

**Town of Exeter
Swasey Parkway Trustees Meeting
Wheelright Room
October 16, 2024
5:00 PM
Draft Minutes**

1. Call Meeting to Order

Chair Staples called the meeting to order at 5:00 PM and introduced the members who were present

2. Introductions:

Present were: Chair Dwane Staples, Vice-Chair Darius Thompson (electronically at 5:07 PM) and Dave Short

Others Present: Select Board Representative Niko Papakonstantis

3. Public Comment

There was no public comment.

4. Approval of Minutes

September 18, 2024 Site Walk

Mr. Short motioned to approve the September 18, 2024 site walk minutes. Chair Staples seconded the motion. A vote was taken, all were in favor, the motion passed 2-0-0.

September 30, 2024 Public Meeting Minutes

Chair Staples recommended an edit.

Mr. Short motioned to approve the September 30, 2024 minutes as amended. Chair Staples seconded the motion. A vote was taken, all were in favor, the motion passed unanimously 2-0-0.

5. Update on Turn Around

Select Board Representative Papakonstantis reported that the Board has reached out to Bell & Flynn to get started and Public Works is looking into gates.

44 **6. Pruning trees along fence behind 277 Water Street**

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46 Chair Staples thanked Mr. Thompson for his work pruning behind the fence.

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48 **7. Finishing benches**

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50 Chair Staples reported the benches are finished and asked Mr. Thompson to send a thank you
51 note on behalf of the Trustees to the Lion's Club.

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53 **8. Parkway Maintenance contract bids for 2025**

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55 Chair Staples recommended arriving early at 4 PM for the next meeting to open bids for the
56 parkway maintenance contract for 2025. Chair Staples will get ahold of Pam and ask her to put
57 it in the paper for two weeks and Mr. Damsell is posting it at Hayden. Chair Staples indicated
58 the specifications are available on the website. Chair Staples indicated he would get ahold of
59 the current contractor to let him know.

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61 **9. Other Business**

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63 Chair Staples reported the fence post was fixed and the contractor donated time and materials.
64 Chair Staples will send a thank you note.

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67 **10. Next Meeting Date 11/20/24 at 4:00 PM**

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69 Chair Staples indicated the next Trustee's meeting will be on November 20, 2024.

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71 **11. Adjourn**

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73 ***Mr. Short motioned to adjourn the meeting at 5:10 PM. Mr. Thompson seconded the***
74 ***motion. A roll call vote was taken, all were in favor, the motion passed unanimously.***

75 Respectfully submitted,

76 Daniel Hoijer
77 Recording Secretary
78 (via *ExeterTv.com*)