

**Exeter Board of Selectmen Meeting  
Monday, November 30<sup>th</sup>, 2015, 6:45 p.m.  
Nowak Room, Town Office Building  
10 Front Street, Exeter, NH**

1. Call Meeting to Order
2. Board Interviews – Housing Committee, CATV Committee
3. Bid Openings/Awards
4. Public Comment
5. Minutes & Proclamations
  - a. Proclamations/Recognitions
  - b. Regular Meetings: November 16<sup>th</sup>, 2015
6. Appointments
7. Discussion/Action Items
  - a. New Business
    - i. Water Rates Hearing – Water/Sewer Committee
    - ii. Stratham Water Purchase Agreement
    - iii. Review FY16 Budget Recommendations Committee Recommendations
  - b. Old Business-
    - i. None
8. Regular Business
  - a. Tax, Water/Sewer Abatements & Exemptions
  - b. Permits & Approvals
  - c. Town Manager’s Report
  - d. Selectmen’s Committee Reports
  - e. Correspondence
9. Review Board Calendar
10. Non Public Session
11. Adjournment

Julie Gilman, Chairwoman  
Exeter Selectboard

Posted: 11/27/15 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice. If you do not make such a request, you may do so with the Town Manager prior to the start of the meeting. No requests will be considered once the meeting has begun.

AGENDA SUBJECT TO CHANGE



Town of Exeter  
Town Manager's Office  
10 Front Street, Exeter, NH 03833

Statement of Interest  
Boards and Committee Membership

Committee Selection: Housing Advisory Committee

New  Re-Appointment  Regular  Alternate

Name: Barry Sandberg Email: Barry.Sandberg@Comcast.net  
Address: 5C Stonewall Way Phone: 603-568-4001

Registered Voter: Yes  No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

I served as a member of the Exeter Public Library Long-Term  
planning Committee.

Subsequently, helped to re-establish the Economic Development  
Commission. Served 2 years as Chair.

Presently, taking course for Real Estate licensee exam.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Selectboard only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Selectboard may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Barry Sandberg Date: Nov. 2, 2015



Town of Exeter  
Boards, Commissions & Committees  
Appointment Application

Committee Selection:

1<sup>st</sup> Choice: Cable Advisory Committee 2<sup>nd</sup> Choice:

Name: Frank Ferraro

Address: 3 Greenleaf Drive, Exeter

Email: fferraro2010@gmail.com

Phone: Cell: 603-957-8051

Please describe your interest in serving on this committee.

I am the Executive Producer of the Exeter Community Affairs television program, Next Stop Exeter, that is shown on EXTV. I have been extensively involved in EXTV working with Doug York. I also reviewed and commented on the Public Access TV Policy when it was being developed several years ago. I am also familiar with the current cable franchise agreement and the process that the previous committee went through.

Please provide any background information that would be of interest to the Board when considering your application, including previous committee service or other relevant experience. (resume can be attached)

I have experience in contract negotiations and I am the Executive Producer of an Exeter Public Access TV program working closely with Doug York. I served as Selectman for 3 years and was the Selectmen's rep on the Planning Board and the W&S Advisory Committee. Selectman Clement and I worked on procuring the contractor for the development of the current town website.

Are you aware of any conflicts that could arise affecting your service on this committee?  
No Conflicts

Are you aware of the meeting schedule and able to commit to attending regularly?  YES  NO

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Selectmen
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

Signature: Frank Ferraro Date: 9/22/2015

Please submit to: Town Manager, Town of Exeter 10 Front Street Exeter, NH 03833

Draft Minutes

Exeter Board of Selectmen

November 16, 2015

**1. Call Meeting to Order**

Chairwoman Julie Gilman called the meeting to order at 6:55 pm in the Nowak Room of the Exeter Town Offices building. Other members present were Vice Chair Don Clement, Selectman Dan Chartrand, Selectwoman Nancy Belanger, and Selectwoman Anne Surman. Town Manager Russell Dean was also present.

**2. Bid Openings /Awards**

Chairwoman Gilman said the Fire Department recommended awarding the bid for the ambulance replacement.

Chief Comeau said they received three bids to replace the ambulance. They are recommending the bid be awarded to Professional Vehicle Corp for \$212,494.35. This company is the low bidder. Also, they have the shortest build time, at 190 days for a delivery in early June, 2016.

Chairwoman Gilman said she is concerned this is not the proper procedure, as the recommendation memo says several items were missing from the proposal. Chief Comeau said they had to go back and research each bid. He went through a list of items that needed clearing up from each bidder. Chairwoman Gilman said she is concerned about the bid requests being equal for each bidder. Chief Comeau said because it is such a complicated truck, they had to go through the process to make sure the companies could provide exactly what the Department was looking for. Vice Chair Clement also believes the process needs to be pure. He is uncomfortable with the thought all bidders were not asked the same requests. Chief Comeau said this is a very common practice. The Department also does not recommend trading the current vehicle in, as they feel they can get more money trading it off a broker. He said this is very common and comes up with bidding. Chairwoman Gilman explained how all bidders need to have the same information. She asked if the other two companies were asked the same questions and if all the bid prices changed. Chief Comeau said he did not have the information as Mr. Wilking did the research. Selectwoman Surman asked if there is a Q & A before the proposal is submitted. Chief Comeau said the companies just respond to the RFP. Chairwoman Gilman asked Chief Comeau if he was confident on the information. Chief Comeau said he is. Vice Chair Clement said he is unsure if this has been a fair process.

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger that the BOS accept the Fire Department's recommendation and approve the bid to Professional Vehicle Corp for ambulance replacement for \$212,494.35. Motion carried – with a 4-1 vote. Surman votes nay.

### **3. Public Comment**

Mike Dawley said the BOS unanimously supported the TIF. He is confused why there is a need to change zoning on Epping Road to put in residential. Chairwoman Gilman said nothing has been proposed to the BOS about this. Mr. Dawley asked what the Board's intent was with the TIF. Chairwoman Gilman said the BOS recommended the warrant article to the voters. Her intent was to build up commercial/industrial. Mr. Dawley said if he knew there was going to be residential in the TIF he would have not voted for it. Selectwoman Surman asked if his concern was with the implementation not being done as it was supposed to be. Vice Chair Clement said he fought for implementation of the TIF. His intent was to push commercial, not residential, on Epping Road. Selectman Chartrand suggested Mr. Dawley come to the Planning Board's meeting this Thursday.

Beth Dupell informed of a couple upcoming dates. She said this Saturday, November 21 from 8:30-12pm at the Fire Station they will be assembling holiday garlands. She said they need 35 volunteers and they only have 12. She said they need volunteers. Also, she reminded of the Holiday Parade on December 5 at 5:30pm. She said they need some recruits from 2:30-6:30pm. There is an Exeter Holiday Parade Facebook page or the Town Website for more information. Looking through the packet, Ms. Dupell said she saw some requests to reserve the Town Hall already for December 2016. She suggested doing something so all the events going on at that time can have some advertising time using the Plywood Board/Banners.

### **4. Minutes and Proclamations**

#### **a. Proclamations/Recognitions**

No proclamations/recognitions.

#### **b. Regular Meetings: October 5, 2015, November 2, 2015**

Vice Chair Clement had an amendment to the 10/5 minutes on page 1, changing "Haze" to "Hayes". He also had an amendment on page 10, changing "recuse" to "abstention".

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the 10/5/15 BOS meeting as amended by Mr. Clement and submitted by Nicole Piper, recording secretary. Motion carried – all in favor.

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to accept the minutes of the 11/2/15 BOS meeting as submitted by Nicole Piper, recording secretary. Motion carried – all in favor.

#### 5. Appointments – Planning Board (Alternate)

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to appoint Rawson Webb as an Alternate Member to the Exeter Planning Board with a term to expire April 30, 2016. Motion fails – majority vote.

#### 6. Discussion/Action Items

##### a. New Business

##### i) PREP Presentation Fertilizer Ordinance

Kathy Corson, from PREP, said PREP was awarded a grant to help improve the water quality in Exeter. PREP first outreached to the public about fertilizer use during Exeter's Hazardous Waste Day, which Ms. Corson said was a great way to start things. She gave some facts about fertilizer, saying a 10 year old lawn does not need to be fertilized. The group launched a Facebook page called Exeter Healthy Lawns Clean Water. The group is trying to share with the public how they can have healthy lawns and clean water. She gave a PowerPoint presentation, with information about fertilizer use contributing to poor water quality. She said Exeter's 2015 Town Ordinance already prohibits use of fertilizer within a Wetlands Conservation Outlay District. Next would be to draft a Town Ordinance for all areas. The town is lacking for fertilizer prohibition. The group is looking to add "the use of fertilizer as defined in 2.2.30" to the Exeter Shoreland Protection District and the Aquifer Protection District Ordinance. She said there will be some sort of a waiver as there are times when fertilizer may be needed.

Ginny Raub said the PREP group has been hard at work getting the word out of what they hope to accomplish and putting things together. Selectman Chartrand asked if there has been any outreach to the EDC. Ms. Raub said once they have identified the boundaries then they can identify what properties will be affected. She said they are also reaching out to lawn care companies to tell them what they are doing.

Vice Chair Clement said the more they can educate, the better. He said you can treat lawns using less nitrogen. Outreach is important. He said PREP is a great group and gave kudos to them and Kristen Murphy for their work.

Chairwoman Gilman said she appreciates the work the group has been doing and is curious to see the interpretation of the zoning ordinance. Ms. Corson said she knows the

Country Club has started to practice the Clean Lawns Clean Water. Ms. Raub suggested putting a sign on those properties who are participating in the program.

Chairwoman Gilman said there is a lot of information about the RSAs in the packet.

Vice Chair Clement said part of this is trying to reduce the amount of nitrogen being put on lawns. Chairwoman Gilman said there is also the policing of it all. She said one place states the Planning Board is the enforcer, and another place states it is the Code Enforcement Officer.

#### **ii) NEMBA Agreement – Mountain Bike Patrols**

Jason Fritz, from NEMBA, talked about the organization, and said they would like to offer their services to Exeter. They are simply waiting for the BOS approval. Mr. Dean said this has been through Conservation Commission and they support it. He said Primex and legal has also signed off on this, so everything seems to be in order.

Selectwoman Belanger said she has some concern about dogs off their leashes. Mr. Fritz said NEMBA will be further educating dog owners on their policies. Selectwoman Belanger asked if the group will be clearly identified. Mr. Fritz said yes. He also added that they will be out riding the trails so if they should come across an issue (i.e. erosion) the town will be become aware quicker.

Chuck Milar, of NEMBA, said they are currently providing their services at Stratham Hill. He said this organization is getting huge in Massachusetts. Mr. Fritz said they have also done three biking events and two running events...Selectwoman Belanger asked if they ride in groups or teams. Mr. Fritz said they are all volunteers and they could ride in groups.

Vice Chair Clement said he is concerned with the roles and responsibilities. He wondered if someone gets injured and NEMBA treats and if the town could be held liable is something is done wrong. Mr. Fritz said if they are administering care, they contact the Fire Department.

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to authorize the Town Manager to sign the NEMBA Agreement on behalf of the Board of Selectmen. Vice Chair Clement asked if there is a date on the Agreement, to be sure the document can be easily referenced. Selectwoman Surman asked what the terms of the Agreement are. Selectman Chartrand and Selectwoman Belanger withdrew their Motion and second.

Mr. Dean said he would add the language either party may cancel this MOU at any time.

**Motion:** A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve the MOU from New England Mountain Bike Association with language saying it may be cancelled at any time by either party, and effective November 16, 2015. Motion carried – majority vote. Surman votes nay, Clement abstains.

### **iii) Water Rates Recommendation – Water/Sewer Committee**

Bob Kelly, Chairman of the Water/Sewer Advisory Committee, said the Committee monitors funds and tries to maintain a water fund balance of around \$800,000 to \$1M, with an absolute low of \$500,000. Lately the fund has been up around \$1M but is steadily declining. The review of the 9/30 YTD indicated the Water Fund is down to \$790,000. The Sewer Fund is around \$1.3M. The proposed budget for 2016 is an 8% increase on the water side. In order to fully fund the budget increase, they need a 30-40% increase on the water side, but they do have a rate consultant looking longer term. The new proposed rate is \$6.86/1000 gallons, so they are looking at a \$1.14 per 1000 gallon increase. Selectwoman Surman said the W/S Committee did a great job with their analysis.

Vice Chair Clement asked how much of additional revenue would come in this coming year with the rate increase. Mr. Dean answered \$385,000. Vice Chair Clement asked if they need to go through a public hearing process for this. Mr. Dean said the statute does not require a public hearing. He also said didn't see anything in the town ordinance.

**Motion:** A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger that the BOS accept the recommendation of the Water/Sewer Advisory Committee and raise the water rate 20% in all three tiers, effective today. Selectwoman Belanger asked when people will see rate changes on their bills. Mr. Dean said they wait until three districts are billed before implementing the rate change. Selectwoman Surman said they should have a public hearing to make residents aware of the rate change. Vice Chair Clement said the BOS are the water commissioners and that is why they should delay this until the next meeting so they can have a public hearing. The Board voted on the Motion. Motion fails- majority vote. Surman, Belanger, Clement and Gilman vote nay.

The Board decided they would put this on their next agenda for a public hearing.

### **iv) Stratham Water Purchase Agreement**

Chairwoman Gilman said they did sign the MOA in May with Stratham outlining what they are agreeing to on the Water Purchase Agreement. Mr. Dean said the Agreement is well into its reviewed phase. Comments that have been made in regards to the Agreement have been incorporated. This Agreement will also need to be reviewed by the Attorney General's office.

Selectman Chartrand asked if the Agreement is ready to be approved by the BOS. Mr. Dean said there was one issue he reached out to Chief Comeau on regarding the availability of flows for a fire response. Chief Comeau is present and said there is no issue.

Vice Chair Clement said he had a few concerns. In regards to 2.01.3.1, he asked if some infrastructure costs will need to be added. Mr. Kelly said DPW came up with the number there. He said they will not need to add any infrastructure to get Stratham their flow.

Vice Chair Clement asked in regards to 2.01.6, if they should spell out the ordinances. He asked mentioned there were a couple of typos on page 5.

Selectwoman Belanger asked if they should wait for the Attorney General's approval first. Mr. Dean said the BOS should approve first, then it will be sent to the Attorney General's office and they will send it back if they require more language.

Selectwoman Surman had some amendments to pages 4 and 5.

Vice Chair Clement asked if Stratham is waiting for Exeter to sign it before they do. Mr. Dean recommended Exeter sign it first, then send it to Stratham.

Chairwoman Gilman asked the Board to get all their amendments/comments in and they will see an amended version in the next agenda.

## **b. Old Business**

### **i) Sportsmen's Club RAP**

Chairwoman Gilman said they are looking at solutions. One solution is to take away all areas of concern at the Club, one is to surround those areas with a fence, and one is the idea of capping. Selectman Chartrand said he would like to advocate for remedial alternative #4, which is the lowest cost, and would be adding a fence around the areas of concern. He also proposed putting \$40,000 into a capital reserve fund over the next 33 years of the lease. This will enable them to have funds to clean the leaded areas, and not have to renew the lease when the time comes.

Vice Chair Clement asked if the property owners have been notified. Mr. Dean said they have not been contacted yet. Vice Chair Clement said they will need the property owner's permission when they put the fence in. Mr. Dean said he is in the process of reaching out to Mr. Blanchard.

Sue Ratnoff, Exeter resident, said he liked Selectman Chartrand's notion. She asked if the taxpayers are responsible for this. She added if the fence goes up, she hopes the town doesn't give the Club more land because those fenced areas aren't available. Chairwoman

Gilman said it was briefly brought up that if land wasn't available, the Club would want additional land.

Vice Chair Clement asked if there is a letter or Motion that DES needs. Chief Comeau said DES is looking for an end date. Mr. Garfield is prepared to put a letter together. They are looking for the approval of the BOS. Chairwoman Gilman said the taxpayers do pay for this.

**Motion:** A Motion was made by Vice Chair Clement and seconded by Selectwoman Surman that the BOS approve pursuing Remedial Alternative #4 Restricted Use of Soils Greater Than 4000 PPM by installation of fencing around the contaminated area. Chief Comeau said when he meets with Mr. Garfield to draft the letter for the DES he will be discussing the stipulation about putting money aside for this for the future. Selectwoman Surman asked if they would be asking the Club to pay for some of this. Chairwoman Gilman said she plans on asking. The Board voted on the Motion. Motion passes – majority vote. Chartrand votes nay.

## ii) Tax Deeds

Chairwoman Gilman said the town has to make the decision on whether to take the deed on properties with outstanding tax payments from 2012 and before. They have a list of recommendations from the Tax Collector of properties to either take or waive.

Selectwoman Belanger made a Motion, seconded by Selectman Chartrand, that the BOS accept the Tax Collector's Deed for Russell Dean, Collector of Taxes, for the Town of Exeter, County of Rockingham, State of New Hampshire, on the following properties:

Map 56, Lot 1 – Moved, seconded, passed.

Map 55, Lot 38 – Moved, seconded, passed.

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to not accept the Tax Collector's Deed for Russell Dean, Collector of Taxes, for the Town of Exeter, County of Rockingham, State of New Hampshire, on the following properties:

Map 103, Lot 13, Unit 1 – Moved, seconded, passed.

Map 103, Lot 13, Unit 11 – Moved, seconded, passed.

Map 87, Lot 8-A, Unit 16 – Moved, seconded, passed.

Map 104, Lot 79, Unit 904 – Moved, seconded, passed.

Map 104, Lot 79,, Unit 513 – Moved, seconded, passed.

Map 104, Lot 79, Unit 144 – Moved, seconded, passed.

Map 64, Lot 105, Unit 37 – Moved, seconded, passed.

Map 64, Lot 105, Unit 101 – Moved, seconded, passed.

Map 103, Lot 15, Unit 11 – Moved, seconded, passed.

Map 87, Lot 14, Unit 218 – Moved, seconded, passed.

Map 95, Lot 64, Unit 261 – Moved, seconded, passed.

Map 95, Lot 64, Unit 175 – Moved, seconded, passed.

Map 95, Lot 64, Unit 182 – Moved, seconded, passed.

Map 95, Lot 64, Unit 183 – Moved, seconded, passed.

Map 95, Lot 64, Unit 309 – Moved, seconded, passed.

Map 95, Lot 64, Unit 315 – Moved, seconded, passed.

Map 95, Lot 64, Unit 332 – Moved, seconded, passed.

Map 95, Lot 64, Unit 382 – Moved, seconded, passed.

Map 95, Lot 64, Unit 135 – Moved, seconded, passed.

Map 95, Lot 64, Unit 42 – Moved, seconded, passed.

Map 95, Lot 64, Unit 49 – Moved, seconded, passed.

**iii) Sea-3 Project**

Chairwoman Gilman said this has been settled, so there is no need for discussion.

**7. Regular Business**

**a. Tax, Water/Sewer Abatements & Exemptions**

A Motion was made by Selectwoman Belanger and seconded by Selectman Chartrand to approve the Abatement for map 24, lot 1 in the amount of \$500.00. Motion carried – all in favor.

**b. Permits & Approvals**

There is an application for use of the Poster Board November 20-December 3, 2016. Selectman Chartrand asked if Ms. Riffle could reach out to all parties and see how they could share the use of the Poster Board, as there is a lot going on that time of year.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve the application for use of the Town Hall by Evelyn Orr for an Exeter Women's Club antique appraisal on October 9, 2016 from 12pm-5pm. Motion carried – all in favor.

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to approve a portion of the application by the Festival of Trees for use of the Town Hall main floor November 29-December 1, 2016, not yet acting on the request for use of signage. Motion carried – all in favor.

A Motion was made by Selectman Chartrand and seconded by Vice Chair Clement to approve the request from the Exeter Area GFWC to place lawn signs in and around Exeter to advertise their Yuletide Fair and a 6-foot long banner at the entrance of Guinea Road. Motion carried – all in favor.

A Motion was made by Selectman Chartrand and seconded by Vice Chair Clement to approve Tonry Farm's request to place a sign up from November 27-December 24. Motion carried – all in favor.

### **c. Town Manager's Report**

Mr. Dean talked about the following, which was included in the packet:

- The second half property tax payments are due December 3
- September cash reconciliation was finalized November 12
- Planning a staff meeting
- The Town Planner position was advertised and resumes are being accepted through November 20
- Met and fielded property owner questions related to upcoming tax deeding
- Met with ED Director to discuss the EDSP outline
- Parks/Rec RFQ is due the end of November
- George St Amour contacted the town office expressing his pleasure at the paving job on Arbor Street
- The Linden Street Bridge is complete and the road is open

#### **d. Selectmen's Committee Report**

Selectman Chartrand said EDC met on the 10<sup>th</sup>, where they discussed wanting to push ahead the zoning ordinance change to change zoning in a C3 district to allow for mixed use. They will meet November 24 to discuss the Planning Board meeting.

Vice Chair Clement said Planning Board met, and approved a project on 80 Epping Road. Planning Board will meet this Thursday. He attended a NHMA conference in Manchester. There is a Safety Committee meeting this week.

Chairwoman Gilman said Heritage Committee meets Wednesday where they will talk about an LCHIP grant. HDC will be meeting to discuss 79-E. There is a MRI report work session on Tuesday.

Selectwoman Belanger said Conservation Commission met on the 10<sup>th</sup>. There was a work session on Raynes Barn where they brainstormed how to pay for repairs.

Selectwoman Surman said Water/Sewer met on the 10<sup>th</sup> where they talked about ways to pay for the WWTP.

#### **e. Correspondence**

The following correspondence were included in the packet:

- A letter from Comcast about continuing to provide internet services to Exeter's schools and the library, free of charge again this year
- A letter from Xfinity regarding installation rates
- A letter from Xfinity regarding channel charges
- A letter from NHMA about the annual meeting on November 19
- A letter from Congress about legislation to fully repeal excise tax, commonly known as "Cadillac Tax"
- An invitation from RPC to the RPC Legislative Forum
- An application for Exeter Housing Advisory Committee
- A letter from NHDES about Building Block Sch
- A letter from Todd Deluca introducing himself as the new Exeter Area Chamber of Commerce President
- An invitation from the Great Bay Kids Company for their Grand Opening and Ribbon Cutting Ceremony

**8. Review Board Calendar**

The next BOS meeting will be November 30, 2015.

**10. Adjournment**

A Motion was made by Selectman Chartrand and seconded by Selectwoman Belanger to adjourn the meeting at 10:08pm. Motion carried – all in favor.

Respectfully submitted,

Nicole Piper,

Recording Secretary

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Bob Kelly <kellyes@comcast.net>  
To: Russ Dean <rdean@exeternh.gov>

Thu, Nov 12, 2015 at 12:55 PM

The Water and Sewer Advisory Committee reviewed the most recent Financial reports of the utilities previously distributed by Laura. There was some concern about continued decreases in the Fund Balance in the Water Fund due to increased debt service and expenses over the past year or so and flat revenues. Based on the proposed budget for 2016, it did not seem this decline would arrest itself under the current rate structure. Several options were discussed including fully loading the rate to cover the 2016 budget and in anticipation of the GWTP debt service coming on line in the next year or so. The Committee thought this was too much at once and assessed that a smaller interim rate increase in the Water Fund would be appropriate now with a hard look at both the Water and Sewer funds by our rate consultant by mid 2016.

The committee unanimously voted (5 members out of 6 present, plus Anne Surman, BOS rep) to recommend a Water rate increase of 20% in all Tiers to the Board of Selectmen effective immediately or as practicable as possible. This amounts to a \$1.14 per 1000 gallon increase on the current \$5.72/1000 in Tier 1. They also recommended keeping the Sewer rates as is until the rate consultant weighs in on this.

I will be available to present this recommendation to the BOS at your earliest convenience.

Bob Kelly  
Chair, W/S Advisory Committee (WSAC)  
59 Columbus Avenue  
Exeter, NH 03833  
Mobile (603) 396-4108  
kellyes@comcast.net

## Bill calculation - Water Rate Proposed Increase

Current	Per	Q Usage		Quarterly Bill
	5.72	1000	12000	68.64
Proposed	6.86	1000	12000	82.32
<b>Quarterly Differential</b>				<b>13.68</b>

Note: First billing tier goes to 29,999 gallons of usage  
Estimates based on quarterly usage of 12,000 gallons (typical SFH)

**Town of Exeter  
Forecast Summary Report - Water and Sewer Funds - DRAFT UNAUDITED  
For the Year 2015**

Water Fund	Actual										Forecast	
	1/31	2/28	3/31	4/30	5/31	6/30	7/31	8/31	9/30	10/31	11/30	12/31
Billed Revenue YTD	132,145	359,526	520,126	657,341	892,494	1,066,451	1,223,155	1,527,794	1,730,471	1,884,423	2,149,927	2,312,697
Other Revenue	7,581	10,387	17,575	20,061	28,248	53,531	97,438	102,504	113,295	113,295	113,295	113,294
Total Collected Revenue YTD	139,726	369,913	537,701	677,401	920,742	1,119,982	1,320,593	1,630,297	1,843,767	1,997,719	2,263,223	2,425,992
Expended/Encumbered YTD	185,374	474,955	720,212	828,750	975,420	1,582,985	1,745,757	2,124,811	2,380,011	2,517,162	2,654,313	2,791,462
Revenue Surplus/(Deficit)	(45,648)	(105,042)	(182,511)	(151,348)	(54,677)	(463,003)	(425,164)	(494,514)	(536,245)	(519,444)	(391,091)	(365,470)

Sewer Fund	Actual										Forecast	
	1/31	2/28	3/31	4/30	5/31	6/30	7/31	8/31	9/30	10/31	11/30	12/31
Billed Revenue YTD	110,636	307,708	492,359	607,321	809,934	983,029	1,112,459	1,355,952	1,547,846	1,674,281	1,892,702	2,060,354
Other Revenue	656	7,390	17,475	17,970	25,332	36,980	134,090	147,961	168,450	168,450	168,450	168,451
Total Collected Revenue YTD	111,292	315,097	509,833	625,291	835,266	1,020,008	1,246,549	1,503,913	1,716,296	1,842,731	2,061,152	2,228,805
Expended/Encumbered YTD	177,145	297,231	503,314	597,572	834,953	1,559,517	1,700,106	1,781,916	1,979,938	2,152,167	2,324,395	2,496,622
Revenue Surplus/(Deficit)	(65,853)	17,867	6,519	27,719	312	(539,508)	(453,557)	(278,003)	(263,642)	(309,435)	(263,243)	(267,817)

**Notes:**

Bills are sent monthly on last day of each month  
Other revenue includes impact fees, final billing, abatements, refunds, etc  
Encumbered funds represent a planned or obligated expenditure. Once the encumbered expenditure open item is placed in the ledger, the amount required to fund the item is set aside and is accounted for as an obligation.  
Total YTD Collected revenue includes outstanding receivables of \$(302,232) for Water and \$(278,894) for Sewer



Town of Exeter  
Water Fund

Preliminary Budget FY 2016

UPDATED:11/18/15

VERSION #5

DRAFT

Account Number	Description	2014 Actual	2015 Budget	2015 Actual as of 9/30/15	2016 Preliminary Budget	2016 BRC Budget	2016 BRC Budget vs. Preliminary Budget \$ Increase/-(Decrease)	2016 BRC Budget vs. Preliminary Budget % Difference	Explanation
<b>Administration</b>									
02-4330-0621-1110	WA- Sal/Wages FT	188,731	187,565	138,859	188,667	188,667	-	0.0%	2 FT W/S Mgr Eng & Eng Tec Split 50/50
02-4330-0621-1200	WA- Sal/Wages PT	605	350	151	350	350	-	0.0%	Recording Sec Split 50/50
02-4330-0621-1210	WA- Sal/Wages Temp	3,068	3,200	2,626	3,500	3,500	-	0.0%	PT Seasonal Employee 50/50 W&S Split
02-4330-0621-1445	WA-Cell phone Allowance	112	-	-	-	-	-	0.0%	Changed to cell phone reimbursement plan in 2015
	Salaries Total	192,516	191,115	141,636	192,517	192,517	-	0.0%	
02-4330-0621-2100	WA- Health Insurance	40,731	43,407	32,555	40,400	44,185	3,785	9.4%	Allocations from GF
02-4330-0621-2110	WA- Dental Insurance	3,412	3,415	2,559	3,237	3,237	-	0.0%	No increase
02-4330-0621-2120	WA- Life Insurance	288	300	296	275	275	-	0.0%	No increase
02-4330-0621-2130	WA- LTD Insurance	508	509	381	525	525	-	0.0%	Allocations from GF
02-4330-0621-2140	WA- Health Insurance Buyout	3,717	2,290	1,719	2,290	2,535	245	10.7%	Allocations from GF
02-4330-0621-2200	WA- FICA	11,793	11,849	8,770	11,936	11,936	-	0.0%	Based on wages: 6.2%
02-4330-0621-2210	WA- Medicare	2,755	2,771	1,979	2,791	2,791	-	0.0%	Based on wages: 1.45%
02-4330-0621-2300	WA- Retirement Town	20,320	20,583	15,208	21,074	21,074	-	0.0%	FY @ 11.17%
02-4330-0621-2600	WA- Workers Comp Insurance	3,553	3,867	3,890	4,138	4,130	(8)	-0.2%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	87,077	88,991	67,357	86,667	90,659	4,022	4.6%	
02-4330-0621-5000	WA- Supplies	2,747	4,000	2,266	4,000	4,000	-	0.0%	meter records maintenance, costs for new copier, 50% Supplies/maint, for new multi-function printer, 20% general office, 50% new gps maint
02-4330-0621-5200	WA- Consulting Services	5,770	5,000	-	5,000	5,000	-	0.0%	Misc. Consulting Services
02-4330-0621-5212	WA- Fleet Insurance	359	394	394	414	429	15	3.6%	Primex- Based upon allocation of assets (5% increase for 2016)
02-4330-0621-5213	WA- Property Insurance	52,749	57,890	57,890	60,785	63,100	2,315	3.8%	Primex- Based upon allocation of assets (5% increase for 2016)
02-4330-0621-5214	WA- Insurance Deductible	-	2,000	-	2,000	2,000	-	0.0%	Line item for insurance deductible
02-4330-0621-5224	WA- Legal Expense	30,132	5,000	43,265	25,000	15,000	(10,000)	-40.0%	Legal expenses wellhead negotiations, administrative orders
02-4330-0621-5310	WA- Mobile Communications	342	800	234	800	800	-	0.0%	20% Director, Town Engineer, Ast Engineer cellphones
02-4330-0621-5400	WA- Advertising	400	500	99	500	500	-	0.0%	Bid packages, Requests for Proposals
02-4330-0621-5500	WA- Printing	901	2,500	2,500	2,500	2,500	-	0.0%	Annual Consumer Confidence Rpt (CCR) & postage
02-4330-0621-5560	WA- Legal/Public Notices	2,406	3,750	5,257	10,500	7,500	(3,000)	-28.6%	Notice of main flushing, Public Hearings, violations, etc
02-4330-0621-5810	WA- Conf Rooms/Meals	633	850	532	850	850	-	0.0%	Annual national conference
02-4330-0621-5820	WA- Education/Training	4,418	5,000	3,168	5,000	5,000	-	0.0%	Treatment, Distribution & Backflow required CEUs, dues, license renewal year, new employees getting licenses, less funding from the State
	General Expenses Total	100,857	87,684	115,605	117,349	106,679	(10,670)	-9.1%	
	Administration Total	380,450	367,790	324,598	396,533	389,885	(6,648)	-1.7%	

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<b>Billing</b>									
02-4331-0624-1110	WB- Sal/Wages FT	45,306	63,215	45,850	69,165	69,165	-	0.0%	1 FT Utilities Clerk and GF Allocations (50/50 split W&S)
02-4331-0624-1200	WB- Sal/Wages PT	20,988	10,779	8,530	7,034	7,034	-	0.0%	1 PT Utilities Clerk 16 hrs/wk 50/50 split
02-4331-0624-1400	WB - Longevity Pay	340	481	363	481	481	-	0.0%	Allocations from GF
	Salaries Total	66,634	74,475	54,743	76,680	76,680	-	0.0%	
02-4331-0624-2100	WB- Health Insurance	13,092	19,190	15,027	22,986	25,415	2,429	10.6%	Allocations from GF
02-4331-0624-2110	WB- Dental Insurance	672	1,255	868	1,544	1,544	-	0.0%	Allocations from GF
02-4331-0624-2120	WB- Life Insurance	68	88	64	98	98	-	0.0%	Allocations from GF
02-4331-0624-2130	WB- LTD Insurance	152	114	114	158	158	-	0.0%	Allocations from GF
02-4331-0624-2210	WB- FICA	4,129	4,617	3,354	4,754	4,754	-	0.0%	Based on wages: 6.2%
02-4331-0624-2300	WB- Medicare	964	1,080	782	1,112	1,112	-	0.0%	Based on wages: 1.45%
02-4331-0624-2300	WB- Retirement Town	4,916	7,000	5,073	7,779	7,779	-	0.0%	FY @ 11.17%
02-4331-0624-2600	WB- Workers Comp Insurance	829	902	899	965	963	(2)	-0.2%	Primex W/C Premium (7% increase for 2016)
	Benefits Total	24,822	34,283	26,181	39,396	41,823	2,427	6.2%	
02-4331-0624-5000	WB- Supplies	2,514	3,000	2,115	3,000	3,000	-	0.0%	Water bill processing, Ink Cartridges, paper, letterhead, pens, etc
02-4331-0624-5010	WB- Postage	4,644	3,500	4,353	3,500	3,500	-	0.0%	Increase due to certified shut-off notices
02-4331-0624-5200	WB- Consulting Services	-	500	-	500	500	-	0.0%	Allocation of actuarial costs for GASB compliance.
02-4331-0624-5220	WB- Audit	7,125	7,125	7,125	7,125	7,125	-	0.0%	Audit Fees for Melanson & Health
02-4331-0624-5320	WB- Phone Utilization	3,300	4,125	2,616	4,175	4,175	-	0.0%	12.5% allocation of IT phone utilization
02-4331-0624-5683	WB- Internet Services	1,276	1,325	-	1,155	1,155	-	0.0%	12.5% allocation of IT internet services (website)
02-4331-0624-5740	WB- Software Agreement	4,960	4,350	3,937	4,350	4,350	-	0.0%	Munisart Software Agreement
02-4331-0624-5820	WB- Education/Training	20	50	-	50	50	-	0.0%	W/S Billing Collection Staff
	General Expenses Total	23,839	23,975	20,146	23,855	23,855	-	0.0%	
	<b>Billing Total</b>	<b>115,295</b>	<b>132,733</b>	<b>101,070</b>	<b>139,931</b>	<b>142,368</b>	<b>2,427</b>	<b>1.7%</b>	

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02-4332-0622-1110	WD- Sal/Wages FT	176,006	178,662	128,815	195,211	195,211	-	0.0%	8 FT split 50/50 Water Distribution/Sewer Collection; new heavy system operator for 9 mos ave OT rate = \$35/hr, 600 hours; for WD/SC/MWTP/PPS (calls from dispatch or SCADA alarms)
02-4332-0622-1300	WD- Sal/Wages OT	33,219	21,000	27,007	21,000	21,000	-	0.0%	8 FT per union contract, split 50/50 WD/SC; new heavy system operator
02-4332-0622-1400	WD- Longevity Pay	2,775	2,850	-	2,850	2,850	-	0.0%	
	Salaries Total	212,000	202,512	155,822	219,061	219,061	-	0.0%	
02-4332-0622-2100	WD- Health Insurance	77,523	69,598	52,192	77,182	77,412	230	0.3%	new heavy system operator (8mos)
02-4332-0622-2110	WD- Dental Insurance	5,101	5,100	3,825	5,685	5,061	(625)	-11.0%	new heavy system operator (8mos)
02-4332-0622-2120	WD- Life Insurance	210	210	158	230	230	-	0.0%	new heavy system operator (8mos)
02-4332-0622-2200	WD- FICA	12,597	12,556	9,259	13,582	13,582	-	0.0%	Based on wages: 6.2%
02-4332-0622-2210	WD- Medicare	2,946	2,937	2,166	3,176	3,176	-	0.0%	Based on wages: 1.45%
02-4332-0622-2300	WD- Retirement Town	22,879	22,223	16,998	24,469	24,469	-	0.0%	FY @ 11.17%
02-4332-0622-2600	WD- Workers Comp Insurance	6,606	7,187	7,248	7,690	7,675	(15)	-0.2%	Primum W/C Premium (7% increase for 2016)
	Benefits Total	127,862	119,800	91,846	132,014	131,604	(410)	-0.3%	
02-4332-0622-4300	WD- Building Maintenance	5,026	6,000	3,812	6,500	6,500	-	0.0%	7 water pumping stations, 2 new stations in '15 Skinner Spring, SWTP lagoons, GWTP, Well
02-4332-0622-4309	WD- Brush Cutting	2,500	2,500	-	3,000	3,000	-	0.0%	Building, Pump station/lowers
02-4332-0622-4311	WD- Equipment Maintenance	5,808	6,000	1,410	6,000	6,000	-	0.0%	Pumps, generators, misc equipment
02-4332-0622-4312	WD- Road Repairs	9,314	10,000	10,898	10,000	10,000	-	0.0%	Trench patch, materials, crushing (replacing deteriorating service saddles); may use contractor
02-4332-0622-4320	WD- Vehicle Maintenance	5,358	6,750	6,552	6,750	6,750	-	0.0%	10 vehicles, 3 trailers split 50/50 WD/SC
02-4332-0622-4370	WD- System Maintenance	26,549	30,000	34,542	40,000	35,000	(5,000)	-12.5%	Tank Rehabilitation- Hampton Rd Prgm=\$102,448 previously approved and now budgeted; \$116,723 proposed Epping Rd Tower Maint. Prgm.
02-4332-0622-4372	WD- Contracted Maintenance	120,448	120,448	76,836	219,171	219,171	-	0.0%	New hydrant replacement
02-4332-0622-43xx	WD- New Hydrant Replacement				1		(1)	-100.0%	
02-4332-0622-5265	WD- Licenses	115	800	165	800	800	-	0.0%	Biennial distribution licenses \$50/ea before Dec 2015
02-4332-0622-5310	WD- Mobile Communication	560	480	593	550	550	-	0.0%	2 MFi's (50%)
02-4332-0622-5327	WD- General Hand Tools	1,395	1,500	1,132	1,500	1,500	-	0.0%	Drills, bits, taps, dies, ratchet wrenches
02-4332-0622-5341	WD- Drug/Alcohol Testing	564	800	-	800	800	-	0.0%	Contract w/CEOH; required (per USDOT) random testing for all CDL holders & screening new hires
02-4332-0622-5610	WD- Safety Equipment	2,375	2,800	1,745	3,200	3,200	-	0.0%	New chemicals at GWTP; PPE required more
02-4332-0622-5671	WD- Uniforms	2,148	2,145	1,634	2,145	2,145	-	0.0%	8 split 50/50 WD/SC

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02-4332-0622-5681	WD- GIS Software	5,023	5,000	2,389	5,000	5,000	-	0.0%	Software revisions/maintenance; handheld and software agreement with TISales
02-4332-0622-5759	WD- Metering & Back Flow	57,382	65,000	44,102	55,000	50,000	(5,000)	-9.1%	large meter rebuild kits; 200+ meters require 10 year recert; backflow devices, testing Pumps, I/O cards, check valve rebuilds, fuses/breakers; Cross Rd tower security;
02-4332-0622-5760	WD- Pump Station & Towers	12,305	15,000	14,083	40,000	30,000	(10,000)	-25.0%	Hampton Rd tower security Heating/generator fuel; new generators at new
02-4332-0622-6210	WD- Natural Gas	7,659	8,500	4,618	12,500	11,000	(1,500)	-12.0%	well buildings, GWTP
02-4332-0622-6220	WD- Electricity	50,352	42,000	41,561	80,000	70,000	(10,000)	-12.5%	Water Pumping Stations and towers; 3 wells
02-4332-0622-6260	WD- Fuel	12,396	10,000	5,186	10,000	10,000	-	0.0%	Vehicle fuel budgeted at \$ 2.09 regular gas
	General Expenses Total	327,277	335,723	251,258	502,917	471,416	(31,501)	-6.3%	
	Distribution Total	667,139	658,034	498,926	853,992	822,081	(31,911)	-3.7%	
<b>Treatment</b>									
02-4335-0623-1110	WT- Sal/Wages FT	217,045	216,768	158,006	219,958	219,958	-	0.0%	4 FT WTP Ops Spr, 3 WTP Ops
02-4335-0623-1300	WT- Sal/Wages OT	24,457	19,075	15,365	19,075	19,075	-	0.0%	
02-4335-0623-1400	WT- Longevity Pay	2,400	2,500	-	2,500	2,500	-	0.0%	3 FT per union contract
	Salaries Total	243,902	238,343	173,371	241,533	241,533	-	0.0%	
02-4335-0623-2100	WT- Health Insurance	84,930	77,300	57,977	77,303	85,538	8,235	10.7%	10.6% increase in BC; 10.9% decrease in MT/AB
02-4335-0623-2110	WT- Dental Insurance	5,426	5,430	4,069	5,426	5,426	-	0.0%	No increase
02-4335-0623-2120	WT- Life Insurance	288	288	219	288	288	-	0.0%	No increase
02-4335-0623-2200	WT- FICA	14,465	14,777	10,328	14,975	14,975	-	0.0%	Based on wages: 6.2%
02-4335-0623-2210	WT- Medicare	26,277	3,456	2,415	3,502	3,502	-	0.0%	Based on wages: 1.45%
02-4335-0623-2300	WT- Retirement Town	6,605	7,185	7,248	26,979	26,979	-	0.0%	FY @ 11.17%
02-4335-0623-2600	WT- Workers Comp Insurance	141,374	134,591	101,193	136,162	144,382	8,220	6.0%	Primex W/C Premium (7% increase for 2016)
	Benefits Total								
02-4335-0623-4300	WT- Building Maintenance	7,623	7,000	6,632	7,000	7,000	-	0.0%	3 buildings @ SWTP; new GWTP repair pumps & blowers; replacement parts;
02-4335-0623-4311	WT- Equipment Maintenance	16,113	16,500	13,240	16,500	16,500	-	0.0%	chemical tubing
02-4335-0623-5080	WT- Supplies - Lab Equip	7,038	7,700	6,898	18,000	13,000	(5,000)	-27.8%	2 new turbidity meters (\$10k); Safe drinking water act (SDWA) for epa compliance
02-4335-0623-5200	WT- Consulting	-	1	-	20,000	10,000	(10,000)	-50.0%	Misc. Consulting Services
02-4335-0623-5202	WT- Software Equip/Contracted Services	4,731	6,000	5,812	7,000	7,000	-	0.0%	Maint. Service for SCADA/telemetry, hydraulic model H2O Map; 4 new facilities on SCADA
02-4335-0623-5265	WT- Licenses	-	2,000	-	2,000	2,000	-	0.0%	License fees moved here from Education/Training
02-4335-0623-5310	WT- Mobile Communication	877	900	1,059	1,200	1,200	-	0.0%	WTP Operations Supervisor cellphone and WTP iPad for SCADA
02-4335-0623-5610	WT- Safety Equipment	1,216	1,000	206	1,500	1,500	-	0.0%	Boots, gloves, hard hats, eye & hearing protection
02-4335-0623-5671	WT- Uniforms	1,905	2,400	1,322	2,400	2,400	-	0.0%	15% increase
02-4335-0623-5740	WT- Software / Hardware Agreement	13,544	13,500	9,305	22,950	22,950	-	0.0%	SCADA Software upgrades; new GWTP & wells

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02-4335-0623-5756	WT - Dam Registrations	2,300	2,300	-	2,300	2,300	-	0.0%	Annual NHDES fees/Reservoir Dam
02-4335-0623-5757	WT-Property Taxes	3,370	3,700	1,685	3,700	3,700	-	0.0%	Skinner Springs in Stratham
02-4335-0623-5984	WT - Lab testing	11,431	20,500	15,210	36,024	25,500	(10,524)	-29.2%	Coliform bacteria, organic carbon, volatile & synthetic, unregulated contaminant monitoring rule (UCMR), new mandatory testing for Cryptosporidium for 2 years
02-4335-0623-5985	WT - Chemicals	148,311	145,000	126,227	122,000	122,000	-	0.0%	10 chemicals used including new groundwater treatment plant (GWTP)
02-4335-0623-6210	WT - Natural Gas	20,408	25,000	18,761	30,000	27,500	(2,500)	-8.3%	heating/generator fuel + new GWTP
02-4335-0623-6220	WT - Electricity	88,353	110,000	96,262	88,000	88,000	-	0.0%	Pumps, lights, etc:new GWTP, SWTP
02-4335-0623-6260	WT - Fuel	1,693	1,600	636	1,600	1,600	-	0.0%	
02-4335-0623-7620	WT - Phone Lease - Alarms	1,497	1,000	1,034	1,000	1,000	-	0.0%	
	General Expenses Total	330,410	366,101	304,289	383,174	355,150	(28,024)	-7.3%	
	Treatment Total	715,686	739,035	578,853	760,869	741,065	(19,804)	-2.6%	
<b>Debt Service</b>									
02-4711-0625-8113	DS - Water Tank SRF Principle	165,381	170,925	170,925	176,654	176,654	-	0.0%	2028 Final payment
02-4711-0625-8114	DS - Water Line - Main & Lincoln Sts Principle	-	125,000	125,000	125,000	125,000	-	0.0%	2024 Final payment
02-4711-0625-8119	DS - Water Line Replacement	153,700	153,700	153,700	153,700	153,700	-	0.0%	2021 Final payment
02-4711-0625-8120	DS - Portsmouth Av Waterline Principle	16,184	16,071	16,071	16,071	16,071	-	0.0%	2023 Final payment
02-4711-0625-8121	DS - Waste Stream Reduction Principle	40,846	40,157	39,970	40,608	40,608	-	0.0%	2018 Final payment
02-4711-0625-8122	DS-Water Meter Replacement Principle	-	90,646	-	102,483	102,483	-	0.0%	2018 Final payment
	Water Debt Service Principle Total	376,111	596,499	505,666	614,516	614,516	-	0.0%	2019 Final payment
02-4721-0626-8153	DS - Water Tank SRF Interest	105,365	99,821	99,822	94,092	94,092	-	0.0%	2028 Final payment
02-4721-0626-8159	DS - Water Line Replacement Interest	39,882	33,735	33,735	30,661	30,661	-	0.0%	2021 Final payment
02-4721-0626-8160	DS - Portsmouth Av Waterline Interest	9,065	7,607	7,607	6,787	6,787	-	0.0%	2023 Final payment
02-4721-0626-8161	DS - Waste Stream Reduction Interest	1,268	1,960	1,960	1,449	1,449	-	0.0%	2018 Final payment
02-4721-0626-8162	DS - Water Line - Main & Lincoln Sts Interest	-	67,334	67,334	56,100	56,100	-	0.0%	2024 Final payment
02-4721-0626-8163	DS-Water Meter Replacement Interest	-	14,413	-	4,999	4,999	-	0.0%	2019 Final payment
	Water Debt Service Interest Total	155,580	224,870	210,458	194,088	194,088	-	0.0%	
	Debt Service Total	531,691	821,369	716,124	808,604	808,604	-	0.0%	
<b>Capital Outlay</b>									
02-4900-0627-7420	CO - Capital Outlay - Vehicle	57,402	17,500	17,500	-	-	-	0.0%	
02-4900-0627-7425	CO - WTP Upgrades/Maintenance	14,187	40,000	6,827	40,000	50,000	10,000	25.0%	Consolidation of WTP Upgrades, Cap, and Maint
02-4900-0627-7449	CO - WTP Capital	43,000	15,000	6,563	15,000	-	(15,000)	-100.0%	BRC eliminated line item and combined with
	Capital Outlay Total	114,589	72,500	30,890	55,000	50,000	(5,000)	-9.1%	
	Water Fund Total	2,524,848	2,791,462	2,250,461	3,014,928	2,953,993	(60,936)	-2.0%	V
<b>WF -Warrant Articles</b>									

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	Water Mains (CIP Project #G2)		100,000			-	-	0.0%	Park Street & Main Street Put into the budget by BRC as contracted
	Epping Road Water Tank Maintenance				147,286	(147,286)	(100.0%)	-100.0%	deferred by BRC to 2017
	SWTP TTHM's				400,000	(400,000)	-	0.0%	
	Replace Car 51 with Jeep		50,000		19,982	-	-	0.0%	CIP # G2
	Surface Water Treatment Reservoir Cleaning		300,000				-	0.0%	CIP # G3
	River Pump Station Upgrade						-	0.0%	
	Warrant Articles Total	-	450,000	-	567,268	19,982	(547,286)	-96.5%	
	Total Water Fund with WAR	2,524,848	3,241,462	2,250,461	3,582,196	2,973,975	(608,222)	-17.0%	

DRAFT

Town of Exeter  
Unaudited Unassigned Fund Balance Report  
As of September 30, 2015

Draft

Water Fund

	<u>Amount</u>
Beginning Unassigned Fund Balance 1/1/15	<u>1,147,890</u>
Revenues	1,843,767
Expenses ( <u>does not include encumbrances</u> )	<u>(2,250,461)</u>
Net Income / (Loss)	<u>(406,694)</u>
Ending Unassigned Fund Balance 09/30/15	<u>741,196</u>

Sewer Fund

	<u>Amount</u>
Beginning Unassigned Fund Balance 1/1/15	<u>1,491,515</u>
Revenues	1,716,297
Expenses ( <u>does not include encumbrances</u> )	<u>(1,892,072)</u>
Net Income / (Loss)	<u>(175,775)</u>
Ending Unassigned Fund Balance 09/30/15	<u>1,315,740</u>

**Notes :**

*Above balances have not been audited and do not represent balances per GAAP.*

*Above does not include outstanding receivables or deferred revenues*

## COMMITTEE CHARGE – TOWN OF EXETER

### Water and Sewer Advisory Committee

There is hereby established by the Board of Selectmen a seven member Water & Sewer Advisory Committee. A member of the Board of Selectmen shall serve on the committee ex-officio as the Selectmen's Representative. Other members shall serve three-year staggered terms. Initial appointments shall be made for 1, 2 and 3 year terms and thereafter be 3 year terms.

