

Draft Minutes

Exeter Technical Review Committee July 31, 2024

The meeting began at 1:00 pm in the Nowak Room of the Exeter Town Office building.

Application

- ***Project Description:*** *The application of Patrick Houghton for multi-family site plan review, plans and supporting documents, dated 07/09/24, for the proposed redevelopment of the property at 46 Main Street. The Applicant is proposing to demolish the existing service station and construct two (2) new residential duplexes (total of 4 units) along with associated parking and site improvements. The subject property is located in the R-2, Single Family Residential zoning district and is identified as Tax Map Parcel #63-1. PB Case #24-12*

Attendees: **Town staff:** Town Planner, Dave Sharples; Building Inspector, Douglas Eastman; Deputy Fire Chief Jason Fritz, and Town Engineer, Paul Vlasich, P.E.

Third Party Consultant: Allison Rees, P. E., Underwood Engineers

Applicant and Representatives: Patrick Houghton, Joseph Coffey and Erin Lambert, P.E. with Wilcox & Barton, Inc.

The committee reviewed plans and materials submitted to the Planning Office on July 9, 2024. An overview of the project was presented. Items of discussion included, but were not limited to, the following: drainage, redesign of the sidewalk, landscaping, Phase I Site Assessment, impact fees and street addresses.

There were only a handful of comments from Town departments which the Applicant acknowledged, so no TRC comment letter will be provided from the Town Planner. A review comment letter will be provided by UEI and will include those comments provided by DPW.

The applicant plans to resubmit plans for review by August 14th, 2024 in anticipation of being placed on the agenda for the August 22nd, 2024 Planning Board meeting.

The meeting adjourned at 1:50 pm

Respectfully submitted,

Barbara S. McEvoy
Deputy Code Enforcement Officer
Planning & Building Department