

SELECT BOARD MEETING
Tuesday, November 12, 2024
6:30 pm
Nowak Room, Town Offices
10 Front Street, Exeter, NH 03833
REGULAR BUSINESS MEETING BEGINS AT 7:00 PM

Virtual Meetings can be watched on Ch 22 or Ch 98 and YouTube.

To access the meeting, click this link: <https://us02web.zoom.us/j/84991332188>

To access the meeting via telephone, call: +1 646 558 8656 and enter the Webinar ID: 849 9133 2188

Please join the meeting with your full name if you want to speak.

Use the "Raise Hand" button to alert the chair you wish to speak. On the phone, press *9.

More instructions for how to access the meeting can be found here:

<https://www.exeternh.gov/townmanager/virtual-town-meetings>

Contact us at extvg@exeternh.gov or 603-418-6425 with any technical issues.

AGENDA

1. Call Meeting to Order
2. Board/Committee/Commission Interviews – 250th Anniversary Committee; Sustainability Advisory Committee
3. Public Comment
4. Approval of Minutes
 - a. Regular Meeting: October 15, 2024 and October 28, 2024
5. Appointments/Resignations – Tax Exemption & Credit Advisory Committee Select Board Representative Appointment
6. Discussion/Action Items
 - a. General Election Report – Kate Miller, Moderator and Vicky Nawoichyk, Supervisor of the Checklist
 - b. Planet Playground Sponsorship & Funding Campaign Approval – Greg Bisson, Parks & Recreation Director
 - c. Winter Street Stormwater BMP – Paul Vlasich, Engineer
 - d. NH Division of Historical Resources Grant – Dave Sharples, Town Planner
 - e. ARPA Funding Request – Raynes Barn Fire Alarm – Kristen Murphy, Conservation & Sustainability Planner
7. Tax Abatements, Veterans Credits & Exemptions
8. Permits & Approvals
9. Town Manager's Report

10. Select Board Committee Reports
11. Correspondence
12. Review Board Calendar
13. Non-Public Session 91-A:3 II(a)
14. Adjournment

Niko Papakonstantis, Chair

Select Board

Posted 11/8/24 Town Office, Town Website

Persons may request an accommodation for a disabling condition in order to attend this meeting. It is asked that such requests be made with 72 hours notice.

AGENDA SUBJECT TO CHANGE

Board Interviews



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Interview
~~10/28/24 6:30 pm~~
~~CONFIRMED~~
TUES. 11/12/24 6:30 pm

Statement of Interest Boards and Committee Membership

Committee Selection: 250th Anniverary Committee

New Re-Appointment Regular Alternate

Name: The Rev. Dr. E. C. Heath Email: eheath@exeterucc.org

Address: 12 Center Street Phone: (603) 395-5400

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

As the country approaches its 250th birthday celebration, I would like to help Exeter to prepare for our observance. ~~My interest is both personal and professional. I have long been interested in American history, and have ancestors~~ from here in Rockingham County who aided the cause of independence at the time of the Revolution.

I am also the pastor of the Congregational Church in Exeter, which is the oldest institution in the town, and which contributed to much of our town's history, including our support of the independence movement. Our archive could aid in contextualizing the celebration. Finally, I am a Civil Air Patrol chaplain, part of the US Air Force's total force chaplaincy, and have familiarity with traditions and customs around military and other ceremonies.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: E. C. Heath Date: 10/2/2024

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Interview
~~10/28/24~~
~~6:40 PM~~

Statement of Interest
Boards and Committee Membership

~~CONFIRMED~~
Tues 11/12/24 6:40pm
CONFIRMED

Committee Selection: Sustainability Advisory Committee

New

Re-Appointment

Regular

Alternate

Name: Jim Breeling Email: jmsbreeling9@gmail.com

Address: 7 Nelson Drive, Exeter NH Phone: 781-775-7978

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

I have background in biology and am a retired MD.

Interested in ecology, environment, and sustainability
especially in making towns strong and sustainable

given climate change, public health and other challenges

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I certify that I am 18 years of age or older:

Signature: James Breeling

Date: 10/3/2024



Town of Exeter
Town Manager's Office
10 Front Street, Exeter, NH 03833

Interview
~~September 30, 2024~~
~~6:40 pm~~
CONFIRMED
~~October 15, 2024~~
~~6:50 pm~~ CONFIRMED
~~October 28, 2024~~
~~6:50 pm~~
CONFIRMED
Tues 11/12/24
6:50 pm

Statement of Interest Boards and Committee Membership

Committee Selection: Sustainability Advisory Committee

New

Re-Appointment

Regular

Alternate

Name: Julie Gaunt Email: juco77@gmail.com

Address: 76 Newfields Rd, Exeter NH Phone: 603-296-7848

Registered Voter: Yes No

Statement of Interest/experience/background/qualification, etc. (resume can be attached).

I am deeply passionate about the environment and living with as minimal impact to our planet as possible. I'm a product manager at a network security company and am familiar with stakeholder engagement, risk assessment, and creative problem solving. I care about Exeter and want to be involved in helping the town adopt a greener, healthier community.

If this is re-appointment to a position, please list all training sessions you have attended relative to your appointed position.

I understand that: 1. this application will be presented to the Exeter Select Board only for the position specified above and not for subsequent vacancies on the same board; 2. The Town Manager and Select Board may nominate someone who has not filed a similar application; 3. this application will be available for public inspection.

After submitting this application for appointment to the Town Manager:

- The application will be reviewed and you will be scheduled for an interview with the Select Board
- Following the interview the Board will vote on your potential appointment at the next regular meeting
- If appointed, you will receive a letter from the Town Manager and will be required to complete paperwork with the Town Clerk prior to the start of your service on the committee or board.

I certify that I am 18 years of age or older:

Signature: Date: 9/6/24

To be completed by Select Board upon appointment:

Date Appointed: _____ Term Ending: _____ Full: _____ Alternate: _____

Approval of Minutes

Select Board Meeting
Monday October 15, 2024
6:30 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Vice-Chair Molly Cowan, Dan Chartrand, Nancy Belanger, and Town Manager Russ Dean were present at this meeting. Clerk Julie Gilman was not present. The meeting was called to order by Mr. Papakonstantis at 6:30 PM.

2. Board Interviews

- a. Megan Spencer for the Housing Advisory Committee
- b. Denise Short for the Sustainability Advisory Committee

3. Public Comment

- a. Mr. Papakonstantis discussed correspondence from resident Laurie Zwaan regarding Swasey Parkway. Mr. Papakonstantis said in March of 2022, there was a warrant article that proposed discontinuing the roadway from Water Street to the Gazebo. It passed rather overwhelmingly. It needed to go through legal steps, including going before a probate judge, which happened in January 2023. At that time the road was discontinued. There was a Citizen's Petition in March of 2023 that passed but was not binding because the road was already discontinued. We wanted to come up with a solution to allow folks to come in via Newfields Road and enjoy the Parkway, but it was delayed by the siphons project, which was finished in August 2024. The Public Works Director and Highway Superintendent came up with the plan we heard about on September 30th. The Swasey Park Trustees held a sitewalk in mid-September that was an open public hearing. The Trustees joined the Select Board on September 30th and were in agreement that this was a good temporary solution. Public Works has designed this in a way that cars will be able to safely turn around and park. The removal of the green space will improve the drainage of that area. Nothing here was sprung on anybody. This is a temporary solution and everything that's being done can be revised later. In terms of financing, the State Road Aid provided to the town during the pandemic will pay for it. Nothing will come out of the General Fund budget.

4. Proclamations/Recognitions

- a. There were no proclamations or recognitions at this meeting.

5. Approval of Minutes

- a. Regular Meeting: September 30, 2024

Corrections: Ms. Belanger said on Page 5, Transportation should be \$1.00.

MOTION: Ms. Belanger moved to approve the Select Board meeting minutes of September 30,

2024 as amended. Mr. Chartrand seconded. The motion passed 4-0.

6. Appointments

MOTION: Ms. Belanger moved to appoint Megan Spencer to the Housing Advisory Committee as a full member, term to expire 4/30/2027. Ms. Cowan seconded. The motion passed 4-0.

MOTION: Mr. Chartrand moved to appoint Denise Short to the Sustainability Advisory Committee, term to expire 4/30/2026. Ms. Belanger seconded. The motion passed 4-0.

7. Discussion/Action Items

a. RiverWoods Pilot Agreement

Mr. Chartrand recused himself from this discussion item.

Mr. Dean said this is the annual tax agreement with Riverwoods. It spells out what ratios Riverwoods pays for each type of building.

MOTION: Ms. Belanger moved to approve the annual tax agreement between the town of Exeter and the RiverWoods Company at Exeter NH, which includes The Woods, The Ridge, and The Boulders, for the annual tax agreement, and authorize the Select Board to sign said agreement. Ms. Cowan seconded. The motion passed 3-0.

b. MRI Final Revaluation Report

Scott Marsh, a Contracted Assessing Agent from MRI, gave a report on the revaluation. Mr. Marsh said MRI held hearings from the end of August through early September. We had 382 hearings. Mr. Chartrand asked if that's a lot, and Mr. Marsh said no, 5-6% is standard. Typical concerns are the increase in their property value and the impact it's going to have on their taxes. 36 people could not attend a hearing, so we reached out to them after the hearing process. He's still being contacted weekly.

Mr. Marsh said we looked at 2 years of sales, from April 2022 to April 2024. Overall the town's median ratio for that time period was 102%. The number of sales is slowing down but values are still increasing. The guidelines are COD, the Coefficient of Dispersion, and PRD [price-related differential], measures of how close to the median ratio properties are. The COD should be less than 15%, and we were at 8%; the PRD should be 1.03 and we're at 1.01. The overall equity of properties is in line with what we're seeing. The Town's total value went up 55%. Residential properties went up 61%, condos went up 61%, residential vacant land went up 61%, manufactured homes were 146%, and commercial went up 35%. We've finalized our values and we're waiting for the Board's approval for the MS1 report so we can get the rates set. Ms. Belanger asked when they will stop meeting with people. Mr. Marsh said when we submit the MS1 the values will be locked. If people still have questions, they'll have to go through the abatement process. We're sending letters now to give the results of the hearings.

