

----- Forwarded message -----

From: **Don Clement** <dclement@exeternh.gov>

Date: Wed, Oct 28, 2015 at 3:40 PM

Subject: Committee Reports

To: Exeter Selectmen <selectmen@exeternh.gov>

Planning Board 10/8: Continued the case for 80 Epping Road pending a wildlife assessment review by Rockingham County Conservation District.

Conservation Commission 10/13: Voted to send DES recommendations regarding Dredge and Fill application for 80 Epping Road and provide Planning Board with recommendations regarding Conditional Use Permit request for 80 Epping Road.

Participated in 10/8 site walk at the Exeter Sportsmen Club to review berm construction.

Attended 10/7 DPW neighborhood meeting regarding Lincoln Street Water and Sewer project.

Rockingham Planning Commission meeting 10/14: A presentation was given regarding a Stream Crossing Assessment Project that will evaluate all of the road crossings across streams in the region. Exeter has 81 such crossings that will be assessed in 2016.



Pingree-Moss-Chatigny
American Legion Post 32
85 Lincoln Street
Exeter, NH 03833-3213
603-778-0165



20 October 2015

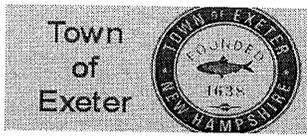
Sue Benoit
46 Temple Drive
Rochester, NH 03868

Sue:

I just heard that you had retired and, while no one I know of deserves a wonderful and fulfilling retirement more than you do, allow me to say that the disadvantaged of the Exeter area have lost the best friend and advocate that they ever had.

God bless you.

Loren Miner
Commander
American Legion Post 32
85 Lincoln Street
Exeter, NH 03833



Sheri Riffle <sriffle@exeternh.gov>

Re: Planner Recruitment

Julie Gilman <jgilman@exeternh.gov>

Fri, Oct 16, 2015 at 9:39 AM

To: michael dawley <dawleymj@gmail.com>

Cc: Anne Surman <annesurman3@gmail.com>, Don Clement <dclement43@comcast.net>, Sheri Riffle <sriffle@exeternh.gov>, Russ Dean <rdean@exeternh.gov>, Nancy Belanger <nbelanger@exeternh.gov>, Daniel Chartrand <dchartrand@exeternh.gov>

Mike,

Thanks for volunteering on this matter.

A majority of the Board has expressed to me their desire to be an active part in this process.

The advertisement and interview process has been made an agenda item for Monday including the scheduling of final selection.

Julie

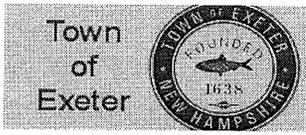
On Wed, Oct 14, 2015 at 11:25 AM, michael dawley <dawleymj@gmail.com> wrote:

Dear DIRECT supervisors of Russell Dean:

URGENT: The computer system at the NH Municipal Assoc has apparently been down for the last 8 days and thus our Ad for Town Planner has not been posted as of yet.

Being the good citizen that I am, I am volunteering to drive to Concord ASAP to deliver the 'hard copy' of this Ad so that we can commence the search that was UNANIMOUSLY agreed to on Monday, 11/5.

Please advise, MIKE DAWLEY



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Where 40% is a majority!

1 message

Julie Gilman <jgilman@exeternh.gov>

Thu, Oct 29, 2015 at 8:51 AM

To: Russ Dean <rdean@exeternh.gov>, Sheri Riffle <sriffle@exeternh.gov>

THIS NEEDS TO GO UNDER CORRESPONDNCE

Sorry my caps lock was on.

Julie

----- Forwarded message -----

From: **michael dawley** <dawleymj@gmail.com>

Date: Mon, Oct 19, 2015 at 2:36 PM

Subject: Re: Where 40% is a majority!

To: Julie Gilman <jgilman@exeternh.gov>

Julie: With all do respect, you've got to be kidding me.

It has been 5 MONTHS since our Planner left! And we still were not prepared to advertise the position without more meetings? As they say - this isn't rocket science. You are micro-managing this Town to death.

