

Building Inspector/Code Enforcement Officer Doug Eastman called the meeting to order at 9:00 A.M. on the above date in the Nowak Room at the Exeter Town Office.

PRESENT: Building Inspector/Code Enforcement Officer Doug Eastman, Deputy Fire Chief Jason Fritz and Town Planner Dave Sharples.

Public Present: Kensington Police Chief Scott Cain and Building Inspector Gino Rignoli

Doug Eastman indicated that the Committee would address agenda item #2 (Powder Mill Road) first given the Police Chief and Building Inspector from Kensington were present.

2. Assignment of address for 57 Powder Mill Road (TM #112-7) – new home proposed for construction in Kensington with driveway access in Exeter.

Doug Eastman thanked the officials from Kensington for coming to the meeting. He informed the Committee that a new home was proposed for construction in Kensington, however, the driveway access will be onto Powder Mill Road. The Town currently has the Exeter portion of the property (0.38-acres) identified as Tax Map Parcel #112-7, with a street address of 57 Powder Mill Road; the remaining 18+/- acres is located in Kensington.

Gino Rignoli indicated plans had been received for the proposed construction of a 10,000 S.F. single-family home on the Kensington portion of this property. He noted that site work had begun on the property and it was necessary to establish the address prior to the construction commencing. There was discussion about the protocol for emergency response. Gino Rignoli noted that the residence will have a sprinkler system.

Consensus of the committee and the representatives from Kensington was that 57 Powder Mill Road would be an appropriate address, however, there was uncertainty about the town; physically the structure would be in Kensington, but the driveway access in Exeter. Jason Fritz offered to reach out to the State for guidance and to follow up at a future meeting.

Dave Sharples asked that an updated street listing from Kensington be provided to the Committee for future use.

1. Clover Street – Jason Fritz

Both Jason Fritz and Dave Sharples have spoken with residents regarding a complaint that Clover Street does not appear on several GPS platforms. Dave Sharples noted that Google Maps, which is the only contact he has, is displaying the locations properly. He mentioned that he has attempted to reach out on several occasions to other GPS platforms, but has not been successful in being able to obtain any contact info, and does not know how those platforms receive their updates.

3. Approval of Minutes: June 11, 2024

Dave Sharples moved to accept the minutes of the June 11, 2024 meeting as written; second by Jason Fritz. VOTE: Unanimous.

4. Other Business

Jason Fritz reported that the recent approval for **16 Icey Hill Co-Op Mobile Home Park** depicted an incorrect location for the new manufactured home. The Committee reviewed the numbering in the mobile home park noting that two streets, Icey Hill MHP 1 and Icey Hill MHP 2 existed; it was also noted that a similar situation existed in Strout's MHP. The Committee acknowledged that the current addressing in both mobile home parks was non-compliant, however, no action was taken at this time.

Jason Fritz reported that he had contacted **Avesta** (property owner of **Meeting Place Drive apartment complex**) to make them aware of the Committee's discussion last month regarding the non-compliant addressing of the development and the process involved to make the proposed changes. He indicated that there was no opposition from management, however, was told that it may take some time to get the voluntary change of address forms processed. He also noted that he had reached out to the folks at Meredith Village Savings Bank and will be receiving a voluntary change of address form from them as well. The changes of address will be processed upon receipt of the forms, and will also include assigning a street address for the Town water tower. It was noted that the map entitled "Renumbering Street Addresses – Meeting Place Drive", dated 6/11/24, had been prepared depicting the new street addresses.

Jason Fritz reported that he had been working with Kevin Jones (co-owner of the Smith Building) to assign addresses for the new residential units located in the rear of the building at **173-179 Water Street**. The seven (7) new units will be identified as **173 Water Street, Suites #101 - #107**. The mailboxes for these units will be installed in the residential lobby area which is accessible from the rear corner of the building. Other addresses assigned were for **175 Water Street, Suite #100** (street level, currently occupied by 'Sync'), and three offices on the second floor to be identified as **175 Water Street, Suites #201, #202 and #203**. It was noted that 177 Water Street was currently occupied by 'Krypton', and 179 Water Street was 'George & Phillips'.

Doug Eastman reminded the Committee that future meetings of the E911 Committee will be on an "as-needed" basis only. The next regular meeting, if needed, would be scheduled for August 6, 2024.

There being no further business to be addressed, Jason Fritz moved to adjourn; seconded by Dave Sharples. VOTE: Unanimous. The meeting was adjourned at 9:35 A.M.

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department