

SELECT BOARD MEETING
Monday, July 22, 2024
6:50 pm
Nowak Room, Town Offices
10 Front Street, Exeter, NH 03833
REGULAR BUSINESS MEETING BEGINS AT 7:00 PM

Virtual Meetings can be watched on Ch 22 or Ch 98 and YouTube.

To access the meeting, click this link: <https://us02web.zoom.us/j/81923602599>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 819 2360 2599

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More instructions for how to access the meeting can be found here:

<https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Board Interview: Budget Recommendations Committee – David Kovar
3. Bid Opening: Septage Receiving Equipment Installation
4. Swearing In: Police Department - Sergeant Taylor Sheehan
5. Recognition: 2024 Hometown Media Award - EXTV
6. Public Comment
7. Approval of Minutes
 - a. Regular Meeting: July 8, 2024
8. Appointments/Resignations
9. Discussion/Action Items
 - a. Squamscott River Siphons Update – Stephen Cronin, Public Works Director
 - b. Preliminary Re-Valuation Report – Scott Marsh, MRI
 - c. Treasurer Delegation of Certain Authorities to Town Staff – Corey Stevens, Finance Director
 - d. Seacoast Green Challenge
 - e. 2026 Semi-Sesquicentennial Celebration Discussion
10. Regular Business
 - a. Tax Abatements, Veterans Credits & Exemptions
 - b. Permits & Approvals
 - c. Town Manager's Report

- d. Select Board Committee Reports
- e. Correspondence
- 11. Review Board Calendar
- 12. Non-Public Session
- 13. Adjournment

Niko Papakonstantis, Chair
Select Board

Posted 7/19/24 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Board Interview



Town of Exeter
 Town Manager's Office
 10 Front Street, Exeter, NH 03833

*Interview w/SB
 7/22/24
 6:50 pm
 CONFIRMED*

**Statement of Interest
 Boards and Committee Membership**

Committee Selection: Budget Committee

New **Re-Appointment** **Regular** **Alternate**

Name: David Kovar **Email:** dkovar@gmail.com

Address: 38 Cross Rd, Exeter, NH 03833 **Phone:** 650-278-1774

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (*resume can be attached*).

I've been involved in town government through attending town meetings and Select Board meetings for awhile. I'm interested in getting more involved and in learning more about how local governments work in NH. Several people recommended that I apply for the budget committee position. I've been the CEO of my own firm since 2018, I worked for EY for 3 years prior to starting my own company, and have run or advised a variety of non-profit or public service entities over the years.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: David Kovar Date: 06/27/24

To be completed by Select Board upon appointment:

Date Appointed: _____ *Term Ending:* _____ *Full:* _____ *Alternate:* _____

Bid Opening for Septage Receiving Equipment Installation



TOWN OF EXETER, NEW HAMPSHIRE

13 NEWFIELDS ROAD • EXETER, NH • 03833-3792 • (603) 773-6157 • FAX 772-1355

www.exeternh.gov

Memo

To: Melissa Roy

From: Steve Dalton

CC: Stephen Cronin, Pam McElroy, Chris Goodwin, Trisha Allen

Date: July 17, 2024

Re: Bid Opening for Septage Receiving Equipment Installation

On June 17, 2024, the New Hampshire Department of Environmental Services Wastewater Bureau approved the design drawings and gave authorization to bid for the construction of the Exeter Septage Receiving Project. The project was publicly advertised on June 20, 2024 with bids due by 2:00 pm on July 22, 2024. The bid opening is scheduled for the Select Board meeting that will be held on Monday, July 22, 2024.

Attachment:

20240617_Exeter WWTF Septage Upgrade – Auth to Bid (D2022-1211)



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

Robert R. Scott, Commissioner



June 17, 2024

Stephen Dalton
Water and Sewer Assistant Manager, Town of Exeter
13 Newfields Road
Exeter, NH 03833
sdalton@exeternh.gov

Sent via email, no hard copy to follow.

**Re: Exeter - WWTF Septage Receiving Upgrade
NHDES-WWEB Project No. D2022-1211
Design Approval and Authorization to Bid**

Dear Mr. Dalton:

The NH Department of Environmental Services (DES) has completed its review of the design drawings, technical specifications, and bid documents for the subject project in Exeter, NH, and hereby approves same. This approval is only on behalf of the Wastewater Engineering Bureau (WWEB) and does not represent approval from any other program or agency.

The Town of Enfield (Town's) responsibility is to ensure that project design, construction and testing complies with all state standards in Env-Wq 700 Standards of Design and Construction for Sewerage and Wastewater Treatment Facilities adopted October 15, 2014. No deviations from approved plans or specifications shall be made without prior written approval from DES.

Pending availability of funds, portions of this project may be eligible for grant funding under RSA 486 (State Aid to Municipalities for Water Pollution Control). The project is therefore subject to certain bidding/contract procedures and documentation requirements which require your careful attention, as outlined below.

Note: Failure to follow all of the procedural requirements listed below may result in loss of DES loan/grant funding assistance.

1. **Bid Advertisement.** DES hereby authorizes the Town to publicly advertise this project for construction bids.
2. **Critical Dates:** As cited in the approved project documents, a non-mandatory pre-bid meeting will be held at the Exeter Public Works John Doyle Conference Room, 13 Newfields Road, Exeter, NH 03833 on Wednesday, June 26, 2024, at 1:00 pm. Sealed bids will be received by the Town of Exeter at the Town Manager's Office (10 Front Street, Exeter, NH 03833) until

Stephen Dalton, **Exeter**

WWTF Septage Receiving Upgrade – NDES WWEB #D2022-1211

June 17, 2024

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2:00 pm on Monday, July 22, 2024. Please advise this office of any changes to these dates.

3. Addenda. Any changes made to the approved project documents during the bid period must be by *addenda*, as reviewed and approved by DES and issued at least five (5) days prior to bid opening.
4. Contract Award. The Town may not award the construction contract until so authorized by DES. To obtain such authorization, the Town must submit to DES a *single package* containing *all* of the following documentation:
 - a. A letter addressed to NHDES from either: 1) the municipality requesting NHDES' approval to award the construction contract, or 2) the municipality's consultant requesting NHDES' approval on behalf of the municipality to award the construction contract. This letter shall include the contract value and the name of the bidder to which the contract will be awarded;
 - b. A certification statement from either the municipality or the consultant that any necessary permits, land acquisitions and easements have been secured;
 - c. A certification statement from the municipality, not the consultant, that a DES-prequalified engineering firm has been retained to provide construction phase engineering services on the project, such firm being secured using a qualifications-based selection process and a NHDES standard engineering contract;
 - d. A total project cost estimate including construction, contingency, construction engineering services, and other costs;
 - e. Evidence of public advertisement for bids;
 - f. A tabulation of all bids that were received;
 - g. The bid proposal of the bidder to whom a contract will be awarded;
 - h. An itemized breakdown of bid quantities and associated costs eligible for DES funding participation.