Mr. Papakonstantis asked how many changes were made. Mr. Marsh said 25% don't see a change, 75% see some sort of change, usually minor.

Mr. Chartrand asked about the increase for manufactured housing. Mr. Marsh said the percentage is so large partly because the valuation was initially

so low. Five years ago they were selling for \$30-40,000. There's a high demand for an entry level property, and a very limited supply. About 20% of the hearings were for manufactured homes and 20% condos; 5% commercial and the rest residential. Roughly 1,000 properties are manufactured homes.

Mr. Marsh asked if the Board could make a motion to accept the valuations so MRI can prepare the MS1. Mr. Chartrand said this would cut off any changes. Mr. Dean said the extended deadline for the MS1 was today.

MOTION: Ms. Belanger moved to accept the 2024 Final Revaluation Summary Report prepared by Municipal Resources Incorporated. Mr. Chartrand seconded. The motion passed 4-0.

c. Downtown Parking, Traffic, Pedestrian Flow Analysis Final Report

Town Planner Dave Sharples was present to discuss the analysis. This was completed by Stantec. They presented their findings to the Board on February 12 [2024] and submitted a final report 5 months later which is pretty much the same. He added another strategy because of the Board's concern about paid parking on Water Street, to introduce permit parking in addition. We had a meeting last week on these strategies to give staff input, and he will be providing their recommendations for each strategy.

The first strategy is to share in the private parking supply. The town would identify facilities that could accommodate demand and reach out to property owners about a sharing situation. Staff recommended deferring this until the implementation of other tasks allows us to see how much private supply is needed. In Portsmouth, there are private pay lots, but we're not close to that.

Strategy 2 is to establish short term loading parking spaces. We only have 3 downtown. There is one in front of Otto, but it's only a 30 foot space and tough to get into for a tractor trailer. There's also one at the Town Hall and one where the Juicery just opened. We are in support of that; the next steps would be to engage businesses and propose striping changes, then submit them to the Board and the DPW for review. Some places do something like "loading zone until noon."

Mr. Chartrand said the ramp in front of Town Hall seems to work, he wouldn't want to remove that one.

Ms. Belanger said she likes the idea of timed spots, but businesses start to open at 10, not at noon.

Mr. Papakonstantis asked if the Board felt that it's worth looking into strategy 2, and they agreed. The Board preferred to defer Strategy 1 as recommended.

Mr. Sharples said Strategy 3 is to introduce paid parking. The utilization rates are very high on Water Street and the Municipal Lot, around 85%. That's the rate that experts say warrants paid parking. You price it to reduce utilization down to 85% or lower. They found that average stay lengths were longer because there's no enforcement, and some cars are staying 3.5 hours or more. They may not be patronizing a store but be residents or employees.

Ms. Belanger asked why enforcement is not one of the recommendations. Mr. Sharples said when you get paid parking, you get civilian enforcement, and

the revenue pays for that person. The Police have been clear that they don't want to enforce parking. Ms. Belanger asked how it's enforced, and Mr. Sharples said the person can give them a ticket. Mr. Dean said we'd have to come up with a whole enforcement program.

Mr. Chartrand said there are areas where usage is so high and for extended periods that we need paid parking there. He would also like to see parking for just a short time not be charged.

Ms. Belanger mentioned that the Police Department does enforce the winter parking ban.

Mr. Sharples said Strategy 4 is to expand permit parking. When you have paid parking, those people who aren't just there for a few minutes aren't going to park there anymore. They're going to go somewhere that's close but free. There's a lot of parking on Elliot and Elm Streets. Ms. Belanger said this should be coordinated with the Pleasant Street winter permit parking.

Mr. Chartrand said Phillips Exeter got approval for a large building with parking that's not being used because we're not regulating parking. He's in favor of bringing a consultant on to set up a permit program for these streets and areas.

Mr. Papakonstantis asked if there could be spaces for visitor parking. Mr. Sharples said he'd have to look into how that would work.

Mr. Sharples said Strategy 5 is Wayfinding and Signage. Staff is supportive of this but it's all part of what else we decide to do.

Mr. Sharples said Strategy 6 is parking ambassadors downtown. Staff recommended deferring this strategy until we decide what other strategies we go with. We questioned whether it would be viable given the size of Exeter. Mr. Chartrand said it would be tough in this labor market.

Mr. Sharples said Strategy 7 is improved signage and markings for bicycles. We were supportive of this from a public safety perspective but wanted more details. The Board were generally in support of pursuing this. Mr. Chartrand said we have to find a way to have some street in the downtown that doesn't have angled parking so bicyclists are not in danger of being hit when people are backing out. Mr. Chartrand said the buildings are set and the sidewalks are at minimum width now. Where do you get the space? That's why they thought of sharrows, so you are in the lane acting like a car. The problem is that experienced cyclists can keep up with traffic but families and kids can't. They did put a bike lane in where there is parallel parking.

Mr. Sharples said Strategy 8 is to establish a new truck route. Ms. Belanger said we have four DOT routes going through downtown. Mr. Sharples said it would be a process to work through. Staff thought this strategy should be deferred until we have a clearer picture of a problem, if any. Ms. Belanger said large trucks take up both lanes coming into town by Sea Dog. Mr. Sharples said it's not ideal to have them downtown, but is it worth exploring a new route?

Mr. Sharples said Strategy 10 is to adjust zoning for small-scale development. We were concerned that this could affect MUND developments. It's

up to the Planning Board to do Zoning amendments, so with the Board's approval he could bring it to them. The Board agreed.

Mr. Sharples said Strategy 11 is to revise the winter parking ban. Currently it's December 1 - March 15, or 4.5 months. There are various ways to revise it. We could call for a ban only during a snow emergency. If you're using a storm-by-storm approach, you have to put something like blue lights up to notify people. Manchester does bans on one side of the street. Staff is concerned about doing it right so if there's no need we wouldn't move forward. Mr. Chartrand said there's inertia on this. We've had a straight ban on public parking overnight during the winter. We need to look at a system that allows folks more leeway. It's not a crisis, but we should look at it over the next year or two. Mr. Papakonstantis said there was a Citizen's Petition that passed overwhelmingly to overturn the winter parking ban, but it was reestablished by the Police, Fire, and DPW. He wants to hear from the current Department heads about their concerns about safety. Ms. Belanger said she'd like to hear from the DPW on other options for winter parking. Mr. Sharples said he thinks they're getting ready to make those recommendations.

Mr. Sharples said Strategy 12 is to reconfigure the bandstand intersection. The bandstand would stay, but we would add green space to extend the public space in front of Town Hall. There would be a 4-way stop past the bandstand. There's already basically a 3-way stop. This would remove 8 of the 29 parallel spots that are there. Staff supported the concept but thought further investigation was warranted. It could be put into a future CIP. Mr. Papakonstantis said he likes the green space. Is the 4-way stop going to make that intersection safer? If so, you could sell the loss of 8 spaces. He would like to see more analysis on this. Mr. Chartrand said the voters will have to approve this. This concept would make downtown a gem. To create that public space adjacent to our most important public building would be a home run. There's no doubt it would make that intersection safer. Ms. Belanger said she loves the connection between Town Hall and the bandstand. Ms. Belanger asked if the private roadway opposite the intersection would stay open. Mr. Chartrand suggested it could be made a one-way road going in. It's very hazardous to pedestrians for a car to be poking up there.

Mr. Sharples said although we're saying green space, grass in this area would be hard to maintain, but there are a lot of options for a nice space downtown.

Mr. Chartrand said a lot of the other things we're considering will alleviate congestion, so they may make this seem more feasible. This would not be the thing to lead off with.

Mr. Sharples mentioned that a Park Mobile vendor emailed him and said that there are already 5,000 registered Park Mobile app users that reside in Exeter, using it somewhere else.

Mr. Sharples said Strategy 13 is multi-modal improvements. Each of the proposals would have to be analyzed on their own merits. Staff recommended

holding off on these until after other strategies are implemented, and should be put in on a trial basis. One proposal is to adjust Clifford and Franklin, adding pedestrian bump-outs. These are big changes and might be a longer-term goal. The Board agreed that this could wait.

Mr. Sharples said Strategy 14 is to reimagine Water Street's parking. Currently it's 60-degree angled parking. They recommend changing that to parallel parking. It would be a little less than half; there are 75 spaces now and there would be 46 spaces in this proposal. You could add some on the opposite side because you would have more width to the road. Staff was unsupportive of this because we were concerned about losing spaces and the safety issues and congestion caused by parallel parking. Mr. Chartrand said it's hard to imagine this working. If we vigorously push parking to permitted spots it might be possible to see how this would work, but we'd have to see improvement in the congestion along Water Street. This doesn't feel doable right now. Ms. Belanger said she would be concerned about a bike lane along the area with car doors being opened.

Mr. Sharples said we're going to hold off on Strategy 1, the shared parking supply. Strategy 2, we're going to look into it. Strategy 3, Paid parking and permit parking, we're going to look into it. We're going to start looking at wayfinding and signage. We'll defer the parking ambassadors. Improve markings and signage for bicycles is a yes, and we'll bundle that in with wayfinding. We'll further investigate but keep on hold the establishment of a truck route. Zoning will go to the Planning Board. We'll continue to explore a revised parking ban over the next year or two. The Board was supportive of the reconfiguration of the band-stand, but longer-term. We'll start looking at that from an engineering perspective. The multi-modal improvements would be a longer-term project, not an immediate project. Reimagining Water Street would be a longer-term examination. The Board agreed with this summary.