Your e-mail of 10/16 to me states that a majority of the BOS (3+) had REQUESTED INPUT ON THE AD, and thus the delay. Gilman, Belanger and ????. You said it wasn't Dan C. You stated that you had a quorum. So who was the third vote to delay placement of the ad ?? This is not parsing, but rather simple transparency.

The basic ad (free no less) should have been on the NHMA web site by Weds. 11/7. Changes could be made later. It would have taken Russ and yourself all of 15 minutes to do this.

Again - 5 months since Sylvia's resignation. Ridiculous.

Respectfully, Mike Dawley

On Mon, Oct 19, 2015 at 11:57 AM, Julie Gilman <jgilman@exeternh.gov> wrote:

Mike,

I did not seek nor approve a "vote" by roll call outside of a public meeting. You recommended putting the ad out the next day after the BOS meeting. The motion made was to start recruiting a Town Planner. There was no use of the word "Immediately" which in itself is subjective. We can parse this out ad infinitum. I will not use the language of my fellow Selectmen to do it.

Subsequent to the aforementioned meeting Mr. Dean presented me with a proposal on the selection process. As Chair I felt the proposal needed to be put before the Board. Part of the proposal involves the ad. Thus, I interpreted that those who desired to be part of the hiring process, even if they did not specifically ask for it, would need to see the ad in order to fully understand the proposal.

Ms. Belanger did also request to have input. Your disparaging comments regarding her deserve an apology to her.

Julie

On Sun, Oct 18, 2015 at 9:35 AM, michael dawley <dawleymj@gmail.com> wrote:
Julie: Hate to beat this to death, but...

- * You said Dan C did not want Planner ad input
- * Don C said 'Bulls**t' when asked if he wanted input
- * Anne S said 'Double Bulls**t' when asked if she wanted input

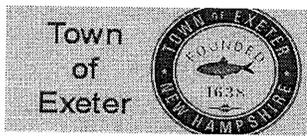
That leaves the 'Selectwoman with no opinion on anything'... and you

Which in reality leaves just YOU - as the ONLY one who wants to get involved with the ad.

So when are we going to end the BIG CON on this subject.

I, for one, am beyond furious with your conduct on this.

The citizens of Exeter deserve so much better than they are currently getting. MIKE



Sheri Riffle <sriffle@exeternh.gov>

Fwd: Recent Board of Selectman Meeting

Julie Gilman <jgilman@exeternh.gov>
To: Sheri Riffle <sriffle@exeternh.gov>

Thu, Oct 29, 2015 at 9:06 AM

----- Forwarded message -----

From: **Beverly** <nhshore@yahoo.com>
Date: Mon, Sep 28, 2015 at 1:11 PM
Subject: Recent Board of Selectman Meeting
To: "Selectmen@exeternh.gov" <Selectmen@exeternh.gov>

I watched the rebroadcast of the recent meeting. I am very concerned and dismayed by the disrespect Selectman Chartrand showed Selectman Clement. As well the slow reaction to intervene, by the chairperson. There is no call for such rudeness as I witnessed during this meeting. There are civil ways to disagree on matters, without bullying and making facial gestures or rolling eyes, at one another. This is not the first time I have witnessed such behavior by Mr. Chartrand. As chairperson, I feel Ms. Gillman, should have shown more leadership, and stepped in sooner, and should have reprimanded Mr. Chartrand. I will continue to monitor these meetings, and hope to see an apology extended to Mr. Clement. Rest assured, my vote will be based on the members of the board actions, and words, as well as behavior towards each other.

Beverly Angeski
5 Wyndbrook Circle
Exeter, NH
Resident 17 years.

Sent from my iPad



568 Portsmouth Avenue • P.O. Box 676 • Greenland, NH 03840 • Phone/Fax 603.436.4989 • www.newgennh.org

October 15, 2015

Town of Exeter
Mr. Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833

Dear Mr. Dean,

Thank you so much for your most kind and generous \$500 donation to New Generation.

