

Town of Exeter, New Hampshire

Request for Proposals (RFP)

The Town of Exeter is seeking proposals for fencing around the new Planet playground

The proposal should be mailed in an envelope marked “Proposal for Planet Playground Fencing” and addressed as follows:

**Town of Exeter
Attn: Greg Bisson, Parks and Recreation
Director
32 Court St
Exeter, NH 03833**

Telephone, facsimile, or e-mail proposals will not be accepted in response to a proposal request.

The Town will accept proposals until Friday, March 7th, 2025, at 4:00 PM. A

Site walk will be available upon request.

The Town reserves the right to reject any or all proposals or accept any proposal it determines to be in its best interest. The Town may also cancel this Request for Proposals anytime for any reason.

Overview

The Town of Exeter seeks a qualified, experienced contractor to install fencing around the newly installed Planet Playground, 4 Hampton Rd, Exeter, NH.

Background

Planet Playground was completed in September 1998 by some local volunteers. Built entirely out of wood, this iconic playground has served thousands. In 2023, the Town of Exeter passed a warranty article for replacing Planet Playground, including a 50% match from the Land and Water Conservation Grant.

The Town's budget for the project's fencing is \$24,000, with partial funding from a Land, Water Conservation Fund (LWCF) grant. Proposals exceeding that amount must justify the increase.

Project Area

The work will be completed at the Recreation Park, 4 Hampton Rd, Exeter, NH 03833.

Scope of Work

- Install a 4' tall black chainlink fence with an approximately 520' liner, 120' x 140', three ten-foot service gates, and one four-foot entrance gate.

- Install a 6' tall stockade fence around the transformer box with one service gate.
- It must be completed when the playground is completed, which is anticipated in April/Early May.

Evaluation Criteria & Submission Requirements

Selection Requirements:

1. The selected firm must be a responsible contractor (or team) specializing in fencing. It must have the experience and resources to undertake and complete the project.
2. The lowest bid and availability to accomplish the project on time will be considered.

Project Approach and Schedule:

All proposals must include a detailed description of the qualifications, proposed methodology, and techniques to carry out the Scope of Work components. All proposals must include a timeline with key milestones and the projected completion date.

Submittal Requirements:

1. A scope of work includes steps to be taken, specifications, and the approach to not damage the surrounding property.
2. A proposed schedule with the overall time for completion
3. A Cost Proposal consisting of:
 - a. An estimated price for the work is outlined in the contractor portion of the scope of work.
 - b. Cost proposals must further reasonably itemize/breakdown the costs associated with each item listed,
4. Proof of Insurance. The selected firm will be required to provide proof of adequate insurance, including liability coverage. A COI will be required naming both the Town of Exeter, 10 Front St, Exeter, NH 03833, co-insured, as well as the State of NH Department, NH Department of Natural and Cultural Resources, 172 Pembroke Rd. Concord, NH 03301.

Fee for Services:

The work will be performed on a fixed fee basis. The Town will consider the fee(s) in its overall evaluation of the proposals. Please provide a not-to-exceed cost for all services, including all fees and expenses.

The Town will consider fees in the overall evaluation of proposals, but the lowest cost is not necessarily the sole final criterion. Submittals will be evaluated and

scored based on the above selection criteria for those firms that have complied with the minimum requirements. The Town, solely at its discretion, may or may not choose to invite firms for an interview before making a final selection. The Town retains the unfettered right to award the project contract to a consultant of its choice.

Questions - Site Inspections

Contact us with questions and/or site inspection arrangements.

Greg Bisson

32 Court St.

Exeter NH 03833

603-773-6151 phone

Gbisson@exeternh.gov

Answers to questions received will be posted on the Town website Bid/RFP's page, which can be found at: <https://www.exeternh.gov/rfps>.