

Town of Exeter
Exeter NH 03833

NOTICE OF VACANCY

Date of Notice: June 11, 2015
Position: **DISPATCHER**
Pay Range: \$17.40 – \$23.69/hour (14 steps + excellent benefits)

Requirements: Under the general supervision of the Dispatch Supervisor, responsible for receiving information from the public and dispatching the appropriate personnel to match the response dictated by the nature of the contact.

Dispatches Police, Fire and EMS personnel to all requests for assistance; monitors active units and ensures sufficient back up or second response. Position produces intervals of high stress due to urgent, emergency calls, emotional callers & short response deadlines.

Qualifications: Knowledge of radio transmission and/or computer skills equivalent to completion of high school diploma and one to three years of related experience, or equivalent combination of education and experience. Must have ability to work rotating shifts. Must be 18 years of age or older. Subject to oral interview, medical physical exam, and extensive background investigation.

Must submit a Town application. Application may be emailed or mailed.

Mail Town application to:

Captain Stephan Poulin
Exeter Police Department
PO Box 127
Exeter, NH 03833

spoulin@exeternh.gov

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