Your gift enables New Generation to provide critically needed programs for homeless, pregnant mothers or mothers to be and their babies. The vision for the organization was established in 1987 by Ruthie Ford, and today this vision is still being carried out, and New Generation has been able to have a positive impact on the lives of over 1,200 women and their babies.

With your help, it is possible to transform the lives of women who are struggling to overcome the cycle of poverty. Thank you for your commitment to enhancing the quality of life in the seacoast region and turning many dreams into reality.

Gratefully,

Meg Connelly, MSW
Executive Director

Thank you so much!

FOR YOUR TAX INFORMATION
Tax ID# 02-0409655
No goods or services of any kind were provided in exchange for this gift.
Amount: \$500
Check Date: October 2, 2015
Check #: 00031035

If you wish for this gift to remain anonymous, please contact ED@newgennh.org

Town Manager's Office

OCT 19 2015

Received



**Richie McFarland
Children's Center**

Building Brighter Futures for Children
and their Families

October 27, 2015

Town of Exeter – Board of Selectmen
Attn: Russell Dean, Town Manager
10 Front Street
Exeter, NH 03833-2792

Dear Mr. Dean and Board of Selectmen,

Please, extend our sincerest thanks to the residents of Exeter and the town officials for approving \$11,100.00 in response to our 2014-2015 Social Services funding request. On behalf of the families we served in your town last year, we truly appreciate your support and third quarterly installment of \$2,775.00 (*Check #00031048*).

Thank you for your commitment to the youngest residents of Exeter and your part in helping families have access to early intervention services through Richie McFarland Children's Center. This investment makes a significant difference in our ability to help children enter school ready to learn.

Please, do not hesitate to contact me, if you have any questions, concerns, or comments. I can be reached at 603-778-8193 or via our email address: info@richiemcfarland.org.

Sincerely,

Peggy Small-Porter
Executive Director

Town Manager's Office

OCT 29 2015

Received



Big Brothers Big Sisters
of New Hampshire

October 13, 2015

Mr. Russell Dean, Town Manager
Town Of Exeter
10 Front Street
Exeter, NH 03833-2792

Dear Russell,

Thank you so much for your recent \$2,250.00 donation! Because of you, we can continue to provide children facing adversity with professionally supported one to one relationships that change their lives for the better, forever.

National studies show one to one mentoring works! Key findings from former children in our program show:

90% said their Big made them feel better about themselves

77% said their Big helped them make better choices

77% did better in school than their peers

90% said their Big provided stability when they needed it

75% said they were more likely to earn a 4-year college degree

76% said they learned about the importance of helping others from their Big

Your investment will have lasting value in shaping the life of a child. You are truly making a difference.

Thank you again for your generous support!

Warm regards,

A handwritten signature in black ink that reads "Sally".

Sally B. Stanton
Vice President of Development

Town Manager's Office

Our Federal Tax ID number for your records is: 02-0348477

OCT 22 2015

Received



Rockingham County Treasurer
Edward R. Buck III

119 North Road
Brentwood, NH 03833-6624

Finance Office
Phone (603) 679-2256

October 16, 2015

Board of Selectmen
Town Hall Offices
10 Front St.
Exeter, NH 03833

Dear Board of Selectmen,

Enclosed is the 2015 Rockingham County Warrant. The amount of the warrant is \$1,796,214.
Payment is due by December 17, 2015.

Your attention and processing of this Warrant is appreciated.

Sincerely,

A handwritten signature in cursive script, reading "Edward R. Buck III".

Edward R. Buck III, County Treasurer

Enc.