The Water and Sewer Advisory Committee shall provide advice to the Board of Selectmen regarding the Water and Sewer systems for the Town of Exeter. Their duties shall include the following:

1. The Water and Sewer Advisory Committee will review with the Department of Public Works, and recommend to the Board of Selectmen items to be included in the enterprise systems for the water and sewer systems;
2. The Water and Sewer Advisory Committee will review all applications for abatement of water and sewer charges and forward their recommendation to the Town Manager and Board of Selectmen for review and action;
3. The Water and Sewer Advisory Committee will review the Department of Public Work's recommendations and provide input with regard to inclusion of items in the annual capital budget and Capital Improvements Program of the Town, and make appropriate recommendations to the Planning Board and Board of Selectmen;
4. The Water and Sewer Advisory Committee will review with the Department of Public Works, from time to time, the Town's water and sewer ordinances and make recommendations to the Board of Selectmen regarding any amendments.
5. The Water and Sewer Advisory Committee will review with the Department of Public Works, from time to time, the rate structure for water and sewer charges, and make recommendations regarding same to the Board of Selectmen. These recommendations may include service and user charges, and metering methods (single versus multiple meters).
- ④ 6. The Water and Sewer Advisory Committee will hold at least one public water rate hearing and one public sewer rate hearing each year. These hearings may be held concurrently, and shall be noticed to the public and to the Board of Selectmen. At the hearings, all pertinent information regarding establishment of water and sewer rates will be presented by Town administration. The Water and Sewer Advisory Committee will then advise the Board of Selectmen as to their recommendation regarding water and sewer rates for the upcoming year. These hearings, and the

recommendation of the Water & Sewer Advisory Committee, shall be timed so as to provide information to the Board of Selectmen prior to the adoption of the coming year's budget. For the calendar year fiscal year, this means not later than the first week in November.

7. The Water and Sewer Advisory Committee will provide other advice and input to the Board of Selectmen regarding the water and sewer systems.

Reviewed and adopted by the Board of Selectmen  
March 28, 2011

References: Articles 19 and 20, 2011 Town Warrant

**TOWN OF EXETER  
MEMORANDUM**

TO: Board of Selectmen

FROM: Russell Dean, Town Manager 

RE: Budget Updates – Completion of BRC Process

DATE: November 25, 2015

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The Budget Recommendations Committee completed their budget review process on November 24<sup>th</sup> after months of subcommittee and full committee meetings. The result was a recommended budget to the Selectboard of \$17,651,171 for the general fund, \$2,953,993 for the water fund, and \$2,403,987 for the sewer fund.

The general fund recommendation is a 2.47% increase over the FY15 budget of \$17,225,406. The water fund recommendation is a 5.82% increase over the FY15 budget of \$2,791,462. The sewer fund recommendation is a 3.71% decrease over FY15 budget of 2,496,622.

As you are aware there are many factors influencing the general fund increase this year including a 10.6% rise in health insurance plan costs. The total impact of this increase on the general fund budget was over \$140,000. In addition, the committee increased the highway maintenance line item to hedge against issues with a 2004 backhoe, and also added \$35,000 to the budget for dam analysis. Included in the budget recommendation is a significant increase in the line for MS4 stormwater permit compliance of \$70,000, and an increase in the snow/ice budget of nearly \$40,000.

The Budget Recommendations Committee has also recommended a total of \$289,810 in warrant articles to supplement the FY16 budget. This is a reduction of \$160,429 from the warrant articles recommended in FY15. So although the budget is increasing by 2.47%, warrant articles are decreasing by 35.63%. It is also worth mentioning that warrant articles are subject to voter approval.

Overall, general fund budget plus warrant articles total \$17,940,981 for FY16. This is compared to \$17,675,645 in budget plus warrant articles in FY15. The result bottom line increase in appropriations at this stage is 1.50%, year over year.

The next step is to identify any items for Selectboard re-review and discussion so the draft warrant can be prepared for 2016.

Town of Exeter												
2016 Preliminary Budget Summary												
UPDATED: 11/18/15												
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 Prelim Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 Prelim Budget vs. 2015 Budget %-Difference	2016 BRC Budget	Notes				
<b>General Fund Appropriations</b>												
<b>General Government</b>												
100 Board of Selectmen	41,200	21,139	25,274	24,274	(1,000)	-4.0%	22,774	Sign for the Town Office (LY)				
111 Town Manager	197,421	211,062	214,417	216,148	1,731	0.8%	219,648					
115 Human Resources	79,824	82,642	83,774	86,116	2,342	2.8%	87,542					
119 Transportation	20,919	26,919	26,919	26,770	(149)	-0.6%	26,770					
120 Legal	113,678	91,602	80,000	80,000	-	0.0%	80,000					
125 Information Technology	146,198	149,015	172,552	191,418	18,865	10.9%	180,487	GPS Tracking System, Phone Utilization				
130 Trustees of Trust Funds	891	891	891	891	-	0.0%	891					
140 Town Moderator	323	577	431	1,346	915	212.5%	1,346	4 mandated elections, 1 deliberative, 1 special election (1 LY)				
151 Town Clerk	291,922	307,773	318,470	342,272	23,802	7.5%	349,008	Record Retention				
152 Elections/Registration	12,895	16,147	9,868	24,000	14,132	143.2%	24,000	4 mandated elections, 1 deliberative, 1 special election (1 LY)				
<b>Total General Government</b>	<b>905,271</b>	<b>907,767</b>	<b>932,597</b>	<b>993,235</b>	<b>60,638</b>	<b>6.5%</b>	<b>992,467</b>					
<b>Finance</b>												
201 Finance/Accounting	266,169	268,819	275,361	279,673	4,312	1.6%	283,017					
202 Treasurer	9,542	9,616	11,419	11,219	(200)	-1.8%	11,219					
203 Tax Collection	89,568	93,337	95,556	97,044	1,488	1.6%	98,382					
205 Assessing	215,005	206,775	202,666	199,082	(3,584)	-1.8%	200,865					
<b>Total Finance</b>	<b>580,284</b>	<b>578,547</b>	<b>585,002</b>	<b>587,018</b>	<b>2,016</b>	<b>0.3%</b>	<b>593,483</b>					
<b>Planning &amp; Building</b>												
301 Planning	213,842	212,894	245,116	226,057	(19,048)	-7.8%	228,474	GIS Software (LY)				
307 Economic Development	100	46,077	125,862	138,810	12,948	10.3%	136,911	Consulting Services, Sal/Wages PT				
302 Inspections/Code Enforcement	210,028	218,474	225,083	241,010	15,927	7.1%	244,577	Sal/Wages PT (increased hours)				
303 Board of Adjustment	2,702	3,093	2,600	3,224	624	24.0%	3,224					
304 Historic District Commission	818	2,377	2,987	13,725	10,738	359.5%	7,725	Grant Matching				
305 Conservation Commission	9,218	53,272	10,057	10,057	-	0.0%	10,057					
306 Heritage Commission	102	410	2,088	21,788	19,700	943.4%	11,288	Contracted Services (Winter St. cemetery)				
<b>Total Planning &amp; Building</b>	<b>436,810</b>	<b>536,597</b>	<b>613,793</b>	<b>654,682</b>	<b>40,889</b>	<b>6.7%</b>	<b>642,257</b>					

Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:11/18/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 Prelim Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 Prelim Budget vs. 2015 Budget %-Difference	2016 BRC Budget	Notes	
<b>Police</b>									
401 Administration	671,345	725,192	735,183	749,691	14,508	2.0%	758,696	Wages & Retirement	
402 Staff	468,898	587,871	574,876	611,259	36,383	6.3%	621,424	Wages & Benefits (New contract)	
403 Patrol	1,771,474	1,831,254	1,896,840	1,928,635	31,795	1.7%	1,976,677	Wages (New contract)	
404 Animal Control	1,072	1,249	1,250	1,250	-	0.0%	1,250	Wages & Benefits (New contract); Equip Maint. (New radio equip per 2105 WAR)	
405 Communications	406,725	422,349	439,338	469,797	30,459	6.9%	462,065		
<b>Total Police</b>	<b>3,319,514</b>	<b>3,567,915</b>	<b>3,647,487</b>	<b>3,760,631</b>	<b>113,144</b>	<b>3.1%</b>	<b>3,820,112</b>		
<b>Fire</b>									
501 Administration	502,940	533,238	518,214	522,536	4,322	0.8%	525,063		
503 Fire Suppression	2,907,970	2,889,933	2,951,935	2,937,366	(14,569)	-0.5%	2,974,449	Wages & Benefits (Staff turnover)	
504 Emergency Management	24,170	25,449	28,816	28,432	(384)	-1.3%	25,932		
505 Health	122,369	141,763	160,708	179,057	18,349	11.4%	179,056	Capital Outlay (Sportsmen's Club fence)	
<b>Total Fire</b>	<b>3,557,449</b>	<b>3,590,383</b>	<b>3,659,673</b>	<b>3,667,391</b>	<b>7,718</b>	<b>0.2%</b>	<b>3,704,500</b>		
<b>Public Works - General Fund</b>									
601 Administration & Engineering	325,560	382,090	383,395	471,108	87,713	22.9%	441,269	EPA Storm Water Phase II	
602 Highways & Streets	1,745,757	1,911,935	1,950,118	1,925,769	(24,349)	-1.2%	1,999,475	Wages & Benefits (Staff turnover)	
603 Snow Removal	343,513	319,504	264,044	343,764	79,720	30.2%	293,764	Per 3 year average	
604 Solid Waste Disposal	813,117	829,897	834,001	857,749	23,748	2.8%	854,224	Wages (added one PT position), Disposal Contract	
605 Street Lights	139,445	151,257	130,000	150,000	20,000	15.4%	150,000	Electricity	
<b>Total Public Works - GF</b>	<b>3,367,392</b>	<b>3,594,683</b>	<b>3,561,557</b>	<b>3,748,389</b>	<b>186,832</b>	<b>5.2%</b>	<b>3,738,732</b>		
<b>Maintenance</b>									
606 General	431,607	388,969	434,638	441,000	6,363	1.5%	447,004	FY Custodian	
607-614 Town Buildings	226,902	275,939	243,700	293,500	49,800	20.4%	271,800	Utilities	
616 Maintenance Projects	123,951	100,240	175,000	125,000	(50,000)	-28.6%	100,000	Town Office wiring \$50k (LY)	
615 Mechanics/Garage	224,791	207,652	208,885	232,824	23,939	11.5%	239,414	Wages & Benefits (r-1 Mechanic Laborer request)	
<b>Total Maintenance</b>	<b>1,007,251</b>	<b>972,800</b>	<b>1,062,222</b>	<b>1,092,324</b>	<b>30,102</b>	<b>2.8%</b>	<b>1,058,218</b>		

Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:11/18/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 Prelim Budget vs. 2015 Budget \$ Increase/-(Decrease)	2016 Prelim Budget vs. 2015 Budget %-Difference	2016 BRC Budget	Notes	
Welfare									
710 Welfare	77,619	75,062	86,436	64,666	(21,770)	-25.2%	64,666	Benefits change (PT Position)	
Total Welfare	77,619	75,062	86,436	64,666	(21,770)	-25.2%	64,666		
Parks & Recreation									
801 Recreation	256,941	272,251	291,145	297,675	6,531	2.2%	303,539	Wages & Retirement	
802 Parks	151,014	175,153	167,661	187,989	20,328	12.1%	182,464	Contracted Services, Landscaping Supplies	
Total Parks & Recreation	407,955	447,404	458,806	485,664	26,858	5.9%	486,003		
Other Culture/Recreation									
116/804 Other Culture/Recreation	21,848	23,636	31,300	30,951	(349)	-1.1%	30,951		
805 Special Events	12,399	12,255	14,000	14,500	500	3.6%	14,500	Fireworks for AIM Festival	
Total Other Culture/Recreation	34,247	35,891	45,300	45,451	151	0.3%	45,451		
Public Library									
901 Library	894,822	910,837	898,407	920,400	21,993	2.4%	927,413	Wages, Public Services	
Total Library	894,822	910,837	898,407	920,400	21,993	2.4%	927,413		
Debt Service & Capital									
921-923 Debt Service	749,038	721,289	943,758	780,691	(163,067)	-17.3%	780,691	Conservation Bond (Final payment-2015)	
117 Vehicle Replacement/Lease	416,505	531,830	284,293	391,222	106,929	37.6%	376,710	See vehicle list	
117 Misc. Expense	17,957	(3,357)	3	3	-	0.0%	3		
118 Capital Outlay - Other	48,601	48,601	48,601	-	(48,601)	-100.0%	-	SCBA Fire Equip. (Final payment-2015)	
Total Debt Service & Capital	1,232,101	1,298,363	1,276,655	1,171,916	(104,739)	-8.2%	1,157,404		
Benefits & Taxes									
931 Health Insurance Buyout	68,501	123,577	94,567	241,187	146,620	155.0%	98,087	Health Insurance Buyout (16 employees),	
933 Unemployment	11,154	7,042	4,067	4,270	203	5.0%	2,725	Health Insurance Reserve	
937 Worker's Compensation	147,288	160,356	174,514	186,730	12,216	7.0%	186,384		
114/941 Insurance	142,355	115,722	124,323	129,295	4,972	4.0%	133,272		
Total Benefits & Taxes	369,298	406,697	397,471	561,482	164,011	41.3%	420,468		
Total GF Operating Budget	16,190,014	16,922,947	17,225,406	17,753,250	527,844	3.1%	17,651,171		

Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:11/18/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 Prelim Budget vs. 2015 Budget \$ Increase/- (Decrease)	2016 Prelim Budget vs. 2015 Budget %-Difference	2016 BRC Budget	Notes	
<b>Other Appropriations - Warrant Articles</b>									
Human Service Warrant Artic	114,478	109,595	113,895	116,400	2,505	2.2%	107,619		
Supplemental Paving	250,000	-	-	-	-	0.0%	-		
375th Anniversary Celebratic	20,974	-	-	-	-	0.0%	-		
Town Wide Facilities Plan	-	50,000	-	-	-	0.0%	-		
DPW/SEIU Agreement	-	-	-	-	-	0.0%	-		
Communications Improve	-	-	100,000	-	(100,000)	-100.0%	-		
Public Safety Complex Heati	-	-	122,100	-	(122,100)	-100.0%	-		
Sno Go	-	-	32,614	-	(32,614)	-100.0%	-		
Replace Street Sweeper	-	-	56,482	-	(56,482)	-100.0%	-		
Replace Fire Alarm Truck	-	-	21,573	-	(21,573)	-100.0%	-		
Snow/Ice Deficit Fund	-	-	50,000	-	(50,000)	-100.0%	-		
Sick Leave Expendable Trus	-	-	50,000	-	(50,000)	-100.0%	-		
Exeter Police Association Ag	-	-	3,575	-	(3,575)	-100.0%	-		
Dam Analysis	-	-	80,000	80,000	80,000	100.0%	-		
Financial Software	-	-	63,343	63,343	63,343	100.0%	170,000		
Downtown Parking Study	-	-	50,000	50,000	50,000	100.0%	35,000		
Master Plan Update	-	-	50,000	50,000	50,000	100.0%	50,000		
Complete Streets Study	-	-	25,000	25,000	25,000	100.0%	-		
Bike Path Master Plan	-	-	25,000	25,000	25,000	100.0%	-		
Cat Backhoe #41	-	-	38,323	38,323	38,323	100.0%	-		
Highway Dump Truck #28	-	-	36,001	36,001	36,001	100.0%	36,001		
Light Duty Vehicles	-	-	22,804	22,804	22,804	100.0%	22,804		
<b>Total Other Appropriations-W</b>	<b>385,452</b>	<b>159,595</b>	<b>550,239</b>	<b>506,871</b>	<b>(43,368)</b>	<b>-7.9%</b>	<b>421,424</b>		
<b>Borrowing Other</b>									
Epping Road TIF	-	-	6,845,312	-	(6,845,312)	-100.0%	-		
Kingston Road Bike-Ped Impvt	-	-	750,000	-	(750,000)	-100.0%	-		
associated bridge reconstruction	150,000	-	711,000	-	(711,000)	-100.0%	-		
Sidewalk Program	-	-	580,000	-	(580,000)	-100.0%	-		
Court St Bridge/Culvert Replacement	-	-	1,154,000	1,154,000	1,154,000	100.0%	-		
<b>Total Borrowing Other</b>	<b>150,000</b>	<b>-</b>	<b>8,886,312</b>	<b>1,154,000</b>	<b>(7,732,312)</b>	<b>-87.0%</b>	<b>-</b>		
<b>Total General Fund &amp; WAR &amp; Borrowing</b>	<b>16,725,462</b>	<b>17,082,538</b>	<b>26,661,956</b>	<b>19,414,121</b>	<b>(7,247,836)</b>	<b>-27.2%</b>	<b>18,072,595</b>		

Town of Exeter									
2016 Preliminary Budget Summary									
UPDATED:11/18/15									
DEPARTMENT	2013 Actual	2014 Actual	2015 Budget	2016 Prelim Budget	2016 Prelim Budget vs. 2015 Budget \$ Increase/- (Decrease)	2016 Prelim Budget vs. 2015 Budget %-Difference	2016 BRC Budget	Notes	
<b>Water Fund</b>									
621 Administration	302,839	380,450	367,790	396,533	28,742	7.8%	389,885	Legal Expense	
624 Billing and Collection	108,418	115,295	132,733	139,931	7,198	5.4%	142,358	FY for FT Utilities Clerk	
622 Distribution	508,272	667,139	658,034	853,992	195,958	29.8%	822,081	Wages & Benefits (new heavy system operator); Contracted Maintenance;	
623 Treatment	668,451	715,686	739,035	760,869	21,833	3.0%	741,065	Electricity; Pump Station & Towers	
625-626 Debt Service	468,941	531,691	821,369	808,604	(12,765)	-1.6%	808,604	Consulting (DBP regulations)	
627 Capital Outlay	107,825	114,589	72,500	55,000	(17,500)	-24.1%	50,000	Interest on Bonds	
<b>Total WF Operating Budget</b>	<b>2,164,742</b>	<b>2,524,848</b>	<b>2,791,462</b>	<b>3,014,929</b>	<b>223,467</b>	<b>8.0%</b>	<b>2,953,993</b>	Capital Outlay - Vehicle	
<b>Sewer Fund</b>									
631 Administration	349,417	349,389	352,717	350,477	(2,241)	-0.6%	350,217	Benefits	
634 Billing and Collection	104,863	104,499	132,733	139,931	7,198	5.4%	142,358	Wages & Benefits	
632 Collection	504,181	547,003	653,688	634,271	(19,417)	-3.0%	708,309	Equip Maint.; Pump & Control Maint.	
633 Treatment	447,986	441,005	492,487	471,476	(21,011)	-4.3%	467,635	Outfall Dredging; Equip Maint.; Electricity	
635-636 Debt Service	549,042	1,020,404	642,765	658,388	15,623	2.4%	658,388	BAN Interest	
637 Capital Outlay	244,205	191,283	225,759	157,079	(68,680)	-30.4%	77,079	I/I Abatement; Capital Outlay - Vector	
<b>Total SF Operating Budget</b>	<b>2,199,692</b>	<b>2,653,583</b>	<b>2,500,149</b>	<b>2,411,622</b>	<b>(88,526)</b>	<b>-3.5%</b>	<b>2,403,987</b>		

Town of Exeter  
 Leases/Vehicles  
 Preliminary 2016 Budget

<u>General Fund</u>		
	<u>Leases</u>	
01-4194-0117-7301	GG- CO - Leases	67,038
		110,488
		35,250
		19,410
		27,035
		3,000
	<b>Total Vehicle Leases</b>	<u><b>262,221</b></u>
	<b>Total GF Leases</b>	<u><b>262,221</b></u>
	<u>Vehicle Purchases</u>	
01-4194-0117-7420	GG- CO - Vehicles	68,967
		45,519
	<b>Total GF Vehicle purchases</b>	<u><b>114,486</b></u>
	<b>Total GF</b>	<u><b>376,707</b></u>

<u>Water Fund</u>		
	<u>Vehicle Purchases</u>	
02-4902-0627-7301	WF- CO - Leases	-
	<b>Total WF Leases</b>	<u><b>-</b></u>
02-4900-0627-7420	WF-CO- Capital Outlay - Vehicle	-
	<b>Total WF</b>	<u><b>-</b></u>

<u>Sewer Fund</u>		
	<u>Leases</u>	
03-4902-0637-7301	SF- CO - Leases	77,079
	<b>Total SF Leases</b>	<u><b>77,079</b></u>
	<u>Vehicle Purchases</u>	
03-4902-0637-7420	SF-CO- Capital Outlay - Vehicle	-
	<b>Total SF Vehicle purchases</b>	<u><b>-</b></u>



Engine 2  
Ladder Truck  
Street Sweeper  
Fire Alarm Truck  
Sno-Go  
Patrol Motorcycle

2 Police Vehicles  
Fire Truck Utility



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Vactor Truck

Town of Exeter  
General Fund

Preliminary Budget FY 2016

Account Number	Description	2014 Actual	2015 Budget	2015 Actual as of 9/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BRC Budget vs. Preliminary Budget \$ Increase/(Decrease)	2016 BRC Budget vs. Preliminary Budget % Difference	Explanation
<b>DRAFT</b>									
<b>GENERAL FUND</b>									
<b>General Government</b>									
<b>Board of Selectmen</b>									
01-4130-0100-1000	BS- Sal/Wages Elected	16,000	16,000	12,000	16,000	16,000	-	0.0%	\$3K each 4-Select Person, \$4K for 1-Chair Person
	Salaries Total	16,000	16,000	12,000	16,000	16,000	-	0.0%	
01-4130-0100-2120	BS- Life Insurance	130	300	130	300	300	-	0.0%	No Increase
01-4130-0100-2200	BS- FICA	992	992	744	992	992	-	0.0%	Based on wages: 6.2%
01-4130-0100-2210	BS- Medicare	232	232	174	232	232	-	0.0%	Based on wages: 1.45%
	Benefits Total	1,354	1,524	1,048	1,524	1,524	-	0.0%	
01-4130-0100-5200	BS- Consulting Services		1,000		2,500	1,000	(1,500)	-60.0%	Expenses related to tax deeded properties, other services
01-4130-0100-5810	BS- Conf/Room/Meals	684	250	121	250	250	-	0.0%	LGC seminars, travel
01-4130-0100-5875	BS- Equipment Purchase		500		1,000	1,000	-	0.0%	Replace 10 chairs Wheelwright Room
01-4130-0100-5561	BS-Signs		3,000		-	-	-	0.0%	Sign for the Town Office replaced in 2015
01-4130-0100-8050	BS- Special Expense	3,101	3,000	3,482	3,000	3,000	-	0.0%	Board/committee recognitions, memberships,
	General Expenses Total	3,785	7,750	3,603	6,750	5,250	(1,500)	-22.2%	employee recognitions
	<b>Board of Selectmen Total</b>	<b>21,139</b>	<b>25,274</b>	<b>16,651</b>	<b>24,274</b>	<b>22,774</b>	<b>(1,500)</b>	<b>-6.2%</b>	<b>V</b>
<b>Town Manager</b>									
01-4130-0111-1110	TM- Sal/Wages FT	150,305	152,611	110,662	156,282	156,282	-	0.0%	2 FT: Town Mgr and Executive Assistant, 1.0% COLA
01-4130-0111-1200	TM- Sal/Wages PT	4,320	4,130	2,847	5,630	5,630	-	0.0%	2 PT: Recording secretaries @ \$14 per hour,
01-4130-0111-1300	TM- Sal/Wages OT	282	-		-	-	-	0.0%	BOS/BRC meetings; Includes \$1500 for seasonal intern MPA student
01-4130-0111-1445	TM- Mobile Communication Allowance	700	-		-	-	-	0.0%	Removed due to adoption of new pay plan
01-4130-0111-1700	TM- Merit	616	-		-	-	-	0.0%	Reclassified to reimbursement since 2014
	Salaries Total	156,223	156,741	113,509	161,912	161,912	-	0.0%	Removed due to adoption of new pay plan
01-4130-0111-2100	TM- Health Insurance	43,443	43,885	32,672	43,563	48,231	4,668	10.7%	10.6% increase in BC; 10.9% decrease in MT/AB
01-4130-0111-2110	TM- Dental Insurance	3,494	3,495	2,621	3,495	3,495	-	0.0%	No increase
01-4130-0111-2120	TM- Life Insurance	180	180	135	180	180	-	0.0%	No increase
01-4130-0111-2130	TM- LTD Insurance	1,363	1,353	1,046	1,377	1,377	-	0.0%	No increase
01-4130-0111-2200	TM- FICA	9,015	9,718	6,707	10,039	10,039	-	0.0%	Based on wages: 6.2%
01-4130-0111-2210	TM- Medicare	2,109	2,273	1,568	2,348	2,348	-	0.0%	Based on wages: 1.45%
01-4130-0111-2300	TM- Retirement Town	16,285	16,747	12,085	17,457	17,457	-	0.0%	FY @ 11.17%
	Benefits Total	75,888	77,651	56,834	78,458	83,126	4,668	5.9%	
01-4130-0111-4310	TM- Office Equipment Maintenance	12,799	12,100	9,548	1	-	(1)	-100.0%	Incl maint agreements 2 copiers, 1 color, postage machine

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01-4130-0111-xxxx	TM - Leases	-	250	136	8,621	8,621	-	0.0%	Postage Machine lease, copier leases Town
01-4130-0111-4320	TM- Vehicle Maintenance	-	250	136	250	250	-	0.0%	Office/Planning (from off. Equip)
01-4130-0111-5000	TM- Supplies	3,592	3,500	2,206	3,500	3,500	-	0.0%	Routine maintenance town office pool car
01-4130-0111-5010	TM- Postage	285	350	63	200	200	-	0.0%	Supplies for town offices (paper, etc.)
01-4130-0111-5120	TM- Reference Material	-	150	-	100	100	-	0.0%	TM office postage needs (Reserve moved to GG)
01-4130-0111-5312	TM- Phone Reimbursement	580	1,200	1,202	1,440	1,440	-	0.0%	NHMA publications
01-4130-0111-5450	TM- Dues	13,390	13,400	13,777	14,000	14,000	-	0.0%	Reimbursement for phone (TM, EA)
01-4130-0111-5510	TM- Town Report Expense	2,740	3,000	2,299	2,500	2,500	-	0.0%	NHMA Town wide dues, MMANH, ICMA dues
01-4130-0111-5556	TM- Legal/Public Notices	701	300	366	500	500	-	0.0%	Printing of annual Town Report
01-4130-0111-5576	TM- Subscriptions	234	240	245	250	250	-	0.0%	Budget/bond notices, public hearings, CDBG hearings
01-4130-0111-5750	TM- Contract Services	-	1	-	1	1	-	0.0%	Exeter News-Letter, Portsmouth Herald
01-4130-0111-5800	TM- Travel Reimbursement	504	1,550	926	1,550	1,550	-	0.0%	Placerholder for unanticipated contracting needs
01-4130-0111-5810	TM- Conf/Room/Meals	454	1,050	1,576	1,050	1,050	-	0.0%	Mileage reimbursement for TM/EA ICMA, MIMANH conference, Primex conf, Econ Forecast
01-4130-0111-5875	TM- Equipment Purchase	300	300	-	300	300	-	0.0%	Small equipment (file cabinet, other)
01-4130-0111-6260	TM- Fuel	255	200	99	200	200	-	0.0%	Fuel for TM use of TO Pool Car
	General Expenses Total	35,835	37,591	32,463	34,463	34,462	(1)	0.0%	
01-4130-0111-9997	TM- Due from Water Fund	(28,442)	(28,783)	(21,585)	(29,342)	(29,926)	(584)	2.0%	12.5% water fund
01-4130-0111-9998	TM- Due from Sewer Fund	(28,442)	(28,783)	(21,585)	(29,342)	(29,926)	(584)	2.0%	12.5% sewer fund
	Due from Water/Sewer Funds	(56,884)	(57,565)	(43,170)	(58,685)	(59,852)	(1,167)	2.0%	
	<b>Town Manager Total</b>	<b>211,062</b>	<b>214,417</b>	<b>159,636</b>	<b>216,148</b>	<b>219,648</b>	<b>3,500</b>	<b>1.6%</b>	<b>V</b>
<b>Human Resources</b>									
01-4155-0115-1110	HR- Sal/Wages FT	62,556	63,535	46,086	65,063	65,063	-	0.0%	1 FT: Human Resource Director
	Salaries Total	62,556	63,535	46,086	65,063	65,063	-	0.0%	
01-4155-0115-2100	HR- Health Insurance	17,878	16,870	12,653	16,870	18,653	1,783	10.6%	Healthcare increase of 10.6%
01-4155-0115-2110	HR- Dental Insurance	966	965	724	966	966	-	0.0%	No Increase
01-4155-0115-2120	HR- Life Insurance	120	120	90	120	120	-	0.0%	No Increase
01-4155-0115-2130	HR- LTD Insurance	800	775	620	816	816	-	0.0%	No Increase
01-4155-0115-2200	HR- FICA	3,671	3,939	2,675	4,034	4,034	-	0.0%	Based on wages: 6.2%
01-4155-0115-2210	HR- Medicare	859	921	626	943	943	-	0.0%	Based on wages: 1.45%
01-4155-0115-2300	HR- Retirement Town	6,737	6,972	5,033	7,268	7,268	-	0.0%	FY @ 11.17%
	Benefits Total	31,031	30,562	22,421	31,017	32,800	1,783	5.7%	

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01-4155-0115-5000	HR- Supplies	1,402	800	482	500	500	-	0.0%	Office supplies	
01-4155-0115-5120	HR- Reference Materials	36	500		500	500	-	0.0%	Books, postings and information booklets	
01-4155-0115-5200	HR- Consulting Services	-	1		1	1	-	0.0%		
01-4155-0115-5263	HR- Pre-Employment Physicals	716	600	564	600	600	-	0.0%	Pre-employment Expenses	
01-4155-0115-5312	HR- Phone Reimbursement	360	360	180	360	360	-	0.0%	Cell Phone Reimbursement for HR Director	
01-4155-0115-5380	HR- Classification Update	1,200	1,500	2,288	1,500	1,500	-	0.0%	MRI (update job descriptions and pay classifications)	
01-4155-0115-5410	HR- Employee Notices	1,476	1,500	1,442	1,500	1,500	-	0.0%	Decrease cost of ads	
01-4155-0115-5420	HR- Employee Relations	961	1,500	850	1,500	1,500	-	0.0%	Benefits Fair, employee service and recognition	
01-4155-0115-5442	HR- Employee Wellness	100	1,500	90	1	1	-	0.0%	Has an offsetting revenue account	
01-4155-0115-5450	HR- Dues	164	165	164	580	580	-	0.0%	NH HR Assoc & IPMA-HR	
01-4155-0115-5800	HR- Travel Reimbursement				610	610	-	0.0%	Mileage, Tolls, Parking	
01-4155-0115-5810	HR- Conf Rooms/Meals	460	500	515	500	500	-	0.0%	NHMA and Primex Conferences	
01-4155-0115-5820	HR- Education/Training	940	1,070		1,100	1,100	-	0.0%	IPMA-HR Public Sector HR Certification, Annual Labor & Employ Law review	
	General Expenses Total	7,815	8,498	6,575	9,252	9,252	-	0.0%		
01-4155-0115-9997	HR- Due from Water Fund	(9,380)	(9,410)	(7,053)	(9,608)	(9,786)	(178)	1.9%	10% to water fund	
01-4155-0115-9998	HR- Due from Sewer Fund	(9,380)	(9,410)	(7,053)	(9,608)	(9,786)	(178)	1.9%	10% to sewer fund	
	Due from Water/Sewer Funds	(18,760)	(18,819)	(14,106)	(19,216)	(19,573)	(357)	1.9%		
	Human Resources Total	82,642	83,774	60,976	86,116	87,542	1,426	1.7%	V	
	Transportation									
01-4199-0119-5574	GG- Transportation	26,919	26,919	20,189	26,770	26,770	-	0.0%	Request from COAST bus service Total 2016 ask	
	Transportation Total	26,919	26,919	20,189	26,770	26,770	-	0.0%	V	
	Legal									
01-4153-0120-5224	GG- Legal Expense	91,602	80,000	57,594	80,000	80,000	-	0.0%		
	Legal Total	91,602	80,000	57,594	80,000	80,000	-	0.0%	V	
	Information Technology									
01-4150-0125-1110	IT- Sal/Wages FT	66,801	67,491	48,951	69,114	69,114	-	0.0%	1 FT: IT Coordinator (Salary Split 80% GF and 20% CATV Fund)	
01-4150-0125-1200	IT- Sal/Wages PT	2,400	12,500	8,296	13,500	13,500	-	0.0%	PT Tech 20 hours per week for 50 weeks	
01-4150-0125-1210	IT- Sal/Wages Temp	69,201	79,991	57,247	82,614	82,614	-	0.0%		
	Salaries Total	138,402	159,982	114,494	154,228	154,228	-	0.0%		
01-4150-0125-2100	IT- Health Insurance	14,302	13,485	10,122	13,496	14,922	1,426	10.6%	Healthcare increase of 10.6%	
01-4150-0125-2110	IT- Dental Insurance	399	400	300	400	400	-	0.0%	No Increase	
01-4150-0125-2120	IT- Life Insurance	96	96	72	96	96	-	0.0%	No Increase	
	IT - LTD Insurance									
01-4150-0125-2200	IT- FICA	4,022	4,959	3,349	5,122	5,122	-	0.0%	Only Dept Supervisor w/o LTD - added 2016	
01-4150-0125-2210	IT- Medicare	940	1,160	783	1,198	1,198	-	0.0%	Based on wages: 6.2%	
01-4150-0125-2300	IT- Retirement Town	7,195	7,406	5,346	7,720	7,720	-	0.0%	Based on wages: 1.45%	
	Benefits Total	26,954	27,516	19,972	28,032	29,458	1,426	5.1%	FY @ 11.17%	

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01-4150-0125-5000	IT- Supplies	1,204	200	671	750	750	-	0.0%	Batteries, USB, RAM, Hard Drives, Power Supplies
01-4150-0125-5312	IT- Phone Reimbursement	540	467	665	465	465	-	0.0%	Cell Phone reimbursement for IT Coordinator (Reduced by 20% allocation to CATV)
01-4150-0125-5320	IT- Phone Utilization	32,319	24,750	18,413	25,043	25,043	-	0.0%	12.5% allocated to Water/Sewer Funds each - Est actual +5% + dedicated fax line for town clerk
01-4150-0125-5450	IT- Dues	840	840		840	840	-	0.0%	InfoTech research group (Invoiced in December)
01-4150-0125-5680	IT- Computer Software	8,862	12,000	2,925	9,500	9,500	-	0.0%	MS Licenses; Antivirus Protection; Server, Backup & Network related software
01-4150-0125-5681	IT- GIS Software	5,600	6,500		6,500	6,500	-	0.0%	Maps Online, ESRI licenses, Increase to Support calls (Invoiced in November)
01-4150-0125-5683	IT- Internet Services	9,293	7,950	6,001	9,240	9,240	-	0.0%	Google Apps, Aha Services, Cloud backup, Fair Point internet line, remote access, 12.5% allocated to Water/Sewer Funds
01-4150-0125-5684	IT- Phone Equipment Expense	3,030	2,500	2,715	10,000	10,000	-	0.0%	move to network supplies
01-4150-0125-5704	IT- Network Supplies	5,181	12,900	2,647	7,200	7,200	-	0.0%	See narrative- Communications upgrades
01-4150-0125-5740	IT- Software Agreement	-	2,000		2,200	2,200	-	0.0%	Database support, Firewall, VMware
01-4150-0125-5750	IT- Service Contract	6,966	9,600		9,600	9,600	-	0.0%	JDSCC contract for vacation coverage, IT emergencies, expert consultation
01-4150-0125-5800	IT- Travel Reimbursement	-	100	92	100	100	-	0.0%	Mileage for IT Coordinator
01-4150-0125-5820	IT- Education/Training	1,716	1,440		1,440	1,440	-	0.0%	Online training
01-4150-0125-5875	IT- Equipment Purchase	977	1,000	34	13,000	1,000	(12,000)	-92.3%	GPS Fleet Mgmt System, Tools and furniture
	General Expenses Total	76,528	82,247	34,163	93,678	81,678	(12,000)	-12.8%	
01-4150-0125-7000	IT- CO- Computers	9,086	6,550	2,901	11,380	11,380	-	0.0%	16 PCs and 8 monitors
	Capital Outlay Total	9,086	6,550	2,901	11,380	11,380	-	0.0%	
01-4150-0125-9997	IT- Due from Water Fund	(16,377)	(11,876)	(8,907)	(12,143)	(12,322)	(178)	1.5%	12.5% of wages/benefits
01-4150-0125-9998	IT- Due from Sewer Fund	(16,377)	(11,876)	(8,907)	(12,143)	(12,322)	(178)	1.5%	12.5% of wages/benefits
	Due from Water/Sewer Funds	(32,754)	(23,752)	(17,814)	(24,287)	(24,643)	(357)	1.5%	
	Information Technology Total	149,015	172,552	96,469	191,418	180,487	(10,930)	-5.7%	V
<b>Trustee of Trust Funds</b>									
01-4130-0130-1000	TT- Sal/Wages Elected	828	828	828	828	828	-	0.0%	Wages for Trustee of Trust Funds
	Salaries Total	828	828	828	828	828	-	0.0%	
01-4130-0130-2200	TT- FICA	51	51	51	51	51	-	0.0%	Based on wages: 6.2%
01-4130-0130-2210	TT- Medicare	12	12	12	12	12	-	0.0%	Based on wages: 1.45%
	Benefits Total	63	63	63	63	63	-	0.0%	
	Trustee of Trust Funds Total	891	891	891	891	891	-	0.0%	V

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<b>Town Moderator</b>									
01-4140-0140-1000	MO- Sal/Wages Elected	500	400	600	1,250	1,250	-	0.0%	4 Elections & 1 deliberative. 1 Special Election Moderator (2 elections in 2015)
	Salaries Total	500	400	600	1,250	1,250	-	0.0%	
01-4140-0140-2200	MO- FICA	69	25	37	78	78	-	0.0%	Based on wages: 6.2%
01-4140-0140-2210	MO- Medicare	8	6	9	18	18	-	0.0%	Based on wages: 1.45%
	Benefits Total	77	31	46	96	96	-	0.0%	
	<b>Town Moderator Total</b>	<b>577</b>	<b>431</b>	<b>646</b>	<b>1,346</b>	<b>1,346</b>	<b>-</b>	<b>0.0%</b>	<b>V</b>
<b>Town Clerk</b>									
01-4140-0151-1000	TC- Sal/Wages Elected	66,369	70,613	52,281	72,311	72,311	-	0.0%	1 FT. Town Clerk Includes Deputy TC FT for 9 months + 2 FT Asst Clerks. Municipal Agent Fee increase of \$.50 to help offset budget impact
01-4140-0151-1110	TC- Sal/Wages FT	79,260	79,300	56,721	109,387	109,387	-	0.0%	eliminating 1 PT position & making 1 PT position FT
01-4140-0151-1200	TC- Sal/Wages PT	42,975	51,619	22,815	7,081	7,081	-	0.0%	OT for Assistant Clerks
01-4140-0151-1300	TC- Sal/Wages OT	178	800	88	800	800	-	0.0%	Longevity for Assistant Clerks
01-4140-0151-1400	TC- Longevity Pay	1,300	1,400	1,31,905	1,400	1,400	-	0.0%	
	Salaries Total	190,082	203,732	131,905	190,979	190,979	-	0.0%	
01-4140-0151-2100	TC- Health Insurance	51,785	47,665	35,750	62,852	69,588	6,736	10.7%	Incl 8 months Deputy TC change to FT status
01-4140-0151-2110	TC- Dental Insurance	2,897	2,900	2,173	4,065	4,065	-	0.0%	Incl 8 months Deputy TC change to FT status
01-4140-0151-2120	TC- Life Insurance	240	240	180	280	280	-	0.0%	Incl 8 months Deputy TC change to FT status
01-4140-0151-2130	TC- LTD Insurance	784	760	635	800	800	-	0.0%	
01-4140-0151-2200	TC- FICA	11,359	12,631	7,920	11,841	11,841	-	0.0%	Based on wages: 6.2%
01-4140-0151-2210	TC- Medicare	2,656	2,954	1,852	2,769	2,769	-	0.0%	Based on wages: 1.45%
01-4140-0151-2300	TC- Retirement Town	15,715	16,693	11,912	20,541	20,541	-	0.0%	FY @ 11.17%
	Benefits Total	85,437	83,843	60,422	103,148	109,884	6,736	6.5%	

