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**Town of Exeter
Swasey Parkway Trustees Meeting
Nowak Room
November 20, 2024
4:00 PM
Draft Minutes**

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1. Call Meeting to Order

9 Chair Staples called the meeting to order at 4:00 PM and introduced the members who were
10 present

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2. Introductions:

13 **Present were:** Chair Dwane Staples, Vice-Chair Darius Thompson and Dave Short

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15 **Others Present:** Pam McElroy, Senior Executive Assistant

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3. Public Comment

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19 There was no public comment.

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4. Parkway Maintenance contract bids for 2025

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23 Chair Staples unsealed and read the two bids submitted for the mowing, spring and fall cleanup
24 in the Parkway for 2025. The first bid was from the current contractor, All Natural Landscaping
25 who bid \$500/mow & pruning and \$1,650 for spring clean up and \$2,885 for fall clean up. The
26 second bid was from Down to Earth Landscaping for \$515 for mowing and \$1,036 for spring
27 clean up and \$2,275 for fall clean up.

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29 Chair Staples noted that Jonathan had experience dealing with the debris that comes through
30 the fence at higher tides. Mr. Short noted that he treated them very well the past five years.

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32 Mr. Thompson asked about splitting the mowing and clean up and Chair Staples explained
33 there is some overlap with those and if the contractor is not doing the clean up he is less
34 concerned.

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36 ***Mr. Thompson motioned to award the 2025 bid for mowing and spring and fall clean up to***
37 ***All Natural Landscaping. Mr. Short seconded the motion. A vote was taken, all were in***
38 ***favor, the motion passed 3-0-0.***

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5. Approval of Minutes

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October 16, 2024 Public Meeting Minutes

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44 Chair Staples recommended an edit.

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Mr. Thompson motioned to approve the October 16, 2024 minutes as amended. Mr. Short seconded the motion. A vote was taken, all were in favor, the motion passed unanimously 3-0-0.

6. Update on Turn Around

Chair Staples reported that he received an update from Select Board Representative Papakonstantis yesterday. The paving is complete. Eight of ten parking/traffic signs are installed. Loaming should be done by the end of the week. Gates have been ordered and should be installed next week. There is a possibility it may be open to vehicles next week. DPW is working with Russ Dean and Melissa Roy to communicate the reopening to the public. Chair Staples communicated with the folks that do the Christmas parade and the gates should be unlocked for them.

Mr. Thompson reminded people not to leave the barricades open and recommended putting some reflective material on the gates so they do not get hit.

7. Other Business

8. Next Meeting Date January 15, 2025

Chair Staples indicated there will be no December meeting. The next Trustee’s meeting will be on January 15, 2025.

Mr. Thompson wished everything a happy Thanksgiving and Chair Staples wished everyone a safe and happy holiday and New Year.

9. Adjourn

Mr. Thompson motioned to adjourn the meeting at 4:25 PM. Mr. Short seconded the motion. A vote was taken, all were in favor, the motion passed unanimously.

Respectfully submitted,

Daniel Hoijer
Recording Secretary
(via *ExeterTv.com*)