Rockingham County Treasurer
Edward R. Buck III

119 North Road
Brentwood, NH 03833-6624

Finance Office
Phone (603) 679-2256

STATE OF NEW HAMPSHIRE

ROCKINGHAM COUNTY

WARRANT OF COUNTY TREASURER

To the Board of Selectmen in the Town of EXETER in said County:

You are hereby required to assess upon the polls and property in said Town liable to taxation, ONE MILLION SEVEN HUNDRED NINETY SIX THOUSAND TWO HUNDRED FOURTEEN Dollars, being the just proportion of the county tax due from said town as granted by the last County Convention and to collect and pay the same to me on or before Wednesday the 17th day of December next, for the use of the County.

YOU ARE HEREBY NOTIFIED THAT FAILURE TO COLLECT AND PAY SAID TAX BY THE DATE INDICATED WILL RESULT IN THE ASSESSMENT OF A PENALTY AS DESCRIBED IN THE NEW HAMPSHIRE STATUTES, RSA 29:11.

You are also required by law seasonably to return to me the name or names of the collector or collectors whom you shall direct to collect said sum, the date of their warrants, and the amounts they are required to pay to the County Treasurer and the time of payment.

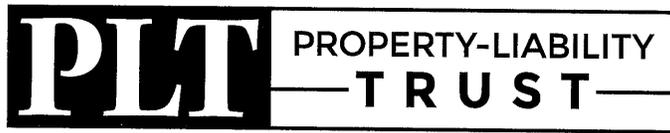
HEREOF FAIL NOT:

GIVEN UNDER MY HAND, THIS 16th DAY OF OCTOBER, 2015



Edward R. Buck III, County Treasurer (L.S.)

\$ 1,796,214



October 16, 2015

Dear Municipal and School Officials,

Our annual meeting this year will be held on December 15, 2015. At this meeting, our member groups will be electing our 2016 Board of Directors. Potential new candidates, are encouraged to add their names to the ballot.

The PLT Board is critical to the function of the organization. The Board members work hard to make sure the products and services Members value are available. They bring sound business strategy and financial management to the table. It is very important to PLT, Inc. that we have a strong mix of talent and representation nominated to these positions and that those who serve will actively work on behalf of the organization.

The Board shall be comprised of not less than nine (9) and not more than thirteen (13) Directors. The positions on the Board are divided as follows:

- Not less than four (4) and not more than seven (7) Municipal Officials
- Not less than four (4) and not more than seven (7) School Officials

A majority of the Board members must be comprised of participating PLT Members.

If you would like to serve on the Board, please complete the application which may be found on PLT's website at www.pltnh.org as well as our Board expectation information and commitment letter. If you feel someone else you know would be a good candidate, please share this information with them. Nominations must be submitted by November 6, 2015.

Thank you for your thoughtful consideration,

A handwritten signature in black ink, appearing to read "Dennis Pavlicek", is written over a white background.

Dennis Pavlicek, Chairman
Property-Liability Trust, Inc. Board of Directors

Town Manager's Office

OCT 19 2015

Received



October 21, 2015

Mr. Russell Dean
Town Manager
Town of Exeter
10 Front Street
Exeter, NH 03833

Dear Mr. Dean:

Enclosed are your group's renewal rates for medical coverage for the period of January 1, 2016 through December 31, 2016. Also included are the renewal rates for dental, life, short-term and long-term disability coverage, if applicable.

The renewal rates were set by the HealthTrust Board of Directors (HealthTrust Board) on October 16, 2015 as the last step in our comprehensive rate setting process. HealthTrust's consulting actuaries, with staff assistance, first establish proposed rates which are presented for review to the Finance Committee of the HealthTrust Board. The Finance Committee determines the recommended renewal rates, which are then the subject of two Member public hearings. Finally, the HealthTrust Board adopts the renewal rates based on Member feedback from the two public hearings in addition to the input of the consulting actuaries and HealthTrust staff.

Medical Rates:

The overall average rate change for all Member Groups renewing medical coverage for January 2016 is 8.15%. Your Group's rate change will vary from this overall increase based in part on your Group's own claims experience. If you are a Group in the "50 and Under Pool," or part of a combined rating unit, your rate reflects the claims experience of that combined group.