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01-4140-0151-4310	TC- Office Equip Maintenance	-	500	94	500	500	-	0.0%	outside computer maintenance, beyond contract
01-4140-0151-5000	TC- Supplies	2,648	2,000	1,906	2,000	2,000	-	0.0%	check security paper, copy paper, general office supplies, incentive awards, envelopes, toner cartridges f/6 printers MICA cartridges, validator ribbons, calculator ribbons,
01-4140-0151-5005	TC- Computer Supplies	1,078	1,200	1,281	1,200	1,200	-	0.0%	dog civil forfeiture letters, dog reminders, letters & forms, weekly State work, monthly Vital work
01-4140-0151-5010	TC- Postage	4,679	6,200	3,652	5,000	5,000	-	0.0%	reduced canceled subscription to Thomson Reuters because RSAs are on line.
01-4140-0151-5120	TC- Reference Materials	1,147	500	81	300	300	-	0.0%	IIMC -125, NHCTCA-30, NEACTC-30
01-4140-0151-5450	TC- Dues	190	200	200	200	200	-	0.0%	Historical Shelving Unit@ \$18,625 to be paid from special warrant article or special revenue fund, remainder balance paid from records retention. Any monies left will be spent on restoring books.
01-4140-0151-5630	TC- Record Retention	4,928	5,000	4,970	23,625	23,625	-	0.0%	Dog tags, forms, Top Dog Contest, Police envelopes
01-4140-0151-5631	TC- Dog Tags	1,296	800	659	800	800	-	0.0%	
01-4140-0151-5740	TC- Software Agreement	7,786	7,600	7,429	7,620	7,620	-	0.0%	Interware Development Co Contract, MV, Boats, Vitals, Transfer Station Permits, Credit Cards, Reports
01-4140-0151-5750	TC- Contract Services	2,695	2,600	1,311	2,600	2,600	-	0.0%	Sharp Copier, Seacoast Computer Contract Services
01-4140-0151-5800	TC- Travel Reimbursement	1,033	800	229	800	800	-	0.0%	Mandatory Regional, Conference, TC Certification, Training
01-4140-0151-5810	TC- Conf/Room/Meals	695	695	520	700	700	-	0.0%	Mandatory Regional, Conference, TC Certification, Training
01-4140-0151-5820	TC- Education/Training	733	800	359	800	800	-	0.0%	Training
01-4140-0151-5875	TC- Equipment Purchase	3,347	2,000	575	2,000	2,000	-	0.0%	computers, printers, copiers, chairs, office furniture
	General Expenses Total	32,254	30,895	23,266	48,145	48,145	-	0.0%	
	<b>Town Clerk Total</b>	<b>307,773</b>	<b>318,470</b>	<b>215,593</b>	<b>342,272</b>	<b>349,008</b>	<b>6,736</b>	<b>2.0%</b>	<b>V</b>

Town of Exeter  
General Fund

Preliminary Budget FY 2016

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Account Number	Description	2014 Actual	2015 Budget	2015 Actual as of 9/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BRC Budget vs. 2016 Preliminary Budget \$ Increase/-(Decrease)	2016 BRC Budget vs. 2016 Preliminary Budget %-Difference	Explanation
Elections									
01-4140-0152-1210	EL- Sal/Wages Temp	7,440	3,500	2,527	10,245	10,245	-	0.0%	Ballot Clerks and Supervisors of the Checklist for Four
	Salaries Total	7,440	3,500	2,527	10,245	10,245	-	0.0%	Mandated elections, 1 deliberative, 1 special election
01-4140-0152-2200	EL- FICA	461	217	157	635	635	-	0.0%	Based on wages: 6.2%
01-4140-0152-2210	EL- Medicare	107	51	37	149	149	-	0.0%	Based on wages: 1.45%
	Benefits Total	568	268	194	784	784	-	0.0%	
01-4140-0152-5000	EL- Supplies	685	500	1,063	1,629	1,629	-	0.0%	Increased to cover copy paper needed to print 28 checklists by law, envelopes, signage and any other general office supplies. Possible purchase of a camera for voter ID mandated by the State of NH
01-4140-0152-5010	EL- Postage	1,021	600	255	1,200	1,200	-	0.0%	Increased mandated by SOS, sending absentee ballots and any other letters required to send by the Checklist Supervisors
01-4140-0152-5400	EL- Advertising	161	300	161	300	300	-	0.0%	Legal Notices
01-4140-0152-5640	EL- Voting Expenses	5,635	4,000	5,208	8,942	8,942	-	0.0%	Mandated by SOS fro pay for coding, printing, collating, shipping costs and any other Special Town Elections held by the Town
01-4140-0152-5661	EL- Voting Machines	637	700	6,687	900	900	-	0.0%	Mandated by the State of NH for all servicing, maintaining and replacement of the Accuvote Machines.
	General Expenses Total	8,139	6,100	6,687	12,972	12,972	-	0.0%	
	Elections Total	16,147	9,868	9,408	24,000	24,000	-	0.0%	V
	Total General Government	907,767	932,597	638,053	993,235	992,467	(768)	-0.1%	

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<b>Finance Department</b>									
<b>Finance/Accounting</b>									
01-4150-0201-1110	FI- Sal/Wages FT	202,807	205,432	149,167	209,603	209,603	-	0.0%	3 FT: Finance Dir, Accountant, Acct Clerk
01-4150-0201-1300	FI- Sal/Wages OT	164	-	-	-	-	-	0.0%	
01-4150-0201-1400	FI- Longevity Pay	800	850	149,167	850	850	-	0.0%	Longevity Pay for Accounting Clerk
	Salaries Total	203,771	206,282	149,167	210,453	210,453	-	0.0%	
01-4150-0201-2100	FI- Health Insurance	45,153	42,175	31,631	42,175	46,634	4,459	10.6%	Healthcare increase of 10.6%
01-4150-0201-2110	FI- Dental Insurance	2,431	2,430	1,823	2,431	2,431	-	0.0%	
01-4150-0201-2120	FI- Life Insurance	300	300	225	300	300	-	0.0%	
01-4150-0201-2130	FI- LTD Insurance	1,244	1,209	960	1,264	1,264	-	0.0%	
01-4150-0201-2200	FI- FICA	12,126	12,789	8,824	13,048	13,048	-	0.0%	Based on wages: 6.2%
01-4150-0201-2210	FI- Medicare	2,836	2,991	2,064	3,052	3,052	-	0.0%	Based on wages: 1.45%
01-4150-0201-2300	FI- Retirement Town	21,946	22,638	16,289	23,508	23,508	-	0.0%	Based on wages: 1.45%
	Benefits Total	86,036	84,533	61,816	85,778	90,237	4,459	5.2%	
01-4150-0201-5000	FI- Supplies	3,697	5,000	3,219	5,000	5,000	-	0.0%	Folders, Check Stock, Paper/Ink Cartridges, kitchen supplies, Deposit tickets for all Town Depts
01-4150-0201-5010	FI- Postage	2,275	2,200	1,590	2,200	2,200	-	0.0%	Postage for mailing A/P checks to vendors
01-4150-0201-5150	FI- Bank Fees	10,866	9,000	5,416	9,000	9,000	-	0.0%	Lockbox and Monthly Service Charges
01-4150-0201-5200	FI- Consulting	-	6,500	6,500	6,500	6,500	-	0.0%	GASB Compliance Updates
01-4150-0201-5202	FI- Contracted Services	4,685	1,000	-	350	350	-	0.0%	Disposal of old finance records
01-4150-0201-5220	FI- Audit Fees	21,294	23,250	15,750	23,250	23,250	-	0.0%	Annual town audit fees
01-4150-0201-5450	FI- Dues	265	700	40	700	700	-	0.0%	NHGFQA, AICPA and NHSCPA Dues
01-4150-0201-5740	FI- Software Agreement	7,219	8,500	7,874	8,500	8,500	-	0.0%	Munisart Software Agreement
01-4150-0201-5800	FI- Travel Reimbursement	85	100	259	1,000	1,000	-	0.0%	Monthly Travel to Concord for NHGFQA meeting and Travel for 3 finance department employees
01-4150-0201-5810	FI- Conf/Room/Meals	95	500	48	500	500	-	0.0%	Conferences/Meals for Finance Staff - NHLGC
01-4150-0201-5820	FI- Education/Training	544	500	40,696	500	500	-	0.0%	Education for Finance staff to keep current on regulations
	General Expenses Total	51,014	57,250	40,696	57,500	57,500	-	0.0%	
01-4150-0201-9997	FI- Due from Water Fund	(36,001)	(36,352)	(27,264)	(37,029)	(37,586)	(557)	1.5%	12.5% Water Fund Offset
01-4150-0201-9998	FI- Due from Sewer Fund	(36,001)	(36,352)	(27,264)	(37,029)	(37,586)	(557)	1.5%	12.5% Sewer Fund Offset
	Due from Water/Sewer Funds	(72,002)	(72,704)	(54,528)	(74,058)	(75,172)	(1,115)	1.5%	
	<b>Finance/Accounting Total</b>	<b>268,819</b>	<b>275,361</b>	<b>197,151</b>	<b>279,673</b>	<b>283,017</b>	<b>3,344</b>	<b>1.2%</b>	<b>V</b>

Town of Exeter  
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		Actual	2015 Budget	Actual as of 9/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BRC Budget					
<b>Treasurer</b>												
01-4150-0202-1000	TR- Sal/Wages Elected	8,864	9,864	6,648	9,864	9,864	9,864	-	-	0.0%	Wages for PT Treasurer and PT Deputy Treasurer	
	Salaries Total	8,864	9,864	6,648	9,864	9,864	9,864	-	-	0.0%		
01-4150-0202-2200	TR- FICA	550	612	412	612	612	612	-	-	0.0%	Based on wages: 6.2%	
01-4150-0202-2210	TR- Medicare	129	143	96	143	143	143	-	-	0.0%	Based on wages: 1.45%	
	Benefits Total	679	755	508	755	755	755	-	-	0.0%		
01-4150-0202-5000	TR - Supplies	73	400	39	200	200	200	-	-	0.0%	Paper, pens, folders and binders for Treasurer	
01-4150-0202-5450	TR- Dues		400		400	400	400	-	-	0.0%		
01-4150-0202-5450	TR- Education/Training		400		400	400	400	-	-	0.0%	Training and Education for Treasurer	
01-4150-0202-5820	General Expenses Total	73	800	39	600	600	600	-	-	0.0%		
	<b>Treasurer Total</b>	<b>9,616</b>	<b>11,419</b>	<b>7,195</b>	<b>11,219</b>	<b>11,219</b>	<b>11,219</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>V</b>	
<b>Tax Collection</b>												
01-4150-0203-1110	TX- Sal/Wages FT	86,621	93,523	67,986	95,031	95,031	95,031	-	-	0.0%	2 FT- Deputy Tax Collector, Collections Specialist	
01-4150-0203-1210	TX- Sal/Wages Temp		-	1,005	-	-	-	-	-	0.0%		
01-4150-0203-1300	TX- Sal/Wages OT	755		8				-	-	0.0%		
01-4130-0203-1400	TX- Longevity	1,500	1,500	68,999	1,500	1,500	1,500	-	-	0.0%	Collections Specialist Longevity	
	Salaries Total	88,876	95,023	68,999	96,531	96,531	96,531	-	-	0.0%		
01-4150-0203-2100	TX- Health Insurance	28,190	25,305	18,979	25,305	27,980	27,980	2,675	2,675	10.6%	Healthcare increase of 10.6%	
01-4150-0203-2110	TX- Dental Insurance	1,465	1,465	1,099	1,465	1,465	1,465	-	-	0.0%		
01-4150-0203-2120	TX- Life Insurance	120	120	90	120	120	120	-	-	0.0%		
01-4150-0203-2200	TX- FICA	5,240	5,891	4,099	5,985	5,985	5,985	-	-	0.0%	Based on wages: 6.2%	
01-4150-0203-2210	TX- Medicare	1,225	1,378	959	1,400	1,400	1,400	-	-	0.0%	Based on wages: 1.45%	
01-4150-0203-2300	TX- Retirement Town	9,572	10,430	7,425	10,783	10,783	10,783	-	-	0.0%	FY @ 11.17%	
	Benefits Total	45,812	44,589	32,651	45,058	47,733	47,733	2,675	2,675	5.9%		
01-4150-0203-5000	TX- Supplies	1,394	1,700	771	2,200	2,200	2,200	-	-	0.0%	Paper, Ink, Envelopes, Storage Boxes	
01-4150-0203-5001	TX- Tax Billing Services	3,274	3,600	1,634	3,600	3,600	3,600	-	-	0.0%	Processing fees and materials for tax bills	
01-4150-0203-5010	TX- Postage	7,722	9,500	5,620	9,500	9,500	9,500	-	-	0.0%	Mailing lien, deed notices, tax bills, lockbox mailbox	
01-4150-0203-5224	TX- Legal Expenses	6,232	5,000	2,146	5,000	5,000	5,000	-	-	0.0%	Legal services for liens, deeds and bankruptcies	
01-4150-0203-5450	TX- Dues	40	50	40	50	50	50	-	-	0.0%	NHTC Dues	
01-4150-0203-5470	TX- Registry of Deeds	969	1,400	566	1,400	1,400	1,400	-	-	0.0%	Lien recordings at Registry of Deeds	
01-4150-0203-5471	TX- Deeded Property	2,570	3,500	16	3,500	3,500	3,500	-	-	0.0%	Expenses related to Tax deeded properties	
01-4150-0203-5810	TX- Conf/Room/Meals	414	600	379	600	600	600	-	-	0.0%	Conferences for DTC	
01-4150-0203-5820	TX- Education/Training	100	400	100	400	400	400	-	-	0.0%	Training for DTC	
	General Expenses Total	22,715	25,750	11,172	26,250	26,250	26,250	-	-	0.0%		
01-4150-0203-9997	TX- Due from Water Fund	(32,033)	(34,903)	(26,181)	(35,397)	(36,066)	(36,066)	(669)	(669)	1.9%	25% Water Fund Offset	
01-4150-0203-9998	TX- Due from Sewer Fund	(32,033)	(34,903)	(26,181)	(35,397)	(36,066)	(36,066)	(669)	(669)	1.9%	25% Sewer Fund Offset	
	Due from Water/Sewer Funds Total	(64,066)	(69,806)	(52,362)	(70,794)	(72,132)	(72,132)	(1,338)	(1,338)	1.9%		
	<b>Tax Collection Total</b>	<b>93,337</b>	<b>95,556</b>	<b>60,460</b>	<b>97,044</b>	<b>98,382</b>	<b>98,382</b>	<b>1,338</b>	<b>1,338</b>	<b>1.4%</b>	<b>V</b>	

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		Actual														
Assessing																
01-4150-0205-1110	AS- Sal/Wages FT	71,842		46,311		33,751		46,654		46,654		-		0.0%	1 FT: Assessing Clerk	
01-4150-0205-1210	AS- Sal/Wages Temp	4,870		1,000				1		1		-		0.0%	Assessing Clerk	
01-4150-0205-1300	AS- Sal/Wages OT	41		100		93		100		100		-		0.0%	Assessing Clerk	
01-4150-0205-1400	AS- Longevity Pay	750		800				800		800		-		0.0%	Assessing Clerk	
	Salaries Total	77,503		48,211		33,844		47,555		47,555		-		0.0%		
01-4150-0205-2100	AS- Health Insurance	21,470		16,870		12,027		16,870		18,653		1,783		10.6%	Healthcare increase of 10.6%	
01-4150-0205-2110	AS- Dental Insurance	1,257		965		724		966		966		-		0.0%	No Increase	
01-4150-0205-2120	AS- Life Insurance	80		60		45		60		60		-		0.0%	No Increase	
01-4150-0205-2130	AS- LTD Insurance	188		-				-		-		-		0.0%	N/A	
01-4150-0205-2200	AS- FICA	7,140		2,989		2,457		2,948		2,948		-		0.0%	Based on wages: 6.2%	
01-4150-0205-2210	AS- Medicare	1,670		699		575		690		690		-		0.0%	Based on wages: 1.45%	
01-4150-0205-2300	AS- Retirement Town	10,899		5,181		3,695		5,312		5,312		-		0.0%	FY @ 11.17%	
	Benefits Total	42,704		26,764		19,523		26,846		28,629		1,783		6.6%		
01-4150-0205-5000	AS- Supplies	2,774		1,800		408		1,800		1,800		-		0.0%	Toner, envelopes, general supplies	
01-4150-0205-5010	AS- Postage	1,177		6,000		4,439		700		700		-		0.0%	Value changes	
01-4150-0205-5450	AS- Dues	20		50		40		40		40		-		0.0%	IAAO dues	
01-4150-0205-5460	AS- Mapping	7,250		5,200		4,630		5,200		5,200		-		0.0%	Yearly updates & GPS	
01-4150-0205-5470	AS- Registry of Deeds	62		100		27		100		100		-		0.0%	Plans & deeds	
01-4150-0205-5480	AS- Revaluation	-		1				1		1		-		0.0%	Independent Appraiser	
01-4150-0205-5560	AS- Legal/Public Notices	-		150				150		150		-		0.0%	Public Notices in news media	
01-4150-0205-5740	AS- Software Agreement	7,750		8,140		5,888		8,140		8,140		-		0.0%	5% increase Vision yearly contract & web fee	
01-4150-0205-5750	AS- Contract Services	66,237		105,000		89,125		107,500		107,500		-		0.0%	Assessor contracted through MRI	
01-4150-0205-5800	AS- Travel Reimbursement	365		500				300		300		-		0.0%	Use of personal car - 1 employee	
01-4150-0205-5810	AS- Conf/Room/Meals	-		50				100		100		-		0.0%	Meetings - meals- room	
01-4150-0205-5820	AS- Education/Training	555		500		25		500		500		-		0.0%	Course or seminar	
01-4150-0205-5875	AS- Equipment Purchase	378		50		32		50		50		-		0.0%	Small equipment	
01-4150-0205-6260	AS- Fuel	-		150		104,614		100		100		-		0.0%	Fuel for Town Car used for town business travel	
	General Expenses Total	86,568		127,691		104,614		124,681		124,681		-		0.0%		
	Assessing Total	206,775		202,666		157,981		199,082		200,865		1,783		0.9%	V	
	Total Finance	578,547		585,002		422,787		587,018		593,483		6,465		1.1%		

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Planning & Development									
01-4191-0301-1110	PL- Sal/Wages FT	85,587	86,275	46,551	75,711	75,711	-	0.0%	1 FT : Town Planner Gr 15 Step Min
01-4191-0301-1200	PL- Sal/Wages PT	57,167	71,732	36,061	69,025	69,025	-	0.0%	3 PT: Mail Resource Planner, Sec. Recording Sec
	Salaries Total	142,754	158,007	82,612	144,736	144,736	-	0.0%	
01-4191-0301-2100	PL- Health Insurance	8,939	8,435	4,259	22,775	25,182	2,407	10.6%	Assume Family Plan
01-4191-0301-2110	PL- Dental Insurance	499	500	208	1,747	1,747	-	0.0%	Assume Family Plan
01-4191-0301-2120	PL- Life Insurance	120	120	60	120	120	-	0.0%	No increase
01-4191-0301-2130	PL- LTD Insurance	1,095	1,043	554	1,108	1,108	-	0.0%	
01-4191-0301-2200	PL- FICA	8,609	9,796	5,041	8,974	8,974	-	0.0%	Based on wages: 6.2%
01-4191-0301-2210	PL- Medicare	2,013	2,291	1,179	2,099	2,099	-	0.0%	Based on wages: 1.45%
01-4191-0301-2300	PL- Retirement Town Benefits Total	9,186	9,470	5,014	8,457	8,457	-	0.0%	FY @ 11.17%
		30,461	31,656	16,315	45,279	47,686	2,407	5.3%	
01-4191-0301-5000	PL- Supplies	2,552	3,000	981	3,000	3,000	-	0.0%	Covers both Planning and Building depts.
									Covers Planning and Building departments as well as Planning Board packages and administration of cases.
01-4191-0301-5010	PL- Postage	6,366	3,500	3,295	3,500	3,500	-	0.0%	Increase based on present use
									Includes Exeter Newspaper (\$160) and Registry Review (\$198), RSA books and other reference material
01-4191-0301-5120	PL- Reference Material	626	400	410	400	400	-	0.0%	Rockingham Planning Commission (2015 est.\$11,738), APA dues (\$315).
01-4191-0301-5450	PL- Dues	11,959	12,053	12,088	12,200	12,200	-	0.0%	used for large printing jobs such as Zoning Ordinance
01-4191-0301-5500	PL- Printing	3	1,200	18	750	750	-	0.0%	Primarily for Planning Board cases but also covers Planning dept., slight increase based on current use
01-4191-0301-5560	PL- Legal/Public Notices	2,511	1,900	1,563	2,000	2,000	-	0.0%	Budget needed for large, poster size zoning and other land use maps
01-4191-0301-5570	PL- Mapping	76	400		400	400	-	0.0%	Reduced in lieu of 50K master plan update in CIP as
01-4191-0301-5571	PL- Studies	13,352	10,000	7,887	6,000	6,000	-	0.0%	CRF- ongoing consulting needs (zoning reviews, etc.)
01-4191-0301-5573	PL- Inspection Services	-	200		1	1	-	0.0%	Placeholder for third party inspection as needed
01-4191-0301-5681	PL- GIS Software	-	19,600		5,000	5,000	-	0.0%	Annual maintenance fee for new permit software
01-4191-0301-5750	PL- Contract Services	914	-	4,197	1	1	-	0.0%	Placeholder for interim planning services past Jan 1st
01-4191-0301-5800	PL- Travel Reimbursement	255	1,400	778	1,000	1,000	-	0.0%	Used to cover mileage for staff
01-4191-0301-5810	PL- Conf/Room/Meals	1,055	1,000	1,567	1,000	1,000	-	0.0%	APA Conference. Seminars/training
01-4191-0301-5820	PL- Education/Training	39,679	800	32,784	800	800	-	0.0%	Seminars/training for planning staff, board members
	General Expenses Total		55,453		36,052	36,052	-	0.0%	
	Planning Total	212,894	245,116	131,711	226,067	228,474	2,407	1.1%	V

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<b>Economic Development</b>									
01-4652-0307-1110	ED- Sal/Wages FT	28,569	80,603	58,068	82,542	82,542	-	0.0%	1 FT: ED Director
01-4652-0307-1200	ED- Sal/Wages PT	2,651	2,260	3,600	6,260	2,260	(4,000)	-63.9%	PT Recording sec @ \$14 per hour. Interns \$ 5,000
	Salaries Total	31,240	82,863	61,668	88,802	84,802	(4,000)	-4.5%	
01-4652-0307-2100	ED- Health Insurance	6,034	22,775	15,183	22,775	25,182	2,407	10.6%	Healthcare increase of 10.6%
01-4652-0307-2110	ED- Dental Insurance	437	1,750	1,310	1,750	1,750	-	0.0%	No increase
01-4652-0307-2120	ED- Life Insurance	30	120	90	120	120	-	0.0%	No increase
01-4652-0307-2130	ED- LTD Insurance	289	-	781	1,000	1,000	-	0.0%	
01-4652-0307-2200	ED- FICA	1,843	5,138	3,565	5,506	5,258	(248)	-4.5%	Based on wages: 6.2%
01-4652-0307-2210	ED- Medicare	431	1,202	834	1,288	1,230	(58)	-4.5%	Based on wages: 1.45%
01-4652-0307-2300	ED- Retirement Town	3,079	8,845	6,340	9,220	9,220	-	0.0%	FY @ 11.17%
	Benefits Total	12,113	39,829	28,103	41,658	43,759	2,101	5.0%	
01-4652-0307-5000	ED- Supplies	1,873	400	88	400	400	-	0.0%	Paper, Pens, Ink, etc.
01-4652-0307-5010	ED- Postage	-	50	-	50	50	-	0.0%	Mailings
01-4652-0307-5200	ED- Consulting Services	-	-	2,400	5,000	5,000	-	0.0%	Engineering Consulting
01-4652-0307-5310	ED- Mobile Communications	411	720	698	950	950	-	0.0%	Cell Phone for ED Director
01-4652-0307-5800	ED - Travel Reimbursement	-	1,500	305	1,000	1,000	-	0.0%	Mileage for ED Director
01-4652-0307-5810	ED- Conf/Meals	440	250	50	200	200	-	0.0%	Conferences for ED Director
01-4652-0307-5820	ED- Education/Training	-	250	-	750	750	-	0.0%	Education/Training for ED Director
	General Expenses Total	2,724	3,170	3,541	8,350	8,350	-	0.0%	
	<b>Total Economic Development</b>	<b>46,077</b>	<b>125,862</b>	<b>93,312</b>	<b>138,810</b>	<b>136,911</b>	<b>(1,899)</b>	<b>-1.4%</b>	<b>V</b>
<b>Inspections &amp; Code Enforcement</b>									
01-4240-0302-1110	BI- Sal/Wages FT	134,993	135,434	98,428	138,028	138,028	-	0.0%	2 FT: Building Inspector, Deputy Code Inspector
01-4240-0302-1200	BI- Sal/Wages PT	16,881	22,565	20,610	34,661	34,661	-	0.0%	1 PT: Electrical Inspector (24 Hrs/Wk)
	Salaries Total	151,674	157,999	119,038	172,689	172,689	-	0.0%	
01-4240-0302-2100	BI- Health Insurance	34,468	33,740	24,660	33,740	37,307	3,567	10.6%	Health increase of 10.6%
01-4240-0302-2110	BI- Dental Insurance	1,932	1,935	1,448	1,935	1,935	-	0.0%	No increase
01-4240-0302-2120	BI- Life Insurance	180	180	135	180	180	-	0.0%	No increase
01-4240-0302-2130	BI- LTD Insurance	948	930	727	950	950	-	0.0%	
01-4240-0302-2200	BI- FICA	9,687	9,796	7,588	10,707	10,707	-	0.0%	Based on wages: 6.2%
01-4240-0302-2210	BI- Medicare	2,266	2,291	1,775	2,504	2,504	-	0.0%	Based on wages: 1.45%
01-4240-0302-2300	BI- Retirement Town	14,540	14,861	10,748	15,418	15,418	-	0.0%	FY @ 11.17%
	Benefits Total	64,021	63,733	47,081	65,434	69,001	3,567	5.5%	
01-4240-0302-4320	BI- Vehicle Maintenance	-	1	-	1	1	-	0.0%	Cell Phones for BI and EI
01-4240-0302-5310	BI- Mobile Communications	429	450	295	450	450	-	0.0%	RNI and NHBOA Dues
01-4240-0302-5450	BI- Dues	200	300	125	300	300	-	0.0%	NHBOA and Seacoast BI Meetings
01-4240-0302-5800	BI- Travel Reimbursement	640	500	958	500	500	-	0.0%	NE Building Officials Association Conference
01-4240-0302-5810	BI- Conf/Room/Meals	328	800	185	800	800	-	0.0%	Budgeted 400 @ \$2.09 (Electrical Inspector)
01-4240-0302-6260	BI- Fuel	1,182	1,300	439	836	836	-	0.0%	
	General Expenses Total	2,779	3,351	2,002	2,887	2,887	-	0.0%	
	<b>Inspections &amp; Code Enforcement To</b>	<b>218,474</b>	<b>225,083</b>	<b>168,121</b>	<b>241,010</b>	<b>244,577</b>	<b>3,567</b>	<b>1.5%</b>	<b>V</b>

Board of Adjustment

Town of Exeter  
General Fund

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01-4191-0303-1200	ZO- Sal/Wages PT	-	-	-	580	580	-	0.0%	recording secretaries @ \$14 per hour
	Salaries Total	-	-	-	580	580	-	0.0%	
01-4191-0303-2200	ZO- FICA	-	-	-	36	36	-	0.0%	
01-4191-0303-2210	ZO- Medicare	-	-	-	8	8	-	0.0%	
	Benefits Total	-	-	-	44	44	-	0.0%	
01-4191-0303-5010	ZO- Postage	1,742	1,200	769	1,200	1,200	-	0.0%	expenses are estimated for ZBA case administration
01-4191-0303-5560	ZO- Legal/Public Notices	1,171	1,200	740	1,200	1,200	-	0.0%	
01-4191-0303-5820	ZO- Education/Training	180	200	60	200	200	-	0.0%	min. training allotment for board members
	General Expenses Total	3,093	2,600	1,569	2,600	2,600	-	0.0%	
	Board of Adjustment Total	3,093	2,600	1,569	3,224	3,224	-	0.0%	V
Historic District Commission									
01-4191-0304-1200	HD- Sal/Wages PT	615	350	354	500	500	-	0.0%	recording secretaries @ \$14 per hour
	Salaries Total	615	350	354	500	500	-	0.0%	
01-4191-0304-2200	HD- FICA	14	22	22	31	31	-	0.0%	Based on wages: 6.2%
01-4191-0304-2210	HD- Medicare	3	5	5	7	7	-	0.0%	Based on wages: 1.45%
	Benefits Total	17	27	27	38	38	-	0.0%	
01-4191-0304-5010	HD- Postage	143	25	183	350	350	-	0.0%	expenses are estimated for HDC case administration
01-4191-0304-5120	HD- Reference Material	1,445	-	-	100	100	-	0.0%	
01-4191-0304-5450	HD- Dues	-	50	-	50	50	-	0.0%	min amt for dues associated with various organizations
01-4191-0304-5500	HD- Printing	-	35	1,817	125	125	-	0.0%	work with HDCs
01-4191-0304-5022	HD- Grant Matching	-	2,000	8,000	12,062	6,062	(6,000)	-49.7%	printing needs for HDC guidelines and other materials
01-4191-0304-5560	HD- Legal/Public Notices	129	100	271	100	100	-	0.0%	Funding to match HDC regulation updates
01-4191-0304-5810	HD- Cont Rooms/Meals	28	200	-	200	200	-	0.0%	
01-4191-0304-5820	HD- Education/Training	1,745	2,610	10,271	200	200	-	0.0%	min. training allotment for board members
	General Expenses Total	1,745	2,610	10,271	13,187	7,187	(6,000)	-45.5%	
	Historic District Commission Total	2,377	2,987	10,652	13,725	7,725	(6,000)	-43.7%	V

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<b>Conservation Commission</b>									
01-4611-0305-1200	CC- Sal/Wages PT	316	420	574	420	420	-	0.0%	1 P.T.L. Recording secretaries @ \$14 per hour
01-4611-0305-1210	CC- Sal/Wages Temporary	2,940	3,024	-	3,024	3,024	-	0.0%	Interns 2@12/hr, 18 hrs/wk for 7 wks
	Salaries Total	3,256	3,444	574	3,444	3,444	-	0.0%	
01-4611-0305-2200	CC- FICA	189	214	36	214	214	-	0.0%	Based on wages: 6.2%
01-4611-0305-2210	CC- Medicare	44	50	8	50	50	-	0.0%	Based on wages: 1.45%
	Benefits Total	233	263	44	263	263	-	0.0%	
01-4611-0305-4222	CC- Roadside Mowing	1,800	1,200	-	1,200	1,200	-	0.0%	Mowing White, Perry, Irvine and Morrissette
01-4611-0305-4300	CC- Building Maintenance	1,475	800	497	800	800	-	0.0%	Raynes Farm (\$350 for mowing around barn, \$500 for any minor repairs)
									Money for mailings to ConCom members (mostly elect dist)
01-4611-0305-5010	CC- Postage	3	20	2	20	20	-	0.0%	Will fund Spring Tree Program & Trails Day
01-4611-0305-5118	CC- Community Services	1,202	350	29	350	350	-	0.0%	Invasive Plant removal after timber harvest
01-4611-0305-5200	CC- Contracted Services	-	1,450	-	1,450	1,450	-	0.0%	Inventory, monitoring and improvements to conservation lands
01-4611-0305-5331	CC- Conservation Land Administration	25	500	-	500	500	-	0.0%	
01-4611-0305-5450	CC- Dues	770	880	672	880	880	-	0.0%	For board members and/or nat resource planner to join related organizations (ERLAC, NHACC, LRWA, SELT)
									Fee for registry of deeds (typically printing plans, deeds)
01-4611-0305-5470	CC- Registry of Deeds	14	50	25	50	50	-	0.0%	Money for legal notices typically in the newspaper
01-4611-0305-5560	CC- Legal/Public Notices	203	50	-	50	50	-	0.0%	Maintenance of trails & conservation areas
01-4611-0305-5585	CC- Trail Mgmt Maintenance	537	600	-	600	600	-	0.0%	Training for board members and/or nat resource planner
01-4611-0305-5820	CC- Education/Training	320	300	50	300	300	-	0.0%	Money to cover utilities at Raynes Farm
01-4611-0305-6220	CC- Electricity - Raynes	126	150	94	150	150	-	0.0%	
	General Expenses Total	6,475	6,350	1,369	6,350	6,350	-	0.0%	
01-4611-0305-7301	CC- CO- Raynes Barn Roof	22,000	-	-	-	-	-	0.0%	Raynes Roof Replacement -2014 Expense
	CC- Approp frm Reserves - Elliott Land	21,308	-	-	-	-	-	0.0%	Elliott Land purchased from Reserves
01-4611-0305-7452	Capital Outlay Total	43,308	-	-	-	-	-	0.0%	
	Conservation Commission Total	53,272	10,057	1,987	10,057	10,057	-	0.0%	V

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<b>Heritage Commission</b>									
01-4191-0306-1200	HC- Sal/Wages PT	377	630	168	350	350	-	0.0%	recording secretaries @ \$14 per hour
	Salaries Total	377	630	168	350	350	-	0.0%	
01-4191-0306-2200	HC- FICA	10	39	11	22	22	-	0.0%	Based on wages: 6.2%
01-4191-0306-2210	HC- Medicare	2	9	2	5	5	-	0.0%	Based on wages: 1.45%
	Benefits Total	12	48	13	27	27	-	0.0%	
01-4191-0306-5010	HC- Postage	-	25	-	25	25	-	0.0%	expenses are estimated for Heritage Commission case
01-4191-0306-5022	HC- Grant Matching	-	1,000	3,000	1	1	-	0.0%	To provide match for potential grants
01-4191-0306-5200	HC- Contracted Services	-	-	-	21,000	10,500	(10,500)	-50.0%	For restoration of Winter St. Cemetery 50/50 match through LCHIP
01-4191-0306-5450	HC- Dues	-	50	-	50	50	-	0.0%	
01-4191-0306-5500	HC- Printing	-	35	-	35	35	-	0.0%	
01-4191-0306-5820	HC- Education/Training	21	300	3,000	300	300	-	0.0%	min. training allotment for board members
	General Expenses Total	21	1,410	3,000	21,411	10,911	(10,500)	-49.0%	
	Heritage Commission Total	410	2,088	3,181	21,788	11,288	(10,500)	-48.2%	V
	Total Planning & Development	536,597	613,793	410,533	654,682	642,257	(10,526)	-1.6%	

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<b>Police</b>									
<b>Administration</b>									
01-4210-0401-1110	PD- Sal/Wages FT	379,389	384,828	279,569	393,705	393,705	-	0.0%	6 FT.: Police Chief, 2 Captains, Office Mgr, 2 Admin, 1% COLA
01-4210-0401-1200	PD- Sal/Wages PT	32,843	37,413	22,843	38,314	38,314	-	0.0%	2 PT secretarial positions, 20 hrs/wk each
	Salaries Total	412,232	422,241	302,412	432,019	432,019	-	0.0%	
01-4210-0401-2100	PD- Health Insurance	91,520	85,195	63,885	85,195	94,200	9,005	10.6%	10.6% increase BC; 10.9% increase MTT/AB
01-4210-0401-2110	PD- Dental Insurance	8,807	8,810	6,605	8,810	8,810	-	0.0%	
01-4210-0401-2120	PD- Life Insurance	480	480	360	480	480	-	0.0%	
01-4210-0401-2130	PD- LTD Insurance	1,363	1,339	1,036	1,364	1,364	-	0.0%	
01-4210-0401-2200	PD- FICA	9,966	10,127	7,471	10,347	10,347	-	0.0%	Based on wages: 6.2%
01-4210-0401-2210	PD- Medicare	4,447	4,584	3,270	4,689	4,689	-	0.0%	Based on wages: 1.45%
01-4210-0401-2300	PD- Retirement Town	12,905	13,817	10,021	14,362	14,362	-	0.0%	FY 11.17%
01-4210-0401-2310	PD- Retirement Police	65,669	66,926	48,275	69,941	69,941	-	0.0%	FY 26.38%
	Benefits Total	195,157	191,278	140,933	195,188	204,193	9,005	4.6%	
01-4210-0401-4301	PD- Computer Maintenance	1,454	2,888	1,628	2,000	2,000	-	0.0%	Software - virus protection, crime reports, IACGP
01-4210-0401-4310	PD- Office Equipment Maintenance	1,681	2,616	2,442	3,096	3,096	-	0.0%	computer net
01-4210-0401-4320	PD- Vehicle Maintenance	21,721	21,000	10,136	21,000	21,000	-	0.0%	maintenance contracts for 2 copy machines
01-4210-0401-5000	PD- Supplies	7,966	7,950	5,714	7,950	7,950	-	0.0%	covers repairs for 13 vehicles
01-4210-0401-5010	PD- Postage	2,268	2,520	1,774	2,500	2,500	-	0.0%	department wide office supplies
01-4210-0401-5190	PD- Chiefs Expenses	652	650	442	650	650	-	0.0%	postage costs for mailings
01-4210-0401-5310	PD- Mobile Communications	742	660	498	660	660	-	0.0%	covers empl. awards, retirement, emergency meals
01-4210-0401-5338	PD- Munitions	7,275	7,275	6,730	7,285	7,285	-	0.0%	cost of the chiefs cell phone part of department plan
01-4210-0401-5450	PD- Dues	8,719	8,505	8,528	8,610	8,610	-	0.0%	cost of purchasing ammo for the department
01-4210-0401-5453	PD- Computer Equipment	8,322	8,000	5,305	8,000	8,000	-	0.0%	yearly dues for sert and professional association
01-4210-0401-5563	PD- Restitution Expense			37			-	0.0%	memberships
01-4210-0401-5650	PD- General Expenses	5,760	5,775	2,820	5,775	5,775	-	0.0%	update computers, cruiser laptops, etc.
01-4210-0401-5670	PD- Dry Cleaning	12,800	13,600	10,200	13,800	13,800	-	0.0%	towing charges, dwt supplies, promotional hiring
01-4210-0401-5671	PD- Uniforms	16,240	15,385	11,094	15,385	15,385	-	0.0%	costs, etc.
01-4210-0401-5740	PD - Software Agreement	13,470	13,740	13,480	14,273	14,273	-	0.0%	contractual cost
01-4210-0401-5810	PD- Conf/Room/Meals	1,100	1,100	1,174	1,500	1,500	-	0.0%	cost to maintain emergency operations for POL and FD Center
01-4210-0401-5875	PD- Equipment Purchase	7,633	10,000	6,052	10,000	10,000	-	0.0%	professional training for the Chief
	General Expenses Total	117,803	121,664	88,054	122,484	122,484	-	0.0%	covers cost of furniture, bike parts, cruiser parts, building costs, etc.
	Administration Total	725,192	735,183	531,399	749,691	758,696	9,005	1.2%	
Staff									

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01-4210-0402-1110	PD- Sal/Wages FT	288,515	283,046	173,948	296,386	296,386	-	0.0%	5 FT Police Staff updated per new Union Contract effective July 2015-June 2017
01-4210-0402-1300	PD- Sal/Wages OT	10,293	9,000	5,305	9,000	9,000	-	0.0%	investigation
01-4210-0402-1400	PD- Longevity Pay	1,450	1,450	1,450	1,450	1,450	-	0.0%	contract item
01-4210-0402-1420	PD- Holiday Pay	11,975	11,975	11,975	12,650	12,650	-	0.0%	contract item
01-4210-0402-1450	PD- Sal/Wages Education Incentive	4,020	2,520	1,720	1,720	1,720	-	0.0%	contract item
	Salaries Total	316,253	307,991	180,973	321,206	321,206	-	0.0%	
01-4210-0402-2100	PD- Health Insurance	89,299	81,715	62,878	96,159	106,324	10,165	10.6%	increase BC; 10.9% increase MT/AB
01-4210-0402-2110	PD- Dental Insurance	5,011	4,465	3,536	5,360	5,360	-	0.0%	
01-4210-0402-2120	PD- Life Insurance	295	240	225	300	300	-	0.0%	
01-4210-0402-2210	PD- Medicare	4,401	4,466	2,530	4,657	4,657	-	0.0%	Based on wages; 6.2%
01-4210-0402-2310	PD- Retirement Police	79,632	79,671	46,536	84,734	84,734	-	0.0%	FY 26.38%
	Benefits Total	178,638	170,557	115,705	191,210	201,375	10,165	5.3%	
01-4210-0402-5000	PD- Supplies	5,199	5,200	2,382	5,200	5,200	-	0.0%	covers three different areas: evidence, prosecution and photo
01-4210-0402-5200	PD- Consulting - Prosecutor	75,298	75,296	74,360	77,511	77,511	-	0.0%	contract with County attorney; split 80/20 with Hampton Falls
01-4210-0402-5216	PD- Community Relations	702	2,000	2,304	2,000	2,000	-	0.0%	plagues, dare, crime preventive items
01-4210-0402-5310	PD- Mobile Communications	1,388	1,332	1,163	1,632	1,632	-	0.0%	share one)
01-4210-0402-5820	PD- Education/Training	9,167	11,500	10,914	11,500	11,500	-	0.0%	training for the entire department (including civilians)
01-4210-0402-5821	PD- Accreditation	1,226	1,000	1,098	1,000	1,000	-	0.0%	dues and supply costs
	General Expenses Total	92,980	96,328	92,221	98,843	98,843	-	0.0%	
	Staff Total	587,871	574,876	388,899	611,259	621,424	10,165	1.7%	