8. Regular Business

a. Tax Abatements, Veterans Credits and Exemptions

- i. There were no abatements, credits, or exemptions at this time.

b. Permits & Approvals

i. Rec Revolving Fund Request

Mr. Sharples presented on behalf of Mr. Bisson. Mr. Sharples said he [Mr. Sharples] has taken over as project manager for the 10 Hampton Road renovations. The Facility Advisory Committee suggested that based on his familiarity with construction and project management. We've been trying to get a contract together. The CDFA specifies that you must get at least 3 bids for any professional or trade contracts. We came to you to engage Hampton management Corp as the Design Builder, so they will get 3 quotes for everything but the design. They've done some work with their preferred firm already. This project needs to be done by August,

when the Federal Funding runs out. If we spend the design funds out of the Rec Revolving Funds, that would eliminate the need for 3 bids. We met with the CDFA and they were ok with that. We got quotes in the high \$40,000s for the design, so we're asking for a cost not to exceed \$60,000. The fund has a balance of \$126,000 and can absorb this expenditure.

Mr. Papakonstantis said he's glad Mr. Sharples is involved and he supports this funding strategy. Mr. Chartrand said he also supports Mr. Sharples being involved, because he's very good at this. Ms. Belanger said she thinks this is a great idea.

MOTION: Ms. Belanger moved to authorize Parks and Rec to use Recreation Revolving Funds for the necessary design work for 10 Hampton Road through HDC, not to exceed a price of \$60,000. Ms. Cowan seconded. The motion passed 4-0.

ii. Steven Cronin

DPW Director Steven Cronin, who was present remotely via Zoom, requested that the Board approve a contract with CMA Engineers for \$377,000 for School Street Area improvements. This would address aging and undersized sewer, water, and drainage infrastructure. CMA has been pre-qualified by the town as part of the Salem Street project. They secured us a CRF loan of \$4.8M with 35% principal forgiveness.

MOTION: Ms. Belanger moved to award the School Street Area Improvement project contract design to CMA Engineers in the amount of \$377,000 and further authorize the Town Manager or their designee to sign all associated contract paperwork. Ms. Cowan seconded. The motion passed 4-0.

iii. Flag Drop Box

Ms. Belanger said they answered her questions to her satisfaction. She'd like them to check in with the Town Manager's Office when they check the box every month. If it's not being utilized, EXTV could promote it. Mr. Papakonstantis said he'd like to see that either way.

c. Town Manager's Report

- i. Mr. Dean said we've updated the downtown mobile food vending license application. The RFP is in place to be released tomorrow. We put into the RFP that there would be no propane or the selling or serving of alcohol. If the vendor had a Health Inspection that yielded more than 2 critical items, that could be a disqualification.
- ii. The Police Station/Fire Substation Project had a Construction Manager RFQ put out. We're doing weekly check-ins with TGAS, the Architect of the project. There's been a discussion about governmental land uses and how it affects the wetlands on the site. We can use the existing Commercial Drive as a secure means of ingress and egress.
- iii. We had an issue with the filter media at the groundwater treatment plant.

We had to purchase additional green sand from a neighboring community.

- iv. The Epping Road widening phase 1 is nearing completion. Phase 2 would be in spring and summer 2025. There will be a warrant article forthcoming.
- v. We hired a new Firefighter, Kieran McCabe. We're up to full staffing in the Fire Department, but we have one injury that leaves us short.
- vi. We hired a new Police Officer, Aaron Hurlburt of Dover.
- vii. Household Hazardous Waste day is this Saturday, October 19.
- viii. Health Insurance rates came in at an 18% increase year over year. We're hoping to have an updated budget before the budget meeting this Friday.

d. Select Board Committee Reports

- i. Ms. Belanger attended the Arts and Culture Advisory Committee meeting. The chair dollies were purchased but they're too big. We were going to ask Greg to purchase the next set. We can't return them, we've had them for too long. The project for Town Hall was discussed. They wanted the proposed plans to be made public, but they're still being vetted. We shouldn't have started the meeting because we didn't have a quorum, so all of the votes will need to be redone. The Planning Board meeting was canceled. The sculpture from Joe Grey still needs a waiver from Parks and Rec.
- ii. Mr. Chartrand attended a Conservation Commission meeting. They heard an application for a lot on Portsmouth Ave, near the McDonalds and the Volvo dealership. There's a request for a large amount of fill. They asked for more time.
- iii. Ms. Cowan had no report. She said we have an election coming up November 5th and it's your civic duty to vote.
- iv. Mr. Papakonstantis said we had a BRC kickoff October 2. There was a Pairpoint Park Committee meeting. There was a lot of discussion about multiple options and some confusion about the sequencing. We appointed 11 talented and experienced folks that have the best interest at heart in putting together a gem of a park. There are some who are anxious to get something going while others want to be more deliberate and get buy-in from the community. There was input from Mr. Sharples that wasn't well-received by some. The goal of the next meeting is to have something to come back to the Select Board with and to reset.

e. Correspondence

- i. A flier from Parks and Rec on a Senior Resource Fair
- ii. A flier from DAR for an event at Winter Street Cemetery
- iii. A memo from the Sustainability Planner Kristin Murphy on the Raynes Barn improvement project.
- iv. A letter from the Chair of the Board at RiverWoods, Susan Desjardins,

letting the Board know about how they're notifying their residents about future plans.

- v. Several emails from David Kovar, which Mr. Dean has followed up on.

9. Review Board Calendar

- a. The next meetings are October 28, Tuesday November 12, November 25, December 9, and December 23.

10. Non-Public Session

MOTION: Ms. Belanger moved to enter into nonpublic session under RSA 91A:311(a). Ms. Cowan seconded. In a roll call vote, the motion passed 4-0 and the meeting entered non-public session at 8:58 PM.

MOTION: Ms. Belanger moved to exit non-public session. Ms. Cowan seconded. The motion passed 4-0 with a roll call vote.

MOTION: Mr. Chartrand moved to seal the minutes until the matter is resolved. Ms. Cowan seconded. The motion passed 4-0.

11. Adjournment

MOTION: Ms. Belanger moved to adjourn the meeting and Mr. Chartrand seconded. The motion passed 4-0 and the meeting adjourned at 9:15 PM.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Select Board Meeting
Monday October 28, 2024
7 PM
Nowak Room, Town Offices
Draft Minutes

1. Call Meeting to Order

Members present: Chair Niko Papakonstantis, Clerk Julie Gilman, Dan Chartrand, Nancy Belanger, Town Manager Russ Dean, and Assistant Town Manager Melissa Roy were present at this meeting. Vice-Chair Molly Cowan was absent.

The meeting was called to order by Mr. Papakonstantis at 7 PM.

2. Public Comment

a. Dana Gray of 21 Meadowood Drive presented a petition to the town from the Exeter Meadows Homeowners Association. Meadowood Drive and Twin Pond Circle are not covered by the town ordinances and are subject to State rules. It's a dead-end street. The speed limit is 30 mph and we ask that it be changed to 20 mph. Mr. Dean said he will follow up with DOT. To change the speed limit to 20 mph there needs to be an engineering study, according to State laws.

b. Chris Zigmont of Crestview Drive said there is a public information gap on infrastructure projects between approval and construction. Along Epping Road, hundreds of new residential dwellings and dozens of commercial spaces will create more traffic and a demand for alternative transportation methods. Absent from this proposal were any bike lanes. He discussed an increase in non-motorist fatalities since the 1990s. Complete Streets is a blueprint for transportation infrastructure equity. Epping Road is a key artery for bicyclists, but there is only a narrow shoulder, as narrow as 24". NH has a "3 foot to pass" law for cyclists but the roadway can't accommodate that. We're building workforce housing but without bike infrastructure. It's irresponsible to move forward without non-motorized travel lanes.

Mr. Papakonstantis asked for Mr. Zigmont to forward him the memo and they can have a further discussion.

3. Proclamations/Recognitions

a. There were no proclamations or recognitions at this time.

4. Approval of Minutes

a. Regular Meeting: October 15, 2024

Ms. Belanger said she'd like to review the video prior to approving the minutes.

MOTION: Mr. Chartrand moved to table the minutes of October 15, 2024 to the next meeting. Ms. Belanger seconded. The motion passed 4-0.

5. Appointments

Mr. Papakonstantis said the Arts and Culture Commission has reorganized. Scott Ruffner is now the Chair and Tony Callendrello is Vice-Chair. They recommend the Select Board appoint the alternate Bruce Jones as a regular voting member.

MOTION: Ms. Belanger moved to appoint Bruce Jones as a regular voting member of the Arts and Culture Commission, term to expire April 2026. Ms. Gilman seconded. The motion passed 4-0.

Mr. Papakonstantis said the Town Moderator and Town Clerk have asked the Select Board to approve a very robust list of folks wishing to serve as Inspectors of Elections for the election next Tuesday.

Mr. Chartrand said he believes that there is a typo in one name, which should read "Martha Byam."

MOTION: Ms. Belanger moved to appoint the following volunteers to serve as Inspectors of Elections for the 2024 General State Election being held on November 5, 2024: Alexander Koch; Gwen English; Heidi Carrington Heath; Steven Jones; Eric Kane; May Youngclaus; Mercy Voorhees; Linda Sheltry; Diana Papageorge; Karen Moyer; Denise Leonard; Bob Prior; Gwen Kenney; Jill Compton; Roberta Dickerson; Michael McCord; Joan Pratt; Barbara Rimkunas; Cheryl Elwell-Turner; Sharon Wainwright; Randy Christian; Debra Payson; Theresa Toomey; Fionn Shea; Karishma Manzur; Stephanie Doris; Rachel Owens; Jeanne Wright; Debra Twombly; Stephen Singular; Jane Oldfield-Spearman; Nickky Jackson; Martha McEntee; Martha Byam; Pat Demartile; Michelle Chapman; Addam Chandler; Christine Spenser; Shannon Planck; Chris Baker; Peter Thomas; Judy Lamphere; Bill Wright; Bill Campbell; Brittany Angelo; Ginny Berrien; Sharon Wainwright; Marcia Lenz; Audra Rogles; and Jeanne Chevalier. Mr. Chartrand seconded. Ms. Gilman abstained, as she is on the ballot. The motion passed 3-0.