In this rating, approximately 92.0% of the rates charged are for expected claims (net of investment income), 3.4% for claims administration, 1.1% for wellness, and only 1.8% for HealthTrust's operational costs. The remainder of the rate is for required state and federal charges (0.6%) and risk charges recommended by the actuary (1.4%).

Medical Plan Relativities:

HealthTrust works with its actuary to determine the relative cost of the different plan types it offers. As in past renewals, the various plan types (for example, HMO plans as compared to Point of Service (POS) plans) perform differently at the overall pool level. This is based, in part, on the different plan components and network access as well as the differing demographics of each plan type. Therefore, the attached rates have adjustments that vary among plan options. HealthTrust encourages you to review your current plan designs to determine if your current plan options are best meeting your needs.

Medical Rate Exhibit:

On the enclosed rate exhibit, we have included monthly rates for your current medical and prescription plan options. We have highlighted any plans that will no longer be available to your Group effective **January 1, 2017**. We have also included some plan options that you may be interested in considering as replacements or alternatives.

Although you are eligible to renew the plans that are being discontinued for calendar year 2017, we encourage you to consider making changes for this renewal period. More information about the upcoming plan changes can be found in the September 2015 letter sent to Members. Of course, your Benefits Advisor is available to review these changes, as well as to discuss options and provide cost-sharing schedules for any alternative plans that you may be considering. Please know that your Benefits Advisor is here to assist you in this process.

Coverage Changes:

Your Benefits Advisor, Melisa A. Briggs, will be contacting you to discuss the renewal and work with you to review available options and assist with any changes you may be considering. Please note that requests for any coverage changes for January 1, 2016 must be communicated to us and completed prior to November 30, 2015. Changes in coverage completed after this date but prior to December 31, 2015 will have an effective date of March 1, 2016, because of the need to distribute Summary of Benefits and Coverage (SBC) documents within the new sixty (60) day advance notice requirement under the Patient Protection and Affordable Care Act (PPACA).

Network Enhancement for Matthew Thornton Blue HMO Coverages Effective January 1, 2016:

Healthcare is a dynamic, ever changing system and New England as a whole has some of the most skilled and respected medical resources. Access to only a single state network may no longer meet the needs and/or expectations of enrollees. Having access to a New England-wide network will provide greater value to our Members and their enrollees. With the Access Blue New England network, HMO enrollees can choose and use any Blue Cross and Blue Shield network doctor or hospital in Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island or Vermont. This will allow HMO enrollees access to in-network primary care, specialist care, and urgent care anywhere in New England **without a referral**. While this network enhancement will result in the Matthew Thornton Blue HMO (MTB) medical plan name changing to Access Blue New England HMO (AB), the AB plans are otherwise identical to the comparable MTB plans. No action is required on your part to implement this network enhancement or name change.

Dental Coverage:

For those Member Groups currently participating in HealthTrust's dental plan, there is no change in the dental rates for calendar year 2016. Beginning January 1, 2016, your employees, retirees and covered dependents will have access to Northeast Delta Dental's innovative Health through Oral Wellness (HOW) program that works with your Group's existing dental benefits to help covered individuals achieve and maintain better oral wellness. Look for more detailed information regarding this new program in the upcoming months.

Flexible Spending Accounts (FSA):

For those Member Groups currently participating in HealthTrust's FSA administration, there is no change in the FSA administration fee for calendar year 2016. The FSA administration fee will remain at \$4.75 per employee per month (or \$6.25 per employee per month if you have elected the debit card option).

Capital Adequacy Reserve:

Annually the HealthTrust Board determines the amount needed for HealthTrust's capital adequacy reserve. The purpose of a capital adequacy reserve is to ensure that all future obligations for the payment of claims and expenses are fully paid even if HealthTrust's actual experience differs from the rating assumptions used to set the contribution rates.

HealthTrust locks-in the rates it charges for future coverage based on the actuaries' best information known at this time. However, actual future claims costs may be significantly higher than predicted for numerous reasons. The capital adequacy reserve exists to make sure HealthTrust can pay claims and expenses even if these unexpected future events occur. This is different than the IBNR (incurred but not reported) reserves that cover claims that happened in the past, but have not yet been reported for payment.