PLEASE SUBMIT THE ITEMS 4a to 4h AS A PACKAGE, NOT SEPARATELY. Please submit the package to the attention of Christina Buckman (christina.m.buckman@des.nh.gov) in the Grants Management Section of our Wastewater Engineering Bureau.

5. Approved Plans/Specs. Please retain your copy of the DES-approved project documents.

As requested by Wright-Pierce on your behalf, DES hereby authorizes the Town of Exeter to publicly advertise this project for construction bids.

Feel free to contact me at john.j.muras@des.nh.gov or (603) 271-3874 with any questions regarding this letter.

Stephen Dalton, **Exeter**
WWTF Septage Receiving Upgrade – NDES WWEB #D2022-1211
June 17, 2024
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Sincerely,



John J. Muras, P.E.
Design Review Engineer - Supervisor
Design Review Section, Wastewater Engineering Bureau

ec: Chris Goodwin, WWTF Operations Supervisor, Town of Exeter, cgoodwin@exeternh.gov
Andy Morrill, P.E., Project Manager, Wright-Pierce, andy.morrill@wright-pierce.com
Christina Buckman, NHDES, State Aid Grant Program Manager, christina.m.buckman@des.nh.gov
Beth Malcolm, NHDES, Clean Water State Revolving Fund Administrator, beth.l.malcolm@des.nh.gov
Shannon Larocque, P.E., NHDES, Construction Management, shannon.j.larocque@des.nh.gov

Swearing In

Recognition

Exeter TV Crew Wins National Community TV Award

Exeter, NH - May 16th, 2024: Exeter TV received a 2024 Hometown Media Award from the Alliance for Community Media Foundation. The awards program was established to honor and promote community media, community radio, and local cable programs that are distributed on Public, Educational and Governmental (PEG) access cable television channels. Proceeds go to the ACM Foundation which is exclusively used for facilitating, preserving and promoting education in community media.

The crew at Exeter TV was awarded with a 1st place in the Access Program Promo category for their short promo for The Exeter Biweekly Report 2023 Year-In-Review. The short three minute video recaps a year of local coverage while promoting the biweekly news magazine show.

Each year, nearly one thousand entries are submitted. These entries, or programs, are submitted and evaluated on several factors resulting in over 100 award winners. A panel of over 150 judges from the industry evaluate the entries. Awards are presented to the most creative programs that address community needs, develop diverse community involvement, challenge conventional commercial television formats, and move viewers to experience television in a different way.

“The Hometown Media Awards celebrate both the excellence of work and the diversity of media that appears on community channels being produced around the country. The ACM Foundation is proud of their achievement and of how they represent their communities in their work,” said Mike Wassenaar, President & CEO, Alliance for Community Media.

About the Alliance for Community Media: Founded in 1979, the Alliance for Community Media is a national, non-profit membership organization committed to ensuring access to electronic media for all people. The Alliance for Community Media carries forth its mission by educating, advocating and acting as a resource for the more than 3,000 Public, Educational and Governmental (PEG) cable channels nationwide.

Approval of Minutes

Select Board Meeting
Monday July 8, 2024
6:00 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Clerk Julie Gilman, Dan Chartrand, Nancy Belanger, and Assistant Town Manager Melissa Roy were present at this meeting. The meeting was called to order by Mr. Papakonstantis at 6 PM.

2. Non-Public Session

MOTION: Ms. Belanger moved to enter into non-public session under RSA 91-A:3II(a,d,l). Ms. Cowan seconded. In a roll call vote, the motion passed 5-0.

The meeting entered non-public at 6 PM and the Board went downstairs to the Wheelwright Room. The Board reconvened in the Nowak Room at 7 PM.

3. Recognitions

Mr. Papakonstantis recognized Public Works employees Joseph Pelchat and Jay Perkins, Sr., both of whom have served the town for 45 years.

4. Fire Department - Swearing In

Justin Pizon introduced Fire Department Captain Matthew Slattery, FD Lieutenant Ryan Hart, and FD Lieutenant Michael Morin, and Assistant Town Clerk Jennifer Shupe swore them in.

5. Public Comment

- a. There was no public comment at this time.

6. Approval of Minutes

- a. Regular Meeting: June 24, 2024
Corrections: Ms. Belanger on page 5, "Conney Road" should read "Connie Road."

MOTION: Ms. Belanger moved to approve the Select Board minutes of June 24, 2024 as amended. Ms. Gilman seconded. The motion passed 5-0.

7. Appointments

- a. There were no appointments made.

8. Discussion/Action Items

- a. Squamscott River Siphons Update
Stephen Cronin, Public Works Director, said the project is rapidly nearing completion. The outlet structure installation and connecting sewer mains on the

Swasey Parkway side have been completed and inlet structure has been installed on the Mill side of the river, and crews have begun sewer main installation in the direction of Jady Hill. Crews have been working through the remnants of an underground tank. He expects the crews will continue to complete the installation of a connection to Jady Hill. On Wednesday, a second crew will arrive to clean up Swasey Parkway and the road will be open to foot traffic for the Independence Festival. We don't have a firm date for decommissioning the existing siphons, but the project is on track to be completed by mid-August. He will notify the Board about when the final connection will be made.

b. Economic Development Update

Economic Development Director Darren Winham was present to give an update.

On Epping Road, at 22 and 24 Continental Drive, which are owned by Tom Monahan, one company is looking to combine the two properties. At 85 Epping Road or 2 Meeting Place, the Meredith Village Savings Bank will have a ribbon cutting next week. A brewery is still interested in Scott Carlisle's property which is behind Jon Shafmaster's property, but there is some legal wrangling going on. At the Gateway at Exeter, sitework is ongoing. They hope to have the paving done by the end of the summer, and begin vertical construction when the agreement with a partner is finalized. Optometrist Sarah Hudson opened at 164 Epping Road, the former Exeter Decorating Building. At 19 Continental Drive, Singh Realty Group purchased a property for a warehouse for frozen food. A company which remains confidential is looking to subdivide the Gourmet Gift Baskets parcel. The Rinks at Exeter is looking to expand into lacrosse. American West Surplus is renting 41 Industrial Drive.

On Portsmouth Ave and Hampton Road, CA Design continues with Osram Building B at 131 Portsmouth Ave. They received site plan approval for a 40,000 square feet addition. They have their access on Holland Way completed. The Blanchard property behind Osram has a purchase and sale with Saxon Brothers. There will be access and contamination issues from the Sportsman's Club for the town to deal with. It would require a variance. Regarding Donut Love, the Goodwin Family management closed its facilities. At 1 Hampton Road, the former courthouse was sold for \$14.53M. Syndero said they would like to focus on just medical tenants. At 76 Portsmouth Ave, which is a 7 acre lot, constructing three four story buildings with apartments at the former Federated Auto Parts. Newburyport Bank is constructing a new building in the Hannaford parking lot.

Mr. Chartrand asked if there will be through traffic to the new apartment buildings from Portsmouth Ave through Haven Lane. Mr. Winham said he believes yes, but Dave Sharples has been handling it.

