

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz and Town Planner Dave Sharples.

Public Present: John O'Neill (developer) for Watson Road and Little River Road

**1. Assignment of street name - Watson Road subdivision (former Carlisle property)**

Mr. John O'Neill, developer for the recently approved 12-lot subdivision at 19 Watson Road, was present to discuss his request for a new street name for the cul-de-sac currently under construction. He indicated that he was proposing "Signature Circle" for the name of the road. The committee determined that there were no similar-sounding names in Exeter, and also was not a name used in either Brentwood or Kensington. Mr. O'Neill noted that he would have Barry Gier, P.E. of Jones and Beach Engineers prepare a plan with the appropriate street addresses and provide it to Doug Eastman.

***Jason Fritz moved to recommend that the new public road (providing access to the property formerly known as 19 Watson Road, Tax Map Parcel #33-26) be named "Signature Circle" and be numbered accordingly in compliance with the NHDESC standards; seconded by Dave Sharples. VOTE: Unanimous.***

**2. Jillian Lane /Continental Drive addresses – Dave**

Dave Sharples explained that, in conjunction with the new Police/Fire substation project, he had been out in the field on Continental Drive and visited with several of the businesses in the immediate area to let them know that preliminary construction activity would be beginning soon on the site at 6 Continental Drive. When speaking with one of the condominium owners at 8 Continental Drive (Katie, owner of Through the Trees LLC), she questioned him about the Jillian Lane street sign and the Continental Drive addresses. Katie also mentioned that they had been experiencing problems with clients finding their business and similar concerns from other condo owners. He offered to look into the history of Jillian Lane and get back to her.

Ms. McEvoy had provided the history on "Jillian Lane" from 2016 (prior to the E911 Committee being created) in the meeting packet for the committee to review. It was noted that there is currently one (1) building with a Jillian Lane address (at the far end of the loop road). Dave Sharples indicated that there are four (4) other buildings located on the loop road that should have Jillian Lane addresses. He suggested reaching out to all of the condominium owners in an attempt to have them sign voluntary consent forms for changing their addresses.

**3. Address assignment for PanAm Downeaster (CSX RR) Front Street – Jason**

The committee reviewed the request from Ms. Linda Kelley, CSX Addressing Coordinator with Positive Train Control (PTC), dated May 14, 2024, seeking the assignment of a street address for the control box being placed beside the railroad tracks in the vicinity of the Rockingham Feed/Dodge's Agway store on Front Street. The control box will house communication equipment. It was determined that the only

number available would be “153 Front Street”. Jason Fritz indicated he would notify Ms. Kelly and that a formal letter would be provided to the Post Office documenting the new address.

**4. Address assignment for PanAm Downeaster (CSX RR) Powder Mill Road – Jason**

The committee reviewed a second request from Ms. Linda Kelley, CSX Addressing Coordinator with Positive Train Control (PTC), dated May 31, 2024, seeking the assignment of a street address for the control box being placed beside the railroad tracks on Powder Mill Road (across the street from the residence at 36 Powder Mill Road). After review of the current numbering in the vicinity, the committee determined that the location of the control box would be identified as “43 Powder Mill Road”. Jason Fritz indicated he would notify Ms. Kelly and that a formal letter would be provided to the Post Office documenting the new address.

**5. Address assignment for 173-179 Water Street (Smith Building) – 7 new residential units**

The committee discussed the current occupancy of the building noting that retail and office spaces existed on the ground and upper floors. It was unclear how the units were numbered, but it appeared that all of the available numerical addresses (#173 – #179) were being utilized. The residential units are being constructed in the rear of the building with parking on the ground floor.

Jason Fritz noted that there was an access entrance (on the alley side of the building) with a hallway leading to the residential portion of the building, as well as access from the parking garage (ground floor) to the residential units above.

Consensus of the committee was to request that the property owners (Steve Wilson and/or Kevin Jones) provide a floorplan of the current and proposed uses within the building for the committee to review. Jason Fritz indicated he would provide this information to Ms. Kenny Lynn Dempsey (NH DESC) for further guidance and recommendations on assigning addresses for the new residences, and building, if deemed necessary.

**6. Address assignment for new residences – Little River Road**

Mr. John O’Neill was present to discuss the street numbering for the new residential development on Little River Road. He indicated that the former Calvary Baptist Church located at 12 Little River Road had been demolished and that five (5) new single-family detached condominiums were proposed for construction on the property. After review of the current street numbering in the area, and confirmation that the access to the development would line up with the existing right-of-way (for Little River Road), the committee determined that the continuation of Little River Road addresses would be appropriate. It was noted that the parcel, identified as 12 A Little River Road (Tax Map Parcel # 62-90-1) would be re-numbered to “12” (deleting the “A”). Mr. O’Neill indicated that he would have Christian Smith, P.E. from Beals Associates PLLC prepared the plan with the appropriate addresses and provide it to Doug Eastman.

**7. Approval of Minutes: April 2, 2024**

***Jason Fritz moved to accept the minutes of the April 2, 2024 meeting as written; second by Doug Eastman. VOTE: Unanimous.***

**8. Other Business**

***These Minutes are subject to possible corrections/revisions at a subsequent  
Exeter E-911 Committee meeting.***

Jason Fritz wanted to discuss the street numbering on **Meeting Place Drive**, noting that the lot on the corner of Epping Road & Meeting Place Drive was currently under construction for the new Meredith Village Savings Bank, and also needed an address. It was noted that the lot has been referred to as “2 Meeting Place Drive”, however, that has not been made official, nor would it be correct. Discussion ensued regarding access to the site and Dave Sharples indicated that the main access (ingress & egress) was provided from Meeting Place Drive, noting that the access from Epping Road was “in-only”. Doug Eastman noted that the lot had been subdivided to accommodate the new bank on the corner, and the remaining vacant lot would retain the original “85 Epping Road” address.

Jason Fritz explained that the numbering of the road does not comply with the Town ordinance or the State regulations; he noted that the odd/even numbers are on the wrong sides of the road, and the 50’ increments for distance had not been applied when the buildings were numbered. He also noted that the Town water tower needs to be assigned an address on Meeting Place Drive. Dave Sharples offered to prepare a map depicting the appropriate street addresses for the Meeting Place buildings and the water tower site. Jason Fritz will contact Jim Mitchell (Tropic Star, LLC), developer of the bank site and Avesta (apartment complex) to get voluntary change of address forms signed.

Doug Eastman reminded the Committee that future meetings of the E911 Committee will be on an “as-needed” basis only. The next regular meeting, if needed, would be scheduled for July 2, 2024.

***There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Doug Eastman. VOTE: Unanimous. The meeting was adjourned at 10:05 A.M.***

Respectfully submitted,

Barbara S. McEvoy  
Deputy Code Enforcement Officer  
Planning & Building Department