Since 2014 the HealthTrust Board policy, in accordance with the New Hampshire Supreme Court's decision on the appeal issued on January 10, 2014, states that the HealthTrust Board shall rely on the opinion of a qualified actuary using a sound actuarial methodology to determine the required capital adequacy reserve level for HealthTrust to meet all obligations for the payment of claims and expenses even if the rating assumptions end up being too low.

HealthTrust retained the Milliman firm, one of the preeminent actuarial firms in the country, to determine, using an actuarially sound methodology, how much capital adequacy reserve HealthTrust needs as of the start of this fiscal year. Milliman recommended that HealthTrust needs to have a capital adequacy reserve of at least \$85 million. This amount provides HealthTrust with a 95% confidence level that it can meet all its obligations over a 5-year period, provided it has pricing flexibility to respond to adverse situations as they develop. Milliman recommends that HealthTrust use that confidence level as it provides only a 5% chance of insolvency over the next five years.

HealthTrust then hired a second qualified actuary to independently review the Milliman recommendation. The second actuary confirmed that Milliman's recommendation was both reasonable and based on a sound actuarial methodology and also recommended that a 95% confidence level over five years is most appropriate for an entity like HealthTrust.

Based on these two actuarial recommendations, the HealthTrust Board established a Capital Adequacy Reserve level of \$85 million as of June 30, 2015.

Return of Surplus (Medical and Dental):

After the Board sets the capital adequacy reserve level, it determines whether there is any surplus to return to members. Since the ending Net Position in HealthTrust's 2015 Fiscal Year audited financial statement is about \$700,000 below the \$85 million capital adequacy reserve target, there will not be a Return of Surplus to Members for this fiscal period.

Renewal Deadlines:

Signed renewal transmittal forms must be returned to HealthTrust by December 16, 2015 to renew coverage for January 1, 2016.

Thank you for your continued participation with HealthTrust. If you have any questions or concerns, please do not hesitate to contact Melisa at 800.527.5001.

Sincerely,



David Frydman
Interim Executive Director

Enclosures

cc: Ryan Booth, Union Representative, Exeter Firefighters Association
Joseph Pelchat, Union Representative, SEIU Local 1984 Public Works
Patrick Mulholland, Union Representative, Exeter Police Association



Medical Rate Exhibit

Town of Exeter

Current Benefit Option(s)	Contract Type	Employee Counts	1/15 Rates	1/16 Rates	% Change
BC3T20(01)-RX10/20/45	Single	22	\$798.77	\$883.21	10.6%
	2-Person	43	\$1,597.54	\$1,766.42	10.6%
	Family	42	\$2,156.68	\$2,384.66	10.6%
AB20(01)-RX10/20/45	Single	3	\$729.10	\$808.40	10.9%
	2-Person	8	\$1,458.19	\$1,616.81	10.9%
	Family	8	\$1,968.56	\$2,182.69	10.9%
ABSOS20/40/1KDED(01)-R10/25/40M10/40/70	Single	0	\$563.95	\$630.41	11.8%
	2-Person	0	\$1,127.90	\$1,260.82	11.8%
	Family	0	\$1,522.67	\$1,702.11	11.8%
MC3(01)-RX10/20/45	Single	20	\$514.75	\$541.24	5.1%
MCNRX(01)	Single	12	\$205.85	\$216.46	5.2%
Monthly Total		158	\$219,214.22	\$241,785.92	10.3%

Alternative Benefit Option(s): As you consider your benefit offerings for January 1, 2016, please refer to the sampling of benefit option(s) provided below. It is important to note that not all of the sample plans listed below can be offered along with your current benefit option(s). Your Benefits Advisor is available to help you select the plans that best meet your group's needs and work within HealthTrust's underwriting guidelines.