Mr. Winham said downtown, at 45 Water Street or the loka, progress continues. He had a tour and it's unbelievable inside. There were concerns by

other nearby businesses about parking, and we've mostly solved the issue by ensuring the vehicles aren't where they're not supposed to be. 23 Water Street will become Pairpoint Park. At 93-97 Water Street, Allan Sweet, who owns the building Capital Thai is in, has two potential buyers. Chris Hajar at 13 Front Street would like to put light commercial on the bottom. He went to the HDC for consultation. He doesn't think they'll get any variances, but if they use the MUND [Mixed Use Neighborhood District zoning] and can provide parking he thinks they'll look at it again. Ms. Gilman said they just came in to HDC to ask what we thought and they heard plenty. It was too big. Ms. Gilman asked if we'd had any feedback about putting retail on that side of the street. Mr. Winham said he hasn't heard anything, but businesses are worried about parking. He continued with his update about downtown saying that Sync, a coworking space, is open on Front Street.

On Lincoln Street and the west side, Flamingo's Coffee Bar is open at 56 Lincoln Street and they're doing well. At 150 Front Street, Fat Hen Brewing, will be opening at the former Charlie's Ice Cream location. The Island Vibes Cafe at 97 Lincoln Street opened. Supreme Pizza reopened after the fire.

Regarding the business outreach program, there are 1,300 businesses in good standing. People can sign up via email or the website. Soho Creative Studios, the company that the Seacoast Economic Development Stakeholders hired, agreed to do a presentation at Town Hall. The TIF Advisory Committee is back up and running. The business retention and expansion group is a group of volunteers last convened in 2018. He provides training on reaching out to a variety of businesses and asking them questions about how the town can help their business. He spoke at the New Hampshire Homeownership conference. He put on a "Housing Academy" at Exeter Town Hall and around town. He is involved with an Exeter Station DownEaster focus group on upgrading our train station and amenities.

Amtrak Ambassador Bob Hall, who is not a town resident, indicated to the Board that he would like to speak. Mr. Papakonstantis said there is no objection.

Mr. Hall said last time he asked them to do something about bathrooms at the train station, and that issue is still there. The train is carrying 4-5,000 people every month. We're on our way to 50,000 riders this year in and out of Exeter. We need to help this gateway. It's been 22 years and very little has changed. There's no signage about getting to downtown. Exeter is the only stop in Maine or New Hampshire that has no services provided by the community. It's time to step up.

Mr. Chartrand asked what they're asking for. Mr. Winham said we want to find a solution going forward, whether it's two years out, four years out. He knows there's a lot of requests in the CIP, but we should put in a placeholder without a dollar figure. Mr. Hall said NNEPRA [the Northern New England Passenger Rail Authority] operates the train on behalf of the state of Maine, and that entity has federal money called "A State of Good Repair" for station stops, requiring a match of 10%. There are heating strips at the station, which are required by

CRX, that are not working. The tactile strips at the platform edge are lifting up from moisture and are tripping hazards. Those are liabilities to the town.

Mr. Papakonstantis said they should come in with everything they're requesting, the price tag, and what grants or funding are available, as well as a maintenance plan. Mr. Winham mentioned that Steven Cronin said he would add some station items into the maintenance inventory.

Ms. Belanger said that the original plan was to buy the former train station building there for facilities, but that fell through.

Mr. Hall said the town has voted three times favorably to the train station. Portland is in the process of building its own station because usage has grown so much. Mr. Papakonstantis asked if they're back to pre-pandemic ridership levels, and Mr. Hall said yes. Ms. Roy asked when they do a proposal, to note short-term and longer-term projects.

Ms. Belanger asked about parking downtown. The pedestrian and parking study group was supposed to talk to the Department of Public Works about parking enforcement. We can give variances for no parking, but if we don't enforce our laws, we'll have a big problem. Mr. Winham said with recently approved residential buildings, there will be issues. Dave Sharples did this study and he's saying that we have more parking that people don't know about. Mr. Chartrand said the study had recommendations about enforcement. There's more work to be done by the vendor and it will come back to us. Ms. Roy said she and Russ had conversations with the Police Department about enforcement options. She'll come back with more information on that.

9. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

MOTION [not voted]: Ms. Gilman moved to assess a Jeopardy Tax for 87/8/A/08 in the amount of \$544 for the year 2025. Ms. Belanger seconded. Ms. Roy said this is for 2024, not 2025.

Ms. Gilman withdrew her motion and Ms. Belanger withdrew her second.

MOTION: Ms. Gilman moved to assess a Jeopardy Tax for 87/8/A/08 in the amount of \$544 for the year 2024. Ms. Belanger seconded. The motion passed 5-0.

b. Permits & Approvals

- i. There were no permits or approvals considered.

c. Town Manager's Report

- i. Ms. Roy said she was on vacation last week.
- ii. She's been working with various employees in HR meetings.
- iii. We're continuing with the Police and Fire Staff Committee, and plan to be doing interviews in the next two weeks.
- iv. We're continuing our Leadership and Executive Team meetings.

- v. MRI will attend the July 22 Select Board meeting to discuss the revaluation process

d. Select Board Committee Reports

- i. Ms. Belanger attended a Planning Board meeting June 27. RiverWoods came in for a preliminary site plan consultation. No actions were taken. There were a lot of abutters there. On June 28 there was a Housing Advisory Committee meeting. We did a storyboard with Rockingham Planning Commission just before Covid happened, and we're looking to update it with current data. It shows density and explains the value of it. She attended the Rec Advisory meeting June 26 where they discussed the 10 Hampton Road request for quotes, which have a deadline of July 10. They're looking to fundraise for Planet Playground.
- ii. Ms. Gilman had no report. She described the agenda for the upcoming Energy Committee meeting and a meeting with the Preservation Alliance, which is looking to hold their 2025 convention in Exeter. The Independence Festival is Saturday July 13 from 10 - 4, as well as fireworks.
- iii. Ms. Cowan had no report.
- iv. Mr. Chartrand attended the Facilities Advisory Committee meeting.
- v. Mr. Papakonstantis attended the first Pairpoint Park Committee meeting, which was productive. They elected officers and will be meeting on the third Thursday of every month in the Nowak Room from 5-6 PM. He is willing to continue as the rep but would need to give up another committee. Ms. Belanger agreed to take over the Arts and Culture Committee.

Mr. Papakonstantis said he attended Officer Colson's 100th anniversary ceremony.

Mr. Papakonstantis said the RFPs have been returned and interviews are set for the Architects [for the Police Station/Fire Substation project]. Ms. Roy said we had 6 responses.

Mr. Papakonstantis thanked Finance Director Corey Stevens for stepping up as Acting Town Manager while Melissa was away.

e. Correspondence

- i. A Comcast programming advisory
- ii. A document from Public Works on curbside collection

10. Review Board Calendar

- a. The Budget Recommendations Committee kickoff meeting is July 24. The next Select Board meetings are July 22, Aug 5, Aug 19, Tuesday September 3, September 16, and September 30.

11. Non-Public Session

a. There was no non-public session at this time.