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Patrol									
01-4210-0403-1110	PD- Sal/Wages FT	930,790	955,954	689,545	1,002,729	1,002,729	-	0.0%	17 FT Officers, 1 FT ACO updated per new Union Contract effective July 2015-June 2017
01-4210-0403-1150	PD- Vacation Replacement	45,364	45,587	31,828	46,587	46,587	-	0.0%	cost to cover the replacement of officers on vacation, increase result of new Union rates
01-4210-0403-1200	PD- Sal/Wages PT	17,347	15,000	5,987	15,000	15,000	-	0.0%	cost for 2 PT/On-Call officer to off set some OT costs
									With new Union Contract 4 holidays are now paid out at the OT rate where in the past they were paid out at the straight hourly rate
01-4210-0403-1300	PD- Sal/Wages OT	49,320	66,000	50,811	80,500	80,500	-	0.0%	
01-4210-0403-1350	PD- FEMA Storm Related OT			518				0.0%	contract item
01-4210-0403-1400	PD- Longevity Pay	3,000	3,000		3,000	3,000	-	0.0%	covers for officers out sick, increase based on prior year history at new Union rates
01-4210-0403-1410	PD- Sick Replacement	11,765	9,270	10,030	13,250	13,250	-	0.0%	contract item
01-4210-0403-1420	PD- Sal/Wages Holiday Pay	40,813	42,714	1,378	45,339	45,339	-	0.0%	contract item
01-4210-0403-1425	PD- Firearms Training Incentive	1,500	1,500	750	1,500	1,500	-	0.0%	contract item
01-4210-0403-1430	PD- Sal/Wages FTO Incentive	568	1,320	290	1,320	1,320	-	0.0%	contract item
01-4210-0403-1450	PD- Sal/Wages Education Incentive	6,060	6,060	6,060	6,060	6,060	-	0.0%	contract item
	Salaries Total	1,106,527	1,146,405	797,197	1,215,285	1,215,285	-	0.0%	
01-4210-0403-2100	PD- Health Insurance	345,507	340,985	227,152	291,796	338,689	46,893	16.1%	10.6% increase BC, 10.9% increase MT/AB
01-4210-0403-2110	PD- Dental Insurance	20,009	20,410	14,188	20,407	21,556	1,149	5.6%	
01-4210-0403-2120	PD- Life Insurance	1,040	1,140	760	1,080	1,080	-	0.0%	
01-4210-0403-2200	PD- FICA	4,483	4,489	2,750	4,577	4,577	-	0.0%	Based on wages: 6.2%
01-4210-0403-2210	PD- Medicare	15,292	16,623	11,183	17,622	17,622	-	0.0%	Based on wages: 1.45%
01-4210-0403-2300	PD- Retirement Town	6,311	6,304	4,433	6,571	6,571	-	0.0%	FY 11.17%
01-4210-0403-2310	PD- Retirement Police	280,081	277,794	192,854	301,117	301,117	-	0.0%	FY 26.39%
	Benefits Total	652,723	667,745	453,320	643,170	691,212	48,042	7.5%	
01-4210-0403-5310	PD- Mobile Communications	1,035	15,680	14,549	15,020	15,020	-	0.0%	cost of two cell phones (ACO and Captain); four new radios
01-4210-0403-5335	PD- Investigation	4,771	5,000	5,000	5,000	5,000	-	0.0%	covers drug investigation costs and equipment
01-4210-0403-5501	PD-Patrol Court Mileage Reimburse	440	-	308	-	-	-	0.0%	
01-4210-0403-6260	General Expenses Total	65,758	62,010	31,706	50,160	50,160	-	0.0%	24,000 gallons fuel estimated at \$ 2.09 per gallon
	Patrol Total	1,831,254	1,896,840	1,302,080	1,928,635	1,976,677	48,042	2.5%	

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<b>Animal Control</b>									
01-4210-0404-5336	AC- Veterinarian Service	750	750	750	750	750	-	0.0%	contract with SPCA
01-4210-0404-5337	AC- Equipment	499	500	525	500	500	-	0.0%	ACO equipment
	General Expenses Total	1,249	1,250	1,275	1,250	1,250	-	0.0%	
	<b>Animal Control Total</b>	<b>1,249</b>	<b>1,250</b>	<b>1,275</b>	<b>1,250</b>	<b>1,250</b>	<b>-</b>	<b>0.0%</b>	
<b>Communications</b>									
01-4210-0405-1110	PD- Sal/Wages FT	231,290	227,011	149,588	235,109	235,109	-	0.0%	5 FT updated per new Union Contract effective July 2015-June 2017
01-4210-0405-1150	PD- Vacation Replacement	9,669	7,640	8,077	9,000	9,000	-	0.0%	covers vacation/personal days for dispatchers
01-4210-0405-1200	PD- Sal/Wages PT	10,411	10,160	10,701	11,000	11,000	-	0.0%	3 PT/On-Call
01-4210-0405-1300	PD- Sal/Wages OT	3,986	10,000	5,417	13,600	13,600	-	0.0%	covers cost in emergencies and regular coverage
01-4210-0405-1350	PD- FEMA Storm Related OT			133	-	-	-	0.0%	
01-4210-0405-1400	PD- Longevity Pay	1,700	1,700		1,700	1,700	-	0.0%	contract item
01-4210-0405-1410	PD- Sick Replacement	2,799	4,000	3,443	4,000	4,000	-	0.0%	covers OT for dispatchers out sick
01-4210-0405-1420	PD- Holiday Pay	9,604	9,604		10,033	10,033	-	0.0%	contract item
01-4210-0405-1450	PD- Sal/Wages Education Incentive		1,500	48	1,500	1,500	-	0.0%	contract item
	Salaries Total	269,479	271,615	177,407	285,942	285,942	-	0.0%	
01-4210-0405-2100	PD- Health Insurance	76,576	80,907	53,830	87,724	81,142	(6,582)	-7.5%	10.6% increase BC, 10.9% increase MT/AB
01-4210-0405-2110	PD- Dental Insurance	4,093	4,467	3,067	5,615	4,466	(1,149)	-20.5%	
01-4210-0405-2120	PD- Life Insurance	240	300	496	300	300	-	0.0%	
01-4210-0405-2200	PD- FICA	16,074	16,840	10,585	17,728	17,728	-	0.0%	Based on wages: 6.2%
01-4210-0405-2210	PD- Medicare	3,759	3,938	2,476	4,146	4,146	-	0.0%	Based on wages: 1.45%
01-4210-0405-2300	PD- Retirement Town	22,219	28,685	13,872	30,711	30,711	-	0.0%	FY 26.38%
	Benefits Total	122,962	135,137	84,326	146,225	138,493	(7,731)	-5.3%	
01-4210-0405-4311	PD- Equipment Maintenance	18,899	20,086	16,098	25,530	25,530	-	0.0%	covers our maintenance contracts (new radio equipment approved by voters in 2015)
01-4210-0405-4330	PD- Equipment Repair & Maint	5,647	6,000	2,565	6,000	6,000	-	0.0%	uncovered repair costs (radio equip./purchase of new communication equip.)
01-4210-0405-4333	PD- SPTS Computer Maint	4,500	4,500	1,125	4,500	4,500	-	0.0%	computer connection with state police
01-4210-0405-4351	PD- Complex Phone Repairs/Service	862	2,000	270	1,600	1,600	-	0.0%	phone repair costs, and cost of IPAD network
	General Expenses Total	29,908	32,586	20,058	37,630	37,630	-	0.0%	
	<b>Communications Total</b>	<b>422,349</b>	<b>439,338</b>	<b>281,791</b>	<b>469,797</b>	<b>462,065</b>	<b>(7,731)</b>	<b>-1.6%</b>	
	<b>Total Police</b>	<b>3,567,915</b>	<b>3,647,487</b>	<b>2,505,444</b>	<b>3,760,631</b>	<b>3,820,112</b>	<b>59,481</b>	<b>1.6%</b>	<b>V</b>

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Administration																	
01-4221-0501-1110	FD- Sal/Wages FT	340,363	340,259	230,808	325,042	325,042	325,042	325,042	325,042	-	0.0%	4 FT: Chief 2 Asst. Chiefs & Office Mgr.					
	Salaries Total	340,363	340,259	230,808	325,042	325,042	325,042	325,042	325,042	-	0.0%	Reduction due to the retirement of AC Berkenbush					
01-4221-0501-2100	FD- Health Insurance	78,168	50,611	37,958	73,385	81,142	7,757	10.6%	1 Family Plan added due to AC Berkenbush's retirement and the new AC requiring Health Insurance								
01-4221-0501-2110	FD- Dental Insurance	4,644	4,645	3,047	4,645	4,645	4,645	0.0%	No increase								
01-4221-0501-2120	FD- Life Insurance	480	480	330	480	480	480	0.0%	No increase								
01-4221-0501-2130	FD- LTD Insurance	1,357	1,333	1,033	1,357	1,357	1,357	0.0%	Very small increase due to Department Manager salary adjustment								
01-4221-0501-2200	FD- FICA	3,544	3,688	2,541	3,686	3,686	3,686	0.0%	Based on wages: 6.2% (FICA for Office Mgr)								
01-4221-0501-2210	FD- Medicare	3,264	3,395	2,646	3,140	3,140	3,140	0.0%	Based on wages: 1.45% (Excludes the Chief)								
01-4221-0501-2300	FD- Retirement Town	6,526	6,527	4,758	6,641	6,641	6,641	0.0%	FT wages x NHRFS Rate: 11.17% for entire year								
01-4221-0501-2320	FD- Retirement Fire	77,719	79,918	60,760	77,445	77,445	77,445	0.0%	FT wages x: NHRFS Rate: 29.16% for entire year								
	Benefits Total	175,702	150,597	113,073	170,779	178,536	7,757	4.5%									
01-4221-0501-4310	FD- Office Equip Maintenance	3,042	2,907	1,976	2,620	2,620	2,620	0.0%	Lease agreements & Service contracts for copier, time clock, and maint. on printers								
01-4221-0501-5000	FD- Supplies	2,049	2,000	676	2,000	2,000	2,000	0.0%	Office Supplies for entire Fire Department								
01-4221-0501-5010	FD- Postage	453	580	337	580	580	580	0.0%	Postage for General FD, Fire Prevention, new candidate hiring, etc...								
01-4221-0501-5190	FD- Chiefs Expenses	723	600	567	720	720	720	0.0%	Expenses for meetings, dinners								
01-4221-0501-5263	FD- Physicals	489	10,193	345	10,230	5,000	(5,230)	-51.1%	Personnel								
01-4221-0501-5310	FD-Mobile Communications	1,025	1,526	1,057	1,143	1,143	1,143	0.0%	Phone plan and usage for dept. manager								
01-4221-0501-5450	FD- Dues	1,757	1,852	1,213	1,722	1,722	1,722	0.0%	Annual Association Dues								
01-4221-0501-5650	FD- General Expenses	3,139	3,200	1,360	3,200	3,200	3,200	0.0%	Background investigations, Water, Emergency scene rehab, supplies, etc...								
01-4221-0501-5810	FD- Conf/Room/Meals	4,496	4,500	1,059	4,500	4,500	4,500	0.0%	\$1,500 each: FDIC conference, FRI International, IMT								
	General Expenses Total	17,173	27,358	8,560	26,715	21,485	(5,230)	-19.6%									
	Administration Total	533,238	518,214	352,471	522,536	525,063	2,527	0.5%									

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Fire Suppression									
01-4220-0503-1110	FD- Sal/Wages FT	1,449,325	1,457,215	1,066,112	1,449,395	1,449,395	-	0.0%	25 FT Firefighter/ EMT's salaries
01-4220-0503-1120	FD- Sal/Wages Stpend	3,354	2,970	-	3,028	3,028	-	0.0%	Stipend + Bonus pay (Maxed pay plan)
01-4220-0503-1150	FD- Vacation Replacement	34,914	58,475	32,887	48,680	48,680	-	0.0%	Overtime for vacation replacement Overtime for emergency recall and other off-duty details
01-4220-0503-1300	FD- Sal/Wages OT	87,663	103,215	64,923	116,323	116,323	-	0.0%	Non-budgeted item
01-4220-0503-1350	FD- FEMA Storm Related OT	-	-	7,551	9,050	9,050	-	0.0%	
01-4220-0503-1400	FD- Longevity Pay	9,800	10,350	1,175	9,050	9,050	-	0.0%	Overtime for sick replacement
01-4220-0503-1410	FD- Sick Replacement	27,623	43,971	29,660	41,732	41,732	-	0.0%	Holiday pay (11 holidays)
01-4220-0503-1420	FD- Sal/Wages Holiday Pay	85,978	88,073	1,988	87,601	87,601	-	0.0%	PT Call Company salaries
01-4220-0503-1600	FD- Sal/Wages On Call	6,230	15,000	2,165	7,500	7,500	-	0.0%	
	Salaries Total	1,704,887	1,779,269	1,206,461	1,763,309	1,763,309	-	0.0%	
01-4220-0503-2100	FD- Health Insurance	426,254	373,171	271,380	348,934	386,017	37,083	10.6%	10.6% increase BC; 10.9% increase MT/AB
01-4220-0503-2110	FD- Dental Insurance	34,313	33,631	25,596	32,738	32,738	-	0.0%	
01-4220-0503-2120	FD- Life Insurance	1,525	1,500	1,115	1,500	1,500	-	0.0%	
01-4220-0503-2200	FD- FICA	386	930	134	465	465	-	0.0%	Based on wages: 6.2% (Call Company Salaries)
01-4220-0503-2210	FD- Medicare	23,194	24,742	16,904	24,493	24,493	-	0.0%	Based on wages: 1.45%
01-4220-0503-2320	FD- Retirement Fire	471,391	502,814	347,003	511,994	511,994	-	0.0%	FT wages x NHRs Rate: 29.16%
	Benefits Total	957,063	936,788	662,132	920,124	957,207	37,083	4.0%	
01-4220-0503-4312	FD- Radio Maintenance	2,196	2,500	2,633	2,500	2,500	-	0.0%	Maint. of Fire Department Portable & Mobile Radios
01-4220-0503-4320	FD- Vehicle Maintenance	52,514	47,460	34,194	42,990	42,990	-	0.0%	Vehicle Maintenance
01-4220-0503-4330	FD- General Equipment Repair	1,992	3,000	2,259	3,000	3,000	-	0.0%	Small Tool & Equipment Repair
01-4220-0503-4340	FD- Hydrant Maintenance	20,000	20,000	15,000	20,000	20,000	-	0.0%	Hydrant Maintenance Fee/Rental to Water Department
01-4220-0503-4341	FD- Cistern Maintenance	-	2,460	1,440	2,460	2,460	-	0.0%	Cistern & Dry Hydrant Maintenance
01-4220-0503-5016	FD- Station Building Supplies	994	1,700	1,187	1,700	1,700	-	0.0%	Laundry & misc bldg. cleaning supplies
01-4220-0503-5018	FD- Fire Prevention Supplies	1,113	1,600	660	1,600	1,600	-	0.0%	Fire Prevention & Fire Investigation Supplies
01-4220-0503-5019	FD- Fire Alarm Supplies	4,920	6,000	2,240	6,000	6,000	-	0.0%	Town wide fire alarm system maintenance Vehicle computer connectivity, fees and radio interoperability
01-4220-0503-5119	FD- Communications Equipment	6,029	5,316	1,899	5,266	5,266	-	0.0%	Cell Phone plan and Data usage for Staff Cars, Engines and Fire Prev.
01-4220-0503-5310	FD- Mobile Communications	539	2,842	1,349	2,398	2,398	-	0.0%	Engines and Fire Prev.
01-4220-0503-5450	FD- Dues	4,258	4,219	4,219	5,451	5,451	-	0.0%	Seacoast Chiefs Haz Mat Annual Assessment
01-4220-0503-5670	FD- Dry Cleaning	380	200	103	200	200	-	0.0%	Dry cleaning of chief officer & Class "A" dress uniforms Uniforms for 28 employees, 14 Call firefighters and Chief Officers
01-4220-0503-5671	FD- Uniforms	23,276	22,487	18,360	22,160	22,160	-	0.0%	Chief Officers
01-4220-0503-5740	FD- Software Agreement	2,850	5,355	5,355	5,660	5,660	-	0.0%	IMC annual licensing agreement & fees
01-4220-0503-5820	FD- Education/Training	7,168	10,000	2,072	10,000	10,000	-	0.0%	Tuition for certification & education supplies
01-4220-0503-5875	FD- General Equipment Purchase	43,061	45,000	32,679	45,000	45,000	-	0.0%	Necessary equipment purchase & replacement
01-4220-0503-5900	FD- Protective Equipment	26,998	27,000	19,187	27,768	27,768	-	0.0%	Turnout gear replacement & repairs as necessary
01-4220-0503-5911	FD- Hazmat Supplies	357	500	-	350	350	-	0.0%	Necessary hazardous materials supplies

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01-4220-0503-5912	FD- Breathing Apparatus	4,809	5,647	2,498	6,526	6,526	-	0.0%	Breathing systems & compressor certification & repairs
01-4220-0503-5913	FD- Extinguisher Maintenance	340	-	-	-	-	-	0.0%	Fire extinguisher maintenance program
01-4220-0503-5914	FD- Hose Replacement	4,355	4,388	4,388	4,776	4,776	-	0.0%	Hose replacement & repair as necessary
01-4220-0503-6260	FD- Fuel	19,834	18,204	11,323	13,994	13,994	-	0.0%	Gas & Diesel fuel for all fire dept. vehicles (Except 2 ambulances) plus 500 gal fuel tank
	General Expenses Total	227,983	235,878	163,045	229,799	229,799	-	0.0%	
01-4220-0503-75xx	FD-Capital Outlay	-	-	-	24,134	24,134	-	0.0%	\$11,600 Turnout Gear Washer; \$12,534 Multi-Rae Gas Meters
	Capital Outlay Total	-	-	-	24,134	24,134	-	0.0%	
	Fire Suppression Total	2,889,933	2,951,935	2,031,638	2,937,366	2,974,449	37,083	1.3%	
	Emergency Management								
01-4290-0504-4312	EM- Radio Repairs	3,939	4,000	-	4,000	4,000	-	0.0%	EOC radio replacement & repairs
01-4290-0504-5119	EM- Communications	9,510	9,560	9,305	9,560	9,560	-	0.0%	Coded notification system and EOC telephone system updates
01-4290-0504-5310	EM- Mobile Communications	621	1,550	932	1,167	1,167	-	0.0%	Cell Phone plan & Data usage for Deputy EMD
01-4290-0504-5820	EM- Education/Training	-	1,000	859	1,000	1,000	-	0.0%	Emergency Management & Homeland Security conference and/or classes
01-4290-0504-5917	EM- Command Supplies	6,488	6,500	3,239	6,500	6,500	-	0.0%	EOC supplies including food, office supplies, & training material
01-4290-0504-5918	EM- Shelter Equipment	-	1,200	-	1,200	1,200	-	0.0%	Shelter food and supplies
01-4290-0504-5919	EM- Emer Mgmt Equipment	2,464	5,000	-	5,000	2,500	(2,500)	-50.0%	Materials, barricades, signage and barriers
01-4290-0504-5922	EM- FEMA Reimb -Force Labor	-	1	-	1	1	-	0.0%	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5923	EM- FEMA Reimb - Force Equip	-	1	303	1	1	-	0.0%	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5924	EM- FEMA Reimb-Debris Removal	-	1	-	1	1	-	0.0%	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5925	EM- FEMA Reimb- Materials	-	1	-	1	1	-	0.0%	Used Only if Departments use Budget funds that are reimbursable
01-4290-0504-5926	EM- FEMA Reimb- Permanent Work	-	1	-	1	1	-	0.0%	Used Only if Departments use Budget funds that are reimbursable
	General Expenses Total	23,022	28,815	14,638	28,432	25,932	(2,500)	-8.8%	
01-4290-0504-7426	EM- Capital Outlay	2,427	1	-	-	-	-	0.0%	No Capital purchase recommended for FY16
	Capital Outlay Total	2,427	1	-	-	-	-	0.0%	
	Emergency Management Total	25,449	28,816	14,638	28,432	25,932	(2,500)	-8.8%	

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		Actual												
Health														
01-4414-0505-1110	FH- Sal/Wages FT	31,871		65,552		47,550		67,130		67,130		-	0.0%	1 FT: Health Officer
01-4414-0505-1200	FH- Sal/Wages PT	23,401		-		-		-		-		-	0.0%	No PT employees in Health Dept.
	Salaries Total	55,272		65,552		47,550		67,130		67,130		-	0.0%	
01-4414-0505-2110	FH- Dental Insurance	208		500		374		500		500		-	0.0%	
01-4414-0505-2120	FH- Life Insurance	50		120		90		120		120		-	0.0%	
01-4414-0505-2200	FH- FICA	3,571		4,064		3,157		4,162		4,162		-	0.0%	Based on wages: 6.2%
01-4414-0505-2210	FH- Medicare	835		951		738		973		973		-	0.0%	Based on wages: 1.45%
01-4414-0505-2320	FH- Town Retirement	3,486		7,194		5,193		7,498		7,498		-	0.0%	FT wages x NHRS Rate: 11.17%
	Benefits Total	8,150		12,829		9,552		13,254		13,253		-	0.0%	
01-4414-0505-5000	FH- Supplies	463		950		574		950		950		-	0.0%	Inspection supplies
01-4414-0505-5010	FH- Postage	77		60		50		60		60		-	0.0%	Health dept. mailings
01-4414-0505-5310	FH- Mobile Communications	1,052		1,402		476		1,143		1,143		-	0.0%	Phone plan & data usage for Health Officer
01-4414-0505-5450	FH- Dues	320		320		195		245		245		-	0.0%	Health Dept. dues & memberships
01-4414-0505-5740	FH- Software Agreement	1,925		1,925		1,925		1,925		1,925		-	0.0%	Metverse forms and reporting
01-4414-0505-5800	FH- Travel Reimbursement	844		1,000		403		900		900		-	0.0%	Mileage reimbursement for Health Officer
01-4414-0505-5810	FH- Conf/Room/Meals	558		820		315		720		720		-	0.0%	Training, Meeting and conferences for Health Officer
01-4414-0505-5981	FH- Consulting	18,102		15,850		-		10,550		10,550		-	0.0%	Hazardous Materials Remediation & Consulting for Sportsmen's Club project
01-4414-0505-5989	FH- Mosquito Control	55,000		60,000		37,480		62,180		62,180		-	0.0%	Sportsmen's Club project
	General Expenses Total	78,341		82,327		41,418		78,673		78,673		-	0.0%	Mosquito control costs
01-4414-0505-75xx	FH- Capital Outlay	-		-		-		20,000		20,000		-	0.0%	Sportsmen's Club fence
	Capital Outlay Total	-		-		-		20,000		20,000		-	0.0%	
	Health Total	141,763		160,708		98,520		179,057		179,056		-	0.0%	
	Total Fire	3,590,383		3,659,673		2,497,267		3,667,391		3,704,500		37,110	1.0%	V

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<b>Administration &amp; Engineering</b>									
01-4311-0601-1110	PW- Sal/Wages FT	404,447	400,524	249,775	393,107	393,107	-	0.0%	6 FT: Director, Town Eng, Eng Tech, Office Mgr, Office Clerk, Asst Engineer
01-4311-0601-1200	PW- Sal/Wages PT	481	700	2,116	700	700	-	0.0%	1- PT-recording secretary @ \$14 per hour
01-4311-0601-1300	PW- Sal/Wages OT	170	-	293	-	-	-	0.0%	
	Salaries Total	405,098	401,224	252,184	393,807	393,807	-	0.0%	
01-4311-0601-2100	PW- Health Insurance	52,709	73,621	35,146	58,792	62,541	3,749	6.4%	10.6% increase BC; 10.9% increase MT/AB
01-4311-0601-2110	PW- Dental Insurance	7,147	7,360	4,047	6,479	6,392	(87)	-1.3%	No increase
01-4311-0601-2120	PW- Life Insurance	640	660	385	540	480	(60)	-11.1%	No increase
01-4311-0601-2130	PW- LTD Insurance	1,350	1,312	1,033	1,357	1,357	-	0.0%	No increase
01-4311-0601-2200	PW- FICA	26,426	24,876	16,964	24,416	24,416	-	0.0%	Based on wages: 6.2%
01-4311-0601-2210	PW- Medicare	6,181	5,818	3,967	5,710	5,710	-	0.0%	Based on wages: 1.45%
01-4311-0601-2300	PW- Retirement Town	45,183	43,952	27,540	43,910	43,910	-	0.0%	FY @ 11.17%
	Benefits Total	139,635	157,599	89,082	141,204	144,806	3,602	2.6%	
01-4311-0601-4312	PW- Radio Repairs	376	600	190	600	600	-	0.0%	4 Desk sets, 6 portables, 42 vehicle units
01-4311-0601-4320	PW- Vehicle Maintenance	670	600	190	600	600	-	0.0%	1 sedan, 1 4wd
01-4311-0601-5000	PW- Supplies	9,273	10,000	8,368	10,000	10,000	-	0.0%	Gen office supplies \$6500; Eng supplies \$3500; plotter paper & ink, field books, Town Standards, scanning
01-4311-0601-5010	PW- Postage	301	500	128	500	500	-	0.0%	plans; 60% of copier copy billing
01-4311-0601-5310	PW- Mobile Communications	2,141	1,200	1,062	1,200	1,200	-	0.0%	60% Director, Town Engineer & Asst Engineer; 100% Highway, MFI (Engineering)
01-4311-0601-5341	PW- Drug/Alcohol Testing	1,573	1,200	1,469	1,200	1,200	-	0.0%	Contract w/Access, required (per USDOT) random testing for all CDL holders & screening new hires
01-4311-0601-5362	PW- Radio Replacement	1,059	1,000	1,469	1,000	1,000	-	0.0%	Replace 2 units/year
01-4311-0601-5446	PW- EPA Storm Water Phase II	42,957	25,000	1,178	127,000	95,000	(32,000)	-25.2%	Regs new NPDES permit & WWTF AOC; Storm water Ordinance, Storm water Management Plan, IDDE, Notice of Intent, Public Education, Municipal Training, Dry & Wet Weather Monitoring, impaired waters/TMDL compliance
01-4311-0601-5450	PW- Dues	628	700	128	700	700	-	0.0%	Dues: APWA \$210, NH-PWA \$100, Mutual Aid \$25; Licenses: PE 2@150/2 yr
01-4311-0601-5650	PW- General Expenses	499	700	708	700	700	-	0.0%	Meal reimbursement
01-4311-0601-5810	PW- Conf/Room/Meals	1,766	3,000	2,877	3,000	3,000	-	0.0%	National or regional conf 60% Dir, Town Eng; 100% Maint Supt, Hwy Supt @\$1100 ea
01-4311-0601-5820	PW- Education/Training	1,025	2,000	1,342	2,000	2,000	-	0.0%	Education and training for staff
01-4311-0601-6260	PW- Fuel	2,035	1,600	906	1,600	1,600	-	0.0%	Dir & Town Eng vehicles
01-4311-0601-6261	PW- Master Fuel Account	(7,696)	1	1,581	1	1	-	0.0%	Bulk fuel delivery charges less dept allocations; for 109 vehicles
	General Expenses Total	56,607	48,101	19,937	150,101	118,101	(32,000)	-21.3%	
01-4311-0601-9997	PW- Due from Water Fund	(109,625)	(111,765)	(83,826)	(107,002)	(107,723)	(720)	0.7%	20% Water Fund offset

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01-4311-0601-9998	PW- Due from Sewer Fund	(109,625)	(111,765)	(83,826)	(107,002)	(107,723)	(720)	0.7%	20% Sewer Fund offset
	Due from Water/Sewer Funds Total	(219,250)	(223,529)	(167,652)	(214,005)	(215,445)	(1,441)	0.7%	
	<b>Administration &amp; Engineering Total</b>	<b>382,090</b>	<b>383,395</b>	<b>193,551</b>	<b>471,108</b>	<b>441,269</b>	<b>(29,839)</b>	<b>-6.3%</b>	
<b>Highways and Streets</b>									
01-4312-0602-1110	PH- Sal/Wages FT	564,981	565,427	381,442	553,752	553,752	-	0.0%	12 FT Intern, Summer laborer
01-4312-0602-1210	PH- Sal/Wages Temp	234	7,500	-	7,500	7,500	-	0.0%	Emergency ops, callouts, flood watch, voting/traffic control
01-4312-0602-1300	PH- Sal/Wages OT	20,566	20,000	23,651	20,000	20,000	-	0.0%	Expenses related to tropical storm Irene
01-4312-0602-1350	PH- FEMA Storm Related OT	8,200	8,550	2,500	6,100	6,100	-	0.0%	11 FT per union contract
01-4312-0602-1400	PH- Longevity Pay	593,981	601,477	410,426	587,352	587,352	-	0.0%	
	Salaries Total								
01-4312-0602-2100	PH- Health Insurance	218,108	190,845	127,687	176,507	195,213	18,706	10.6%	10.6% increase BC, 10.9% increase MT/AB
01-4312-0602-2110	PH- Dental Insurance	13,316	13,315	8,739	11,568	11,568	-	0.0%	
01-4312-0602-2120	PH- Life Insurance	787	781	522	738	738	-	0.0%	
01-4312-0602-2200	PH- FICA	35,165	37,292	25,695	36,416	36,416	-	0.0%	Based on wages: 6.2%
01-4312-0602-2210	PH- Medicare	8,224	8,721	6,009	8,517	8,517	-	0.0%	Based on wages: 1.45%
01-4312-0602-2300	PH- Retirement Town	58,303	65,187	43,039	64,769	64,769	-	0.0%	FY @ 11.17%
	Benefits Total	333,883	316,141	211,691	298,515	317,221	18,706	6.3%	
01-4312-0602-4320	PH- Vehicle Maintenance	42,490	45,000	40,473	50,000	70,000	20,000	40.0%	Maintenance of all dept. vehicles and equip + 25K for backhoe maintenance
01-4312-0602-4334	PH- Tree Maintenance	17,357	15,000	5,291	15,000	15,000	-	0.0%	All trees in Town ROW incl pruning, fertilizing & removal w/licensed arborist also incl all town parks Dam & abutment concrete & mechanical repairs at Great, Pickpocket, Colcord. Added \$35k for Dam removal (OMR pushed to 2017)
01-4312-0602-4335	PH- Dam Maintenance	4,067	4,200	92	4,200	39,200	35,000	833.3%	Grinding & screening to recycle asphalt and concrete on Town roads to make into a reusable product. Also includes compost and sand screening
01-4312-0602-4339	PH- Asphalt Reclamation	10,000	10,000	10,000	10,000	10,000	-	0.0%	Fog lines, yellow lines, parking spaces (butyl rubber by contractor), increase crosswalks 2x yr
01-4312-0602-4342	PH- Street Marking	25,421	30,000	27,812	30,000	30,000	-	0.0%	Along medians & curbing, contract w/licensed herbicide applicator, \$2000/app x 4/yr
01-4312-0602-4343	PH- Weed Control	8,000	8,000	4,000	8,000	8,000	-	0.0%	Repair drain castings within the Town's drain network. 1,305 catch basins
01-4312-0602-4344	PH- Storm Drain Repair	8,260	9,000	2,839	9,000	9,000	-	0.0%	Minor repairs of 9 bridges: sealing, patching, guardrails; increase in material costs
01-4312-0602-4345	PH- Bridge Repairs	5,613	5,500	732	5,500	5,500	-	0.0%	Repair or replace culverts (pipes & headers) along country roads
01-4312-0602-4346	PH- Culvert Repairs	2,428	2,000	17	2,000	2,000	-	0.0%	Patching town roads & shoulder repair materials; includes asphalt, concrete, gravel
01-4312-0602-4355	PH- Street Repairs/Maint	23,203	18,000	18,380	18,000	18,000	-	0.0%	Rental of equipment not owned by Town, including bulldozer, excavator, grader, screen
01-4312-0602-4420	PH- Equipment Rentals	4,363	4,500	418	4,500	4,500	-	0.0%	

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01-4312-0602-5310	PH- Mobile Communications	212		360	1	2,400	-	0.0%	Cell Phone stipend \$50/mo for Supt + 3 Foremen
01-4312-0602-5312	PH- Phone Reimbursement					2,400	-	0.0%	Repl/repair hand tools incl. compacter, hand-saw,
01-4312-0602-5327	PH- General Hand Tools	3,814	4,000	1,696	4,000	4,000	-	0.0%	chainsaws, small power tools
01-4312-0602-5328	PH- Emergency Traffic Control	500	1,000	-	1,000	1,000	-	0.0%	Uniformed officer in high traffic, emergencies
01-4312-0602-5561	PH- Signs	7,304	7,000	5,013	7,000	7,000	-	0.0%	Regulatory & street sign repl. for retro reflectivity, damages
01-4312-0602-5610	PH- Safety Equipment	3,461	4,500	2,928	4,500	4,500	-	0.0%	Hardhats, vests, eye protection, Technu, steel-toed boot repl \$185/yr per employee
01-4312-0602-5671	PH- Uniforms	5,871	6,000	4,315	6,000	6,000	-	0.0%	14 employees
01-4312-0602-5756	PH - Dam Registration	400	800	-	800	800	-	0.0%	Annual NHDES fees (due December) Soans Brook
01-4312-0602-5820	PH- Education/Training	2,310	3,000	2,363	3,000	3,000	-	0.0%	Classes and licensing including CDL, Public Works Academy, UNH Tech Transfer classes
01-4312-0602-6260	PH- Fuel	43,500	30,000	21,771	30,000	30,000	-	0.0%	Fuel for highway dept
	General Expenses Total	218,574	207,500	148,500	214,901	269,901	55,000	25.6%	
01-4312-0602-7503	PH-Road Paving/Maintenance	741,752	800,000	545,094	800,000	800,000	-	0.0%	Includes crack sealing, reconstruction, etc. 3% increase material cost
01-4312-0602-7505	PH- Sidewalks/Curbing				1	1	-	0.0%	Sidewalks and curbing
01-4312-0602-7507	PH- Storm Drain Cleaning	23,745	25,000	-	25,000	25,000	-	0.0%	Annual clean 50% catch basins, material testing, clean ~1 mi drain lines
	Capital Outlay Total	765,497	825,000	545,094	825,001	825,001	-	0.0%	
	Highways & Streets Total	1,911,935	1,950,118	1,315,711	1,925,769	1,999,475	73,706	3.8%	V, V

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		Actual	Budget	Actual as of 9/30/15	Budget Prelim	Budget	Budget					
<b>Snow Removal</b>												
01-4312-0603-1300	PS- Sal/Wages - OT Snow	75,584	60,000	88,786	80,000	80,000	-	-	0.0%	3 yr average		
01-4312-0603-1350	PS- Sal/Wages - FEMA Storm Related OT	1,631	2,000	12,177	2,700	2,700	-	-	0.0%	OT related to Jan 2015 Blizzard		
01-4312-0603-1370	PS- Sal/Wages-OT Mech	77,215	62,000	3,326	82,700	82,700	-	-	0.0%	3 yr average. On duty during plowing		
	Salaries Total			104,289								
01-4312-0603-2200	PS- FICA	4,504	3,844	6,319	5,127	5,127	-	-	0.0%	Based on wages: 6.2%		
01-4312-0603-2210	PS- Medicare	1,053	899	1,477	1,199	1,199	-	-	0.0%	Based on wages: 1.45%		
01-4312-0603-2300	PS- Retirement Town	7,491	6,801	10,517	9,238	9,238	-	-	0.0%	FY @ 11.17%		
	Benefits Total	13,048	11,544	18,313	15,564	15,564	-	-	0.0%			
01-4312-0603-4220	PS- Contracted Snow Removal	38,773	35,000	106,849	50,000	35,000	(15,000)	(30.0%)	80% of 3 yr avg. Hire contractors w/10 wheelers to remove snow for safety downtown, Lincoln St			
01-4312-0603-4221	PS- Plowing	98,789	60,000	103,305	100,000	65,000	(35,000)	-35.0%	Hire contractors to plow			
01-4312-0603-4320	PS- Vehicle Maintenance	6,886	7,000	15,629	7,000	7,000	-	0.0%	Repair snow plows and snow removal equip			
01-4312-0603-4349	PS- Plow/Spreader Repair	523	-	2,618	-	-	-	0.0%				
01-4312-0603-4623	PS- Plow Damages	1,974	2,000	4,565	2,000	2,000	-	0.0%	Private property damage caused by snow plows			
01-4312-0603-5007	PS- Salt	68,418	65,000	43,677	65,000	65,000	-	0.0%	Winter salt for town roads, sidewalks, parking lots; Purchase sand during winter months to spread along the town roads, sidewalks, parking lots			
01-4312-0603-5008	PS- Sand	1,000	1,000	-	1,000	1,000	-	0.0%	Salt additive used during harsh temperatures in the winter			
01-4312-0603-5009	PS- Calcium Chloride	208	500	401	500	500	-	0.0%	Labor related to Jan 2015 Blizzard			
01-4312-0603-5922	PS- FEMA Reimb Force Labor			14,693	-	-	-	0.0%	Force Equip related to Jan 2015 Blizzard			
01-4312-0603-5923	PS- FEMA Reimb Force Equip			38	-	-	-	0.0%	Fuel for snow removal vehicles			
01-4312-0603-6260	PS- Fuel	12,670	20,000	18,936	20,000	20,000	-	0.0%				
	General Expenses Total	229,241	190,500	310,711	245,500	195,500	(50,000)	-20.4%				
	Snow Removal Total	319,504	264,044	433,313	343,764	293,764	(50,000)	-14.5%				
<b>Solid Waste Disposal</b>												
01-4323-0604-1200	SW- Sal/Wages PT	12,354	13,563	5,701	26,334	23,060	(3,274)	-12.4%	2 PT @ 16 hrs/wk (includes request for one new PT position 8 mos)			
	Salaries Total	12,354	13,563	5,701	26,334	23,060	(3,274)	-12.4%				
01-4323-0604-2200	SW- FICA	766	841	353	1,633	1,430	(203)	-12.4%	Based on wages: 6.2%			
01-4323-0604-2210	SW- Medicare	178	197	157	382	334	(47)	-12.4%	Based on wages: 1.45%			
	Benefits Total	944	1,038	510	2,015	1,764	(250)	-12.4%				

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01-4323-0604-4221	SW- Operations Maintenance	2,829	3,000	2,921	3,000	3,000	-	0.0%	Materials and supplies at the Transfer Station
01-4323-0604-5820	SW- Education/Training	470	500	60	500	500	-	0.0%	Solid Waste Training
01-4323-0604-5829	SW- Tire Disposal	2,000	2,500	810	2,500	2,500	-	0.0%	Disposal of Town tires
01-4323-0604-5832	SW- Blue Bags	67,927	68,000	37,474	68,000	68,000	-	0.0%	Includes vendor delivery to store
01-4323-0604-5833	SW- Construction Debris	14,014	13,500	9,413	13,500	13,500	-	0.0%	Construction debris container at Transfer Station
01-4323-0604-5834	SW- Disposal Contract	660,913	671,000	450,089	681,000	681,000	-	0.0%	Per contract with Northside Carting (Year 5 of 5)
01-4323-0604-5836	SW- Landfill Monitoring	22,991	25,000	13,923	25,000	25,000	-	0.0%	Gas and water quality testing at Cross Road landfill
01-4323-0604-5837	SW- Landfill Analysis	1,740		1,050				0.0%	
01-4323-0604-5838	SW- Household Haz Waste Removal	18,756	6,000	-	6,000	6,000	-	0.0%	Annual 1st Sat Oct; Exeter share \$6,000
01-4323-0604-5842	SW- Dozer Rental	3,599	4,000	-	4,000	4,000	-	0.0%	Contract bulldozer rental to push back brush dump at Transfer Station
01-4323-0604-5843	SW- Sticker Permit Expense	529	700	-	700	700	-	0.0%	Stickers for Town & Public Works Offices to sell
01-4323-0604-5844	SW- Electronic Waste Expense	6,094	7,300	3,398	7,300	7,300	-	0.0%	Removal of electronic waste collected at Transfer Station, offset by stickers
01-4323-0604-5845	SW- Freon Waste Expense	2,140	500	(145)	500	500	-	0.0%	Removal of freon-containing appliances from Transfer Station
01-4323-0604-5846	SW- Garbage Litter Bags Expense	761	1,000	1,030	1,000	1,000	-	0.0%	Trash & Recycle can liners for the down town area
01-4323-0604-5847	SW- Large Cardboard	3,238	2,000	1,422	2,000	2,000	-	0.0%	Roll-off container at Transfer Station
01-4323-0604-5848	SW- Litter Bins Downtown	355	500	352	500	500	-	0.0%	Additional waste and recycling containers; repairs and replacement
01-4323-0604-5849	SW- Recycle Bins	6,927	12,600	13,492	12,600	12,600	-	0.0%	65 gal carts & 12 gal bins
01-4323-0604-6220	SW- Electricity	1,306	1,300	918	1,300	1,300	-	0.0%	Transfer station building
	General Expenses Total	816,599	819,400	536,207	829,400	829,400	-	0.0%	
	<b>Solid Waste Disposal Total</b>	<b>829,897</b>	<b>834,001</b>	<b>542,418</b>	<b>857,749</b>	<b>854,224</b>	<b>(3,524)</b>	<b>-0.4%</b>	
<b>Street Lights</b>									
01-4316-0605-4369	PW- Traffic Light Maintenance	10,010	5,000	1,840	5,000	5,000	-	0.0%	High St, Green St, Alum Dr, Holland Way signals;
01-4316-0605-6220	PW- Electricity- Street Lights	141,247	125,000	103,316	145,000	145,000	-	0.0%	controllers, loop detectors, bulbs
	General Expenses Total	151,257	130,000	105,156	150,000	150,000	-	0.0%	All street lights in Town rights-of-way
	<b>Street Lights Total</b>	<b>151,257</b>	<b>130,000</b>	<b>105,156</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>0.0%</b>	
	<b>Subtotal before Maintenance</b>	<b>3,594,683</b>	<b>3,561,557</b>	<b>2,590,149</b>	<b>3,748,389</b>	<b>3,738,732</b>	<b>(9,657)</b>	<b>-0.3%</b>	

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<b>Public Works - Maintenance</b>									
<b>General</b>									
01-4311-0606-1110	PM- Sal/Wages FT	203,098	245,699	177,129	250,507	250,507	-	0.0%	5 FT Maint Supt. Custodian-Full year, 3 Maint Techs
01-4311-0606-1200	PM- Sal/Wages PT	38,645	33,376	24,838	33,359	33,359	-	0.0%	1 PT Custodian @ 34hr per week
01-4311-0606-1300	PM- Sal/Wages OT	5,667	3,000	8,989	3,000	3,000	-	0.0%	Emergencies, callouts
01-4311-0606-1350	PM- Storm Related OT	-	-	493	-	-	-	0.0%	Emergencies, callouts
01-4311-0606-1400	PM- Longevity Pay	800	850	-	850	850	-	0.0%	4 FT per union contract
	Salaries Total	248,210	282,925	211,449	287,716	287,716	-	0.0%	
01-4311-0606-2100	PM- Health Insurance	52,261	62,740	47,057	62,742	69,446	6,704	10.7%	10.6% increase BC; 10.9% increase MTT/AB
01-4311-0606-2110	PM- Dental Insurance	4,259	5,460	4,094	5,460	5,460	-	0.0%	No Increase
01-4311-0606-2120	PM- Life Insurance	275	360	270	360	360	-	0.0%	No Increase
01-4311-0606-2200	PM- FICA	15,057	17,541	12,871	17,838	17,838	-	0.0%	Based on wages: 6.2%
01-4311-0606-2210	PM- Medicare	3,521	4,102	3,010	4,172	4,172	-	0.0%	Based on wages: 1.45%
01-4311-0606-2300	PM- Retirement Town	21,328	27,384	19,390	28,412	28,412	-	0.0%	Based on wages: 1.45%
	Benefits Total	96,701	117,588	86,692	118,984	125,688	6,704	5.6%	FY @ 11.17%
01-4311-0606-4329	PM- Maintenance Bid Materials	1,185	1,200	277	1,200	1,200	-	0.0%	HVAC Tech, plumber, elec. tools, replenish drill bits, small power tools
01-4311-0606-4331	PM- Maintenance Tools	2,885	3,000	2,834	3,000	3,000	-	0.0%	All Town buildings' paper & cleaning products increase due to trucking, paper and product pricing.
01-4311-0606-5006	PM- Custodial Supplies	12,985	13,500	12,794	14,500	14,500	-	0.0%	Contracted Custodial Services for DPW to include waxing 2014, hired a FT employee end of May 2014
01-4311-0606-5202	PM- Contracted Services	13,996	-	-	-	-	-	0.0%	
01-4311-0606-5265	PM- Licenses	118	-	-	-	-	-	0.0%	
01-4311-0606-5310	PM- Mobile Communications	602	600	453	600	600	-	0.0%	Maint. Superintendent cell phone
01-4311-0606-5610	PM- Safety Equipment	792	2,500	945	2,500	2,000	(500)	-20.0%	Fall protection, eye protection, steel-toed boot replacement \$185/yr
01-4311-0606-5671	PM- Uniforms	5,629	6,325	3,666	5,500	5,500	-	0.0%	Uniforms and cleaning for 8 Staff
01-4311-0606-5680	PM- Software Agreement	4,370	5,000	4,239	5,000	5,000	-	0.0%	Annual maintenance of Fleet & Facility Maint software TMA
01-4311-0606-5830	PM- Education/Training	1,496	2,000	560	2,000	1,800	(200)	-10.0%	Continuing education requirements for License renewals Master Elect, Journeyman Plumber/Gas fitter, Education seminars for Master Mechanics, and Carpenter.
	General Expenses Total	44,058	34,125	25,818	34,300	33,600	(700)	-2.0%	
	<b>General Maintenance Total</b>	<b>388,969</b>	<b>434,638</b>	<b>323,959</b>	<b>441,000</b>	<b>447,004</b>	<b>6,004</b>	<b>1.4%</b>	