Alternative Benefit Option(s)	Contract Type	1/16 Rates
BC2T20(01)-RX10/20/45	Single	\$866.28
	2-Person	\$1,732.56
	Family	\$2,338.96
MC3(01)-R10/25/40M10/40/70	Single	\$523.63

Town of Exeter ("Member")

Member hereby elects the following HealthTrust, Inc. ("HealthTrust") coverage(s):

Medical Coverage and Rates

January 2016 Medical Renewal

The following rates shall apply from January 1, 2016 to December 31, 2016

Anniversary Month January
Probationary Period 1M
Rating Type Individual

Benefit Option(s)	Single	2-Person	Family
BC3T20(01)-RX10/20/45	\$883.21	\$1,766.42	\$2,384.66
AB20(01)-RX10/20/45	\$808.40	\$1,616.81	\$2,182.69
ABSOS20/40/1KDED(01)-R10/25/40M10/40/70	\$630.41	\$1,260.82	\$1,702.11
MC3(01)-RX10/20/45	\$541.24		
MCNRX(01)	\$216.46		

Monthly rates and continued Member group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:

- 1) at least 75% participation of eligible employees who do not otherwise have group medical coverage; and
- 2) employees who elect to cover dependents must enroll all of their eligible dependents (other than dependent children age 19 and over) who do not otherwise have group medical coverage.

HealthTrust reserves the right to change these rates at any time if there is a 10% or more increase or decrease in enrollment.

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

Coverage includes Domestic Partner (same sex and opposite sex) Rider effective 5/1/2003

Member participates in a *Combination of Entities* agreement for medical coverage rating purposes. The *Combination of Entities* is comprised of: Town of Exeter and Exeter Housing Authority.

Dental Coverage and Rates

January 2016 Dental Renewal

The following rates shall apply from January 1, 2016 to December 31, 2016

Anniversary Month January
 Probationary Period 1M

Benefit Option(s)	Single	2-Person	Family
OPTION 1B	\$41.61	\$80.48	\$145.60
OPTION 3	\$40.37	\$77.63	\$136.16

Monthly rates and continued Member group coverage are subject to applicable HealthTrust minimum participation requirements including, without limitation:
 1) at least 75% participation of eligible employees who do not otherwise have dental coverage; and
 2) employees who elect to cover dependents must enroll all of their eligible dependents (other than dependent children age 19 and over) who do not otherwise have dental coverage.

BENEFIT SCHEDULE

Benefit Option(s)	Coverage A	Coverage B	Coverage C	Plan Year	Coverage D	Coverage D	Deductible
				Maximum		Maximum	
OPTION 1B	100%	80%	50%	\$1,250	50%	\$1,000	\$25/\$75
OPTION 3	100%	80%	50%	\$1,000	N/A	N/A	\$25/\$75

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

Coverage includes Domestic Partner (same sex and opposite sex) Rider effective 5/1/2003

Life Coverage and Rates

January 2016 Life Renewal

The following rates shall apply from January 1, 2016 to December 31, 2016

Anniversary Month January
 Carrier ID # 026
 BAE means Base Annual Earnings

BASIC LIFE BENEFIT SCHEDULE

Class	Class Name	Probationary Period	Coverage	AD&D	Guarantee Issue	Maximum Benefit
1	All Eligible Department Heads and Salaried Employees	1M	1 x BAE	None	\$50,000	\$50,000
2	All Other Eligible Employees	1M	\$25,000	None	\$25,000	\$25,000
3	All Eligible Elected Officials	1M	\$25,000	None	\$25,000	\$25,000

DEPENDENT LIFE SCHEDULE

Spouse	\$5,000
Child < 6 Months	\$1,000
Child > 6 Months	\$2,000

CONTRIBUTORY STATUS AND PARTICIPATION REQUIREMENTS

Class	Class Name	Basic Life Contributory Status Y/N	Supp & Dep Contributory Status Y/N	Basic Life Participation	Supp & Dep Participation
1	All Eligible Department Heads and Salaried Employees	N	Y	100%	None
2	All Other Eligible Employees	N	Y	100%	None
3	All Eligible Elected Officials	N	Y	100%	None