12. Adjournment

MOTION: Ms. Belanger moved to adjourn. Ms. Gilman seconded. The motion passed 5-0. The meeting was adjourned at 8:07 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments/Resignations

Discussion/Action Items

Squamscott River Siphons Update

Preliminary Re-Valuation Report

Town of Exeter, NH
2024 Preliminary Valuation Update Report

July 19, 2024

The results of the 2024 Valuation update were as follows:

	<u>Total</u>	<u>Taxable</u>
2024 Total Assessed Value =	\$4,172,046,898	\$3,720,083,528
2023 Total Assessed Value =	<u>\$2,670,074,966</u>	<u>\$2,299,957,314</u>
	\$1,501,971,932	\$1,420,126,214

	<u>Percent Change</u>	<u>Number of Sales</u>
Overall values	61%	565
Residential	59%	165
Condominium	62 %	226
Residential Vacant Land	70%	3
Mobile Homes	149.0%	117
Commercial / Industrial	37%	30

	<u>2 Year</u>	<u>1 Year</u>	<u>IAAO Standards</u>
Overall Median Assessment to Sales Ratio	1.04.0%	1.00%	90% - 110 %
Overall Coefficient of Dispersion (COD)	8.4%	8.26 %	Less Than 15 %
Price Related Differential (PRD)	101.9	100.8	.98 to 1.03

As part of the valuation process, we inspected all sale properties in the town and analyzed qualified sales from 4/1/2022 through 3/31/2024. We did a full review of all sale properties.

Preliminary value notices will be mailed the week of August 1, 2024

Hearings will be held beginning August 26, 2024, Taxpayers will have the opportunity to schedule an informal hearing either in person at the Town Offices or by phone and can also send us information by mail. Appointments will be taken through August 26, 2024

Please let me know if you have any questions and or concerns.

Respectfully Submitted,
 Ed Tinker, CNHA
 Paul McKenney, CNHA
 Municipal Resources Inc.

2024 Town Wide Revaluation Information: How to View Your Letter and Respond

In accordance with standards set forth by the State of New Hampshire Department of Revenue and Assessing Standards Board, the Exeter Assessor's office, in conjunction with Municipal Resources, Inc. (MRI), has completed a reassessment of all properties to equalize assessments at fair market value as of April 1, 2024.

The 2024 preliminary assessed values were developed by market analysis covering two years of property sales with the Town of Exeter. Letters containing the preliminary assessed values will be mailed to property owners the week of August 5, 2024.

Valuation books will be available for public viewing at the Assessing Office, the library, and on the Town website at <https://www.exeternh.gov/assessing/assessing-department>.

You may view your preliminary assessed value and property details online at <https://gis.vgsi.com/exeternh/>.

If you have questions or feel the preliminary assessed value does not reflect market value, you may schedule an informal assessment review hearing with an MRI staff member. Informal review hearings may be scheduled:

- Online at www.mrischedule.as.me
- By phone at 603-279-0352, ext. 404, Monday - Friday from 9:00 AM and 4:00 PM

The deadline to request an informal hearing is August 26, 2024.

Please note that staff will not be able to discuss your valuation or answer questions regarding your value if you call to schedule an appointment.

Those unable to schedule an informal review hearing may submit information regarding their property in writing to the Assessor, prior to August 27, 2024, by sending materials to assessing@mrigov.com or to:

Town of Exeter
Assessing Office
10 Front St
Exeter, NH 03833

Treasurer Delegation of Certain Authorities to Town Staff



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

TO: SELECTBOARD & RUSSELL DEAN, TOWN MANAGER
FROM: COREY STEVENS, FINANCE DIRECTOR
SUBJECT: TOWN OF EXETER RECORD RETENTION POLICY
DATE: JULY 22, 2024

Under NH RSA 41:29 Duties of Elected and Appointed Town Treasurers, a Treasurer may delegate deposit, investment, recordkeeping or reconciling functions to other town officials or employees. Such delegation must be in writing and include written procedures acceptable to the selectboard, or in the case of a town operating under RSA 37, to the town manager, and be agreeable to all parties involved. Further, such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

It has been the Town's practice historically that these functions are delegated to Town employees on an informal basis. Upon the recommendation of the Town's auditors, and in keeping with the RSA, I am recommending that the Board and Town Treasurer formally memorialize the delegation of deposits, investments, and bank account reconciliations to appropriate Town positions. I have confirmed with the Town's insurance carrier, Primex, that the Town's existing bond would apply to the people delegated roles as provided by the RSA on delegation of functions.

Along with this memo, I have included Delegation of Authority memos for each of the functions discussed above, which the Town Treasurer has signed. I am requesting that the Board also sign the memos signifying your approval of the practice.

Corey



DELEGATION OF DEPOSIT AUTHORITY

Pursuant to the provisions of RSA 41:29, II, the Town Treasurer has the responsibility to deposit all such monies received by the Town of Exeter, New Hampshire into appropriate financial institutions as outlined in the statute.

RSA 41:29, VI allows the Treasurer to delegate deposit and/or other financial functions to other town officials or employees provided such delegation is in writing and includes written procedures acceptable to the Town's Selectboard or Town Manager. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Treasurer of the Town of Exeter hereby delegates deposit function authority to the Exeter: Town Clerk and Deputy Town Clerk; Deputy Tax Collector; Fire Department Office Manager; Parks & Recreation Office Manager; Finance Director, Senior Accountant, HR/PR Accountant for funds collected in their respective roles. Such deposits shall be made on a weekly basis or daily, whenever receipts total \$500 or more, per department.

When making deposits, the above referenced individuals shall provide the Exeter Town Treasurer with detailed support documenting the receipt of monies comprising the deposit made.

This authority shall remain in effect until rescinded by written notice of the Exeter, New Hampshire Town Treasurer.

Susan Penny

Susan Penny
Town Treasurer - Exeter, New Hampshire

July 15, 2024

Date

Approved by the Town of Exeter Selectboard:

Date

Nancy Belanger

Dan Chartrand

Molly Cowan

Julie D. Gilman

Niko Papakonstantis



DELEGATION OF INVESTMENT AUTHORITY

Pursuant to the provisions of RSA 41:29, IV, the Town Treasurer has the responsibility to invest excess funds which are not immediately needed for the purpose of expenditure by the Town of Exeter, New Hampshire in accordance with the Town's Investment Policy adopted by the Selectboard under RSA 41:9, VII.

RSA 41:29, VI allows the Treasurer to delegate investment and/or other financial functions to other town officials or employees provided such delegation is in writing and includes written procedures acceptable to the Town's Selectboard or Town Manager. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Treasurer of the Town of Exeter hereby delegates investment function authority to the Exeter Finance Director for funds which are not immediately needed for the purpose of expenditure. Such funds shall be invested in accordance with the policies, procedures and internal controls outlined in the Town's Investment Policy, which may be amended by the Selectboard from time to time.

When making investment decisions, the Finance Director shall notify the Exeter Town Treasurer of the proposed action(s).

This authority shall remain in effect until rescinded by written notice of the Exeter, New Hampshire Town Treasurer.