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<b>DRAFT</b>									
<b>Mechanics/Garage:</b>									
01-4311-0615-1110	PG- Sal/Wages FT	108,452	106,662	77,721	130,533	130,533	-	0.0%	2 FT Mech foreman, 1 FT Mech Laborer (Request for current PT Mech Laborer change to FT position -9 mos)
01-4311-0615-1200	PG- Sal/Wages PT	20,882	23,239	7,770	5,541	5,541	-	0.0%	1 PT Mech Laborer at 29 hr for 3 mos
01-4311-0615-1300	PG- Sal/Wages OT	1,441	3,000	902	3,000	3,000	-	0.0%	Mechanic OT -76 hours per year
01-4311-0615-1400	PG- Longevity Pay	2,050	2,100	-	2,100	2,100	-	0.0%	Longevity pay for union employees
	Salaries Total	132,825	135,001	86,393	141,174	141,174	-	0.0%	
01-4311-0615-2100	PG- Health Insurance	28,821	22,775	17,081	37,958	41,970	4,012	10.6%	Incl New Mech Laborer 8 mos
01-4311-0615-2110	PG- Dental Insurance	3,494	3,495	2,621	4,660	4,660	-	0.0%	Incl New Mech Laborer 8 mos
01-4311-0615-2120	PG- Life Insurance	120	120	90	160	160	-	0.0%	Incl New Mech Laborer 8 mos
01-4311-0615-2200	PG- FICA	8,483	8,370	5,553	8,753	8,753	-	0.0%	Based on wages: 6.2%
01-4311-0615-2210	PG- Medicare	1,984	1,958	1,299	2,047	2,047	-	0.0%	Based on wages: 1.45%
01-4311-0615-2300	PG- Retirement Town	11,907	12,266	8,511	12,572	15,150	2,578	20.5%	FY @ 11.17%
	Benefits Total	54,809	48,984	35,155	66,150	72,740	6,590	10.0%	
01-4311-0615-4209	PG- Weight Testing/Repair	395	400	-	1,000	1,000	-	0.0%	Weight test every other year; repair only this year
01-4311-0615-4210	PG- Vehicle Equipment Stock	7,780	10,000	7,549	10,000	10,000	-	0.0%	Fluids, filters, bulbs, nuts & bolts for all Town Departments
01-4311-0615-4320	PG- Vehicle Maintenance	2,669	3,000	1,560	3,000	3,000	-	0.0%	Maintenance Dept vehicles (5) + forklift
01-4311-0615-5222	PG- Mechanics Tools	1,271	3,000	1,503	3,000	3,000	-	0.0%	Mechanics' allowance 2@500/ea; replace Town owned tools; rentals
01-4311-0615-6260	PG- Fuel- Garage	5,294	6,000	3,389	6,000	6,000	-	0.0%	Maintenance Dept vehicles (5) + forklift
01-4311-0615-6261	PG- Fuel Dispensing System	2,609	2,500	1,483	2,500	2,500	-	0.0%	Fuel pumps, UST inspection, reporting equipment
	General Expenses Total	20,018	24,900	15,484	25,500	25,500	-	0.0%	
	<b>Mechanics/Garage Total</b>	<b>207,652</b>	<b>208,885</b>	<b>137,032</b>	<b>232,824</b>	<b>239,414</b>	<b>6,590</b>	<b>2.8%</b>	
<b>Town Buildings</b>									
01-4311-06xx-4110	Town Buildings-Water/Sewer Bills	10,008	8,550	4,518	10,900	10,900	-	0.0%	Water/Sewer bills for Town Buildings
01-4311-06xx-4300	Town Buildings- Building Maintenance	69,106	58,600	54,387	59,000	59,000	-	0.0%	Building Maintenance for Town Buildings
01-4311-06xx-6210	Town Buildings- Natural Gas	91,951	80,250	56,259	94,500	75,000	(19,500)	-20.6%	Natural Gas for Town Buildings
01-4311-06xx-6220	Town Buildings- Electricity	99,277	90,500	94,367	122,200	120,000	(2,200)	-1.8%	Electricity for Town Buildings
01-4311-0613-5000	Train Station- Supplies	2,536	2,800	2,375	3,800	3,800	-	0.0%	Light fixtures, electrical breakers, signage
01-4311-0613-7623	Train Station- Platform Lease	3,061	3,000	3,079	3,100	3,100	-	0.0%	Platform Lease for Train Station
	<b>Town Buildings Total</b>	<b>275,939</b>	<b>243,700</b>	<b>214,985</b>	<b>293,500</b>	<b>271,800</b>	<b>(21,700)</b>	<b>-7.4%</b>	

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Maintenance Projects									
01-4311-0616-7501	PM- Maintenance Projects	100,240	175,000	63,881	125,000	100,000	(25,000)	-20.0%	See 2016 Project List
	Total Maintenance Projects	100,240	175,000	63,881	125,000	100,000	(25,000)	-20.0%	
	Town Buildings/Maintenance Total	376,179	418,700	278,866	418,500	371,800	(46,700)	-11.2%	
	Total DPW Maintenance	972,800	1,062,222	739,857	1,092,324	1,058,218	(34,106)	-3.1%	
	Total Public Works Budget	4,567,483	4,623,779	3,330,006	4,840,713	4,796,950	(43,763)	-0.9%	V,V

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Welfare									
01-4441-0710-1110	WE- Sal/Wages FT	41,454	42,704	25,047	33,554	33,554	-	0.0%	Executive Admin Temporarily Covering Welfare
01-4441-0710-1200	WE- Sal/Wages PT	41,454	42,704	26,526	33,554	33,554	-	0.0%	Open Position - 25Hrs Per Week
	Salaries Total								
01-4441-0710-2100	WE- Health Insurance	13,713	11,725	7,656	-	-	-	0.0%	PT Position
01-4441-0710-2200	WE- FICA	2,311	2,648	1,519	2,080	2,080	-	0.0%	Based on wages: 6.2%
01-4441-0710-2210	WE- Medicare	540	619	355	487	487	-	0.0%	Based on wages: 1.45%
01-4441-0710-2300	WE-Retirement - Town			165			-	0.0%	Exec Admin's Retirement
	Benefits Total	16,564	14,992	9,695	2,567	2,567	-	0.0%	
01-4441-0710-5000	WE- Supplies	201	210	192	210	210	-	0.0%	Copy paper, computer ink, notebooks and desk supplies.
01-4441-0710-5010	WE- Postage	22	50	11	50	50	-	0.0%	Client/state/agencies - postage
01-4441-0710-5310	WE- Mobile Communications	192	240	140	240	240	-	0.0%	For client home visits/ off hours usage
01-4441-0710-5450	WE- Dues	40	40	-	40	40	-	0.0%	State local welfare dues
01-4441-0710-5685	WE - Direct Relief-Food				1	1	-	0.0%	New Category to display more detail for Direct Relief
01-4441-0710-5686	WE - Direct Relief- Rent				1	1	-	0.0%	New Category to display more detail for Direct Relief
01-4441-0710-5687	WE - Direct Relief- Electricity				1	1	-	0.0%	New Category to display more detail for Direct Relief
01-4441-0710-5688	WE - Direct Relief - Heat				1	1	-	0.0%	New Category to display more detail for Direct Relief
01-4441-0710-5689	WE - Direct Relief -Medical				1	1	-	0.0%	New Category to display more detail for Direct Relief
01-4441-0710-5702	WE- Burial Expense	1,500		750	1,500	1,500	-	0.0%	Basic Needs/rent/electricity/oil/gas/food
01-4441-0710-5703	WE- Direct Relief	14,495	27,500	16,494	26,000	26,000	-	0.0%	Travel to local meetings, State Monthly Meetings in
01-4441-0710-5800	WE- Travel Reimbursement	509	400		200	200	-	0.0%	Concord - Seminars
01-4441-0710-5810	WE- Conf/Room/Meals	85	300	40	300	300	-	0.0%	2 Conferences - 10 monthly meetings
	General Expenses Total	17,044	28,740	17,627	28,545	28,545	-	0.0%	
	Welfare Total	75,062	86,436	53,848	64,666	64,666	-	0.0%	V

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<b>DRAFT</b>									
<b>Parks &amp; Recreation</b>									
<b>Recreation</b>									
01-4520-0801-1110	PR- Sal/Wages FT	171,975	177,081	128,449	181,341	181,341	-	0.0%	3 FT Employees: Director, Asst. Director and Recreation Coordinator
01-4520-0801-1200	PR- Sal/Wages PT	20,409	24,926	18,130	25,525	25,525	-	0.0%	Part time office person 26 hrs per week
01-4520-0801-1300	PR- Sal/Wages OT	207	500	500	900	900	-	0.0%	Recreation Coordinator nights and weekends
	Salaries Total	192,591	202,507	147,079	207,766	207,766	-	0.0%	
01-4520-0801-2100	PR- Health Insurance	42,013	48,080	36,060	48,080	53,162	5,082	10.6%	10.6% increase BC; 10.9% increase MT/AB
01-4520-0801-2110	PR- Dental Insurance	1,997	2,430	2,409	2,430	3,212	782	32.2%	
01-4520-0801-2120	PR- Life Insurance	288	288	216	288	288	-	0.0%	
01-4520-0801-2130	PR- LTD Insurance	982	936	754	936	936	-	0.0%	
01-4520-0801-2200	PR- FICA	11,627	12,555	8,756	12,881	12,881	-	0.0%	Based on wages: 6.2%
01-4520-0801-2210	PR- Medicare	2,719	2,936	2,048	3,013	3,013	-	0.0%	Based on wages: 1.45%
01-4520-0801-2300	PR- Retirement Town	18,550	19,487	14,113	20,356	20,356	-	0.0%	FY @ 11.17%
	Benefits Total	78,176	86,713	64,356	87,984	93,848	5,864	6.7%	
01-4520-0801-5000	PR- Supplies	1,424	1,150	873	1,150	1,150	-	0.0%	Office supplies: pens, paper, ink and other supplies.
01-4520-0801-5010	PR- Postage	60	150	159	150	150	-	0.0%	Need office furniture
01-4520-0801-5400	PR- Postage	-	625	97	625	625	-	0.0%	General office mailing
01-4520-0801-5450	PR- Dues	-	625	390	625	625	-	0.0%	NHRP/NRPA Dues
	General Expenses Total	1,484	1,925	1,519	1,925	1,925	-	0.0%	
	Recreation Total	272,251	291,145	212,954	297,675	303,539	5,864	2.0%	
<b>Parks</b>									
01-4520-0802-1110	PK- Sal/Wages FT	62,921	64,397	46,923	64,875	64,875	-	0.0%	2 FT Employees - increase in union contract
01-4520-0802-1210	PK- Sal/Wages Temp	8,610	7,500	7,882	9,100	9,100	-	0.0%	Incl one additional month due to labor demand in Sept.
01-4520-0802-1300	PK- Sal/Wages OT	4,753	4,800	4,604	4,800	4,800	-	0.0%	Based on 2014 needs
	Salaries Total	76,284	76,697	59,409	78,775	78,775	-	0.0%	
01-4520-0802-2100	PK- Health Insurance	28,190	25,305	18,979	25,305	27,980	2,675	10.6%	10.6% increase BC; 10.9% increase MT/AB
01-4520-0802-2110	PK- Dental Insurance	999	1,000	749	1,000	1,000	-	0.0%	
01-4520-0802-2120	PK- Life Insurance	120	120	90	120	120	-	0.0%	
01-4520-0802-2200	PK- FICA	4,552	4,755	3,550	4,884	4,884	-	0.0%	Based on wages: 6.2%
01-4520-0802-2210	PK- Medicare	1,065	1,112	830	1,142	1,142	-	0.0%	Based on wages: 1.45%
01-4520-0802-2300	PK- Retirement Town	7,324	7,592	5,596	7,783	7,783	-	0.0%	FY @ 11.17%
	Benefits Total	42,250	39,884	29,794	40,234	42,909	2,675	6.6%	
01-4520-0802-4320	PK- Vehicle Maintenance	3,111	3,500	4,451	5,000	5,000	-	0.0%	extensive repairs in 2015 and have 2 mowers in need
01-4520-0802-4330	PK- Equipment Repairs	851	850	750	850	850	-	0.0%	this years went to cover truck repairs
01-4520-0802-4352	PK- Rec Park Maintenance	1,500	1,500	1,500	1,500	1,500	-	0.0%	umbrellas and fencing
01-4520-0802-5090	PK- Equipment Supplies	8,593	8,800	6,511	8,800	8,800	-	0.0%	flags, field paint, keys and locks, lumber misc.

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01-4520-0802-5202	PK- Contracted Services	12,825	14,980	13,328	20,000	20,000	-	0.0%	Weed/feed, Winter St. wall repair, playground chips blown in, weed management, surface filled in
01-4520-0802-5329	PK- Landscaping Supplies	8,840	9,500	9,405	13,830	13,830	-	0.0%	much, flowers, irrigation controllers, playground chips
01-4520-0802-5330	PK- Chem Toilet Rental	1,010	1,100	861	950	950	-	0.0%	lower bid in past
01-4520-0802-5561	PK- Signs	1,194	900	851	900	900	-	0.0%	general sign replacement
01-4520-0802-5671	PK- Uniforms	355	500	356	750	750	-	0.0%	shoes, shirts, pants
01-4520-0802-5875	PK- Equipment Purchase	9,359	1,200	1,200	1,200	1,200	-	0.0%	cover for leaf vac and small power tools
01-4520-0802-6260	PK- Fuel	7,721	6,750	4,028	5,500	5,500	-	0.0%	2,631 gallons based upon \$ 2.09/gal estimate
	General Expenses Total	55,359	49,580	43,341	59,280	59,280	-	0.0%	
01-4520-0802-7504	PK- Stewart Park Maintenance	1,260	1,500	1,500	9,700	1,500	(8,200)	-84.5%	Stewart Park docks installation
	Capital Outlay Total	1,260	1,500	1,500	9,700	1,500	(8,200)	-84.5%	
	Parks Total	175,153	167,661	134,044	187,989	182,464	(5,525)	-2.9%	
	Total Parks & Recreation	447,404	458,806	346,998	485,664	486,003	339	0.1%	V
	Other Culture & Recreation								
	Other Culture & Recreation								
01-4589-0804-8600	OC- Exeter Arts Committee	2,983	3,000	1,448	3,000	3,000	-	0.0%	Arts Committee activity budget, supplies, shows, etc.
01-4589-0804-8603	OC- Christmas Lights	4,960	5,000	-	5,000	5,000	-	0.0%	Churchills greenery 1,500, Unfil electric bill
01-4589-0804-8604	OC- Council on Aging	-	350	-	1	1	-	0.0%	Council disbanded and Boston Post Cane ceremony taken over by Historical Society and senior transportation taken over by Transportation Committee
01-4589-0804-8605	OC- Christmas Parade	4,743	3,000	-	3,000	3,000	-	0.0%	Christmas Parade committee grant
01-4589-0804-8610	OC- Summer Concerts	9,000	9,000	8,257	9,000	9,000	-	0.0%	Moved from RR Fund
	Other Culture & Recreation Total	12,686	20,350	9,705	20,001	20,001	-	0.0%	
	Swasey Parkway								
01-4194-0116-4330	GG- Swasey Parkway-Maintenance	10,000	10,000	10,000	10,000	10,000	-	0.0%	Mowing and maintenance for Swasey Parkway
01-4194-0116-6220	GG- Swasey Parkway-Electricity	950	950	1,072	950	950	-	0.0%	Electricity for the Swasey Parkway
	Swasey Parkway Total	10,950	10,950	11,072	10,950	10,950	-	0.0%	
	Special Events								
01-4583-0805-8606	SE- Exeter Brass Band	3,500	3,500	3,500	3,500	3,500	-	0.0%	Payments to brass band performers
01-4583-0805-8607	SE- Veteran's Activities	1,755	3,500	480	3,500	3,500	-	0.0%	Memorial Day flags, Vets Day flags, Lunch
01-4583-0805-8608	SE- AIM Festival	7,000	7,000	7,000	7,500	7,500	-	0.0%	Fireworks for AIM Festival
	Special Events Total	12,255	14,000	10,980	14,500	14,500	-	0.0%	
	Total Other Culture & Recreation	35,891	45,300	31,757	45,451	45,451	-	0.0%	V

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		Actual	Budget	Actual as of 9/30/15	Budget Prelim	Budget	Budget					
Public Library												
01-4550-0901-1110	LB- Sal/Wages FT	397,726	399,137	279,912	403,745	403,745	-	0.0%	Wages for Director and FT Staff (FT staff receive 4% inc July)			
01-4550-0901-1200	LB- Sal/Wages PT	112,912	123,512	89,257	128,414	128,414	-	0.0%	Wages for PT staff + inc hours for one(PT staff receive 3% inc July)			
01-4550-0901-1400	LB- Longevity Pay	9,800	7,300	-	9,800	9,800	-	0.0%	Per Library Sal Comp Plan			
	Salaries Total	520,438	529,949	369,169	541,959	541,959	-	0.0%				
01-4550-0901-2100	LB- Health Insurance	96,094	84,350	56,233	85,531	92,665	7,134	8.3%	Health Insurance increased avg of 10.6%			
01-4550-0901-2110	LB- Dental Insurance	5,244	4,894	3,269	4,895	4,895	-	0.0%	No dental increase in 2016			
01-4550-0901-2120	LB- Life Insurance	450	450	313	450	450	-	0.0%	No life insurance increase in 2016			
01-4550-0901-2130	LB- LTD Insurance	1,293	1,209	1,005	1,322	1,322	-	0.0%				
01-4550-0901-2200	LB- FICA	31,507	32,857	22,452	33,601	33,601	-	0.0%	Based on wages: 6.2%			
01-4550-0901-2210	LB- Medicare	7,369	7,684	5,250	7,858	7,858	-	0.0%	Based on wages: 1.45%			
01-4550-0901-2300	LB- Retirement Town	35,379	44,601	24,105	46,193	46,193	-	0.0%	FY @ 11.17%			
01-4550-0901-2500	LB- Unemployment Comp	530	306	306	321	205	(116)	-36.1%	Primex (5% increase for 2016)			
01-4550-0901-2600	LB- Workers Comp Insurance	531	2,305	2,110	2,467	2,462	(5)	-0.2%	Primex (7% increase for 2016)			
	Benefits Total	178,397	178,656	115,043	182,639	189,652	7,013	3.8%				
01-4550-0901-4110	LB- Water/Sewer Bills-Library	2,000	2,000	-	2,000	2,000	-	0.0%				
01-4550-0901-5547	LB- Public Services	187,802	187,802	100,000	193,802	193,802	-	0.0%	Appropriation for general Library expenses paid directly by Library			
	General Expenses Total	189,802	189,802	100,000	195,802	195,802	-	0.0%				
	LB- Unassigned Fund Bal Refund	22,200	-	-	-	-	-	-	0.0%	Year end return of budget funds		
	Unassigned Fund Bal Refund Total	22,200	-	-	-	-	-	-	0.0%			
	Total Library	910,837	898,407	584,212	920,400	927,413	7,013	0.8%	V			

Town of Exeter  
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VERSION #5

Account Number	Description	2014 Actual	2015 Budget	2015 Actual as of 9/30/15	2016 Budget Prelim	2016 BRC Budget	Z016 BRC Budget vs. 2016 Preliminary Budget \$ Increase/-(Decrease)	2016 BRC Budget vs. 2016 Preliminary Budget % Difference	Explanation
<b>Debt Service &amp; Capital</b>									
<b>Debt Services</b>									
01-4711-0921-8014	GF- Conservation Bond	300,000	300,000	300,000	-	57,800	-	0.0%	2015 Final payment
01-4711-0921-8016	GF- Train Stn Storm Sep Bond	57,800	57,800	-	57,800	57,800	-	0.0%	2016 Final payment
01-4711-0921-8017	GF- Epping Rd Water Tank	110,000	110,000	110,000	110,000	110,000	-	0.0%	2028 Final payment
01-4711-0921-8018	GF- Great Dam Study	34,800	34,800	34,800	34,800	34,800	-	0.0%	2021 Final payment
01-4711-0921-8019	GF- Norris Brook Culverts	60,000	60,000	60,000	60,000	60,000	-	0.0%	2019 Final payment
01-4711-0921-8258	GF- Jady Hill Phase II Utilities	30,000	30,000	30,000	25,000	25,000	-	0.0%	2019 Final payment
01-4711-0921-8052	GF- Great Dam Removal	-	159,000	159,000	160,000	160,000	-	0.0%	2024 Final payment
01-4711-0921-8xxx	GF- Sidewalk Program	-	-	-	60,000	60,000	-	0.0%	2025 Final payment
01-4711-0921-8xxx	GF- Linden St. Bridge/Culvert	-	-	-	70,000	70,000	-	0.0%	2025 Final payment
01-4711-0921-8xxx	GF Debt Service Principle Total	592,600	751,600	693,800	577,600	577,600	-	0.0%	
01-4721-0922-8054	GF- Conservation Bond Interest	23,400	11,700	11,700	-	2,601	-	0.0%	2015 Final payment
01-4721-0922-8056	GF- Train Stn. Storm Sep Bond Intere	7,630	5,144	2,572	2,601	2,601	-	0.0%	2016 Final payment
01-4721-0922-8057	GF- Epping Rd Water Tank Interest	72,678	69,356	69,356	65,759	65,759	-	0.0%	2028 Final payment
01-4721-0922-8058	GF- Great Dam Study Interest	9,030	7,638	7,638	6,942	6,942	-	0.0%	2021 Final payment
01-4721-0922-8059	GF- Norris Brook Culverts Interest	10,913	8,513	8,512	6,713	6,713	-	0.0%	2019 Final payment
01-4721-0922-8258	GF- Jady Hill Phase II Utilities Interest	5,038	3,838	3,837	2,938	2,938	-	0.0%	2019 Final payment
01-4721-0922-8060	GF- Great Dam Removal Interest	-	85,968	85,968	71,655	71,655	-	0.0%	2024 Final payment
01-4711-0922-8xxx	GF- Sidewalk Program Interest	-	-	-	20,921	20,921	-	0.0%	2025 Final payment
01-4711-0922-8xxx	GF- Linden St. Bridge/Culvert	-	-	-	25,561	25,561	-	0.0%	2025 Final payment
01-4723-0923-9230	GF Debt Service Interest Total	128,689	192,157	189,583	203,090	203,090	-	0.0%	
	GF- TAN Interest	-	1	-	1	1	-	0.0%	Reserve for Tax Anticipation Note
	TAN Interest Total	-	1	-	1	1	-	0.0%	
	<b>Debt Services Total</b>	<b>721,289</b>	<b>943,758</b>	<b>883,383</b>	<b>780,691</b>	<b>780,691</b>	-	<b>0.0%</b>	<b>V</b>
<b>Miscellaneous</b>									
01-4194-0117-4313	GG- Disaster Repairs - Insured	-	1	-	1	1	-	0.0%	
01-4196-0117-5010	GG- Postage	(3,357)	1	5,337	1	1	-	0.0%	Town-wide postage reserve (moved from TM)
01-4194-0117-5651	GG- Misc Expense	(3,357)	1	(29)	1	1	-	0.0%	Internal audit entry
	General Expenses Total	(3,357)	3	5,308	3	3	-	0.0%	<b>V</b>
<b>Vehicle Replacement</b>									
01-4194-0117-7301	GG- CO - Leases	243,534	230,920	230,182	276,736	262,221	(14,515)	-5.2%	See separate vehicle list
01-4194-0117-7420	GG- CO - Vehicles	288,296	53,373	36,985	114,486	114,486	-	0.0%	See separate vehicle list
	Capital Outlay Total	531,830	284,293	267,167	391,222	376,707	(14,515)	-3.7%	<b>V</b>
<b>Capital Outlay-Other</b>									
01-4194-0118-7446	GG- CO - Equipment	48,601	48,601	48,601	-	-	-	0.0%	SCBA Fire Equip. 5 Yr Lease (Final payment-2015)
	Capital Outlay Total	48,601	48,601	48,601	-	-	-	0.0%	
	<b>General Government Total</b>	<b>577,074</b>	<b>332,897</b>	<b>321,076</b>	<b>391,225</b>	<b>376,710</b>	<b>(14,515)</b>	<b>-3.7%</b>	
	<b>Total Debt Service &amp; Capital</b>	<b>1,298,363</b>	<b>1,276,655</b>	<b>1,204,459</b>	<b>1,171,916</b>	<b>1,157,401</b>	<b>(14,515)</b>	<b>-1.2%</b>	<b>V</b>
<b>Benefits &amp; Taxes</b>									

Town of Exeter  
General Fund

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Account Number	Description	2014		2015		2016		2016 BRC		2016 BRC Budget vs. 2016 Preliminary Budget	2016 BRC Budget vs. 2016 Preliminary Budget %-	Explanation
		Actual	2015 Budget	Actual as of 9/30/15	Budget Prelim	Budget	Budget (Decrease)	Difference				
<b>Payroll Taxes &amp; Benefits</b>												
01-4155-0931-2100	GG- Health Insurance Reserve				146,700	-		(146,700)		-100.0%	10.6% increase for BC; 10.9% increase for MT	
01-4155-0931-2140	GG- Insurance Buyout	77,082	92,236	63,046	92,236	95,836	3,600		3.9%	Health Insurance Buyout (16 employees)		
01-4155-0931-5421	GG- Flexible Spending Fees	1,998	2,330	975	2,250	2,250			0.0%	Fees for 32 employees FSA accounts (28 health % 4 depend care) Reclassified from HR Budget in 2016		
01-4155-0931-2150	GG- Sick Leave Buyout	44,497	1	85,399	1	1			0.0%	Paid for by funds in CRF		
	<b>Payroll Taxes &amp; Benefits Total</b>	<b>123,577</b>	<b>94,567</b>	<b>149,420</b>	<b>241,187</b>	<b>98,087</b>	<b>(143,100)</b>		<b>-59.3%</b>	<b>V</b>		
<b>Unemployment</b>												
01-4155-0933-2500	GG- Unemployment Comp	7,042	4,067	4,067	4,270	2,725	(1,545)		-36.2%	Primex (33% decrease for 2016)		
	<b>Unemployment Total</b>	<b>7,042</b>	<b>4,067</b>	<b>4,067</b>	<b>4,270</b>	<b>2,725</b>	<b>(1,545)</b>		<b>-36.2%</b>	<b>V</b>		
<b>Workers Compensation</b>												
01-4155-0937-2600	GG- Workers Comp Insurance	160,356	174,514	174,402	186,730	186,384	(346)		-0.2%	Primex (6.8% increase for 2016)		
	<b>Workers Compensation Total</b>	<b>160,356</b>	<b>174,514</b>	<b>174,402</b>	<b>186,730</b>	<b>186,384</b>	<b>(346)</b>		<b>-0.2%</b>	<b>V</b>		
<b>Insurance</b>												
01-4196-0114-6211	GG- Liability Insurance	106,499	111,477	109,243	115,956	119,540	3,584		3.1%	Includes liability insurance of the Town (9% increase for 2016) and NNEPRA train platform insurance		
01-4196-0114-6212	GG- Fleet Insurance	8,971	9,845	9,845	10,338	10,731	393		3.8%	(5% increase for 2016)		
01-4196-0114-6214	GG- Insurance Deductible	252	3,000	2,000	3,000	3,000			0.0%			
01-4196-0114-6215	GG- Ins Reimbursed Repairs	-	1	8,840	1	1			0.0%			
	<b>Insurance Total</b>	<b>115,722</b>	<b>124,323</b>	<b>129,928</b>	<b>129,295</b>	<b>133,272</b>	<b>3,977</b>		<b>3.1%</b>	<b>V</b>		
	<b>Total Benefits &amp; Taxes</b>	<b>406,697</b>	<b>397,471</b>	<b>457,817</b>	<b>561,482</b>	<b>420,468</b>	<b>(141,014)</b>		<b>-25.1%</b>	<b>V</b>		
	<b>Total General Fund</b>	<b>16,922,947</b>	<b>17,225,406</b>	<b>12,483,181</b>	<b>17,753,250</b>	<b>17,651,171</b>	<b>(100,179)</b>		<b>-0.56%</b>	<b>V</b>		

Town of Exeter  
General Fund  
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Account Number	Description	2014 Actual	2015 Budget	2015 Actual as of 9/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BRC Budget vs. 2016 Preliminary Budget \$ Increase/-(Decrease)	2016 BRC Budget vs. 2016 Preliminary Budget % Difference	Explanation
<b>DRAFT</b>									
Warrant Articles									
Human Services									
01-5000-0950-9003	WAR- Rockingham CAP (Outreach Center)	11,000	11,000	8,250	11,000	10,667	(333)	-3.0%	
01-5000-0950-9005	WAR- Child & Family Services	12,000	12,000	9,000	12,000	9,667	(2,333)	-19.4%	
01-5000-0950-9008	WAR- Riche McFarland Children's Center	9,000	11,100	8,325	11,100	9,900	(1,200)	-10.8%	
01-5000-0950-9014	WAR- New Generation Shelter	2,000	2,000	1,500	2,000	2,000	-	0.0%	
01-5000-0950-9015	WAR- Families First	3,000	3,000	2,250	6,000	3,750	(2,250)	-37.5%	Increase of \$3,000 See Agency Letter for explanation In 2015 combined operations with Sexual Assault Support (SASS)
01-5000-0950-9033	WAR- A Safe Place/SASS	5,500	5,500	4,125	8,500	7,334	(1,166)	-13.7%	Support (SASS)
01-5000-0950-9034	WAR- Rockingham MOW	9,200	9,200	6,900	9,200	9,200	-	0.0%	
01-5000-0950-9036	WAR- Area Homecare	13,000	13,000	9,750	13,000	10,334	(2,666)	-20.5%	
01-5000-0950-9038	WAR- Seacoast Big Bro/Sis	9,000	9,000	6,750	9,000	7,500	(1,500)	-16.7%	
01-5000-0950-9040	WAR- New Heights	2,700	3,000	2,250	3,000	3,000	-	0.0%	
01-5000-0950-9043	WAR- Great Bay Kids	2,495	2,495	1,871	8,500	8,500	-	0.0%	
01-5000-0950-9045	WAR- Seacoast Mental Health	8,500	8,500	6,375	8,500	8,500	-	0.0%	
01-5000-0950-9046	WAR- Sexual Assault Support	3,000	3,000	2,250	3,500	3,500	-	0.0%	Combined operations with A Safe Place
01-5000-0950-9048	WAR- Crossroads House	3,500	3,500	2,625	5,000	4,167	(833)	-16.7%	
01-5000-0950-9049	WAR- Crossroads VNA	5,000	5,000	3,750	5,000	4,167	(833)	-16.7%	
01-5000-0950-9051	WAR- The Friends Program (fka RSVF)	2,200	2,200	1,650	2,200	2,200	-	0.0%	
01-5000-0950-9052	WAR- NHSPCA	-	1,400	1,050	1,400	1,400	-	0.0%	
01-5000-0950-9053	WAR- Seacoast Family Promise	1,500	1,500	1,125	1,500	2,000	500	33.3%	
01-5000-0950-9068	WAR- St. Vincent de Paul	5,000	5,000	3,750	5,000	6,250	1,250	25.0%	
01-5000-0950-9069	WAR- Womenade	2,000	2,000	1,500	3,000	3,750	750	25.0%	
01-5000-0950-90xx	WAR- CASA	-	500	375	500	750	250	50.0%	
01-5000-0950-90xx	WAR- End 68 Hours of Hunger	-	-	-	1,000	1,750	750	75.0%	New request for 2016
Total Human Services WAR		109,595	113,895	85,421	116,400	107,619	(8,781)	-7.5%	

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General Fund  
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Account Number	Description	2014		2015		2016		2016 BRC Budget	2016 BRC \$ Increase/Decrease	2016 BRC Budget vs. 2016 Preliminary Budget % Difference	Explanation
		Actual	Budget	Actual as of 9/30/15	Budget Prelim	Budget	Budget				
Other WAR											
01-5000-0950-9xxx	Jady Hill Utility Repl Phase II										2016 BRC Budget vs. 2016 Preliminary Budget
01-5000-0950-9072	Town wide Facilities Plan	50,000		25,000							0.0% Sewer Fund \$2,650M/General Fund \$200K Bond (CIP Project #M1) Use Assessment
01-5000-0950-9xxx	Elliot Property	26,490									0.0% Conservation Commission Request
01-5000-0950-9xxx	Public Safety Communications Impr.		100,000								0.0% Public Safety Communications Equipment
01-5000-0950-9074	Sidewalk Program	79,965									0.0% See 2015 Bond Article Below
01-5000-0950-9095	Public Safety Complex Heating Boilers		122,100	1,200							0.0% Replace 1999 twin gas heaters
01-5000-0950-9096	Snow Blower Lease		32,614	27,035							0.0% Sro-Blower Lease
01-5000-0950-9097	Replace Street Sweeper		56,482								0.0% Loan Street Sweeper Lease [Will be reimbursed via SRF]
01-5000-0950-9117	Snow/Ice Deficit Fund		50,000	50,000							0.0% Snow/Ice Deficit Non-Capital CRF
01-5000-0950-9099	Sick Leave Expendable Trust Fund		50,000	50,000							0.0% Sick Leave Fund
01-5000-0950-9098	Replace Fire Alarm Truck		21,573								0.0% Fire Alarm Truck Lease
01-5000-0950-9xxx	Exeter Police Association Agreement			3,575							0.0% Exeter Police Association NEPPA - Cost Items
01-5000-0950-9xxx	DPW/SEIU Agreement										0.0%
01-5000-0950-9xxx	Exeter Professional Firefighters' Association										0.0%
01-5000-0950-9xxx	Dam Analysis			80,000							-100.0% Analysis of Pickpocket and Exeter Reservoir Dams
01-5000-0950-9xxx	Financial Software			63,343		170,000		106,657			168.4% Town-wide financial software conversion. Total project cost \$253,372. 4 year lease @ \$63,343 per yr
01-5000-0950-9xxx	Highway Dump Truck #10			38,182		-		(38,182)			-100.0% BRC recommends pushing off until 2017
01-5000-0950-9xxx	Downtown Parking Study			50,000		35,000		(15,000)			-30.0% Comprehensive Parking Study
01-5000-0950-9xxx	Master Plan Update			50,000		50,000		-			0.0% CRF for Master Plan Update - V
01-5000-0950-9xxx	Complete Streets Study			25,000		-		(25,000)			-100.0% BRC recommends deferral
01-5000-0950-9xxx	Bike Path Master Plan			25,000		-		(25,000)			-100.0% BRC recommends deferral
01-5000-0950-9xxx	Cat Backhoe #41			38,323		-		(38,323)			-100.0% Defers to 2017
01-5000-0950-9xxx	Highway Dump Truck #28			36,001		36,001		-			0.0% Represents 1st payment of a 5 year lease
01-5000-0950-9xxx	Light Duty Vehicles			22,804		22,804		-			0.0% Represents 1st payment of a 5 year lease. The cost will be allocated \$18,292 to the general fund, \$2,256 each to the water fund and the sewer fund.
	Other WAR	156,455	436,344	153,235	428,653	313,805		(114,848)			-26.8%
Borrowing/ Other											
01-5000-0950-9xxx	Sidewalk Program		580,000								0.0% CIP #D1 (6 year program)
01-5000-0950-9xxx	Kingsion Road Bike-Ped Impyt		750,000								0.0% CIP #D6 (Possible \$600K Grant & CRF of \$ 150K) Dependent upon grant award, no impact on tax rate.
01-5000-0950-9xxx	Epping Road TIF		6,845,312								0.0% WAR #10-Roads, W&S Improvements for Epping
01-5000-0950-9xxx	Linden St. culverts and associated		711,000								0.0% Road TIF District
01-5000-0950-9xxx	bridge reconstruction										0.0% CIP #D1, First of 2 Culvert Projects (Court Street to follow in 2016)
01-5000-0950-9xxx	Court St. Bridge/Culvert Replacement		8,886,312								-100.0% Would be bonded- BRC voted to postpone to 2017
	Borrowing/Other Total	-		-		-		(1,383,696)			-119.9%
	Warrant Articles Total	266,050	9,436,551	238,656	1,699,053	421,424		(1,507,325)			-88.7%

Town of Exeter  
General Fund

Preliminary Budget FY 2016

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Account Number	Description	2014 Actual	2015 Budget	2015 Actual as of 9/30/15	2016 Budget Prelim	2016 BRC Budget	2016 BRC Budget vs. 2016 Preliminary Budget \$ Increase/- (Decrease)	2016 BRC Budget vs. 2016 Preliminary Budget %- Difference	Explanation
<b>DRAFT</b>									
Total General Fund & WAR & Borrowing									
		17,188,993	26,661,957	12,721,837	19,452,303	18,072,595	(1,607,504)	-8.26%	

## Exeter and Stratham Water Purchase Agreement Memorandum of Understanding

The Towns of Exeter and Stratham, recognizing it is in their mutual best interests for Exeter to sell water to Stratham, understand that reaching an accord to sell water requires agreement on some basic elements under which an intermunicipal agreement could be drafted. This Memorandum attempts to capture those essential elements needed to begin drafting an agreement that meets the needs of each community.

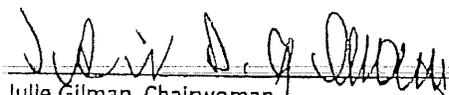
Therefore, the Town of Exeter agrees to provide and the Town of Stratham agrees to receive water from the Exeter system under the following general guidelines and parameters, which will be used to create an intermunicipal agreement:

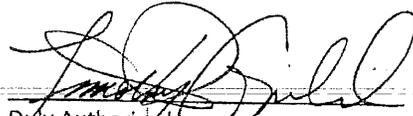
1. Up to 125,000 gallons per day (gpd) at a maximum flow rate of 1,500 gallons per minute (gpm) at 20 psi will be provided. The 125,000 gpd is to be determined using the average use over 365 days per year. Any flow quantity and rates above these thresholds shall be the responsibility of Stratham. No temporary usage beyond the 125,000 gpd shall be authorized without the consent of the Exeter Public Works Water Department. The Exeter Public Works Department may authorize a temporary increase in usage to Stratham, but not for a period of greater than 30 days, without the approval of the Board of Selectmen. If at any time the Town of Stratham desires to permanently increase usage beyond the 125,000 gpd of usage, the Town of Exeter will be petitioned by the Stratham Board of Selectmen in advance, and such increase shall require Exeter Board of Selectmen approval.
2. Stratham will pay a rate commensurate with either Exeter's Tier 2 or 3 large commercial or industrial user rate, based solely on actual usage. This rate will be the same as users of a similar size in Exeter will pay.
3. Stratham will pay an amount equal to 40% of the capital cost of the new Exeter Groundwater Facility and associated infrastructure to tie this facility into the main system. This percentage does not reflect the actual source of the water Stratham will receive from Exeter (Stratham may receive water from any current Town of Exeter water supply, at Exeter's discretion). Currently this cost is estimated to be approximately \$5.08 million net of state funding forgiveness of the total cost of approximately \$6.35M. Notwithstanding any of the foregoing, the amount of this Fee shall not be greater than \$2.0 million, and the amount due will be payable upon the start of construction of the Stratham water distribution facilities.
4. The Town of Exeter will provide a meter facility at the connection point with the proposed Stratham system. All facilities to the north of this facility will be the property and responsibility of the Town of Stratham or their assigns. All Exeter charges to Stratham will be based on this master meter. Stratham will pay Exeter service fees in the same manner Exeter customers pay service fees.

5. All facilities within the Stratham system, including but not limited to, piping, valves, backflow preventers, hydrants, etc., shall be designed in accordance with Exeter standards in effect at the time of such design.
6. Stratham shall be responsible for all design, construction, maintenance, and repair work on their water distribution system piping and facilities.
7. Stratham agrees to maintain compliance at all times with all ordinances, policies, and regulations of Exeter regarding water supply piping and facilities. In the event of non-compliance or default under an agreement, Exeter may terminate water use if Stratham fails to remedy the non-compliance within thirty (30) days of written notice. Prior to such a termination, Stratham shall have an opportunity for a hearing before the Exeter Board of Selectmen to show cause why service should or should not be terminated and to grant an extension of time to come into compliance. An extension of time shall not be unreasonably denied.
8. Notwithstanding the foregoing, Exeter shall have the right but not the obligation to assume the ownership, operation, and maintenance of the water system and facilities in Stratham, or any portion thereof upon mutual agreement by the parties.
9. The intent of this document is to provide a basis in principle for the parties to develop an intermunicipal agreement for such described water usage by September 1, 2015. The parties do hereby agree to such understandings based on their signatures shown below:

Town of Exeter

Town of Stratham

  
 Julie Gilman, Chairwoman  
 Exeter Selectboard

  
 Duly Authorized

5/18/15  
 Date

05-18-15  
 Date

DRAFT

11-16 BOS  
meeting  
version

TOWN OF EXETER, NEW HAMPSHIRE AND  
TOWN OF STRATHAM, NEW HAMPSHIRE WATER PURCHASE AGREEMENT

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This WATER PURCHASE AGREEMENT is entered into as of the Effective Date as defined herein, by and between the **Town of Stratham**, a New Hampshire municipal corporation ("STRATHAM"), with a mailing address of 10 Bunker Hill Avenue, Stratham, New Hampshire 03885, and the **Town of Exeter**, a New Hampshire municipal corporation ("EXETER"), with a mailing address of 10 Front Street, Exeter, New Hampshire 03833, for the sale of water by Exeter to Stratham as authorized under NH RSA 53-A.

### RECITALS

EXETER has an existing Waterworks systems;

STRATHAM desires to purchase from the EXETER certain volumes of water on a retail basis as defined by this Agreement;

EXETER and STRATHAM desire to enter into this Agreement to establish the conditions for the sale of water from EXETER to STRATHAM.

The Parties therefore agree as follows:

#### 1. SHORT TITLE, PURPOSE, DEFINITIONS, INTERPRETATIONS, AND ADMINISTRATION

**1.01 Short Title and Purpose.** This Agreement may be referred to as the "Stratham/Exeter Water Purchase Agreement." EXETER agrees to sell and STRATHAM agrees to purchase water under the terms and conditions as described herein.

**1.02 Definitions.** For all purposes of this Agreement, including any amendments, the terms shall have the meanings set forth below.

1.02.1 "Anniversary Date" means the yearly anniversary date of the Effective Date.

1.02.2 "Maximum Rate of Flow" means the flow described in section 2.01.3.1.

1.02.3 "Maximum Daily Flow" means the highest total volume of water measured in gallons or cubic feet at a metering station or stations over any twenty-four (24) hour period from 12:00 am to 11:59 pm.

1.02.4 "Stratham Service Area" means the properties currently within the zoning district boundaries of the Gateway Commercial Business District, Special Commercial District, Commercial/Light Industrial/Office District, Professional/Residential District, and Town Center District, as described in the attached Appendix A.

1.02.5 "Period" means any length of time.

1.02.6 "Person" means any individual, firm, company, association, society, corporation, partnership, limited liability company, political subdivision, fire district, town, or group.

1.02.7 "Waterworks" means facilities for collection, storage, supply, distribution, treatment, pumping, metering, or transmission of water.

1.02.8 "Effective Date" shall mean the latter of the dates on which both Towns have signed this Agreement, and the Agreement is duly approved by the NH Attorney General, and any other applicable State offices as required by RSA 53-A.

1.03 **Construction.** This Agreement, except where the context clearly indicates otherwise, shall be construed as follows:

1.03.1 Definitions include both singular and plural;

1.03.2 Pronouns include both singular and plural and include both genders.

1.04 **Meetings and Administration of Agreement.** A minimum of one meeting per year shall be held between each Town's Board of Selectmen in order to discuss the administration of the cooperative undertaking set forth in this Agreement. More meetings may be held as reasonably necessary and may be initiated by either Town. Each Town agrees that its Board of Selectmen will be reasonably accessible for any such meeting. In the administration of this Agreement, should a decision be required, both Towns must agree. The position of each Town shall be determined by a majority vote of the respective Town's Board of Selectmen.

## 2. TERMS OF SUPPLY

2.01 **Obligations of STRATHAM.** STRATHAM agrees to the following obligations and limitations made in return for EXETER's agreement to permit connection and supply of water into STRATHAM's Waterworks.

2.01.1 **Limitation of Rights.** Nothing in this Agreement is intended as a grant by EXETER of any exclusive right or privilege.

2.01.2 **Charges and Fees.** STRATHAM shall make timely payment of all charges described in this Agreement in accordance with Article 3.

2.01.3 **Quantity of Water.** STRATHAM shall utilize/limit its usage of EXETER's Waterworks to the following:

Maximum Daily Flow – 125,000 Gallons per Day as determined by the daily average over 365 days within a calendar year.

EXETER shall have no responsibility to supply water in excess of these stated amounts with the exception of a fire flow during an emergency response. For its part, STRATHAM agrees only to use the water purchased from the EXETER for its customers in the Stratham Service Area. If

STRATHAM wishes to use water purchased from the EXETER for customers outside of the Stratham Service Area, STRATHAM shall seek the approval of the EXETER for such sales.

No temporary supply beyond 125,000 Gallons per Day shall be authorized without the consent of the EXETER Board of Selectmen. The EXETER Public Works Department may authorize a temporary increase in supply to STRATHAM, but not for a period of greater than thirty (30) days, without the approval of the EXETER Board of Selectmen.

**2.01.3.1 Maximum Rate of Flow.** In consideration of the rate per 1000 gallons charged to STRATHAM pursuant to Section 3.02.1, EXETER shall take reasonable measures to provide a maximum available flow rate to STRATHAM of up to 1500 gallons per minute at a minimum pressure of 20 psi. EXETER shall have no obligation to provide flow rates in excess of 1500 gallons per minute.

