

Town of Exeter	Policy Number: 2010-	Adopted by: Board of Selectmen
Subject: Human Services Funding Policy	Adoption Date: August 30, 2010 Effective Date: August 30, 2010	Supersedes: New

1.0 Purpose of the Policy:

The purpose of this policy is to codify practices with respect to the funding of human service agencies by the Town.

2.0 Departments Affected: Board of Selectmen and Town Manager.

3.0 Definitions: None.

4.0 Policy:

It is the policy of the Board of Selectmen to make the human service funding process clear for both the requesting agency and the Town.

5.0 Procedures:

5.1 The Town Manager’s Office shall, in July of each year, distribute application forms to all agencies who have requested funding in the prior budget year for the subsequent year, unless otherwise notified by the agency they will not be participating in the funding process.

5.2 Submittals will be accepted as part of the regular budget process and will be reviewed by the Board and/or their designee, and the Budget Recommendations Committee. Any agency not submitting a timely application may be denied funding at the discretion of the Board of Selectmen. If so denied, the agency will be made aware of the petition article process described in Section 5.5.

5.3 Each agency that has received funding in the past will go onto the Town Warrant for funding every third year, so voters will have a direct say in their continued funding. The remaining two-thirds of agencies will be part of the operating budget recommendation made by the Board of Selectmen, unless otherwise determined by the Board.

5.4 All new agencies (those that have not requested Town funding in the past or have not been considered for funding through placement on the warrant) requesting funding will go onto the Town Warrant for initial review by

deliberative session and a vote as to whether the agency will be funded, if so recommended by the Board of Selectmen.

5.5 In order to qualify for placement on the warrant for possible funding by the Town, an agency must demonstrate the extent of service to Exeter residents.

5.6 The Board of Selectmen or its designee may explain the petition article process to prospective agencies that are not included in the final recommended list of agencies to be funded.

5.7 All agencies receiving funding will be required to sign an Agreement with the Town that the funds being allocated by Exeter will be used for the benefit of Exeter residents.

6.0 Severability:

To the extent that any provisions of this policy conflict with NH Law, then State law shall prevail.