Susan Perry
Susan Perry
Town Treasurer - Exeter, New Hampshire

July 15, 2024
Date

Approved by the Town of Exeter Selectboard:

Date

Nancy Belanger

Dan Chartrand

Molly Cowan

Julie D. Gilman

Niko Papakonstantis



DELEGATION OF THE RECONCILIATION FUNCTION

Pursuant to the provisions of RSA 41:29, III, the Town Treasurer shall maintain a fair and correct account of all sums received into and paid from the Town of Exeter, New Hampshire treasury.

RSA 41:29, VI allows the Treasurer to delegate reconciliations and/or other financial functions to other town officials or employees provided such delegation is in writing and includes written procedures acceptable to the Town's Selectboard or Town Manager. Such delegation may only be to a town official or employee bonded in accordance with RSA 41:6.

The Treasurer of the Town of Exeter hereby delegates the bank account reconciliation function to the Exeter Finance Director and Senior Accountant. Bank reconciliations shall be performed monthly and reviewed by the Finance Director and Town Manager before being provided to the Treasurer for final review and approval.

This authority shall remain in effect until rescinded by written notice of the Exeter, New Hampshire Town Treasurer.

Susan Penny

Susan Penny
Town Treasurer - Exeter, New Hampshire

July 15, 2024

Date

Approved by the Town of Exeter Selectboard:

Date

Nancy Belanger

Dan Chartrand

Molly Cowan

Julie D. Gilman

Niko Papakonstantis

Seacoast Green Challenge



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 777-1514

www.exeternh.gov

MEMORANDUM

TO: Exeter Select Board

DATE: July 19, 2024

FROM: Cliff Sinnott, Energy Committee Chair

RE: Seacoast Green Challenge

The Energy Committees in Dover, Newmarket, Durham and Portsmouth, all Community Power Coalition communities, are initiating a friendly competition among them called the "Seacoast Green Challenge". The challenge is to see who can generate the most new "opt-up" customers in their communities, as well as the most total growth in renewable energy usage, over the next six months. The Exeter Energy Committee voted to join the Challenge. It will start August 1, 2024, when the new rates go into effect, and end on January 31, 2024. Opt-up totals will be monitored at least monthly from aggregated CPCNH data for each community. The idea is to promote, in a fun way, opting up to one of CPCNH's enhanced renewable energy tiers (Clean 33, Clean 50, Clean 100). We hope to generate some news on the subject to help capture customer attention. There are no prizes, other than bragging rights, and no cost to participate.

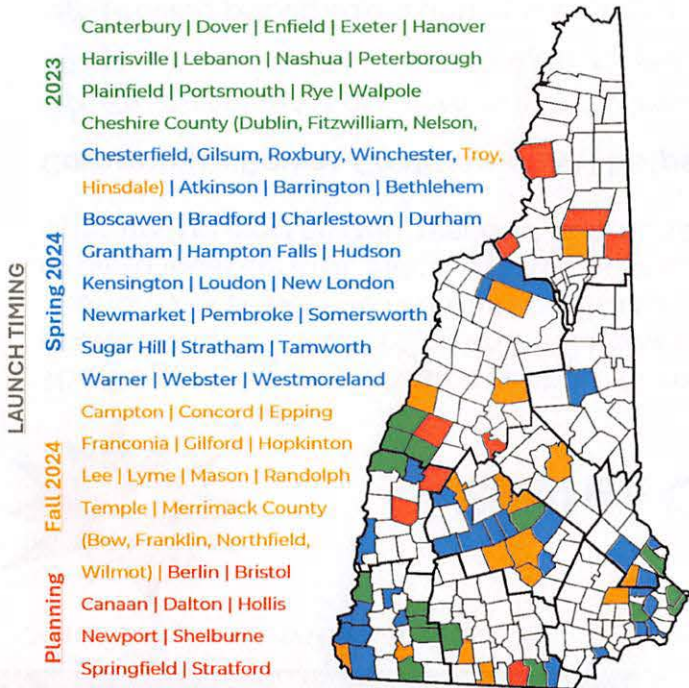
Aside from an initial joint press release, each community will be responsible for doing its own publicity. In Exeter we plan to use primarily the Town bi-weekly update, as well as any info tabling events the Energy Committee does in the next six months. We have produced a how-to video to show the on-line process for opting up, and we are also considering hosting hands on drop-in opportunities this Fall at either the Town Office or Library for people who want in-person help opting up online.

Exeter's transition to Community Power through CPCNH has been a huge success in cost savings, but much less so in the number of customers opting up for more renewable energy content. This is true for all CPCNH enrolled towns. The good news is that with the latest energy rates, while slightly higher than previous, the Granite Basic (default) rate is 18% less than the Unitil default and customers can double their renewable energy content by choosing Clean 50 and still pay less than the utility default. THAT is a message worth repeating, and the Seacoast Green Challenge will be a good way to help amplify that.



**EXETER
COMMUNITY POWER
New Hampshire**

*A Proud Member of Community
Power Coalition of NH*



Information current as of July 1, 2024.

Exeter Community Power – Fall 2024 Competitive Rates & Energy Options

Electricity Supply Rates for Residential, General Service, & Outdoor Lighting Customers
Effective August 1, 2024 – January 31, 2025

Power Options		Renewable Content +	Rate (¢/kWh)	Estimated Cost per Month*
Community Power Coalition of New Hampshire	Clean 100	100%	12.0 ¢	~ \$78
	Clean 50	50%	10.0 ¢	~ \$65
	Granite Plus	33%	9.3 ¢	~ \$60
	Granite Basic (default power option)	24.3%+	8.6 ¢	~ \$56
Utility Default Supply Rates	Liberty	24.3%+	10.976 ¢	~ \$71
	Unitil		10.506 ¢	~ \$68
	Eversource		10.403 ¢	~ \$68
	NH Electric Co-op		8.648 ¢	~ \$56

+ Minimum content compliant with RSA 362-F – Renewable Portfolio Standard (RPS). Total renewable content includes the NH RPS, set to increase to 25.2% in 2025, prior to NH Dept. of Energy reductions.

*Based on avg. residential usage of 650 kilowatt-hours (kWh) per month.

Check out our community's webpage at www.CommunityPowerNH.gov/exeter for details specific to our program and commercial rates or call us at 1-866-603-POWR (7697).

Consumer Choice

Clean Energy

CommunityPowerNH.gov/exeter



**COMMUNITY
POWER COALITION
OF NEW HAMPSHIRE**
For communities, by communities.

Lower Rates

Local Control

1-866-603-POWR (7697)

Exeter Community Power & CPCNH

The Town of Exeter is a Member of the Community Power Coalition of New Hampshire (the Coalition), a nonprofit public power company. Exeter Community Power allows our customers to save money and expand our energy choices through economy of scale. The program pools the electricity demand of participating customers to increase buying power and expand local control. Electric distribution utilities (Eversource, Liberty, Unitil, NH Electric Co-op) continue to own and operate the electric grid, respond to outages, and bill customers.