**2.01.4 Sale of Water.** STRATHAM may sell water purchased pursuant to this Agreement only for the benefit of Persons located within the Stratham Service Area unless otherwise authorized by EXETER.

**2.01.5 Control of System Leaks and Wasteful Use.** STRATHAM shall operate and maintain its Waterworks in accordance with customary engineering practices and with the guidelines set forth below.

**2.01.5.1** STRATHAM shall minimize any wasteful use of water within the STRATHAM Service Area.

**2.01.5.2** In any period in which STRATHAM receives water pursuant to this Agreement, STRATHAM shall impose the same voluntary or mandatory restrictions on water use by its customers (e.g. sprinkling bans) as EXETER shall impose on its customers within one week of such imposition by EXETER. The imposition and removal of any restrictions shall be within the sole and exclusive discretion of EXETER, but nothing in this Agreement shall prevent STRATHAM from imposing its own restrictions, which are more restrictive than those imposed by EXETER.

**2.01.6 Conformance of Law.** STRATHAM shall comply and shall ensure that its customers and any private water systems connected to the Stratham Service Area comply with all applicable laws of the United States and of the State of New Hampshire, including but not limited to all rules and regulations of the New Hampshire Department of Environmental Services, and ordinances and regulations of EXETER. If STRATHAM fails to comply with this Section 2.01.6 and after 30-day advance written notice from EXETER, EXETER may discontinue all services to STRATHAM until such time as STRATHAM demonstrates its compliance with this Section.

**2.01.7 Quality of Water.** EXETER shall supply water meeting the drinking water quality criteria established by applicable law and under the government permits issued to EXETER for operation of their treatment and distribution facilities by regulatory agencies having jurisdiction, and shall

use their best efforts to maintain compliance with such laws and permits to ensure public health, welfare and safety.

**2.02 Obligations of EXETER.** EXETER agrees to the following obligations and limitations in return for the timely payment by STRATHAM of the charges specified in this Agreement.

**2.02.1 Metering Point.** EXETER shall supply water to STRATHAM via a meter station located in close proximity to the corporate boundary of EXETER and STRATHAM subject to the limitations contained herein. Additional metering points may be added by mutual agreement and subject to the provisions of this Agreement.

**2.02.2 Measurement of Flows.** The measurement of water delivered to STRATHAM shall be undertaken by EXETER through the metering point referenced in Section 2.02.1. Such flow measurements shall be made by one or more metering devices provided and installed by EXETER.

**2.02.3 Construction of Connection Facilities;** Meter vaults, buildings, and/or metering devices between EXETER's Waterworks and STRATHAM's Waterworks, including modifications or upgrades which may be necessary to effectuate this Agreement, (collectively called connection facilities) shall be designed by EXETER in compliance with its specifications and constructed by EXETER, and/or any subcontractors as EXETER shall choose to employ, such a decision to be made at EXETER's sole discretion. Cost of constructing the connection facilities shall be paid by EXETER. Should STRATHAM construct a booster pump station at the same location, STRATHAM will pay its proportional share of the cost of the connection facilities designed to accommodate the booster pump. It is understood that STRATHAM will pay for any other necessary connections from the EXETER Waterworks to the connection facilities.

**2.02.4 Ownership of Connection Facilities.** EXETER shall own, operate, and maintain the meter station, the piping within the meter building. All Metering facilities shall be maintained by EXETER. Any booster pump shall be owned, operated, and maintained by STRATHAM.

**2.02.5 Maintenance of Metering Devices.**

**2.02.5.1** Any and all metering devices installed pursuant to this Agreement shall be inspected and calibrated in the manner provided by regulations of the NHDES at EXETER's expense. A copy of any inspection and calibration reports shall be filed at EXETER's offices and shall be available for examination by STRATHAM at the offices of EXETER during normal business hours.

**2.02.5.2** STRATHAM may request EXETER to test and certify as to the accuracy of any metering device at any time. If the metering device reads within specifications accepted by the NHPUC, the cost of such tests shall be borne by STRATHAM. If the average error over different test rates is greater than that allowed by the NHDES, the cost of the tests shall be paid by EXETER. Any adjustments will be made in accordance with NHDES regulations.

2.02.5.3 In the case of missing or inaccurate flow records, due to faulty metering device operation or other circumstances, an estimate of flow shall be made by EXETER based on past records for a comparable period and adjusted for known emergency flows, if any. The estimates shall be used by EXETER to calculate the payments due from STRATHAM. Such payments shall be subject to the provisions of Article 3 below.

2.02.6 **Record, Accounts, and Audits.** EXETER shall maintain records of all financial transactions with STRATHAM, and these records shall be available for inspection by STRATHAM at the office of EXETER Water Department during normal business hours. Said records shall be available for inspection by other parties only upon presentation to EXETER of a written authorization from STRATHAM and in accordance with applicable law. The financial statements of EXETER shall be available for inspection by STRATHAM within a reasonable time after it has been accepted by EXETER. Audits will be limited to the audited year as accepted by EXETER. The request to audit shall be made within one (1) year of the financial statements being accepted by EXETER. STRATHAM shall have the right to audit billing annually, by written notice to EXETER, and such audit shall be conducted at STRATHAM's sole expense by an independent Certified Public Accountant. Such audit shall be conducted at EXETER's office (or other place designated by EXETER) after reasonable written advance notice. The audit shall be commenced not more than thirty (30) days after STRATHAM's audit notice, and shall be completed within thirty (30) business days of when commenced subject to the reasonable cooperation of the EXETER. STRATHAM shall send EXETER a copy of the audit results within thirty (30) days of completion of the audit. If such an audit finds that EXETER has overcharged, EXETER shall reimburse STRATHAM with interest at the rate of seven percent (7%) per annum on such excess payment for the period in which EXETER had received such excess payment. If such an audit finds that EXETER has undercharged, STRATHAM shall reimburse EXETER with interest at the rate of seven percent (7%) per annum on such under payment for the relevant period. Further, if audit finds that EXETER has overcharged STRATHAM by five percent (5%) or more, EXETER will pay STRATHAM's audit expense for that audit. EXETER agrees to keep books and records of billings under this Agreement, consistently maintained in accordance with generally accepted accounting principles on a year to year basis.

2.03 **Responsibility for System Operation and Maintenance.** EXETER assumes no responsibility for operation and maintenance of Waterworks constructed and owned by STRATHAM to include communicating directly with STRATHAM's customers. EXETER's sole duty, hereunder shall be to supply water to STRATHAM up to the maximum amounts specified in Section 2.01.3 at the locations specified in Section 2.02.1 subject to the terms and conditions contained herein. STRATHAM agrees to operate and maintain its system consistent with all applicable federal, state, and local regulations. Notwithstanding the foregoing, EXETER may assume the ownership, operation, and maintenance of the water system and facilities in Stratham, or any portion thereof upon mutual agreement by the parties.

2.04 **Limitation of Liability.**

**2.04.1 Liability for Non-Negligent Acts.** If EXETER shall be unable to supply some or all of the water demanded by STRATHAM under this Agreement for any reason other than EXETER's own willful act or negligence, EXETER shall not be liable to STRATHAM for any damages arising out of such failure to supply water. STRATHAM hereby waives any rights it might have to any such damages.

**2.04.2 Liability for Accident.** Neither EXETER nor STRATHAM shall be liable in damages or otherwise for failure to perform any obligation under this Agreement, which failure is occasioned by or in consequence of any act of God, act of public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, drought, fires, storms, floods, winter freeze, washouts, vandalism, arrests and restraints of rulers and peoples, civil disturbances, labor strikes, power failures, explosions, breakage or accident to machinery or lines of pipe, failure or want of water supply, the binding order of any court or governmental authority which has been resisted in good faith by all reasonable legal means, and any other cause, whether of the kind herein enumerated or otherwise, not within the control of such party and which act, omission or circumstances such party is unable to prevent or overcome by the exercise of reasonable care.

**2.04.3 Liability Resulting from Negligence.** Neither STRATHAM nor EXETER shall be relieved of liability for loss resulting from its negligence, intentional actions, or its failure to use due diligence to attempt to remedy any interruption in the supply of water to STRATHAM under this agreement and to remove any such interruption in an adequate manner and with all reasonable dispatch. Notwithstanding any such interruption, STRATHAM will remain obligated to make payments of amounts then due with respect to water theretofore supplied.

**2.04.4 STRATHAM's Liability for future Capital Expenditures.** STRATHAM shall be responsible to compensate EXETER for its proportional share of capital expenditures made by EXETER not funded within the water rates structure to 1) ensure compliance with the requirements of the Safe Drinking Water Act as directly related to the STRATHAM Service Area 2) Repair, replace, upgrade water infrastructure within EXETER if the upgrades that are being made within EXETER are directly related to STRATHAM's request to purchase a specific volume and flow rate of water in addition to the amounts stated in Section 2.01. If upgrades are needed to be made to EXETER's water infrastructure for the sole purpose of meeting the purchase request of STRATHAM, EXETER shall give STRATHAM prior written notice of such a need. STRATHAM shall be responsible to compensate EXETER for the final cost, of STRATHAM's proportionate share of the EXETER capital improvement as mutually agreeable. STRATHAM's obligations under this Section are subject to receiving sufficient prior notice from EXETER to allow STRATHAM to seek necessary budgeting and approvals for any such appropriations. If STRATHAM is unable to obtain necessary approvals, STRATHAM shall have the option to terminate this Agreement upon prior notice to EXETER.

**2.05 Limitation of Liability.** IN NO EVENT SHALL EITHER PARTY HAVE ANY RIGHT HEREUNDER AGAINST THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES

INCLUDING LOST REVENUES OR LOST PROFITS, EVEN IF THE OTHER PARTY WAS ADVISED OR AWARE OF THE POSSIBILITY OF SUCH DAMAGES. THE TERMS OF THIS SECTION SHALL SURVIVE ANY TERMINATION OF THIS AGREEMENT.

**2.06 Cooperation.** Each Town agrees at all times to act in good faith to carry out the intent and purpose of this Agreement and to endeavor in good faith to amicably resolve any disputes or disagreements that may arise hereunder.

**2.07 Notices.** All notices and other writings sent pursuant to this Agreement shall be addressed in writing to the Towns of:

EXETER at:

Town of Exeter  
Attention: Town Manager  
10 Front Street  
Exeter, NH 03833

and to STRATHAM at:

Town of Stratham  
Attention: Town Administrator  
10 Bunker Hill Avenue  
Stratham, NH 03885

or at such other address as is indicated by written notice to the other party.

Such notices will be effective (a) on the delivery date if delivered personally to the party; (b) on the delivery date if delivered by a commercial overnight carrier with written verification of receipt; or (c) three (3) business days after the mailing date, whether or not received, if sent by US mail, return receipt requested.

### **3. PAYMENTS, RATES, BILLING, AND TEMPORARY USE FOR SERVICES**

**3.01 Buy-in Fee.** STRATHAM shall pay EXETER a one-time buy-in fee of two-million dollars (\$2,000,000). This fee shall be payable upon the start of construction of the STRATHAM water distribution facilities.

**3.02 Basis for Payments.** STRATHAM shall pay EXETER for each gallon of water supplied to STRATHAM at the locations stated in Sections 2.02.1 hereof at the rate specified in Section 3.03. Payment shall be made in accordance with the provisions of Sections 3.04, 3.05 and 3.06 hereof. The volume of water supplied to STRATHAM shall be determined by means of one or more metering devices which shall meet all the requirements of Federal and State law, and which shall be owned, installed and maintained by EXETER at one or more locations as mutually agreeable.

**3.03 Rates.**

**303.1 Rate Per 1,000 gallons.** The rate charged for water supplied to STRATHAM shall be an established retail rate presently, as of the Effective Date, \$5.91 per 1,000 gallons in Tier 2, and \$6.21 per one thousand gallons in Tier 3. This rate will be adjusted consistent with rate adjustments to the Town of EXETER water rate schedule, by the Exeter Board of Selectmen. Should the rates change, EXETER will give STRATHAM reasonable notice of the change in order for STRATHAM to communicate said change to its customers. During the term of this Agreement, EXETER agrees not to create a separate rate category, which consists primarily of STRATHAM as a water user.

**3.04 Temporary Use.** Should STRATHAM require water from EXETER in excess of the limits allocated in Section 2.01.3 and EXETER in its absolute discretion agrees to supply such water to STRATHAM then STRATHAM shall be provided such water at the current retail EXETER Tier 2 and 3 rates for the duration of time determined at the sole discretion of the EXETER. Nothing in this section, however, shall be construed as giving STRATHAM a right to any water in excess of the limits specified. EXETER shall have sole and exclusive discretion as to the determination of the availability of water in excess of the amount stated in Section 2.01.3 and the determination of the length of any prolonged temporary use.

**3.05 Billing Cycle.** EXETER shall bill STRATHAM on the same billing cycle basis it bills customers of the EXETER system. Payment on bills shall be due upon presentation and in accordance with EXETER's ordinances regulating same.

**3.06 Delinquent Bills.** Bills remaining unpaid for thirty (30) days or longer from the billing date shall be subject to one and one-half (1 1/2) percent interest per month on the unpaid balance from the original due date. If bills or payments to be made pursuant to this agreement remain unpaid for thirty (30) days or longer after the due date, EXETER may issue a notice to STRATHAM and to the NHDES of intent to discontinue service. If the bill remains unpaid for fifteen (15) days or longer after the date of the notice of intent to discontinue service described above, all supply of water by EXETER to STRATHAM shall cease, and said supply shall not be renewed until all outstanding bills are paid in full at the office of EXETER. In lieu of such discontinuance, EXETER may require STRATHAM to post a deposit, and make payments more frequently than at quarterly intervals.

**3.07 Charge for Resumption of Service.** If EXETER ceases to supply water to STRATHAM pursuant to Section 2.01.6 or Section 3.06 above, EXETER may impose a charge for resumption of said supply of water that is equivalent to any resumption of service charge that EXETER would charge one of its own customers to resume their service.

**3.08 Expansion and/or Upgrading of EXETER.** In all cases, EXETER shall be the sole judge as to all improvements, additions or expansions to its Waterworks, provided that the undertaking of such improvements, additions or expansions does not impair the ability of EXETER to provide water to STRATHAM pursuant to this Agreement.

#### **4. AMENDMENT, TERMINATION, INSURANCE, AND INDEMNIFICATION**

4.01 **Amendment.** The provisions, terms, and conditions of this Agreement may be modified only by written amendments, executed with the same formality as this Agreement.

4.02 **Assignment.** No assignment by STRATHAM of its rights or duties under this Agreement shall be binding on EXETER, unless EXETER consents to such an assignment in writing. No assignment by EXETER of its rights or duties under this Agreement shall be binding on STRATHAM, unless STRATHAM consents to such an assignment in writing.

4.03 **Waiver.** Failure of either party hereto to exercise any right hereunder shall not be deemed a waiver of such party to exercise at some future time said rights or another right it may have hereunder.

4.04 **Term and Supersession.** The intent of the parties is for the total term of this agreement to be 30 years. This Agreement shall be filed with the Town Clerk of each Town and with the Secretary of State under RSA 53-A:4.

4.04.1 **Initial Term.** The initial term of this agreement shall commence on the date on which STRATHAM's Waterworks receives its first metered water flow and shall continue for a period of twenty (20) years thereafter ("Initial Term"). If commencement of construction under this agreement does not occur within thirty-six (36) months of the Effective Date of this agreement, then EXETER or STRATHAM may elect, after providing written notification to the other, to terminate this agreement. Notwithstanding the foregoing, STRATHAM is granted a 180-day extension of time to begin construction under this agreement, provided that STRATHAM has given EXETER written proof of STRATHAM's commencement of the permitting process and STRATHAM is actively in pursuit of said permitting process. In addition, should STRATHAM not obtain approval by the Stratham Town Meeting to fund the design and construction of the public water system after three attempts, this Agreement shall automatically terminate.

4.04.2 **Automatic Renewal.** Upon the expiration of the Initial Term, this agreement shall automatically renew for ten (10) additional years on the same terms and conditions set forth herein. Said Renewal Term shall become effective unless EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Initial Term of the intent to terminate or modify the terms and conditions set forth herein.

4.04.3 **Supersession and Additional Extension of Term.** At any time after the Initial Term and during the Renewal Term, EXETER or STRATHAM shall advise the other in writing if they wish to further extend the Term beyond the Renewal Term, setting forth its proposed extension term. EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Renewal Term of the intent to extend the Term and/or modify the terms and conditions set forth herein. Within thirty (30) days after the receipt of such notice, the parties shall meet to discuss such an extension and any modifications to the terms and conditions of the agreement. Upon establishing the terms of any proposed extension term as set forth herein, this agreement shall be amended in writing and signed by both Parties setting forth those terms and incorporating all of the other terms and conditions of this agreement.

4.05 **Termination.** STRATHAM agrees to maintain compliance at all times with all ordinances, policies, and regulations of EXETER regarding water supply piping and facilities. In the event of non-compliance EXETER may terminate water use if STRATHAM fails to remedy the non-compliance within thirty (30) days of written notice. Prior to such a termination, STRATHAM shall have an opportunity for a hearing before the Exeter Board of Selectmen to show cause why service should or should not be terminated and to grant an extension of time to come into compliance. An extension of time shall not be unreasonably denied.

4.06 **Breach.** Either party may terminate this Agreement prior to the time specified in Section 4.04 if the other party has violated any of the covenants undertaken herein, or any of the duties imposed upon it by this Agreement; provided that the party seeking to terminate for such cause shall give the offending party one hundred twenty (120) days advance written notice, specifying the particulars of the violation claimed; and if at the end of such time the party so notified has not removed the cause of complaint, or remedied the purported violation, then the termination of this Agreement shall be deemed complete.

4.07 **Insurance.** Each Town shall maintain statutory Workers' Compensation Coverage as prescribed by New Hampshire law for their respective Employees, as well as any applicable employee benefit insurance. Each Town shall maintain the following Property-Liability insurance protection: (i) Replacement cost protection for property losses; (ii) General Liability and Automobile Liability protection with combined single limits of \$5,000,000, with no aggregate limits; (iii) Public Officials Liability(Wrongful Acts) Protection with combined single limits of \$5,000,000, with no aggregate limits. The Towns may select any insurance carrier or pooled risk management program established under RSA 5-B (the "Carrier") to provide their respective property-liability protection insurance coverage. In the event either Town intends to cancel any of the above insurance coverage through its then current carrier during the term of this Agreement, such Town shall notify the other Town and its Carrier at least forty-five (45) days prior to the end of any applicable term if they choose to non-renew.

4.08 **Indemnification.** Each Town hereby covenants and agrees to defend, indemnify and hold harmless the other Town and its officers, board members, employees, representatives, attorneys and agents from any and all claims, suits, actions, losses, damages, costs, including reasonable attorney fees, or injury to persons or property to the extent caused by the negligent acts, errors or omissions of the indemnifying Town or its officers, board members, employees, representatives, attorneys and agents.

## 5. MISCELLANEOUS PROVISIONS

5.01 **Severability.** If any clause or provision of this Agreement or application thereof shall be held unlawful or invalid, no other clause or provision or its application shall be affected, and this Agreement shall be construed and enforced as if such unlawful or invalid clause or provision had not been contained herein.

5.02 **Exercise of Judgment.** Where either party is directly or implicitly authorized to exercise its judgment under this Agreement, its judgment shall be valid unless clearly unreasonable.

5.03 **Status of Legal Representatives, Successors, and Assigns.** The benefits and burdens of this Agreement shall inure to and be binding upon the parties and their respective legal successors, legal representatives and permitted assigns.

5.04 **Third Parties.** EXETER assumes no responsibility for any facility not included in its Waterworks, and in the event that a facility of a third party shall be involved in the furnishing of service to, or the receipt of service from STRATHAM, STRATHAM shall look solely to such third party for any such services. STRATHAM assumes sole responsibility for compliance with this Agreement by all third party users or customers of its Waterworks. EXETER shall deal directly with STRATHAM which shall, in turn, make certain that all users and customers comply with this Agreement and with all applicable rules and regulations.

5.05 **Entire Agreement; Amendment.** This Agreement and any amendments attached hereto constitutes the entire agreement of the parties with respect to the subject matter covered in this Agreement and supersedes all prior and contemporaneous oral or written proposals, negotiations, and agreements concerning such subject matter, all of which are merged in this Agreement. This Agreement may not be amended or modified except by a further written agreement signed by the parties hereto specifically referencing this Agreement.

5.06 **Assignment.** Neither Town may assign any of its rights, obligations, or duties hereunder without the prior written consent of the other party, with the exception of assignments by operation of law.

5.07 **Waiver.** No failure or delay on the part of any party to this Agreement in exercising any right or remedy under this Agreement shall operate as a waiver; nor shall any single or partial exercise of any such right or remedy preclude any other or further exercise of any other right or remedy. No provision of this Agreement may be waived except in writing signed by the party granting such waiver.

5.08 **Counterparts.** This Agreement may be executed in two or more counterparts, each one of which shall constitute an original, but all of which together shall constitute one and the same document.

5.09 **Rights and Remedies.** The various rights and remedies of a party to this Agreement shall be construed as cumulative, and no one of them shall be exclusive of any other legal or equitable remedy that such party might otherwise have in the event of breach or default with respect to the terms of this Agreement (except to the extent a remedy in this Agreement is expressly made an exclusive remedy). The exercise of one right or remedy by a party or parties shall not impair its right to any other right or remedy.

5.10 **Relationship of Parties.** Neither party shall represent itself to be the agent, employee, partner, or joint venturer of the other party and may not obligate the other party or otherwise cause the other party to be liable under and contract or otherwise. Each party shall be solely responsible for payment of its taxes and payment of its employees and independent contractors, including payment of applicable federal income tax, social security, worker's compensation, unemployment insurance, and other legal requirements. Nothing in this Agreement shall create or be deemed to create any third party beneficiary rights in any person or entity not a party to this Agreement.

5.11 **Governing Law.** This Agreement and any amendments hereto shall be governed by and construed in accordance with the laws of the State of New Hampshire without regard to any applicable conflict of law.

Each party is signing this Agreement on the date stated opposite that party's signature.

TOWN OF STRATHAM

By: \_\_\_\_\_  
\_\_\_\_\_, Chair of \_\_\_\_\_  
Board of Selectmen Date  
Duly Authorized

TOWN OF EXETER

By: \_\_\_\_\_  
\_\_\_\_\_, Chair of \_\_\_\_\_  
Board of Selectmen Date  
Duly Authorized

DRAFT

**RSA 53-A APPROVALS**

This Agreement has been reviewed and approved by the Office of the Attorney General pursuant to RSA 53-A.

\_\_\_\_\_  
Date

\_\_\_\_\_  
NH Attorney General's Office

**CERTIFICATION OF FILING**

Copies of this Agreement were filed with the Exeter and Stratham Town Clerks on the dates indicated below.

\_\_\_\_\_  
\_\_\_\_\_, Stratham Town Clerk - Date

\_\_\_\_\_  
\_\_\_\_\_, Exeter Town Clerk -Date



**APPENDIX A:**  
**Stratham Service Area**  
 (August 2015)

**LEGEND**

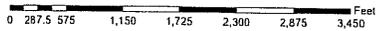
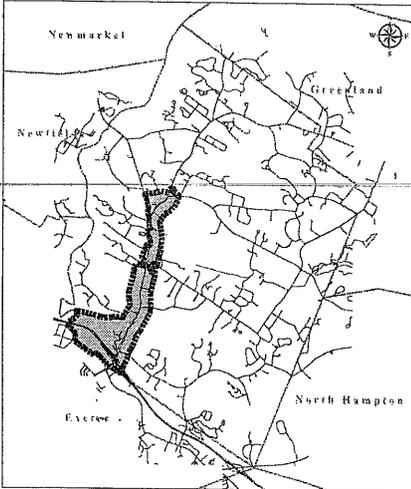
**Stratham Service Area**



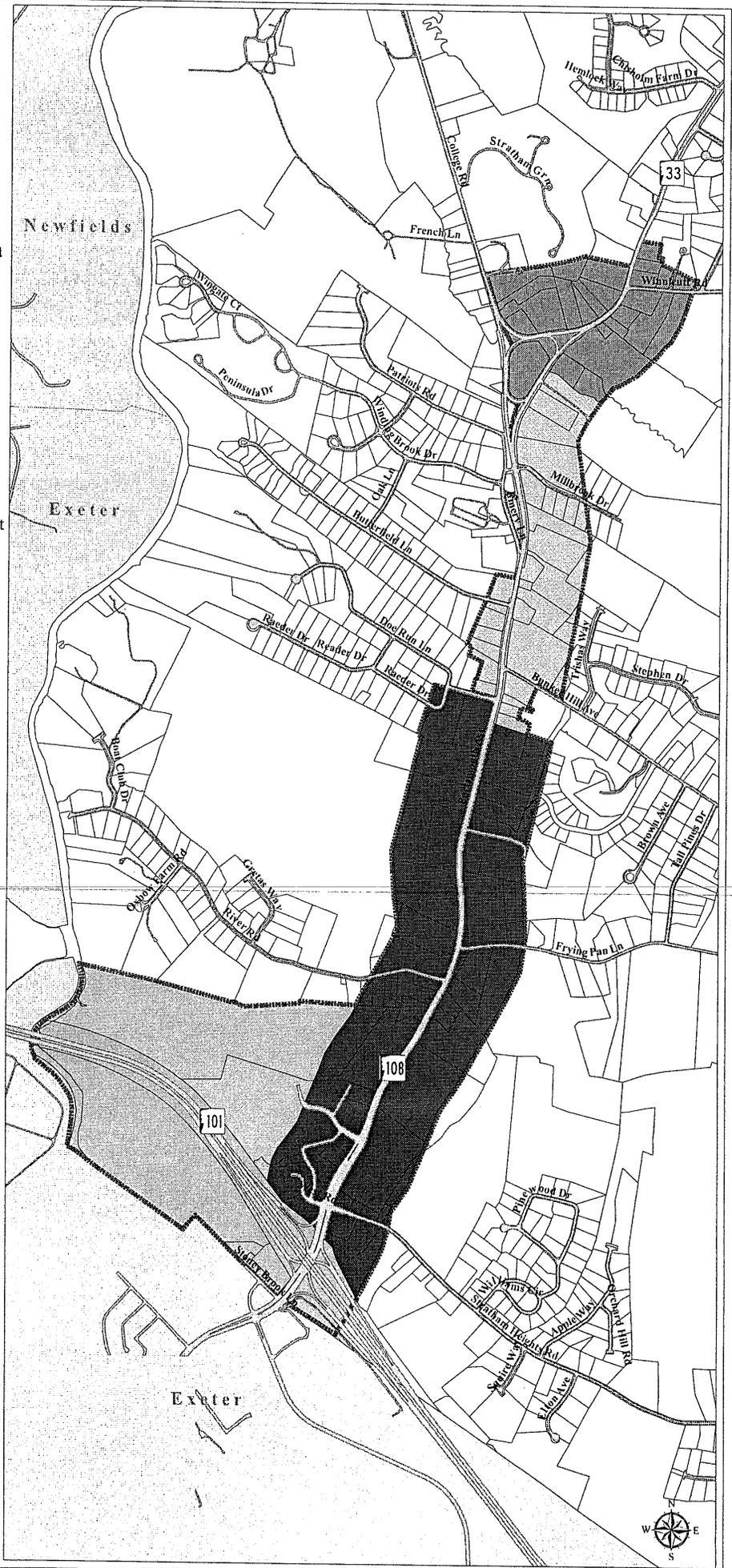
**Service Area Zoning Districts**

-  Gateway Commercial Business District
-  Special Commercial District
-  Commercial/Light Ind./Office District
-  Professional / Residential District
-  Town Center District

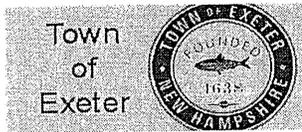
**Area of Detail**



1 inch = 575 feet



Notes:  
 1. Service Area Map created by the Planning Department using data available from the Town of Stratham, Sewall Inc., GRANIT, and Rockingham Planning Commission. Zoning Districts valid as of March 2013 Zoning Board Vote.  
 2. The Planning Department maintains a continuing program to identify and correct errors. The Department makes no claims as to the validity or reliability or to any implied uses of this representation.



Russ Dean &lt;rdean@exeternh.gov&gt;

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## Exeter/Stratham water purchase agreement

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dclement43@comcast.net &lt;dclement43@comcast.net&gt;

Mon, Nov 23, 2015 at 9:56 AM

To: Russ Dean &lt;rdean@exeternh.gov&gt;

Cc: Julie Gilman &lt;juliedgilman@comcast.net&gt;

Here are my edits:

page 5 section 2.01.5.2 eliminate '**within one week of such imposition by EXETER**

page 5 section 2.01.6 add the word **all** to ordinances and regulations of EXETER

page 7 section 2.03 last sentence changed to read 'Notwithstanding the foregoing, EXETER may assume the ownership, operation and maintenance of the water systems and facilities in Stratham, or any portion thereof upon mutual agreement and **vote of the respective legislative bodies**'

page 9 section 3.02 add to the sentence ----all the requirements of Federal and State law and **all ordinances and regulations of Exeter.**

page 10 section 3.04 Excess temporary water should be billed at Tier 3 rates.

General question. What happens if we ever change from our tiered rate system?

Anne Surman  
comments

TOWN OF EXETER, NEW HAMPSHIRE AND  
TOWN OF STRATHAM, NEW HAMPSHIRE WATER PURCHASE AGREEMENT

DRAFT

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DRAFT

This WATER PURCHASE AGREEMENT is entered into as of the Effective Date as defined herein, by and between the Town of Stratham, a New Hampshire municipal corporation ("STRATHAM"), with a mailing address of 10 Bunker Hill Avenue, Stratham, New Hampshire 03885, and the Town of Exeter, a New Hampshire municipal corporation ("EXETER"), with a mailing address of 10 Front Street, Exeter, New Hampshire 03833, for the sale of water by Exeter to Stratham as authorized under NH RSA 53-A.

#### RECITALS

- . EXETER has an existing Waterworks systems;
- . STRATHAM desires to purchase from the EXETER certain volumes of water on a retail basis as defined by this Agreement;
- . EXETER and STRATHAM desire to enter into this Agreement to establish the conditions for the sale of water from EXETER to STRATHAM.

The Parties therefore agree as follows:

#### 1. SHORT TITLE, PURPOSE, DEFINITIONS, INTERPRETATIONS, AND ADMINISTRATION

1.01 Short Title and Purpose. This Agreement may be referred to as the "Stratham/Exeter Water Purchase Agreement." EXETER agrees to sell and STRATHAM agrees to purchase water under the terms and conditions as described herein.

1.02 Definitions. For all purposes of this Agreement, including any amendments, the terms shall have the meanings set forth below.

1.02.1 "Anniversary Date" means the yearly anniversary date of the Effective Date.

1.02.2 "Maximum Rate of Flow" means the flow described in section 2.01.3.1.

1.02.3 "Maximum Daily Flow" means the highest total volume of water measured in gallons or cubic feet at a metering station or stations over any twenty-four (24) hour period from 12:00 am to 11:59 pm.

1.02.4 "Stratham Service Area" means the properties currently within the zoning district boundaries of the Gateway Commercial Business District, Special Commercial District, Commercial/Light Industrial/Office District, Professional/Residential District, and Town Center District, as described in the attached Appendix A.

1.02.5 "Period" means any length of time.

1.02.6 "Person" means any individual, firm, company, association, society, corporation, partnership, limited liability company, political subdivision, fire district, town, or group.

1.02.7 "Waterworks" means facilities for collection, storage, supply, distribution, treatment, pumping, metering, or transmission of water.

1.02.8 "Effective Date" shall mean the latter of the dates on which both Towns have signed this Agreement, and the Agreement is duly approved by the NH Attorney General, and any other applicable State offices as required by RSA 53-A.

1.03 Construction. This Agreement, except where the context clearly indicates otherwise, shall be construed as follows:

1.03.1 Definitions include both singular and plural;

1.03.2 Pronouns include both singular and plural and include both genders.

1.04 Meetings and Administration of Agreement. A minimum of one meeting per year shall be held between each Town's Board of Selectmen in order to discuss the administration of the cooperative undertaking set forth in this Agreement. More meetings may be held as reasonably necessary and may be initiated by either Town. Each Town agrees that its Board of Selectmen will be reasonably accessible for any such meeting. In the administration of this Agreement, should a decision be required, both Towns must agree. The position of each Town shall be determined by a majority vote of the respective Town's Board of Selectmen.

## 2. TERM

4.04.1 Initial Term. The initial term of this agreement shall commence on the date on which STRATHAM's Waterworks receives its first metered water flow and shall continue for a period of twenty (20) years thereafter ("Initial Term"). If commencement of construction under this agreement does not occur within thirty-six (36) months of the Effective Date of this agreement, then EXETER or STRATHAM may elect, after providing written notification to the other, to terminate this agreement. Notwithstanding the foregoing, STRATHAM is granted a 180-day extension of time to begin construction under this agreement, provided that STRATHAM has given EXETER written proof of STRATHAM's commencement of the permitting process and STRATHAM is actively in pursuit of said permitting process. In addition, should STRATHAM not obtain approval by the Stratham Town Meeting to fund the design and construction of the public water system after three attempts, this Agreement shall automatically terminate.

4.04.2 Automatic Renewal. Upon the expiration of the Initial Term, this agreement shall automatically renew for ten (10) additional years on the same terms and conditions set forth herein. Said Renewal Term shall become effective unless EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Initial Term of the intent to terminate or modify the terms and conditions set forth herein.

4.04.3 Supersession and Additional Extension of Term. At any time after the Initial Term and during the Renewal Term, EXETER or STRATHAM shall advise the other in writing if they wish to further extend the Term beyond the Renewal Term, setting forth its proposed extension term. EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Renewal Term of the intent to extend the Term and/or modify the terms and conditions set forth herein. Within

thirty (30) days after the receipt of such notice, the parties shall meet to discuss such an extension and any modifications to the terms and conditions of the agreement. Upon establishing the terms of any proposed extension term as set forth herein, this agreement shall be amended in writing and signed by both Parties setting forth those terms and incorporating all of the other terms and conditions of this agreement.

4.05 Termination. STRATHAM agrees to maintain compliance at all times with all ordinances, policies, and regulations of EXETER regarding water supply piping and facilities. In the event of non-compliance EXETER may terminate water use if STRATHAM fails to remedy the non-compliance within thirty (30) days of written notice. Prior to such a termination, STRATHAM shall have an opportunity for a hearing before the Exeter Board of Selectmen to show cause why service should or should not be terminated and to grant an extension of time to come into compliance. An extension of time shall not be unreasonably denied.

#### S OF SUPPLY

2.01 Obligations of STRATHAM. STRATHAM agrees to the following obligations and limitations made in return for EXETER's agreement to permit connection and supply of water into STRATHAM's Waterworks.

2.01.1 Limitation of Rights. Nothing in this Agreement is intended as a grant by EXETER of any exclusive right or privilege.

2.01.2 Charges and Fees. STRATHAM shall make timely payment of all charges described in this Agreement in accordance with Article 3.

2.01.3 Quantity of Water. STRATHAM shall utilize use and/or limit as further described and regulated herein, its usage of EXETER's Waterworks to the following:

Maximum Daily Flow – 125,000 Gallons per Day as determined by the daily average over 365 days within a calendar year.

EXETER shall have no responsibility to supply water in excess of these stated amounts with the exception of a fire flow during an emergency response. For its part, STRATHAM agrees only to use the water purchased from the EXETER for its customers in the Stratham Service Area. If STRATHAM wishes to use water purchased from the EXETER for customers outside of the Stratham Service Area, STRATHAM shall seek the approval of the EXETER for such sales.

No temporary supply beyond 125,000 Gallons per Day shall be authorized without the consent of the EXETER Board of Selectmen. The EXETER Director of Public Works Department may authorize a temporary increase in supply to STRATHAM, but not for a period of greater than thirty (30) days, without the approval of the EXETER Board of Selectmen. The Director shall notify the Board of Selectmen within twenty-four (24) hours of any temporary increase authorization order to STRATHAM.

2.01.3.1 Maximum Rate of Flow. In consideration of the rate per 1000 gallons charged to STRATHAM pursuant to Section 3.02.1, EXETER shall take reasonable measures to provide a maximum available flow rate to STRATHAM of up to 1500 gallons per minute at a minimum pressure of 20 psi. EXETER shall have no obligation to provide flow rates in excess of 1500 gallons per minute.

2.01.4 Sale of Water. STRATHAM may sell water purchased pursuant to this Agreement only for the benefit of Persons located within the Stratham Service Area unless otherwise authorized by EXETER.

2.01.5 Control of System Leaks and Wasteful Use. STRATHAM shall operate and maintain its Waterworks in accordance with customary engineering practices and with the guidelines set forth below.

2.01.5.1 STRATHAM shall minimize any wasteful use of water within the STRATHAM Service Area.

2.01.5.2 In any period in which STRATHAM receives water pursuant to this Agreement, STRATHAM shall impose the same voluntary or mandatory restrictions on water use by its customers (e.g. sprinkling bans) as EXETER shall impose on its customers simultaneously within one week of with such imposition by EXETER. The imposition and removal of any restrictions shall be within the sole and exclusive discretion of EXETER, but nothing in this Agreement shall prevent STRATHAM from imposing its own restrictions, which are more restrictive than those imposed by EXETER.

2.01.6 Conformance of Law. STRATHAM shall comply and shall ensure that its customers and any private water systems connected to the Stratham Service Area comply with all applicable laws of the United States and of the State of New Hampshire, including but not limited to all rules and regulations of the New Hampshire Department of Environmental Services, and ordinances and regulations of EXETER as attached herein as Exhibit A. If STRATHAM fails to comply with this Section 2.01.6 and after 30-day advance written notice from EXETER, EXETER may discontinue all services to STRATHAM until such time as STRATHAM demonstrates its compliance with this Section. STRATHAM shall be subject to a penalty fee based upon its failure to comply with such regulations and laws as stated herein.

**Comment [AU1]:** Russ to add appropriate ordinances and RSA's as Exhibits

2.01.7 Quality of Water. EXETER shall supply water meeting the drinking water quality criteria established by applicable law and under the government permits issued to EXETER for operation of their treatment and distribution facilities by regulatory agencies having jurisdiction, and shall use their best efforts to maintain compliance with such laws and permits to ensure public health, welfare and safety.

2.02 Obligations of EXETER. EXETER agrees to the following obligations and limitations in return for the timely payment by STRATHAM of the charges specified in this Agreement.

2.02.1 Metering Point. EXETER shall supply water to STRATHAM via a meter station located in close proximity to the corporate boundary of EXETER and STRATHAM subject to the limitations contained herein. Additional metering points may be added by mutual agreement and subject to the provisions of this Agreement.

2.02.2 Measurement of Flows. The measurement of water delivered to STRATHAM shall be undertaken by EXETER through the metering point referenced in Section 2.02.1. Such flow measurements shall be made by one or more metering devices provided and installed by EXETER.

2.02.3 Construction of Connection Facilities; Meter vaults, buildings, and/or metering devices between EXETER's Waterworks and STRATHAM's Waterworks, including modifications or upgrades which may be necessary to effectuate this Agreement, (collectively called connection facilities) shall be designed by EXETER in compliance with its specifications and constructed by EXETER, and/or any subcontractors as EXETER shall choose to employ, such a decision to be made at EXETER's sole discretion. Cost of constructing the connection facilities shall be paid by EXETER. Should STRATHAM construct a booster pump station at the same location, STRATHAM will pay its proportional share of the cost of the connection facilities designed to accommodate the booster pump. It is understood that STRATHAM will pay for any other necessary connections from the EXETER Waterworks to the connection facilities.

2.02.4 Ownership of Connection Facilities. EXETER shall own, operate, and maintain the meter station, the piping within the meter building. All Metering facilities shall be maintained by EXETER. Any booster pump shall be owned, operated, and maintained by STRATHAM.

2.02.5 Maintenance of Metering Devices.

2.02.5.1 Any and all metering devices installed pursuant to this Agreement shall be inspected and calibrated in the manner provided by regulations of the NHDES at EXETER's expense. A copy of any inspection and calibration reports shall be filed at EXETER's offices and shall be available for examination by STRATHAM at the offices of EXETER during normal business hours.

2.02.5.2 STRATHAM may with reasonable notice request EXETER to test and certify as to the accuracy of any metering device at any time. If the metering device reads within specifications accepted by the NHPUC, the cost of such tests shall be borne by STRATHAM. If the average error over different test rates is greater than that allowed by the NHDES, the cost of the tests shall be paid by EXETER. Any adjustments will be made in accordance with NHDES regulations.

2.02.5.3 In the case of missing or inaccurate flow records, due to faulty metering device operation or other circumstances, an estimate of flow shall be made by EXETER based on past records for a comparable period and adjusted for known emergency flows, if any. The estimates shall be used by EXETER to calculate the payments due from STRATHAM. Such payments shall be subject to the provisions of Article 3 below.

2.02.6 Record, Accounts, and Audits. EXETER shall maintain records of all financial transactions with STRATHAM, and these records shall be available for inspection by STRATHAM at the office of EXETER Water Department during normal business hours. Said records shall be available for inspection by other parties only upon presentation to EXETER of a written authorization from STRATHAM and in accordance with applicable law. The financial statements of EXETER shall be available for inspection by STRATHAM within a reasonable time after it has been accepted by EXETER. Audits will be limited to the audited year as accepted by EXETER. The request to audit shall be made within one (1) year of the financial

statements being accepted by EXETER. STRATHAM shall have the right to audit billing annually, by written notice to EXETER, and such audit shall be conducted at STRATHAM's sole expense by an independent Certified Public Accountant. Such audit shall be conducted at EXETER's office (or other place designated by EXETER) after reasonable written advance notice. The audit shall be commenced not more than thirty (30) days after STRATHAM's audit notice, and shall be completed within thirty (30) business days of when commenced subject to the reasonable cooperation of the EXETER. STRATHAM shall send EXETER a copy of the audit results within thirty (30) days of completion of the audit. If such an audit finds that EXETER has overcharged STRATHAM, then, EXETER shall reimburse STRATHAM with interest at the rate of seven percent (7%) per annum on such excess payment for the period in which EXETER had received such excess payment. If such an audit finds that EXETER has undercharged STRATHAM, then, STRATHAM shall reimburse EXETER with interest at the rate of seven percent (7%) per annum on such under payment for the relevant period. Further, if audit finds that EXETER has overcharged STRATHAM by five percent (5%) or more, EXETER will pay STRATHAM's audit expense for that audit. EXETER agrees to keep books and records of billings under this Agreement, consistently maintained in accordance with generally accepted accounting principles on a year to year basis.

2.03 Responsibility for System Operation and Maintenance. EXETER assumes no responsibility for operation and maintenance of Waterworks constructed and owned by STRATHAM to include communicating directly with STRATHAM's customers. EXETER's sole duty, hereunder shall be to supply water to STRATHAM up to the maximum amounts specified in Section 2.01.3 at the locations specified in Section 2.02.1 subject to the terms and conditions contained herein. STRATHAM agrees to operate and maintain its system consistent with all applicable federal, state, and local regulations. Notwithstanding the foregoing, EXETER may assume the ownership, operation, and maintenance of the water system and facilities in Stratham, or any portion thereof upon mutual agreement by the parties.

Comment [AU2]: This can be addressed if needed by an Amendment to this agreement

#### 2.04 Limitation of Liability.

2.04.1 Liability for Non-Negligent Acts. If EXETER shall be unable to supply some or all of the water demanded by STRATHAM under this Agreement for any reason other than EXETER's own willful act or gross negligence, EXETER shall not be liable to STRATHAM for any damages arising out of such failure to supply water. STRATHAM hereby waives any rights it might have to any such damages.

2.04.2 Liability for Accident. Neither EXETER nor STRATHAM shall be liable in damages or otherwise for failure to perform any obligation under this Agreement, which failure is occasioned by or in consequence of any act of God, act of public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, drought, fires, storms, floods, winter freeze, washouts, vandalism, arrests and restraints of rulers and peoples, civil disturbances, labor strikes, power failures, explosions, breakage or accident to machinery or lines of pipe, failure or want of water supply, the binding order of any court or governmental authority which has been resisted in good faith by all reasonable legal means, and any other cause, whether of the kind herein enumerated or otherwise, not within the control of such party and which act, omission or circumstances such party is unable to prevent or overcome by the exercise of reasonable care.

2.04.3 Liability Resulting from Negligence. Neither STRATHAM nor EXETER shall be relieved of liability for loss resulting from its negligence, intentional actions, or its failure to use due diligence to attempt to remedy any interruption in the supply of water to STRATHAM under this agreement and to remove any such interruption in an adequate manner and with all reasonable dispatch. Notwithstanding any such interruption, STRATHAM will remain obligated to make payments of amounts then due with respect to water theretofore supplied.