RATES

BASIC LIFE FOR EACH \$1,000 OF BENEFIT	\$0.20
DEPENDENT LIFE RATE PER MONTH/PER FAMILY	\$1.02

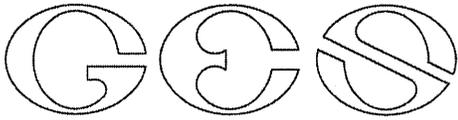
Monthly rates and continued Member group coverage are subject to applicable minimum participation requirements including, without limitation: 75% participation of eligible employees if contributory status is Y or 100% participation if contributory status is N for Basic Life. Other requirements may apply.

*PROBATIONARY PERIOD EXCEPTIONS

None

SPECIAL NOTES

- Basic Life Evidence of Insurability required for: Any amount in excess of the Guarantee Issue; all late applicants (contributory groups only); salary increases greater than \$25,000.
- Dependent Life Evidence of Insurability required for: All late applicants (contributory groups only).
- Life and AD&D benefits reduce to 50% at age 70.



GOVE ENVIRONMENTAL SERVICES, INC.

October 9, 2015

064-045/047-0000
Town of Exeter
10 Front St.
Exeter, NH 03833

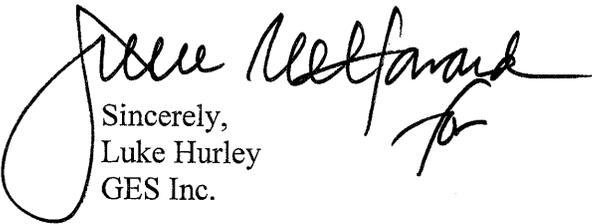
Re: Proposed seasonal Dock, Water Street, Exeter, Tax Map 215/11
Subject: NH Department of Environmental Services Wetlands Bureau
Dredge & Fill Application

Dear Abutter:

The purpose of this letter is to inform you that Phillips Exeter Academy, 20 Main Street, Exeter, NH 03833 is applying to the NH Department of Environmental Services Wetlands Bureau, which requires this notice, for a dredge and fill permit to impact areas under its jurisdiction. The project is for the impacting of a total 2,920 square feet of wetland system of the Squamscott River replacing the existing 2,440 square foot seasonal dock with a 2,920 square foot seasonal dock.

A copy of the application, including plans, will be made available for your review at the Exeter town offices and at the NH Department of Environmental Services Wetlands Bureau, 29 Hazen Drive, in Concord.

If you have any questions that we might be able to answer, please do not hesitate to contact our office.


Sincerely,
Luke Hurley
GES Inc.

Town Manager's Office

GES Project No. 2015029

OCT 26 2015

Received

8 Continental Dr Bldg 2 Unit H, Exeter, NH 03833-7526
Ph (603) 778 0644 / Fax (603) 778 0654
www.gesinc.biz
info@gesinc.biz



Russ Dean <rdean@exeternh.gov>

Insurance

Mike Favreau <mfavreau@exeternh.gov>
To: Russ Dean <rdean@exeternh.gov>
Cc: Donna Cisewski <dcisewski@exeternh.gov>

Thu, Oct 29, 2015 at 1:33 PM

Hi,

We have been discussing the slow decrease in pool parties at the pool during the summer. The issue is that many home owners policies no longer will provide a certificate of insurance. TULIP policies were an option but not any more. I called Primex and asked if they required additional insurance and they said they do not. We are having 2-3 guards on duty for generally 25 people at the party (generally kids are the swimmers). So it technically is much safer than general swim.

I know we require additional insurance when they rent a facility however we are not providing supervision like we do here with guards. So, do we really need to require additional insurance? If we continue to do that the parties may go the way of the dinosaurs.

—
Michael Favreau, CPRP, CPO
Director, Exeter Parks and Recreation
mfavreau@exeternh.gov