Community Power Coalition of NH helps:

- ⚡ Create value for our community by lowering rates, saving customers money, and expanding clean energy choices
- ⚡ Neighboring communities work together to develop beneficial local energy programs and projects
- ⚡ Provide public education and engagement on New Hampshire energy issues
- ⚡ Represent the interests of our community and customers at the legislature and Public Utilities Commission

The Coalition represents over 60 New Hampshire communities and is governed “for communities, by communities.” We help expand energy choices for cities, towns, and counties statewide. Community Power is voluntary. Customers can opt-in, -out, -up, or -down any time. Visit our website or call our toll-free customer service number for more information.

If you are new to our community, you will be mailed an enrollment notice explaining the program. You can also opt-in right away by visiting our website or connecting with our friendly customer service team!

2026 Semi-Sesquicentennial Celebration Discussion

Tax Abatements, Veteran's Credits, Exemptions

Permits & Approvals



TOWN OF EXETER, NEW HAMPSHIRE

10 FRONT STREET • EXETER, NH • 03833-3792 • (603) 778-0591 • FAX 772-4709

www.exeternh.gov

TO: Exeter Select Board

FROM: Kristen Murphy, Conservation and Sustainability Planner
Stephen Cronin, Public Works Director

CC: Russell Dean, Town Manager

DATE: May 23, 2023

RE: Grant Acceptance - 2024 Coastal Resilience Grant Application

SUGGESTED MOTION: Motion to accept a grant from New Hampshire Department of Environmental Services Coastal Program for a Coastal Resilience Grant in the amount of \$18,000.00, and to further authorize the Town Manager and Assistant Town Manager to sign the associated grant agreement documents.

With your support in May, we submitted a grant application to the Coastal Resilience Grant Program. The goal this project is to hire a consultant team to engage the Trustees for Swasey Parkway, Exeter residents, Town staff, and community stakeholders in creating a climate-resilient re-design for the current and future needs of Swasey Parkway. This design aims to preserve vehicle access, enhance accessibility for individuals with limited mobility, and strengthen the park's resilience against frequent tidal inundation to ensure it remains a riverside community space for future generations.

I am excited to share we have been selected for funding through the Coastal Resilience and I am seeking your endorsement to accept this grant and execute any related documents.



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



July 17, 2024

Kristen Murphy
Town of Exeter
10 Front St
Exeter, NH 03833

Dear Kristen,

Thank you for submitting your proposal, "Community-Centered Approach for Enhancing Climate Resilience in Exeter's Swasey Parkway," to the *Coastal Resilience Grant* funding opportunity offered by the New Hampshire Department of Environmental Services (NHDES) Coastal Program. I am excited to inform you that your proposal was selected for funding. We want to congratulate you and your partners for putting together an excellent, compelling project proposal.

The NHDES Coastal Program will provide \$18,000 in federal grant funding for the project, and \$4,500 will be provided as non-federal match by the Town of Exeter.

Funding for the project will be provided upon contract approval (target November/December 2024, and by January 2025) through June 30, 2026, giving this project an approximately 18-month timeframe. A final contract for this project is contingent upon; a) successful negotiation with the NHDES Coastal Program to adjust and finalize the scope of services and budget based on comments from the proposal review team, b) fulfilling grant requirements of the National Oceanic and Atmospheric Administration (NOAA) Office for Coastal Management (the federal funding agency), and c) fulfilling state contracting requirements.

I will be your grant project manager, so please reach out to me with any additional questions going forward (Kirsten.B.Howard@des.nh.gov; 603-559-0020). I will be in touch with you soon to begin contract negotiations. In the meantime, we have attached comments and minor suggestions from the proposal review team to this letter—please take a look and consider any small adjustments you might be able to incorporate into your final project work plan as part of the contract scoping process. Thank you for your commitment to this project, and we look forward to working with you!

Sincerely,

Kirsten Howard
Resilience Program Coordinator
NHDES Coastal Program

Attachment: 2024 NH Coastal Resilience Grants Proposal Reviewers comments for Town of Exeter

Attachment: 2024 NH Coastal Resilience Grants Proposal Reviewers comments for The Town of Exeter

The review team agreed that this proposal presented a clear need and benefit for the Swasey Parkway site and community. Reviewers liked the design by example approach in a highly visible downtown space. Reviewers appreciated the commitment to community engagement, particularly the use of the EPA Environmental Justice Screening Tool to inform the identification of three focal populations. Reviewers liked the community-based approach and the meaningful engagement practices outlined (e.g., childcare).

Reviewers had some questions and suggestions for consideration in the project scoping phase:

- The review team requests clarification about the scope of the project. Reviewers had questions about whether the resilient design process would be focused on addressing the significant flooding and sea-level rise risk issues across all of Swasey Parkway or if the project would focus solely on integrating resilient design best practices as the parking lot and other specific sites but not address larger flooding issues.
- The review team expressed concern about the commitment to achieving a final draft design within the proposed timeline and budget because the current proposal does not include key milestones that are typically involved in a complete/final design. A reviewer suggested adjusting the objectives of the project to focus on selecting a few alternative design concepts along with a list of needs and expectations for the site. This would include defining design goals, identifying constraints, and identifying permitting/approval requirements.
 - This grant does not need to result in final designs. Reviewers recommend that this funding support the first initial steps of a complete design process (see next sub-bullet). Reviewers can recommend other funding opportunities that could support subsequent phases of design and possible construction.
 - Reviewers want to ensure the Town is following a complete design process that includes the following steps which would include public/target population engagement throughout the process. These steps typically include:
 - Site assessment/baseline conditions analysis
 - Design goal setting
 - Identification of constraints including permitting due diligence
 - Identification of several design concepts/alternatives
 - Analysis of the alternative options
 - Development of a preferred design alternative conceptual design
 - Pre-permitting engagement
 - Development of a final design, permitting, construction.
- A reviewer asked for clarification on potential co-benefits in this project, such as incorporating stormwater or wastewater management into the designs. Additionally, there was some confusion about how the existing stormwater/wastewater work happening within the park would intersect with this project. Reviewers were concerned large infrastructure projects could delay the timeline of this project or cause cost overruns without a clear description of how one could influence the other.
- Reviewers asked the applicant to provide a more detailed explanation of what they consider a 'climate resilient solution.' This could be done by providing examples of similar projects or practices applied elsewhere. Reviewers suggested looking at the designs and process adopted

by Prescott Park in Portsmouth as well as recent design charrette work on stormwater management in Strawberry Banke. Other examples of resilient park designs were referenced in Boston and elsewhere. Reviewers agreed that the Town should commit to exploring nature-based approaches for the site.

- Reviewers suggested strengthening description of the connection to coastal resilience in the contract scope—including commitment to reference the NH Coastal Flood Risk Guidance and/or integrate sea-level rise planning at the site. Additional opportunities may be on the horizon to understand site specific hydro-dynamically accurate future flood risk at the site via the NH Coastal Flood Risk Model (anticipated release spring 2025).
- Reviewers had some questions about how the community engagement will occur—this can be enhanced in the contract scope.
 - Reviewers questioned whether the Planning Board could be engaged earlier to provide input to the draft of the plan.
 - Reviewers suggested taking a closer look at when people are engaged at different moments throughout the process, based on the objectives for that engagement (learning/sharing knowledge, creating ownership, etc.)
 - Reviewers wanted to see more detail about the role the Riverfront Committee and Conservation Commission will play throughout the process, including whether specific individuals have been identified to participate.