2.04.4 STRATHAM's Liability for future Capital Expenditures. STRATHAM shall be responsible to compensate EXETER for its proportional share of capital expenditures made by EXETER not funded within the water rates structure to 1) ensure compliance with the requirements of the Safe Drinking Water Act as directly related to the STRATHAM Service Area 2) Repair, replace, upgrade water infrastructure within EXETER if the upgrades that are being made within EXETER are directly related to STRATHAM's request to purchase a specific volume and flow rate of water in addition to the amounts stated in Section 2.01. If upgrades are needed to be made to EXETER's water infrastructure for the sole purpose of meeting the purchase request of STRATHAM, EXETER shall give STRATHAM prior written notice of such a need. STRATHAM shall be responsible to compensate EXETER for the final cost, of STRATHAM's proportionate share of the EXETER capital improvement as mutually agreeable. STRATHAM's obligations under this Section are subject to receiving sufficient prior notice from EXETER to allow STRATHAM to seek necessary budgeting and approvals for any such appropriations. If STRATHAM is unable to obtain necessary approvals, STRATHAM shall have the option to terminate this Agreement upon prior notice to EXETER.

Comment [AU3]: This is too overreaching. This can be accomplished by an amendment if needed in the future.

2.05 Limitation of Liability. IN NO EVENT SHALL EITHER PARTY HAVE ANY RIGHT HEREUNDER AGAINST THE OTHER FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING LOST REVENUES OR LOST PROFITS, EVEN IF THE OTHER PARTY WAS ADVISED OR AWARE OF THE POSSIBILITY OF SUCH DAMAGES. THE TERMS OF THIS SECTION SHALL SURVIVE ANY TERMINATION OF THIS AGREEMENT.

2.06 Cooperation. Each Town agrees at all times to act in good faith to carry out the intent and purpose of this Agreement and to endeavor in good faith to amicably resolve any disputes or disagreements that may arise hereunder.

2.07 Notices. All notices and other writings sent pursuant to this Agreement shall be addressed in writing to the Towns of:

EXETER at:

Town of Exeter

Attention: Town Manager

10 Front Street

Exeter, NH 03833

and to STRATHAM at:

Town of Stratham

Attention: Town Administrator

10 Bunker Hill Avenue

Stratham, NH 03885

or at such other address as is indicated by written notice to the other party.

Such notices will be effective (a) on the delivery date if delivered personally to the party; (b) on the delivery date if delivered by a commercial overnight carrier with written verification of receipt; or (c) three (3) business days after the mailing date, whether or not received, if sent by US mail, return receipt requested.

### 3. PAYMENTS, RATES, BILLING, AND TEMPORARY USE FOR SERVICES

3.01 Buy-in Fee. STRATHAM shall pay EXETER a one-time buy-in fee of two-million dollars (\$2,000,000). This fee shall be payable upon the start of construction of the STRATHAM water distribution facilities.

3.02 Basis for Payments. STRATHAM shall pay EXETER for each gallon of water supplied to STRATHAM at the locations stated in Sections 2.02.1 hereof at the rate specified in Section 3.03. Payment shall be made in accordance with the provisions of Sections 3.04, 3.05 and 3.06 hereof. The volume of water supplied to STRATHAM shall be determined by means of one or more metering devices which shall meet all the requirements of Federal, and State and Municipal law, and which shall be owned, installed and maintained by EXETER at one or more locations as mutually agreeable.

#### 3.03 Rates.

303.1 Rate Per 1,000 gallons. The rate charged for water supplied to STRATHAM shall be an established retail rate presently, as of the Effective Date, \$5.91 per 1,000 gallons in Tier 2, and \$6.21 per one thousand gallons in Tier 3. This rate will be adjusted consistent with rate adjustments to the Town of EXETER water rate schedule, by the Exeter Board of Selectmen. Should the rates change, EXETER will give STRATHAM reasonable notice consistent with its notice to all ratepayers, of the change in order for STRATHAM to communicate said change to its customers. During the term of this Agreement, EXETER agrees not to create a separate rate category, which consists primarily of STRATHAM as a water user.

3.04 Temporary Use. Should STRATHAM require water from EXETER in excess of the limits allocated in Section 2.01.3 and EXETER in its absolute discretion agrees to supply such water to STRATHAM then STRATHAM shall be provided such water at the current retail EXETER Tier 2 and 3 rates for the duration of time determined at the sole discretion of the EXETER. Nothing in this section, however, shall be

construed as giving STRATHAM a right to any water in excess of the limits specified. EXETER shall have sole and exclusive discretion as to the determination of the availability of water in excess of the amount stated in Section 2.01.3 and the determination of the length of any prolonged temporary use.

3.05 Billing Cycle. EXETER shall bill STRATHAM on the same billing cycle basis it bills customers of the EXETER system. Payment on bills shall be due upon presentation and in accordance with EXETER's ordinances regulating same.

3.06 Delinquent Bills. Bills remaining unpaid for thirty (30) days or longer from the billing date shall be subject to one and one-half (1 1/2) percent interest per month on the unpaid balance from the original due date. If bills or payments to be made pursuant to this agreement remain unpaid for thirty (30) days or longer after the due date, EXETER ~~may~~ shall issue a notice to STRATHAM and to the NHDES of intent to discontinue service. If the bill remains unpaid for fifteen (15) days or longer after the date of the notice of intent to discontinue service described above, all supply of water by EXETER to STRATHAM shall cease, and said supply shall not be renewed until all outstanding bills are paid in full at the office of EXETER. In lieu of such discontinuance in the event of an unpaid bill by STRATHAM, EXETER may require STRATHAM to post a deposit and make payments more frequently than at quarterly intervals.

3.07 Charge for Resumption of Service. If EXETER ceases to supply water to STRATHAM pursuant to Section 2.01.6 or Section 3.06 above, EXETER ~~may~~ shall impose a charge for resumption of said supply of water that is equivalent to any resumption of service charge that EXETER would charge one of its own customers to resume their service.

3.08 Expansion and/or Upgrading of EXETER. In all cases, EXETER shall be the sole judge as to all improvements, additions or expansions to its Waterworks, provided that the undertaking of such improvements, additions or expansions does not impair the ability of EXETER to provide water to STRATHAM pursuant to this Agreement.

#### 4. AMENDMENT, TERMINATION, INSURANCE, AND INDEMNIFICATION

4.01 Amendment. The provisions, terms, and conditions of this Agreement may be modified only by written amendments, executed with the same formality as this Agreement.

4.02 Assignment. No assignment by STRATHAM of its rights or duties under this Agreement shall be binding on EXETER, unless EXETER consents to such an assignment in writing. No assignment by EXETER of its rights or duties under this Agreement shall be binding on STRATHAM, unless STRATHAM consents to such an assignment in writing.

4.03 Waiver. Failure of either party hereto to exercise any right hereunder shall not be deemed a waiver of such party to exercise at some future time said rights or another right it may have hereunder.

4.04 Term and Supersession. The intent of the parties is for the total term of this agreement to be 30 years. This Agreement shall be filed with the Town Clerk of each Town and with the Secretary of State under RSA 53-A:4.

~~4.04.1 Initial Term. The initial term of this agreement shall commence on the date on which STRATHAM's Waterworks receives its first metered water flow and shall continue for a period of twenty (20) years thereafter ("Initial Term"). If commencement of construction under this agreement does not occur within thirty-six (36) months of the Effective Date of this agreement, then EXETER or STRATHAM may elect, after providing written notification to the other, to terminate this agreement. Notwithstanding the foregoing, STRATHAM is granted a 180-day extension of time to begin construction under this agreement, provided that STRATHAM has given EXETER written proof of STRATHAM's commencement of the permitting process and STRATHAM is actively in pursuit of said permitting process. In addition, should STRATHAM not obtain approval by the Stratham Town Meeting to fund the design and construction of the public water system after three attempts, this Agreement shall automatically terminate.~~

~~4.04.2 Automatic Renewal. Upon the expiration of the Initial Term, this agreement shall automatically renew for ten (10) additional years on the same terms and conditions set forth herein. Said Renewal Term shall become effective unless EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Initial Term of the intent to terminate or modify the terms and conditions set forth herein.~~

~~4.04.3 Supersession and Additional Extension of Term. At any time after the Initial Term and during the Renewal Term, EXETER or STRATHAM shall advise the other in writing if they wish to further extend the Term beyond the Renewal Term, setting forth its proposed extension term. EXETER or STRATHAM shall give written notice to the other of no less than five (5) years prior to the expiration of the Renewal Term of the intent to extend the Term and/or modify the terms and conditions set forth herein. Within thirty (30) days after the receipt of such notice, the parties shall meet to discuss such an extension and any modifications to the terms and conditions of the agreement. Upon establishing the terms of any proposed extension term as set forth herein, this agreement shall be amended in writing and signed by both Parties setting forth those terms and incorporating all of the other terms and conditions of this agreement.~~

~~4.05 Termination. STRATHAM agrees to maintain compliance at all times with all ordinances, policies, and regulations of EXETER regarding water supply piping and facilities. In the event of non-compliance EXETER may terminate water use if STRATHAM fails to remedy the non-compliance within thirty (30) days of written notice. Prior to such a termination, STRATHAM shall have an opportunity for a hearing before the Exeter Board of Selectmen to show cause why service should or should not be terminated and to grant an extension of time to come into compliance. An extension of time shall not be unreasonably denied.~~

4.06 Breach. Either party may terminate this Agreement prior to the time specified in Section 4.04 if the other party has violated any of the covenants undertaken herein, or any of the duties imposed upon it by this Agreement; provided that the party seeking to terminate for such cause shall give the offending party one hundred twenty (120) days advance written notice, specifying the particulars of the violation claimed; and if at the end of such time the party so notified has not removed the cause of

complaint, or remedied the purported violation, then the termination of this Agreement shall be deemed complete.

4.07 Insurance. Each Town shall maintain statutory Workers' Compensation Coverage as prescribed by New Hampshire law for their respective Employees, as well as any applicable employee benefit insurance. Each Town shall maintain the following Property-Liability insurance protection: (i) Replacement cost protection for property losses; (ii) General Liability and Automobile Liability protection with combined single limits of \$5,000,000, with no aggregate limits; (iii) Public Officials Liability(Wrongful Acts) Protection with combined single limits of \$5,000,000, with no aggregate limits. The Towns may select any insurance carrier or pooled risk management program established under RSA 5-B (the "Carrier") to provide their respective property-liability protection insurance coverage. In the event either Town intends to cancel any of the above insurance coverage through its then current carrier during the term of this Agreement, such Town shall notify the other Town and its Carrier at least forty-five (45) days prior to the end of any applicable term if they choose to non-renew.

4.08 Indemnification. Each Town hereby covenants and agrees to defend, indemnify and hold harmless the other Town and its officers, board members, employees, representatives, attorneys and agents from any and all claims, suits, actions, direct losses, direct damages, direct costs, including reasonable attorney fees, or injury to persons or property to the extent caused by the negligent acts, errors or omissions of the indemnifying Town or its officers, board members, employees, representatives, attorneys and agents.

## 5. MISCELLANEOUS PROVISIONS

5.01 Severability. If any clause or provision of this Agreement or application thereof shall be held unlawful or invalid, no other clause or provision or its application shall be affected, and this Agreement shall be construed and enforced as if such unlawful or invalid clause or provision had not been contained herein.

5.02 Exercise of Judgment. Where either party is directly or implicitly authorized to exercise its judgment under this Agreement, its judgment shall be valid unless clearly unreasonable.

5.03 Status of Legal Representatives, Successors, and Assigns. The benefits and burdens of this Agreement shall inure to and be binding upon the parties and their respective legal successors, legal representatives and permitted assigns.

5.04 Third Parties. EXETER assumes no responsibility for any facility not included in its Waterworks, and in the event that a facility of a third party shall be involved in the furnishing of service to, or the receipt of service from STRATHAM, STRATHAM shall look solely to such third party for any such services. STRATHAM assumes sole responsibility for compliance with this Agreement by all third party users or customers of its Waterworks. EXETER shall deal directly with STRATHAM which shall, in turn, make certain that all users and customers comply with this Agreement and with all applicable rules and regulations.

5.05 Entire Agreement; Amendment. This Agreement and any amendments attached hereto constitutes the entire agreement of the parties with respect to the subject matter covered in this Agreement and supersedes all prior and contemporaneous oral or written proposals, negotiations, and agreements concerning such subject matter, all of which are merged in this Agreement. This Agreement may not be amended or modified except by a further written agreement signed by the parties hereto specifically referencing this Agreement.

5.06 Assignment. Neither Town may assign any of its rights, obligations, or duties hereunder without the prior written consent of the other party, with the exception of assignments by operation of law.

5.07 Waiver. No failure or delay on the part of any party to this Agreement in exercising any right or remedy under this Agreement shall operate as a waiver; nor shall any single or partial exercise of any such right or remedy preclude any other or further exercise of any other right or remedy. No provision of this Agreement may be waived except in writing signed by the party granting such waiver.

5.08 Counterparts. This Agreement may be executed in two or more counterparts, each one of which shall constitute an original, but all of which together shall constitute one and the same document.

5.09 Rights and Remedies. The various rights and remedies of a party to this Agreement shall be construed as cumulative, and no one of them shall be exclusive of any other legal or equitable remedy that such party might otherwise have in the event of breach or default with respect to the terms of this Agreement (except to the extent a remedy in this Agreement is expressly made an exclusive remedy). The exercise of one right or remedy by a party or parties shall not impair its right to any other right or remedy.

5.10 Relationship of Parties. Neither party shall represent itself to be the agent, employee, partner, or joint venturer of the other party and may not obligate the other party or otherwise cause the other party to be liable under and contract or otherwise. Each party shall be solely responsible for payment of its taxes and payment of its employees and independent contractors, including payment of applicable federal income tax, social security, worker's compensation, unemployment insurance, and other legal requirements. Nothing in this Agreement shall create or be deemed to create any third party beneficiary rights in any person or entity not a party to this Agreement.

5.11 Governing Law. This Agreement and any amendments hereto shall be governed by and construed in accordance with the laws of the State of New Hampshire without regard to any applicable conflict of law.

Each party is signing this Agreement on the date stated opposite that party's signature.

TOWN OF STRATHAM

By: \_\_\_\_\_

\_\_\_\_\_, Chair of

Date

Board of Selectmen

Duly Authorized

TOWN OF EXETER

By: \_\_\_\_\_

\_\_\_\_\_, Chair of

Date

Board of Selectmen

Duly Authorized

RSA 53-A APPROVALS

This Agreement has been reviewed and approved by the Office of the Attorney General pursuant to RSA 53-A.

\_\_\_\_\_

Date

\_\_\_\_\_

NH Attorney General's Office

CERTIFICATION OF FILING

Copies of this Agreement were filed with the Exeter and Stratham Town Clerks on the dates indicated below.

\_\_\_\_\_

\_\_\_\_\_, Stratham Town Clerk - Date

\_\_\_\_\_

\_\_\_\_\_, Exeter Town Clerk -Date

# List for Selectmen's meeting November 30, 2015

## Abatements

<u>Map/Lot</u>	<u>Location</u>	<u>Abatement Amount</u>
55/75/1	4 Meeting Place Dr	16,713.38
55/75/2	6 Meeting Place Dr	17,643.03

## Intent to Cut

<u>Map/Lot</u>	<u>Location</u>
24/1	54 Newfields Road

## Veterans Credit

<u>Map/Lot</u>	<u>Location</u>	<u>Credit Amount</u>
63/75	3 Spruce Court	500.00
68/6/517	5 Sterling Hill Lane U517	500.00
68/6/211	2 Sterling Hill Lane U211	500.00
95/64/151	3 Morton Street	500.00
68/6/233	2 Sterling Hill Lane U233	2,500.00
19/16/39	6C Stonewall Way	500.00
104/79/324	324 Friar Tuck Drive	500.00
24/1	54 Newfields Road	1,000.00



# Nuestros Pequeños Hermanos™ Honduras

Casa hogar para niños y niñas en riesgo social.

† Rev. William B. Wasson  
Fundador

Stefan Feuerstein  
Director Nacional

OCT 23 2015

October 6<sup>th</sup>, 2015

Hogares NPH

México  
1954

Honduras  
1985

Haití  
1988

Nicaragua  
1995

Guatemala  
1996

El Salvador  
1999

República Dominicana  
2002

Perú  
2004

Bolivia  
2005

Dear Mike Jeffers and friends in Exeter, New Hampshire,

On behalf of our children at Rancho Santa Fe, I would like to express my deep gratitude for your donation of the high quality water meters. One of the many challenges NPH Honduras contends with is meeting its water needs. Each year we struggle with capacity and reliability issues of two antiquated, but essential water systems. Our current distribution system is largely undocumented and no monitoring equipment is installed to measure the quantity or quality of water consumed.

Along with the help of longtime child sponsors and volunteers, we are looking to implement a successful Water Management Plan. Your generous gift will assist in our efforts to effectively implement this important project and to support the quality functioning of our overall water system at NPH Honduras. This comprehensive plan ensures that Rancho Santa Fe will continue to supply its children, staff, and visitors with safe and plentiful water.

Our mission at Nuestros Pequeños Hermanos is to provide our children with a permanent family and home in which they can grow in the love and care of a supportive community. Our programs work to provide quality education, health care, and spiritual formation with the goal of raising good and productive members of society. We rely heavily on the generous contributions of supporters like those of you in Exeter to continue our mission and encourage each child to reach their individual potential.

Thank you once again for your gift. We expect to put the meters to good use and, in the process, teach our children the importance of conserving and cherishing our water resources.

Thank you!

Sincerely,

Stefan Feuerstein

National Director  
NPH Honduras





NEW HAMPSHIRE

# Children's Trust

*Eliminating Child Abuse and Neglect*

Nov. 23, 2015

Russell Dean  
Town Manager  
10 Front Street  
Exeter, NH 03833

Dear Mr. Dean:

We have already filed an application with the Town of Exeter (See attached copy.) requesting use of the Town Hall for a fiddle concert on April 16, 2016 to benefit the NH Children's Trust, Inc. The concert featuring the NH Fiddle Ensemble and hosted by Ellen Carlson, who is also one of the musicians who will be performing, has been held at the Exeter Ton Hall for the past several years.

As in past years, we are requesting a waiver of both the rental fee and the cleaning fee/deposit since we are a nonprofit organization. Attached to this letter, you will also find more information about the work our organization does as well as our IRS 501(c)(3) letter.

Thank you for your consideration. If you have any further questions, please do not hesitate to contact me.

Thank you.

Sincerely,

Brenda A. Marotto  
Office and Fiscal Manager

P.S. I have requested a Certificate of Liability Insurance naming the Town of Exeter from our insurance carrier and will forward it to you as soon as it arrives.

*Town Manager's Office*

NOV 24 2015

*Received*

10 Ferry Street, Suite 315  
Concord, NH 03301  
603.224.1279



**Prevent Child Abuse**  
New Hampshire

COPY



### Application for Use of Town Facility

Forms can be mailed: Town of Exeter, 10 Front Street, Exeter, NH 03833  
Faxed #: 603-772-4709 or emailed: [griffle@exeternh.gov](mailto:griffle@exeternh.gov)

Facility:  Town Hall (Main Floor)  Bandstand  Parking - # Spaces \_\_\_\_\_ Location \_\_\_\_\_

Signboard Requested:  Roster Board Week: Apr 11-17  Plywood Board Week: April 3-16

#### Representative Information:

Name: NH Children's Trust Address: 10 Ferry St., Ste 315  
Town/State/Zip: Concord, NH 03301 Phone: 603-224-1279  
Email: smarter@nhchildrenstrust.org Date of Application: 5/18/15

#### Organization Information:

Name: Same as above Address: \_\_\_\_\_  
Town/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

#### Reservation Information:

Type of Event/Meeting: Fiddle Ensemble Date: April 16, 2016  
Times of Event: 7:00pm Times needed for set-up/clean-up: 2pm Set up / 11pm Clean Up  
# of tables: 3 # of chairs: 200 on Floor Will food/beverages be served? Water

List Town equipment you request to use: \_\_\_\_\_  
Comments: 20 chairs on stage for musicians

#### Requirements:

- Cleaning Deposit:** A cleaning deposit of \$100 is required of any user serving food or beverages. If the town determines after use that the building was acceptably cleaned, the deposit fee will be returned to the user. No food is allowed in Main Hall of the Town Hall. If food is to be served and/or prepared in foyer of Town Hall, the electrical outlet cannot exceed 20 amps. For more information call Kevin Smart, Maintenance Superintendent at 773-6162 prior to use.
- Liability Insurance Required:** The Town requires liability insurance to be submitted with this completed application. Required insurance amounts: General Liability/Bodily Injury/Property Damage: \$300,000/\$1,000,000. The Town of Exeter must be listed as additional insured.
- Rental Fee:** For Town Hall use there is a fee of \$75.00 per day, a payment of \$250 may be required for use of main floor and stage for more than a single day. You may request a waiver of the rental fee in writing.
- Keys:** Access to a town building after normal business hours requires a key sign out. Forms and keys can be obtained from the Town Manager's office at the Town Office during normal business hours. (there is no other option for obtaining a key). A key can be collected up to 24 hours before your event (with the exception of Sunday events).

Signing below acknowledges receipt of and agreement to all rules, regulations and requirements pertaining to the use of a town facility. Permit approvals are contingent upon proper insurance and fees paid to the Town of Exeter.

Applicant signature: [Signature] Date: 5/18/15  
Authorized by the Board of Selectmen/Designee: [Signature] Date: 6/3/15

#### Office Use Only:

Liability Insurance: On file  In-process  Will receive by \_\_\_\_\_  
Fee: Paid  Will pay by \_\_\_\_\_ Non-profit fee waiver requested

*Unsung Hero Awards 2016*  
*February Is Parent Recognition Month*



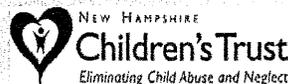
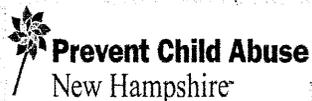
**Nominate a parent who shows strength with one or all of these protective factors:**

*A parent is defined as a dual parent, single parent, grandparents, foster or adoptive parent.*

- ***Parental Resilience:*** *Overcoming everyday stress and bouncing back.*
- ***Social Connections:*** *Having people who know and support them.*
- ***Knowledge of Parenting and Child Development:*** *Where to find out about parenting skills and developmental growth.*
- ***Concrete Support in Times of Need:*** *Knowing where to turn for help.*
- ***Social and Emotional Competence:*** *Knowing how to help their children talk about their feelings.*

If you know such a parent please nominate them by contacting:

Julie Day at [Jday@nhchildrenstrust.org](mailto:Jday@nhchildrenstrust.org), visit our website [www.nhchildrenstrust.org](http://www.nhchildrenstrust.org) or 603-224-1279 for a nomination form.



# Teachers strengthen families every day! Take your skills from good to great...

FREE\* online and face-to-face trainings in  
The Strengthening Families Framework

or

The Period of PURPLE Crying, infant abuse prevention

Contact hours  
available!

*\*Because of grant funding, NH Children's Trust offers these trainings free of charge to attendees.*



[www.NHChildrensTrust.org/Trainings](http://www.NHChildrensTrust.org/Trainings)



NEW HAMPSHIRE

# Children's Trust

*Eliminating Child Abuse and Neglect*

The New Hampshire chapter of:  **Prevent Child Abuse  
America**



November 19, 2015

Board of Selectmen  
Town of Exeter  
10 Front Street  
Exeter, NH 03833

***RE: Important Information—Price Changes***

Dear Chairman and Members of the Board:

We are committed to constantly improving our customers' entertainment and communications experience in your community, and we continue to invest in making their services even better.

Our investment in the X1 user interface has been extremely popular and is helping customers find and enjoy the vast array of content they receive. We continue to bring customers innovative improvements like the X1 voice controlled remote control, the X1 talking guide, X1 Cloud DVR services, and the X1 Sports App. As we make these and other investments, we periodically need to adjust prices due to increases we incur in programming and other business costs. Starting December 20, 2015, new prices will apply to select XFINITY TV and Internet services and equipment as reflected in the enclosed notice.

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We are committed to providing our customers with a consistently superior experience, including 24/7 customer service and on-time arrival—or we'll credit the customer \$20. We back up our services with the Comcast Customer Guarantee (visit [www.comcast.com/guarantee](http://www.comcast.com/guarantee) for details).

We know you may have questions about these changes. If I can be of any further assistance, please contact me at 603.334.3603.

Sincerely,

*Jay Somers*

Jay Somers, Sr. Manager  
Government & Regulatory Affairs

**IMPORTANT Information about your XFINITY® Service**

November 20, 2015

We're writing to let you know that starting on December 20, 2015, prices for the following services will change. Such changes are a function of a variety of factors including increases to programming and business costs as well as product and technology upgrades.

	Current Price	New Price 12/20/2015		Current Price	New Price 12/20/2015
Value Plus Bundle	\$135.49	\$136.49	MultiLatino Ultra Paquete Triple	\$155.49	\$156.49
Value Plus LD Bundle	\$135.49	\$136.49	MultiLatino Ultra HD Paquete Triple	\$165.49	\$166.49
HD Starter Bundle	\$155.49	\$156.49	MultiLatino Ultra HD Plus Paquete Triple	\$185.49	\$186.49
HD Preferred Plus Bundle	\$180.49	\$181.49	MultiLatino Total HD Paquete Triple	\$210.49	\$211.49
Performance Extra Bundle	\$64.95	\$67.95	MDU Preferred Bundle	\$101.99	\$102.99
Blast Extra Bundle	\$76.95	\$80.95	MDU HD Preferred Bundle	\$111.99	\$112.99
Blast Plus	\$86.95	\$90.95	MDU HD Preferred Plus Bundle	\$131.99	\$132.99
Blast Plus w/HBO	\$93.95	\$97.95	MDU Preferred Plus Bundle	\$121.99	\$122.99
MultiLatino Ultra XF Double Play	\$132.85	\$135.85	MDU Preferred Double Play	\$83.90	\$86.90

If you currently have services on a promotional price or a minimum term agreement, the prices for those services will not be affected during the promotion or minimum term period.

After a notice of an increase in price, you may change your level of service at no additional charge for a period of 30 days from the effective date of the change. Please refer to your billing statement for your Local Franchising Authority's name and address. Prices shown are for residential service only and do not include federal, state and local taxes, FCC user and franchise fees or Regulatory Recovery fees or other related costs. Prices and services are subject to change. Call 1-800-COMCAST for additional details. ©2015 Comcast.



X-36805

# IMPORTANT INFORMATION REGARDING YOUR XFINITY SERVICES AND RATES FOR BRENTWOOD, DURHAM, EAST KINGSTON, EPPING, EXETER, FREMONT, KENSINGTON, LEE, NOTTINGHAM, RAYMOND & STRATHAM, NH

November 2015

We're writing to let you know that starting on December 20, 2015, prices for select XFINITY TV and Internet services and fees will change. Such changes are a function of a variety of factors including increases to programming and business costs as well as product and technology upgrades.

Have questions? Please call us anytime at 1-800-XFINITY.

If you're currently receiving services on a promotional basis, under a minimum term agreement associated with a specific rate, or in the guaranteed period of one of our SurePrice™ plans, the prices for those specific services will not be affected during the applicable period.

## BUNDLED PACKAGES<sup>1,2</sup>

### QUAD PLAY PACKAGES

QUAD PLAY PACKAGE PRICING BELOW IS ADDITIONAL TO TRIPLE PLAY PACKAGE PRICING

	Current Price	New Price Eff. 12/20/15
with Secure 300 add <sup>3</sup>	\$39.95	No Change
<b>For SurePrice add<sup>4</sup></b>	\$35.00	No Change
with Secure 350 add <sup>3</sup>	\$49.95	No Change
<b>For SurePrice add<sup>4</sup></b>	\$45.00	No Change

### TRIPLE PLAY PACKAGES

	Current Price	New Price Eff. 12/20/15
<b>Starter XF Triple Play Bundle</b> Includes Digital Starter for primary outlet, Performance Pro Internet and XFINITY Voice Unlimited™	\$147.49	\$148.49
<b>SurePrice<sup>5</sup></b>	\$124.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing before 12/10/13)<sup>5</sup></b>	\$119.99	No Change
<b>Preferred XF Triple Play Bundle</b> Includes Digital Starter and Digital Preferred for primary outlet, Performance Pro Internet and XFINITY Voice Unlimited™	\$160.49	\$161.49
<b>SurePrice<sup>5</sup></b>	\$144.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing on or before 12/09/13)<sup>5</sup></b>	\$129.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing 12/10/13 thru 3/31/14)<sup>5</sup></b>	\$134.99	No Change
<b>HD Preferred XF Triple Play Bundle</b> Includes Digital Starter, Digital Preferred and Starz® for primary outlet, HD Technology Fee, Performance Pro Internet and XFINITY Voice Unlimited™	\$170.49	\$171.49
<b>SurePrice<sup>5</sup></b>	\$154.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing on or before 12/09/13)<sup>5</sup></b>	\$139.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing 12/10/13 thru 3/31/14)<sup>5</sup></b>	\$144.99	No Change
<b>HD Preferred Plus XF Triple Play Bundle</b> Includes Digital Starter, Digital Preferred, HBO® and Starz® for primary outlet, HD Technology Fee, Blast!® Internet and XFINITY Voice Unlimited™	\$190.49	\$191.49
<b>SurePrice<sup>5</sup></b>	\$174.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing on or before 12/09/13)<sup>5</sup></b>	\$159.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing 12/10/13 thru 3/31/14)<sup>5</sup></b>	\$164.99	No Change
<b>HD Premier with Sports XF Triple Play Bundle</b> Includes Digital Starter, Digital Preferred, HBO®, Showtime®, Starz®, Cinemax®, Sports Entertainment Package and DVR Service or AnyRoom® DVR Service for primary outlet, HD Technology Fee, Blast!® Internet and XFINITY Voice Unlimited™	\$215.49	\$216.49
<b>SurePrice<sup>5</sup></b>	\$184.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing before 12/10/13)<sup>5</sup></b>	\$179.99	No Change

<b>HD Complete XF Triple Play Bundle</b> Includes Digital Starter, Digital Premier, Sports Entertainment Package and DVR Service or AnyRoom® DVR Service for primary outlet, Digital Additional Outlet Service on up to 3 TVs, HD Technology Fee, Blast!® Internet, Wireless Gateway and XFINITY Voice Unlimited™	\$245.49	\$246.49
<b>SurePrice<sup>5</sup></b>	\$224.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing before 12/10/13)<sup>5</sup></b>	\$219.99	No Change
<b>Economy Triple Play XF</b> Includes Digital Economy for primary outlet, Economy Plus Internet and XFINITY Voice Local with More®	\$92.85	No Change

### XFINITY LATINO PAQUETE TRIPLE

	Current Price	New Price Eff. 12/20/15
<b>XFINITY 3300 Latino</b> Includes XFINITY TV 300 Latino for primary outlet, Performance Pro Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300	\$134.99	\$135.99
<b>SurePrice<sup>5</sup></b>	\$124.99	No Change
<b>XFINITY 3450 Latino</b> Includes XFINITY TV 450 Latino for primary outlet, Performance Pro Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300	\$142.49	\$143.49
<b>SurePrice<sup>5</sup></b>	\$134.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing between 12/10/13 and 05/19/14)<sup>5</sup></b>	\$124.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing on or before 12/09/13)<sup>5</sup></b>	\$119.99	No Change
<b>XFINITY 3600 Latino</b> Includes Digital Starter, Digital Preferred and XFINITY TV Latino for primary outlet, Performance Pro Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300	\$160.49	\$161.49
<b>SurePrice<sup>5</sup></b>	\$144.99	No Change
<b>XFINITY 3650 Latino</b> Includes Digital Starter, Digital Preferred, XFINITY TV Latino and Starz® for primary outlet, HD Technology Fee, Performance Pro Internet, XFINITY Voice Unlimited™ and Carefree Minutes Latin America 300	\$170.49	\$171.49
<b>SurePrice<sup>5</sup></b>	\$154.99	No Change
<b>XFINITY 3150 Latino</b> Includes XFINITY TV 150 Latino for primary outlet, Economy Plus Internet and XFINITY Voice Unlimited™	\$97.85	No Change

**XF TRIPLE PLAY PACKAGE REWARDS  
/ XFINITY LATINO PAQUETE  
TRIPLE REWARDS**

	Regular Price	Starter XF, XFINITY 3450 Latino	Preferred XF, XFINITY 3600 Latino	HD Preferred XF, XFINITY 3650 Latino	HD Preferred Plus XF	HD Premier with Sports XF6	HD Complete XF6
<b>HBO®7</b> (Current Price/ New Price Eff. 12/20/15)	\$15.00/ No Change	\$15.00/ No Change	\$15.00/ No Change	\$15.00/ No Change	Included/ No Change	Included/ No Change	Included/ No Change
<b>Showtime®7</b> (Current Price/New Price Eff. 12/20/15)	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	Included/ No Change	Included/ No Change
<b>Starz®7</b> (Current Price/New Price Eff. 12/20/15)	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	Included/ No Change	Included/ No Change	Included/ No Change	Included/ No Change
<b>Cinemax®7</b> (Current Price/New Price Eff. 12/20/15)	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	Included/ No Change	Included/ No Change
<b>The Movie Channel®7</b> (Current Price/New Price Eff. 12/20/15)	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	\$12.00/ No Change	Included/ No Change
<b>Sports Entertainment Package®8</b> (Current Price/New Price Eff. 12/20/15)	\$8.95/ \$9.95	\$8.95/ \$9.95	\$6.95/ \$8.95	\$6.95/ \$8.95	\$6.95/ \$8.95	Included/ No Change	Included/ No Change
<b>DVR Service®9</b> (Current Price/New Price Eff. 12/20/15)	\$10.00/ No Change	\$10.00/ No Change	\$10.00/ No Change	\$10.00/ No Change	\$10.00/ No Change	Included/ No Change	Included/ No Change
<b>AnyRoom® DVR Service®10</b> (Current Price/New Price Eff. 12/20/15)	\$10.00/ No Change	\$10.00/ No Change	\$10.00/ No Change	\$10.00/ No Change	\$10.00/ No Change	Included/ No Change	Included/ No Change
<b>Digital Additional Outlet Service (SD or HD)®11</b> (Current Price/New Price Eff. 12/20/15)	\$9.95/ No Change	\$9.95/ No Change	\$9.95/ No Change	\$9.95/ No Change	\$9.95/ No Change	\$9.95/ No Change	Included (up to 3)/ No Change
<b>HD Technology Fee®12</b> (Current Price/New Price Eff. 12/20/15)	\$9.95/ No Change	\$9.95/ No Change	\$9.95/ No Change	Included/ No Change	Included/ No Change	Included/ No Change	Included/ No Change
<b>Blast!® Speed Upgrade</b> (Current Price/New Price Eff. 12/20/15)	\$65.95/ \$69.95	\$12.00/ \$13.00	\$12.00/ \$13.00	\$12.00/ \$13.00	Included/ No Change	Included/ No Change	Included/ No Change

**DOUBLE PLAY PACKAGES**

	Current Price	New Price Eff. 12/20/15
<b>Internet Plus</b> Includes Limited Basic, HBO®, Streampix™, standard definition digital converter and remote for primary outlet and Performance Internet <b>SurePrice®5</b>	\$74.95	\$77.95
<b>SurePrice (for 12 month promotion customers subscribing before 9/29/2014)®5</b>	\$64.99	No Change
<b>Internet Pro Plus with HBO®</b> Includes Digital Economy, HBO® and Streampix™ for primary outlet and Performance Pro Internet <b>SurePrice®5</b>	\$81.95	\$84.95
<b>SurePrice®5</b>	\$74.99	No Change
<b>Internet Pro Plus with Showtime®</b> Includes Digital Economy, Showtime® and Streampix™ for primary outlet and Performance Pro Internet <b>SurePrice®5</b>	\$78.95	\$81.95
<b>SurePrice®5</b>	\$74.99	No Change
<b>Preferred XF Double Play</b> Includes Digital Starter and Digital Preferred for primary outlet and Performance Pro Internet <b>SurePrice®5</b>	\$141.85	\$144.95
<b>SurePrice®5</b>	\$109.99	No Change
<b>Premier XF Double Play</b> Includes Digital Starter and Digital Premier for primary outlet and Performance Pro Internet <b>SurePrice®5</b>	\$179.99	\$182.99
<b>SurePrice®5</b>	\$139.99	No Change
<b>XFINITY 2300 Latino</b> Includes XFINITY TV 300 Latino for primary outlet and Performance Internet <b>SurePrice®5</b>	\$103.90	\$106.90
<b>SurePrice®5</b>	\$99.99	No Change
<b>XFINITY 2450 Latino</b> Includes XFINITY TV 450 Latino for primary outlet and Performance Internet <b>SurePrice®5</b>	\$123.90	\$126.90
<b>SurePrice®5</b>	\$109.99	No Change
<b>SurePrice (for 12 month promotion customers subscribing on or before 5/19/14)®5</b>	\$104.99	No Change
<b>XFINITY 2600 Latino</b> Includes Digital Starter, Digital Preferred and XFINITY TV Latino for primary outlet and Performance Pro Internet <b>SurePrice®5</b>	\$159.80	\$162.80
<b>SurePrice®5</b>	\$119.99	No Change
<b>XFINITY 2150 Latino</b> Includes XFINITY TV 150 Latino for primary outlet and Economy Plus Internet	\$57.90	No Change

**XFINITY® TV¹**

	Current Price	New Price Eff. 12/20/15
<b>BASIC SERVICES</b>		
<b>Brentwood, Durham, Fremont, Kensington, Nottingham, Raymond, Stratham, NH</b>		
<b>Limited Basic¹³,¹⁶</b>	\$24.60	\$24.75
<b>Expanded Basic¹⁴</b> Includes standard definition digital converter and remote for primary outlet <b>East Kingston, NH</b>	\$45.35	\$45.20
<b>Limited Basic¹³</b>	\$24.60	\$24.75
<b>Expanded Basic¹⁴</b> Includes standard definition digital converter and remote for primary outlet	\$45.35	\$45.20
<b>Franchise Related Cost¹⁵</b>	\$0.19	No Change
<b>Epping, NH</b>		
<b>Limited Basic¹³</b>	\$24.60	\$24.75
<b>Expanded Basic¹⁴</b> Includes standard definition digital converter and remote for primary outlet	\$45.35	\$45.20
<b>Franchise Related Cost¹⁵</b>	\$0.16	\$0.15
<b>Exeter, NH</b>		
<b>Limited Basic¹³</b>	\$24.60	\$24.75
<b>Expanded Basic¹⁴</b> Includes standard definition digital converter and remote for primary outlet	\$45.35	\$45.20
<b>Lee, NH</b>		
<b>Limited Basic¹³</b>	\$24.60	\$24.75
<b>Expanded Basic¹⁴</b> Includes standard definition digital converter and remote for primary outlet	\$45.35	\$45.20
<b>Franchise Related Cost¹⁵</b>	\$0.20	No Change
<b>Broadcast TV Fee (all areas)</b>	\$3.25	\$5.00

	Current Price	New Price Eff. 12/20/15
<b>DIGITAL SERVICES</b>		
<b>Digital Economy</b> Includes Limited Basic, additional digital channels and a standard definition digital converter and remote for the primary outlet, access to Pay-Per-View and On Demand programming, and Music Choice®	\$39.95	No Change
<b>With XFINITY Voice or Internet Service</b>	\$37.95	No Change
<b>Digital Starter<sup>16,17</sup></b> Includes Limited Basic, Expanded Basic, MoviePlex, access to Pay-Per-View and On Demand programming and Music Choice®	\$69.95	No Change
<b>XFINITY TV 150 Latino</b> Includes Limited Basic, XFINITY TV Latino, standard definition digital converter and remote for primary outlet	\$27.95	No Change
<b>XFINITY TV 200 Latino</b> Includes Digital Economy, XFINITY TV Latino for primary outlet	\$41.95	No Change
<b>XFINITY TV 300 Latino</b> Includes XFINITY TV 200 Latino and additional digital channels for primary outlet	\$49.95	No Change
<b>XFINITY TV 450 Latino</b> Includes XFINITY TV 300 Latino and additional digital channels for primary outlet	\$69.95	No Change
<b>BASIC AND DIGITAL ANCILLARY SERVICES</b>		
<b>HBO<sup>7</sup></b>	\$15.00	No Change
<b>Showtime<sup>7</sup></b>	\$12.00	No Change
<b>Starz<sup>7</sup></b>	\$12.00	No Change
<b>Cinemax<sup>7</sup></b>	\$12.00	No Change
<b>The Movie Channel<sup>7</sup></b>	\$12.00	No Change
<b>Playboy<sup>7</sup></b>	\$19.95	No Change
<b>Sports Entertainment Package<sup>8</sup></b> Includes over 28 channels including NFL RedZone, ESPNU, ESPN Goal Line, PAC 12, Big Ten Network, CBS Sports Network, FCS Atlantic, and FCS Central	\$8.95	\$9.95
<b>Family Tier<sup>18</sup></b> Includes over 35 channels including CNN Headline News, PBS Kids Sprout, National Geographic, and HGTV	\$14.95	No Change
<b>XFINITY TV Latino<sup>7</sup></b> Includes over 45 channels of Spanish Language programming	\$17.95	No Change
<b>Digital Preferred<sup>19</sup></b> Includes over 65 channels including Cooking Channel, NFL Network, Destination America, DIY, and Disney Junior	\$17.95	No Change
<b>Digital Preferred plus One Premium<sup>8</sup></b> Includes Digital Preferred and choice of Showtime®, Starz®, Cinemax® or The Movie Channel®	\$29.95	No Change
<b>Digital Preferred with HBO<sup>®8</sup></b> Includes Digital Preferred and HBO®	\$32.95	No Change
<b>Digital Preferred plus Two Premiums<sup>8</sup></b> Includes Digital Preferred and choice of two premium channels of Showtime®, Starz®, Cinemax® or The Movie Channel®	\$41.95	No Change
<b>Digital Preferred with HBO<sup>®</sup> and One Premium<sup>8</sup></b> Includes Digital Preferred, HBO® and choice of Showtime®, Starz®, Cinemax® or The Movie Channel®	\$44.95	No Change
<b>Digital Premier with Sports<sup>8</sup></b> Includes Digital Preferred, HBO®, Showtime®, Starz®, Cinemax® and Sports Entertainment Package (No longer available for new subscription after 9/14/15)	\$59.95	No Change
<b>Digital Premier<sup>8</sup></b> Includes Digital Preferred, HBO®, Showtime®, Starz®, Cinemax® and TMC	\$64.95	No Change
<b>HD Technology Fee<sup>12</sup></b>	\$9.95	No Change
<b>DVR Service<sup>9</sup></b>	\$10.00	No Change
<b>AnyRoom<sup>®</sup> DVR Service<sup>10</sup></b>	\$10.00	No Change
<b>Digital Additional Outlet Service (SD or HD)<sup>11</sup></b>	\$9.95	No Change
with DVR Service <sup>9</sup>	\$19.95	No Change
with AnyRoom <sup>®</sup> DVR Service	\$19.95	No Change
with AnyRoom <sup>®</sup> DVR Service (client)	\$9.95	No Change
with CableCARD <sup>20</sup>	\$7.45	No Change
<b>Digital Adapter Additional Outlet Service (SD or HD)<sup>21</sup></b>	\$2.99	\$3.99
with Digital Economy <sup>22</sup>	\$2.99	\$3.99
with Family Tier <sup>23</sup>	\$2.99	\$3.99
with XFINITY TV Latino <sup>24</sup>	\$2.99	\$3.99