Mr. Papakonstantis said we interviewed 6 people for the Tax Committee and we decided that it will have 4 voting members, a non-voting member of the Board, and Mr. Dean as the staff contact. Mr. Papakonstantis asked that choosing the Select Board member be tabled until Ms. Cowan can be present. Mr. Dean said the Select Board member is a voting member. The terms are one member to 2025, one member to 2026, and two members to 2027.

MOTION: Ms. Belanger moved to appoint Christine Soutter to the Tax Exemption and Credit Advisory Committee, term to expire April 30, 2027. Ms. Gilman seconded. The motion passed 4-0.

MOTION: Mr. Chartrand moved to appoint Mark Furlong to the Tax Exemption and Credit Advisory Committee, term to expire April 30, 2027. Ms. Belanger seconded. The motion passed 4-0.

MOTION (not voted): Ms. Belanger moved to appoint Esther Gentile to the Tax Exemption and Credit Advisory Committee, term to expire April 30, 2026. Ms. Gilman seconded. Mr. Chartrand said he thinks there were some better candidates. Ms. Gilman withdrew her second. Mr.

Papakonstantis seconded for discussion. He said he agrees with Mr. Chartrand. Ms. Belanger said she didn't agree but she will withdraw her motion.

MOTION: Ms. Belanger moved to appoint Gerry Hamel to the Tax Exemption and Credit Advisory Committee, term to expire April 30, 2026. Mr. Chartrand seconded. The motion passed 4-0.

MOTION: Mr. Chartrand moved to appoint Jeanne Wright to the Tax Exemption and Credit Advisory Committee, term to expire April 30, 2026. Mr. Dean said this should be the 2025 position. Mr. Chartrand amended his motion to 2025. Ms. Gilman seconded the amended motion. The motion passed 4-0.

6. Discussion/Action Items

a. Lead Service Inventory Project Update

Water and Sewer Superintendent Steve Dalton discussed this project. Mr. Dalton said we received a grant for \$50,000 to do a lead service line inventory that's mandated by DES and the EPA. The water system for Exeter originated in 1886 and Exeter bought it in 1950, so there are some discrepancies in record keeping. We have 1,492 water services that are of unknown material, so we have to mail letters to those residents letting them know we do not know what their water services are made of. We also have 5 letters going out for "galvanized requiring replacement." We'll be finding out what the unknowns are over the next 10 years. The records from 1886 don't have street addresses, only service numbers, but we don't have a master record of the service numbers. We have to mail the letters out by November 16. The entire inventory is available from the Public Works Department or in the Select Board packet for tonight.

Mr. Chartrand asked how they will prioritize identifying the unknowns. Mr. Dalton said we'll prioritize the oldest areas of town. The good news is that we've never found complete lead services. The State has contacted three separate labs that residents can use for free testing. The PH of the water has been adjusted so it's non-corrosive and we test for lead and copper.

Mr. Chartrand restated the point that we have not found any lead service but we are required to do this by federal mandate. There's no reason for residents to be overly concerned. Mr. Dalton said that's correct.

b. Water Rates, Multi-Unit

DPW Director Steve Cronin and Water/Sewer Advisory Committee Chair Bob Kelly were present for this discussion. Mr. Cronin said this is an ongoing discussion with resident John Greuter from Sterling Hill. When the rates were updated in 2023, there was concern about the equity of charges to multi-unit customers. We asked Underwood Engineers to follow up. We have 430 multi-unit customers in the system. They did a cost analysis of all 430, and Sterling Hill specifically. They felt that multi-units are being charged fairly for the usage. We're capturing a portion of our charges from a fixed meter fee. These multi-

units tend to have several customers on a large meter. A residential customer gets a single charge for a smaller meter. Mr. Greuter's feeling is that we should be assessing charges on a per-unit basis rather than charging them as a single customer.

Mr. Kelly said the genesis of the 2023 rate study was in 2015. We worked closely with the consultant on the new rate model. The 2015 study found that 83% of the users are residential connections, so if we were to be equitable, we would be way overcharging residential users. What we came up with was a 50/50 split between residential users and commercial/industrial. To balance that, we skewed the meter charge, which is around \$42 per connection per quarter and goes up by meter size. The people who have larger connections like Sterling Hill are paying less per unit for that connection. We concluded that Sterling Hill is paying less than what a residential unit would pay because they're only paying one meter charge for a 32-unit building.

John Greuter of Sterling Hill said the meter charge is not a money-maker for the town. We would have to pay more to put meters in if we wanted to go that route. Neither of the studies address that part of it. We had a meeting with Underwood in August, and we're using 63 gallons a day average per unit. We have worked hard to cut our water usage. Putting in 128 meters wouldn't do anything for anyone.

Mr. Chartrand said if they switched to single meters they would pay more. Mr. Cronin said their consumption would be charged differently but because of the meter charges their bill would be about the same. Over a 10-year period, they saved \$30,000 on the meter charge.

Mr. Greuter asked how many units are included in the 432 multi-unit number. Mr. Cronin said he didn't have that number.

Mr. Kelly said if the rate situation were changed, the 99% of residents for whom the situation is fine would have to bear that. It's unfortunate that the developer put in a master meter but that's how it is. We've had meter size related rates since the 90s. He thinks we've done a good job of making this equitable. Mr. Cronin said we've tried to slice it to capture administrative-related costs in one bucket and consumption in another. Mr. Kelly said we've looked at having just one charge for consumption, but residential rates would go up 30%. Mr. Greuter said the majority of the towns have one rate. Mr. Kelly said other towns are either all residential or have extensive commercial/industrial. We have 85% residential and a very small commercial/industrial segment.

Mr. Greuter said it's not fair that we're subsidizing single-family homes. Mr. Kelly said you don't have the charges of 128 meters. Mr. Greuter said the meters are not profit-generating. Mr. Cronin said none of it is profit-generating, it's just covering costs. Mr. Kelly said next year when we do our rate review, we'll look at what rates would be if we had one rate for the town.

Mr. Chartrand said Sterling Hill residents have a wonderful rate. They have access to water and sewer which is a miracle of civilization. They want it to be perfect and that's not possible. It's fair. Mr. Cronin said it's a disagreement in

perspective on how we've chosen to assess those charges but we feel it's fair. Mr. Kelly said as the Chair of the Water/Sewer Budget Subcommittee, we would recommend staying with the status quo, as it's working as well as it can.

Mr. Greuter said he disagrees that we're getting good service. We need booster pumps to pressurize the water.

c. Pavement Management Program Update

Town Engineer Paul Vlasich gave an update on the Pavement Management Program. DPW Director Steve Cronin was also present for this discussion.

Mr. Vlasich said Pavement Management is a method to maximize the value and life of our pavement. We look at the conditions of each road and develop predictions to come up with a budget and work plan. The plot of each road helps us fix our roads before they fall into disrepair. Any dollar needed for repair when the road is in fair condition will be \$8.50 when the road is in a failed condition.

PCI [Pavement Condition Index] is a measure that takes distresses and how bad they are and starts lowering the rating from a perfect road. It gets convoluted when you have multiple distresses in your road, which is why the program is required. Until 2022, we used to do the inspections manually. In 2022, our consulting firm Stantec used their equipment to do the whole town in 3 days. We paid \$18,000 for that but saved a lot of staff effort. He showed examples of roads with different PCI values. He said our current area PCI value is 58, which is satisfactory. It was the hope in 2017 that street reconstruction projects would give a boost to the PCI, but over the years it's been declining.

Regarding priorities, we prioritize high-use roads, then industrial and collector roads, then residential roads. We have mostly residential roads. Roads deteriorate and level off, and that's where you want to catch them. Overlays last 15 years in Exeter.

Regarding budget, the price of asphalt increased this year from \$70.50 per ton to \$85 per ton. We're assuming crack sealing at \$2/foot, shim and overlay at \$1.10/foot; as you get more dramatic in your repairs, the cost escalates accordingly. He showed a chart of the paving budget over time; this past year, we were at \$700,000.

He contrasted the pavement management approach vs a "Worst First" approach. In 2010 we modeled both approaches for 5 years; worst first ended up with a PCI value of 58 and a backlog of \$17.7M, while pavement management had a PCI of 62 and a backlog of \$12.1M. We don't necessarily want to look for the worst roads and only do those.

He discussed three different budget scenarios over a 5-year period, assuming that costs will escalate 3% per year. The first scenario is staying with the current \$700,000 budget, which would put us at 53 PCI and a \$22.6M backlog after 5 years. The second is to maintain the PCI of 58, which would be \$1.1M per year and leave us with a backlog of \$19.2M. The third is to go from 58

PCI to 65 PCI, which would cost \$2.25M per year and reduce the backlog to \$11.7M.

The PAVER program needs periodic updates. The condition ratings should be updated every 3-4 years. We also need to get an updated version of the program itself.

Regarding pavement management, we need to follow the pavement improvement program, not the worst first approach. We need to coordinate pavement work with utility work, using “band-aids” for some roads until the utility work is lined up. We should continue our crack-sealing program.

The town should increase the paving budget in 2026. We are proposing \$1.1M. The street reconstruction project has helped the health of the overall system, but it wasn't enough to keep up the same PCI value. There are municipal parking lots that will need paving in the next few years. He showed the list of streets planned for paving in 2025 - 2027.

Mr. Chartrand said the integrity of our sidewalks is of equal importance to our roadways.

Mr. Kelly said the Public Works Subcommittee saw the budget-related parts of this presentation. In our report, we advocated a couple of different options, but not for this year.

