

Town of Exeter, New Hampshire

Request for Proposals (RFP)

The Town of Exeter is seeking proposals for the demolition of the wooden structure of Planet Playground

The proposal should be mailed in an envelope marked “Proposal for demolition and removal of Planet Playground Structure” and addressed as follows:

**Town of Exeter
Attn: Greg Bisson, Parks and Recreation
Director
32 Court St
Exeter, NH 03833**

Telephone, facsimile, or e-mail proposals will not be accepted in response to a proposal request.

The Town will accept proposals until Friday, March 7th, 2025, at 4:00 PM. A

Site walk will be available upon request.

The Town reserves the right to reject any or all proposals or accept any proposal determined to be in the best interest of the Town. The Town may cancel this Request for Proposals at any time for any reason.

Overview

The Town of Exeter is seeking a qualified and experienced contractor to demo and remove the existing wooden structure that makes up Planet Playground, 4 Hampton Rd, Exeter, NH. This will include removing all debris on site, such as wooden lumber, structural poles, and older playground surfacing.

Background

Planet Playground was completed in September 1998 by some local volunteers. Built entirely out of wood, this iconic playground has serviced thousands. In 2023, the Town of Exeter passed a warranty article for replacing Planet Playground, including a 50% match from the Land, Water Conservation Grant.

The Town has a budget of \$19,000 for this demolition of the old playground for the project, with partial funding sourced from a Land, Water Conservation Fund (LWCF) grant. Proposals in excess of that amount must include justification for the increase.

Project Area

The work will be completed at the Recreation Park, 4 Hampton Rd, Exeter, NH 03833.

Scope of Work

- Demo all existing fencing and playground structures
- Remove all structural poles; sometimes, Poles may be buried 8' deep. Removal of the entire post will be required.
- Scrape site of all old playground chips to grade.
- Disposal of removed materials required. On the contractor to dispose of the material.
- Work must completed by a date to be determined later, contingent upon playground equipment arrival. Estimated completion is April/May 2025

Evaluation Criteria & Submission Requirements

Selection Requirements:

1. The selected firm must be a responsible contractor (or team) specializing in demolition or other site prep with experience and resources to undertake and complete the project.
2. The lowest bid and availability to accomplish the project in a timely manner will be considered.

Project Approach and Schedule:

All proposals must include a detailed description of the qualifications, proposed methodology, and techniques to carry out the Scope of Work components. All proposals must include a timeline with key milestones and specifies the projected completion date.

Submittal Requirements:

1. A scope of work includes steps to be taken, specifications, and the approach to not damage the surrounding property.
2. A proposed schedule with the overall time for completion
3. A Cost Proposal consisting of:
 - a. An estimated price for the work is outlined in the contractor portion of the scope of work.
 - b. Cost proposals must further reasonably itemize/breakdown the costs associated with each item listed,
4. Proof of Insurance. The selected firm will be required to provide proof of adequate insurance, including liability coverage. A COI will be required naming both the Town of Exeter 10 Front St, Exeter, NH 03833, co-insured as well as the State of NH Department, NH Department of Natural and Cultural Resources, 172 Pembroke Rd. Concord, NH 03301.

Fee for Services:

The work will be performed on a fixed fee basis. The Town will consider the fee(s) in its overall evaluation of the proposals. Please provide a not-to-exceed

cost for all services, including all fees and expenses.

The Town will consider fees in the overall evaluation of proposals, but the lowest cost is not necessarily the sole final criterion. Submittals will be evaluated and scored based on the above selection criteria for those firms that have complied with the minimum requirements. The Town, solely at its discretion, may or may not choose to invite firms for an interview before making a final selection. The Town retains the unfettered right to award the project contract to a consultant of its choice.

Questions - Site Inspections

Contact us with questions and/or site inspection arrangements.

Greg Bisson

32 Court St.

Exeter NH 03833

603-773-6151 phone

Gbisson@exeternh.gov

Answers to questions received will be posted on the Town website Bid/RFP's page that can be found at: <https://www.exeternh.gov/rfps>.