Town Manager's Report

Select Board Committee Reports

Correspondence



Pam McElroy <pmcelroy@exeternh.gov>

Fwd: Infrastructure

2 messages

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Sun, Jul 7, 2024 at 5:44 PM

To: Melissa Roy <mroy@exeternh.gov>, Pam McElroy <pmcelroy@exeternh.gov>

For the 7/22 packet.....

NP

----- Forwarded message -----

From: **Niko Papakonstantis** <npapakonstantis@exeternh.gov>

Date: Sun, Jul 7, 2024 at 5:44 PM

Subject: Re: Infrastructure

To: <faddario@comcast.net>

Good afternoon Mr. Addario,

I appreciate your communication and your thoughts.

Thank you for including the attachment containing the article regarding our close neighbor. Certainly your thoughts will be considered and your email will be included in the 7/22 Select Board packet.

Respectfully,

Niko

On Sat, Jul 6, 2024 at 2:01 PM <faddario@comcast.net> wrote:

Dear Select Board:

I am sure you all saw the article in this week's Newsletter. In Exeter, our approved projects for 2024-25 will add about 450 cars and 1,000 people to our town. Our infrastructure cannot support this kind of growth. Our property taxes will again be severely impacted if we continue to allow the development of every single piece of land. Like Hampton Falls, we need to learn how to say no. I have been a resident for 52 years, love it here but concerned.

Sincerely,

Frank Addario

5 Gary Lane

Exeter, NH 03833

603-583-6963

Pam McElroy <pmcelroy@exeternh.gov>

Sun, Jul 7, 2024 at 7:18 PM

To: Niko Papakonstantis <npapakonstantis@exeternh.gov>

Cc: Melissa Roy <mroy@exeternh.gov>

Thank you. Will do.

Pam McElroy

Town of Exeter

Senior Executive Assistant, Town Manager's Office

603-773-6102

Human Services Administrator

603-773-6116

[Quoted text hidden]



Pam McElroy <pmcelroy@exeternh.gov>

NHMA - Notice to Residents

1 message

NHMA <info@nhmunicipal.org>
To: Pam McElroy <pmcelroy@exeternh.gov>

Wed, Jul 17, 2024 at 11:39 AM



Below please find important information that municipalities may wish to share with their residents about the BEAD challenge process.

The New Hampshire Office of Broadband Initiatives, within the New Hampshire Department of Business and Economic Affairs (BEA), is responsible for administering \$196.5 million in federal funds through the National Telecommunications and Information Administration (NTIA) Broadband Equity, Access, and Deployment (BEAD) Program. BEAD funding will be used to improve broadband infrastructure throughout the state, but before funding can be awarded to qualifying internet service providers, service location eligibility must be approved.

In essence, the map on which BEAD funding will be based must go through a final review and determination process. This is referred to as the Challenge Process,” during which municipalities and nonprofits can submit a challenge to a location or locations that are designated served, underserved, or unserved, based on the availability of high-speed broadband service, if they disagree with the current designation.

The reason you are receiving this notice is because residents are also able to contribute to this process by providing public comments concerning designated locations, such as their own home address. The BEAD Challenge Process is only open July 15, 2024 – August 14, 2024. This process is required by the state and federal governments and critical to ensuring the mapping data utilized for BEAD awards is accurate and reliable.

Moreover, although federal regulations dictate that residents and businesses are not eligible to submit challenges directly, they are an essential part of the Challenge Process and the data submitted by eligible challengers may be gathered directly from residents and/or businesses that have not been provided the level of broadband service that is reportedly available to them.

Residents can use New Hampshire’s Resident Public Comment feature to submit evidence regarding the lack of service at their address, which can be reviewed and converted into challenges by qualified non-profit organizations and units of local or tribal government. If accepted under the terms of the BEAD Program and the New Hampshire Broadband Office corresponding evidentiary review, the challenge will likely make those locations eligible for BEAD funding (i.e., a broadband network deployer might receive funding for a portion of the cost of delivering broadband service to that location).


Residents can find additional information about the BEAD Challenge Process and links to the Public Comment Portal on the NH Office of Broadband Initiatives – Challenge Process website: [Infrastructure Investment and Jobs Act - NH Economy](#)

Resident Public Comment Resource Guide is available here: [NH-BEAD-Challenge-Process-Resident-Resource-Guide.pdf](#) (nheconomy.com)

The [Resident Public Comment Portal](#) will be available beginning July 15, 2024, and close August 14, 2024.

Sincerely,

NHMA on behalf of The Department of Business and Economic Affairs

 [nhmunicipal_3250_Notice To Residents - Broadband Equity, Access, and Deployment Program.pdf.pdf](#)
142K



New Hampshire Department of
**BUSINESS AND
ECONOMIC AFFAIRS**



Notice to Residents

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📍 100 North Main Street, Suite 100
Concord, New Hampshire 03301

☎ 603.271.2341

🖱 [visitnh.gov](#) [nheconomy.com](#) [choosenh.com](#)



New Hampshire Secretary of State
David M. Scanlan



☰ OPEN MENU

Vote in Honor of a Veteran

Information on how to participate in the Secretary of State's "Vote in Honor of a Veteran" program.

The Secretary of State's Office is pleased to launch its "Vote in Honor of a Veteran" program, which gives New Hampshire voters the opportunity to recognize the veterans and service members in their lives who protect our most precious freedom – the right to vote.

To participate in the program, simply use the button below to submit the name of the veteran or service member you are voting in honor of and a short testimonial on what their service means to you. In exchange, the Secretary of State's Office will mail you a "Vote in Honor of a Veteran" lapel pin designed by Navy veteran Jacob Aldridge that you can wear proudly on Election Day.

Your testimony may be posted on our website.

Artist's Biography

Our "Vote in Honor of a Veteran" pin was designed by Navy veteran Jacob Aldridge in 2024. Originally from Virginia, Mr. Aldridge joined the navy after graduating high school in 2010. Following his service as an auxiliary technician aboard the USS Cheyenne, he joined the USS New Hampshire. After a decade of dedicated service in the Navy, he worked as an engineering tech at the Portsmouth Naval Shipyard.

Mr. Aldridge, a recipient of five Navy & Marine Corps Achievement Medals, is currently pursuing a degree in Fine Arts at Great Bay Community College.



[SIGN UP](#)

[READ TESTIMONY](#)



New Hampshire Secretary of State
David M. Scanlan

[Contact Us](#)

[NH Web Portal - NH.gov](#)

[Campaign Finance](#)

[Voter Information Look-up](#)

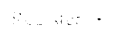
[NH Quickstart](#)

[NHVRINweb](#)

[COVID-19 Resources](#)

[NH Government Careers](#)

[NH Travel & Tourism](#)



Vote to Honor a Veteran

Secretary of State | INCENTIVE

Wed, July 03, 2024 — Tue, December 31, 2024

Veterans and service members protect our most precious freedom - the right to vote.