Mr. Chartrand said if you put stuff off, it will cost you more later. We need to get to this level in the next few years.

d. Complete Streets Discussion/ARPA Request

Town Planner Dave Sharples, DPW Director Steve Cronin, and Finance Director Corey Stevens were present for this discussion. Mr. Sharples said we're requesting the use of ARPA funds for a Complete Streets study. This has been in the CIP for some time and was up for funding in 2025, but wasn't part of the CIP this year because the CIP funding limit was raised from \$25,000 to \$75,000. He put it in the budget initially, which the Planning Board supported, but it was removed due to budget and bandwidth constraints. He met with the General Government subcommittee on October 7, and they were in favor of funding the Complete Streets study. In the BRC meeting on October 18, several members raised the need for the study again. Last week he met with other town staff and agreed to request ARPA funding to complete the study. The funds need to be obligated by December 31, 2024. Complete Streets is an approach to design, it's not a design in itself. It informs a project. One deliverable of the study would be to come up with a Complete Streets policy for approval by the Select Board.

Mr. Papakonstantis asked how much is left in ARPA funding. Mr. Stevens said \$74,000. Mr. Papakonstantis said we need to commit the money by the end of the year, but because of purchasing policy, we will have to make the decision tonight and get the RFP out for the study. He is in favor of using ARPA money for this, it's a good next step.

Mr. Papakonstantis asked if the study will address options for projects that are going on now or finished projects. Mr. Cronin said it's not likely that it will

influence projects that are already in planning or complete. This would be looking at projects moving forward.

Christopher Zigmont said that there is money that communities can tap into to do studies. If he can be of assistance in finding resources he'd be happy to help.

MOTION: Ms. Belanger moved to authorize the use of up to \$25,000 of the American Rescue Plan Act of 2021 (ARPA) funding to develop a Complete Streets study as outlined in the 2018 Town of Exeter Master Plan and the Town of Exeter 2024-2029 Capital Improvements Plan. Mr. Chartrand seconded. The motion passed 4-0.

e. Fund Balance Discussion

Mr. Dean said this is our annual conversation about how much fund balance to apply to the tax rate. The DRA recommends using 5-17% from the fund balance, so we looked at appropriations to calculate those numbers. This year we developed two scenarios, either applying \$300,000 or \$600,000 to the tax rate. The fund balance is \$5,249,302. We deducted the \$451,000 voted on in the 2024 Town Meeting, which gives us \$4.798M to work with. The two scenarios are using 6.63% or 5.49% to lower the rate. We're projecting \$8,272,315 in revenue in 2024, so using \$300,000 results in a tax rate below \$4.27/1,000; if we use \$600,000, it's \$4.18/1,000.

Mr. Chartrand asked their preference. Mr. Stevens said he recommends the \$600,000, and Mr. Dean agreed. Mr. Stevens said we can afford \$600,000. He doesn't think doing more than that would make a difference unless we double or triple it. Mr. Dean said projections indicate we'll be adding a decent amount to our fund balance going forward.

MOTION (not voted): Mr. Chartrand moved to apply \$600,000 from fund balance towards reducing the tax rate to a projected 4.18%. Ms. Belanger seconded. Mr. Chartrand said he meant \$4.18. He withdrew his motion and Ms. Belanger withdrew her second.

MOTION: Mr. Chartrand moved to apply \$600,000 from fund balance towards reducing the tax rate to a projected rate of \$4.18. Ms. Belanger seconded. The motion passed 4-0.

7. Recognitions

- a. Mr. Papakonstantis recognized the Exeter Lions Club for staining the park benches on Swasey Parkway.
- b. He recognized Robert DiMarco of Summer Wind Property Maintenance for fixing a granite post on the Parkway.
- c. He recognized the Vice-Chair of the Swasey Parkway Trustees, Darius Thompson, for pruning the trees behind 277 Water Street.

8. Regular Business

- a. Tax Abatements, Veterans Credits and Exemptions

MOTION: Ms. Gilman moved to approve a solar exemption for 108/10 in the amount of \$11,000 for tax year 2025. Ms. Belanger seconded. The motion passed 4-0.

MOTION: Ms. Gilman moved to approve a solar exemption for 70/19 in the amount of \$12,000 for tax year 2025. Ms. Belanger seconded. The motion passed 4-0.

MOTION: Ms. Gilman moved to deny a Veterans Credit for 55/45. Ms. Belanger seconded. The motion passed 4-0.

MOTION: Ms. Gilman moved to approve a Veterans Credit for 35/3/4 in the amount of \$500 for tax year 2025. Ms. Belanger seconded. The motion passed 4-0.

b. Permits & Approvals

i. MS1 Form

Mr. Dean said there's been an update to the MS1 form, so it needs to be approved again.

MOTION: Ms. Belanger moved to accept the NH Department of Revenue Administration 2024 MS1 Summary Inventory Evaluation. Ms. Gilman seconded. The motion passed 4-0.

ii. TEAM application

Mr. Papakonstantis said this is an annual event that we have approved in years past.

MOTION: Ms. Belanger moved to approve the requested permit of TEAM for the Exeter Area Scholarship Fundraiser event at Town Hall on Tuesday December 10, 2024, from 5 PM - 9 PM. Ms. Gilman seconded. The motion passed 4-0.

iii. Election

Mr. Papakonstantis said the warrant was posted at the Exeter Town Offices, the Town Clerk's Offices, Talbot Gym, and on the Town website today. The election will be held November 5 at Talbot Gym from 7 AM - 8 PM.

c. Town Manager's Report

i. Mr. Dean said we received a grant from the Business and Economic Affairs Division for \$560,000 for a demolition grant for the Gateway project. The Governor and Council need an acceptance through a certificate of authority. We also are submitting a certificate of insurance from Primex. We believe this grant is unrestricted but want to discuss it further with the administrators.

Mr. Chartrand asked what we would use it for. Mr. Dean said we're still working out the particulars. Mr. Chartrand said it's money coming to the town and we have to use it to further and enable the Gateway project? Mr. Dean said it's not clear what restrictions, if any, are on this. The documents say "the grant is considered earned at the time of award. All obligations are satisfied upon dispersal of funds."

MOTION: Ms. Belanger moved to accept the demolition grant of \$560,000 for the Gateway project and enter into a grant contract with the NH Department of Business and Economic and authorize the Town Manager or their designee to execute any documents or perform any other acts necessary or convenient to cause the town to enter into the contract. Mr. Chartrand seconded. The motion passed 4-0.

- ii. Mr. Dean said we are encountering 27 pay periods in FY25, which we had not accounted for in the budget process. This happens once every 11 years. Our payroll is \$550,000 for a 2-week period. We are consulting with legal counsel on how we might address this in the budget. We'll have an update November 12.
- iii. Regarding the groundwater development project, we are planning on having the beginning of the drilling in two weeks. The well is being constructed this week. Ms. Belanger said Mr. Dean was going to look into how people were notified, as there were some resident concerns about well monitoring and water quality. Mr. Dean said he asked the consultants but has not heard back yet.
- iv. There will be paving on Great Bridge and Water Street on Wednesday and Thursday. There will be a traffic detail but businesses and sidewalks will remain open. It's being paid for by the developer of the loka, not the town.
- v. Parks and Rec hosted the Halloween parade on Saturday, and it was a very successful event. Trick or Treat is on Halloween, 4 - 7 PM.
- vi. We had a request from a resident to open the public restrooms at 6 AM instead of 7 AM but they were vandalized within a few days. We're continuing with the 6 AM opening but reviewing to see if there's some other avenue we need to go.
- vii. The Swasey gates are being fabricated by White's Welding.
- viii. We're continuing with collective bargaining meetings.
- ix. We received the town audit and financial statements last week. We will schedule a closing conference for the Board with Plodzick and Sanderson in late November.
- x. Mr. Chartrand said the Parks and Rec's effort on the downtown Halloween event was a masterful job.

d. Select Board Committee Reports

- i. Ms. Belanger said she was invited to the NH Coalition for Community Media summit by Bob Glowacky. It focused on community storytelling as journalism, and talked about highlighting students' or residents' stories. She attended the Arts and Culture Advisory Committee, which had a reorganization as discussed. They had a hard time getting a recording secretary but have found someone to pick it up. They're looking at new signage next to Town Hall. David Tovey is going to look into the costs and options. They looked at the study with the green space at Town Hall.

There was a flier produced that shows 14 places downtown for the Art Walk November 2 and 3. There were some questions about the vetting of these stops and there was a QR code which we've learned may not be the best source. They're planning to have a work session on how this can be an Arts and Culture Committee sponsored event. The Rec Advisory Board met. Dave Sharples is now the Owner's Project Manager for 10 Hampton Road. They were hoping to get that contract finalized last week. The tentative move-in date is June 2025. Planet Playground was discussed, they will come to the Select Board with details soon. David Tovey produced a trifold flier. At the Powderkeg Festival, there were 6 vendors for chili but 3 backed out, so they're working to get more chili vendors next year. They discussed the Gilman Park infield replacement proposal and bathhouse and concession stand updates over the winter. Purchasing 10 Hampton Road has alleviated some concerns about safety for campers during storms, so we can continue to use this 50 year old building with some updates. She attended a Housing Advisory meeting where we welcomed new member Megan Spencer and had a Dover developer talk about NH transfer development rights.