	Current Price	New Price Eff. 12/20/15
<b>INTERNATIONAL SELECTIONS<sup>7</sup></b>		
<b>Rai Italia (Italian)</b>	\$9.99	No Change
<b>TV5 MONDE (French)</b>	\$9.99	No Change
<b>CTI-Zhong Tian Channel (Chinese/Mandarin)</b>	\$11.99	No Change
<b>RTN (Russian)</b>	\$14.99	No Change
<b>Willow Plus (South Asian/Cricket Sport)</b>	\$14.99	No Change
<b>Zee TV (South Asian)</b>	\$14.99	No Change
<b>SPT (Portuguese)</b>	\$9.99	No Change
<b>TV Globo (Portuguese/Brazilian)</b>	\$19.99	No Change
<b>PFC (Portuguese/Brazilian)</b>	\$19.99	No Change
<b>TV Globo &amp; PFC (Portuguese/Brazilian)</b>	\$29.99	No Change
<b>PAY-PER-VIEW AND ON DEMAND SUBSCRIPTION SERVICES<sup>25</sup></b>		
<b>Eros Now On Demand</b>	\$12.99	No Change
<b>Eros Now On Demand w/a South Asian international selection</b>	\$9.99	No Change
<b>here! TV On Demand</b>	\$7.99	No Change
<b>The Jewish Channel On Demand</b>	\$6.99	No Change
<b>Too Much for TV On Demand</b>	\$14.99	No Change
<b>Disney Family Movies On Demand</b>	\$5.99	No Change
<b>Gaiam TV Fit &amp; Yoga On Demand</b>	\$6.99	No Change
<b>Pay-Per-View and On Demand Movies and Events<sup>26</sup></b> (per title or event)	Prices Vary	No Change
<b>Streampix<sup>TM27</sup></b>	\$4.99	No Change
<b>Vivid On Demand Subscription<sup>28</sup></b>	\$19.95	\$19.99
<b>Hustler On Demand Subscription<sup>28</sup></b>	\$19.95	\$19.99
<b>TEN On Demand Subscription<sup>28</sup></b>	\$19.95	\$19.99
<b>SPORTS PACKAGES<sup>25</sup></b>		
<b>MLB Extra Innings<sup>®</sup></b>	Call 1-800-XFINITY for pricing	
<b>NHL<sup>®</sup> Center Ice<sup>®</sup></b>	Call 1-800-XFINITY for pricing	
<b>NBA League Pass</b>	Call 1-800-XFINITY for pricing	
<b>VIDEO EQUIPMENT</b>		
<b>Limited Basic Only Converter</b>	\$1.00	No Change
<b>Digital Converter</b>	\$2.50	No Change
<b>Remote Control</b>	\$0.18	No Change
<b>HD Digital Converter (Limited Basic Only)</b>	\$2.30	\$2.00
<b>Digital Adapter (Limited Basic Only — Primary Outlet, SD or HD)</b>	\$0.00	No Change
<b>Digital Adapter (Limited Basic Only — 1st and 2nd Additional Outlet, SD or HD)</b>	\$0.00	No Change
<b>Digital Adapter (Limited Basic Only — 3rd Additional Outlet and above, SD or HD)</b>	\$0.50	No Change
<b>CableCARD (first card in device)</b>	\$0.00	No Change
<b>CableCARD (second card in same device)</b>	\$1.00	\$0.80
	<b>Initial Installation of Service</b>	<b>After Initial Installation of Service</b>
<b>INSTALLATION FEES (PER OCCURRENCE UNLESS NOTED)</b>	Current Price	New Price Eff. 01/01/16
<b>One Product<sup>29,30</sup></b>	\$50.00	No Change
<b>Two Products<sup>29,30</sup></b>	\$80.00	No Change
<b>Three Products<sup>29,30</sup></b> (Includes up to three outlets)	\$90.00	No Change
<b>Installation of each Additional Outlet</b>	\$14.40	\$14.20
<b>Activation of each Additional Outlet</b>	\$6.10	\$5.75
<b>Relocate Additional Outlet</b>	\$14.50	\$14.25
<b>Connect VCR/DVD</b>	\$7.75	\$8.20
	Current Price	New Price Eff. 01/01/16
	N/A	N/A
	N/A	N/A
	N/A	N/A
	\$33.20	\$32.65
	\$30.30	\$32.65
	\$19.00	\$19.60

	Current Price	New Price Eff. 01/01/16
<b>Upgrade/Downgrade of Service</b> (No in-home visit required)	\$0.00	No Change
<b>Upgrade DVR Service</b>	\$28.45	\$29.45
<b>Upgrade of Service</b> (In-home visit required)	\$28.45	\$29.45
<b>Downgrade of Service</b> (In-home visit required)	\$12.40	\$12.45
<b>Hourly Service Charge<sup>30</sup></b> For custom installation work	\$35.80	\$35.20
<b>In-Home Service Visit</b> (XFINITY TV)	\$37.05	\$37.15
<b>REACTIVATION FEES (NO IN-HOME VISIT REQUIRED— PER OCCURRENCE UNLESS NOTED)</b>		
	Current Price	New Price Eff. 01/01/16
<b>Office reactivation for XFINITY Internet</b>	\$6.00	No Change
<b>Office reactivation for XFINITY Voice</b>	\$6.00	No Change
<b>Office reactivation for XFINITY TV</b>	\$6.00	No Change
<b>MISCELLANEOUS FEES (PER OCCURRENCE UNLESS NOTED)</b>		
	Current Price	New Price Eff. 12/20/15
<b>Customer-Owned Video Equipment Credit</b> See <a href="http://www.comcast.com/equipmentpolicy">www.comcast.com/equipmentpolicy</a> for additional information	\$2.50	No Change
<b>Regional Sports Fee<sup>31</sup></b> (per month)	\$1.00	\$3.00
<b>Service Protection Plan<sup>32</sup></b> (per month) Inside home wiring protection for cable TV, high-speed Internet and phone services	\$4.95	\$5.95
<b>X1 Platform Upgrade Fee</b>	\$19.99	No Change
<b>Field Collection Charge</b> Visit to customer's residence required to collect past due balance or unreturned equipment	\$25.00	\$30.00
<b>Returned Payment Item</b> (each)	\$25.00	No Change
<b>Late Fee</b>	\$9.50	No Change
<b>Convenience Fee—Agent</b> For payment made by phone with a Customer Care Representative	\$5.99	No Change
<b>Unreturned or Damaged Equipment Fees<sup>33</sup></b> (per piece)	Replacement Cost	No Change
<b>Self Install Kit<sup>34</sup></b>	\$15.00	No Change
<b>Self Install Kit Shipping and Handling</b> (Standard Shipping)	\$9.95	No Change
<b>Self Install Kit Shipping and Handling</b> (Priority Shipping)	\$29.95	No Change
<b>Accessory Shipping and Handling</b>	\$5.95	No Change
<b>TV Guide® Weekly Magazine</b> (per month)	\$4.20	No Change

- Certain services available separately or as a part of other levels of service. Comcast service is subject to Comcast's standard terms and conditions of service. Unless otherwise specified, prices shown are the monthly charge for the corresponding service, equipment or package. Prices shown do not include applicable taxes, franchise fees, FCC fees, Regulatory Recovery Fee, Public Access fees, other state or local fees or other applicable charges (e.g., per-call toll or international charges). After a notice of an increase in price, you may change your level of service at no additional charge for a period of 30 days from the effective date of the change. Please refer to your billing statement for your Local Franchising Authority's name and address. Prices, services and features are subject to change. If you are a video service customer and you own a compatible digital converter or CableCARD device, please call 1-800-XFINITY for pricing information or visit [www.comcast.com/equipmentpolicy](http://www.comcast.com/equipmentpolicy). ©2015 Comcast. All rights reserved.
- Requires a Voice/Data Modem, except for HD Complete Triple Play.
- XFINITY Home Secure 300 and XFINITY Home 350 requires 2 year agreement with early termination fee if terminated prior to end of term. For additional information on XFINITY Home Security go to [www.xfinity.com/home](http://www.xfinity.com/home).
- SurePrice only available for 12 months to Quad Play customers with Starter XF Triple Play, Preferred XF Triple Play and HD Preferred XF Triple Play customers after 12 month promotional pricing with 12 month contract. SurePrice only available for 12 months to Quad Play customers with HD Premier with Sports XF Triple Play and HD Complete XF Triple Play customers after 24 month promotional pricing with 24 month contract.
- SurePrice only available for 12 months to XF Triple Play or XFINITY Latino Paquete Triple, Internet Plus, Internet Pro Plus with HBO®, Internet Pro Plus with Showtime®, Preferred XF Double Play, Premier XF Double Play, XFINITY 2300 Latino, XFINITY 2450 Latino and XFINITY 2600 Latino customers after 12 month promotional package.
- AnyRoom® DVR Service is included with HD Premier with Sports XF Triple Play and HD Complete Triple Play if AnyRoom® DVR Service is installed on primary outlet.
- Requires digital converter or CableCARD and Limited Basic.
- Requires Digital Starter.
- Requires HD Technology Fee. Digital Additional Outlet Service required for DVR Service on additional outlets. Not available to customers with Limited Basic only.
- Sold only with Digital Additional Outlet Service for up to 3 TVs, maximum 3 clients per household. Requires HD Technology Fee and professional installation. Not available to customers with Limited Basic only.
- Not available to Limited Basic only customers. Digital service tier on additional outlet corresponds to digital service tier on primary outlet.
- Not available to customers with Limited Basic only. Must subscribe to HD Technology Fee to receive HD programming.
- Requires digital adapter, CableCARD or digital converter.
- Requires purchase of Limited Basic.
- Franchise Related Costs are costs associated with providing public, educational and/or government access facilities and equipment and/or other related costs in your community.
- For Stratham customers: Discount of \$2.00 off of Limited Basic or 10% off of Digital Starter (including discount on Broadcast-TV-Fee and Regional-Sports-Fee)-available to seniors who qualify for discount. Age and income restrictions apply. Call 1-800-XFINITY for more information.
- For Exeter customers: Discount of \$2.00 off of Digital Starter available to seniors who qualify for discount. Age and income restrictions apply. Call 1-800-XFINITY for more information.
- Requires digital converter and purchase of Limited Basic and cannot be combined with Expanded Basic. Family Tier programming included in Digital Services except for XFINITY TV Latino.
- Requires Digital Starter or XFINITY TV 450 Latino.
- Not available to customers with Limited Basic only. Includes a customer-owned video equipment credit. An additional charge will apply for additional CableCARDS in the same device.
- Includes digital adapter and remote. Digital service tier on additional outlet corresponds to digital service tier on primary outlet. Does not include access to On Demand content or premium channels. Not available to customers with Limited Basic only.
- Requires Digital Economy on primary outlet. Does not include access to On Demand content, premium channels or on screen programming guide.
- Requires Family Tier on primary outlet. Does not include access to On Demand content, premium channels or on screen programming guide.
- Requires XFINITY TV Latino on primary outlet. Does not include access to On Demand content, premium channels or on screen programming guide.
- Requires digital converter and Limited Basic. Sports packages will automatically renew at the start of each season at that seasons full-season early-bird rate, provided Comcast still carries the package. Subscription will automatically be billed in 4 total payments. Call 1-800-XFINITY to cancel subscription or automatic renewal up to 30 days into the season. Charges are non-refundable after the first 30 days of the season. Other restrictions may apply. Customers enrolled in the auto-renewal program moving to another Comcast serviceable address and continuing service with Comcast in or out of season, will remain enrolled in the auto-renewal program.

- 26 Price of Pay-Per-View and On Demand Movie or Event is displayed prior to the completion of the Pay-Per-View or On Demand ordering process.
- 27 Requires digital converter and Limited Basic to receive Streampix™ on television. Streampix™ included with the following tiers of service: HD Preferred Plus XF Triple Play, HD Premier with Sports XF Triple Play or HD Complete XF Triple Play. HD content requires subscription to HD Technology Fee. Streaming to iOS device requires XFINITY™ TV app, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic. Streaming to laptop/computer requires equipment meeting minimum requirements posted at <http://customer.comcast.com/help-and-support/internet/requirements-to-run-xfinity-internet-service/>, Internet service with bandwidth of at least 600 Kbps and a subscription to Limited Basic.
- 28 Requires Limited Basic and digital converter. Not available in all areas.
- 29 Does not include installation charges for Extreme 505 Internet Service, Wireless Networking, XFINITY Internet or XFINITY Voice activation fees.
- 30 Standard/Product installations include video installations up to 125 feet from existing Comcast plant, unless noted differently in the local franchise agreement. Custom installations include installations which require in-wall wiring or installations in extensive drop ceilings, basements, or crawl spaces.
- 31 Applies to XFINITY TV Digital Starter and above and XFINITY TV Latino.
- 32 See <http://www.comcast.com/spp> for information on Service Protection Plan.
- 33 Contact 1-800-XFINITY for questions regarding equipment replacement charges.
- 34 Does not apply to CableCARD Self Install Kit.

**XFINITY Home License Numbers:** AL: 001484, 001504; AR: 12-030; AZ: ROC 280515, BTR 18287-0; CA: CSLB 974291, ACO 7118 licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA, 95814; CT: 1040196, ELC 0189754-C5; DE: FAL-0299, FAC-0293, SSPS 11-123; FL: EF0000921, EF20001002, EF0001095; GA: LVU406303, LVU406264, LVU406190; IL: PACA 127-001503; LA: F1691; MA: SS-001968; MD: 107-1776, Baltimore County: RK9552, Howard County: ER00990; Washington County: EL-R-0218, Harford County: 00005321, Calvert County: L0188, Prince George's County: 13958-2014-0; ME: LM50017039; MI: 3601206217; MN: TS674412; NC: 2335-CSA; NJ: 34BF00047700; NM: 373379; NY: licensed by the N.Y.S. Department of State 12000305421, Putnam County: L00812; OH: 53-89-1732; OR: CCB 192945, All electrical work is performed by a licensed subcontractor; SC: SCBA-13497, SCFA-13440; TN: ACL 1597, ACL 1604; TX: B-16922,-02571, ACR-1672104,-1818; UT: 8226921-6501; WA: COMCABS892DS; VT: ES-02366; VA: 2705145289, DCJS 11-7361; WASHINGTON, DC: ECS 902687, BBL 60251200009; WV: WVO49211.

**MS: 15018010**

Valid 6/2/2014. See [www.xfinity.com/home](http://www.xfinity.com/home) for current list.

## XFINITY® CHANNEL LINE-UP

### LIMITED BASIC

- 2 NHPTV (PBS)
- 3 HSN
- 4 WBZ-4 (CBS)
- 5 WCVB-5 (ABC)
- 6 NECN
- 7 WHDH-7 (NBC)
- 8 WUNI-27 (Univision)
- 9 WMUR-9 (ABC)
- 10 WWDP-EVINE Live
- 11 NHPTV Explore
- 12 WLVI-56 (CW)
- 13 Access Channel\*\*\*\*
- 13 Educational Access\*\*\*\*\*
- 13 Educational Access\*\*\*\*\*
- 14 WSBK myTV38 (MyTV)
- 15 WPXG-21 (ION)
- 16 WFXT-25 (FOX)
- 17 WMEA-26 (PBS)
- 18 WBIN (IND)

- 19 WNEU-60 (Telemundo)
- 20 WMFP-62 (IND)
- 21 WUTF-66 (UniMas)
- 22 Access Channel\*\*\*
- 23 WYDN-48 (Daystar)
- 44 C-SPAN
- 48 Jewelry Television
- 58 QVC
- 95 Educational Access\*\*\*\*\*
- 96 WCSH-6 (NBC)
- 98 Public Access\*\*\*\*\*
- 183 Jewelry Television
- 184 XFINITY Latino
- 209 NHPTV World
- 217 NHPTV Kids
- 229 Trinity Broadcasting Network
- 237 NHPTV Create
- 268 CatholicTV
- 283 Leased Access
- 288 WBIN-Antenna TV
- 289 WBIN-GRIT TV

- 290 WNEU-Exitos
- 291 WLVI-TCN
- 292 WCVB MeTV
- 293 WMEA World
- 294 WMEA-MPBN
- 295 WYDN-48 (Daystar)
- 296 WFXT-MOVIES!
- 297 WHDH-This TV
- 298 WMUR-MeTV
- 299 WUNI-LATV
- 300 WFXZ-24 (Mundo Fox)
- 640 XFINITY Latino
- 721 WFXZ-24 (Mundo Fox)
- 724 WUNI-LATV
- 791 QVC HD
- 801 NHPTV Explore HD
- 802 NHPTV Prime HD
- 803 WPXG-21 (ION) HD
- 804 WBZ-4 (CBS) HD
- 805 WCVB-5 (ABC) HD
- 806 WFXT-25 (FOX) HD

- 807 WHDH-7 (NBC) HD
- 808 WLVI-56 (CW) HD
- 809 WMUR-9 (ABC) HD
- 810 NECN HD
- 811 WBIN (IND) HD
- 812 WMEA-26 (PBS) HD
- 813 WMFP-62 (IND) HD
- 814 WSBK myTV38 (MyTV) HD
- 815 WNEU-60 (Telemundo) HD
- 816 WUNI-27 (Univision) HD
- 817 WUTF-66 (UniMas) HD
- 818 WWDP-EVINE Live HD
- 906 HSN HD
- 930 WBZ-Decades
- 936 WHDH-This TV
- 939 WLVI-TCN
- 942 WCVB-MeTV
- 945 WMUR-MeTV
- 948 WFXT-MOVIES!

- 949 WFXT-Laff TV
- 951 WBIN-Antenna TV
- 952 WBIN-GRIT TV
- 973 WMEA World
- 981 WFXZ-24 (Mundo Fox)
- 983 WNEU-Exitos
- 986 WUNI-LATV

### EXPANDED BASIC (DIGITAL STARTER INCLUDES LIMITED BASIC AND EXPANDED BASIC)

- 1 On Demand
- 24 Disney Channel
- 25 Nickelodeon
- 26 ABC Family
- 28 MTV
- 29 VH1
- 30 FX
- 31 TBS
- 32 HGTV
- 33 TNT
- 34 E!

## XFINITY® CHANNEL LINE-UP (continued)

35 USA	823 Discovery HD	825 Nick HD	241 BBC America	193 Smithsonian Channel
36 Lifetime	824 Disney HD	832 HGTV HD	251 MSNBC	196 Jewish Life TV (JLTV)
37 A&E	825 Nick HD	843 CNN Headline News HD	256 FXX	197 Encore Family
38 TLC	826 ABC Family HD	847 The Weather Channel HD	267 GSN	198 REELZ
39 Discovery Channel	827 MTV HD	854 Food Network HD	270 Lifetime Movie Network	201 SundanceTV
41 Fox News	828 Palladia	866 Science Channel HD	284 Fox Business Network	202 Flix
42 CNN	829 VH1 HD	<b>DIGITAL ECONOMY (INCLUDES LIMITED BASIC)</b>	663 Encore Español	203 Encore Action
43 CNN Headline News	830 FX HD	24 Disney Channel	784 Travel Channel HD	204 Encore Classic
45 Bloomberg TV	831 TBS HD	34 E!	787 Esquire Network HD	205 Encore Suspense
46 CNBC	832 HGTV HD	35 USA	788 Lifetime Movie Network HD	206 indieplex
47 The Weather Channel	833 TNT HD	36 Lifetime	789 Fox Business Network HD	207 Encore Westerns
49 ESPN	834 E! HD	37 A&E	794 Bravo HD	212 IFC
50 ESPN2	835 USA HD	39 Discovery Channel	795 CNBC HD	214 TV One
51 NESN	836 Lifetime HD	41 Fox News	799 WE tv HD	220 Nicktoons
52 Comcast SportsNet	837 A&E HD	42 CNN	825 Nick HD	221 Discovery Family Channel
53 Bravo	839 Velocity HD	47 The Weather Channel	826 ABC Family HD	222 Disney XD
54 Food Network	841 Fox News HD	54 Food Network	827 MTV HD	223 Nick Jr.
55 Spike TV	842 CNN HD	56 EWTN	828 Palladia	224 TeenNick
56 EWTN	843 CNN Headline News HD	59 AMC	829 VH1 HD	225 retroplex
59 AMC	846 Universal HD	60 Cartoon Network	830 FX HD	226 OWN
60 Cartoon Network	847 The Weather Channel HD	61 Comedy Central	832 HGTV HD	227 Science Channel
61 Comedy Central	848 Golf Channel HD	63 Animal Planet	839 Velocity HD	228 Nick Too
62 Syfy	849 ESPN HD	64 TV Land	843 CNN Headline News HD	230 Discovery Life Channel
63 Animal Planet	850 ESPN2 HD	66 History	846 Universal HD	231 pivot
64 TV Land	851 NESN HD	68 BET	855 Spike TV HD	232 Nat Geo WILD
65 NBC Sports Network	852 Comcast SportsNet HD	71 Hallmark Channel	862 Syfy HD	233 Destination America
66 History	854 Food Network HD	182 POP	867 TLC HD	236 The Word Network
67 Travel Channel	855 Spike TV HD	186 truTV	901 MSNBC HD	239 Cooking Channel
68 BET	858 Comedy Central HD	208 Hallmark Channel	903 Turner Classic Movies HD	240 DIY
69 Golf Channel	859 AMC HD	238 EWTN	912 TV One HD	244 Disney Junior
71 Hallmark Channel	860 Cartoon Network HD	242 H2	920 BBC America HD	245 Weatherscan Local
88 HSN2	862 Syfy HD	247 C-SPAN2	924 FXX HD	248 ESPNews
124 WGN America	863 Animal Planet HD	823 Discovery HD	<b>XFINITY TV 450 LATINO (INCLUDES DIGITAL ECONOMY, XFINITY TV 300 LATINO AND XEINITY_TV.LATINO)</b>	253 American Heroes Channel
186 truTV	865 NBC Sports Network HD	824 Disney HD	31 TBS	254 Al Jazeera America
199 Hallmark Movies & Mysteries	867 TLC HD	835 USA HD	33 TNT	255 Outdoor Channel
200 MoviePlex	872 History HD	837 A&E HD	49 ESPN	257 NBA TV
208 Hallmark Channel	901 MSNBC HD	841 Fox News HD	50 ESPN2	259 NHL Network
210 National Geographic	902 truTV HD	842 CNN HD	51 NESN	260 TVG
211 Esquire Network	905 BET HD	854 Food Network HD	52 Comcast SportsNet	261 CBS Sports Network
215 WE tv	907 Hallmark HD	859 AMC HD	65 NBC Sports Network	265 NFL Network
216 Oxygen	908 UP HD	863 Animal Planet HD	69 Golf Channel	269 MLB Network
218 Sprout	909 Investigation Discovery HD	872 History HD	234 Inspiration Network	271 fuse
234 Inspiration Network	910 H2 HD	905 BET HD	250 Fox Sports 1	272 MTV Hits
235 UP	916 Bloomberg TV HD	907 Hallmark HD	831 TBS HD	273 MTV2
238 EWTN	920 BBC America HD	910 H2 HD	833 TNT HD	274 Centric
241 BBC America	921 Oxygen HD	<b>XFINITY TV 300 LATINO</b>	848 Golf Channel HD	275 VH1 Soul
242 H2	924 FXX HD	25 Nickelodeon	849 ESPN HD	276 CMT Pure Country
243 FYI	925 Fox Sports 1 HD	26 ABC Family	850 ESPN2 HD	277 VH1 Classic
247 C-SPAN2	<b>FAMILY TIER</b>	28 MTV	851 NESN HD	279 Great American Country
249 C-SPAN3	24 Disney Channel	29 VH1	852 Comcast SportsNet HD	280 BET Jams
250 Fox Sports 1	25 Nickelodeon	30 FX	865 NBC Sports Network HD	281 LOGO
251 MSNBC	24 Disney Channel	32 HGTV	925 Fox Sports 1 HD	282 CMT
252 Investigation Discovery	25 Nickelodeon	38 TLC	<b>DIGITAL PREFERRED</b>	286 ESPNU
256 FXX	24 Disney Channel	43 CNN Headline News	1 On Demand	326 Encore
267 GSN	25 Nickelodeon	46 CNBC	125 RLTV	599 NBA TV
270 Lifetime Movie Network	25 Nickelodeon	53 Bravo	137 SEC Network	686 Mnet
284 Fox Business Network	25 Nickelodeon	55 Spike TV	176 Ovation	705 NBC Universo
784 Travel Channel HD	25 Nickelodeon	62 Syfy	187 Revolt	710 Univision Deportes Network
787 Esquire Network HD	25 Nickelodeon	67 Travel Channel	190 BBC World	711 Tr3s
788 Lifetime Movie Network HD	25 Nickelodeon	88 HSN2	191 BabyFirst TV Americas	715 NFL Network
789 Fox Business Network HD	25 Nickelodeon	124 WGN America		719 Galavision
790 Hallmark Movies & Mysteries HD	25 Nickelodeon	200 MoviePlex		783 AXS TV
794 Bravo HD	25 Nickelodeon	211 Esquire Network		785 Encore HD
795 CNBC HD	25 Nickelodeon	213 Turner Classic Movies		792 Disney XD HD
797 FYI HD	25 Nickelodeon	214 TV One		793 Fuse HD
799 WE tv HD	25 Nickelodeon	215 WE tv		796 ESPNews HD
821 National Geographic HD	25 Nickelodeon	218 Sprout		798 IFC HD
	25 Nickelodeon	226 OWN		822 NHL Network HD
	25 Nickelodeon	236 The Word Network		

## XFINITY® CHANNEL LINE-UP (continued)

853 NFL Network HD	262 FCS Atlantic	<b>SPORTS</b>	871 HBO2 HD	662 Mexicanal
856 CBS Sports Network HD	263 FCS Central	<b>PAY-PER-VIEW</b>	875 Starz HD	666 HITN
864 CMT HD	264 FCS Pacific	600 NBA LP PRE	877 Showtime HD	667 Cinema Dinamita
866 Science Channel HD	265 NFL Network	601-610 NBA TEAM 1-10	878 Showtime 2 HD	668 EWTN Espanol
900 ESPNU HD	266 Tennis Channel	612 TEAM HD	880 Showtime Extreme HD	670 Ecuavisa Internacional
904 MGM HD	269 MLB Network	621-634 MLB-NHL GAME	883 TMC HD	673 Caracol TV
911 Destination America HD	278 FX Movie Channel	635 GAME HD	884 TMC Xtra HD	674 Canal 52MX
912 TV One HD	285 Big Ten Network	636 GAME 2 HD/TEAM HD		675 CineSony
913 NBA TV HD	286 ESPNU		<b>INTERNATIONAL CHANNELS**</b>	678 LAS
914 MLB Network HD	287 NFL RedZone		134 Willow Plus	704 Supercanal Caribe
915 Ovation HD	599 NBA TV	<b>DIGITAL PREMIUM</b>	679 Rai Italia	705 NBC Universo
922 Nat Geo Wild HD	715 NFL Network	301 HBO	680 TV Globo	706 Discovery en español
928 SEC Network HD	726 beIN Sports (Spanish)	302 HBO2	681 SPT	707 Cine Latino
	796 ESPNews HD	303 HBO Signature	682 PFC	708 FOX Deportes
<b>SPORTS ENTERTAINMENT PACKAGE</b>	822 NHL Network HD	304 HBO Family	685 Willow Plus	709 CNN en Espanol
126 Crime and Investigation	838 Tennis Channel HD	305 HBO Comedy	688 TV5MONDE	710 Univision Deportes Network
127 Military History Channel	853 NFL Network HD	306 HBO Zone	701 Zee TV	711 Tr3s
128 SportsNet NY (OOM)	856 CBS Sports Network HD	307 HBO Latino	702 CTI-Zhong Tian	712 Viendo Movies
130 Comcast SportsNet Chicago (OOM)	885 Big Ten Network HD	321 Starz	703 RTN	713 Cine Mexicano
133 Comcast SportsNet Bay Area (OOM)	899 NFL RedZone HD	322 Starz Edge	<b>XFINITY TV LATINO</b>	716 History en espanol
135 ESPN Goal Line	900 ESPNU HD	323 Starz InBlack	641 TBN Enlace USA	717 WAPA America
136 The Sportsman Channel	903 Turner Classic Movies HD	324 Starz Kids & Family	642 Telefe Internacional	719 Galavision
192 beIN Sports (English)	913 NBA TV HD	325 Starz Cinema	643 TeleFormula	720 ESPN Deportes
194 PAC 12	914 MLB Network HD	327 Starz Comedy	644 Pasiones	722 BabyFirst TV (Spanish)
195 Outside TV	<b>MUSIC CHOICE®</b>	338 5 StarMAX	645 TV Chile	723 CentroAmericana
213 Turner Classic Movies	501-550 Channel Information Available on musicchoice.com	341 Cinemax	646 Nuestra Tele	725 Discovery Familia
248 ESPNews	<b>PAY-PER-VIEW</b>	342 MoreMAX	647 VideoRola	726 beIN Sports (Spanish)
255 Outdoor Channel	399 In Demand HD	343 ActionMAX	648 Fox Life	727 UniMas West
257 NBA TV	401-402 Home Theater	344 ThrillerMAX	649 TVE East	728 Univision West
258 ESPN Classic	435 Penthouse TV	361 Showtime	650 TV Venezuela	757 Television Dominicana
259 NHL Network	451 Playboy	362 Showtime 2	652 Telehit	
260 TVG	452 Juicy	363 Showtime Showcase	653 Ritmoson Latino	
261 CBS Sports Network	453 VIVID	364 Showtime Extreme	654 Bandamax	
	457 TEN	365 Showtime Beyond	655 De Pelicula	
	458 XTSY	366 Flix	656 De Pelicula Clasico	
	459 Hustler	381 The Movie Channel	657 SUR Peru	
	800 In Demand HD	382 TMC Xtra	658 VME Kids	
		451 Playboy Channel*	659 Canal SUR	
		773 HBO Latino HD	660 Once Mexico	
		775 HBO Zone HD	661 Multimedios Television	
		868 Cinemax HD		
		870 HBO HD		

Some restrictions apply. Not all programming is available in all areas. Digital capable equipment is required to receive any channel. High-definition capable equipment is required to receive high-definition channels. Additional equipment fees may apply. Channel Lineup subject to change. ©2015 Comcast. All rights reserved.

\*A subscription to Playboy Channel digital service is required to receive this channel.

\*\*Available for individual purchase only.

\*\*\*Available in Brentwood & East Kingston only.

\*\*\*\* Available in Lee only.

\*\*\*\*\* Available in Exeter & Nottingham only.

\*\*\*\*\*Available in Brentwood only.

\*\*\*\*\*Available in Durham only.

Music Choice - A minimum subscription to Limited Basic and a digital converter required to receive these channels.



## Important Dates for Local Officials 2016

### SB 2 March Town Meeting 2016

#### November, 2015

Monday, November 9, 2015

First day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2016 town meeting. [RSA 675:4; 40:13, VII].

#### December, 2015

Tuesday, December 1, 2015

Last day for voters to present application to select board to call special town meeting prior to annual meeting if your deliberative session is held on the first Saturday. Petition must be received no later than 60 days before the next annual meeting, so deadline depends on date of First Session. Number of petitioners required depends on size of town. [RSA 39:3; 40:13, III].

Wednesday, December 9, 2015

Last day to accept petitions to amend zoning ordinance, historic district ordinance or building code for consideration at the 2016 town meeting. [RSA 675:4; 40:13, VII].

Thursday, December 31, 2015

Last day to post and publish notice for first hearing on January 11 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second hearing is anticipated. [RSA 675:3, 7]

#### January, 2016

Friday, January 8, 2016

Last day for governing body to vote to extend polling hours at March 8 elections. [RSA 659:4-a, IV]. (Reduction of polling hours requires vote of legislative body.)

Friday, January 8, 2016

Last day for voters to petition select board to include an article in the warrant proposing a bond governed by RSA 33:8-a. [RSA 40:13, II-a(b)]

Monday, January 11, 2016

Last day to hold first public hearing by Planning Board on proposed adoption or amendment of zoning ordinance, historic district ordinance or building code if a second public hearing is anticipated, since final proposal must be included in warrant and posted by January 25. [RSA 675:3] **(See note for January 25. It is strongly recommended that first hearing be held before this date.)**



## Important Dates for Local Officials 2016

Tuesday, January 12, 2016

Last day for select board to publish notice of time, place and subject of public hearing on bond or note issue over \$100,000. Hearing must be held at least 15 days but not more than 60 days before First Session. [40:13, II-a (a);RSA 33:8-a, I]

Tuesday, January 12, 2016

Last day for giving notice of January 19 public hearing on annual budget. [RSA 32:5, I; 40:13, II-a (a)]

Tuesday, January 12, 2016

Last day for voters to petition select board to include an article in the town meeting warrant, provided that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline is the preceding Friday, January 8. [RSA 39:3; 40:13, II-a (b)]

Tuesday, January 12, 2016

Budget submission date for collective bargaining. Last day to finalize collective bargaining agreement "cost items" for submission to annual meeting. [RSA 40:13, II-a (b); 273-A:1, III]

Tuesday, January 12, 2016

Last day to publish notice of January 19 session for correction of the checklist (required on day before opening of candidate filing period). [RSA 654:27; 669:5]

Thursday, January 14, 2016

Last day to post and publish notice for last hearing on January 25 for proposed adoption or amendment of zoning ordinance, historic district ordinance or building code. [RSA 675:7.]

Saturday, January 16, 2016

If the session to correct the checklist will be on January 23 in your town, this is the last day to post and publish newspaper notice of the day, hour and place. [RSA 669:5; 654:27-28]

Saturday, January 16, 2016

Last day to notify affected landowners if town meeting warrant contains an article to discontinue a highway if the First Session is to be held on January 30. Notice must be given no later than 14 days before First Session. [RSA 231:43; 40:13, III].

Tuesday, January 19, 2016

Last day to hold at least one public hearing on annual budget. [RSA 32:5, I and V; 40:13, II-a (c)]

Tuesday, January 19, 2016

Last day to hold public hearing on bond or note issue over \$100,000. Hearing can be held no earlier than 60 days before First Session. [RSA 33:8-a, I; 40:13, II-a (c)]



## Important Dates for Local Officials 2016

Tuesday, January 19, 2016

Supervisors must hold a session from 7 to 7:30 p.m. to correct the checklist on day before opening of candidate filing period. [RSA 669:5; 654:27]

Wednesday, January 20, 2016

First day for candidates in towns with non-partisan official ballot system to file declarations of candidacy with town clerk. [RSA 669:19; 652:20; 40:13, VII]

Thursday, January 21, 2016

Last day for the official budget committee (if adopted in the town) to deliver copies of the final budget and recommendations to the governing body. [RSA 32:16, IV; 40:13, II-a(c)]

Saturday, January 23, 2016

If the First Session of your meeting falls between January 30 and February 5, this is the date the supervisors meet to correct the checklist. At a minimum, the supervisors must meet between 11 and 11:30 a.m. Checklist to be posted by midnight on January 30. If the First Session is on February 6, the supervisors may meet on this date or on January 31. [RSA 669:5; 654:27-28]

Saturday, January 23, 2016

If the session to correct the checklist will be on January 30 in your town, this is the last day to post and publish newspaper notice of the day, hour and place. [RSA 669:5; 654:27-28; 40:13, II-d]

Monday, January 25, 2016

Last day for planning board to hold final public hearing on adoption or amendment of zoning ordinance, historic district ordinance or building code, because any proposed ordinance or amendment must be included in warrant, which must be posted today. **[NOTE: For this reason, it is strongly recommended that the final hearing be held before this date.]** Planning board must also determine final form. An official copy of any final proposal must be placed on file in the town clerk's office not later than the fifth Tuesday before town meeting (town meeting is March 10, fifth Tuesday before is February 2). [RSA 675:3]

Monday, January 25, 2016

Last day for select board to post warrant and budget at all polling places and at clerk's office or town hall. Warrant shall state place, day and hour for each of the two separate sessions. For the Second Session, the warrant shall also state the hour of the election, hour polls open and close, and which items are to be voted on by ballot. [RSA 40:13, II and II-a (d)]

Friday, January 29, 2016

Last day for filing declaration of candidacy with town clerk in towns with non-partisan official ballot system. Town clerk's office must be open at least from 3 to 5 p.m. [RSA 669:19-21; 652:20; 40:13, VII]



## Important Dates for Local Officials 2016

Friday, January 29, 2016

Last day for party caucus to nominate candidates for town office in towns using partisan system. [RSA 669:39; 40:13, VII]

Saturday, January 30, 2016

Earliest date to hold First Session of town meeting. Governing body sets date. [RSA 40:13, III]

Saturday, January 30, 2016

If the First Session of your meeting falls on February 6, this is the date the supervisors meet to correct the checklist. At a minimum, the supervisors must meet between 11 and 11:30 a.m. Checklist to be posted by midnight on February 5. If the First Session is on February 5, the supervisors may meet on this date or on January 23. [RSA 669:5; 654:27–28; 40:13, II-d]

### February, 2016

Tuesday, February 2, 2016

Last day for official copy of final proposal to adopt or amend zoning ordinance, historic district ordinance or building code to be placed on file at town clerk's office. [RSA 675:3, V.] (See entry for January 25 above—must be ready by that date.)

Saturday, February 6, 2016

Last day to hold First Session of town meeting. [RSA 40:13, III]

Saturday, February 20, 2016

Last day to publish notice, in a newspaper of general circulation in the town, of February 27 session for checklist correction. [RSA 654:27; 669:5; 40:13, VII]

Monday, February 22, 2016

Last day to hold public hearing on question of establishing a special revenue fund. Hearing must be held at least 15 but not more than 30 days prior to meeting where question will be voted on. Notice of the hearing shall be posted in at least 2 public places and published in a newspaper at least 7 days before the hearing. [RSA 31:95-d, I (b)]

Saturday, February 27, 2016

Last day for town clerk to accept voter registration applications for Second Session of annual meeting. (Voters may register on election day for all town, city, school district and village district elections.) [RSA 654:8; 40:13, VII; 654:27]

Saturday, February 27, 2016

Supervisors to hold session for correction of checklist for Second Session of annual meeting at a minimum between 11 and 11:30 a.m. No corrections or additions may be made after this session until election day, except as provided in RSA 659:12. [RSA 654:27; 654:28; 669:5; 40:13, II-d, VII]

New Hampshire Municipal Association



## Important Dates for Local Officials 2016

Saturday, February 27, 2016

Reports of transfer, death and removal of names to be acted on by supervisor of the checklist. [RSA 654:27; 654:36-:37; 654:44]

### March, 2016

Tuesday, March 1, 2016

Annual town report with final budget and ballot questions must be available today. [RSA 40:13, II]

Tuesday, March 1, 2016

Last day to submit zoning ordinance protest petition to require 2/3 vote at town meeting. [RSA 675:5; 40:13, VII]

Friday, March 4, 2016

Last day for supervisors to post (by midnight) final corrected checklist. [RSA 654:28; 40:13, VII]

Friday, March 4, 2016

Certification of checklist, 2 copies filed with town clerk. [RSA 654:28-:29; 40:13, VII]

Tuesday, March 8, 2016

Last day for town clerk to accept completed absentee ballots; clerk, or clerk's designee, must be available at least between 3 and 5 p.m. No absentee ballots may be accepted after 5 p.m. [RSA 669:29; 657:22; 652:20; 40:13, VII]

Tuesday, March 8, 2016

Second Session of annual meeting to elect officers, to vote on all questions required by law to be on official ballot, and to vote on all warrant articles from First Session of annual meeting. Voters may register at the polls. [RSA 40:13, VII; 654:7-a]. If new tax collector is elected or appointed, select board audits accounts and issues a new warrant. [RSA 41:36] Votes taken at the second session shall not be reconsidered [RSA 40:13, XV]

Friday, March 11, 2016

Last day for any person for whom a vote was cast to apply to town clerk for a recount (to be conducted not earlier than 5 nor later than 10 days after receipt of the application). Town clerk must be available at least between 3 and 5 p.m. to receive application, and must provide at least 3 days' notice of recount date to candidates for that office. [RSA 669:30-:31; 652:20]

Monday, March 14, 2016

Select board must appoint town treasurer by today if annual meeting fails either to elect one or to vote to authorize the appointment rather than the election of the treasurer. [RSA 41:27; 41:26-e]



## Important Dates for Local Officials 2016

Tuesday, March 15, 2016

Last day for 10 voters of a town to petition clerk to recount ballots on any question printed on official ballot. [RSA 40:4-c]

Friday, March 18, 2016

Town clerk to forward to select board and treasurer certified copy of any vote to transfer surplus to capital reserve funds within 10 days of such vote. Surplus must be transferred by treasurer to trustees of trust funds immediately after receipt of order of select board. [RSA 35:11]

Friday, March 18, 2016

Last day for candidates for town office to remove political advertising. [RSA 664:1; 664:17]

Monday, March 28, 2016

Town clerk must report names and addresses of all town officers to commissioner of revenue administration after annual election. There is an ongoing duty to report changes as they occur. [RSA 41:19; Rev 1707.13]

Monday, March 28, 2016

Minutes and various reports must be filed with the Department of Revenue Administration within 20 days after the close of town meeting. [RSA 21-J:34]

Thursday, March 31, 2016

Town clerk to send 2 copies of town report to State Library and 1 copy of town report to UNH Library within 30 days. [RSA 41:22; 201-A:18]

### **April, 2016**

Thursday, April 7, 2016

Within 30 days after town meeting, town clerk to report on town library to assistant state librarian. [RSA 41:20]

Thursday, April 7, 2016

Appointed municipal budget committee members must be named within 30 days after town meeting. [RSA 32:15, II]

### **May, 2016**

Saturday, May 7, 2016\*

Ballots and absentee voting materials for election of town officers at town meeting may be destroyed by the town clerk **\*until the contest is settled and all appeals have expired or at least 60 days after the election, whichever is longer.** [657:16; 657:22; 659:100-:101; 669:25; 33-A:3-a].

Date: November 14, 2015

To: Russell Dean, Town Manager  
10 Front Street  
Exeter, NH 03833

*Town Manager's Office*

NOV 18 2015

*Received*

From: Herman J. Dunseith  
7 RiverWoods Dr., D107  
Exeter, NH 03833

Enclosed is a certificate authorizing the Great Bay Room at 7 RiverWoods Drive to be a place of assembly.

The Great Bay Room is designated as a multi-purpose room and is not only used as an assembly room but is used several times a year as a banquet room. Banquet events are normally of the buffet style with two or three tables, 30 inches by 96 inches, used to accommodate food and serving items. Also two tables may be used for VIP's. Guests/Residents are seated at tables with a 90 inch diameter.

Would you request the Fire Chief or Marshal to rate the Great Bay room for Banquet events utilizing the above information?

Employees who have responsibility for the safety of residents and guests would be relieved knowing they are in conformance with the law.

cc: Julie Gilman  
Chair of the Board of Selectman

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STATE OF NEW HAMPSHIRE  
 DEPARTMENT OF SAFETY  
 DIVISION OF FIRE SAFETY  
 OFFICE OF STATE FIRE MARSHAL



PERMIT TO OPERATE A PLACE OF ASSEMBLY

It appearing that the necessary safeguards for the safety of life are provided on the within described premises in accordance with the provisions of New Hampshire RSA 155, this is to certify that

Riverwoods at Exeter Owner or operator of the place of assembly known as

Great Room Located at 7 Riverwoods Dr.

Is permitted to operate said premises in accordance with the provisions of such law for the period of ONE YEAR from date unless sooner revoked.

Authorized capacity in persons, excluding employees see below

Certificate of flameproofing received none Year \_\_\_\_\_

Restrictions:  
 With seats: 120  
 Without seats: 240

Issued: July 2013

Expires: July 2014

FIRE DEPARTMENT HEADQUARTERS

Exeter, NH  
 (CITY, TOWN OR VILLAGE DISTRICT)

  
 CHIEF OF FIRE DEPARTMENT

CC. Owner/Operator (Original)  
 Licensing Agency  
 Liquor Commission (if liquor license required)  
 State Fire Marshal

DSFS 5  
 (Rev 01/06)



# TOWN OF EXETER, NEW HAMPSHIRE

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10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

[www.exeternh.gov](http://www.exeternh.gov)

*Town Manager's Office*

NOV 24 2015

*Received*

## LEGAL NOTICE EXETER PLANNING BOARD AGENDA

The Exeter Planning Board will meet on Thursday, December 10, 2015 at 7:00 P.M. in the Nowak Room of the Exeter Town Office Building, 10 Front Street, Exeter, to consider the following:

### NEW BUSINESS: PUBLIC HEARINGS

Continued public hearing on the application of F. W. Webb Company for a non-residential site plan review for the proposed construction of a 21,000 square foot addition to the existing structure and associated site improvements at 18 Continental Drive. The subject property is located in the CT-1, Corporate Technology-1 Park zoning district, Tax Map Parcel #46-2. Case #21524.

Public hearing on the proposed zoning amendments for 2016 Town Meeting warrant.  
*Copies of the full text of the proposed amendments are available in the Planning Office.*

1. Amend Article 2.2 Definitions, to add a definition for “fertilizer”.

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Amend Article 9.2 to prohibit the use of fertilizer within the Aquifer Protection District and include a temporary waiver provision to this prohibition.

Amend Article 9.3 to prohibit the use of fertilizer within the Shoreland Protection District and include a temporary waiver provision to this prohibition.

2. Amend Article 4, Section 4.2 Schedule I: Permitted Uses to allow “Mixed Use Multi-family Residential development” as a permitted use in the C-3, Epping Road Highway Commercial zoning district with a minimum front yard setback of 500 feet from Epping Road and applicable density and dimensional requirements for such proposed use.

### OTHER BUSINESS

#### EXETER PLANNING BOARD

*Kelly Bergeron, Chairwoman*

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**Please be advised that you have received this notice due to your property being located within a zoning district that is being considered by the Planning Board for a proposed change. If you have any questions, please contact the Planning & Building Department at (603) 778-0591, x 112. This meeting will also be televised on EXTV Channel 22 at 7:00 PM and at various times following the meeting.**

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