Honor their sacrifice by participating in the New Hampshire Secretary of State's "Vote in Honor of a Veteran" program.

To recognize Veterans in your life, take part in our Vote to Honor a Veteran program. Fill in the required information and let us know who you are voting in honor of and what their service means to you. In turn, we will send you a customized pin designed by New Hampshire Navy Veteran Jacob Aldridge that reads "Vote in Honor of a Veteran". Your tribute message may be posted on our website at sos.nh.gov.

Selection Options

Register

[Register for the event](#)



Pam McElroy <pmcelroy@exeternh.gov>

Exeter Hospital Community Survey

1 message

Healey, Christine (BILH - Director, Community Relations) <Christine.Healey@bilh.org>

Thu, Jul 11, 2024 at 5:04 PM

To: "Healey, Christine (BILH - Director, Community Relations)" <Christine.Healey@bilh.org>

Hello,

Exeter Hospital is excited to be conducting its triennial Community Health Needs Assessment (CHNA) and associated Implementation Strategy. All Beth Israel Lahey Health (BILH) hospitals are participating in this process to better understand the current and emerging health needs in our communities and meet our Federal IRS non-profit hospital obligations.

Engagement with community residents and partners is a critical part of the CHNA process. Please take some time to share your perspective. This anonymous 15-minute survey will help us understand what you think about quality of life and available resources so we can improve patient care and community services
<https://survey.jsi.com/s3/FY25-BILH>

A flyer is attached too. Feel free to circulate with your colleagues, friends and neighbors!

Thank you for your support.

Christine

Christine Healey
Director
Community Benefits Community Relations

Beth Israel Lahey Health

C: 781-901-4701

PLEASE NOTE: This message is intended for the use of the person to whom it is addressed. It may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the intended recipient, your use of this message for any purpose is strictly prohibited. If you have received this communication in error, please delete the message and notify the sender so that we may correct our records. See our web page at <http://www.bilh.org> for a full directory of Beth Israel Lahey Health sites, staff, services and career opportunities.

 **EXETER - Survey Flyer.pdf**
866K

Community Health Needs Assessment (CHNA)



Help Us Improve the Health of Our Community!

Take Our Community Health Survey

Beth Israel Lahey Health and its member hospitals are doing a Community Health Needs Assessment to learn about the issues affecting people in our communities. This anonymous 15-minute survey will help us understand what you think about quality of life and available resources so we can improve patient care and community services.



The survey is available in multiple languages

Take the Survey by November 1st:

Use your phone to scan the QR code or complete the survey online at <https://survey.jsi.com/s3/FY25-BILH>

Enter Our Drawing:

Complete the survey for a chance at winning a \$100 Visa gift card.

For more information, to have paper copies dropped off, or to have an email sent to your organization or place of work, contact Christine.Healey@bilh.org or call 781-901-4701

www.exeterhospital.com

Beth Israel Lahey Health 
Exeter Hospital



Pam McElroy <pmcelroy@exeternh.gov>

Thank You - BBBSNH Pickleball Tournament

1 message

Michaela Kneuer <mkneuer@bbbsnh.org>

Thu, Jul 18, 2024 at 3:05 PM

To: Greg Bisson <gbisson@exeternh.gov>

Cc: Nicole McShane <nmcshane@bbbsnh.org>, "selectboard@exeternh.gov" <selectboard@exeternh.gov>, "pmcelroy@exeternh.gov" <pmcelroy@exeternh.gov>, "npapakonstantis@exeternh.gov" <npapakonstantis@exeternh.gov>, "nbelanger@exeternh.gov" <nbelanger@exeternh.gov>, "mcowan@exeternh.gov" <mcowan@exeternh.gov>, "jgilman@exeternh.gov" <jgilman@exeternh.gov>, "dchartrand@exeternh.gov" <dchartrand@exeternh.gov>

Good afternoon Greg,

On behalf of the entire Big Brothers Big Sisters of NH agency, I wanted to thank you and the entire Town of Exeter Parks and Recreation department for your hospitality this past weekend while we hosted our 4th Annual Pickleball Tournament fundraiser. We are so grateful for your continued support of our tournament and the opportunity to use your recreation complex year after year. I have attached a letter for you to share with your department that expresses our organizations gratitude. Thank you again for hosting us, it is always a pleasure to use your wonderful complex to bring this event to life!

With gratitude,



Michaela Kneuer
Development Manager

Big Brothers Big Sisters of New Hampshire

Phone: 603.255.8647
bbbsnh.org

MENTORS NEEDED. Sign up today!

This e-mail contains PRIVILEGED AND CONFIDENTIAL INFORMATION intended only for the use of the Individual(s) named above. If you are not the intended recipient of this e-mail, or the employee or agent responsible for delivering this to the intended recipient, you are hereby notified that any dissemination or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify us by e-mail

at jwilliams@bbbsnh.org

 **Thank You BBBSNH Pickleball Tournament.pdf**
252K



July 18, 2024

Town of Exeter Parks and Recreation Department
C/O Greg Bisson
32 Court Street
Exeter, NH 03833

Dear Town of Exeter Parks and Recreation Department,

I wanted to formally thank you for allowing our organization to host our 4th Annual Pickleball Tournament fundraiser at the Exeter Recreation Complex. We are so grateful to have had the opportunity to host the tournament at your park for the fourth year. The support we receive from your department in hosting this tournament is so valuable to the success of our tournament. We are grateful for your department's clear communication and helpfulness when it comes to planning the tournament. Thank you for your hospitality.

This year, our tournament hosted 380 athletes from around the country. 740 games of Pickleball were played. Of those athletes, 200 hailed from all over the State of New Hampshire. From the Seacoast to the North Country and everywhere in between, New Hampshire was well represented at our tournament. In total we had representation from twelve states. Some of our farthest participants traveled from Alaska, Florida, and even Quebec! Our youngest participant was 15, while our oldest participant was 84. It was truly a spectacular sight to see athletes of all ages, skill level, and location come together to support youth mentoring in New Hampshire.

We are happy to share that the tournament raised \$54,000 to support the mission of Big Brothers Big Sisters of New Hampshire. These funds will directly help our agency match the 120 youth on our waiting list with a safe, supportive, caring adult mentor. These mentoring relationships truly change the trajectory of the lives of the youth we serve. Helping to create a better, brighter future for the entire State of New Hampshire. I hope that the entire Town of Exeter Parks and Recreation Department is proud to have played a role in making these mentoring relationships possible. Thank you again for hosting our organization. It is a delight to use your incredible park year after year.

With gratitude,

Michaela Kneuer

Michaela Kneuer
Development Manager
Big Brothers Big Sisters of New Hampshire

*Business office: 3 Portsmouth Ave. #2 - Stratham, NH 03885
www.bbbsnh.org
Serving Central, Western, Seacoast, and Lakes Region, NH
501c3 Nonprofit organization. EIN 02-0348477*