- ii. Ms. Gilman had no report. On Saturday, the Daughters of the American Revolution is celebrating their 250th anniversary by unveiling signs at the Winter Street Cemetery and the Independence Museum.
- iii. Mr. Chartrand attended the Sustainability Advisory Committee meeting. They continued to talk about the project to reduce solid waste by refining the town's recycling efforts and composting. He also attended a Facilities Advisory Committee meeting where Dave Sharples gave an update on the Public Safety Complex and 10 Hampton Road. They discussed scheduling a needs assessment exercise, and will come to the Board with their results. He also attended a train group meeting. Mr. Papakonstantis said the Train Committee is officially defunct in our system, so the Select Board will have to vote to open it back up. Ms. Gilman said if it's a function of the Economic Development office it may be a different thing. Mr. Papakonstantis said he wants to speak to Bob Hall about whether it should be considered a town committee.
- iv. Mr. Papakonstantis attended the General Government and Public Works budget meetings. He attended a Pairpoint Park Committee meeting, and they decided to replace the fencing so folks can see into it better. They're excited to be moving forward. The cost of the fencing is something we can take out of the existing budget, it's very inexpensive at \$1,000-2,000. Tomorrow night he will meet with the Exeter Girl Scouts to talk about elections and democracy. He previously spoke to the Webelos of Exeter and they accepted our invitation to join us at our November 12 meeting.

e. Correspondence

- i. A notice regarding the 2024 Rockingham County Warrant payment, which is due December 17, 2024.
- ii. The petition from Mr. Gray discussed earlier.
- iii. The item regarding Drinkwater Road discussed earlier.
- iv. An updated trifold regarding volunteering for boards, committees, and commissions.

9. Review Board Calendar

- a. The next meetings are Tuesday November 12, November 25, December 9, and December 23.

10. Non-Public Session

MOTION: Mr. Chartrand moved to enter into non-public session under RSA 91-A:3II(a). Ms. Belanger seconded. In a roll call vote, the motion passed 4-0. The meeting entered non-public session at 9:50 PM.

MOTION: Ms. Belanger moved to exit non-public session. Mr. Chartrand seconded. In a roll call vote, the motion passed 4-0.

MOTION: Mr. Chartrand moved to seal the non-public minutes indefinitely. Ms. Gilman seconded. The motion passed 4-0.

11. Adjournment

MOTION: Ms. Belanger moved to adjourn the meeting. Ms. Gilman seconded. The motion passed 4-0 and the meeting was adjourned at 10:10 pm.

Respectfully Submitted,
Joanna Bartell
Recording Secretary

Appointments/Resignations



Russ Dean <rdean@exeternh.gov>

Fwd: FW: Resignation

1 message

Niko Papakonstantis <npapakonstantis@exeternh.gov>

Thu, Nov 7, 2024 at 8:46 AM

To: Russ Dean <rdean@exeternh.gov>, Melissa Roy <mroy@exeternh.gov>, David Sharples <dsharples@exeternh.gov>

Good morning Judy,

I also regret but respect your decision to resign from the Pairpoint Park Committee.

I understand the time limitations given the other volunteer work you do for the Town of Exeter.

Please feel free to offer any suggestions to us along the way, and we will gladly invite you back in the future should your schedule permit.

I look forward to continuing our work together on the BRC and AIM Board.

Most cordially,

Niko

From: Steven Jones <stevenclarkjones@gmail.com>**Sent:** Thursday, November 7, 2024 8:15 AM**To:** Judy Rowan <dr.rowan@live.com>**Subject:** Re: Resignation

Judy,

It is with profound regret that I hear of your resignation. I have great respect for your honesty, assessing the work the committee needs and bowing out to make way for someone who might fill the void you leave.

You are a valuable asset to any endeavor you undertake. In particular, I appreciate your thoughtful approach to matters before the committee.

With regret,

And yet with thanks for the many other commitments you make to our Town and our community,

Steve

On Wed, Nov 6, 2024 at 2:32 PM Judy Rowan <dr.rowan@live.com> wrote:

Dear Steve and Niko,

Due to the limitations of time, I find that I am not doing justice to the important work of the Pairpoint Park Stakeholders Advisory Committee. As a result, I must now resign from the Committee. My enthusiasm for joining the committee came out of my love of gardening and visiting various public spaces. We all want this park to be a real jewel for the town. I hope that my resignation will allow the Select Board to appoint someone who can devote more time to the charge laid before the Committee.

Sincerely,

Judy Rowan

Discussion/Action Items

General Election Report

Vote November 5, 2024 a true copy attest:

Andra J. Kohler
Signature of Town/City Clerk

One copy to be Returned ELECTION NIGHT
to the Secretary of State.

STATE OF NEW HAMPSHIRE

RETURN OF VOTES

EXETER

GENERAL ELECTION

NOVEMBER 5, 2024

INSTRUCTIONS:

Record the number of votes received by each candidate or question in the appropriate space. Record the total Undervotes and total Overvotes for each race or question. Record the Ballots Cast information at the bottom of the return. The Clerk must verify that the numbers entered accurately reflect the vote counts determined by the moderator and sign the form. Return on ELECTION NIGHT to the Secretary of State.

Offices	Republican Candidates	Democratic Candidates	Other Candidates	Undervotes Overvotes
For President and Vice President of the United States Vote for not more than 1	Donald J. Trump JD Vance 3385	Kamala D. Harris Tim Walz 6783	Libertarian Chase Oliver Mike ter Maat 47 Green Jill Stein Rudolph Ware 67	Undervotes 57 Overvotes 5
For Governor Vote for not more than 1	Kelly Ayotte 4099	Joyce Craig 5974	Libertarian Stephen Vilee 134	Undervotes 198 Overvotes 4
For Representative in Congress Vote for not more than 1	Russell Prescott 3399	Chris Pappas 6798		Undervotes 214 Overvotes 0
For Executive Councilor Vote for not more than 1	Janet Stevens 3703	Jon Morgan 6184		Undervotes 512 Overvotes 2
For State Senator Vote for not more than 1	Patrick Abrami 3673	Debra Altschiller 6268		Undervotes 472 Overvotes 1
For State Representatives Rockingham District 11 Vote for up to 4; Four will be elected	Robert Goeman 3216 Brian Griset 3233 William A. Smith 3161	Mark Paige 6112 Julie D. Gilman 6127 Gaby Grossman 6027 Linda J. Haskins 5841		Undervotes 7931 Overvotes 0
For State Representative Rockingham District 33 Vote for not more than 1		Alexis Simpson 7051		Undervotes 3291 Overvotes 0

2024 CONSTITUTIONAL AMENDMENT QUESTION

Constitutional Amendment Proposed by the 2023 General Court

1. "Are you in favor of amending article 78 of the second part of the constitution to read as follows: [Art.] 78. [Judges and Sheriffs, when Disqualified by Age.] No person shall hold the office of sheriff of any county, after the person has attained the age of seventy years. No person shall hold the office of judge of any court after the person has attained the age of seventy-five years." (Passed by the N.H. House 321 Yes 27 No; Passed by the Senate 22 Yes 1 No) CACR 6

Yes

No

Undervotes 2352

Overvotes 0

5649 2417

BALLOTS CAST

Total Number of Ballots Cast by ELECTION DAY voters	<u>8492</u>
Total Number of Ballots Cast by all ABSENTEE voters	<u>1926</u>
Grand Total Number of Ballots Cast (sum of two numbers above)	<u>10,418</u>
Number of Federal Office Only ballots cast	_____

Planet Playground Sponsorship & Funding Campaign Approval



EXETER PARKS & RECREATION

32 COURT STREET • EXETER, NH • 03833 • (603) 773-6151 • www.exeternh.gov



TOWN OF EXETER MEMORANDUM

TO: Russ Dean, Town Manager
CC: Melissa Roy, Assistant Town Manager
Corey Stevens, Finance Director
FROM: Greg Bisson, Director of Park and Recreation
David Tovey, Assistant Director
RE: Planet Playground Update/ Enhancements and Fundraising
DATE: 11/12/2024

Planet Playground Update/ Enhancements and Fundraising

Update

The Land and Water Conservation Fund Grant, a significant funding source for our project, has made considerable progress. The National Park Service has officially approved the grant, a crucial step that now requires the acceptance of the State of New Hampshire, specifically the Governor and the Executive Council. This pivotal acceptance is scheduled to take place in November at one of the Executive Council Meetings. The draft sub-grant agreements for the grant are currently under review between the State Parks Director's office and the Commissioner's office of the Department of Natural and Cultural Resources. The State has requested the board to vote once more on a resolution to accept the grant and designate a specific official with signature authority before signing the sub-grant agreement and submission to G&C for approval. A Certificate of Authorization form, notarized by the town clerk, must be submitted within 30 days of the authorized grant agreement signing. Passing a resolution will position the town to stay within this unique timeline.

Motion: To accept the Land and Water Conservation Fund grant for a total of \$297,500 and to authorize the Town Manager or their designee to sign the agreement or any sub-agreement after that to complete the Planet Playground replacement project.

Enhancements

In the Spring of 2024, the Recreation Advisory Board and members of the public played a pivotal role in shaping the design of the new Planet Playground. Their input was instrumental in deciding on the three enhancements needed for the approved design: 1.) Increased accessibility throughout the playground, 2.) An additional ADA playground element, and 3.) Options for shade structures at the playground. This collective effort underscores the community's commitment to the project and its significant role in shaping the playground's future.

The department gathered estimates for all three enhancements, totaling over \$140,000. At the October Recreation Advisory Board meeting, it was recommended that the Department use Recreation Impact Fees to purchase the ADA mats and host a community day in which we get volunteers to help install them. These same mats installed at Park St Common will be used in the redesigned Planet Playground to

supplement the poured-in-place surfacing in the currently approved design. These mats, which are more economical for playground surfacing, simple to install by volunteers, and easy to replace, will not only significantly enhance accessibility but also ensure the safety of the playground with increased fall height requirements for surfacing. These mats could not be included in the playground grant due to the Build America Buy America requirement, which these mats do not qualify for. The cost for our proposed ADA mats is approximately \$46,657. We are requesting to spend at most \$47,500 as we are factoring in a freight charge that could occur between now and the spring of 2025 and zip ties required to connect each mat. US Playground Surfacing is the sole distributor of these certified playground mats. In speaking with Assistant Town Manager Melissa Roy and Town Manager Russ Dean, it was recommended that we use Park Improvement Funds for this purchase rather than Impact Fees since it is an improvement to the playground design.



Motion: To authorize the Parks and Recreation Department to expend no more than \$47,500 from the Park Improvement Capital Reserve Fund for ADA playground mats from US Playground Surfacing to enhance Planet Playground accessibility.

The Recreation Advisory Board has decided to table the shade structures for now. The discussion about shade came to light this past summer after we removed the hazard trees around the current playground. The RAB has recommended using the playground for a year and gathering feedback from park users on future enhancements such as shade. This approach ensures that the community's needs and experiences inform our decisions, and we value their input in shaping the future of the Planet Playground.

Fundraising for Further Enhancements

The final enhancement the RAB would like to add is an Alta Glide to the playground, which will kick off our first fundraising phase. The Alta Glide is a wheelchair-accessible glider that allows everyone to sit on one of the two benches or stand in the middle. This equipment enables wheelchair users to roll directly onto the platform without transferring out of their chairs, offering one of its only playground movement experiences. With a 10-person capacity, the Alta Glide glider fosters social and emotional development through interactive play. A similar piece of equipment is currently located at Lincoln St School and is enjoyed by all students there. The cost to purchase the Alta Glide is \$26,958.82. If we order this Alta Glide when placing our playground order, the installer will install it for free. The RAB and Parks & Recreation Department aim to raise a minimum of \$27,000 to purchase the Glide with the hope of raising more to offset the cost of the mats and/or other enhancements that playground users will determine. We have secured two pledges to kick start our campaign for \$10,000. Victoria's Victory Foundation and Project Walk have pledged \$5,000 each to help us purchase the Alta Glide! Dan Provost, Recreation Advisory Board member, made this connection for the Parks and Recreation Department.

Your packet includes a trifold that will be distributed around town to solicit donations from businesses, organizations, and individuals.



Motion: To authorize the Parks and Recreation Department to fundraise a minimum of \$27,000 to purchase the Alta Glide from Miracle for an additional ADA element enhancement to Planet Playground and to allow any additional funds to be used towards the total cost of the ADA mats and playground enhancements.

Respectfully

Greg Bisson
Parks and Recreation Director



WHAT IS AN ALTA GLIDE?

The Alta Glide Inclusive Glider from Miracle® Recreation, pictured above, offers people of all ages and abilities the chance to join in the fun!

This wheelchair-accessible glider provides space for everyone, with two bench seating options and the flexibility to stand in the center.

Children of all ages will be captivated by the unique, fun motions of the Alta Glide. Want to see it in action? Visit the playground at Lincoln Street School to experience the Alta Glide in person!

OUR MISSION

To bring the community together in the redevelopment of Planet Playground, we are fundraising for additional enhancements to the playground's current design.

WE NEED YOUR HELP

To raise a minimum of \$27,000 for purchase and installation of an ALTA glide. Funds raised over our minimum goal will be used to further enhance the overall playground experience for all ages and abilities!



BLAST OFF INTO THE FUTURE!

Planet Playground has been a staple of enjoyment in Exeter for over 26 years. In March 2024, the residents of Exeter voted to replace the playground through the help of a federal grant. Once approved, the Recreation Advisory Board began to review the design and identify any other improvements that should be added. The RAB, along with town staff, created a 3 phase approach to reach our goal of enhancing a fully ADA accessible playground for generations to enjoy.

The Town of Exeter is embarking on a fundraising campaign to enhance the current approved design of the New Planet Playground. The Town has already allocated \$297,500, and an additional \$297,500 has been secured through a grant. Our fundraising efforts will help further enhance the design and create an experience that everyone can enjoy. Help us develop a playground that will be enjoyed for generations to come!

-  603-773-6151
-  recreation@exeternh.gov
-  exeternh.gov/recreation
-  32 Court St., Exeter, NH 03833



PLANET PLAYGROUND ENHANCEMENT FUNDRAISER

*LAUNCH A BRIGHTER FUTURE BY
DONATING TO BOOST PLANET
PLAYGROUND'S ACCESSIBILITY*



**NEW PLANET
PLAYGROUND OPENING
SPRING OF 2025!**

A PLAYGROUND FOR ALL

Our initial fundraising goal is \$27,000, which will be used to enhance accessibility by purchasing and installing an ALTA Glide. Additional funds raised will go towards other park enhancements. Donors will be recognized with custom signage at the park's entrance and individual plaques for our top donors. Our goal is to raise these funds by Spring 2025.

Sponsor Levels

Platinum

\$5,000 and up

Gold

\$2,500-\$4,999

Silver

\$1,500-\$2,499

Bronze

\$500-\$1,499

Friends of Planet Playground

\$500 and below



NEXT STEPS

PHASE 1 - EQUIPMENT PURCHASE

Phase 1 is underway! The redesigned Planet Playground funds have been allocated. \$297,500 was approved by voters in 2024 and \$297,500 from a Land & Water Conservation Fund Grant. We are scheduled to begin deconstruction of the original playground in early Spring 2025 and installation of new playground afterwards.

PHASE 2 - ACCESSIBILITY FUNDRAISING

The Recreation Advisory Board agreed to focus on creating a playground that all can enjoy. ADA-accessible features are included in the original design; however, we are starting a campaign to raise funds to improve accessibility and further enhance the new Planet Playground. Additional ADA mats to improve accessibility will be purchased using Recreation Impact Fees, which have no impact on residents.



PHASE 3 - VISITOR FEEDBACK

Once the playground installation is completed in Spring 2025, we will collect visitor feedback over the summer to determine the need for additional park amenities.



HOW TO DONATE

Donors must have an account with EPRD, if you have registered for a recent program then you are all set! We accept cash and check donations as well as donations via credit card. *Please note credit cards are subject to a 3% credit card processing fee.* Per state law, we are unable to accept anonymous donations.

CASH

Cash donations can be accepted in person at our office located at 32 Court Street, Exeter, NH during office hours. Monday -Friday 8:15am-4:15pm

CHECK

Check donations can be accepted in person in our office located at 32 Court Street, Exeter, NH during office hours. Monday-Friday 8:15am-4:15pm, mailed to our office, or dropped off in our secure drop box by our office door.

CREDIT CARD

Donations via credit card can be made over the phone at 603-773-6151, in-person at our 32 Court Street office or online through our community portal. <https://tinyurl.com/planetplaygrounddonation>



Winter Street Stormwater BMP



EXETER PUBLIC WORKS DEPARTMENT

13 NEWFIELDS ROAD • EXETER, NH • 03833-4540 • (603) 773-6157 • FAX (603) 772-1355

www.exeternh.gov

MEMO

DATE: November 1, 2024

TO: Russell Dean, Town Manager

FROM: Paul Vlasich, Town Engineer

RE: Winter Street Stormwater BMP (Best Management Practice)

The National Pollution Discharge Elimination System (NPDES) permit for the wastewater treatment plant contains the Great Bay Total Nitrogen General Permit relating to nitrogen discharges. Because of this nitrogen general permit, the Town committed to reducing non-point nutrient discharges into receiving waters through the Town's Adaptive Management Plan (AMP). The AMP is on the town website. The design and construction of the Winter Street BMP is listed as a component in the AMP.

On January 3, 2022, the Select Board accepted a Section 319 Watershed Assistance Grant of \$118,900 and further authorized the use of \$42,586 in Town ARPA funds as grant match for the project. There is currently \$83,900 grant and \$25,479 Town ARPA funds available.

The project was designed and contractor estimates exceeded available funding. Please see the attached Geosyntec memorandum dated November 1, 2024 which detailed the process. The project was then reconfigured to still accomplish nutrient reductions but to reduce the construction cost. The revised design was received on October 22, 2024.

NE Earth Mechanics is currently under town contract for the Webster sewer pumpstation and forcemain. The grant will expire by the end of this year. The contractor has a crew available and is interested in performing this work. On October 29, 2024 a bid was received for the amount of \$149,500. The project was not fully bid because of the time constraints.

Separately, from the August 8, 2022 Select Board meeting minutes the following was discussed and passed,

"The Great Bay Total nitrogen permit was discussed at the last budget process. \$99,600 was requested by the DPW to mitigate nitrogen, and it was proposed to fund this through ARPA."

After this appropriation, at the Select Board meeting on October 11, 2022 another Section 319 Watershed Assistance Grant was accepted for \$45,000 to help with AMP mitigations for an advanced septic system study, improvements to the fertilizer program and additional BMP locations and designs. That project is now complete with Town ARPA funds of \$55,200 still remaining.

The department recommends the award of construction bid to NE Earth Mechanics in the amount of \$149,500 to facilitate installation of the BMP prior to expiration of grant and Town ARPA funds. The remaining Town ARPA funds from the January 3, 2022 and August 8, 2022 authorizations will be utilized.

NH Division of Historical Resources Grant



NEW HAMPSHIRE DIVISION OF
**HISTORICAL
RESOURCES**

Department of Natural and Cultural Resources
172 Pembroke Road, Concord, NH 03301
603-271-3483
TDD Access Relay NH 1-800-735-2964
www.nh.gov/nhdhr
preservation@dncr.nh.gov

October 30, 2024

David Sharples
Town Planner
Town of Exeter, NH

RE: Exeter, NH Certified Local Government Grant Award for Federal Fiscal Year 2024

Mr. Sharples:

The Division of Historical Resources is pleased to inform you that your application to the Certified Local Government grant program on behalf of the Town of Exeter, NH has been selected for funding from the 2024 pool of applicants.

The grant amount will be \$15,000 for the Town of Exeter to hire preservation professionals to complete individual survey forms for buildings located within the local historic district boundaries. Specifically, the survey area should begin with the buildings on High Street that have not yet been surveyed or listed to the State and/or National Register of Historic Places.

The DHR will be sending out the grant agreement documents soon. You may find it advantageous, given the relatively short time frame in which to complete the project, to begin getting your scope of work refined and building your team of consultants/presenters while the grant paperwork is in process. You should anticipate a project start date of April 2025. This grant will need to be completed no later than June 30, 2026.

We are happy to assist you with any questions that may arise as you move forward. We look forward to working with you on this project.

Sincerely,

Brandee Loughlin
Preservation Planning & Development Coordinator
New Hampshire Division of Historical Resources

ARPA Funding Request – Raynes Barn Fire Alarm

**TOWN OF EXETER
PLANNING DEPARTMENT MEMORANDUM**

Date: November 8, 2024
To: Russ Dean, Town Manager and Exeter Select Board
From: Kristen Murphy, Conservation and Sustainability Planner
Subject: Raynes Barn Fire Detection System

Attached please find a quote and specification sheet to fund a fire detection system for Raynes Barn totaling \$13,515. This includes \$12,815 for the system and \$700 to cover the first annual fee for the required cellular connection and monitoring service. We anticipate covering subsequent years using the Conservation Commission's contract services line item.

This project is an integral part of our overall effort to establish Raynes Farm as a safe and welcoming public space that highlights the property's agricultural, state-listed historical, natural and recreational significance in perpetuity. For the past 20+ years, the Commission and the Raynes Farm Stewardship Committee have built a reputation for this property to serve as a community-centered gathering space in Exeter hosting a variety of events from art shows, to music, and educational workshops.

As a community we have invested in this property and put substantial effort into restoring and securing the physical structure of the barn. This project will ensure this investment remains protected to the best degree possible.

D. M. BURNS SECURITY INC.
 100 Central Avenue, Dover, New Hampshire 03820
 TEL. (603) 742-3212 • NH 1-800-640-3212 • FAX. (603) 743-3212
 email: info@burns-security.com

SALES AGREEMENT

Date: MAY 20, 2024

AGREEMENT made by and between D. M. BURNS SECURITY, INC. ("Seller") and
 JEFF BECK TOWN OF EXETER - PUBLIC WORKS

jbeck@exeternh.gov

13 NEWFIELDS ROAD EXETER NH 03824 (603) 7736164

The Purchaser hereby purchases from the Seller the following described Electronic Security System as itemized below, herein after called The "Property", such purchase being upon the following terms and conditions, including those conditions as printed on the reverse side Hereof, which conditions are hereby incorporated in and made part of, to the same extent as if fully set forth herein, and which the Purchaser acknowledges reading.

Address of premises on which work is to be done: 61 NEWFIELDS ROAD, EXETER, NH

The CLIENT shall be responsible for paying any permit fees attributable to the installation, maintenance or operation of the system. All equipment is the personal property of the Dealer X Client, except for communicator chip.

RE: FIRE ALARM-HISTORIC BARN

- | | |
|---|----------|
| 1. ONE MIRCUM FA30112DDR ANALOG FOUR - ZONE FIRE ALARM CONTROL PANEL WITH UDACT | 2,645.00 |
| 2. ONE GENTEX WGEC24WR OUTSIDE HORN AND STROBE UNIT WHITE LENS (FIRE) | 175.00 |
| 3. ONE PHOTOELECTRIC SMOKE DETECTOR LOCATED ABOVE FIRE ALARM CONTROL PANEL | 195.00 |
| 4. INSTALLATION OF ONE BOSCH B465 UNIVERSAL DUAL PATH COMMUNICATOR TO REPORT ACTIVE FIRE ALARM, FIRE ALARM SYSTEM TROUBLE, AND DAILY TEST TIMERS TO U.L. LISTED CENTRAL STATION MONITORING FACILITY; INTERFACE TO NEW MIRCUM FX-2000 FIRE ALARM CONTROL PANEL | 350.00 |
| 5. INSTALLATION OF ONE BOSCH B444-V CONETTIX PLUG-IN CELLULAR COMMUNICATOR, ONE BOSCH B10R ENCLOSURE, ONE BOSCH D101 LOCK AND KEY, ONE BOSCH B46 EXTERNAL ANNUNCIATOR | 225.00 |
| 6. QUARTERLY FEE AT U.L. LISTED CENTRAL STATION MONITORING FACILITY (NETCOM) | 100.00 |
| 7. QUARTERLY SIM CARD USAGE (VERIZON BOSCH) | 75.00 |

LOWER LEVEL:

- | | |
|--|----------|
| 8. FIFTEEN 135 DEGREE RATE OF RISE HEAT DETECTORS LOCATED ON LOWER LEVEL | 4,500.00 |
|--|----------|

UPPER LEVEL:

- | | |
|--|----------|
| 9. FIFTEEN 135 DEGREE RATE OF RISE HEAT DETECTORS LOCATED ON UPPER LEVEL | 4,500.00 |
|--|----------|

TOTAL: 12,815.00

NOTES:

1. TOWN OF EXETER IS TO SUPPLY ONE 115VAC 20 AMP CIRCUIT AND BREAKER LOCK FOR FIRE ALARM CONTROL PANEL.
2. THE FACP LOCATION MUST BE HEATED ABOVE 45 DEGREES.
3. PRICING ON THIS AGREEMENT IS VALID FOR 60 DAYS FROM THE CONTRACT DATE SPECIFIED ABOVE.
4. TERMS: 50% DEPOSIT; REMAINDER NET 20 AS WORK PROGRESSES

THE MONITORING/SERVICE CHARGE IS SUBJECT TO CHANGE AS SET FORTH IN PARAGRAPH 3 ON THE REVERSE. IN ADDITION, TOGETHER WITH THE FIRST PAYMENT, CLIENT SHALL PAY THE PRO RATA SHARE OF THE MONITORING/SERVICE CHARGE FOR THE MONTH IN WHICH MONITORING/SERVICE COMMENCED.

See paragraph 2.

CLIENT acknowledges selecting the system described above and is aware that a higher level of detection capability is available at an additional cost. CLIENT acknowledges that DEALER is not required to, or responsible for, testing the security system installed, unless CLIENT has separately contracted for this service, and that CLIENT is responsible to check the system at regular intervals to insure proper operation.

NOTICE TO CUSTOMER: Do not sign Agreement before you read it or if it contains any blank spaces. Limitation of damages and other important terms and conditions are contained on the reverse side of this document and form an integral part of this Agreement.

IF THIS TRANSACTION IS WITH A RESIDENTIAL CLIENT, YOU MAY CANCEL IT AT ANY TIME PROR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS AGREEMENT. SEE THE ATTACHED NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.

CLIENT ACKNOWLEDGES RECEIPT OF A COPY OF THIS AGREEMENT, AND SPECIFICALLY ACKNOWLEDGES AND ACCEPTS THAT DEALER'S LIABILITY IS LIMITED AS SET FORTH HEREIN.

Where DEALER has not installed equipment, paragraphs 1, 5 and 13 are deleted.

Monitoring/Services		Extended Service Program			
A. Installation	\$ _____	A. Annual	\$ _____	Total	\$ 12,815.00
B. Annual	\$ _____	B. Quarterly	\$ _____	Down Payment	\$ 6,407.50
C. Quarterly	\$ 175.00	C. Monthly	\$ _____	Balance	\$ 6,407.50
D. Permit	\$ _____	D. Telephone	\$ _____	Balance payable as follows:	
Charges Included: <u> </u> Yes <u> X </u> No				SEE TERMS	

SELLER Timothy F. Burns [s]
 TITLE TIMOTHY F. BURNS, PRESIDENT

PURCHASER X

MEMBER NEW HAMPSHIRE, MAINE AND NATIONAL ALARM ASSOCIATIONS

Tax Abatements, Veteran's Credits & Exemptions

Permits & Approvals

Town Manager Report

Select Board Committee Reports

Correspondence



Pam McElroy <pmcelroy@exeternh.gov>

Womenade of Greater Squamscott Name Change - please share

1 message

Womenade of Greater Squamscott <womenadeofgr.squamscott@comcast.net>

Fri, Nov 1, 2024 at 2:30 PM

To: Pam McElroy <pmcelroy@exeternh.gov>

Greetings Valued Womenade Validators,

We wanted to let you know that we will be changing our name, effective the first week of November.

Our new name will better describe the area that we serve, and have always served.

Next year is our 20th year, and we are doing a whole re-fresh!

Everything is the same except our name

Please update your records:

Womenade of Greater Squamscott is now **Exeter Area Womenade**

Website: www.exeterwomenade.org

Email address: info@exeterwomenade.org

Celebrating 20 Years

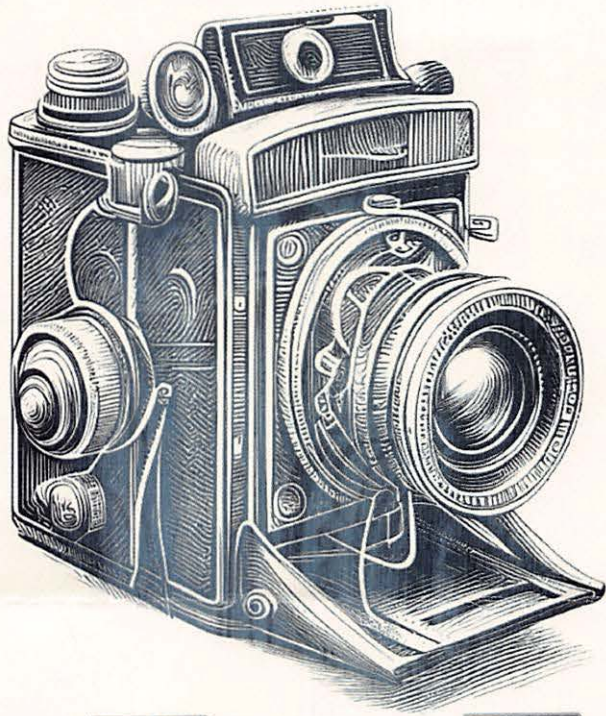
This will go live early November.

Thanks for your continued partnership!

Jennifer Winder

Board President

Exeter Area Womenade



EYES *on* EXETER

the Photography of
Ben Swiezynski



on exhibit
October 8th
through November 26th

**Exeter
Historical Society**

at 47 Front Street
for more information:
www.ExeterHistory.org